

SMOKY LAKE COUNTY

Minutes of the **County Council meeting** held on Tuesday, **July 26, 2011** at 9:05 A.M. in the County Council Chambers.

The meeting was called to Order by the Reeve Mr. Dareld Cholak in the presence of the following persons:

		<u>A T T E N D A N C E</u>
<u>Div. No.</u>	<u>Councilors(s)</u>	<u>Tuesday, July 26, 2011</u>
1	Dareld Cholak	Present
2	Ron Bobocel	Present
3	Rick Cherniwchan	Present
4	Lori Danyluk	Present
5	Randy Orichowski	Present
C.A.O.	Cory Ollikka	Present
Asst CAO/R.S	Lydia Cielin	Present
Finance Manager	Brenda Adamson	Present

Members of the Administrative Staff in attendance:

Doug Ponich – Public Works Manager	Present
Bob Novosiwsky - Public Works Foreman	Present
Dave Kully – Public Works Shop Foreman	Present
Scott Franchuk – Agricultural Fieldman	Absent
John Malysh – Natural Gas Manager	Present
Ed English – Peace Officer	Present
Dave Franchuk – Env. Operations Manager	Present
Twila Bauman – Plan & Comm. Manager	Absent
Trevor Tychkowsky – Safety Officer	Present

1 Member of the Public in attendance.

ELECTION OF DEPUTY CHIEF ELECTED OFFICER:

Reeve called first (1) time for nominations.

674-11: Bobocel

That Councillor Lori Danyluk be nominated Deputy Chief Elected Officer (Deputy Reeve) of the County for a nine month term until April 2012 County Council Meeting.

Reeve called second (2) time for nominations.

Reeve called third (3) time for nominations.

NO FURTHER NOMINATIONS.

675-11: Cherniwchan

That nominations cease.

Carried.

Councillor Lori Danyluk was declared elected by acclamation by the Reeve as the Deputy Elected Officer (Deputy Reeve) of the Smoky Lake County for a nine month term and executed an "Oath of Office" for that position.

Agenda

676-11: Orichowski

2. Agenda:

That the Agenda for Tuesday, July 26, 2011 County Council meeting, be adopted as presented.

Carried Unanimously.

3. Minutes:**Minutes of June 23, 2011 - County Council Meeting**

677-11: Bobocel

That the minutes of the County Council Meeting held on Thursday, June 23, 2011 be adopted.

Carried.

4. Request For Decision(s):

No Request For Decision(s).

5. Issues for Information:**Chief Administrative Officer's Report**

The Chief Administrative Officer gave an updated report to Council for the period of June 23, 2011 to July 26, 2011.

Legislative / Governance:

- Require meeting dates for Risk-Pro Committee for August and Policy Committee for August or September.
- Received a letter from Sid Mulkay requesting permission to fill two mud holes on one of our undeveloped road allowance and provide two culverts for him to install.

Administrative:

- Awarded the tender for the paving to Sandstar Construction Ltd..
- Have sent the engineering specs for office roof repair to five roofing contractors for quotes. Have only received one response to date.
- Attended a meeting and site tour of the Whitefish and Spedden Towers with Corridor and Industry Canada officials.
- All three Development Permits for the 3 Broadband towers have now been approved. Corridor Communications Inc. has assured me that the construction shall start in shortly (in August).
- The Agreement between the County and Corridor Communications Inc. is prepared from our end. Amir Bigloo and his staff are plugging in the latitudes/longitudes of the towers and adding the budget figures. Should be ready for signing by August 1, 2011.
- Have been corresponding with our Assessors and Municipal Affairs regarding the assessment and taxation of Internet Towers owned by Municipalities and/or sited on Municipal land.
- Amir Bigloo from Corridor Communications Inc. has indicated that after consulting and meeting with Corridor's new CFO, that Corridor Communications Inc. may require our services to set up their Internal minutes and filing system. He is willing to compensate the County either through cash or share capital. If so, this would only require 2-5 days of work and might be scheduled in August or September around the regular Corridor Board meeting(s).
- Sent three workers from Public Works Department to Slave Lake for the rebuild efforts there.

Human Resources:

- Beginning the evaluation cycle for Management.

Community:

- Smoky Lake Riding Club has sent two sets of tickets to the Rodeo for Council to attend or allocate.
- Have confirmed with Alberta Environment that they have no problem with the shore cleanup or use of well water for rinsing. There seems to be no need at the moment for hauling sand, but if this “need” arises, it must be cleared with Alberta Environment as well. As for any future infrastructure upgrades, the Lions’ Club has not yet responded to our request for drafting a proposal. This will hopefully be done by them before our new budget cycle in case there is any financial requests of the County.
- Assisted the Smoky Lake Agricultural Society with the blading of their parking lot and donated 100 Tonne of gravel. Also, took 60 Tonne of Gravel to the Vilna Arena to assist with the storage of fire units after the Fire at the Fire Hall.
- Have arranged for the fence to be built at the Doctor House.
- Received a letter from George and Catherine Brooks regarding the new sign at Sandy Lane Park.

Risk Pro Management Committee

678-11: Cholak

That a Risk Pro Management Committee Meeting be scheduled for Monday, August 22, 2011 at 10:30 a.m. to be held at the County Council Chambers.

Carried.

Policy Committee

679-11: Bobocel

That a Policy Committee Meeting be scheduled for Tuesday, September 6, 2011 at 9:00 a.m. to be held at the County Council Chambers.

Carried.

Sid Mulkey: Request for Permission

680-11: Bobocel

That Smoky Lake County grant written permission to Mr. Sid Mulkey to perform work on undeveloped Road Allowance located on RR 130 adjacent to his property on SE 13-59-13-W4 to be done to the satisfaction of the County; as per letter received from Mr. Sid Mulkey dated July 23, 2011, and County provide two culverts.

Carried.

Public Works: Special Road Projects

Tenders

<u>Company</u>	<u>Bid Amount</u>
Ruel Bros. Contracting	\$ 2,062,500.00
Sandstar Construction Ltd.	\$ 768,750.00
Blue Flame Contracting Ltd.	\$ 650,470.00

Construction: Road Oil-Based Paving - Tender

681-11: Cherniwchan

That County Council confirm the action taken by the Chief Administrative Officer to award the tender to Sandstar Construction Ltd. in the amount of **\$768,750.00** for Project No. 2011-06: Construction – Road Oil-Based Paving for the Special Road Projects: White Earth Creek Road: Twp 604, RR 184 – 181 for a total of 3 miles; RR181, Twp 604-610 for a total of 2 miles; and Twp 610, RR181 – Hwy 855 for a total of 4 miles; and for Road Project P1015: RR180, Twp 595-600 for a total of 1 mile; and for Road Project P1155: Twp 600, RR180-181A for a total of 1.15 miles; and Smoky Lake County extend the contract, as per Section 7 of the said contract, to accommodate any and all change directives issued to Sandstar Construction Ltd. by the County as per Section 3 of the County’s contract with Sandstar Construction Ltd.

Carried.

Corridor Communications Inc.

682-11: Cherniwchan That Smoky Lake County upon receiving a written request from Corridor Communications Inc. enter into an agreement with Corridor Communications Inc. to provide Administrative and Office Support Services with a negotiated compensation package.

Carried.

Smoky Lake Riding Club

683-11: Bobocel That County Council give away within the community the two set of tickets received from the Smoky Lake Riding Club to the 30th Annual Smoky Lake Stampede Rodeo held on July 30, 2011 and July 31, 2011.

Carried.

Smoky Lake Lions Club

684-11: Danyluk That the letter received from Kim Foster, Smoky Lake Lions Club, dated June 9, 2011 in regards to the Proposed Upgrades to Hanmore Lake Public Beach, be filed for information.

Carried.

Smoky Lake Agricultural Society

Vilna Agricultural Society

685-11: Orichowski That Smoky Lake County approve the action taken by the Chief Administrative Officer in providing in-kind contribution of blading and 100 Tonne of gravel to the Smoky Lake Agricultural Society and in-kind contribution of 60 Tonne of gravel to the Vilna Agricultural Society.

Carried.

George and Catherine Brooks: Sandy Lane Park

686-11: Bobocel That County Council refer to Management to investigate and provide recommendation for action the letter received from George and Catherine Brooks, dated July 26, 2011 in regards to the new signage placement at the entrance of Sandy Lane Park at Mons Lake.

Carried.

687-11: Danyluk That the updated report for the period of June 23, 2011 to July 26, 2011 by the Chief Administrative Officer, be accepted and filed for information.

Carried.

Action List: June 23, 2011 County Council Meeting

688-11: Cherniwchan That County Council accept for information the Action List of June 23, 2011 County Council Meeting.

Carried.

Management Reports

The following management reports were presented for information:

- Public Works Manager.
 - ▶ **2011 Road Plan – Preliminary Work Schedule** for the Month of May to September distributed for Council’s information.
 - ▶ **2011 Three-Year Road Plan:** Update.

2011 Three Year Road Plan: Project P914 re-allocation

689-11: Bobocel

That Smoky Lake County approve the following Road Project re-allocation to the 2011 Three-Year Road Project Plan that Project P914: RR170 between Hwy 28-595 – 1.5 miles of Oil Base in the amount of \$197,705.00 be changed to 1.125 miles to Asphalt Paving and allocate additional funding in the amount of \$2,835.00 from the 2011 Gravel Crushing Budget surplus for a total cost of Project P914 to be in the amount of \$200,540.00; and that Smoky Lake County issue a Change Directive to Sandstar Construction Ltd., in the amount of **\$77,744.00** as per Section 3 of the extended contract for completion of Project P914 in year 2011.

Carried.

2011 – 2013 Gravel Crushing Contract

690-11: Danyluk

That Smoky Lake County undertake a cost-benefit analysis and approve to either issue a change order to the Contractor **Starski Contracting Ltd.**, Whitecourt, Alberta of the 2011-2013 Gravel Crushing Contract to crush Class L1(1/2”) material to Stockpile at the White Earth Creek Gravel Pit – NW ¼ Section 2-61-18-W4 or purchase the required gravel material in the amount of \$100,000.00 for the 2012 Road Plan Projects and allocate any surplus funding from the 2011 Gravel Crushing Budget.

Carried.

2011 Three Year Road Plan: Project P1123 re-allocation

691-11: Orichowski

That Smoky Lake County approve the following Road Project re-allocation to the 2011 Three-Year Road Project Plan that Project P1123: RR170 between Hwy 28-592 – 2 miles of Oil Base in the amount of \$220,168.00 be changed to Project RR170; Hwy 28 to Twp 592A - 1.5 miles for Asphalt Paving for a total cost of Project P1123 to be in the amount of \$219,305.00; and that Smoky Lake County issue a Change Directive to Sandstar Construction Ltd., in the amount of **\$85,018.00** as per Section 3 of the extended contract for completion of Project P1123 in year 2011.

Carried.

2011 Three Year Road Plan: Project RES114 re-allocation

692-11: Danyluk

That Smoky Lake County approve the following Road Project re-allocation to the 2011 Three-Year Road Project Plan that Project RES114: Mons Lake, Sandy Lane – 1.58 miles of Oil Base in the amount of \$141,830.00 be changed to Asphalt Paving and allocate additional funding in the amount of \$68,287.00 from the MSI Funding Grant: Resort Road Base Stabilization for a total cost of Project RES114 to be in the amount of \$210,117.00; and any surplus funds leftover from the allocated project change be transferred back into the MSI Funding Grant: Resort Base Stabilization Budget; and that Smoky Lake County issue a Change Directive to Sandstar Construction Ltd., in the amount of **\$72,392.00** as per Section 3 of the extended contract for completion of Project RES114 in year 2011.

Carried.

- Public Works Foreman.

- Public Works Shop Foreman

Public Works Equipment Items for Sale

693-11: Cherniwchan That Smoky Lake County advertise to sell the following Public Works Equipment Items– “As Is – Where Is”:

- **Unit 160:** 1997 JC 50 ton scissor neck low boy trailer – S/N 2J9V3A1F0VK001083.

- **Unit 443:** 2002 Schulte XH1000 10 ft mower – S/N C30200421108.

- **Unit 702:** 1998 Deines 2060 riding mower with 5 ft deck – S/N L1770.

- **Unit 705:** 2001 John Deere 316 Riding mower – S/N M00316X423132.

- **Unit 212:** 1996 Arctic Cat 454 quad – S/N 4UFACAT1CTTA14492.

- **Unit 626:** Rosco double drum packer vibrastat III – S/N 30182.

- **Unit 124:** Lincoln portable welder on trailer SAE300 – S/N 141914.

- **Unit 706:** 1979 Howse 5 ft 3Pt hitch rotary mower – S/N 0215960295.

- **Unit 203:** 2004 GMC K2500 pickup with service body – S/N 1GTHK29U94E329190.

- **Unit 227:** 2001 GMC K2500 pickup; 293762 kms – S/N 1GTGK29U21Z143734.

Carried.

- Peace Officer.

Brenda Adamson, Finance Manager left the Council Chambers, time 11:00 a.m.

- Natural Gas.

- Environmental Services

- Planning and Communication.

- Safety Officer.

Municipal Safety Recognition Award

Reeve Dareld Cholak in receipt of a letter received from Honourable Hector Goudreau, Minister of Municipal Affairs, dated June 13, 2011 read the letter as follows:

“ Alberta Municipal Affairs and the Safety Codes Council would like to thank you for your commitment to Alberta’s safety system by presenting your municipality with the Municipal Safety Recognition Award.

The award was established in 2003 to recognize municipalities that have achieved significant milestones in their accreditation histories. Accredited municipalities assume an important role under the *Safety Codes Act*, and we appreciate the excellent services you provide to Albertans.

The safety of all Albertans is the most important priority of the relationship that was evolved between the Government of Alberta, the Safety Codes Council and Alberta’s accredited municipalities. We thank you for your dedication, and we look forward to continuing to work with you in promoting the highest possible level of safety in Alberta communities.

Congratulations on this milestone in your municipality’s history.”

Reeve Cholak stated that on behalf of County Council we are very proud for this milestone and extend appreciation and a thank you to the Chief Administrative Officer, Safety Officer, Management and Staff for achieving the Municipal Safety Recognition Award for Smoky Lake County in recognition of 15 years of accreditation under the Safety Codes Act, issued June 2011 from Alberta Municipal Affairs.

Group picture was taken with Council and Management.

CoR: Certificate of Recognition 2011 Partnership in Injury Reduction

694-11: Cherniwchan That County Council extends congratulations to the Chief Administrative Officer, Management and Staff for receiving the 2011 Partnership in Injury Reduction – CoR: Certificate of Recognition for Smoky Lake County from the Alberta Municipal Health and Safety Association and publish the recognition in the grapevine.

Carried.

- Finance Manager’s: Report
 - ▶ 2011 Actual to Budget Review Summary Notes:
June 10 to July 15, 2011.

Management Reports

695-11: Danyluk That the management reports received for the period of June 24, 2011 to July 15, 2011 from Doug Ponich, Public Works Manager; Bob Novosiwsky, Public Works Foreman; Dave Kully, Public Works Shop Foreman; Ed English, Peace Officer; Twila Bauman, Planning and Communications Manager; Trevor Tychowsky, Safety Officer; and Brenda Adamson, Finance Manager, be accepted and filed for information.

Carried.

6. Correspondence:

Vilna School 90th Anniversary Open House

696-11: Bobocel That County Council who can attend – attend the Vilna School 90th Anniversary Open House on Saturday, October 8, 2011 from 2:00 p.m. to 5:00 p.m. – Supper at 5:00 p.m. to 6:30 p.m. and Ceremonies at 7:00 p.m. for the newly renovated Vilna School; and prepare a plaque for the event.

Carried.

Thank You: Summary Listing

697-11: Orichowski That Smoky Lake County file for information the July 2011 Summary Listing of Thank You received from organizations extending appreciation of support:

- H.A. Kostash School Grade Five Students – Bennet Centre Field Trip donation.
- H.A. Kostash School Grade Five Students – Presenter.
- Vilna Chamber of Commerce – Show and Shine donation.

Carried.

Information Releases

698-11: Danyluk That the Information Releases for the Month of July 2011, be filed for Information.

Carried.

Reading File

No correspondences in the Reading File.

9. Public Question and Answer Period:

11:30 a.m.

No questions from the public.

County Council Meeting

699-11: Danyluk That the next **County Council Meeting** be scheduled for Thursday, **August 25, 2011** at 9:00 a.m. to be held at the County Council Chambers.

Carried.

ADJOURNMENT:

700-11: Cholak

That this meeting be adjourned, time 11:35 a.m.

Carried.

REEVE

S E A L

CHIEF ADMINISTRATIVE OFFICER