

SMOKY LAKE COUNTY

Minutes of the **County Council meeting** held on Thursday, **August 25, 2011** at 9:05 A.M. in the County Council Chambers.

The meeting was called to Order by the Reeve Mr. Dareld Cholak in the presence of the following persons:

		<u>A T T E N D A N C E</u>
<u>Div. No.</u>	<u>Councilors(s)</u>	<u>Thursday, August 25, 2011</u>
1	Dareld Cholak	Present
2	Ron Bobocel	Present
3	Rick Cherniwchan	Present
4	Lori Danyluk	Present
5	Randy Orichowski	Present
C.A.O.	Cory Ollikka	Present
Asst CAO/R.S	Lydia Cielin	Present
Finance Manager	Brenda Adamson	Present

2 Members of the Public in attendance.

Twila Bauman, Planning and Communications Manager entered the Council Chambers, time 9:05 a.m.

Jane Dauphinee, Planner, Municipal Planning Services entered the Council Chambers, time 9:05 a.m.

2. Agenda:

Agenda

701-11: Orichowski

That the Agenda for Thursday, August 25, 2011 County Council meeting, be adopted as amended:

Addition(s):

1. Policy Statement No. 14-A.08-01: Use of Electronic Communication Devices.

Carried Unanimously.

3. Minutes:

Minutes of June 28, 2011 - County Council Committee of the Whole Meeting

702-11: Cherniwchan

That the minutes of the County Council Committee of the Whole for the purpose of Planning: Strategic Planning Meeting held on Tuesday, June 28, 2011 be adopted.

Carried.

Minutes of June 29, 2011 - County Council Committee of the Whole Meeting

703-11: Bobocel

That the minutes of the County Council Committee of the Whole for the purpose of Planning: Victoria District Area Structure Plan Meeting held on Wednesday, June 29, 2011 be adopted.

Carried.

Minutes of June 29, 2011 - County Council Committee of the Whole Meeting

704-11: Bobocel

That the minutes of the County Council Committee of the Whole for the purpose of Planning: Land Use Bylaw Meeting held on Wednesday, June 29, 2011 be adopted.

Carried.

Minutes of July 26, 2011 - County Council Meeting

705-11: Danyluk That the minutes of the County Council Meeting held on Thursday, July 26, 2011 be adopted.

Carried.

Ed English, Peace Officer and Recreation Manager entered the Council Chambers, time 9:12 a.m..

4. Request For Decision(s):**Bylaw No. 1215-10: Cancellation of Undeveloped Road Allowance: Pt. SW 03-59-19-W4**

706-11: Orichowski That **Bylaw No. 1215-10:** authorize the Municipal Council of Smoky Lake County **for the purpose to close to Public Travel, Dispose and be Consolidated within Pt. SW 03-59-19-W4 of the following undeveloped road allowance, all that portion of the original government road allowance adjoining the west and south boundaries of the SW 03-59-19-W4, and all which lies within the limits of Plan 112 , affecting 3.63 Acres (1.47 Hectares),** be given the **SECOND READING.**

Carried.

Moved by Councillor Danyluk that **Bylaw No. 1215-10:** authorize the Municipal Council of Smoky Lake County **for the purpose to close to Public Travel, Dispose and be Consolidated within Pt. SW 03-59-19-W4 of the following undeveloped road allowance, all that portion of the original government road allowance adjoining the west and south boundaries of the SW 03-59-19-W4, and all which lies within the limits of Plan 112 , affecting 3.63 Acres (1.47 Hectares),** be given the **THIRD and FINAL READING** and that the Reeve and the Chief Administrative Officer are hereby authorized to fix their signatures to all necessary documents and that the corporate seal also be fastened where it is deemed to be necessary.

Carried.

Bylaw No. 1219-10: Cancellation of Undeveloped Road Allowance: Lot R4, Plan 4486TR within SE 04-59-19-W4

707-11: Cherniwchan That **Bylaw No. 1219-10:** authorize the Municipal Council of Smoky Lake County **for the purpose to close to Public Travel, Dispose and be Consolidated within Plan 002 1993, Lot 3A, within SE 04-59-19-W4 the undeveloped road allowance, all that portion of the original government road allowance adjoining the South boundary of the SE ¼ 04-59-19-W4 Lying West of the production across said road allowance of the south west limit of Road Plan 112 , affecting 0.49 Acres (0.200 Hectares),** be given **SECOND READING.**

Carried.

Moved by Councillor Orichowski that **Bylaw No. 1219-10:** authorize the Municipal Council of Smoky Lake County **for the purpose to close to Public Travel, Dispose and be Consolidated within Plan 002 1993, Lot 3A, within SE 04-59-19-W4 the undeveloped road allowance, all that portion of the original government road allowance adjoining the South boundary of the SE ¼ 04-59-19-W4 Lying West of the production across said road allowance of the south west limit of Road Plan 112 , affecting 0.49 Acres (0.200 Hectares),** be given the **THIRD and FINAL READING** and that the Reeve and the Chief Administrative Officer are hereby authorized to fix their signatures to all necessary documents and that the corporate seal also be fastened where it is deemed to be necessary.

Carried.

Subdivision and Development Appeal Board: Public-at-Large Members

708-11: Danyluk That Smoky Lake County appoint the following members as public-at-large: Ray Huot, Grant Gillund, Christine Hansen, Sue Landiak, Richard Dubetz, Dominique Cere and Mike Franchuk to the Subdivision and Development Appeal Board, as per Bylaw No. 1226-11.

Carried.

Bylaw No. 1230-11: Well Drilling Equipment Tax

709-11: Danyluk That **Bylaw No. 1230-11**: authorize the Municipal Council of Smoky Lake County to establish a **Well Drilling Equipment Tax** for Smoky Lake County, be given **FIRST READING**.

Carried.

Moved by Councillor Bobocel that **Bylaw No. 1230-11**: authorize the Municipal Council of Smoky Lake County to establish a **Well Drilling Equipment Tax** for Smoky Lake County, be given **SECOND READING**.

Carried.

Moved by Councillor Orichowski that **Bylaw No. 1230-11**: authorize the Municipal Council of Smoky Lake County to establish a **Well Drilling Equipment Tax** for Smoky Lake County, be given **PERMISSION** for **THIRD AND FINAL READING**.

Carried Unanimously.

Moved by Councillor Cherniwchan that **Bylaw No. 1230-11**: authorize the Municipal Council of Smoky Lake County to establish a **Well Drilling Equipment Tax** for Smoky Lake County, be given the **THIRD and FINAL READING** and that the Reeve and the Chief Administrative Officer are hereby authorized to fix their signatures to all necessary documents and that the corporate seal also be fastened where it is deemed to be necessary.

Carried.

Bylaw No. 1231-11: Assessment Review Boards

710-11: Danyluk That **Bylaw No. 1231-11**: authorize the Municipal Council of Smoky Lake County to establish and govern the Smoky Lake County **Assessment Review Boards**, be given **FIRST READING**.

Carried.

Moved by Councillor Bobocel that **Bylaw No. 1231-11**: authorize the Municipal Council of Smoky Lake County to establish and govern the Smoky Lake County **Assessment Review Boards**, be given **SECOND READING**.

Carried.

Moved by Councillor Orichowski that **Bylaw No. 1231-11**: authorize the Municipal Council of Smoky Lake County to establish and govern the Smoky Lake County **Assessment Review Boards**, be given **PERMISSION** for **THIRD AND FINAL READING**.

Carried Unanimously.

Moved by Councillor Cherniwchan that **Bylaw No. 1231-11:** authorize the Municipal Council of Smoky Lake County to establish and govern the Smoky Lake County **Assessment Review Boards**, be given the **THIRD and FINAL READING** and that the Reeve and the Chief Administrative Officer are hereby authorized to fix their signatures to all necessary documents and that the corporate seal also be fastened where it is deemed to be necessary.

Carried.

Public Hearing: Bylaw 1227-11

711-11: Cholak

That the County Council Meeting be recessed for the Public Hearing, time 9:15 a.m.

Carried.

Public Hearing opened @ 9:15 a.m.

The Reeve Dareld Cholak called the Public Hearing to Order at 9:15 a.m. in the presence of all the Council members, the Chief Administrative Officer, Assistant Chief Administrative Officer/ Recording Secretary, and Finance Manager.

Public Hearing:

Bylaw No. 1227-11:

Adopt a Garner Lake Area Structure Plan.

General public: 12 members of the public in attendance for the Public Hearing.

The Reeve provided background information on **Bylaw No. 1227-11:**

- ▶ First Garner Lake Area Structure Plan was developed with the Province, County and local residents in the late 70's. It was time to update the Garner Lake Area Structure Plan.
- ▶ In conjunction with Municipal Planning Services, County of St. Paul and Smoky Lake County held a series of open house meetings in Spedden for Landowners to provide feedback.
- ▶ Process in order to amend the Area Structure Plan involves Council to give First Reading, follow with the Public Hearing to have input for or against on what Council is presenting, and then Council will give Second and Third Reading.
- ▶ This is the Public Hearing for landowners to have to opportunity to provide feedback for or against the proposed Bylaw for the Garner Lake Area Structure Plan.

Responses

The Chief Administrative Officer reported that no verbal responses in favor or against the proposed Bylaw 1227-11 had been received prior to today's public hearing.

Two written responses received for the proposed Bylaw 1227-11.

For the Bylaw:

Mr. Hans Schinke – Lot 903 Birchland Resort

Letter dated June 28, 2011 has been read:

Comments of Concern:

- Since I will not be able to attend the meeting regarding Bylaw 1227-11, I would like to make the following comments.
“I am pleased with direction Council is taking regarding future development in the Garner Lake area. The issues I would like to address are not so much with the future planning but rather with the current changes taking place.

I am definitely in favor of establishing an Ecological Reserve near or around Garner Lake however the changes that are implemented now should be introduced through education and incentive, not compulsion. I realize that at this stage it is hard to do without antagonizing current property owners, I believe the “education” approach would be more desirable. We have enjoyed the beach area for numerous years and always took pride in the cleanliness of the shoreline. At times algae had to be removed along the shoreline to make the area desirable for children. As long as I can remember there was always a natural beach at the Birchland Resort but it has been enlarged to some extent in recent years. Perhaps to make it a true Ecological Reserve it should be back to the original conditions. This brings up the question...what is meant by beach alteration? The name Birchland Resort implies that this is a recreational subdivision and should be treated as such. Is making the beach enjoyable for public use considered beach alteration? The use of numerous piers and boat hoists in the resort does not – does not really promote the idea of an Ecological Reserve and perhaps Birchland Resort should become as the name implies...a Resort. Perhaps a clean-up of the area in question is in order. There is some equipment (boat lifts, docks etc.) along the beach that has not been used for several years. Perhaps a bylaw should be passed that unused material should be removed.

ATV and snowmobiles should be limited to recognized trails and roadways and speed limits should be enforced. In most cases owners abide by the rules however, as in most cases there are few that don't. Noise pollution in the subdivision should also be addressed and is usually associated with the speed of vehicles (or modification of exhaust systems). Although I dislike the idea of looking at numerous ATVs parked on the beach at any given time I feel that it becomes necessary to accommodate community members with lots that are not on the lakefront. In addition...boats and piers have to be serviced.

I fail to see how the number of recreational trailers on multi-lot developments increases the impact to these developments on the lake and other community members. I have seen lots with three trailers beautifully landscaped and later found out that they did not comply with current bylaws and had to be moved. I think, as long as a single family is involved and the lot is not used as a storage place some discretion by Bylaw Enforcement should be used. The rights of existing community members should be recognized and perhaps a “grandfather” clause could be implemented.”

Reeve - Reply to the Letter:

- **The beach, piers and boat launch.**
Remember that the 100 year high water mark to the edge of the water is a Provincial responsibility. It is classified as public land which is unoccupied crown land. Permission is needed from the Province and it is not the County's responsibility. To draw water from the lake or build a pier you need a permit from the Province.
- **ATV, snowmobiles and recognized Trails:**
County does have a Bylaw that permits ATV and snowmobiles to be on County roads in accordance to conditions to access designated trails. County Peace Officer enforces and educates such activities.
- **Number of recreational trailers on the Lot:**
Regulations are established in accordance with the County Land Use Bylaw.

For the Bylaw:

Dennis and Diane Romanchuk – Edmonton / Birchland Resort

Letter has been read:

Comments of Concern:

- Smoky Lake County Public Hearing – Garner Lake Area Structure Plan Bylaw No. 1227-11.
“We have reviewed and agree with the above Bylaw 1227-11. We feel that the Bylaw accurately reflects concerns raised by those present at the Saturday, July 25, 2009 workshop.

We request that the County of Smoky Lake continue to ensure that the caveats placed on Birchland Resort property continue to be enforced. These caveats are filed at Alberta Land Titles and must be reviewed by the County anytime an owner in the Birchland Resort subdivision takes out a building permit”.

Reeve - Reply to the Letter:

- Caveats.
The County cannot enforce caveats. They are placed by the developer and enforced by the developer.

PowerPoint Presentation

Jane Dauphinee, Planner, Municipal Planning Services gave a PowerPoint presentation on Garner Lake Area Structure Plan:

- **Background:**
Project in response to:
 - Increased interest in lake-oriented development
 - Growing awareness of the importance of local environmental stewardship.
 - Almost 20 years since the 1st Area Structure Plan was adopted.
- **Area Structure Plan Objectives:**
 1. Establish **plan goals** and **land use management principles** for **land management and development.**
 2. Provide **land use planning policies** in the form of text and maps to promote and achieve the plan goals and land use management principles.
 3. To **establish a future development pattern** for the Garner Lake Area Structure Plan area.
- **Project Phasing (2008-2011):**
 - **Phase 1:** Project Organization – Garner Lake Area Structure Plan.
 - **Phase 2:** Project Initiation and Launching the Public Process: Public Open House and Workshop – July 2009. Background Study.
 - **Phase 3:** Development of the Draft Area Structure Plan: Review of Draft with staff and Councils and Circulation of Draft to adjacent Municipalities, Agencies and Public Feedback – September 2009. Public Hearing – Spring 2010.
 - **Phase 4:** Finalization – Revised Draft presented to Councils for Approval July 2010.
 - **Approved:** Plan becomes Bylaw and takes effect – Plan subject to review.
- **Community Consultation:**
 - **2008** – Public Open House.
 - **2009** – Planning Workshop.
 - **2010** – Public Hearing.
- **Garner Lake Planning Issues and Community Concerns – Map 12:**
Community Input:
 - Community Assets.
 - Land use conflict issues.
 - Environmental concerns.
 - Lake use conflicts / capacities.
 - Suggested improvements to public space and trails.Base Physical Data:
 - Natural Features.
 - Existing Infrastructure.
 - Land Use.
 - Potential Environmental Sensitivity.
- **Stakeholder Findings:**
 - Development pressures and Environmental Stewardship: protecting riparian areas, tree cover, fish and wildlife habitat and spawning areas, preserving lake and ground water quality.
 - Legality of existing private septic systems.
 - Development in Environmental Reserve lands.
 - Shoreline disturbance in existing subdivisions.
 - Access to waste disposal (transfer stations).
 - Capacity of Bylaw Enforcement.
 - Ability of RCMP to service a higher population.
 - Infrastructure standards and roadways maintenance.
 - Storm water management.

- **Preliminary Report:**
 - Accompanying document to the Garner Lake *Area Structure Plan (ASP)*.
 - Presents an analysis of data gathered from community and government stakeholders.
 - Informed policy recommendations and management principles presented within the draft Garner Lake Area Structure Plans.
- **Area Structure Plan:**
 1. Contains **goals** and **objectives** for **managing future growth and development** within the Plan Area.
 2. Contains **land use planning policies** in the form of text and maps to promote and achieve the plan goals and land use management principles.
 3. Establishes a **future development pattern** for the Garner Lake Area Structure Plan area in the form of the Future Development Concept.
- **Future Land Use Concept:**
 - Garner Lake – Smoky Lake County – Future Land Use Concept – **Map 1.:** Agricultural, Agricultural Conservation, and Residential.
- **Land Suitability:**
 - Garner Lake – Land Suitability – **Map 10:**
 - Environmentally Significant Areas.
 - Inlet and Outlet.
 - Forest Cover.
 - Lake Water Level.
- **Summary of Environmental Findings:**
 - Despite the country residential development that has occurred around the lake, there are intact wetlands adjacent to the lake and lands which have been designated by the province as environmentally sensitive areas.
 - Many private lots do not have direct access to the lakeshore, so there is not as much harrowing of the riparian area at Garner Lake as there is at other lakes in Alberta.
 - Water levels are having an impact on lake flushing.
 - Garner Lake has experienced a drop in water levels since 1982 (the time of the Garner Lake Management Study). As a result areas previously covered by water are now exposed.
 - Exposed areas represent portions of Garner Lake with the lowest bathymetric relief and therefore may represent potential habitat for waterfowl, fish spawning areas, and may also be saturated (wetlands).
 - Some residential development is set back from the lake.
- **Environmental Sensitivity:**
 - Garner Lake: Land Suitability – **Map 10** and Environmental Sensitivity – **Map 2.**
- **Environmental Sensitivity Classifications:**
 - **High:**
 - significant slope + >100 m from waterbody
 - forest cover > 4 ha + adjacent to inlet/outlet
 - forest cover > 4 ha + adjacent to wetland
 - forest cover > 4 ha + significant slope
 - Definitions:
 - significant slope >15%
 - riparian buffer: lake 30m, stream 15m, wetland 6 m
 - **Medium:**
 - significant slope
 - forest cover > 4 ha
 - **Low:**
 - all remaining areas (areas not classified as medium or high sensitivity).

- **Future Land Use Concept:**
 - Garner Lake – Smoky Lake County – Future Land Use Concept – **Map 1:**
 - Rural Conservation Area
 - Agricultural Area
 - Country Residential Area
 - Residential Conservation (Cluster) Area
- **Summary of Proposed Changes:**
 - No new area designated as Country Residential or Residential Conservation (Cluster).
 - Most lands remain designated as Agricultural.
 - New Rural Conservation Area provides opportunities to subdivide with the intention of preserving forested areas.
 - 600 ft (183 m) setback between lake and both development and agricultural land.
 - Existing legal developments may be grandfathered in relation to new setback requirements.
 - Fire Smart and emergency response plan policies for new developments and substantial renovations.

GARNER LAKE AREA STRUCTURE PLAN

Bylaw 1227-11: was given first given first reading on May 26, 2011 to **adopt a Garner Lake Area Structure Plan.**

General Public

Against the Bylaw(s):
No responses against the Bylaw.

General Public

For the Bylaw(s):
Comments for Clarification(s):

- Is there a significant difference between the two Counties in the Area Structure Plan?

Planner - Reply: Nothing that will impact the quality of life. Difference between both municipalities the municipal reserves and environmental reserves are dealt with - County of St. Paul wants more flexibility. The other difference is who each municipality will address the number of Recreational Vehicles on lots. The districts in the Area Structure Plan are a little different – Rural Conservation means a little difference than for Smoky Lake – does not limit the amount of sub-divisions like Smoky Lake Area Structure Plan. But Smoky Lake’s approach to environmental is different than the way St. Paul looks at it.

General Public

Comments for Clarification(s):

- If the County has no control on crown land – this area structure plan seems to address crown land and how far you have to be from the shore and there are signs posted at Garner Lake to reflect this!

Reeve and the Planners- Reply: Clarification was provided on the jurisdictional boundaries at lake resorts.

- Bylaws: set the guidelines in regards to development.
- Signs: posted for educational purposes to identify the jurisdiction of lands not to allow disturbance of bed and shore. This is a partnership with Sustainable Resources to build awareness.
- Bed/Shore: Provincial Jurisdiction – SRD: Sustainable Resource Development for environmental purposes. The land belongs to them.

- There are basically three jurisdiction classification areas: MR: Municipal Reserve, ER: Environmental Reserve and Sustainable Resource Development, so the 100 year high water mark to the edge of the water is a Provincial responsibility. This is governed by the Municipal Government Act.
- You can contact Sustainable Resource Development in Lac La Biche with any concerns or for any approvals. County has no control.
- Area Structure Plans have no impact on Environmental Reserves or Crown Land.

Municipal Planning Services - Comment: Indicated the Future Land Use Concept – Map 1 will be amended with grammatical edits.

General Public

Yes! Support the restrictive rules on development.

Rebuttals:

The Reeve asked if any further issues or concerns and any further rebuttals for or against **Bylaw 1227-11: to adopt a Garner Lake Area Structure Plan.**

- No rebuttals.

712-11: Danyluk

That this County Council Public Hearing make the recommendation that County Council proceed with second and third reading of Bylaw 1227-11: to adopt a Garner Lake Area Structure Plan; and that Municipal Planning Services (2009) Ltd. amend the map grammatical edits.

Carried.

713-11: Cholak

That the Public Hearing be adjourned, time 10:20 a.m.

Carried.

714-11: Cholak

That the County Council Meeting be reconvened, time 10:20 a.m.

Carried.

4. Request For Decision(s):

Bylaw No. 1227-11: To adopt a Garner Lake Area Structure Plan

715-11: Cherniwchan

That **Bylaw No. 1227-11:** authorize the Municipal Council of Smoky Lake County to adopt a Garner Lake Area Structure Plan, as amended, be given **SECOND READING.**

Carried.

Moved by Councillor Bobocel that **Bylaw No. 1227-11:** authorize the Municipal Council of Smoky Lake County to adopt a Garner Lake Area Structure Plan, as amended, be given **THIRD and FINAL READING** and that the Reeve and the Chief Administrative Officer are hereby authorized to fix their signatures to all necessary documents and that the corporate seal also be fastened where it is deemed to be necessary.

Carried.

Jane Dauphinee, Planner, Municipal Planning Services, Twila Bauman, Planning and Communications Manager; and Ed English, Peace Officer and Recreation Manager left the Council Chambers, time 10:23 a.m.

7. Delegation:

Northern Lights Library System

Present before County Council at 10:30 a.m. to 10:50 a.m. was Brigitte Sakaluk, Manager, Finance and Administration, Northern Lights Library System to update County Council on the 2010 Statement of Services.

- Northern Lights Library System Information Package was distributed to each Council member.

Jeremy Smith, Intern from the University of Alberta (Camrose-Augustana Campus – Rural Intern Program entered the Council Chambers, time 11:00 a.m.

Smoky Lake & District Chamber of Commerce

Present before County Council at 10:51 a.m. to 11:05 a.m. was Wayne E. Taylor, President, Smoky Lake & District Chamber of Commerce to discuss the concept of an Urban Sky Park Project and seek County assistance for funding and staff resource.

- ▶ **Reply:** Council asked to see a budget on the Urban Sky Park Project and indicated that the Chief Administrative Officer addresses staff resources.

4. Request For Decision(s):

Bylaw No. 1232-11: Surface Lease of Municipal Owned Properties

716-11: Danyluk

That **Bylaw No. 1232-11:** authorize the Municipal Council of Smoky Lake County to authorize the **Surface Lease of Municipal Owned Properties** pursuant to the provisions of Section 61 of the *Municipal Government Act*, Chapter M-26, be given **FIRST READING.**

Carried.

Moved by Councillor Orichowski that **Bylaw No. 1232-11:** authorize the Municipal Council of Smoky Lake County to authorize the **Surface Lease of Municipal Owned Properties** pursuant to the provisions of Section 61 of the *Municipal Government Act*, Chapter M-26, be given **SECOND READING.**

Carried.

Moved by Councillor Cherniwchan that **Bylaw No. 1232-11:** authorize the Municipal Council of Smoky Lake County to authorize the **Surface Lease of Municipal Owned Properties** pursuant to the provisions of Section 61 of the *Municipal Government Act*, Chapter M-26, be given **PERMISSION FOR THIRD AND FINAL READING.**

Carried Unanimously.

Moved by Councillor Orichowski that **Bylaw No. 1232-11**: authorize the Municipal Council of Smoky Lake County to authorize the **Surface Lease of Municipal Owned Properties** pursuant to the provisions of Section 61 of the Municipal Government Act, Chapter M-26, be given the **THIRD and FINAL READING** and that the Reeve and the Chief Administrative Officer are hereby authorized to fix their signatures to all necessary documents and that the corporate seal also be fastened where it is deemed to be necessary.

Carried.

Ed English, Peace Officer and Recreation Manager entered the Council Chambers, time 11:10 a.m.

Dog Shelter Caretaker Service Agreement

717-11: Bobocel

That Smoky Lake County execute the County Dog Shelter Caretaker Service Agreement with Kountry Kennel c/o Diana Bochar as the County Dog Shelter place located on SE 1-61-18-W4 – 61014-RR180 for a Five (5) Year Term: September 1, 2011 to December 31, 2015, subject that all conditions of the Bylaw are adhere to.

Carried.

Ed English, Peace Officer and Recreation Manager left the Council Chambers, time 11:15 a.m.

Bylaw No. 1229-11: Bylaw to Repeal Invalid and Redundant Bylaws

718-11: Bobocel

That **Bylaw No. 1229-11**: authorize the Municipal Council of Smoky Lake County to **Repeal Invalid and Redundant Bylaws: 38 Bylaws**, be given **FIRST READING**.

Carried.

Moved by Councillor Danyluk that **Bylaw No. 1229-11**: authorize the Municipal Council of Smoky Lake County to **Repeal Invalid and Redundant Bylaws: 38 Bylaws**, be given **SECOND READING**.

Carried.

Moved by Councillor Orichowski that **Bylaw No. 1229-11**: authorize the Municipal Council of Smoky Lake County to **Repeal Invalid and Redundant Bylaws: 38 Bylaws**, be given **PERMISSION FOR THIRD AND FINAL READING**.

Carried Unanimously.

Moved by Councillor Cherniwchan that **Bylaw No. 1229-11**: authorize the Municipal Council of Smoky Lake County to **Repeal Invalid and Redundant Bylaws: 38 Bylaws**, be given the **THIRD and FINAL READING** and that the Reeve and the Chief Administrative Officer are hereby authorized to fix their signatures to all necessary documents and that the corporate seal also be fastened where it is deemed to be necessary.

Carried.

Twila Bauman, Planning and Communications Manager entered the Council Chambers, time 11:16 a.m.

Harold West: Agreement

719-11: Orichowski That Smoky Lake County enter into an Agreement for Exchange of Land, with no compensation to either party as follows for Landowner

Harold and Margaret West:

<u>Legal Description</u>	<u>Plan to Cancel</u>	<u>Register to County</u>	<u>Difference</u>
SW 35-58-19-W4	865CL 4.24 acres	4.122 acres	+0.118 acres
OT 35-58-19-W4		0.828 acres	-0.828 acres
SW 35-58-19-W4	569AU 1.36 acres		<u>+1.360 acres</u>
Gain for Harold and Margaret West =			+ 0.650 acres

And for Landowner **Lonnie Andruchow:**

<u>Legal Description</u>	<u>Plan to Cancel</u>	<u>Register to County</u>	<u>Difference</u>
SE 35-58-19-W4	865CL 4.27 acres	4.196 acres	+0.074 acres
Plan 8821751: 1		0.047 acres	<u>-0.047 acres</u>
Gain for Lonnie Andruchow =			+ 0.027 acres

Carried.

Road Closure: Road Plan 569AU within SW 35-58-19-W4

720-11: Cherniwchan **WHEREAS, Smoky Lake County**, requires a resolution for the purpose of closing to public travel and cancelling a public highway in accordance with Section 24 of the *Municipal Government Act*, Chapter M26, Revised Statutes of Alberta 2000, as amended; and

WHEREAS, the lands hereafter described are no longer required for public travel.

NOW THEREFORE, be it resolved that the Council of Smoky Lake County does hereby close the following described road, subject to rights of access granted by other legislation.

Road Plan **569AU**, within the land(s) legally described as: **SW 35-58-19-W4**.

Excepting Thereout All Mines and Minerals.

Carried.

Re-register the as-built Road

721-11: Danyluk That Smoky Lake County proceed to register the as-built Road Plan SP-710-10 as surveyed by Rachynski Land Surveys (1998) Ltd. affecting part of SE 35-58-19-W4 and SW 35-58-19-W4 – Victoria Trail.

Carried.

Twila Bauman, Planning and Communications Manager left the Council Chambers, time 11:25 a.m.

Additions to the Agenda:

Policy Statement No. 14-A.08-01: Use of Electronic Communication Devices

722-11: Bobocel

That **Policy Statement No. 14-A.08-01** entitled "Use of Electronic Communication Devices" be adopted:

Purpose:	<ol style="list-style-type: none"> 1. To govern the employee’s use of County- issued or personal-owned electronic communication devices as determined beneficial and essential in carrying out employee job responsibilities. 2. To enforce reasonable rules relating to electronic communication devices in the workplace.
Policy Statement and Guidelines:	
<p>1. OBJECTIVES:</p> <ol style="list-style-type: none"> 1.1 Smoky Lake County recognizes that County-issued electronic communication devices shall be used to support the business requirements of the Municipality. 1.2 The Manager, or designate is authorized to assign County-issued electronic communication devices to staff based on job requirements and/or County need and reserves the right to revoke employee user privilege for any reason. 1.3 County-issued and personal-owned electronic communication devices shall be used in compliance with all applicable federal, provincial and local laws and regulations, and in a cost-effective and ethical manner. 1.4 This policy governs an employee’s use of County- issued or personal-owned electronic communication devices during work hours on the job site and during other assigned duty times. <p>2. DEFINITION:</p> <p>An “Electronic Communication Device” includes cellular and PCS telephones, camera telephones, Personal Digital Assistants (PDAs), Lap Tops, video broad casting devices, pagers, palm pilots, faxes and any other device that allows a person to record and/or transmit, on either a real time or delayed basis, sound, video or still images, text, or other information.</p> <p>3. GUIDELINES:</p> <ol style="list-style-type: none"> 3.1 The County’s Safety Officer to the best of his or her ability, from time to time at the discretion of the County, to manage and ensure adequate risk controls measures are implemented for the use of Electronic Communication Devices and shall oversee compliance issues relating to this policy. 3.2 Employees may carry and use personally owned electronic communication devices on Smoky Lake County property subject to rules and regulations promulgated by the County. 3.3 Electronic communication devices owned by the County or personal-owned electronic communication devices used to conduct County business, <u>must be used in accordance with the following standards:</u> <ol style="list-style-type: none"> 3.3.1 County-issued electronic communication devices are valuable and should be handled with care. Loss, theft, or damage to a County- issued electronic communication device must be report immediately to the Manager or his designate. 3.3.2 County-issued electronic communication devices are to be used in an ethical and responsible manner. No employee is to use the electronic communication device for the purpose of illegal transaction, harassment, obscene or offensive behavior or other violations of County policies or federal, provincial or local laws. 	

	3.3.2.1	Employees must refrain from subjecting others at work from video or audio capture, recording, or transmission of others' words or images without express prior notice and explicit consent for the capture, recording or transmission of such words and images.
	3.3.3	Employees have no expectation of privacy in using County-issued electronic communication devices and must govern their use of the device judiciously.
	3.3.4	Employees are required to leave County-issued devices turned on during business hours, whether in or out of the office, as required by his/her job requirements and as arranged by the Manager or his designate.
3.4		If the Manager or designee determines that the employee no longer needs the electronic communication device to perform the employee's job responsibilities, any fees or charges associated with cancellation of the current service contract shall be the responsibility of the County.
3.5		Risk Control measures for the use of Electronic Communication Devices are hereby created to ensure:
	3.5.1	To not distract or disrupt the employee and others in the work setting.
	3.5.2	That devices do not lead to disruptions in the business process.
	3.5.3	That Driver inattention is not a factor for motor vehicle accidents.
4. WHILE DRIVING COUNTY VEHICLES:		
<u>As a driver, an employee's first responsibility is to pay attention to the road.</u>		
When driving on County business, the following shall apply:		
4.1		All employees must <u>NOT</u> use hand held electronic communication devices to place or receive calls while operating a vehicle on County business.
	4.1.1	Voicemail must be used to handle calls and calls can thus be returned when safe.
	4.1.2	Employees must pull off the road to a safe location and stop the vehicle before using a hand held electronic device.
	4.1.3	Employees are responsible to check messages regularly as directed by the manager or designate to conduct County business.
	4.1.4	The use of hands-free options are allowable.
	4.1.5	The use of a two-way radio communication device is allowable within the scope of an individuals employment.
4.2		Employees with Emergency Vehicles that conduct County business relating to the Fire Protective Services and in emergency situations that require prompt communication to ensure health and safety are permitted to use Electronic Communication Devices while operating a vehicle.
5. PROCEDURES:		
5.1		All employees requiring the use of County-issued or personal-owned Electronic Communication Devices to conduct County business shall read and sign <i>Schedule "A": Acknowledge the Use of Electronic</i>

Council to finalize the goals, objectives, and strategies of the Plan in October.

- Attended the debriefing meeting for the Rural Intern Program. The University of Alberta has been informed that the Albert Government will not be funding the program in 2012. This is a valuable program for building capacity in rural communities. They have applied for a RADF: Rural Alberta Development Fund grant but it was rejected.

Administrative:

- Received a letter from Alberta Environment asking if our Council wishes to meet with Department officials at the Fall AAMD&C meeting. Council needs to determine IF we want to meet with them and, if so, what our topics of discussion will be. We might also ponder similar meetings with Alberta Transportation and/or RCMP.
- AAMD&C District 5 will be hosting a Fall meeting on September 23, 2011 in Lac La Biche.
- Completed the University of Alberta Capacity Survey which was a task that sprung out of participating in the Rural Intern Program.

Financial:

- Received confirmation that the Regional Collaboration Grant has been approved for the Recreation Master Plan. Still awaiting the conditional grant agreement.

Human Resources:

- Continuing evaluation cycle with Management. Individual meetings to be scheduled in September.

Community:

- Metis Crossing is looking for County dignitaries to attend and bring greetings to their annual Voyage Days Celebrations on the 27th and 28th of August.
- Donated 60 Tonne of reject sand to Smoky Lake Museum.
- Received a request from the Smoky Lake Golf Course for 65 Tonne of blended asphalt mix material for repairing an slightly extending their parking area. Estimated that this will cost approximately \$3,500.00. They will engage Sandstar to lay and pack the material at their own expense.

Training:

- Attended Alberta Emergency Alert Training in Two Hills.

Smoky Lake Heritage Board: Member Appointment

723-11: Danyluk

That Smoky Lake County appoint Corrine Card as a public-at-large Board Member to the Smoky Lake Heritage Board.

Carried.

Ministerial Order in Council: Highway 28/63 Regional Water Services Commission

724-11: Orichowski

That the **Ministerial Order in Council No. 296/2011** that establishes the **Highway 28/63 Regional Water Services Commission**, as received from the Honourable Hector Goudreau, Minister of Municipal Affairs, dated July 25, 2011;

And

As per letter received from the Honourable Hector Goudreau, Minister of Municipal Affairs, dated August 18, 2011:

Ministerial Order No. L:177/11 appointing the **Board of Directors** for the Highway 28/63 Regional Water Services Commission, as follows:

Municipality

County of Thorhild No. 7

Director

Charles Newell

Alternate Director

Wayne Crosswell

County of Thorhild No. 7	Shelly Hanasyk	Kevin Grumetza
Smoky Lake County	Dareld Cholak	Lori Danyluk
Smoky Lake County	Rick Cherniwchan	Randy Orichowski
Town of Smoky Lake	Nathan Taylor	Mark Watson
Town of Smoky Lake	Hank Holowaychuk	Therese Taschuk
Village of Vilna	Don Romanko	Ron Farmer
Village of Vilna	Frank Barry	Ron Farmer
Village of Waskatenau	Casey Caron	TBD
Village of Waskatenau	Sherry Frankard	TBD

Charles Newell is designated as Chair of the Board of Directors.

Appointment of Board of Directors is effective as of the date of signing and expires one year from this date.

And

Ministerial Order No. L:178/11 authorizing the commission to supply water services to three properties in Sturgeon County: NW 31-57-21-W4 (2 properties) and SE 31-57-21-W4, be filed for information.

Carried.

Canadian Radio-Television and Telecommunications Commission

725-11: Danyluk

That Smoky Lake County approve the action taken by the Chief Administrative Officer for writing a letter, dated August 15, 2011 to the Canadian Radio-Television and Telecommunications Commission in support of the Canadian Common Ground Alliance application for shared use of 8-1-1 in Canada for public access to both non-emergency medical services and Call Before You Dig to help protect Canada's critical infrastructure.

Carried.

Rural Intern Program

726-11: Cherniwchan

That Smoky Lake County write a letter to the Honourable Jack Hayden, Minister of Agriculture and Rural Development and c.c. Local MLA's indicating support for the Rural Intern Program which is a valuable program for building capacity in rural communities.

Carried.

Alberta Environment

727-11: Bobocel

That Smoky Lake County write a letter to the Honourable Rob Renner, Minister of Environment and c.c. Local MLA's on the status in regards to the environmental enforcement regulations in reference to the County's position on the Beaver Dan and Flooding Problem issues.

Carried.

AAMD&C District 5

728-11: Cherniwchan

That County Council who can attend and administration attend the Alberta Association of Municipal District and Counties District 5 meeting on Friday, September 23, 2011 at the Bold Center – Devon Room at 10:00 a.m. in Lac La Biche, Alberta, hosted by Lac La Biche County.

Carried.

Regional Collaboration Program

729-11: Danyluk That County Council approve for Administration to develop and release a Request For Proposal for the Joint Municipal Recreation Master Plan Project under the 2011/12 Regional Collaboration Program Grant funding; in conjunction with the Administrators from the Town of Smoky Lake, Village of Waskatenau and Village of Vilna; and bring a recommendation for awarding the Request For Proposal to each respective Council.

Carried.

Metis Crossing

730-11: Bobocel That County Councillor Rick Chernwichan attend the Metis Crossing Ltd. Annual Voyage Days Celebration held on August 27 and 28, 2011 at 1:00 p.m. at the Metis Crossing site to bring greeting on behalf of Smoky Lake County at the opening ceremonies.

Carried.

Smoky Lake & District Cultural and Heritage Society

731-11: Orichowski That Smoky Lake County approve the action taken by the Chief Administrative Officer for the “in-kind” donation of 60 tonnes of reject sand to the Smoky Lake & District Cultural and Heritage Society for the Museum area site.

Carried.

Four members of the Smoky Lake Town and Country Golf Club in attendance.

Smoky Lake Town and Country Golf Club

732-11: Cherniwchan That Smoky Lake County approve as a “in-kind” donation of 65 tonnes of blended asphalt mix material to the Smoky Lake Town and Country Golf Club towards the repairing and extending the parking area, not to exceed the amount of \$3,500.00; and allocate donation funding from the 2011 Budget “Grant to Individuals”.

Carried.

Financial Update:

As annexed to the minutes:

- ↳ Financial Statement for the Month: May 2011.
- ↳ Financial Statement for the Month: June 2011.

Action List:

- ↳ **Action List:**
 - **County Council Meeting: July 26, 2011.**

733-11: Danyluk That the updated report for the period of July 27, 2011 to August 24, 2011 by the Chief Administrative Officer, be accepted and filed for information.

Carried.

9. Public Question and Answer Period:

11:45 a.m.

No questions from the public.

Finance Manager's Report

Brenda Adamson, Finance Manager provided an updated Finance report for the period of July 15, 2011 to August 16, 2011.

Composite Assessment Review Board: Appointment of Members

734-11: Cherniwchan That Smoky Lake County appoint Councillor Lori Danyluk as the elected representative and Judy Makowichuk, as member-at-large to the Composite Assessment Review Board, as per Bylaw 1231-11.

Carried.

Alberta's Aggregate Resources

735-11: Bobocel That Administration meet with Teri Muhlbeier, Alberta Sand and Gravel Association, first to discuss the Alberta's Aggregate Resources Truck Registry Program; and, if necessary, schedule Teri Muhlbeier to meet with County Council at the next scheduled Policy Committee meeting.

Carried.

736-11: Orichowski

That the Finance Manager's Report received by Brenda Adamson for the period of July 15, 2011 to August 16, 2011 , be accepted and filed for information.

Carried.

Reeve's Report

Reeve Dareld Cholak presented the following report:

- Northern Alberta Mayor's and Reeve's Caucus Meeting #49 Minutes: June 24, 2011.
- The Municipal Safety Recognition Award for Smoky Lake County: Take this opportunity to thank Council for approving all policies recommended and working with Management and Staff to ensure we are a safe work place. Presented to Council members: Letter and Picture taken with Management.
- Issues will be addressed during the Committee Task Force and Board reporting.

737-11: Danyluk

That the Reeve's report received, be accepted.

Carried.

Meeting Recessed

Meeting recessed for Lunch, time 12:00 p.m.

Meeting Reconvene

The meeting reconvened on a call to order by Reeve Dareld Cholak at 1:00 p.m. in the presence of all Council members, and the Chief Administrative Officer, Assistant Chief Administrative Officer/Recording Secretary and the Finance Manager. Doug Ponich, Public Works Manager and Dave Kully, Public Works Shop Foreman entered the Council Chambers, time 1:00 p.m.

Management Reports

Public Works Department

Doug Ponich, Public Works Manager distributed copies of the following for Council's information:

- 2011 Road Projects – update.
- 2011 Road Projects – Calendar.

Dave Kully, Public Works Shop Foreman distributed copies of the Public Works Equipment Items for Sale “Summary of Bids”.

2011 Public Works Equipment Items for Sale

- 738-11: Cherniwchan That Smoky Lake County accept the bid from **Michener Allen Auctions** in the amount **\$30,888.00** for the 2011 Public Works Equipment Item to sell – **Unit 160:** 1997 JC 50 ton scissor neck low boy trailer – S/N 2J9V3A1F0VK001083.
- Carried.
- 739-11: Bobocel That Smoky Lake County accept the bid from **Burke Farms** in the amount of **\$3,215.00** for the 2011 Public Works Equipment Item to sell - **Unit 443:** 2002 Schulte XH1000 10 ft mower – S/N C30200421108.
- Carried.
- 740-11: Danyluk That Smoky Lake County accept the bid from **Tercan Oilfield** in the amount of **\$3,250.00** for the 2011 Public Works Equipment Item to sell - **Unit 702:** 1998 Deines 2060 riding mower with 5 ft deck – S/N L1770.
- Carried.
- 741-11: Bobocel That Smoky Lake County accept the bid from **Ken Garner** in the amount of **\$325.00** for the 2011 Public Works Equipment Item to sell - **Unit 705:** 2001 John Deere 316 Riding mower – S/N M00316X423132.
- Carried.
- 742-11: Orichowski That Smoky Lake County accept the bid from **Randy Franchuk** in the amount of **\$ 1,100.00** for the 2011 Public Works Equipment Item to sell - **Unit 212:** 1996 Arctic Cat 454 quad – S/N 4UFACAT1CTTA14492.
- Carried.
- 743-11: Bobocel That Smoky Lake County accept the bid from **Dan Kotylak** in the amount of **\$360.00** for the 2011 Public Works Equipment Item to sell - **Unit 626:** Rosco double drum packer vibrastat III – S/N 30182.
- Carried.
- 744-11: Cherniwchan That Smoky Lake County accept the bid from **Walter Malysh** in the amount of **\$575.00** for the 2011 Public Works Equipment Item to sell - **Unit 124:** Lincoln portable welder on trailer SAE300 – S/N 141914.
- Carried.

Councillor Rick Cherniwchan declared conflict of interest for the reason of a family member submission of bid for 2011 Public Works Equipment Item for Sale, and did leave the Council Chambers, time 1:15 p.m.

745-11: Orichowski That Smoky Lake County accept the bid from **Jason Cherniwchan** in the amount of **\$525.00** for the 2011 Public Works Equipment Item to sell - **Unit 706:** 1979 Howse 5 ft 3Pt hitch rotary mower – S/N 0215960295.

Carried.

Councillor Rick Cherniwchan re-entered the Council Chambers, time 1:16 p.m.

746-11: Bobocel That Smoky Lake County not sell the 2011 Public Works Equipment Item - **Unit 203:** 2004 GMC K2500 pickup with service body – S/N 1GTHK29U94E329190.

Carried.

747-11: Orichowski That Smoky Lake County accept the bid from **Ted Boykiw** in the amount of **\$3,500.00** for the 2011 Public Works Equipment Item to sell - **Unit 227:** 2001 GMC K2500 pickup; 293762 kms – S/N 1GTGK29U21Z143734.

Carried.

Dave Kully, Public Works Shop Foreman left the Council Chambers, time 1:25 p.m.

Executive Session:

748-11: Bobocel That County Council go into an Executive Session to discuss a legal issue, time 1:25 p.m.

Carried.

749-11: Cherniwchan That County Council go out of an Executive Session, time 2:00 p.m.

Carried.

Environmental Operations

Waste Bin – Request

750-11: Orichowski That Smoky Lake County approve action taken by the Environmental Operations Manager for providing a Waste Bin temporarily to Peppers Highway Service as requested for construction purposes.

Carried.

Hamlet of Bellis – Waste Bin

751-11: Bobocel That Smoky Lake County provide a second Waste Bin in the Hamlet of Bellis located near the Bellis Community Hall.

Carried.

Management Reports

752-11: Danyluk

That the management reports received for the period of July 27, 2011 to August 18, 2011 from Doug Ponich, Public Works Manager; Bob Novosiwsky, Public Works Road Foreman; Dave Kully, Public Works Shop Foreman; Ed English, Peace Officer; John Malysh, Natural Gas Manager; Dave Franchuk, Environmental Operations Manager; Scott Franchuk, Agricultural Fieldman; Twila Bauman, Planning and Communications Manager; and Trevor Tychkowsky, Safety Officer, be accepted and filed for information.

Carried.

Committee Task Forces and Boards: Reports**Alberta Care**

- No report.

Community Futures Corporation: St. Paul / Smoky Lake Region

- Funding available to enhanced businesses on appearance.
- Workshop on Grant Writing scheduled for October 19, 2011 to be held at the Smoky Lake Seniors Drop-In Centre and on October 18, 2011 in Elk Point.
- Information sessions on Field and Greenhouse Fruits and Vegetables Regulations scheduled for September 27, 2011 and Domestic and Wild Meat Regulations scheduled on October 12, 2011 to be held at the Citizen Centre in St. Paul.
- Community Futures Symposium in Edmonton on September 29, 2011 to October 1, 2011.
- Next meeting scheduled for August 31, 2011 in St. Paul.

Doug Ponich, Public Works Manager left the Council Chambers, time 2:20 p.m.

Corridor Communications Incorporated

- Three Tower Sites locations in Smoky Lake Region have been for installation to proceed.
- Any interest for the County to provide - as part of Operations to address Maintenance on the towers in Smoky Lake Region – would require minimal training for the County's IT Technician.
- Any interest for the County for promoting the Sales and Marketing for the Internet Services to County Residents.

753-11: Bobocel

That Smoky Lake County write a letter to Corridor Communication Incorporated indicating that the County would be interested in offering services of the County's staff for assisting with the maintenance on the towers in the Smoky Lake Region and in promoting the sales and marketing for the Internet Services to the residents in the Smoky Lake County Region.

Carried.

Doctor Retention & Recruitment Committee

- AAMD&C Rural Routes - September 2011- Issue 41: Feature Article on Pages 16-18- Smoky Lake County Talks About Doctor Recruitment and Retention.
- Physician Attraction and Retention Conference: October 26 – 28, 2011.

Rural Routes: Municipal Feature Article

754-11: Danyluk That the magazine published by the Alberta Association of Municipal Districts and Counties, dated September 2011, Issue 41 entitled “Rural Routes”, referencing a municipal feature article on **Smoky Lake County Talks About Doctor Recruitment and Retention**, be filed for information.

Carried.

Physician Attraction and Retention Conference

755-11: Danyluk That the correspondence received from Donna Evans, Government of Alberta, dated August 5, 2011 in regards to the 4th Annual Rural Alberta Communities Physician Attraction & Retention Conference on October 26 – 28, 2011, be filed for information.

Carried.

Evergreen Regional Waste Management Commission

- No report.

Family Community Support Services Committee

- Seniors Program and Services 2011-2012 – Applications for Community-based project funding.

756-11: Cherniwchan That the letter received from Jennifer Greengrass, Community Liaison Officer, New Horizons for Seniors Program, Human Resources and Skills Development Canada, Government of Alberta, dated July 5, 2011 in regards to the Seniors Program and Services 2011-2012 – Applications for Community-based project, be filed for information from the County’s perspective.

Carried.

Family-School Liaison Committee

- No report.

Fire and Rescue Committee**Vilna:**

- No report.

Waskatenau:

- No report.

Smoky Lake:

- No report.

Government Liaison Committee

- No report.

Highway 28/63 Regional Water Group Steering Committee

- Ministerial Order in Council: Highway 28/63 Regional Water Services Commission.

Ministerial Order: Highway 28/63 Regional Water Services Commission

757-11: Cherniwchan That the **Ministerial Order in Council No. 296/2011** that establishes the **Highway 28/63 Regional Water Services Commission**, as received from the Honourable Hector Goudreau, Minister of Municipal Affairs, dated July 25, 2011, be filed for information.

Carried.

In-House Safety Committee

- Minutes: May 25, 2011.
- Newsletter: AMHSA – Alberta Municipal Health and Safety Association, dated July 2011.
- Distracted Driving Legislation in effect September 1 - County Policy on the use of electronic communication devices will be communicated to employees.
- Next meeting scheduled for September 20, 2011.

Joint Economic Development Initiative (JEDI) Committee

- No report.

Lakeland DMO: Destination Marketing Organization

- No report.

Municipal Planning Commission

- No report.

North East Muni-Corr Ltd.

- No report.

Policy Committee

- Meeting scheduled for September 6, 2011.

R.C.M.P. Liaison Committee

- Meeting to be scheduled with Sergeant Steve Smith prior to the AAMD&C Fall Convention meeting with the Royal Canadian Mounted Police.

Risk Pro Control Management Committee

- Meeting held on August 22, 2011.
- Policies reviewed: Use of Electronic Communication Devices addressed today. Two more policies will be coming forward to Council at the next meeting.
- Part of the Risk Pro Management Program with Jubilee Insurance Agencies – Module 4.

Smoky Lake Agricultural Society

- Number of volunteers formed a group from within the community and are forming a Charitable Organization to raise funds for a Fitness Centre to build it in the Complex.
- Ag Society will be undertaking the selling of the raffle tickets.
- Function events – down.
- In the process of reviewing policies – i.e., Rent and Fee schedules.
- Next meeting scheduled for September 12, 2011.

Smoky Lake Foundation

- 2011 Seniors Services Conference: Grey Matters – September 22 -23, 2011 in Calgary.
- Lodge almost at full occupancy.
- Self-contained units in Waskatenau requires maintenance attention.

Smoky Lake Heritage Board

- No Minutes.

Joint Municipalities

- Next meeting scheduled for Monday, October 3, 2011 hosted by Village of Waskatenau.

758-11: Cherniwchan That the Committee Task Force and Board Reports presented by Councillors be accepted.
Carried.

6. Correspondence:

759-11: Danyluk That the following correspondence received from the Alberta Association of Municipal Districts and Counties, be filed for information:

- a. Contact Newsletter:
 - June 29, 2011.
- b. Rural Routes – AAMDC Fall 2011 Convention:
 - June 29, 2011.
- c. Contact Newsletter:
 - July 20, 2011.
- d. Contact Newsletter:
 - August 11, 2011.

Carried.

The Royal Canadian Legion

760-11: Cherniwchan That the letter received from Darrel Jones, President, The Royal Canadian Legion, Alberta-Northwest Territories Command, dated August 2011 in regards to the Military Service Recognition Book provided and a Certificate of Appreciation to Smoky Lake County, be filed for information.

Carried.

2014 Alberta Summer Games

761-11: Danyluk That the letter received from Honourable Cindy Ady, Minister of Tourism, Parks and Recreation, dated July 6, 2011 in regards to invitation to submit bid for the right to host the 2014 Alberta Summer Games in your community, be filed for information.

Carried.

Alberta Municipal Affairs: MSI Capital Funding

762-11: Orichowski That Smoky Lake County acknowledge receipt of the letter received from Honourable Hector Goudreau, Minister of Alberta Municipal Affairs, dated June 29, 2011 in regards to the (MSI) Municipal Sustainability Initiative funding approved under the capital funding component for the following projects:

CAP-3094: Range Road 180 Oil Treatment	\$125,250.00
CAP-3095: Maintenance Equipment – Lowboy Scissorneck Trailer	\$110,000.00

CAP-3096: Range Road 141 Oil Treatment	\$145,000.00
CAP-3097: Township Road 620 Oil Treatment	\$200,000.00
CAP-3098: Range Road 170 (Highway 28 to Township Road 600) Oil Treatment	\$194,705.00
CAP-3099: Range Road 183 Oil Treatment	\$130,000.00
CAP-3100: Range Road 170 (Highway 28 to Township Road 592) Oil Treatment	\$107,800.00
CAP-3101: Township Road 600 Oil Treatment	\$151,142.00

Carried.

Leading the North Conference

763-11: Bobocel That the e-mail received from Donna Evans, Government of Alberta, dated June 3, 2011 in regards the upcoming Leading the North Conference on January 25 – 27, 2012 in Fort McMurray, be filed for information.

Carried.

Alberta's Lakeland Destination Marketing Organization

764-11: Cherniwchan That the e-mail received from Marianne Price, Administrative Coordinator, Alberta's Iron Horse Trail, dated July 8, 2011 in regards to the Alberta's Lakeland Destination Marketing Organization - the Release of Themed Tourism Gap Analysis report, be filed for information.

Carried.

Sustainable Resource Development

765-11: Danyluk That the c.c. letter received from Dennis Holowaychuk, Rangeland Agrologist, Athabasca Rangeland District, Government of Alberta, Sustainable Resource Development – Rangeland Management, dated July 22, 2011 in regards to D & L Ranches Inc. and the Island Lake County Campsite – Straying Livestock Complaints Lands in NE 34-61-17-W4, be filed for information.

Carried.

TRAVIS MJ: TRAVIS Multi-Jurisdiction

766-11: Bobocel That the letter received from Honourable Luke Ouellette, Minister of Transportation, on July 26, 2011 in regards to the Alberta Transportation development initiative of a multi-jurisdiction permitting system for oversize and overweight vehicles – software system called TRAVIS MJ: TRAVIS Multi-Jurisdiction, be filed for information.

Carried.

AUMA Convention

767-11: Orichowski That the letter received from Alberta Urban Municipalities Association Board of Directors, dated July 18, 2011 in regards to the AUMA Convention and AMSC Tradeshow on September 28 – 30, 2011 at the Calgary TELUS Convention Centre, be filed for information.

Carried.

Cabin Owner: Tony Kryzanowski

768-11: Bobocel That County Council take no action to the letter received from Tony Kryzanowski, cabin owner at Island Lake located at SW 1-62-17-W4: Lot 4, Block 2, dated July 27, 2011 in regards to the request for road maintenance on private road to repair pot holes and that the letter from Tony Kryzanowski, be filed for information.

Carried.

Regional Collaboration Program

769-11: Danyluk That County Council acknowledge receipt of the 2011/12 Regional Collaboration Program Grant funding in the amount of \$50,000.00 for the Joint Municipal Recreation Master Plan Project, as per letter received from the Honourable Hector Goudreau, Minister of Municipal Affairs, dated July 25, 2011.

Carried.

Alberta Municipal Affairs: MSI Capital Funding

770-11: Orichowski That Smoky Lake County acknowledge receipt of the letter received from Honourable Hector Goudreau, Minister of Alberta Municipal Affairs, dated July 25, 2011 in regards to the 2011 conditional operating funding component of the (MSI) Municipal Sustainability Initiative for the following project:

OPE-3411: Strategic Plan	\$ 25,000.00
OPE-3412: Planning and Development – Operations	\$ 75,780.00
OPE-3413: Recreation – Non-Profit Organizations Operating Funding	\$ 50,000.00
OPE-3414: Economic Development Officer	\$ 32,500.00
OPE-3415: Area Structure Plans	\$ 30,000.00

Carried.

Alberta Culture and Community Spirit

771-11: Danyluk That the letter received from Honourable Lindsay Blackett, Minister of Culture and Community Spirit, dated July 20, 2011 in regards to the Alberta Arts Days scheduled for September 30, 2011 to October 2, 2011 in celebration of national Culture Days in Edmonton, be filed for information.

Carried.

Landowner: Ken Sebzda

772-11: Danyluk That the e-mail received from resident Ken Sebzda, dated June 21, 2011 in regards to expressing an opinion to the proponents of quadding and sledding and the recreational trail, be filed for information.

Carried.

Northern Alberta Development Council

773-11: Danyluk That the newsletter received from Northern Alberta Development Council, Government of Alberta dated June 15, 2011 entitled, “NADC Communique”, be filed for information.

Carried.

Landowner: Steven and Holly Connolly

774-11: Orichowski That the letter received from Steven and Holly Connolly, Landowner, dated July 28, 2011 in regards to explaining the dispute on their property taxes allocated to the property located on Lot 2, Block 2, Plan 7922925 – Garner Lake, be filed for information.

Carried.

Military Family Resource Centre

775-11: Danyluk That County Council take no action to the letter received from Bill Smith, Sponsorship Chair, Former Mayor of Edmonton, Edmonton Garrison, Military Family Resource Centre dated August 10, 2011 extending invitation to the Leonard Birchall Dinner on November 2, 2011 in Edmonton to recognize Leadership and outstanding bravery to individuals for their contribution and sacrifice of the Military that served in Afghanistan.

Carried.

Xplornet Communications Inc.

776-11: Danyluk That the letter received from Bill Macdonald, Senior Vice-President, Strategic Business Development, Xplornet Communications Inc, dated August 11, 2011 in regards to rural broadband services, be filed for information.

Carried.

Stars of Alberta Volunteer Awards

777-11: Bobocel That County Council advertise in the Smoky Lake County Grapevine and the web-site the 2011 Stars of Alberta Volunteer Awards recognizing extraordinary Albertans for persons interested to self-application nominations where the ceremony to be held on December 5, 2011 in Edmonton on International Volunteer Day.

Carried.

Landowner: Tracy Kerekanich

778-11: Danyluk That Smoky Lake County cancel the fine and waive the pound dog fee for Tracy Kerekanich in regards to the issue with lost dog, as per letter received on August 18, 2011 from Tracy Kerekanich, Landowner, Mons Lake.

Carried.

Thank You: Summary Listing

779-11: Orichowski That Smoky Lake County file for information the August 2011 Summary Listing of Thank You received from organizations extending appreciation of support:

- Mike, Colleen, Cole, Marilyn, Calvin & Family: Flowers - Funeral Service.
- Tim McEachern: Donation – Vilna Show and Shine.

Carried.

Information Releases

780-11: Bobocel That the Information Releases for the Month of August 2011, be filed for Information.

Carried.

Reading File

No correspondences in the Reading File.

8. Executive Session:

781-11: Danyluk That County Council go into an executive session to discuss legal issues, time 3:20 p.m.

Carried.

782-11: Danyluk That County Council go out of an executive session, time 3:55 p.m.

Carried.

Alberta Agriculture: FOIP

783-11: Danyluk That Smoky Lake County respond to Audrey Albrecht-Lee, FOIP Coordinator, Alberta Agriculture and Rural Development letter dated August 8, 2011 in regards to the Freedom of Information and Protection of Privacy Act (FOIP Act) – Third Party Consultation.

Carried.

Village of Waskatenau: Annexation

784-11: Danyluk

That the Chief Administrative Officer reply to the Village of Waskatenau in regards to the legal request of annexation.

Carried.

Claimspro Insurance

785-11: Orichowski

That Smoky Lake County forward the letter received from Claimspro, Village of Vilna Insurer, dated July 28, 2011 to the County's Insurance Agency in regards to the Vilna Fire Hall Fire of July 16, 2011.

Carried.

Bills & Accounts:

786-11: Bobocel

That all the Bills and Accounts approved for payment, including the bills and accounts recommended for payment by the Natural Gas Council, including transfers to the Payroll Account be filed for information:

Batch #	Cheque Numbers	Total of Batch
24142	28864 to 28872	\$ 76,371.04
24145	28873 to 28913	\$ 212,168.61
24152	28914 to 29056	\$ 23,064.78
24155	29057 to 29078	\$ 5,541.94
24156	29079 to 29083	\$ 10,094.59
24174	29084	\$ 48,138.56
24197	29085 to 29089	\$ 7,715.12
24196	29090 to 29123	\$ 27,183.75
24203	29124 to 29136	\$ 201,196.90
24205	29137 to 29139	\$ 11,836.25
24227	29140 to 29181	\$ 402,368.02
24256	29182 to 29191	\$ 32,653.54
24258	29192 to 29230	\$ 127,390.16
24266	29131 to 29232	\$ 6,897.26
24298	29233 to 29258	\$ 148,044.92
24315	29259 to 29263	\$ 4,336.35
24317	29264 to 29265	\$ 375,874.95
24328	29296 to 29308	\$ 196,097.07
24337	29309 to 29328	\$ 168,721.13
24356	29329 to 29387	\$ 96,892.21
24358	29388	\$ 2,364.83
24360	29389	\$ 5,544.11
24385	29390 to 29392	\$ 124,078.29
24389	29393 to 29411	\$ 67,255.97
Total Cheques		\$ 2,381,830.35
Direct Debit Register		
24206	Smoky Lake County	\$ 124,999.15
24209	Smoky Lake County	\$ 155,554.59
24213	Bank of Canada	\$ 2,750.00
24345	Bank of Canada	\$ 2,750.00
24367	Smoky Lake County	\$ 159,203.78
24369	Smoky Lake County	\$ 126,469.10
Total Direct Debits		\$ 571,726.62
Grand Total Bills and Accounts		\$ 2,953,556.97

Carried.

County Council Meeting: September

787-11: Cherniwchan That the next **County Council Meeting** be scheduled for Thursday, **September 22, 2011** at 9:00 a.m. to be held at the County Council Chambers.

Carried.

Committee of the Whole: Planning

788-11: Danyluk That the **Committee of the Whole Meeting** for the purpose of **Planning: Land Use Bylaw and Municipal Development Plan** be scheduled for Tuesday, **September 27, 2011** at 9:00 a.m. to be held at the County Council Chambers.

Carried.

Joint Town and County Meeting: Fire and Rescue

789-11: Bobocel That the **Joint meeting with the Town of Smoky Lake and Smoky Lake County** for the purpose of **Fire and Rescue** be scheduled for Tuesday, **October 4, 2011** at 1:00 p.m. to be held at the County Council Chambers.

Carried.

Federation of Alberta Gas Co-ops

2011 Fall Zone 3 & 4 Meeting

790-11: Cherniwchan That County Council who can attend and administration attend the **Federation of Alberta Gas Co-ops 2011 Fall Zone 3 and 4 Meeting** scheduled for Friday, **October 21, 2011** to be held in Bonnyville, Alberta.

Carried.

Victoria District: Area Structure Plan – Open House

791-11: Orichowski That the Victoria District Area Structure Plan - Open House be scheduled for Saturday, **October 22, 2011** in Smoky Lake, Alberta and time and location to be determined.

Carried.

County Council: Organizational Meeting

792-11: Bobocel That the **County Council Organizational Meeting** be scheduled for Thursday, **October 20, 2011** at 9:00 a.m. followed by a regular **County Council Meeting** to be held at the County Council Chambers.

Carried.

County Council Meeting: November

793-11: Bobocel That the next **County Council Meeting** be scheduled for Thursday, **November 17, 2011** at 9:00 a.m. to be held at the County Council Chambers.

Carried.

County Council Meeting: December

794-11: Cherniwchan That the next County Council Meeting be scheduled for Friday, **December 16, 2011** at 9:00 a.m. to be held at the County Council Chambers.

Carried.

ADJOURNMENT:

795-11: Cholak That this meeting be adjourned, time 4:15 p.m.

Carried.

REEVE

S E A L

CHIEF ADMINISTRATIVE OFFICER