

SMOKY LAKE COUNTY

Minutes of the **County Council meeting** held on Thursday, **October 25, 2012** at 10:00 A.M. in the County Council Chambers.

The meeting was called to Order by the Reeve Mr. Dareld Cholak in the presence of the following persons:

		A T T E N D A N C E
<u>Div. No.</u>	<u>Councillor(s)</u>	<u>Thursday, October 25, 2012</u>
1	Dareld Cholak	Present
2	Ron Bobocel	Present
3	Rick Cherniwchan	Present
4	Lori Danyluk	Present
5	Randy Orichowski	Present
C.A.O.	Cory Ollikka	Present
Asst CAO/R.S	Lydia Cielin	Present
Finance Manager	Brenda Adamson	Present

2 Members of the Public in attendance.

Arlene Shwetz, Communication Services Coordinator entered the Council Chambers, time 10:00 a.m.

2. Agenda:

Agenda

46-12: Bobocel

That the Agenda for Thursday, October 25, 2012 County Council meeting, be adopted as amended:

Addition(s):

- 1. Executive Session: Legal

Carried Unanimously.

3. Minutes:

Minutes of July 30, 2012 – County Council Departmental Operations Meeting

47-12: Orichowski

That the minutes of the County Council **Departmental** Meeting held on Monday, July 30, 2012 be adopted.

Carried.

Minutes of August 27, 2012 – County Council Committee of the Whole Meeting

48-12: Danyluk

That the minutes of the County Council **Committee of the Whole** for the purpose of **Planning** Meeting held on Monday, August 27, 2012, be adopted.

Carried.

Minutes of September 27, 2012 – County Council Meeting

49-12: Cherniwchan

That the minutes of the County Council Meeting held on Thursday, September 27, 2012 be adopted.

Carried.

Minutes of September 27, 2012 – County Council Budget Meeting

50-12: Bobocel

That the minutes of the County Council **Budget** Meeting held on Thursday, September 27, 2012 be adopted.

Carried.

4. Request For Decision(s):

Policy Statement No. 03-22-01: Request for Traffic Control Device

51-12: Danyluk

That **Policy Statement No. 03-22-01** entitled "Request for Traffic Control Device", be adopted:

Purpose:	To provide guidelines for individuals and organizations that request information / traffic signs to be installed within municipal road right-of-way and provide an approval process.
Policy Statement and Guidelines:	
1. STATEMENT:	
1.1	This policy is designed to provide guidance to Administration and to the community on the placement of traffic control devices throughout the County.
1.2	Smoky Lake County will allow the requests for the placement of traffic control devices along public road allowances in order to promote and increase safety on public roadways.
1.3	The purpose of traffic control devices is to inform drivers of traffic regulations, warn of road characteristics or hazards, and provide information necessary for route selection.
1.4	Smoky Lake County will not install or contribute towards any sign(s) placed on private property.
2. DEFINITIONS:	
2.1	Traffic Control Device: A traffic control device is a sign, signal, pavement marking or other device, placed upon, over or adjacent to the road, by a public authority or official having jurisdiction, under the authority of the Traffic Safety Act for the purpose of regulating, warning or guiding traffic.
2.2	Manual of Uniform Traffic Control Devices: The Manual of Uniform Traffic Control Devices for Canada (MUTCDC), published by the Transportation Association of Canada (TAC) is the principle guiding reference for installing traffic control devices. Conformance with that document and ancillary TAC publications ensures uniformity across Canada.
3. OBJECTIVE:	
3.1	Traffic control devices constitute a system of conveying messages to the road users. The objectives of these messages are to advise of traffic regulations to enable observance of the law, warn of road characteristics, road hazards and temporary conditions, and provide the information necessary for route selection.
3.2	Meeting the above objective improves safety, serves the convenience of the road user, and promotes the efficient movement of people and goods and the orderly flow of traffic.
4. GUIDELINES:	
4.1	Request(s), where traffic control devices are not appropriate or consistent with sign placement under the "Manual for Uniform Traffic Control Devices for Canada," traffic control devices may be placed with all costs to be charged to the benefiting property owner or user, subject to the approval of Council.
4.1.1	Costs of school bus stop signs or other traffic control devices that are requested by external public agencies and which are consistent with sign placement standards shall be paid for by the requesting agency.

- 4.2 The individual or organization requesting a traffic control device(s) shall submit a completed application *Schedule "A": Application Request for Traffic Control Device* to Smoky Lake County. They must identify what type of sign is requested.
- 4.3 Should the applicant request the traffic control device(s) to be placed on the public road allowance, it will remain the responsibility of Smoky Lake County to ascertain if this is a proper and correct place for the placement of the traffic control device(s), and the size and dimension of the signs.
- 4.4 The cardinal principle for the placement of traffic control devices is that they must:
- fulfill a need
 - command attention
 - convey a clear, simple meaning
 - command respect of road users
 - give adequate time for proper response
- 4.5 If the request does not fulfill a need or is a nonconforming device, but serves as a convenience, the applicant accepts the responsibility to pay for the material and installation costs of signs.
- 4.6 If the request is for a sign(s) to be placed on private property, the applicant will be given names of appropriate sign suppliers.
- 4.7 Should the applicant disagree with the decision of the Public Works Manager or the Chief Administrative Officer, the applicant may submit a written appeal to Council.

5. PROCEDURES

- 5.1 Placement of Traffic Control Devices will be approved by direction of the Public Works Manager or by direction from County Council.
- 5.1.1 Traffic Control Devices (consisting of regulatory, warning and informational traffic signs, traffic signals, railway crossing signs and signals, pavement markings and community information signs) will be placed and maintained in accordance with applicable Provincial Acts and corresponding regulations (principally the *Municipal Government Act*, the *Traffic Safety Act*, the *Public Highways Development Act* and the *Planning Act*), and with relevant technical manuals, reports and informational publications.
- 5.2 Installation of approved Traffic Control Devices may be undertaken, as the situation dictates, by County Public Works Department, in accordance with the "Manual for Uniform Traffic Control Devices".
- 5.3 Requests for Traffic Control Devices from Council, Councillors and/or members of the public or other stakeholders for new or augmented traffic control devices, or for modifications to existing devices, will be reviewed by the Public Works Manager and evaluated in the context of this policy and where appropriate, discussed with the community-at-large, school authorities, other civic and external agencies and County Council prior to implementation or other action.
- 5.4 Requests from members of the public will be reported monthly by the Public Works Manager.
- 5.5 Removal of Traffic Control Devices no longer fulfills a need, or the device contravenes the intent of this policy, consideration will be given to removal or replacement with an appropriate device as the situation dictates. Specific examples would include stop signs that were installed instead of yield control to address sightline issues that have been resolved and all-way stop control installed to address speeding issues contrary to this policy.

- 5.6 Review and upgrade of Traffic Control Devices will be in accordance with *Policy Statement No. 14-A.01: Roadway Inspections* will be carried out to ensure that the required level of service is maintained.
- 5.7 The Public Works Department will maintain a record of all traffic control device (sign placement) requests throughout the County.

SCHEDULE "A"



Box 310 4612 McDougall Drive
 Smoky Lake, AB T0A 3C0
 Phone: 888.656.3730 Fax 780.656.3768

APPLICATION

REQUEST FOR TRAFFIC CONTROL DEVICE

APPLICANT INFORMATION

NAME OF APPLICANT: _____

MAILING ADDRESS: _____
Box Town Postal Code

TELEPHONE (RES): _____ CELLULAR: _____

LAND INFORMATION

LEGAL DESCRIPTION

QTR/LSD	SECTION	TOWNSHIP	RANGE	W4	OR	REGISTERED PLAN	BLOCK	LOT
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RANGE ROAD: _____ TOWNSHIP ROAD: _____

TYPE OF SIGN REQUESTED: _____ AMOUNT OF SIGNS REQUESTED: _____

I hereby, by signing this form, accept any costs associated with the placement of Traffic Control Device(s), and the capital cost of materials will be billed to the applicant making the request.

If applicable, the applicant accepts the responsibility to pay for the Traffic Control Device(s), the work will be carried out as soon as possible by County Public Works personnel and equipment. The applicant will be billed accordingly.

DATE OF APPLICATION _____ SIGNATURE OF APPLICANT _____

FOR OFFICE USE ONLY

Request No.	Approved:	Paid in Full:
Date Installed:	Installed by:	Invoice

Public Works Manager _____ Date _____

Carried.

Bylaw No. 1247-12: Lease Old County Office Building to the Town of Smoky Lake c/o Smoky Lake Municipal Library

52-12: Danyluk

That **Bylaw No. 1247-12:** authorize the Municipal Council of Smoky Lake County to enter into an agreement for the **Leasing of the Old County Office Building Space to the Town of Smoky Lake c/o Smoky Lake Municipal Library Board**, be given **FIRST READING**; and forward for comment to the Town of Smoky Lake and the Smoky Lake Municipal Library Board.

Carried.

Policy Statement No. 14-B.03-05: Insurance Liability Renewal Application for the Additional Named Insured

53-12: Bobocel

That **Policy Statement No. 14-B.03-05** entitled " Insurance Renewal Application for the Additional Named Insured", be amended:

Purpose:	To provide a process for non-profit community organizations to renew insurance coverage as Additional Named Insured from Smoky Lake County's insurance carriers " Jubilee Insurance Agencies Ltd. "
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Policy Statement and Guidelines:

1. STATEMENT:

- 1.1 Jubilee Insurance Agencies has a mandate to provide insurance coverage to non-profit community groups/entities that benefit the community as a whole.
 - 1.2 Smoky Lake County requires on an annual basis Questionnaires completed by all Additional Named Insured to renew insurance liability coverage, in order to remain under the County Master Insurance Policy.
- This is an underwriting measure required in order to demonstrate due diligence as to the management of Additional Named Insured risk for the Superintendent of Insurance for the Province of Alberta, and the County's partner with the Jubilee program.

2. RENEWAL APPLICATION PROCESS:

Non-profit organizations maintaining coverage as "**additional named insured**" parties to the Smoky Lake County's insurance plan are required to complete the following:

Schedule "A": Municipal 2012-2013 Additional Named Insured Liability Insurance Renewal Form.

SCHEDULE "A"
MUNICIPAL 2012-2013 ADDITIONAL NAMED INSURED LIABILITY INSURANCE RENEWAL FORM

GENERAL, CONTACT AND MUNICIPAL INFORMATION PLEASE ANSWER ALL QUESTIONS

Organization Name: _____	Number of Employees: _____
Mailing Address: _____ <small>Box City or Town Postal Code</small>	Number of Volunteers: _____
Website Address: _____	Number of Board Members: _____
	Current year's budget: \$ _____
	Last Year's Revenue: \$ _____

Main Contact: _____	Phone: (____) _____ Fax: (____) _____
Position: _____	Other/Cell Phone: (____) _____
Address: _____ <small>Box City or Town Postal Code</small>	Email: _____
Backup Contact: _____	Phone: (____) _____ Fax: (____) _____
Position: _____	Other/Cell Phone: (____) _____
Address: _____ <small>Box City or Town Postal Code</small>	Email: _____

► In what County or MD does your organization operate? _____		
	Yes	No
► Do you have a municipal representative or appointee on your Board of Directors?	<input type="checkbox"/>	<input type="checkbox"/>
► Does the municipality provide an operating grant or other funding support to your organization?	<input type="checkbox"/>	<input type="checkbox"/>
► Are municipal facilities used for your organization's administrative office?	<input type="checkbox"/>	<input type="checkbox"/>
► Is the municipality regularly provided with copies of the Minutes for your organization's meetings?	<input type="checkbox"/>	<input type="checkbox"/>
► Is your organization registered as a Not-for-Profit entity?	<input type="checkbox"/>	<input type="checkbox"/>
► Does your organization have any other groups that are separately incorporated or governed? IF YES, PLEASE DESCRIBE: _____	<input type="checkbox"/>	<input type="checkbox"/>
► Do you own or operate (rent, lease or charter) any of the following:		
1. Automobiles? <input type="checkbox"/> No <input type="checkbox"/> YES 2. ATV's, Quads, etc.? <input type="checkbox"/> No <input type="checkbox"/> YES		
3. Property? <input type="checkbox"/> No <input type="checkbox"/> YES 4. Aircraft? <input type="checkbox"/> No <input type="checkbox"/> YES 5. Watercraft? <input type="checkbox"/> No <input type="checkbox"/> YES		

ORGANIZATION TYPE:

► Please describe in your own words the purpose/operations of your organization, and your day-to-day activities:

SECTION A:

LIABILITY ACTIVITIES

Please indicate (✓) the Category that best applies to you

Agricultural Society <input type="checkbox"/>	Fire Association / Club <input type="checkbox"/>	Recreation Board <input type="checkbox"/>
Airport Board / Commission <input type="checkbox"/>	Fire Protection Authority <input type="checkbox"/>	Recycling Society <input type="checkbox"/>
Ambulance Board / Authority <input type="checkbox"/>	Fitness Club <input type="checkbox"/>	Riding Club / Society <input type="checkbox"/>
Ambulance Service <input type="checkbox"/>	Food Bank <input type="checkbox"/>	Rodeo Committee <input type="checkbox"/>
Bingo Association <input type="checkbox"/>	Golf Club <input type="checkbox"/>	Search & Rescue Association <input type="checkbox"/>
Cemetery Maintenance / Operations <input type="checkbox"/>	Homemaker Services <input type="checkbox"/>	Senior's Club / Society <input type="checkbox"/>
Chamber of Commerce <input type="checkbox"/>	Kindergarten <input type="checkbox"/>	Service Club – Local Chapter <input type="checkbox"/>
Childhood Development Society <input type="checkbox"/>	Learning Council <input type="checkbox"/>	Ski Club <input type="checkbox"/>
Climbing Association <input type="checkbox"/>	Library Foundation <input type="checkbox"/>	Sports League / Group <input type="checkbox"/>
Community Association <input type="checkbox"/>	Meals on Wheels Society <input type="checkbox"/>	Transportation Society <input type="checkbox"/>
Curling Club <input type="checkbox"/>	Museum Society <input type="checkbox"/>	Waste Management Authority <input type="checkbox"/>
Daycare / After School Care <input type="checkbox"/>	Neighbourhood Watch / Citizens-on-Patrol <input type="checkbox"/>	Youth Camp <input type="checkbox"/>
Drop-in Centre <input type="checkbox"/>	Parents Council <input type="checkbox"/>	Youth Club <input type="checkbox"/>
Family Community Social Services <input type="checkbox"/>	Park / Campground Operator <input type="checkbox"/>	

If not listed above, please describe: _____

RISK SURVEY # 1 – SALES AND/OR SERVICE OF ALCOHOL

NOTE: Directly hosting means an event involving the sale and/or consumption of alcohol that is run directly by your organization. It does not apply to Outside Renters of your facilities (such as wedding parties) **however**, such Renters do require their own separate liability policy that includes Host Liquor Liability and which names your organization as an additional insured.

	Yes	No
► Will your organization be directly hosting any beer gardens in the upcoming year? If Yes, how many beer gardens will be occurring: _____	<input type="checkbox"/>	<input type="checkbox"/>
► Other than beer gardens , will your organization be DIRECTLY HOSTING any events involving the service, sale or consumption of alcohol in the upcoming year? If Yes, how many such events are likely to have 150 or more attendees ? 1 to 3 events <input type="checkbox"/> 4 to 6 events <input type="checkbox"/> 7 to 10 events <input type="checkbox"/> 11 or more events <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
► Will you be hosting Festivals, Parades, Marches, or other Special events where a large concentration of people is expected? IF YES, PLEASE DESCRIBE: _____	<input type="checkbox"/>	<input type="checkbox"/>

RISK SURVEY# 2 – OTHER GROUPS SHARING OR USING YOUR PREMISES

NOTE: Tenants are not automatically insured! Each tenant group or organization must apply for / have its own insurance coverage.

	Yes	No
► Does your organization own and operate the building that you occupy?	<input type="checkbox"/>	<input type="checkbox"/>
► If Yes , do other groups or organizations also occupy your building as tenants? If Yes: ▪ List the names of these tenant groups or organizations: _____ _____	<input type="checkbox"/>	<input type="checkbox"/>
► If you have any tenant(s) , do you ask for proof of Liability Insurance from them?	<input type="checkbox"/>	<input type="checkbox"/>
► If you have any tenant(s) , do you ask that your organization be named as an Additional Insured on their Liability Policy?	<input type="checkbox"/>	<input type="checkbox"/>

RISK SURVEY # 3 – HIGH RISK ACTIVITIES:

DOES YOUR ORGANIZATION ENGAGE IN ANY OF THE FOLLOWING ACTIVITIES?
Check the "Yes" or "No" box for each and every activity:

NOTE: If any activity or event is to take place that is not checked off below, this must be reported to your Insurance & Risk Advisor before it takes place.

	Yes	No		Yes	No
Biking / Mountain Biking on Ski Hills	<input type="checkbox"/>	<input type="checkbox"/>	Martial Arts	<input type="checkbox"/>	<input type="checkbox"/>
Birthing Clinics	<input type="checkbox"/>	<input type="checkbox"/>	Mechanical Bulls	<input type="checkbox"/>	<input type="checkbox"/>
Bow Hunting	<input type="checkbox"/>	<input type="checkbox"/>	Medical Counselling – hospice, grief, suicide prevent	<input type="checkbox"/>	<input type="checkbox"/>
Boxing / Wrestling	<input type="checkbox"/>	<input type="checkbox"/>	Medical Services – midwifery / diagnosis / treatment, casual nursing	<input type="checkbox"/>	<input type="checkbox"/>
Bungee Jumping	<input type="checkbox"/>	<input type="checkbox"/>	Motorized Racing – cars, boats, motorbikes, snowmobiles, ATV's	<input type="checkbox"/>	<input type="checkbox"/>
Carnival / Amusement Rides	<input type="checkbox"/>	<input type="checkbox"/>	Mountain Climbing / Rock Climbing	<input type="checkbox"/>	<input type="checkbox"/>
Chuckwagon Races / Rodeos	<input type="checkbox"/>	<input type="checkbox"/>	Mud Bog / Tractor Pull Events	<input type="checkbox"/>	<input type="checkbox"/>
Climbing Walls – indoor, outdoor	<input type="checkbox"/>	<input type="checkbox"/>	Paintballing	<input type="checkbox"/>	<input type="checkbox"/>
Counselling Services – emotional, social, welfare	<input type="checkbox"/>	<input type="checkbox"/>	Parades	<input type="checkbox"/>	<input type="checkbox"/>
Demolition Derbies	<input type="checkbox"/>	<input type="checkbox"/>	Poker Rallies	<input type="checkbox"/>	<input type="checkbox"/>
Extreme Sports	<input type="checkbox"/>	<input type="checkbox"/>	Professional Counselling – psychological, psychiatric	<input type="checkbox"/>	<input type="checkbox"/>
Farmer's Markets / Agricultural Fairs	<input type="checkbox"/>	<input type="checkbox"/>	Professional Services – engineering, architectural, legal	<input type="checkbox"/>	<input type="checkbox"/>
Firearms use – hunting, shooting (target /trap/skeet)	<input type="checkbox"/>	<input type="checkbox"/>	Rental / Lending of Equipment to Others	<input type="checkbox"/>	<input type="checkbox"/>
Fireworks	<input type="checkbox"/>	<input type="checkbox"/>	Rodeo Events for Children / Minors	<input type="checkbox"/>	<input type="checkbox"/>
First Aid	<input type="checkbox"/>	<input type="checkbox"/>	"Running of the Bulls" Events	<input type="checkbox"/>	<input type="checkbox"/>
Fitness Facilities	<input type="checkbox"/>	<input type="checkbox"/>	Skydiving	<input type="checkbox"/>	<input type="checkbox"/>
Flea Markets / Secondhand / Thrift Stores	<input type="checkbox"/>	<input type="checkbox"/>	Statutory Holiday / Festival Celebrations	<input type="checkbox"/>	<input type="checkbox"/>
Food Preparation	<input type="checkbox"/>	<input type="checkbox"/>	Trampolines	<input type="checkbox"/>	<input type="checkbox"/>
Go-Kart Tracks	<input type="checkbox"/>	<input type="checkbox"/>	Whitewater Rafting	<input type="checkbox"/>	<input type="checkbox"/>
Horse Pulls	<input type="checkbox"/>	<input type="checkbox"/>			
Inflatable children's jumping apparatus					
Manufacturing / Fabrication Services					

WHERE "YES" IS INDICATED, PLEASE DESCRIBE ACTIVITY:

DOES YOUR ORGANIZATION ENGAGE IN OTHER UNUSAL ACTIVITIES? IF SO, PLEASE DESCRIBE:

RISK SURVEY # 4 – NEED FOR SPECIALIZED LIABILITY COVERAGE(S)

PLEASE INDICATE IF ANY OF THE FOLLOWING APPLY TO YOUR ORGANIZATION?
the "Yes" or "No" box for each area:

Check

	Yes	No
▶ Do you operate or perform any activities outside of Alberta?	<input type="checkbox"/>	<input type="checkbox"/>
▶ Do you provide or offer any legal or financial advice?	<input type="checkbox"/>	<input type="checkbox"/>
▶ Do you provide or offer any medical or nursing care or treatment or administer any drugs or medications?	<input type="checkbox"/>	<input type="checkbox"/>
▶ Do you conduct any specific, food, chemical or similar research?	<input type="checkbox"/>	<input type="checkbox"/>
▶ Do you provide or offer any sort of professional service to others that would usually require a fee being charged/paid?	<input type="checkbox"/>	<input type="checkbox"/>
▶ Does anything you do involve handling materials that are environmentally sensitive or potential pollutants?	<input type="checkbox"/>	<input type="checkbox"/>

SECTION B: DIRECTORS & OFFICERS LIABILITY INSURANCE
Do you require coverage? YES NO

Please check the position on your Board:
 President Vice-President Secretary Treasurer Secretary-Treasurer

What is the length of a Board Member's term?
 12 Months Two Years Three Years Various Not Specified

Do you rotate / alternate Board Members terms to avoid a full turnover of your Board in one year?
 YES NO

How are Board Members determined?
 Election by Members Appointed by Members At Member's Request Other

SIGNATURE OF INDIVIDUAL COMPLETING THIS APPLICATION: _____	
PRINT NAME: _____	
TITLE: _____	Date: _____

Carried.

Bylaw No. 1249-12: Smoky Lake County Municipal Development Plan

54-12: Cherniwchan That **Bylaw No. 1249-12:** authorize the Municipal Council of Smoky Lake County to adopt the Municipal Development Plan, be given **FIRST READING;** and that a Public Hearing be scheduled for December 6, 2012 at 9:15 a.m..

Carried.

Bylaw No. 1250-12: Smoky Lake County Land Use Bylaw

55-12: Danyluk That **Bylaw No. 1250-12:** authorize the Municipal Council of Smoky Lake County to adopt the Land Use Bylaw, be given **FIRST READING;** and that a Public Hearing be scheduled for December 6, 2012 at 9:15 a.m..

Carried.

JLG Ball Enterprises: Development Permit 014-12 – Natural Resource Extraction

56-12: Cholak That Smoky Lake County Council table the JLG Ball Enterprises: Development Permit 014-12 – Natural Resource Extraction – Re: Roadway Licence Agreement, Haul Road Agreement, Development Agreement to 11:00 a.m. during the scheduled Delegation.

Carried.

Kurt Holdis, Agricultural Fieldman, entered the Council Chambers, time 10:09 a.m.

Doug Ponich, Public Works Manager entered the Council Chambers, time 10:10 a.m.

Form 9: Permit to Destroy Coyotes Using Dogs

57-12: Bobocel That Smoky Lake County Agricultural Service Board deny the issue of “Form 9 – Permit to Destroy Coyotes Using Dogs” and that **Policy Statement No. 62-03-03** entitled "Coyote Control" be amended:

Purpose:	To establish a Coyote Control Program.
Policy Statement and Guidelines:	
<p>The Agricultural Service Board Committee will undertake a Coyote Control Program within it’s boundaries under the provision of the <i>Agricultural Pest Act</i>.</p> <p>Upon receipt of a request for Coyote Control materials, the Agricultural Fieldman will thoroughly investigate reasons for the request. If, in the opinion of the Agricultural Fieldman, the request is justified, he may issue a limited number of control material in accordance with guidelines by the Pest Control Branch, Alberta Agriculture.</p> <p>Smoky Lake County Agricultural Service Board will not issue Form 9 – Permit to Destroy Coyotes Using Dogs.</p>	

Carried.

Kurt Holdis, Agricultural Fieldman, left the Council Chambers, time 10:16 a.m.

5. Issues for Information:

Chief Administrative Officer's Report

The Chief Administrative Officer gave an updated report to Council for the period of September 27, 2012 to October 24, 2012.

Legislative / Governance:

- The Federal Government is changing provisions of the Navigable Waters Protection Act. These changes should make it easier for municipalities to do work near water bodies without undue bureaucracy.
- A draft agreement has been prepared as per Council's direction for the operation and cost sharing of the Vilna Waste transfer station. A copy has been sent to the Vilna CAO for Vilna's input. Once this input is received, the agreement will be brought back to respective Councils for execution.
- Have received 2 requests for Gas installations with special requests that go beyond our current policy. Tremel Greenhouses want a 5 year payment schedule for their proposed install of a 3 inch line. St. Peter and Paul Russo Greek Orthodox Church would like to have the install charges waived.
- The Park Custodians for Hanmore Lake have resigned their services.

Administration:

- The Alberta Electrical System Operators (AESO) are doing consultations with municipal planners in October/November. Does Council wish to arrange a meeting with them? If not, the planning Department can meet with them if it is felt necessary.
- Received Correspondence from Iron Horse Trail Administration wondering if the County wishes to renew the ad in the Alberta's Lakeland 2013 Activity Guide in conjunction with the Town. Cost is \$600.00 and a possible travel Alberta Grant would bring it down to \$300.00. Iron Horse Trail Administration is willing to submit the grant application on our behalf.
- Administration is preparing to host the District 5 AAMD&C meeting on January 13, 2013. Brownlee LLP has agreed to be our host for refreshments. Suggesting to use the National Hall as a facility.

Financial:

Human Resources:

- IUOE 955 has changed their Chair for our upcoming negotiations.

Community:

- Have received a letter from the Smoky Lake Library Board requesting assistance with building upgrades. They are applying for a CIP grant and wish to get any municipal commitments in place prior to their December 15, 2012 deadline.
- The traditional \$100.00 cheques have been prepared for the two Legions in the County in support and preparation for the Remembrance Day Ceremonies. Council needs to decide who is attending the respective Ceremonies to present the cheques.
- Wrote a letter of support to Muni-Corr for the rebuilding of the Beaver River Trestle project. No monetary commitment was implicitly or explicitly made in the letter.

Training:

County Strategic Plan:

- Have started with new reporting format, incorporating plan items into budget and referencing the Strategic Plan in the FRDs for Council Agenda packages.

Financial Update:

As annexed to the minutes:

↳ Financial Statement for the Month: August 2012.

Action List(s):

↳ **Action List(s):**

- **County Council Departmental Meeting: July 30, 2012.**
- **County Council Meeting: September 27, 2012.**
- **County Council Budget Meeting: September 27, 2012.**

Vilna Waste Transfer Station: Operations Agreement

58-12: Cherniwchan That County Council defer the discussion on the Vilna Waste Transfer Station Operations Agreement with the Village of Vilna to the next scheduled County Council meeting on December 6, 2012.

Carried.

Tremel Greenhouses

59-12: Cherniwchan That County Council defer the discussion on the letter received from Tremel Greenhouses on October 11, 2012 in regards to upgrading the natural gas supply line from the existing 2 inch line to a 3 inch line and the request for a five-year payment schedule instead of a single lump sum payment to the next scheduled Utilities Meeting: Natural Gas.

Carried.

St. Peter and Paul Russo Greek Orthodox Church

60-12: Cherniwchan That Smoky Lake County deny the request received from St. Peter and Paul Russo Greek Orthodox Church c/o Nick Repka, President and Mike Shapka, Secretary-Treasurer, received October 24, 2012 in regards to waive the cost of the charges for the installation of Natural Gas Service to the church, as per County Policy.

Carried.

County Lake – Recreational Area Facility Supervision and Cleaning Services

61-12: Danyluk That Smoky Lake County proceed with Request For Proposal: County Lake – Recreational Area Facility Supervision and Cleaning Services on all vacant site positions in early Year 2013.

Carried.

Glen and Irene Barnes - Contractor

Supervise Site 1: Hanmore Lake: West End and East End and Island Lake

62-12: Cherniwchan That County Council extend appreciation to Glen and Irene Barnes for their past commitment and dedication in providing services as Contractors for supervising Site 1: Hanmore Lake: West End and East End and Island Lake for Smoky Lake County; and accept their resignation, dated October 15, 2012 as Contractors of the Recreational Area Facility Supervision and Cleaning Services for Hanmore West and East End and Island Lake.

Carried.

Alberta Electrical System Operators (AESO)

63-12: Bobocel That Smoky Lake County schedule a meeting with the Alberta Electrical System Operators (AESO) – a not-for-profit organization responsible for planning and managing the safe, reliable, and economic operation of the Alberta Interconnected Electric System to discuss the long-term Transmission System Planning, as per letter received from Paul Deleske, ABC, Community Relations Advisor, Alberta Electric System Operators, dated October 11, 2012.

Carried.

Alberta Lakeland – 2013 Activity Guide

64-12: Danyluk That Smoky Lake County renew its advertisement in the Alberta Lakeland for the 2013 Activity Guide (Smoky Lake County Region) not to exceed the amount of **\$600.00** in partnership with the Town of Smoky Lake's matching portion of \$600.00; as per correspondence received from Marianne Price, Administrative Coordinator, Alberta's Iron Horse Trail, dated October 12, 2012.

Carried.

AAMD&C District 5

65-12: Orichowski That Smoky Lake County host the next Alberta Association of Municipal District and Counties District 5 meeting scheduled for January 11, 2013 at the Smoky Lake National Hall in Smoky Lake, Alberta and Brownlee LLP as the host for refreshments.

Carried.

International Union of Operating Engineers – Local Union No. 955

66-12: Bobocel That the email received from Sheldon McKenna, Business Agent, International Union of Operating Engineers – Local Union No. 955, dated October 17, 2012 in regards to the Chair for the upcoming negotiations will be Victor Banfield, e-mail address vbanfield@iuoe955union.com, be accepted and filed for information.

Carried.

Smoky Lake Municipal Library Board

67-12: Cherniwchan That Smoky Lake County support the Smoky Lake Municipal Library Board's project for the facility interior and exterior upgrade with the application for the Community Initiatives Program (CIP) Grant; and donate in the amount of **\$5,000.00** as a financial commitment to the project.

Carried.

Remembrance Day

68-12: Orichowski That Smoky Lake County Councillor Lori Danyluk attend the Remembrance Day Ceremonies on November 11, 2012 in Smoky Lake and the Chief Administrative Officer Cory Ollikka attend the attend the Remembrance Day Ceremonies on November 11, 2012 in Waskatenau to lay a wreath on behalf of Smoky Lake County; and donate funding in the amount of **\$100.00** to each of the Royal Canadian Legion Halls: Smoky Lake Legion Branch No. 227 and Waskatenau Legion Branch No. 261.

Carried.

Beaver River Trestle: Project

69-12: Orichowski That County Council approve action taken by the Chief Administrative Officer in the letter submitted to the North East Muni-Corr on October 12, 2012 in support for its endeavours to rebuild the Beaver River Trestle and for any grant applications towards this project; and expressing that this project is unique and an important part of the recreational trail but Smoky Lake County can not commit any financial contributions.

Carried.

70-12: Bobocel That the updated report for the period of September 27, 2012 to October 24, 2012 by the Chief Administrative Officer, be accepted and filed for information.

Carried.

Finance Manager's Report

Brenda Adamson, Finance Manager provided an updated Finance report for the period of September 18, 2012 to October 19, 2012.

2012 F.C.S.S.: Community Organization - Funding**Smoky Lake Minor Hockey Association**

71-12: Danyluk That Smoky Lake County allot funding from the 2012 F.C.S.S. budget in the amount of **\$3,000.00** to the **Smoky Lake Minor Hockey Association** to assist with the certification training for volunteer coaches to promote and facilitate volunteer development.

MOTION DEFEATED.

72-12: Orichowski That Smoky Lake County allot funding from the 2012 F.C.S.S. budget in the amount of **\$1,500.00** to the **Smoky Lake Minor Hockey Association** to assist with the certification training for volunteer coaches to promote and facilitate volunteer development.

Carried.

2012 F.C.S.S.: Community Organization - Funding**Smoky Lake Preschool Association**

73-12: Cherniwchan That Smoky Lake County allot funding from the 2012 F.C.S.S. budget in the amount of **\$1,200.00** to the **Smoky Lake Preschool Association** to promote and facilitate the development of stronger communities.

Carried.

2012 F.C.S.S.: Community Organization - Funding**Smoky Lake Community and School Association (CASA)**

74-12: Bobocel That Smoky Lake County allot funding from the 2012 F.C.S.S. budget in the amount of **\$2,000.00** to the **Smoky Lake Community and School Association (CASA)** to promote and facilitate the development of stronger communities.

Carried.

2012 F.C.S.S.: Community Organization - Funding

75-12: Danyluk That Smoky Lake County review at year-end all requests received in 2012 for F.C.S.S.: Community Organization for funding to consider if any previous Community Organization's applications received are eligible for funding increase adjustments to the funding amount previously approved; subject to no further applications received and any budget surplus funding remaining.

Carried.

76-12: Cherniwchan That the Finance Manager's Report received by Brenda Adamson for the period of September 18, 2012 to October 19, 2012, be accepted and filed for information.

Carried.

7. Delegation(s):

Executive Session

JLG Ball Enterprises: Development Permit 014-12 – Natural Resource Extraction

77-12: Bobocel That Smoky Lake County Council go into Executive Session to discuss JLG Ball Enterprises: Development Permit 014-12 – Natural Resource Extraction – Re: Roadway Licence Agreement, Haul Road Agreement, Development Agreement, time 11:05 a.m.

Carried.

Lisa Ball, President and Rodney Boyko, Finance Manager with JLG Ball Enterprises entered the Council Chambers, time 11:30 a.m.

78-12: Danyluk That County Council go out of Executive Session, time 11:50 a.m.

Carried.

4. Request for Decision:

JLG Ball Enterprises: Development Permit 014-12 – Natural Resource Extraction

Haul Road Agreement:

79-12: Danyluk That Smoky Lake County proceed to enter into a Haul Road Agreement with JLG Ball Enterprises Ltd. in regards to Development Permit 014-12 – Natural Resource Extraction.

Carried.

Roadway License Agreement:

80-12: Bobocel That Smoky Lake County proceed to enter into a Roadway License Agreement with JLG Ball Enterprises Ltd. in regards to Development Permit 014-12 – Natural Resource Extraction.

Carried.

Development Agreement:

81-12: Orichowski That Smoky Lake County proceed to enter into a Development Agreement with JLG Ball Enterprises Ltd. for the SE 11-61-18-W4M for Development Permit 014-12 – Natural Resource Extraction.

Carried.

Lisa Ball, President and Rodney Boyko, Finance Manager with JLG Ball Enterprises left the Council Chambers, time 11:54 a.m.

9. Public Question and Answer Period:

11:55 a.m.

No Questions.

5. Issues for Information:

Reeve’s Report

Reeve Dareld Cholak presented the following report:

- Northern Alberta Mayors’ and Reeves’ Caucus Meeting on October 12, 2012:
 - Presentation from Northlands CAO, Rick Anderson: Undertaking various sectors related to Agriculture.
 - Assistant Deputy Minister Presentation: New Elections Act - proposed to Legislation for next Election be a Four Year-Term.
 - Municipal Government Act: Reviewing Governance, Planning and Taxation sections. Will be undergoing with consultation process. New Municipal Government Act to be in effect in Year 2015.
- Issues will be addressed during the Committee Task Force and Board reporting.

82-12: Danyluk

That the Reeve’s report received, be accepted.

Carried.

Meeting Recessed

Meeting recessed for Lunch, time 12:00 p.m.

Meeting Reconvene

The meeting reconvened on a call to order by Reeve Dareld Cholak at 1:00 p.m. in the presence of all Council members, and the Chief Administrative Officer, Assistant Chief Administrative Officer/Recording Secretary and the Finance Manager.

Two members of the public in attendance.

Management Reports

Public Works Department

Copies distributed for Council information – received by Doug Ponich, Public Works Manager the following:

- 2012 Road Projects as of October 17, 2012.

Bridge File # 79073

83-12: Bobocel

That Smoky Lake County not close the Bridge adjacent to SW 10-59-13-W4 – Bridge File # 79073, due to access required to agricultural land.

Carried.

Dave Kully, Public Works Shop Foreman entered the Council Chambers, time 1:10 p.m.

Public Works: 2012 Equipment Items for Sale

84-12: Cherniwchan That Smoky Lake County accept the highest tender bid to sell the following Public Works Equipment:

- **Wayne Dowhaniuk** in the amount of **\$1,200.00** for **Unit 100S:**
2004 K2500 GMC Pickup Extended Cab – 385946 Kms –
S/N 1GTHK29U94E329996.
- **Jessie Boykiw** in the amount of **\$1,114.00 including GST** for
Unit 134: 1991 R3500 GMC Pickup Crew Cab – 203125 Kms -
S/N 1GBGR33KXMF305757.
- **Town of Smoky Lake** in the amount of **\$3,100.00** for
Unit 211S: 1996 1820 Ditch Witch Hand Trencher – 340 hrs -
S/N 1M0989.
- **Dave Dalby** in the amount of **\$301.00** for **Unit 420:**
1989 John Deere R.V. AMT 622 – S/N W00622X004903.
- **Finning Canada Ltd** in the amount of **\$202,000.00** for **Unit 507:**
2006 14H Motor Grader – 8402 hrs - S/N ASE01730.
- **Dan Kotylak** in the amount of **\$750.00** for **Unit 711:**
1997 Ford F150 Pickup Extended Cab 4x4 – 326734 Kms –
S/N 2FTDX18W3VCA70121.
- **Brad Kozak** in the amount of **\$757.00** for **Unit 716:**
1998 Ford F250 Pickup Extended Cab 4x4 – 403071 Kms –
S/N 2FTFX28L1WCA01255.

Carried.

85-12: Danyluk

That the management reports received for the period of September 28, 2012 to October 17, 2012 from Doug Ponich, Public Works Manager; Bob Novosiwsky, Public Works Road Foreman; Dave Kully, Public Works Shop Foreman; Ed English, Peace Officer; John Malysh, Natural Gas Manager; Dave Franchuk, Environmental Operations Manager; Kurt Holdis, Agricultural Fieldman; Aline Brousseau, Planning and Development Manager; Trevor Tychkowsky, Safety Officer; and Scott Franchuk, Fire Chief; be accepted and filed for information.

Carried.

Dave Kully, Public Works Shop Foreman left the Council Chambers, time 1:15 p.m.

7. Delegation(s):

Associate Engineering Alberta Ltd.

Public Works: Bridges - Three-Year Bridge Plan

Present before County Council at 1:15 p.m. to 1:45 p.m. was Mr. Gene Sobolewski, Project Manager and Sara Wadlow, Structural Engineer with Associated Engineering of Alberta Ltd. to discuss the Three-Year Bridge Program for 2013, 2014, and 2015.

● 2013 Bridge Program Budget Summary:

1. INSPECTIONS							
Type	Season	Number	Unit Cost	Cost	AT	County	
Level 1	Spring	6	\$ 555	\$ 3,330		\$ 3,330	
Level 1	Fall	6	\$ 555	\$ 3,330		\$ 3,330	
Level 2	Spring	0	\$ 1,800	\$ -	\$ -		
Level 2	Fall	0	\$ 1,800	\$ -	\$ -		
TOTAL INSPECTIONS				\$ 6,660	\$ -	\$ 6,660	
TOTAL 2013 INSPECTIONS				Total Cost	AT Share	County Share	
Summary				\$ 6,660	\$ -	\$ 6,660	
2. CONSTRUCTION CARRY OVER FROM 2012							
Bridge File #	Season	Number	Unit Cost	Cost	AT	County	
BF75352	Spring	1	n/a				
Component	Task	Rate	Units	Total Cost	AT Share	County Share	
Engineering:	Post Const.						
	Approvals			\$ 1,000	\$ -	\$ 1,000	
	Total Engineering Fees			\$ 1,000	\$ -	\$ 1,000	
Construction:	Est. Cost			\$ 445,500	\$ 332,200	\$ 113,300	
2011 Tender Results				\$ 457,000	\$ 333,610	\$ 123,390	
Amount Spent to Date				\$ 442,000	\$ 322,660	\$ 119,340	
Remaining Construction Costs (Est deficiency holdback)				\$ 15,000	\$ 10,950	\$ 4,050	
Total Project Cost				\$ 458,000	\$ 333,610	\$ 124,390	
Remaining Construction Budget				\$ 15,000	\$ 10,950	\$ 4,050	
Remaining Engineering Budget				\$ 1,000	\$ -	\$ 1,000	
TOTAL 2013 Project Costs				\$ 16,000	\$ 10,950	\$ 5,050	
TOTAL CONSTRUCTION CARRY OVER				Total Cost	AT Share	County Share	
Summary				\$ 16,000	\$ 10,950	\$ 5,050	
3. CONSTRUCTION (REPLACEMENT) 2013							
Bridge File #	Cost Category	Season	Number	Unit Cost	Cost	AT	County
BF 07479 – Replacement		Winter/Spring	1	n/a			
Component	Task	Rate	Units	Total Cost	AT Share	County Share	
Engineering:	Level 1			\$ -	\$ -	\$ -	
	Level 2			\$ -	\$ -	\$ -	
	Pre-Design			\$ -	\$ -	\$ -	
	Detailed Design			\$ -	\$ -	\$ -	
	Cons. Mgmt.*			\$ 70,000	\$ 58,000	\$ 12,000	
	Approvals			\$ -	\$ -	\$ -	
	Total Engineering Fees			\$ 70,000	\$ 58,000	\$ 12,000	
Construction:	"C" Est. Cost			\$ 800,000	\$ 640,000	\$ 160,000	
	Tender Results			\$ -	\$ -	\$ -	
** Estimated Carry-over from 2012 @ \$1,350,000							
TOTAL BF 07479 *Pending AT Approval for Const. Mgmt.				\$ 870,000	\$ 698,000	\$ 172,000	
BF 08744 – Replacement		Winter/Spring	1	n/a			
Component	Task	Rate	Units	Total Cost	AT Share	County Share	
Engineering:	Level 1			\$ -	\$ -	\$ -	
	Level 2			\$ -	\$ -	\$ -	
	Pre-Design			\$ -	\$ -	\$ -	
	Detailed Design			\$ -	\$ -	\$ -	
	Cons. Mgmt.*			\$ 53,000	\$ 39,000	\$ 14,000	
	Approvals			\$ -	\$ -	\$ -	
	Total Engineering Fees			\$ 53,000	\$ 39,000	\$ 14,000	
Construction:	Est. Cost			\$ 600,000	\$ 480,000	\$ 120,000	
	Tender Results			\$ -	\$ -	\$ -	
** Estimated Carry-over from 2012 @ \$950,000							
TOTAL BF 08744 *Pending AT Approval for Const. Mgmt.				\$ 653,000	\$ 519,000	\$ 134,000	
TOTAL 2013 CONSTRUCTION				Total Cost	AT Share	County Share	
Summary				\$ 1,523,000	\$ 1,217,000	\$ 306,000	
4. REHABILITATION							
Bridge File #	Cost Category	Season	Number	Unit Cost	Cost	AT	County
BF 01603		Spring/Summer	1	n/a			
Component	Task	Rate	Units	Total Cost	AT Share	County Share	
Engineering:	Pre-Design			\$ -	\$ -	\$ -	
	Detailed Design			\$ -	\$ -	\$ -	
	Cons. Mgmt.*			\$ 18,000	\$ 14,400	\$ 3,600	
	Approvals			\$ -	\$ -	\$ -	
	Total Engineering Fees			\$ 18,000	\$ 14,400	\$ 3,600	
Construction:	"C" Est. Cost			\$ 184,470	\$ 155,760	\$ 28,710	
	Tender Results			\$ -	\$ -	\$ -	
TOTAL BF 01603				\$ 202,470	\$ 170,160	\$ 32,310	
*NOTE: Construction Management & Construction Budget Not Approved By AT							
BF 08201		Spring/Summer	1	n/a			
Component	Task	Rate	Units	Total Cost	AT Share	County Share	
Engineering:	Pre-Design			\$ -	\$ -	\$ -	
	Detailed Design			\$ -	\$ -	\$ -	
	Cons. Mgmt.*			\$ 18,000	\$ 14,400	\$ 3,600	

					Approvals	\$ -	\$ -	\$ -
					Total Engineering Fees	\$ 18,000	\$ 14,400	\$ 3,600
					Construction: Est. Cost	\$ 179,740	\$ 113,080	\$ 66,660
					Tender Results	\$ -	\$ -	\$ -
TOTAL BF 08201						\$ 197,740	\$ 127,480	\$ 70,260
*NOTE: Construction Management & Construction Budget Not Approved By AT								
TOTAL 2013 MAINTENANCE					Total Cost	\$ 400,210	\$ 297,640	\$ 102,570
Summary								
5. OPTIONAL MAINTENANCE WORK					(*Note: Subject to AT Approval)			
Bridge File #	Cost Category	Season	Number	Unit Cost	Cost	AT	County	
BF 77862		Fall	1	n/a				
Strutting	Component	Task	Rate	Units	Total Cost	AT Share	County Share	
Engineering:		Level 1			\$ -	\$ -	\$ -	
		Level 2			\$ -	\$ -	\$ -	
		Pre-Design			\$ -	\$ -	\$ -	
		Detailed Design			\$ 6,800	\$ 1,000	\$ 5,800	
		Cons. Mgmt.*			\$ 5,000	\$ 800	\$ 4,200	
		Approvals			\$ 5,000	\$ -	\$ 5,000	
		Total Engineering Fees			\$ 16,800	\$ 1,800	\$ 15,000	
					Construction: Est. Cost	\$ 25,000	\$ 3,100	\$ 21,900
					Tender Results	\$ -	\$ -	\$ -
TOTAL BF 77862						\$ 41,800	\$ 4,900	\$ 36,900
BF 79279		Fall	1	n/a				
Shotcrete/ CIP Beam	Component	Task	Rate	Units	Total Cost	AT Share	County Share	
Engineering:		Level 1			\$ -	\$ -	\$ -	
		Level 2			\$ -	\$ -	\$ -	
		Pre-Design			\$ -	\$ -	\$ -	
		Detailed Design			\$ 49,000	\$ 48,500	\$ 500	
		Cons. Mgmt.*			\$ 16,500	\$ 16,000	\$ 500	
		Approvals			\$ 5,000	\$ -	\$ 5,000	
		Total Engineering Fees			\$ 70,500	\$ 64,500	\$ 6,000	
					Construction: Est. Cost	\$ 327,000	\$ 324,000	\$ 3,000
					Tender Results	\$ -	\$ -	\$ -
TOTAL BF 79279						\$ 397,500	\$ 388,500	\$ 9,000
BF 78004		Fall	1	n/a				
Shotcrete/ CIP Beam	Component	Task	Rate	Units	Total Cost	AT Share	County Share	
Engineering:		Level 1			\$ -	\$ -	\$ -	
		Level 2			\$ -	\$ -	\$ -	
		Pre-Design			\$ -	\$ -	\$ -	
		Detailed Design			\$ 36,200	\$ 35,700	\$ 500	
		Cons. Mgmt.*			\$ 12,050	\$ 11,800	\$ 250	
		Approvals			\$ 5,000	\$ -	\$ 5,000	
		Total Engineering Fees			\$ 53,250	\$ 47,500	\$ 5,750	
					Construction: Est. Cost	\$ 241,000	\$ 238,000	\$ 3,000
					Tender Results	\$ -	\$ -	\$ -
TOTAL BF 78004						\$ 294,250	\$ 285,500	\$ 8,750
BF 09975		Fall	1	n/a				
Strutting	Component	Task	Rate	Units	Total Cost	AT Share	County Share	
Engineering:		Level 1			\$ -	\$ -	\$ -	
		Level 2			\$ -	\$ -	\$ -	
		Pre-Design			\$ -	\$ -	\$ -	
		Detailed Design			\$ 5,400	\$ 500	\$ 4,900	
		Cons. Mgmt.*			\$ 1,780	\$ 150	\$ 1,630	
		Approvals			\$ 5,000	\$ -	\$ 5,000	
		Total Engineering Fees			\$ 12,180	\$ 650	\$ 11,530	
					Construction: Est. Cost	\$ 36,000	\$ 3,000	\$ 33,000
					Tender Results	\$ -	\$ -	\$ -
TOTAL BF 79279						\$ 48,180	\$ 3,650	\$ 44,530
TOTAL 2013 OPTIONAL MAINTENANCE					Total Cost	\$ 781,730	\$ 682,550	\$ 99,180
Summary								
6. PROGRAM MANAGEMENT								
Description	Season	Number	Unit Cost	Cost	AT	County		
Budget Meetings	2013	1	\$ 1,200	\$ 1,200		\$ 1,200		
Bridge Management Services	2013	320	\$ 140	\$ 44,800		\$ 44,800		
TOTAL PROGRAM MANAGEMENT					\$ 46,000	\$ -	\$ 46,000	
NOTE: Subject to County Input and Approval								
2013 BUDGET SUMMARY					Cost	AT	County	
GRAND TOTAL					\$ 2,773,600	\$ 2,208,140	\$ 565,460	
Sub-Total								
TOTAL CONSTRUCTION COSTS					\$ 2,408,210	\$ 1,967,890	\$ 440,320	
Sub-Total								
TOTAL ENGINEERING FEES					\$ 365,390	\$ 240,250	\$ 125,140	
BUDGET CHECK – Based on Budget Review Meeting					Cost	AT	County	
Budget Grand Total					\$ 2,773,600	\$ 2,208,140	\$ 565,460	
Carry-Over From 2012 Projects					\$ 1,539,000	\$ 1,227,950	\$ 311,050	

Maximum County Value for 2013 Budget		\$ 300,000
Total Allowable County Bridge Program Budget		\$ 611,050

86-12: Danyluk

That Smoky Lake County accept the 2013 -Three-Year Bridge Program Summary List of Inspection, Construction , and Maintenance, as prepared by Associated Engineering of Alberta Ltd. and submitted to Alberta Transportation, North Central Region; and proceed with the Bridge projects as approved by Alberta Transportation.

Carried.

• 2014 Bridge Program Budget Summary:

1. INSPECTIONS							
Type	Season	Number	Unit Cost	Cost	AT	County	
Level 1	Spring	10	\$ 555	\$ 5,550		\$ 5,550	
Level 1	Fall	10	\$ 555	\$ 5,550		\$ 5,550	
Level 2	Spring	2	\$ 1,800	\$ 3,600	\$ 3,600		
Level 2	Fall	0	\$ 1,800	\$ -	\$ -		
TOTAL INSPECTIONS				\$ 14,700	\$ 3,600	\$ 11,100	
TOTAL 2014 INSPECTIONS				Total Cost	AT Share	County Share	
Summary				\$ 14,700	\$ 3,600	\$ 11,100	
2. REHABILITATION (*Note: Subject to AT Approval)							
Bridge File #	Cost Category	Season	Number	Unit Cost	Cost	AT	County
BF 07814		Spring/Summer	1	n/a			
	Component	Task	Rate	Units	Total Cost	AT Share	County Share
	Engineering:	Pre-Design			\$ -	\$ -	\$ -
		Detailed Design			\$ 8,613	\$ 3,333	\$ 5,280
		Cons. Mgmt.*			\$ 2,871	\$ 1,111	\$ 1,760
		Approvals			\$ 5,000	\$ -	\$ 5,000
		Total Engineering Fees			\$ 16,484	\$ 4,444	\$ 12,040
	Construction:	Est. Cost*			\$ 57,400	\$ 22,200	\$ 35,200
		Tender Results			\$ -	\$ -	\$ -
TOTAL BF 07814					\$ 73,884	\$ 26,644	\$ 47,240
*Note: Construction Management & Construction Budget Not Approved By AT							
BF 07798		Spring/Summer	1	n/a			
	Component	Task	Rate	Units	Total Cost	AT Share	County Share
	Engineering:	Pre-Design			\$ -	\$ -	\$ -
		Detailed Design			\$ 21,879	\$ 16,962	\$ 4,917
		Cons. Mgmt.*			\$ 7,293	\$ 5,654	\$ 1,639
		Approvals			\$ 5,000	\$ -	\$ 5,000
		Total Engineering Fees			\$ 34,172	\$ 22,616	\$ 11,556
	Construction:	Est. Cost*			\$ 145,860	\$ 113,080	\$ 32,780
		Tender Results			\$ -	\$ -	\$ -
TOTAL BF 07798					\$ 180,032	\$ 135,696	\$ 44,336
*Note: Construction Management & Construction Budget Not Approved By AT							
BF 13398		Spring/Summer	1	n/a			
	Component	Task	Rate	Units	Total Cost	AT Share	County Share
	Engineering:	Pre-Design			\$ -	\$ -	\$ -
		Detailed Design			\$ 33,544	\$ 27,340	\$ 6,204
		Cons. Mgmt.*			\$ 11,181	\$ 9,113	\$ 2,068
		Approvals			\$ -	\$ -	\$ -
		Total Engineering Fees			\$ 44,725	\$ 36,453	\$ 8,272
	Construction:	Est. Cost*			\$ 223,630	\$ 182,270	\$ 41,360
		Tender Results			\$ -	\$ -	\$ -
TOTAL BF 13398					\$ 268,355	\$ 218,723	\$ 49,632
*Note: Construction Management & Construction Budget Not Approved By AT							
Rehabilitation of Structure Subject to Further Review and Economic Analysis of Strategy							
BF 00849		Spring/Summer	1	n/a			
	Component	Task	Rate	Units	Total Cost	AT Share	County Share
	Engineering:	Pre-Design			\$ -	\$ -	\$ -
		Detailed Design			\$ 47,817	\$ 40,227	\$ 7,590
		Cons. Mgmt.*			\$ 15,939	\$ 13,409	\$ 2,530
		Approvals			\$ 5,000	\$ -	\$ 5,000
		Total Engineering Fees			\$ 68,756	\$ 53,636	\$ 15,120
	Construction:	Est. Cost*			\$ 318,780	\$ 268,180	\$ 50,600
		Tender Results			\$ -	\$ -	\$ -
TOTAL BF 00849					\$ 387,536	\$ 321,816	\$ 65,720
*Note: Construction Management & Construction Budget Not Approved By AT							
TOTAL 2014 REHABILITATION				Total Cost	AT Share	County Share	
Summary				\$ 909,807	\$ 702,879	\$ 206,928	

6. PROGRAM MANAGEMENT						
Description	Season	Number	Unit Cost	Cost	AT	County
Budget Meetings	2014	1	\$ 1,200	\$ 1,200		\$ 1,200
Bridge Management Services	2014	320	\$ 140	\$ 44,800		\$ 44,800
TOTAL PROGRAM MANAGEMENT				\$ 46,000	\$ -	\$ 46,000
NOTE: Subject to County Input and Approval						
2014 BUDGET SUMMARY				Cost	AT	County
GRAND TOTAL				\$ 970,507	\$ 706,479	\$ 264,028
Sub-Total						
TOTAL CONSTRUCTION COSTS				\$ 745,670	\$ 585,730	\$ 159,940
Sub-Total						
TOTAL ENGINEERING FEES				\$ 224,837	\$ 120,749	\$ 104,088
BUDGET CHECK – Based on Budget Review Meeting				Cost	AT	County
Budget Grand Total				\$ 970,507	\$ 706,479	\$ 264,028
Total Allowable County Bridge Program Budget						\$ 300,000

• 2015 Bridge Program Budget Summary:

1. INSPECTIONS							
Type	Season	Number	Unit Cost	Cost	AT	County	
Level 1	Spring	10	\$ 555	\$ 5,550		\$ 5,550	
Level 1	Fall	10	\$ 555	\$ 5,550		\$ 5,550	
Level 2	Spring	2	\$ 1,800	\$ 3,600	\$ 3,600		
Level 2	Fall	0	\$ 1,800	\$ -	\$ -		
TOTAL INSPECTIONS				\$ 14,700	\$ 3,600	\$ 11,100	
TOTAL 2015 INSPECTIONS				Total Cost	AT Share	County Share	
Summary				\$ 14,700	\$ 3,600	\$ 11,100	
2. REHABILITATION (*Note: Subject to AT Approval)							
Bridge File #	Cost Category	Season	Number	Unit Cost	Cost	AT	County
BF 001772		Spring/Summer	1	n/a			
	Component	Task	Rate	Units	Total Cost	AT Share	County Share
	Engineering:	Pre-Design			\$ -	\$ -	\$ -
		Detailed Design			\$ 9,075	\$ 2,970	\$ 6,105
		Cons. Mgmt.*			\$ 3,025	\$ 1,000	\$ 2,025
		Approvals			\$ 5,000	\$ -	\$ 5,000
		Total Engineering Fees			\$ 17,100	\$ 3,970	\$ 13,130
	Construction:	Est. Cost*			\$ 60,500	\$ 19,800	\$ 40,700
		Tender Results			\$ -	\$ -	\$ -
TOTAL BF 01772					\$ 77,600	\$ 23,770	\$ 53,830
*Note: Construction Management & Construction Budget Not Approved By AT							
BF 70923		Spring/Summer	1	n/a			
	Component	Task	Rate	Units	Total Cost	AT Share	County Share
	Engineering:	Pre-Design			\$ -	\$ -	\$ -
		Detailed Design			\$ 14,272	\$ 5,189	\$ 9,083
		Cons. Mgmt.*			\$ 4,757	\$ 1,729	\$ 3,028
		Approvals			\$ 5,000	\$ -	\$ 5,000
		Total Engineering Fees			\$ 24,029	\$ 6,918	\$ 17,111
	Construction:	Est. Cost*			\$ 95,150	\$ 34,595	\$ 60,555
		Tender Results			\$ -	\$ -	\$ -
TOTAL BF 70923					\$ 119,179	\$ 41,513	\$ 77,666
*Note: Construction Management & Construction Budget Not Approved By AT							
BF 72828		Spring/Summer	1	n/a			
	Component	Task	Rate	Units	Total Cost	AT Share	County Share
	Engineering:	Pre-Design			\$ -	\$ -	\$ -
		Detailed Design			\$ 30,492	\$ 22,440	\$ 8,052
		Cons. Mgmt.*			\$ 10,164	\$ 7,480	\$ 2,684
		Approvals			\$ 5,000	\$ -	\$ 5,000
		Total Engineering Fees			\$ 45,656	\$ 29,920	\$ 15,736
	Construction:	Est. Cost*			\$ 203,280	\$ 149,600	\$ 53,680
		Tender Results			\$ -	\$ -	\$ -
TOTAL BF 72828					\$ 248,936	\$ 179,520	\$ 69,416
*Note: Construction Management & Construction Budget Not Approved By AT							
TOTAL 2015 REHABILITATION				Total Cost	AT Share	County Share	
Summary				\$ 445,715	\$ 244,803	\$ 200,912	
6. PROGRAM MANAGEMENT							
Description	Season	Number	Unit Cost	Cost	AT	County	
Budget Meetings	2015	1	\$ 1,200	\$ 1,200		\$ 1,200	
Bridge Management Services	2015	320	\$ 140	\$ 44,800		\$ 44,800	
TOTAL PROGRAM MANAGEMENT				\$ 46,000	\$ -	\$ 46,000	
NOTE: Subject to County Input and Approval							
2015 BUDGET SUMMARY				Cost	AT	County	
GRAND TOTAL				\$ 506,415	\$ 248,403	\$ 258,012	

Sub-Total						
TOTAL CONSTRUCTION COSTS				\$ 358,930	\$ 203,995	\$ 154,935
Sub-Total						
TOTAL ENGINEERING FEES				\$ 147,485	\$ 44,408	\$ 103,077
BUDGET CHECK – Based on Budget Review Meeting				Cost	AT	County
Budget Grand Total				\$ 506,415	\$ 248,403	\$ 258,012
Total Allowable County Bridge Program Budget						\$ 300,000

87-12: Orichowski That Smoky Lake County accept the 2014 and 2015 - Three-Year Bridge Program Summary List of Inspection, Construction , and Maintenance, as prepared by Associated Engineering of Alberta Ltd. and submitted to Alberta Transportation, North Central Region; and proceed with the Bridge projects as approved by Alberta Transportation.

Carried.

Doug Ponich, Public Works Manager left the Council Chambers, time 1:46 p.m.

5. Issues for Information:

Committee Task Forces and Boards: Reports

Alberta Care

- No Report.

Corridor Communications Incorporated

- Conference Call scheduled for October 26, 2012 at 9:00 a.m.
- Tower build just about complete.
- Held various meeting with government departments.
- Gap Analysis is complete on coverage areas.

Doctor Retention & Recruitment Committee

- No report.

Evergreen Regional Waste Management Commission

- Meeting held on October 11, 2012.
- Landfill volumes down last month.
- Beaver River Waste Commission: Will not be hauling – but agreed to be a member.
- Next meeting is scheduled for November 8, 2012.

Family Community Support Services Committee

- No report.

Family-School Liaison Committee

- Minutes: June 25, 2012.
- School attendance increased at Waskatenau School.
- New funding formula will be implemented – very beneficial.
- Letter: Reply to Chairperson, Family-School Liaison Committee, dated September 18, 2012 – FCSS Grant Allocation – received from Honourable Dave Hancock, Minister Alberta Human Services.

88-12: Bobocel That the letter sent to the Chairperson, Casey Carson, Family-School Liaison Committee, dated September 18, 2012 in regards to FCSS Grant Allocation – received from Honourable Dave Hancock, Minister Alberta Human Services, be filed for information.

Carried.

Fire and Rescue Committee**Smoky Lake:**

- Meeting held on October 30, 2012.
- Discussed uniforms and station gear for Fire Department Chief, Deputy and Firefighting members.
- Discussed Wages and Cost-of-Living.
- Reviewed 2013 Budget: Operations, Capital and Training.
- Proceeding with the Tender for the Fire Truck.
- Reviewed Draft: Terms of Reference on the County and Town Fire and Rescue Committee.

Vilna:

- No report.

Waskatenau:

- No report.

Government Liaison Committee

- FCM: Federation of Canadian Municipalities – 2013 Annual Conference and Trade Show.

2013 FCM Annual Conference and Trade Show

89-12: Bobocel

That County Council and Administration who can attend – attend the FCM: Federation of Canadian Municipalities, 2013 Annual 76th Conference and Trade Show: “Strong Cities, Strong Communities, Strong Canada” on May 31 – June 3, 2013 at the Vancouver Convention Centre, Vancouver, British Columbia.

Carried.

Highway 28/63 Regional Water Group Steering Committee

- No report.

In-House Safety Committee

- Meeting was held on October 24, 2012.
- First Aid Training: On-going.
- Scissor Lift: On-going.
- Forklift Training: On-going.
- ATV / UTV Training: On-going.
- External Audit: Completed.
- Disaster Services Convention: Safety Officer will be attending.
- Rural Utilities and Safety Association Convention: 4 employees attending.
- Next In-House Safety Meeting is scheduled for November 30, 2012 at 8:00 a.m.

Joint Economic Development Initiative (JEDI) Committee

- No Report.

Lakeland DMO: Destination Marketing Organization

- No report.

Municipal Planning Commission

- No report.

North East Muni-Corr. Ltd.

- Minutes: September 10, 2012 and September 21, 2012.
- Marianne Price: 3 Year Contract renewed. Will be preparing a Work Plan.
- Rail X – No proposal
- Next Meeting scheduled for November 5, 2012.

Northern Lights Library System

- No Report.

Policy Committee

- Minutes: September 4, 2012.

R.C.M.P. Liaison Committee

- No Report.

Risk Pro Control Management Committee

- **Minutes:** Added Named Insured:
 - No minutes.

Smoky Lake Agricultural Society

- Preparing for Paul Brandt Concert for October 26, 2012.
- 1600 Tickets sold for the concert.
- Started preparation for the New Year's Dance.
- Decorating to be undertaken by Lisa Hrehorets "Esteem Wedding and Event Rentals" for cost of \$2,000.00.
- Band: Millennium.
- Smoky Lake Minor Hockey is doing the 2013 Raffle.

Smoky Lake Foundation

- Public Open Meeting: On the Supportive Living scheduled for Thursday, October 4, 2012 at 7:00 p.m. at the Smoky Lake Bar-V-Nook Lodge had a 150 in attendance.
- Continuing with the Alberta Seniors and Community Supports Affordable Supportive Living Initiative – Project. Letter of Approval to borrow funds received from the Minister.
- Next Meeting scheduled for November 21, 2012.

Smoky Lake Heritage Board

- No Minutes.

Joint Municipalities

- Next Joint Municipalities Meeting is scheduled for **December 3, 2012** hosted by the Village of Vilna.

90-12: Orichowski

That the Committee Task Force and Board Reports presented by Councillors be accepted.

Carried.

6. Correspondence:

- 91-12: Danyluk That the following correspondence received from the Alberta Association of Municipal Districts and Counties, be filed for information:
- a. Contact Newsletter:
 - September 26, 2012.
 - b. AAMD&C - Rural Routes:
 - Summer 2012 – Issue 43.
 - c. Fall 2012 Convention: Partner’s Program – Pamphlet.
 - d. Contact Newsletter:
 - September 19, 2102.
 - e. Contact Newsletter:
 - October 5, 2012.
 - f. Contact Newsletter:
 - October 17, 2012.

Carried.

2013 Alberta Aboriginal Youth Achievement Awards

- 92-12: Bobocel That County Council advertise in the Smoky Lake County Grapevine and the web-site the 2013 Alberta Aboriginal Youth Achievement Awards for persons interested to self-application nominations submission deadline December 14, 2012 and ceremonies scheduled for March 8, 2013 at the Winspear Centre in Edmonton.

Carried.

**Sustainable Resource Development
Grazing Lease No. FDL 494**

- 93-12: Danyluk That the c.c. letter received from Connie Gagne, Disposition Services Section, Alberta Environment and Sustainable Resource Development, dated September 24, 2012 in regards to Farm Development Lease No. FDL 494 for John Kozma and Janice Kozma, as Joint Tenants from John Kozma expiring December 31, 2020, be filed for information.

Carried.

**Sustainable Resource Development
Grazing Lease No. GRL 870335**

- 94-12: Bobocel That the c.c. letter received from Connie Gagne, Disposition Services Section, Alberta Environment and Sustainable Resource Development, dated September 24, 2012 in regards to Grazing Lease No. GRL 870335 for John Kozma and Janice Kozma, as Joint Tenants from John Kozma for 51 AUM’s of Grazing annually expiring May 31, 2018, be filed for information.

Carried.

North Saskatchewan Watershed Alliance

- 95-12: Cherniwchan That the newsletter received from Billie L. Milholland, B.A. QWEEP, Communication Manager, North Saskatchewan Watershed Alliance, entitled, “InSTREAM”, dated October 2012, Volume 2, Issue 10, be filed for information.

Carried.

TransCanada

96-12: Orichowski That the correspondence received from Shaheen Kassam, B. Comm., CMA, Community Relations Advisor, Community, Safety and Environment, TransCanada, in regards to the Proposed “Grand Rapids Pipeline” Project, be filed for information.

Carried.

International Union of Operating Engineers – Local 955

97-12: Bobocel That Smoky Lake County schedule a meeting on November 23, 2012 at 9:00 a.m. to commence bargaining negotiations on the Collective Agreement with the International Union of Operating Engineers – Local 955; as per letter received from Bruce Moffatt, Business Manager/Financial Secretary, International Union of Operating Engineers, Local 955, dated October 5, 2012.

Carried.

Canadian Union of Public Employees – Local 4575

98-12: Orichowski That Smoky Lake County schedule a meeting on December 3, 2012 at 9:00 a.m. to commence bargaining negotiations on the Collective Agreement with the Canadian Union of Public Employees – Local 4575; as per letter received from Ricardo Miranda, CUPE National Representative, Canadian Union of Pubic Employees, Local 4575, dated October 2, 2012.

Carried.

2012 Conflict Resolution Day

99-12: Cherniwchan That County Council approve action taken to promote the 2012 Conflict Resolution Day, as an international celebration held annually in October 18, 2102, by advertising in the County Grapevine and on the County web-site for awareness for the Public to join in the celebration and promote conflict resolution in your community.

Carried.

Alberta Justice and Solicitor General

100-12: Danyluk That the letter received from Sean Bonneteau, Manager, Peace Officer Program, Alberta Justice and Solicitor General, dated October 4, 2012 in regards to the revised “Authorization to Employ Peace Officers” and “Peace Officer Appointment for **James Edward ENGLISH**” for Smoky Lake County, as of October 4, 2012, as authorized by Bill Meade, Assistant Deputy Minister / Director of Law Enforcement of the Public Security Division, Department of Justice and Solicitor General, for the Province of Alberta, be accepted and filed for information.

Carried.

Village of Waskatenau

101-12: Orichowski That the letter received from Bernice Macyk, Municipal Administrator, Village of Waskatenau, dated October 16, 2012 in regards to Committee members and alternates appointed at the Organizational Meeting held on October 15, 2012 as follows:

- Smoky Lake Foundation:
Member: Sherry Frankard
Alternate: Casey Caron
- Evergreen Regional Waste Management Commission:
Member: Sherry Frankard

- Alternate: Casey Caron
- Joint Economic Development Initiative (JEDI) Committee:
Member: Dodie Shasko
Alternate: Sherry Frankard
- Highway 28/63 Regional Water Commission:
Member: Casey Caron
Alternate: Sherry Frankard
- Smoky Lake County FSLW:
Member: Casey Caron
- Emergency Advisory Committee:
Mayor: Casey Caron
Deputy Mayor: Sherry Frankard
- Doctor Retention Committee:
Mayor: Casey Caron

be filed for information.

Carried.

Alberta Agriculture and Rural Development

102-12: Bobocel That County Council who can attend – attend the Governance Training: November 20-21, 2012: Board Governance Fundamentals in Leduc, November 22, 2012: Strategic Planning for Success in Leduc; and January 24, 2013: Development Effective Governing Policy in Leduc; as per the letter received from Terry Homes, Executive Director, Alberta Agricultural and Rural Development, dated October 10, 2012.

Carried.

Thank You: Summary Listing

103-12: Danyluk That Smoky Lake County file for information the October 2012 Summary Listing of Thank You received from organizations extending appreciation of support:

- Alberta's Lakeland DMO – Assistance: Filming Iron Horse Trail.

Carried.

Information Releases

104-12: Cherniwchan That the Information Releases for the Month of October 2012 and for the Month of August 2012, be accepted and filed for Information.

Carried.

Smoky Lake Library Board

105-12: Bobocel That Smoky Lake County write a letter to the Smoky Lake Municipal Library Board for clarification and expectation of what is required from Smoky Lake County in regards to the Landscaping in front of the Library Building; as per letter received from Loretta Thompson, MPA, Interim Chief Administrative Officer, Town of Smoky Lake, dated August 23, 2012.

Carried.

Reading File

No correspondences in the Reading File.

Bills & Accounts:

106-12: Danyluk

That all the Bills and Accounts approved for payment, including the bills and accounts recommended for payment by the Natural Gas Council, including transfers to the Payroll Account be filed for information:

Batch #	Cheque Numbers	Total of Batch
26310	32096 to 23124	\$ 155,416.62
26319	32125 to 32137	\$ 186,227.16
26327	32138	\$ 8,407.23
26343	32139 to 32181	\$ 420,989.79
26357	32182 to 32217	\$ 101,818.71
26389	32218 to 32266	\$ 134,904.81
26413	32267 to 32269	\$ 22,461.74
Total Cheques		\$ 1,030,226.06
Direct Debit Register		
26412	Smoky Lake County	\$ 281,323.72
Total Direct Debits		\$ 281,323.72
Grand Total Bills and Accounts		\$ 1,311,549.78

Carried.

County Council Meeting(s)

107-12: Bobocel

That the next **County Council Meeting(s)** be scheduled for Thursday, **December 6, 2012**; and for Thursday, **January 24, 2012** at 9:00 a.m. to be held at the County Council Chambers.

Carried.

8. Executive Session:

108-12: Bobocel

That County Council go into Executive Session to discuss a Legal issue – Environmental Reserve, time 3:05 p.m.

Carried.

109-12: Orichowski

That County Council go out of Executive Session, time 3:18 p.m.

Carried.

Environmental Reserves: Issues

110-12: Bobocel

That Smoky Lake County Administration meet with County of St. Paul and Sustainable Resources Development on November 7, 2012 in St. Paul to discuss Environmental Reserves issues and process; and cost-share the legal opinion obtained by County of St. Paul.

Carried.

ADJOURNMENT:

111-12: Bobocel

That this meeting be adjourned, time 3:20 p.m.

Carried.

REEVE

S E A L

CHIEF ADMINISTRATIVE OFFICER