

SMOKY LAKE COUNTY

Minutes of the **County Council meeting** held on Thursday, **May 23, 2013** at 9:10 A.M. in the County Council Chambers.

The meeting was called to Order by the Reeve Mr. Dareld Cholak in the presence of the following persons:

		A T T E N D A N C E
<u>Div. No.</u>	<u>Councillor(s)</u>	<u>Thursday, May 23, 2013</u>
1	Dareld Cholak	Present
2	Ron Bobocel	Present
3	Rick Cherniwchan	Present
4	Lori Danyluk	Present
5	Randy Orichowski	Present
C.A.O.	Cory Ollikka	Present
Asst CAO/R.S	Lydia Cielin	Present
Finance Manager	Brenda Adamson	Present

4 Members of the Public in attendance.

Kurt Holdis, Agricultural Fieldman; Doug Ponich, Public Works Manager; and Aline Brousseau, Planning and Development Manager entered the Council Chambers, time 9:10 a.m.

2. Agenda:

Agenda

660-13: Bobocel

That the Agenda for Thursday, May 23, 2013 County Council meeting, be adopted as amended:

Addition(s):

Executive Session: Land and Legal.

Carried Unanimously.

3. Minutes:

Minutes of April 22, 2013 – County Council Strategic Plan Meeting

661-13: Orichowski

That the minutes of the County Council **Strategic Plan** Meeting held on Monday, April 22, 2013 be adopted.

Carried.

Minutes of April 23, 2013 – County Council Budget Meeting

662-13: Danyluk

That the minutes of the County Council **Budget** Meeting held on Tuesday, April 23, 2013 be adopted.

Carried.

Minutes of April 25, 2013 – County Council Meeting

663-13: Cherniwchan

That the minutes of the **County Council** Meeting held on Thursday, April 25, 2013 be adopted.

Carried.

7. Delegation:

Cassidy Zahar

Present before County Council at 9:12 a.m. to 9:20 a.m. was Cassidy Zahar and Collette Zahar to express appreciation to County Council for the donation in support towards the trip to Nashville.

4. Request For Decision(s):

Policy Statement No. 62-15-02: Vegetation Management Plan

664-13: Cherniwchan That **Policy Statement No. 62-15-02** entitled "Vegetation Management Plan", be amended:

Purpose:	To carry out Vegetation Management Program under the provisions of the <i>Weed Control Act</i> and the direction of the Agricultural Fieldman. All programs will be implemented in accordance with budget, manpower and weather.
Policy Statement and Guidelines:	
1. <u>Operational Guidelines:</u>	
1.1	The Agricultural Fieldman must be a certified Pesticide Applicator and Sprayer Operators must be authorized assistants as a minimum.
1.2	Sprayer operators must follow all legislative requirements and all relevant acts and laws.
1.3	"Do Not Spray" areas will in accordance with <i>Policy Statement No. 62-11: Weed Control "No Spray" Request</i> .
1.4	All areas of the Vegetation Management Policy fall under the discretion of the Agricultural Fieldman.
1.5	Applicators must keep accurate spray records as follows:
1.5.1	Name of unwanted vegetation for which herbicide was applied.
1.5.2	Date of application and dimensions of application area.
1.5.3	Exact location.
1.5.4	Trade name of herbicide and PCP registration number.
1.5.5	Application rate and amount of herbicide used.
1.5.6	Temperature, wind speed, and wind direction at the time of application.
1.5.7	Method of application.
1.5.8	Applicators name.
1.5.9	Records must be kept for a minimum three (3) years.
1.6	Weather Conditions: Applicator will cease spray operations if wind speed is greater than 20 km/hr. Wind measurements will be taken during spray operations and recorded. In temperatures below 4 degrees Celsius and above 25 degrees Celsius, and in weather conditions which are conducive to temperature inversions spraying operations will cease.
2. <u>Blanket Spray:</u>	
2.1	Divide the County into Three Zones as follows:
2.1.1	Zone 1: West County Line of Range Road 200 to Highway 855.

2.1.2 **Zone 2:**
Highway 855 to Range Road 150.

2.1.3 **Zone 3:**
Range Road 150 to East County Line of
Range Road 120.

- 2.2 Spray all road allowances, one third of each zone per year, spraying the entire County in a three-year rotation.
- 2.3 Spray one third of each zone per year using a residual herbicide; Chemical choice will be at the discretion of the Agricultural Fieldman as environmental, climatic, technical and legal factors may change.
- 2.4 Conduct blanket spraying, targeting the whole Right-of-Way where possible. Where crops, pasture or brush are encroaching, spray as close to edge as possible to gain best control. If brush is small enough to be controlled then it should be sprayed as well.
- 2.5 Blanket spray should be started June 1st as long as growing conditions permit.

3. Weed Inspections and Spot Spray:

- 3.1 Spot Spraying will coincide with weed inspections. Weed inspectors will start roadside weed inspections as soon as possible; e.g., when weed identification becomes possible; as well as weed inspections on private land. Problem areas will be dealt with on a case by case basis.
- 3.2 Historical data (weed maps/GIS data) will be used to conduct weed inspections and spot spraying in problem areas.
- 3.3 Conduct blanket weed inspections as time and manpower permits.
- 3.4 Conduct weed inspections in response to complaints as they may arise.
- 3.5 An effort will be made to rectify weed problems on private land emphasizing cooperation between the Agricultural Service Board and the landowner as per ***Policy Statement No. 62-14: Weed Inspection and Notice.*** If the land owner is not willing to participate then, at the discretion of the Agricultural Fieldman, weed notices shall be issued and proper steps will be taken to rectify situation.
- 3.6 Spot Spraying may take place on private land at the discretion of the Agricultural Fieldman if it is in the best interests of the County's Vegetation Management Plan. There may or may not be a charge to the land owner and this will be determined on a case by case basis. Landowners will be required to sign a Chemical Release forms as per ***Schedule "A": Chemical Release Form.***
- 3.7 Landowners may apply to participate in a "**Reverse Fenceline Program**" at the direction or request of the Agricultural Fieldman or at the request of the landowner. This program will allow Agricultural Service Board staff to apply herbicide from the landowners property into the County Right-of-Way thereby controlling invasive species on fencelines and field margins. Landowners interested in participating in the "**Reverse Fenceline Program**" must sign ***Schedule "B": Reverse Fenceline Spray Program – Application Form.***

4. Brush Spraying:

- 4.1 Brush spraying will commence once brush has “greened up” in late spring and continue until leaf color changes in fall.
- 4.2 Brush spraying will be coordinated with Public Works Department, following brushing easements to administer brush control program.
- 4.3 Re-growth is to be sprayed where hydro axing brushing was carried out the year prior as re-growth permits. Trees greater than five feet of height will need to be removed by mechanical means.
- 4.4 Landowner must be contacted and **Schedule “A”:** **Chemical Release Form** sought for signature where application on private land takes place.
- 4.5 A non residual “brush” control chemical will be used (e.g. Garlon) at the discretion of the Agricultural Fieldman.

5. Public Works/ Road Construction:

- 5.1 The Agricultural Service Board and the Public Works Department will coordinate to control vegetation where road construction is to take place and where road construction took place the year prior.
- 5.2 The Public Works Department will submit to the Agricultural Service Board a schedule for the current years’ construction projects to allow glyphosate application for non-selective vegetation control.
- 5.3 Glyphosate must be applied a minimum of 14 days prior to construction up to a maximum of 30 days.
- 5.4 At the request of the Public Works Department, the Agricultural Service Board may conduct other spray operations at the discretion of the Agricultural Fieldman.

6. Hamlets, Resorts, Subdivisions and Other:

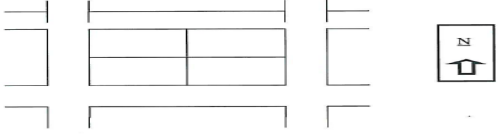

- 6.1 Hamlets and resorts will be sprayed at the discretion of the Agricultural Fieldman.
- 6.2 All proper legislation must be followed when applying pesticides in populated areas.
- 6.3 Proper signage must be displayed where applicable.
- 6.4 Other spraying operations can take place at the discretion of the Agricultural Fieldman. (e.g. Spraying around shop, spraying around office, spraying around gas dept. meter station etc.).
- 6.5 The Agricultural Service Board may take applications from the public, as required, to conduct spraying for noxious weeds on private land as manpower and budget permit. Landowners interested in herbicides applied on private land must sign **Schedule “A”:** **Chemical Release Form.**



SCHEDULE “A”

CHEMICAL RELEASE FORM

DETAILS	<p>Property Owner: Name: _____</p> <p style="text-align: center;">Address: _____</p> <p>Telephone Number: ___ Fax Number: ___ Cell Number: ___</p>
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LEGAL DETAILS	<p>Legal Description (hereinafter referred to as the "Lands":</p> <p>Location: LEGAL, LAND LOCATION:</p> <p> 1/4 __ SECTION: __ TOWNSHIP: __ RANGE: __ W4M</p> <p> 1/4 __ SECTION: __ TOWNSHIP: __ RANGE: __ W4M</p> <p> 1/4 __ SECTION: __ TOWNSHIP: __ RANGE: __ W4M</p> <div style="text-align: center;">  </div>
PERMISSION	<p>I (We), do hereby grant permission to SMOKY LAKE COUNTY and its employees or agents, to enter upon the "Land(s)" and use such equipment and material as considered necessary for the application of <u>Herbicides</u>.</p> <p>List and rate of Herbicides to be used:</p> <p>_____</p> <hr/> <p>I (We) hereby agree to, in consideration of the benefit derived by me (us) from the work description above shall indemnify and save harmless the <u>SMOKY LAKE COUNTY</u>, its Councillors, officers, employees, and agents from any claim, damages, liability, cost, fee, penalty, action, cause of action, demand, damage to property, injury to person or death (including, without limitation to, legal fees of <u>SMOKY LAKE COUNTY</u> on a solicitor-client full indemnity basis), that may arise directly or indirectly out of the performances of the above described work(s).</p>
I, THE UNDERSIGNED, HAVE READ THIS APPLICATION AND AM AWARE OF ITS CONTENTS AND AGREE TO THE CONDCTIONS.	
SIGNATURE OF OWNER: _____	DATE: _____
SIGNATURE OF SMOKY LAKE COUNTY: _____	DATE: _____
 SCHEDULE "B"	
REVERSE FENCELINE SPRAY PROGRAM APPLICATION FORM	
Date: _____	
I, _____ <input type="checkbox"/> Owner <div style="text-align: center;">APPLICANT NAME</div> <input type="checkbox"/> Lessee	
Address: _____	Telephone Number: _____ Fax Number: _____
<p>DO HEREBY apply for the Reverse Fenceline Spray Program and given SMOKY LAKE COUNTY and its employees or agents access to parcels below to spray Herbicides as per <i>Schedule "A": Chemical Release Form</i>, along the County road allowance on farmland that I own, rent, or control.</p> <p>Legal Description:</p> <p>Location: LEGAL, LAND LOCATION:</p> <p> 1/4 __ SECTION: __ TOWNSHIP: __ RANGE: __ W4M</p> <p> 1/4 __ SECTION: __ TOWNSHIP: __ RANGE: __ W4M</p> <p> 1/4 __ SECTION: __ TOWNSHIP: __ RANGE: __ W4M</p>	
<p>I (We) hereby agree to, in consideration of the benefit derived by me (us) from the work description above shall indemnify and save harmless the <u>SMOKY LAKE COUNTY</u>, its Councillors, officers, employees, and agents from any claim, damages, liability, cost, fee, penalty, action, cause of action, demand, damage to property, injury to person or death (including, without limitation to, legal fees of <u>SMOKY LAKE COUNTY</u> on a solicitor-client full indemnity basis), that may arise directly or indirectly out of the performances of the above described work(s).</p>	
SIGNATURES	
SIGNATURE OF OWNER: _____	DATE: _____
SIGNATURE OF LESSEE: _____	DATE: _____


Carried.

Bob Novosiwsky, Public Works Foreman and Ed English, Peace Officer/Parks and Recreation Manager entered the Council Chambers, time 9:25 a.m.

Policy Statement No. 03-14-07: Haul Road Agreement

665-13: Bobocel

That **Policy Statement No. 03-14-07** entitled " Haul Road Agreement" be amended;

Purpose:	To establish a method of protecting municipally controlled roads to facilitate a reasonable and effective maintenance of roads used for heavy hauling subject to the control and management of Smoky Lake County.
Policy Statement and Guidelines:	
<p>1. STATEMENT:</p> <p>Haul Road Agreement: provides the ability to given permission to use roads for a major hauling activity; and outlines conditions for such use(s).</p> <p>2. DEFINITIONS:</p> <p>Haul Road: A road that is, from time to time, so designated by the County for a specific hauling activity.</p> <p>Major Hauling Activity: Is defined as heavy and multiple loads carried out over a relatively long period of time, which may, at the discretion of the County, be subject to a Haul Road Agreement as provided for in this policy.</p> <p>Minor Hauling Activity: Is defined as any hauling which, at the discretion of the County, is of such nature as to not conform to the definition of a Major Haul Activity. Examples would include non-aggregate hauling or aggregate hauling to a maximum equivalent of five (5) trailer loads per day with each load not exceeding 30 tonnes and the maximum total haul volume not exceeding 5000 mT.</p> <p>3. GUIDELINES:</p> <p>3.1 Individuals/companies using a designated haul road for Major Hauling Activity are required to enter into a Haul Road Agreement (Schedule "A").</p> <p>3.2 Companies/individuals hauling aggregate and who are subject to a Haul Road Agreement (Schedule "A") shall also be required to submit an Aggregate Haul Report (Schedule "B") to the County.</p> <p>3.3 Hauling activity deemed by the County to be Minor shall be subject, only to the Permission and Provision Form for Minor Hauls (Schedule "C").</p> <p>3.4 Haul road status for any section of municipal road shall be designated by the Public Works Manager/Industry Liaison Officer/Public Works Foreman.</p>	
 <p>Schedule "A" HAUL ROAD AGREEMENT</p>	
<p>This Agreement made this _____ day of _____, 20____;</p> <p>B E T W E E N:</p> <p style="text-align: center;">SMOKY LAKE COUNTY a Municipal Corporation in the Province of Alberta (hereinafter referred to as the "County")</p> <p style="text-align: right;">OF THE FIRST PART</p>	

- AND -

Phone: () _____ or () _____
(hereinafter referred to as the "Company")

OF THE SECOND PART

WHEREAS, the County has jurisdiction over all local roadways within the Smoky Lake County;

AND WHEREAS, the County is committed to maintained every road subject to its control and management in a reasonable state or repair, having regard for the character of each road and the area of the municipality in which it is located;

AND WHEREAS, the Company wishes to use a designated haul road for the purpose of a _____ haul.
Activity

NOW THEREFORE, in consideration of the premises and the mutual terms, covenants and conditions to be observed and performed, the County and Company agree as follows:

1. LOCATION:

1.1 Designated haul road/route: _____

1.2 Any departure from the designated haul road route requires County approval in writing.

2. CONDITIONS FOR PERMISSION:

The Conditions for granting permission to use the haul road are as follows:

2.1 The County is to be notified when the project is started and completed.

- 2.2 Parties hauling aggregate, sand or gravel shall complete:
 - Aggregate Haul Report (*Schedule "B"*).
 - Provide the County with a copy of any and all reporting / documentation on Hauled Quantities such as required by Provincial or Federal Government, i.e., to ESRD (Environment and Sustainable Resource Development), on all volumes hauled, to the satisfaction of the County.

Please specify: _____

2.3 Smoky Lake County shall be notified prior to the start of any hauling activity.

2.4 The term of this Agreement is for **one year** from the date executed.

2.5 The County will advise the Company of any weight restrictions or other road restrictions/bans and these shall be adhered to by the Company in accordance with **Bylaw No. 1225-11: Road Ban/Restriction.**

2.5.1 The cost of meeting the following conditions will be the responsibility of the Company, or as otherwise determined by the County.

2.5.2 No hauling during or after any rain or snow that noticeably softens the road.

2.5.3 Dust control is to be maintained at all times, as indicated (*by check marks*).

- water treatment on the haul road, where no oil treatment applied.

- calcium and water will be required if dust can not be controlled with only water, at County discretion.
- Vegetable or Petroleum Based Product Road Dust Suppressant (RDS). The Company is responsible to provide the Material Safety Data Sheet (MSDS) for any products applied to roads.
- N/A or other: _____.

2.5.4 All road maintenance, other than the dust control method, *as per Section 2.5.3*, shall be the responsibility of the County and be conducted at the sole discretion of the County.

2.6 The Company will comply to the following noise control measures: _____.

2.7 Other conditions:

2.7.1 The Haul Road Agreement must be reviewed on an annual basis.

2.7.2 The Company will be required to provide the County with Quarterly Reports and payment as follows:

<u>Hauling Period</u>	<u>Reports and Payment due to Smoky Lake County</u>
January – March	not later than April 30 th
April – June	not later than July 31 st
July – September	not later than October 31 st
October – December	not later than January 31 st

2.7.3 Other: : _____.

3. FINANCIAL:

3.1 All costs of compliance with the condition for permission are to be borne by the Company.

3.2 The Company will be required to submit a **HAUL ROAD LEVY in the amount of 70 cents per tonne** for any and all aggregate materials hauled. The Haul Road Levy will be non-negotiable with the County.

- 3.3 The Company shall provide **SECURITY** in the amount of **NOT LESS THAN \$15,000.00:**
- The Agreement must be accompanied by a certified cheque, made payable to Smoky Lake County for the specified amount.
 - The County shall refund the Security amount to the Company, upon receipt of all Quarterly Reports and payments and at the expiration date of the Agreement. The Security amount may continue to be held by the County at the request of the Company, if a new agreement is signed for an ensuing year.

3.4 No levy may be imposed on shipments of sand or gravel that are subject to another tax, levy or payment that is established by and payable to a municipality in accordance with **Bylaw 1142-06: Community Aggregate Payment Levy**.

4. NON-COMPLIANCE

4.1 The County may inspect the designated haul road/ route at any time during the term of this agreement.

4.2 The County will stop the project, if the County, in its sole discretion, judges that the conditions of conditions of permission are not being satisfactorily fulfilled.

5. HOLD HARMLESS:

5.1 The Company shall indemnify and save harmless the County, its Councillors, directors, officers, employees, agents and representatives and each of them from and against, any and all liabilities, claims, suits or actions, costs, damages and expenses (and without limiting the generality of the foregoing, any direct or indirect losses, costs, damages and expenses of the County or such individual including costs as between solicitor and client) which may be brought or made against the County or such individual or which the County or such individuals may pay or incur as a result of or in connection with any breach, violation or non-performance of any covenant, condition or agreement of this Agreement required to be fulfilled, kept, observed or performed by the Company or any negligent act or omission of the Company, its directors, officers, employees, agents and representatives in connection with or arising out of this Agreement or the performance of the Agreement.

5.2 In consideration of the permission hereby granted to it by the County, the Company covenants and agrees to arrange for and to pay for and discharge, any and all damages which may result to bridges or other property during such activity and any expenses or out-of-pocket disbursements which may be incurred by the County in connection therewith whether they be for inspection, escort, supervision, repair, maintenance, or whatsoever; and shall indemnify and save harmless the County.

The Undersigned (referred to as the “Company”, having carefully read the Haul Road Agreement and supporting Schedules and hereby agrees to execute.

IN WITNESS WHEREOF, the said parties hereto have affixed their corporate seals under the hands of proper officers on their behalf, the day and year first above written.


_____ **SMOKY LAKE COUNTY**
Company Name



_____ **Industry Liaison Officer**
 Phone: (780) 656-3730
 Fax: (780) 656-3768
 Cell: (780) 650-5100

_____ **Signature of Company Representative**

_____ **Print Name**

Schedule “B”

 AGGREGATE HAUL REPORT		<u>Reporting Period:</u> <input type="checkbox"/> January – March <input type="checkbox"/> April – June <input type="checkbox"/> July – September <input type="checkbox"/> October – December
Name of Operator:		
ADDRESS	TELEPHONE NUMBER: _____	
	FAX NUMBER: _____	
E-MAIL ADDRESS: _____		
Name of Pit /Property Owner:		
ADDRESS	TELEPHONE NUMBER: _____	
	FAX NUMBER: _____	
E-MAIL ADDRESS: _____		

Name and Destination of Receiving Party/Parties: _____	
ADDRESS of DESTINATION	TELEPHONE NUMBER: _____ FAX NUMBER: _____
E-MAIL ADDRESS: _____	
Proposed: TOTAL AGGREGATED (Tonnes) TO BE HAULED: _____	Actual: TOTAL AGGREGATED (Tonnes) HAULED: _____ <input type="checkbox"/> Copy of any and all reporting / documentation attached for verification of tonnes hauled.
START DATE	END DATE:
DATED THIS ___ DAY OF _____, 20__	DATED THIS ___ DAY OF _____, 20__
SIGNATURE OF OPERATOR/COMPANY REPRESENTATIVE: _____	SIGNATURE OF OPERATOR/COMPANY REPRESENTATIVE: _____
PUBLIC WORKS: _____	PUBLIC WORKS: _____
 Schedule "C"	
 PERMISSION AND PROVISION FORM FOR MINOR HAULS	
Date and Time of Call:	
Company Name:	TELEPHONE NUMBER: _____ FAX NUMBER: _____
Approximate Loads: _____ _____	
Designated Route: _____ _____	
Date of Move:	
Time of Move:	
Notes/Special Provisions: _____ _____	
DATED THIS _____ DAY OF _____, 20__.	
Approved By: _____	

Carried.

**2013 Construction Road Project No. C1312
Request For Proposal**

<u>Company</u>	<u>Bid Amount</u>
Location Cats (1989) Ltd.	\$ 214,000.00
Martushev Logging Ltd.	\$ 425,000.00

666-13: Orichowski That Smoky Lake County award the Request For Proposal: 2013 Construction Road Project No. C1312 to **Location (1989) Cats Ltd.** from St. Paul, Alberta, not to exceed the amount of **\$214,000.00.**

Carried.

GIS (Geographic Information System)

Maintenance Service Provider

667-13: Bobocel That Smoky Lake County proceed with a Request For Proposal for the GIS (Geographic Information System) Service Provider Agreement for a Three-Year Term with the option for a Two Year Renewal Term; and not proceed with an “Intent to Award” notification process.

Carried.

7. Delegation:

Harry Shapka

Present before County Council at 9:45 a.m. to 10:20 a.m. was Harry Shapka, landowner to address his concern in regards to County Winter Snowplowing clearing the snow process on the road to the property fenceline.

668-13: Cherniwchan That County Administration address landowner Mr. Harry Shapka’s concern of the fence along his property in accordance to Smoky Lake County’s resolution on the Fence Post Replacement Program related to winter snow benching process.

Carried.

Scott Franchuk, Fire Chief entered the Council Chambers, time 10:30 a.m.

5. Issues for Information:

Chief Administrative Officer’s Report

The Chief Administrative Officer gave an updated report to Council for the period of April 26, 2013 to May 22, 2013.

Legislative / Governance:

- Waste Collection Agreement for household waste pick-up in the Hamlet of Spedden has been prepared by County of St. Paul management and has been put forth for the approval of both Councils. County of St. Paul approved the agreement at its meeting last week.

Administration:

- As per the Jubilee and Genesis AGM’s at the last AAMDC Convention, Reeve and CAO executed the new subscribers’ agreements with these two member-owned, AAMDC – administered insurance companies.

Financial:

- We have received one bid for the 2005 Mechanics Box from the Natural Gas Department.
- “170 Fire”:
 - At last estimate, as of May 22, 2013 afternoon, the “170 Fire” North of Smoky Lake has cost the County approximately \$20,000.00 for control and containment (updated figures to be presented at meeting).
 - County Bylaw mandates that the landowner(s) be billed; however, these invoices are completely appealable.
 - Neither Provincial legislation nor County bylaw requires the municipality to fully extinguish running fires / wildfires on private or crown land (only to fight and control them).
 - Past practice has been to pass responsibility to

landowner(s), once the running/wild fire is contained / controlled. There have been instances where the County has agreed to extinguish the fire and invoiced the landowner(s).

- There are options of varying cost for extinguishing the “170 Fire” North of Smoky Lake (options and cost estimates to be provided at meeting).
- If the County were to undertake to extinguish the fire at the request of the landowner(s), such costs could be also billed to the landowner(s), if Council wishes it.

Human Resources:

- No report.

Community:

- Approved \$500.00, as per Policy to the Vilna School Project Trip to Costa Rica. However, the students have offered to work for further donations. If it is desirable for extra assistance (e.g., 5-6 students for approximately 8 hours) with the Farmer Appreciation Bar-B-Q. on June 14, then opportunity exists for these students to provide some assistance in return for a further donation.

Training:

- Society of Local Government Managers Workshop: May 14 – 17, 2013.

County Strategic Plan:

- No report.

Financial Update:

As annexed to the minutes:

↪ Financial Statement for the Month: March 2013.

Action List(s):

↪ **Action List(s):**

- **County Council Budget Meeting:** April 23, 2013.
- **County Council Meeting:** April 25, 2013.

Waste Collection Agreement with County of St. Paul – Hamlet of Spedden

669-13: Bobocel

That Smoky Lake County execute with the County of St. Paul No. 19 the “Waste Collection Agreement” for service provided by the County of St. Paul to empty household waste on long week-ends from May to September from the Mini Transfer Station located on Pt. SE 33-59-12-W4 – Plan 7921604E within the Hamlet of Spedden, until terminated by either municipality.

Carried.

Jubilee Insurance Agencies Ltd.: Agreements

670-13: Danyluk

That Smoky Lake County approve the action taken of the Reeve and Chief Administrative Officer to execute the “**Jubilee Reciprocal Insurance Exchange Subscriber Agreement**” dated May 13, 2013; as a Subscriber to the Genesis Reciprocal Insurance Exchange and submit to Alberta Association of Municipal Districts & Counties c/o Jubilee Insurance Agencies Ltd..

Carried.

Natural Gas Department Equipment: Mechanic Box

671-13: Danyluk

That Smoky Lake County accept the bid received in the amount of **\$2,000.00**, plus GST from Don Thibeault for the Natural Gas Department Equipment – 2005 Mechanics Box - S/N WT1242.

Carried.

Vilna School: School Trip Project

672-13: Orichowski That Smoky Lake County, in addition to the \$500.00 funding provided as per Policy 01-14-05: Contributions to Non-Profit Organizations and Individuals, provide additional funding in the amount of \$500.00 to Vilna School to support the School Project Trip to Costa Rica for 5 to 6 students to provide assistance for working 2 days of 4 hours to help with the County Farmer Appreciation B.B.Q. held on June 14, 2013 in Vilna.

Carried.

2013: 170 Fire Update

Fire Chief, Scott Franchuk updated Council on the Status of the “170 Fire” North of Smoky Lake to address options available of assistance to help control the containment of the fire.

Question from the Public

Dee Dee Cherwoniak, County Resident present before County Council at 11:05 a.m. expressed concern to County Council in regards to the Fire Suppression of the Wildfire located North of Smoky Lake.

Hank Holowaychuk, Town of Smoky Lake Fire Chief provided additional information on the status of the “170 Fire” and the importance of releasing a press release.

Scott Franchuk, Fire Chief; Bob Novosiwsky, Public Works Foreman; Ed English, Peace Officer; and Aline Brousseau, Planning and Development Manager left the Council Chambers, time 11:20 a.m.

672-13: Cherniwchan That the updated report for the period of April 25, 2013 to May 22, 2013 by the Chief Administrative Officer, be accepted and filed for information.

Carried.

Finance Manager’s Report

Brenda Adamson, Finance Manager provided an updated Finance report for the period of April 19, 2013 to May 13, 2013.

673-13: Bobocel That the Finance Manager’s Report received by Brenda Adamson for the period of April 19, 2013 to May 13, 2013, be accepted and filed for information.

Carried.

Reeve’s Report

Reeve Dareld Cholak presented the following report:

- **Letter:** Jeff Johnson, Minister, Education, MLA Athabasca-Sturgeon-Redwater, dated April 15, 2013 – Re: Congratulations on the Queen Elizabeth II Diamond Jubilee Medal.
- **E-Mail:** Dr. Louis Francescutti, Wellness Alberta, dated May 15, 2013 – Re: Your Organization is invited to Join Wellness Alberta.
- **Letter:** Michael Botros, Regional Director, Alberta Transportation, dated May 10, 2013 – Re: Electronic Transfer of Grant Money for the 2013 Basic Municipal Transport Grant.
- Issues will be addressed during the Committee Task Force and Board reporting.

Queen Elizabeth II Diamond Jubilee Medal: Congratulations

674-13: Danyluk That the letter received from Jeff Johnson, Minister, Education, MLA Athabasca-Sturgeon-Redwater, dated April 15, 2013 extending Congratulations on the Queen Elizabeth II Diamond Jubilee Medal, be filed for information.

Carried.

Wellness Alberta

675-13: Cherniwchan That the letter received from Dr. Louis Francescutti, Wellness Alberta, dated May 15, 2013 in regards to Your Organization is invited to Join Wellness Alberta, be filed for information.

Carried.

**Alberta Transportation
Basic Municipal Transport Grant**

676-13: Bobocel That Smoky Lake County acknowledge receipt of the 2013 Basic Municipal Transport Grant in the amount of \$457,250.00; as per letter received from Michael Botros, P. Eng., Regional Director, Alberta Transportation, dated May 10, 2013.

Carried.

677-13: Bobocel That the Reeve’s report received, be accepted.

Carried.

Dave Kully, Public Works Shop Foreman and Aline Brousseau, Planning and Development Manager entered the Council Chambers, time 11:25 a.m.

Management Reports

Public Works Shop Foreman

2013 Gravel Trailer

678-13: Bobocel That Smoky Lake County purchase a 2013 Decap Gravel Trailer for the Public Works Department from Manac Trailer Sales in the amount of **\$56,480.00** plus Tire Tax and GST.

Carried.

Dave Kully, Public Works Shop Foreman left the Council Chambers, time 11:30 a.m.

Planning and Development Manager

Policy Statement No. 61-11-03: Planning and Development Fees

679-13: Danyluk That **Policy Statement No. 61-11-03** entitled " Planning and Development Fees" be amended:

Purpose:	To establish procedures for the review and approval of Planning and Development, Smoky Lake County fees.
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Policy Statement and Guidelines:

1. OBJECTIVES:

- 1.1 It shall be the policy of Planning and Development Department of Smoky Lake County to provide information on all fees on services and products available to the public, as per **Schedule "A": Planning and Development Schedule of Fees.**
- 1.2 All fees shall be reviewed and updated, accordingly, to ensure that they are adequate and they relate to their associated program cost.

2. PROCEDURES:

- 2.1 Every second year, the Planning and Development Manager shall review the fees and propose any modifications.
- 2.2 Upon completion of the review to the fees, all modifications will be forwarded to the Chief Administrative Officer for review. Any required modification of the fees will then be taken to the Council for final approval.
- 2.3 Any Development Permit Applications submitted by Smoky Lake County for County purposes shall have the fees waived.



**Schedule "A"
PLANNING AND DEVELOPMENT
SCHEDULE OF FEES**

PLANNING AND DEVELOPMENT		
ITEM DESCRIPTION	FEE	CROSS-REFERENCE
DEVELOPMENT PERMITS		
Development Permit – Permitted Use – Residential District	\$100.00	Policy 61-03
Development Permit – Permitted Use – Commercial / Industrial District / Public Institutional	\$1.00 / \$1,000.00 value of construction Minimum \$300.00	Policy 61-03
Development Permit – Discretionary Use / Variances above 25%	\$200.00	Policy 61-03
Development Permit – Extension Request / Renewals	\$50.00	Policy 61-03
Development Permit – Resource Extraction	\$500.00 / acre	Policy 61-03
Development Permit – Resource Extraction – Reclamation Fees (Reclamation Fees are exempt when the responsibility of Reclamation is of the Province of Alberta on Crown Land Only.)	\$2,000.00 / acre	Policy 61-03
Development Permit – Heritage Resource Intervention Permit	\$100.00	
Development Permit – Landscaping, Deck, and Signs	\$100.00	Policy 61-03
Development Permit – Additional RV Unit	\$50.00	Policy 61-03
Development Permit – Deck	\$100.00	Policy 61-03
Development Permit – Signs	\$100.00	Policy 61-03
Development prior to submitting Development Permit Application	\$500.00 in addition to the Permit Fee	Policy 61-03
AMENDMENTS		
Application to Amend the Land Use Bylaw (Map of Text Amendment)	\$1,000.00	Bylaw 1250-12 + amendments
Application to Amend the Municipal Development Plan	\$1,000.00	Bylaw 1249-12 + amendments
Application to Amend an Area Structure Plan	\$1,000.00	Applicable ASP Bylaw
NEW STATUTORY PLANS		
New Area Structure Plan (proposed by a Developer)	\$2,000.00	
OTHER		
Compliance Certificate	\$125.00	
Letter confirming zoning of a parcel (Zoning can be confirmed without charge on Public Webmap)	\$50.00	
Encroachment or License Agreement	\$500.00	

Road Closure	\$500.00	Policy 03-16
Business Licence	No Charge	
WITHDRAWALS OR REFUNDS		
Development Permit Application Withdrawal	Before decision of Development Authority – 50% of Application Fee After decision of Development Authority – No refund	
New Statutory Plan or Plan Amendment Withdrawal	Prior to 1 st reading – 75% of Application Fee Prior to advertising – 50% of Application Fee after Public Hearing After Public Hearing – No refund If the County incurs costs (planning, engineering, lawyer fees, etc.) – No refund	
SUBDIVISION		
Development Agreement – Less than three lots (Collected by the County prior to signing the agreement)	\$150.00 per parcel	Policy 61-09
Development Agreement – More than three lots	\$200.00 per parcel	
APPEAL FEES		
Subdivision Appeal Fee	No Charge	
Development Appeal Fee	No Charge	
PLANNING DOCUMENTS COPY FEES		
Land Use Bylaw – Hard Copy	\$50.00	Bylaw 1250-12 + amendments
Land Use Bylaw – Disc	\$10.00	Bylaw 1250-12 + amendments
Municipal Development Plan – Hard Copy	\$50.00	Bylaw 1249-12 + amendments
Municipal Development Plan – Disc	\$10.00	Bylaw 1249-12 + amendments
Area Structure Plan – Hard Copy	\$25.00	
Area Structure Plan – Disc	\$10.00	
Disc with LUB / MDP / ASP(s) or any combination of more than 1 (one) Planning Document	\$ 25.00	
NOTE: The Planning Documents are noted above are available electronically without charge on the County's website.		

Carried.

2013 Public Land for Sale: County Owned

680-13: Bobocel

That Smoky Lake County defer the 2013 County Owned Public Sale of Land Listing until Administration prepares a Policy on guidelines and procedures on Sale of Land.

Carried.

Aline Brousseau, Planning and Development Manager left the Council Chamber, time 11:35 a.m.

681-13: Cherniwchan That the management reports received for the period of April 25, 2013 to May 16, 2013 from Doug Ponich, Public Works Manager; Bob Novosiwsky, Public Works Foreman; Dave Kully, Public Works Shop Foreman; Ed English, Peace Officer; John Malysh, Natural Gas Manager; Dave Franchuk, Environmental Operations Manager; Kurt Holdis, Agricultural Fieldman; Aline Brousseau, Planning and Development Manager; Trevor Tychkowsky, Safety Officer; and Scott Franchuk, Fire Chief; be accepted and filed for information.

Carried.

Doug Ponich, Public Works Manager left the Council Chamber, time 11:45 a.m.

9. Public Question and Answer Period:

11:45 a.m.

No Questions.

Meeting Recessed

Meeting recessed for Lunch, time 11:46 a.m.

Meeting Reconvene

The meeting reconvened on a call to order by Reeve Dareld Cholak at 12:45 p.m. in the presence of all Council members, and the Chief Administrative Officer, Assistant Chief Administrative Officer/Recording Secretary and the Finance Manager.

Doug Ponich, Public Works Manager entered the Council Chamber, time 12:45 p.m.

Alberta Environment

Emergency Water Supply Agreement

682-13: Bobocel That Smoky Lake County execute the “Emergency Water Supply Agreement” with the Government of the Province of Alberta – Alberta Environment for a Water Pumping Apparatus, dated May 23, 2013 for resource assistance to the 170 Fire Suppression.

Carried.

Addition to the Agenda:

Executive Session: Land

683-13: Orichowski That County Council go into Executive Session to discuss a land issue, time 12:52 p.m.

Carried.

684-13: Danyluk

That County Council go out of Executive Session, time 1:05 p.m.

Carried.

7. Delegation:

Wilfred Ruhl

Present before County Council at 1:06 p.m. to 1:20 p.m. was Wilfred Ruhl to discuss with Council Road Plan 3214HW as not being registered in the Proper Legal Survey Location within NE 3-60-14-W4.

Road Project Survey: N ½ NE 03-60-14-W4

685-13: Cherniwchan That Smoky Lake County Administration pursue negotiations with Landowner, Wilfred Ruhl for land exchange for the registration of the as-built Road Allowance - Range Road 142, as it travels through N ½ NE 03-60-14-W4 – Road Plan 3214HW; as per survey, dated March 29, 2011 prepared by Rachynski Land Surveys (1998) Ltd..

Carried.

Doug Ponich, Public Works Manager left the Council Chamber, time 1:35 p.m.

Committee Task Forces and Boards: Reports

Alberta Care

- No report.

Corridor Communications Incorporated

- No report.

Doctor Retention & Recruitment Committee

- No report.

Evergreen Regional Waste Management Commission

- 2013 Budget was finalized, but now is subject to revisions
- Next meeting is scheduled for May 9, 2013.

Family Community Support Services Committee

- No report.

Family-School Liaison Committee

- No report.
- Meeting held on April 29, 2013.
- H.A. Kostash School increase in Student case loads discussed.
- Will further inquire about a SHIPP Grant.
- SHIPP Grant funding towards assistance for the FSLW Program and School Counselling Services.
- Parenting Skills – Parenting Link Resource.
- Next meeting is scheduled for April 29, 2013.

Fire and Rescue Liaison Committee

Smoky Lake:

- No report.

Vilna:

- No report.

Waskatenau:

- Waskatenau Fire/Rescue Department Annual General Meeting: held on May 1, 2013 at the Waskatenau Fire Hall.
- Would like to meet with County Administration to address Insurance questions for clarification.

Government Liaison Committee

- Attended the Prayer's Breakfast on May 16, 2013.
- Re-submitted for CCI Broadband Grant – Waiting confirmation on the Status for the application to be on file for the Grant.
- CASA – \$10,000.00 Grant.

Highway 28/63 Regional Water Services Commission

- **Letter:** Jim Squire, Manager, Highway 28/63 Regional Water Services Commission, dated April 26, 2013 – Re: 2013 Water Rate and Debenture Information.
- Next meeting is scheduled for May 27, 2013 at 10:00 a.m. in Smoky Lake.

Highway 28/63 Regional Water Services Commission 2013 Water Rate and Debenture

686-13: Cherniwchan That Smoky Lake County accept for information the letter received from Jim Squire, CLGM,CMA, Manager, Highway 28/63 Regional Water Services Commission, dated April 26, 2013 in regards to the 2013 Water Rate and Debenture, as follows:

Rate Hwy 28/63 to Charge Members:

\$1.1863 + \$0.42 + \$0 (old debt) + \$0 (Ph1a debt):

\$1.61 – Thorhild

\$1.1863 + \$0.42 + \$0 (old debt) + \$0 (Ph1b debt) + \$0(Ph2 debt):

\$1.61 – Waskatenau

\$1.1863 + \$0.42 + \$0 (Ph1b debt) + \$0 (Ph2 debt):

\$1.61 – Smoky Lake County

\$1.1863 + \$0.42 + \$0 (Ph1b debt) + \$0 (Ph2 debt):

\$1.61 – Town of Smoky Lake

\$1.1863 + \$0.42 + \$0 (Ph1b debt) + \$0 (Ph2 debt):

\$1.61 – Village of Vilna

Carried.

In-House Safety Committee

- Meeting was held on May 22, 2013.
- First Aid Training: Completed Vilna and Smoky Lake Fire Departments.
- Scissor Lift: Training soon.
- Forklift Training: Schedule for a Rainy Day.
- ATV / UTV Training: In progress – Safety Officer is obtaining the Training.
- Crane Training: Schedule for the Fall 2013.
- Fire Extinguisher Training: June 2013.
- Orientation: 4 staff completed (1-office) and (3-Public Works).
- Gravel Road School on May 7 – 8, 2013 in Red Deer: Public Works Foreman attended the Road Building Course.
- Next In-House Safety Meeting is scheduled for June 20, 2013 at 8:00 a.m.

Lakeland DMO: Destination Marketing Organization

- No report.

Municipal Planning Commission

- No report.

North East Muni-Corr. Ltd.

- Meeting held on May 13, 2013.
- Minutes: March 11, 2013.
- Minutes: April 8, 2013.
- Beaver River Trestle: Replacement Process.
- ISL Engineering and Land Services Ltd.: Complete replacement of the Beaver River Trestle – Plan Design: Construction Cost \$1.6M.
- Macdonald & Lawrence Timer Framing Ltd.: Beaver River Trestle – Stabilization Work.
- CFIP Grant received to assist with the Trestle Project.
- Audit Financial Statement: Year-End December 31, 2012 prepared by Joly, McCarthy & Dion - Completed.
- Rail X: Orest Rusnak – Railway Service.
- Review Process: Iron Horse Trail - Work Plan.
- Minutes of April 8, 2013: Clarify error – in regards to Other Points brought up under Smoky Lake County.

Northern Lights Library System

- No report.

Policy Committee

- No report.

R.C.M.P. Liaison Committee

- Meeting held on April 29, 2013.
- D.A.R.E. Program.

D.A.R.E. Program

687-13: Cherniwchan That Smoky Lake County donate the amount of **\$1,000.00** funding to assist with the Drug Awareness Resistance Education (D.A.R.E.) Program sponsored by the Royal Canadian Mounted Police – Smoky Lake Detachment.

Carried.

Regional Community Development Committee (RCDC) Committee

- No report.

Regional Disaster Services Agency Committee

- No report.

Risk Pro Control Management Committee

- **Minutes:** Added Named Insured:
 - No minutes.

Smoky Lake Agricultural Society

- Minutes: April 8, 2013.
- Applying for a FCC Agri Spirit Fund Grant.
- Received \$15,000 from CNRL.
- Sign purchased for \$1,500.00: advertising on highway.
- Concert: Emerson Drive on June 14, 2013.
- Request assistance from County to set-up stage.

Smoky Lake Foundation

- Minutes: April 24, 2013.
- Funding: \$3,000.00 per unit for Senior Housing Improvements Received.
- Looking for funding options: Vilna Lodge – upgrades.
- Continuing with the Alberta Seniors and Community Supports Affordable Supportive Living Initiative – Project.

Smoky Lake Heritage Board

- No report.

Joint Municipalities

- Next Joint Municipalities Meeting hosted by Town of Smoky Lake on June 24, 2013.

688-13: Orichowski That the Committee Task Force and Board Reports presented by Councillors be accepted.
Carried.

6. Correspondence:

689-13: Danyluk That the following correspondence received from the Alberta Association of Municipal Districts and Counties, be filed for information:

- a. Contact Newsletter:
 - April 24, 2013.
- b. Contact Newsletter:
 - May 2, 2013.
- c. Contact Newsletter:
 - May 8, 2013.
- d. Contact Newsletter:
 - May 15, 2013.

Carried.

Shred-It Corporation

690-13: Cherniwchan That the Smoky Lake County acknowledge receipt of the “Certificate of Environmental Accomplishment from Shred-It Corporation for participating in the Shred-It – shredding and recycling program and saved 29.50 trees from destruction in 2012.
Carried.

Seniors’ Week 2013

691-13: Cholak That the Smoky Lake County proclaim Seniors’ Week 2013 from June 3 to 9, 2013, “Creative and Inspirational ” in honour of the past, present and future contributions of the seniors in our community and throughout Alberta:

**I do hereby proclaim June 3 – 9, 2013, to be “Seniors’ Week”
Dated this 23 Day of May, 2013, Smoky Lake, Alberta
Dareld Cholak, Reeve, Smoky Lake County**

Carried.

Alberta Tourism, Parks and Recreation

692-13: Cherniwchan That the correspondence received from Roger Kramers, Acting ADM, Recreation and Sport Development Division, Alberta Tourism, Parks and Recreation, dated April 23, 2013 in regards to the 2013 Energize Workshop on October 24 – 26, 2013 at the Fairmont Chateau Lake Louise, be filed for information.

Carried.

Dave Franchuk, Environmental Operations Manager entered the Council Chambers, time 2:30 p.m.

AAMD&C District 5

693-13: Cherniwchan That County Council who can attend and administration attend the Alberta Association of Municipal District and Counties District 5 meeting on Tuesday, July 2, 2013 at the Boscombe Hall hosted by County of St. Paul.

Carried.

Vitalize 2013 Conference

694-13: Danyluk That Smoky Lake County advertise in the Smoky Lake County Grapevine for Community awareness the Vitalize 2013 Conference: Provincial Voluntary Sector on June 13 to 15, 2013 at the Shaw Conference Centre in Edmonton, Alberta.

Carried.

Lynda and Roger Hamilton

695-13: Bobocel That the letter received from Lynda and Roger Hamilton, Smoky Lake County Residents – 59470 Range Road 161, dated May 10, 2013, extending a “Thank You” for the Public Works Department on it excellent efforts on keeping the roads cleared of snow this past winter, be filed for information.

Carried.

Village of Vilna

696-13: Bobocel That Smoky Lake County acknowledge receipt of the letter written by the Village of Vilna, dated April 25, 2013 on behalf of the Joint Municipalities: Smoky Lake County, Town of Smoky Lake, Village of Vilna and Village of Waskatenau, as per recommendation from the Joint Municipalities Meeting held on April 8, 2013; to the Honourable Fred Horne, Minister of Health; in regards to the X-Ray equipment at the Vilna Health Centre.

Carried.

Bellis Board of Trade

697-13: Danyluk That County Council accept the action of recommendations by Management in regards to the Bellis Board of Trade Meeting requests to Smoky Lake County, as received by email dated May 8, 2013 from the County Representative Councillor Lori Danyluk; as follows:

Requests		Smoky Lake County Action
1	Road leading into back of the Park has still remained soft. Request another load of gravel.	Gravel will be hauled and leveled on the week of May 21 – 24, 2013.
2	Alley through the block leading to the Park, could Carragannas be mulched so that the grass could grow. Resident will cut grass. This would provide access for walking to the park and visual of the Park from the Hall.	Alley brushed on May 10, 2013.
3	Could the stumps be removed from behind the concession on the ball diamond. Should be easier to remove now that they have rot. This would allow the mower to cut behind the concession stand.	Stumps removed on May 10, 2013.
4.	Remove the faded school sign north side of school. This has been requested twice before.	Sign removed on May 10, 2013.
5.	30km sign be removed and replaced by 50km on the north as it is on the south coming into Bellis.	Sign replaced on May 10, 2013.
6.	New truck route sign installed on the North side of the trail on the East side of the road. I believe this is a replacement of a missing sign.	Waiting for more information as to who may have the sign; we will re-install this sign when notified.
7	When sending street sweeper to Bellis, please sweep all residential streets as the Sweeper in the past just comes in and sweeps main street.	Streets in Bellis have been swept on May 9 – 10, 2013. All streets are swept each year – not only main street.
8	Please find a way to get rid of the Tansy in Bellis. The County has come in and previously sprayed in the Hamlet and rid the Tansy problem. It is back.	Agricultural Service Board staff are aware of the Tansy issue in Bellis and will be conducting weed inspections as per Policy 62-14: “Weed Inspection and Notice” and spray operations as per Policy 62-15: “Vegetation Management Plan” .
9	Request the Bylaw Officer to stop at Bellis because there is a large dog that leaves doo-doo in front of mailboxes, on the sidewalks. It seems to be a contentious issue for the residents.	Talked to the dog owner on May 14, 2013; and she said she would keep her dog at home. She indicated other dogs were going there also. Will monitor.
10	Still requesting that the lot on Main Street next to the Park be issued a notice from the Bylaw Officer. Also the lots that Ed is dealing with at the Ed is dealing with at the present time.	Notices to go out this month.
11	Requested that a plan for relocating the mailboxes be looked at. Cars are parked south of the boxes for periods, which in winter causes a problem with snow removal and ice building up. Sidewalks aren't shoveled and ice builds up.	No plan in place currently – County is in the process of acquiring land in the Hamlet, then will look at available opportunities, as well as contact Canada Post at the possibility of relocating mail boxes, if space is available. Maintenance of sidewalks are the responsibility of the residents.
12	Finish surface of new sidewalks south of the hall up to implement dealer is crumbling and needs to be checked for warranty. Spots are showing up in many places. What can be done?	Sidewalks will be inspected and deficiencies noted before May 31, 2013. Recommendations to follow.
13	Grants for Bellis Water and Sewer distribution system be researched. Check to see if Bellis is in the boundary of the NADC. Residents think the hamlet qualifies for 70% grant funding.	Provincial and Federal grants for Water and Sewer feasibility studies have been applied for – unfortunately, both applications were unsuccessful. We will continue to apply for more grants when they are available. Unfortunately, we do not belong to NADC.
14	Add Dog Bylaw to our annual report.	Will include Bylaw in next years Annual Booklet. In 2013, will highlight sections in County Grapevine.

15	Ball tournament June 1-2, 2013. Please cut grass twice before tournament. Regular grass cutting every three weeks in Hamlet. Unscheduled grass cutting causes the area only to be mowed again in fall. Huge swats are left and are unsightly. People would like to use the area throughout Summer.	The Agricultural Service Board typically moves the Bellis Diamond, old school yard and rail properties once before the Bellis Tournament in early June; and then once mid-summer; and once in the fall coinciding with the two pass roadside mowing program. If requested by the Agricultural Service Board, we can provide a higher level of Service in the Hamlet of Bellis, it would then; however, decrease the efficiency in the Roadside Mowing Program.
16	County close the road on 1 block on Bellis main street during the Iron Horse Motorcycle Show and Shine at the end of June.	Letter was submitted to the County on May 15, 2013 request for Temporary Road Closure on Main Street in the Hamlet of Bellis on June 29, 2013. County Council granted approval on May 23, 2013 – Motion #699-13.
17	Fire Chief to check Hamlet for controlled burning.	Smoky Lake County Fire Department has only completed controlled burns as the request of the Council. In the past, the Fire Departments have done controlled burns in Spedden and Warspite. The past 2 years, we have not done any controlled burns due to weather conditions and Fire Bans. At the April 23, 2013 County Council Meeting, the following motion was passed: Motion 581-13: "That Smoky Lake County Fire Department (Smoky Lake, Vilna and Waskatenau) undertake no controlled burning requests on privately-owned property within Smoky Lake County.

Carried.

Smoky Lake Heritage Days Parade

698-13: Cherniwchan That Smoky Lake County participate in the annual Smoky Lake Heritage Days Parade – Theme “Join the Party! Come to the Pumpkin Patch in recognition of the Smoky Lake Pumpkin Grower’s Association 25th Anniversary” hosted by the Town of Smoky Lake and Smoky Lake & District Chamber of Commerce on Saturday, August 3, 2013 in Smoky Lake, Alberta.

Carried.

**Vilna and District Chamber of Commerce
Temporary Road Closure**

699-13: Danyluk That Smoky Lake County approve a temporary Road Closure of the Main Street in the Hamlet of Bellis on June 29, 2013 between the hours of 9:00 a.m. to 6:00 p.m. for the Iron Horse Motorcycle Show and Shine; as per email received from Gisela E. Klauke, President, Vilna and District Chamber of Commerce Association, dated May 15, 2013.

Carried.

Alberta’s Iron Horse Trail

700-13: Orichowski That the letter received from Marianne Price, Administrative Coordinator, Alberta’s Iron Horse Trail, dated May 15, 2013 in regards to the 2013 Director Nomination for the Alberta’s Lakeland Destination Marketing Organization, be filed for information.

Carried.

Itron: Gas AMI Demonstration

701-13: Bobocel That County Council who can attend and administration attend the Gas AMI Demonstration hosted by Itron on June 6, 2013 at 8:00 a.m. at the Edmonton Hotel and Convention Centre, 4520 – 76 Avenue, Edmonton, Alberta.

Carried.

Thank You: Summary Listing

702-13: Orichowski That Smoky Lake County acknowledge no information for the Month of May 2013 - Summary Listing of Thank You received from organizations extending appreciation of support.

Carried.

Information Releases

703-13: Orichowski That the Information Releases for the Month of May 2013, be accepted and filed for Information.

Carried.

Reading File

No correspondences in the Reading File.

Tax Rules: Commercial and Industrial Business

704-13: Danyluk That Smoky Lake County Administration research for more information in regards to Tax Mill Rate differentiations between commercial and industrial business.

Carried.

Vilna Water Operator Service Agreement

705-13: Orichowski That Smoky Lake County terminate the “Vilna Water Operator Service Agreement” with the Village of Vilna executed March 28, 2011; due to an Inspection Summary indicating inadequate standards of regular program operation for the overall Waterworks System Risk Assessment of the Village of Vilna Waterworks Facility, as per letter received from Mark Dmytriw, Environmental Protection Officer, Northern Region, Alberta Environment and Sustainable Resource Development, dated May 7, 2013 in regards to the Notice of Inspection, Village of Vilna Waterworks Facility – Registration 1266-02-00.

Carried.

Dave Franchuk, Environmental Operations Manager left the Council Chambers, time 2:47 p.m.

Addition to the Agenda:

Executive Session: Legal

706-13: Bobocel That County Council go into Executive Session to discuss a legal issue, time 2:48 p.m.

Carried.

707-13: Orichowski That County Council go out of Executive Session, time 3:05 p.m.

Carried.

Land Transfer

708-13: Cherniwchan That Smoky Lake County grant permission for Merv and Pat Bielish to occupy the land located on Lot R4, Plan 4486TR; and carry out reasonable maintenance and improvement activities in the Pt. of SE 4-59-19-W4 prior to the Title transferring to Merv and Pat Bielish.

Carried.

Bills & Accounts:

709-13: Cherniwchan That all the Bills and Accounts approved for payment, including the bills and accounts recommended for payment by the Natural Gas Council, including transfers to the Payroll Account be filed for information:

Batch #	Cheque Numbers	Total of Batch
27245	33381 to 33418	\$ 141,709.26
27254	33419 to 33427	\$ 51,835.03
27286	33428 to 33439	\$ 200,677.85
27287	33440 to 33475	\$ 89,546.24
27308	33476 to 33512	\$ 166,779.88
27321	33513 to 33520	\$ 3,801.23
27346	33521 to 33558	\$ 642,937.23
Total Cheques		\$ 1,297,286.72
Direct Debit Register		
27328	Smoky Lake County	\$ 252,350.18
Total Direct Debits		\$ 252,350.18
Grand Total Bills and Accounts		\$ 1,549,636.90

Carried.

County Council Meeting(s)

710-13: Bobocel That the next **County Council Meeting(s)** be scheduled for Wednesday, **June 26, 2013**; Thursday, **August 22, 2013**; Thursday, **September 26, 2013**; and for Thursday, **October 24, 2013**; at 9:00 a.m. to be held at the County Council Chambers.

Carried.

ADJOURNMENT:

711-13: Cholak That this meeting be adjourned, time 3:10 p.m.

Carried.

REEVE

S E A L

CHIEF ADMINISTRATIVE OFFICER