

SMOKY LAKE COUNTY

Minutes of the County Council meeting held on Thursday, October 23, 2014 at 10:00 A.M. in the County Council Chambers.

The meeting was called to Order by the Reeve Mr. Ron Bobocel the presence of the following persons:

		A T T E N D A N C E
<u>Div. No.</u>	<u>Councillor(s)</u>	<u>Thursday, October 23, 2014</u>
1	Dareld Cholak	Present
2	Ron Bobocel	Present
3	Craig Lukinuk	Present
4	Cary Smigerowsky	Present
5	Randy Orichowski	Present
C.A.O.	Cory Ollikka	Present
Asst CAO/R.S	Lydia Cielin	Present
Finance Manager	Brenda Adamson	Present
GIS/Communication	Paul Miranda	Present

3 Members of the Media:
Two - Smoky Lake Signal and Redwater Review in attendance.

Doug Ponich, Public Works Manager entered the Council Chambers, time 10:00 a.m.

2. Agenda:

Agenda

48-14: Cholak

That the Agenda for Thursday, October 23, 2014 County Council meeting, be adopted as presented.

Carried Unanimously.

3. Minutes:

Minutes of September 22, 2014 – County Council Committee of the Whole

49-14: Orichowski

That the minutes of the County **Council Committee of the Whole Meeting** for the purpose of Planning – Subdivision held on Monday, September 22, 2014, be adopted.

Carried.

Minutes of September 25, 2014 – County Council Meeting

50-14: Lukinuk

That the minutes of the County **Council Meeting** held on Thursday, September 25, 2014, be adopted.

Carried.

Minutes of September 26, 2014 – County Council Strategic Plan Meeting

51-14: Smigerowsky

That the minutes of the County **Council Strategic Plan Meeting** held on Friday, September 26, 2014, be adopted.

Carried.

4. Request for Decision:

Policy Statement No. 08-18-01: Council Remuneration and Expenses

52-14: Orichowski

That **Policy Statement No. 08-18-01** entitled " Council Remuneration and Expenses", be adopted and come into effect November 1, 2014:

Title: Council Remuneration and Expenses		Policy No.: 18-01 <i>E</i>
Section: 08	Code: P-R	Page No.: 1 of 6

Purpose:	To provide clarity and an equitable and transparent means of reimbursing Council members for business expenses and for their duties and responsibilities required to handle all functions as an Elected Official.
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Policy Statement and Guidelines:

1. STATEMENT:													
1.1	The County recognizes that in order to carry out County business, it is necessary for Council members to network, meet with ratepayers, participate in training, and attend related business and community functions.												
1.2	Council of Smoky Lake County are required to commit a substantial amount of time and effort to the duties and responsibilities of their elected office. Not all duties and commitments can be identified in actual time.												
1.3	In accordance with Revenue Canada's provisions for Municipal Officials, one-third (1/3) of the total remuneration paid to municipal officials will be in-lieu of unclaimable and incidental expenses. The remaining two-thirds (2/3) is considered employment income; as; <i>as per Bylaw 1184-09: Allowance for Expenses Incidental to Discharge of Elected Officer's Duties.</i>												
1.4	The reimbursement of expenses will be guided by the following principles: <ul style="list-style-type: none"> 1.4.1 Taxpayers dollars shall be spent responsibly with a focus on accountability and transparency. 1.4.2 County commits to providing fair and reasonable level of remuneration. 1.4.3 Only legitimate expenses incurred when undertaking Council authorized functions will be reimbursed. 												
2. DEFINITIONS:													
2.1	Remuneration: means the annual rate of pay for the Reeve, Deputy Reeve and Councillors.												
2.2	Expenses: includes transportation, lodging (hotel), mileage, taxi fare, parking and other out-of-pocket expense incurred while on County business.												
2.3	Hospitality Event: an authorized event where food and beverage are provided, at public expense to people who are not employed by the County.												
2.4	Benefit Package: is the insurance coverage available to Council through the County's group carrier.												
3. GUIDELINES:													
3.1	Remuneration Council will discuss the remuneration for the Reeve, Deputy Reeve and Councillors at a Budget Meeting. The Council annual remuneration is: <table border="0" style="margin-left: 20px;"> <tr> <td>3.1.1</td> <td>Reeve</td> <td>-</td> <td>\$ 57,783.00</td> </tr> <tr> <td></td> <td>Deputy Reeve</td> <td>-</td> <td>\$ 52,530.00</td> </tr> <tr> <td></td> <td>Councillors</td> <td>-</td> <td>\$ 49,903.50</td> </tr> </table>	3.1.1	Reeve	-	\$ 57,783.00		Deputy Reeve	-	\$ 52,530.00		Councillors	-	\$ 49,903.50
3.1.1	Reeve	-	\$ 57,783.00										
	Deputy Reeve	-	\$ 52,530.00										
	Councillors	-	\$ 49,903.50										
3.1.2	Cost of living increments as established in the County's Collective Agreement with CUPE (Canadian Union of Public Employees) will be automatically applied to Elected Officials salaries or R.R.S.P.												

3.2	<p>Meals</p> <p>3.2.1 A Meal allowance shall be payable when travel is required to be away from home or office (and will be paid requiring no receipt) at a rate of: Breakfast: \$ 20.00 before 7:00 a.m. Lunch: \$ 20.00 before 12:00 p.m. Dinner: \$ 30.00 after 5:00 p.m.</p> <p>3.2.2 Receipts for meals that accompany an expense claim form or that are charged to County Credit Card will be paid to the Councillor or, in the case of credit card charges, coded to the Councillor's expenses at the value (including gratuity) on the receipt.</p>
3.3	<p>Mileage</p> <p>3.3.1 Mileage will be reimbursed when required to drive a personal vehicle for County business purposes and the current mileage rate per kilometer shall be \$0.55 per km.</p> <p>3.3.2 A review of mileage rates will be undertaken annually with consideration for other Canadian Public Sector mileage reimbursements.</p> <p>3.3.3 For Council members, mileage is calculated from and back to residence.</p>
3.4	<p>Transportation</p> <p>3.4.1 Automobile Travel: actual kilometers travelled outside of the County may be claimed at the current rate established in this policy.</p> <p>3.4.1.1 Members of Council use their personal vehicles for Municipal Business shall be required to adhere to <i>Policy 14.A-07: Use of Personal Vehicles on Municipal Business</i>.</p> <p>3.4.2 Ground Transportation: includes taxi or bus, parking will be reimbursed at cost.</p> <p>3.4.3 Air Travel: will be at economy rates by the most direct route available. Submission of receipts required.</p>
3.5	<p>Lodging</p> <p>3.5.1 The cost of hotel accommodation and all taxes may be prepaid using a County Credit Card.</p> <p>3.5.2 When the hotel and taxes are paid by the individual Councillor, Smoky Lake County will provide a reimbursement based on the original receipt.</p> <p>3.5.3 It is the attendees responsibility to give adequate notice of non-attendance. Failure to do so may, at the discretion of Council, result in the individual being liable for all non-refundable costs.</p>
3.6	<p>Hospitality Event</p> <p>A County organized Hospitality Event is considered a Business Expense. A Councillor engaged in an authorized County Hospitality Event may claim or submit receipts for alcoholic and other beverages and food purchased at these special events for consumption by the Councillors and/or others while promoting the interests of Smoky Lake County.</p>
3.7	<p>Information Technology Equipment and Services</p> <p>Cell Phone:</p> <p>3.7.1 Cell phones / Smart Phones are provided to Councillors.</p> <p>3.7.2 A monthly fee of \$50.00 shall be charged to Councillors to cover the cost of personal use of cell phones/smart phones.</p> <p>3.7.3 Upon leaving Elected Office, the Councillor may keep the cell phone and number. The contract will be transferred to the individual's name.</p>

3.7.4	If a Councillor chooses to use his/her own personal cell phone or device, the County will reimburse the actual costs up to a maximum of \$175.00 per month upon submission of a receipt.
3.7.5	When travelling, the Councillor shall advise the County Safety Officer in order to ensure that the cell phone plan is adjusted to avoid excessive roaming charges.
<u>Laptop:</u>	
3.7.6	A laptop with carrying case will be provided to each Councillor.
3.7.7	Upon leaving Elected Office, or after necessary computer replacement, the Councillor may keep the Computer and case. Smoky Lake County will cease to provide support services for these devices.
3.8	<p>Benefit Package</p> <p>Benefit Package will be available to members of Council through the County's Insurance Carrier.</p> <p>At the beginning of their first Elected Term, members of Council will be provided with the AMSC Group Benefits a booklet.</p>
3.9	<p>R.R.S.P.</p> <p>Smoky Lake County will contribute nine percent (9%) of gross remuneration to a Registered Retirement Pension Plan (RRSP) at either the Smoky Lake Branch of ATB or CIBC.</p>
3.10	<p>Non Standard Expenses</p> <p>If a Councillor incurs business expenses not specifically authorized by this Policy, Council as a Whole, may, subject to availability of funds, and appropriate budget, authorize payment of such a business expense claim.</p> <p>3.10.1 A member of Council will not be reimbursed for the cost of a fine.</p> <p>3.10.2 An expense for a spouse or companion is not an eligible individual expense and will not be reimbursed.</p>
4. PROCEDURE:	
4.1	An Expense Claim Form, as per <i>Schedule "A": Councillor Business Expense Claim</i> , must be submitted in order for a claim to be processed, unless provided otherwise.
4.1.1	All necessary receipts and/or documentation must accompany the Expense Claim.
4.1.2	Receipts must be detailed and must show the vendor GST registration number.
4.1.3	Councillor Business Expense Claims shall be submitted on a monthly basis.
4.1.4	Councillors will submit all detailed receipts charged to the Smoky Lake County Credit Card, as per <i>Policy 08-07: County Credit Card</i> , in a timely manner in order to prevent credit card interest charges.
4.2	All expense claims must be reviewed by administration to ensure compliance with Policy.
4.2.1	The Reeve or Deputy Reeve will sign the expense claim for council members to indicate that they have been received and approved.
4.2.2	The Deputy Reeve shall sign the expense claim submitted by the Reeve, to indicate it has been received and approved, and may in the absence of the Reeve sign all other expense claims.
4.2.3	The Reeve or Deputy Reeve, as the case may be, will bring discrepancies of interpretation to Council for decision.
4.2.3	Upon submission of a signed Business Expense Claim Form, a Member of Council warrants all claims are related to Smoky Lake County business.

Public Hearing: Bylaw No. 1272-14: Smoky Lake County Land Use Bylaw
 55-14: Orichowski That Smoky Lake County schedule a Public Hearing for **Bylaw No. 1272-14**: authorize the Municipal Council of Smoky Lake County to adopt the Land Use Bylaw, for December 4, 2014 at 9:15 a.m..

Carried.

5. Issues for Information:

Chief Administrative Officer’s Report

The Chief Administrative Officer gave an updated report to Council for the period of September 26, 2014 to October 22, 2014.

Legislative / Governance:

- No report.

Administration:

- Lakeland DMO and Kalyna Country have sent their annual request for Smoky Lake County to advertise in their annual guide book.
- Stemming from the Joint Municipalities Meeting on September 29, 2014. Smoky Lake County was delegated the responsibility to follow up with Linda Strong-Watson of Alberta TrailNet. If Council wishes to entertain Alberta TrailNet as a future delegation, then an invitation could be issued. Alternatively, Administration (Parks & Recreation Department) could do a initial contact with Alberta TrailNet and report back to Council.
- The Ag, Fire, Gas and Utilities meetings must be moved to November 6, 2014 from November 4, 2014.
- Provided follow-up to Redwater-Smoky Lake Victim Services on their proposed Elder Abuse awareness program.

Financial:

- Operational budget meetings with Finance and Department Heads.

Human Resources:

- No report.

Community:

- We received an invitation for Council to attend the Appreciation Night at the Smoky Lake Golf Club on October 24, 2014.

Training:

- No report.

STRATEGIC PRIORITIES - CHART:

The Strategic Priorities Chart – September 26, 2014.

Process included in every Council meeting Agenda as a constant reference:

STRATEGIC PRIORITIES CHART		September 26, 2014
COUNCIL PRIORITIES		
<ol style="list-style-type: none"> 1. INDUSTRIAL LOTS: Business Case – Terms of Reference 2. COST/REVENUE: Terms of Reference 3. BUILDING CANADA GRANT: Application 4. SHARED SERVICES – Smoky Lake: Feasibility 5. REGIONAL STRATEGY FORUM: FOLLOW UP 	<p>Oct</p> <p>June</p> <p>Jan</p> <p>Dec</p> <p>2015</p>	
<p>NEXT</p> <ul style="list-style-type: none"> ● LONG TERM CAPITAL PLAN - Inventory ● FIRE SERVICES ● ECONOMIC DEVELOPMENT STRATEGY - Terms of Reference 	<p>ADVOCACY</p> <ul style="list-style-type: none"> ● Alberta Transportation: Highway Development conditions inconsistency ● Senior Lodge Ownership 	

OPERATIONAL STRATEGIES		
<p>CAO (Cory)</p> <p>2. BUILDING CANADA GRANT: Application - Jan</p> <p>5. Water Commission – Operations Manager - Nov</p> <p>6. RCDC : Hire CEDO – Dec</p> <ul style="list-style-type: none"> • Alberta Community Partnership (ACP) Grant • Executive Assistant / Legislative Assistant: Hire • Strategic Plan: Policy 	<p>REGIONAL (Cory)</p> <p>1. COST/REVENUE SHARING - Terms of Reference - June</p> <p>3. SHARED SERVICES - Smoky Lake: Feasibility – Dec</p> <p>4. REGIONAL STRATEGY FORUM: FOLLOWUP – Sept</p> <ul style="list-style-type: none"> • ECONOMIC DEVELOPMENT STRATEGY: Terms of Reference • Implement: Recommendations from RCDC 	<p>FINANCE & ADMINISTRATION (Brenda / Paul)</p> <p>1. Office Renovation Proposal - Dec</p> <p>2. Communication Plan Revision Implementation - March</p> <p>3. GIS Strategy – Dec</p> <ul style="list-style-type: none"> • Capital Infrastructure Plan • Office Renovation • LONG TERM CAPITAL PLAN: Inventory
<p>PROTECTIVE SERVICES (Scott / Trevor)</p> <p>1. Reorganize Disaster Services – June</p> <p>2. FIRE SERVICES – May</p> <p>3. Implement of Gemini – December</p> <ul style="list-style-type: none"> • Risk Assessment – Hazardous Sites • Emergency Infrastructure 		<p>PARKS & RECREATION (Ed)</p> <p>1. Employee for Succession Plan – May</p> <p>2. Hanmore Lake Garbage Bins – May</p> <p>3. Emergency River Launch – August</p> <ul style="list-style-type: none"> • Garbage Bins – Bellis • Bellis Beach Playground
<p>PLANNING SERVICES (Aline)</p> <p>1. Land Use Bylaw: Review – Adopt Jan</p> <p>2. INDUSTRIAL LOTS: Business Case Terms of Reference - Oct</p> <p>3. Safety Codes Agency Selection - Dec</p> <ul style="list-style-type: none"> • Heritage Management Plan • Victoria District ASP 		<p>AGRICULTURE SERVICES (Tori)</p> <p>1. White Earth Creek: Maintenance – Oct</p> <p>2. Blasting: Standard Operating Procedures – June</p> <p>3. Tansy Reduction Program - April</p> <ul style="list-style-type: none"> • Vegetation Control Program • Implement LARA
<p>ENVIRONMENT & UTILITIES (Dave F / John)</p> <p>1. SL Dry Cell Construction: Budget - Oct</p> <p>2. AMR Taps: 6, 7, and 8 – Dec.</p> <p>3. Regional Water Line Completion – Nov</p> <ul style="list-style-type: none"> • Mini-Waste Transfer (Bellis) • Heater Replacement - Budget Taps 3 & 6 • AMR Taps 1 & 2 		<p>PUBLIC WORKS (Doug / Dave K)</p> <p>1. Burner Replacement – Nov</p> <p>2. Surface Material Exploration – Dec</p> <p>3. Resurface Twp 610 & 604: Budget-Assessment – Oct</p> <ul style="list-style-type: none"> • Expand Shop Yard • Budget Proposal to purchase Lathe
<p>KEY: BOLD CAPITALS – Council NOW Priorities <i>Italics = Council Advocacy Issues</i> BOLD CAPITALS = Councils NEXT Priorities Regular Title Case = Staff Operational Strategies</p>		

Financial Update:

As annexed to the minutes:

↪ Financial Statement for the Month: August 2014.

Action List(s):

↪ **Action List(s):**

- **County Council Meeting:** September 25, 2014.

Lakeland DMO and Kalyna Country

56-14: Bobocel

That Smoky Lake County defer to the Regional Community Development Committee (RCDC) the issue in reference to the email received from Marianne Price, Alberta’s Lakeland Tourism and Sheila Neil, Kalyna Country Ecomuseum, dated October 6, 2014 in regards to the Visitor Activity Guide for Northeast Alberta and 2015 Advertising; and recommend for a Regional Advertising concept.

Carried.

Alberta TransCanada - TrailNet

57-14: Orichowski That Smoky Lake County Administration, Parks and Recreation Department meet with representatives from Alberta TransCanada to discuss the issues in regards to the TransCanada Trail; as per recommendation forwarded from the Joint Municipalities held on September 29, 2014.

Carried.

Meeting(s): Re-scheduled

58-14: Smigerowsky That the **Utilities Meeting: Natural Gas and Environmental Operations: Water, Wastewater & Waste Management** and the **Agricultural Service Board/Fire Protective Services Meetings** be re-scheduled from Tuesday, November 4, 2014 to Thursday, **November 6, 2014** at 9:00 a.m. to be held at the County Council Chambers.

Carried.

Elder Abuse Awareness

59-14: Lukinuk That Smoky Lake County approve the action taken by the Chief Administrative Officer to write a letter of encouragement and support to the Redwater-Smoky Lake Victim Services on October 3, 2014 in regards to undertaking an Elder Abuse Awareness Program.

Carried.

Smoky Lake Golf Club: Volunteer Appreciation

60-14: Orichowski That Smoky Lake County Council and Administration who can attend – attend the Smoky Lake Town and Country Golf Club – Volunteer Appreciation Night on October 24, 2014 at 7:00 p.m. at the Smoky Lake Golf Club.

Carried.

61-14: Cholak

That the updated report for the period of September 26, 2014 to October 22, 2014 by the Chief Administrative Officer, be accepted and filed for information.

Carried.

7. Delegation:**Mr. Roy Shupenia, Developer****Hillside Acres**

Present before County Council at 10:30 a.m. to 10:50 a.m. was Mr. Roy Shupenia, Developer, Hillside Acres Resort to discuss with Council Lot registrations.

Executive Session: Land

62-14: Lukinuk

That County Council go into Executive Session to discuss a land issue relating to Hillside Acres Resort, at the request of the Developer, time 10:30 a.m.

Carried.

Mr. Roy Shupenia, Developer, Hillside Acres Resort left the Council Chambers, time 10:50 a.m.

63-14: Orichowski

That County Council go out of Executive Session, time 10:59 a.m.

Carried.

5. Issues for Information:

Finance Manager's Report

Brenda Adamson, Finance Manager provided an updated Finance report for the period of September 18, 2014 to October 16, 2014.

Property Tax and Penalty: Cancellation

64-14: Orichowski That Smoky Lake County cancel all Property Taxes including penalties from 2008 to 2014 for Tax Roll Account Number 17623522 in the amount of \$293.22.

Carried.

2014 F.C.S.S.: Community Organization - Funding

Smoky Lake Agricultural Society

65-14: Cholak That Smoky Lake County allot funding from the 2014 F.C.S.S. budget in the amount of **\$3,000.00** to the **Smoky Lake Agricultural Society** towards the Women's Conference to promote wellness and assist with speaker costs.

Carried.

2014 F.C.S.S.: Community Organization - Funding

Holy Family Catholic School: Pre-Kindergarten

66-14: Orichowski That Smoky Lake County allot funding from the 2014 F.C.S.S. budget in the amount of **\$500.00** to the **Holy Family Catholic School – Pre-Kindergarten** to promote socialization and learning.

Carried.

67-14: Lukinuk

That the Finance Manager's Report received by Brenda Adamson for the period of September 18, 2014 to October 16, 2014, be accepted and filed for information.

Carried.

Reeve's Report

Reeve Ron Bobocel presented the following report:

- Thank you to the past Reeve for all your work and guidance.
- Look forward to working with Council towards the betterment of the County.
- Remembrance Day: November 11, 2014.
- Issues will be addressed during the Committee Task Force and Board reporting.

Remembrance Day

68-14: Orichowski

That Smoky Lake County Councillor Cary Smigerowsky attend the Remembrance Day Ceremonies on November 11, 2014 in Smoky Lake and Councillor Randy Orichowski attend the Remembrance Day Ceremonies on November 11, 2014 in Waskatenau to lay a wreath on behalf of Smoky Lake County; and donate funding in the amount of **\$200.00** to each of the Royal Canadian Legion Halls: Smoky Lake Legion Branch No. 227 and Waskatenau Legion Branch No. 261.

Carried.

69-14: Cholak

That the Reeve's report received, be accepted.

Carried.

Aline Brousseau, Planning and Development Manager entered the Council Chambers, time 11:10 a.m.

Management Report

Public Works Manager

- **2014 Three-Year Road Plan Projects** dated as of October 15, 2014.

STRATEGIC PRIORITIES - CHART:

- **Completed:**

Public Works Operational Priorities:

- **#2. Burner Replacement: ATCO Power Installation – Completed – October 22, 2014.**
Burner Replacement: Work next week.

Planning and Development Manager

- **Municipal Planning Commission:** Meeting.

70-14: Cholak

That a Municipal Planning Commission be scheduled for Thursday, October 30, 2014 at 12:45 p.m. to be held in the County Council Chambers.

Carried.

Management Reports

71-14: Lukinuk

That the management reports received for the period of September 26, 2014 to October 16, 2014 from Doug Ponich, Public Works Manager; Bob Novosiwsky, Public Works Foreman; Dave Kully, Public Works Shop Foreman; Ed English, Peace Officer; Aline Brousseau, Planning and Development Manager; Trevor Tychkowsky, Safety Officer; and Paul Miranda, GIS/Communication Director, be accepted and filed for information.

Carried.

Aline Brousseau, Planning and Development Manager left the Council Chambers, time 11:20 a.m.

Committee Task Forces and Boards: Reports

Alberta Care

- No report.

Corridor Communications Incorporated

- Addressing defect equipment that was received.

Doctor Retention & Recruitment Committee

- Three Doctors in attendance at the Committee meeting.
- Discussion: On-Call Issue.
- Municipalities cover the short-fall for On-Call costs.
- Hospital Bathtub: Alberta Health Services will cover the installation cost.

Evergreen Regional Waste Management Commission

- Quantity of Garbage in Volume: lower than anticipated for 2014.
- Administration is reviewing costs to balance budget.
- Next meeting is scheduled for November 13, 2014.

Family Community Support Services Committee

- No report.

Family-School Liaison Committee

- Town of Smoky Lake attended Committee Meeting: Looking at partnership for services.

9. Public Question and Answer Period:

11:30 a.m.

No Questions.

5. Issues for Information:

Fire and Rescue Committee

- **E-mail:** Bill Purdy, dated September 23, 2014 – Re: Alberta Municipal Affairs Safety Services Branch. Bullet #3: Policy change in billing for emergency calls.

Smoky Lake:

- No report.

Vilna:

- No report.

Waskatenau:

- Low Firefighter response. Smoky Lake Fire Department is assisting with every call Waskatenau Fire Department is dispatched.

72-14: Lukinuk

That the email received from Bill Purdy, Alberta Municipal Affairs Safety Services Branch, dated September 23, 2014 in regards to the discussion on the Policy change in billing for emergency calls, be filed for information.

Carried.

Government Liaison Committee

- **E-mail:** Wendy Doyle, Executive Director, Office of Traffic Safety, Alberta Transportation, dated October 3, 2014 – Re: Designated Use Traffic Lanes – Stakeholder Consultation.

73-14: Orichowski

That the email received from Wendy Doyle, Executive Director, Office of Traffic Safety, Alberta Transportation, dated October 3, 2014 in regards to the Designated Use Traffic Lanes for Stakeholders Consultation, be filed for information.

Carried.

Highway 28/63 Regional Water Services Commission

- **Memorandum of Agreement:** Highway 28/63 Regional Water Commission and Thorhild County – Re: Commission Manager Duties.

74-14: Smigerowsky

That Smoky Lake County execute the Memorandum of Agreement with Highway 28/63 Regional Water Commission and Thorhild County in regards to the Commission Manager Duties.

Carried.

In-House Safety Committee

- Meeting: October 22, 2014.
- First Aid Training will be held this week-end.
- Scissor Lift Training: Fall 2014.
- Fork Lift Training: Spring 2014.
- Crane Training: Completed
- Orientations have been completed.
- Internal Audit: Done by AMHSA – starting October 28 - 30, 2014.
- Five incident reported: One employee strained his back lifting a Bleacher; Gravel Truck was hit from behind; Crew Truck - side window exploded due to a faulty window and employee bit by a dog twice.
- Next Meeting scheduled for November 28, 2014.

Municipal Planning Commission

- No report.

Northeast Alberta Information HUB

- Board/Membership Meeting held on October 2, 2014 in St. Paul, Alberta. Thank you for allowing me to attend this meeting.
- Smoky Lake County membership was accepted.
- Mayor Jenelle Saskiw: Presented information on goals and activities of FCM and AUMA.
- Mayor Saskiw: Representative on FCM – municipalities of less than 10,000 and is also the Chair of the Standing Committee on Municipal Infrastructure and Transportation – addressing pressing regional issues.
- Alberta HUB Transportation Project: Village of Innisfree is the lead community to apply for the ACP – Alberta Community Partnership Grant on Alberta HUB's behalf and Buffalo Lake Metis Settlement is the partnering community.
- Alberta HUB Regional Labour Project: County of Two Hills is the lead community to apply for RCP funding on Alberta HUB's behalf. Total Funds: \$198,000.00 – *Approved*.
- Alberta HUB will be responsible for meeting all deliverables and financial obligations for both these projects.
- EATC/GIS Mapping Project: Alberta HUB partnered with Battle River Alliance Economic Development and Palliser Economic Partnership, the Eastern Alberta Trade Corridor: Initiative is moving forward with the Corridor Data mapping Project which includes re-designing of the community investment profiles, developing On-Line Quality of Life profiles, data collection and mapping systems. Total Funds: \$350,000.00 – *Pending Approval*.
- Workforce Partnership Initiatives Project: Alberta Works/Jobs, Skills and Labour asked Alberta HUB to partner to deliver various recruitment and retention services in the Region. This meets one of the main goals – Business Support. Total dollar value of Project: \$186,000.00. Alberta HUB Administration fee is 15%.
- North Central Employment First Innovation Project: Partner with Human Services to provide training and support to individuals facing barriers entering the workforce. Project: \$288,000.00 per year for 3 years. Alberta HUB Administration fee is 12%. *Pending Approval*.
- AAMD&C: Should seek representation on Alberta HUB.

North East Muni-Corr. Ltd.

- FP Innovation will be doing a control burn on a bridge this Spring to show how quickly a fire would be put out with their product.
- Letter from Jerry Bidlock: Future expansion that one day may connect to Muni-Corr's Trail.
- Beaver River Trestle: Update on Tenders – Three received.
- Next meeting scheduled for November 10, 2014.

Northern Lights Library System

- No report.
- Next Board Meeting scheduled for November 1, 2014 in Elk Point.

Policy Committee

- No report.

R.C.M.P. Liaison Committee

- No report.

Regional Community Development Committee

- RCDC – 2015 Budget, as per September 16, 2014 Committee Meeting.

75-14: Orichowski

That Smoky Lake County approve and accept the Regional Community Development Committee (RCDC) Economic Development **Budget 2015**, as follows:

Smoky Lake Region Regional Community Development Committee 2015 BUDGET – Higher-level CEDO with Administrative Support				
Expenses		Budget		
Community Economic Development Officer				\$ 70,000
Admin Support (Contract secretarial)				\$ 35,000
IT Support				\$2,500
Mileage / Meals / Lodging				\$12,000
Training / Assn Fees				\$1,000
Cell Phone				\$3,000
Advertising (marketing – see below)				\$5,000
Advertising (CEDO)				\$3,000
Computer Program / Supplies				\$500
Office Supplies				\$1,000
TOTAL ADMINISTRATION				\$133,000
PROJECTS: Part 1 (Econ Devel)				
Trade Shows Booth – Fort McMurray				\$1,500
Trade Shows Booth – Edmonton				\$1,500
Trade Shows Booth – Other				\$1,500
Promotional Material / Printing				\$1,000
Other Projects				
TOTAL PROJECTS				\$5,500
TOTAL EXPENSES				\$138,500
PROJECTED FUNDING				
Funded by Partners	2011 Census			
County	2459	X	61%	\$84,593
Smoky Lake	1022	X	25%	\$35,158
Waskatenau	255	X	6%	\$8,772
Vilna	290	X	7%	\$9,976
Total	4026	X	100%	
TOTAL FUNDING				\$138,500

and recommend that Smoky Lake County budget for Year 2015 in the amount of **\$84,593.00** as its portion for the Regional Community Development Committee.

Carried.

Regional Disaster Services Agency Committee

- No report.

Risk Pro Control Management Committee

- **Minutes:** Added Named Insured:
 - **Smoky Lake Agricultural Society:**
 - January 13, 2014.
 - February 10, 2014.
 - March 10, 2014.
 - April 14, 2014.
 - May 15, 2014.

Smoky Lake Agricultural Society

- October 31, 2014: Dance featuring a AC-DC Tribute Band.
- The Town of Smoky Lake has agreed to hire someone to maintain the Ice Rink this year.
- Town of Smoky Lake will be attending the next meeting to discuss funding.

Smoky Lake Foundation

- Continuing with the Alberta Seniors and Community Supports Affordable Supportive Living Initiative – Project is well underway. Building Project: 52% complete.
- Issue: Parking Lot Paving delay. Gravel will be delivered within two weeks to accommodate for now.
- Next meeting is scheduled for December 2, 2014: Project Meeting at 9:00 a.m. and Board Meeting at 11:00 a.m.

Smoky Lake Heritage Board

- No Minutes.

Joint Municipalities

- Next Meeting: Scheduled for **December 2, 2014** hosted by the Village of Vilna.

Spray Park Committee

- Committee is selling Tickets for the “Dinner and Casino” Night to be held on November 8, 2014. Cost: \$35.00 per Ticket. Cocktails at 5:30 p.m. – Supper at 6:30 p.m.
- Next Meeting is scheduled for October 23, 2014 at 1:00 p.m.

76-14: Cholak

That the Committee Task Force and Board Reports presented by Councillors be accepted.

Carried.

6. Correspondence:

77-14: Cholak

That the following correspondence received from the Alberta Association of Municipal Districts and Counties, be filed for information:

a. Contact Newsletter:

- October 1, 2014 – Volume 2014, Issue 37.

Carried.

Brownlee LLP

78-14: Lukinuk

That the letter and correspondence received from Lorne I. Randa, Brownlee LLP, dated September 17, 2014 in regards to the Introduction to Access to Information and Privacy Law team (Municipal Helpline) to provide service to municipalities on a wide range of Information and Privacy Issues, be filed for information.

Carried.

Spray Park Committee

79-14: Smigerowsky

That Smoky Lake County participate and sponsor in the amount of **\$500.00** a Casino Table for the Spray Park Committee to support the “Dinner and Casino” Night to be held on November 8, 2014 at the Smoky Lake Complex towards the Spray Park Project.

Carried.

Smoky Lake Foundation: Vilna Lodge and Villa

80-14: Cholak

That Smoky Lake County approve to provide “in-kind” donation to the Smoky Lake Foundation – Vilna Lodge and Villa - gravel not to exceed the amount of 150 Tonnes to assist the Parking Lot Project; in reference to the letter received from Wanda Sullivan, Regional Manager, Smoky Lake Foundation, dated October 8, 2014.

Carried.

International Union of Operating Engineers – Local 955

81-14: Orichowski That the letter received from Bruce Moffatt, Business Manager & CEO, International Union of Operating Engineers – Local 955, dated September 30, 2014 extending a “Thank You” to Smoky Lake County for supporting the 17th Annual Irv Nessel Memorial Golf Tournament, be filed for information.

Carried.

Vilna Ukrainian Greek Catholic Church of Decent of The Holy Spirit

82-14: Smigerowsky That Smoky Lake County Reeve attend the Vilna Ukrainian Greek Catholic Church of Decent of The Holy Spirit celebrating 75 years on October 25, 2014 at the Stry Catholic Hall; and provide written greetings on behalf of Smoky Lake County and prepare an Anniversary Plaque for the Church to commemorate the Anniversary celebrations.

Carried.

2014 Recreation Volunteer Recognition Award

83-14: Lukinuk That Smoky Lake County acknowledge receipt of the “copy” letter forward by Councillor Pat Palechuk, Town of Smoky Lake as received from Maureen Kubinec, Minister of Alberta Culture and Tourism, dated October 9, 2014 written to Hal Ziprick as the 2014 Recreation Volunteer Recognition Award recipient.

Carried.

Thank You: Summary Listing

84-14: Smigerowsky That Smoky Lake County acknowledge that no correspondence was received for the Month of October 2014 Summary Listing of Thank You from organizations.

Carried.

Information Releases

85-14: Lukinuk That the Information Releases for the Month of October 2014, be accepted and filed for Information.

Carried.

Reading File

No correspondences in the Reading File.

7. Delegation:

**Mr. Roy Shupenia, Developer
Hillside Acres**

86-14: Cholak That Smoky Lake County requires to take no action to the Delegation presented by Mr. Roy Shupenia, Developer, Hillside Acres Resort in regards to the Lot registrations.

Carried.

Bills & Accounts:

87-14: Cholak

That all the Bills and Accounts approved for payment, including the bills and accounts recommended for payment by the Natural Gas Council, including transfers to the Payroll Account be filed for information:

Batch #	Cheque Numbers	Total of Batch
29751	36679 to 36709	\$ 142,983.30
29755	36710	\$ 1,760.05
29777	36711 to 36750	\$ 606,692.55
29786	36751	\$ 8,774.25
29802	36752 to 36793	\$ 336,875.45
29810	36794	\$ 8,217.34
29820	36795 to 36834	\$ 646,196.88
29825	36835	\$ 2,790.05
29866	36836 to 36881	\$ 176,559.81
Total Cheques		\$ 1,930,849.68
Direct Debit Register		
Total Direct Debits		\$ 0.00
Grand Total Bills and Accounts		\$ 1,930,849.68

Carried.

County Council Meeting(s)

88-14: Orichowski

That the next **County Council Meeting(s)** be scheduled for Thursday, **December 4, 2014** at 9:00 a.m.; to be held at the County Council Chambers.

Carried.

ADJOURNMENT:

89-14: Bobocel

That this meeting be adjourned, time 12:35 p.m.

Carried.

REEVE

S E A L

CHIEF ADMINISTRATIVE OFFICER