

**SMOKY LAKE COUNTY**

Minutes of the **County Council Strategic Plan Priorities meeting** held on Monday, **July 27, 2015**, at 9:07 A.M. in the County Council Chambers.

The meeting was called to Order by the Reeve, Mr. Ron Bobocel, in the presence of the following persons:

<u>Div. No.</u>	<u>Councillor(s)</u>	<u>ATTENDANCE</u> <u>Monday, July 27, 2015</u>
1	Dareld Cholak	Present
2	Ron Bobocel	Present
3	Craig Lukinuk	Present
4	Cary Smigerowsky	Present
5	Randy Orichowski	Present
CAO	Cory Ollikka	Present
Asst CAO	Lydia Cielin	Present
Finance Manager	Brenda Adamson	Present
Legislative Svcs/R.S.	Angela Bilski	Present

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Members of Administrative Staff in attendance:

Doug Ponich – Public Works Manager	Present
Dave Kully – Public Works Shop Foreman	Present
Bob Novosiwsky - Public Works Foreman	Absent
Ed English – Peace Officer/Rec. Manager	Absent
Jordan Ruegg, Planning & Dev. Manager	Present
Tori Cherniawsky – Agricultural Fieldman	Present
Amanda Shapka – Asst. Ag. Fieldman	Present
Evonne Zukiwski – Ag. Svcs. Technologist	Present
Scott Franchuk – Fire Chief	Present
Trevor Tychkowsky – Safety Officer	Absent
Paul Miranda – GIS/Comm Director	Present

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**2. Agenda:**

**Agenda**  
832-15: Cholak

That the County Council Strategic Plan Priorities Meeting of Monday, July 27, 2015 be rescheduled from 10:00 a.m. to 9:00 a.m. and that the Agenda be adopted, as amended.

Addition(s):

1. Delegation – Agriculture Financial Services Corporation (AFSC)
2. Discussion of Declaration of Local State of Agricultural Disaster
3. Date of CAO Evaluation
4. Evergreen Waste Management Items
5. Meeting with Deputy Minister of Transportation and Infrastructure
6. Muni-Corr
7. Canada 150 Grant
8. AAMDC Contact Newsletter: July 22, 2015
9. Executive Session: Personnel

Carried Unanimously.

**3. Minutes:**

No Minutes.

Addition to the Agenda:

**Delegation:**

**Agriculture Financial Services Corporation (AFSC)**

Present before Council from 9:35 a.m. to 10:25 a.m. were Yvonne Weinmeier, Product Specialist - Insurance, AFSC Smoky Lake and Glen Snethun, Senior Manager, Operational Strategy, AFSC to discuss drought conditions in Smoky Lake County and the risk management programs available to producers to mitigate the impact of crop losses.

John Malysh, Natural Gas Manager and Dave Franchuk, Environmental Operations Manager entered Council Chambers, time 10:00 a.m.

**4. Request for Decision:**

Addition to the Agenda:

**Discussion of Declaration of Local State of Agricultural Disaster**

833-15: Smigerowsky That County Council declare a local state of Agricultural Disaster due to the hardship weather conditions and drought have placed on local farmers.

Carried.

834-15: Cholak

That Smoky Lake County notify provincial and federal governments of the state of agricultural disaster, request a disaster recovery program be set up to address this agricultural disaster; and further, encourage producers to consult the Agriculture Financial Services Corporation website and office for the most up-to-date information available.

Carried.

**Date of CAO Evaluation Meeting**

835-15: Orichowski That County Council schedule a **CAO Evaluation Meeting** on Monday, August 17, 2015 at 10:00 a.m. to be held in the County Council Chambers.

Carried.

**Evergreen Waste Management Items**

836-15: Cholak

That County Council schedule a meeting to discuss the **Evergreen Waste Management Commission Business Plan** on Monday, August 17, 2015 at 11:00 a.m. to be held in the County Council Chambers.

Carried.

837-15: Cholak

That Smoky Lake County approve the proposal of the Evergreen Regional Waste Management Services Commission to purchase and install propane tanks at transfer station sites located in Bellis, Spedden, Waskatenau, and Vilna at a cost of \$650.00 per tank plus tax plus permits as required.

Carried.

838-15: Cholak

That County Council and relevant administration who can attend – attend the 16<sup>th</sup> Annual Alberta Recycling Conference hosted by Alberta C.A.R.E. on September 9 – 11, 2015 at the Whitecourt & District Agriculture Society Westward Community Hall in Whitecourt, Alberta.

Carried.

**Meeting with Deputy Minister of Transportation and Infrastructure**

- Meeting held on July 22, 2015 with Greg Bass, Deputy Minister, Alberta Transportation and Infrastructure to discuss the following:
  - Highway 28/63 Regional Water Services Commission: grant funding for infrastructure needed to facilitate the County of St. Paul's potential connection to the regional waterline at Spedden.
  - Funding for Bridge File 79279 (Whitefish Lake): request will be taken forward.
  - Billing for Emergency Services Responses on Provincial Highways: Minister will further research this issue.

839-15: Orichowski

That the report received from Deputy Reeve Dareld Cholak in regards to the meeting with the Deputy Minister of Transportation and Infrastructure Greg Bass, be accepted for information.

Carried.

**Muni-Corr**

840-15: Bobocel

That County Council take no action on the letter received from Marvin Bjornstad, President, Riverland Recreational Trail Society in regards to replacing all the Texas gates on the Iron Horse Trail dated July 20, 2015, due to the limited availability of Public Works.

Carried.

**Canada 150 Grant Update**

- Smoky Lake County received the Canada 150 Grant under \$35,000 for the Bellis Beach Grounds – Maintenance.

841-15: Orichowski

That Reeve attend the announcement of the Canada 150 Smoky Lake County Bellis Beach Grounds project at the St. Paul Ag Corral on Thursday, July 30, 2015 at 4:00 p.m.

Carried.

**AAMDC Contact Newsletter**

842-15: Lukinuk

That the following correspondence received from the Alberta Association of Municipal Districts and Counties, be filed for information:

- a. Contact Newsletter: July 22, 2015 – Volume 2015, Issue 28.

Carried.

**Strategic Priorities Chart**

County Council reviewed and discussed the Strategic Priorities Update dated July 27, 2015.

- Status of Fire Services Regional Committee Terms of Reference.
- Status of Communication Plan.
- Challenges encountered with Surface Material Exploration (SME) files.

- Activities of Community Economic Development Officer (CEDO) and initiatives of the Regional Community Development Committee (RCDC).
  - Possible development of RV Park in Warspite.
- Increasing size of Environmental Reserves adjacent to lakes due to water recession.
- LARA field tour; some management deficiencies need to be addressed to ensure Council's continued participation in LARA.

**Meeting Recessed**

Meeting recessed for Lunch, time 12:02 p.m.

**Meeting Reconvened**

The meeting reconvened on a call to order by Reeve Ron Bobocel at 12:45 p.m. in the presence of all Council members, the Chief Administrative Officer, the Assistant Chief Administrative Officer, all Managers, the Public Works Shop Foreman, and the Recording Secretary.

Jordan Ruegg, Planning & Development Manager left Council Chambers, time 1:20 p.m.

**Strategic Priorities Chart (continued)**

843-15: Cholak

That Smoky Lake County Council adopt the Council Priorities in the **2015 Strategic Priorities Chart** and accept the Operational Strategies as presented in the 2015 Strategic Priorities Chart, dated **July 27, 2015**, as amended:

STRATEGIC PRIORITIES CHART July 27, 2015	
COUNCIL PRIORITIES	
<p><b>NOW</b></p> <ol style="list-style-type: none"> <li>1. LONG TERM CAPITAL PLAN- Inventory</li> <li>2. FIRE SERVICES REGIONAL COMMITTEE TERMS OF REFERENCE</li> <li>3. REPAIR OR REPLACEMENT OF BF79279</li> <li>4. WHITEFISH LAKE &amp; WARSPITE EXPRESSIONS OF INTEREST MTG</li> </ol>	<p>August October</p> <p>November Sept/Oct</p>
<p><b>NEXT</b></p> <ul style="list-style-type: none"> <li>• TWP 604 AND 610 RESURFACING PLAN</li> <li>• RESEARCH VALUE ADDED OPTIONS TO INCREASE AGRICULTURAL DIVERSITY</li> </ul>	<p><b>ADVOCACY</b></p> <ul style="list-style-type: none"> <li>• Alberta Transportation highway inconsistency in development conditions and infrastructure needs</li> <li>• Seniors Housing – Level Five housing</li> <li>• Work with LARA to initiate agricultural projects</li> </ul>
OPERATIONAL STRATEGIES	
<p>CAO (Cory &amp; Lydia)</p> <ol style="list-style-type: none"> <li>1. REPAIR OR REPLACEMENT OF BF79279 - Nov</li> <li>2. Strategic Plan Policy - May</li> <li>3. Office Renovation Quotes – June                             <ul style="list-style-type: none"> <li>• Aggregate Business License Bylaw</li> </ul> </li> </ol>	<p><b>FINANCE &amp; ADMINISTRATION</b> (Brenda/Paul)</p> <ol style="list-style-type: none"> <li>1. Bellamy Version 8 Implementation/Conversion - Sept</li> <li>2. GIS Strategy – Aug</li> <li>3. LONG TERM CAPITAL PLAN- Inventory - Aug</li> <li>4. Communication Plan Revision &amp; Implement- Sept                             <ul style="list-style-type: none"> <li>• Capital Infrastructure Plan</li> <li>• Revise Budget Policy</li> </ul> </li> </ol>

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<p><b>PROTECTIVE SERVICES</b> (Scott/Trevor)</p> <ol style="list-style-type: none"> <li><b>FIRE SERVICES REGIONAL COMMITTEE TERMS OF REFERENCE:</b> – Oct</li> <li>Implement Gemini – Oct</li> <li>Agency meeting – Oct             <ul style="list-style-type: none"> <li>Risk Assessment – Hazardous Sites</li> <li>Table Top Emergency Exercises - Dec</li> </ul> </li> </ol>	<p><b>PARKS &amp; RECREATION</b> (Ed)</p> <ol style="list-style-type: none"> <li>Employee for Succession Plan budget – Oct</li> <li>Bear-Proof Garbage Bins Purchase Budget – Oct</li> <li>Emergency River Launch Proposal – Sept             <ul style="list-style-type: none"> <li>Bellis Beach Playground</li> </ul> </li> </ol>
<p><b>PLANNING SERVICES</b> (Jordan)</p> <ol style="list-style-type: none"> <li>Heritage Management Plan Policy – Aug</li> <li>Victoria District ASP first draft – Oct</li> <li>IMDP Open Houses – July</li> <li><b>WHITEFISH LAKE AND WARSPIE EXPRESSIONS OF INTEREST MTG</b> – Sept/Oct</li> </ol>	<p><b>AGRICULTURE SERVICES</b> (Tori)</p> <ol style="list-style-type: none"> <li>White Earth Creek: Maintenance - Nov</li> <li>Tansy Reduction Program Implementation – Oct</li> <li>New Mowing Program Evaluation - Oct             <ul style="list-style-type: none"> <li>Implement LARA</li> <li><b>RESEARCH VALUE ADDED OPTIONS TO INCREASE AGRICULTURAL DIVERSITY</b></li> </ul> </li> </ol>
<p><b>ENVIRONMENT &amp; UTILITIES</b> (Dave F/John)</p> <ol style="list-style-type: none"> <li>SL Dry Cell Construction – Oct.</li> <li>Regional Water Line Completion monitoring – Nov</li> <li>AMR Meter Installation Tap 1 – Dec</li> <li>AMR testing - Dec             <ul style="list-style-type: none"> <li>Mini-Waste Transfer (Bellis)</li> <li>Heater Replacement Taps 3 &amp; 6</li> <li>AMR Taps 2</li> </ul> </li> </ol>	<p><b>PUBLIC WORKS</b> (Doug/Dave K)</p> <ol style="list-style-type: none"> <li><b>REPAIR OR REPLACEMENT OF BF79279 - Nov</b></li> <li>Surface Material Exploration – Nov</li> <li>Expand Shop Yard - Dec             <ul style="list-style-type: none"> <li><b>TWP 604 AND 610 RESURFACING PLAN</b></li> <li>Heavy Haul Road Stability Plan</li> </ul> </li> </ol>
<p><b>KEY:</b> <b>BOLD CAPITALS</b> = Councils <b>NOW</b> Priorities; <i>Italics</i> = Councils <i>Advocacy Issues</i>; <b>CAPITALS</b> = Councils <b>NEXT</b> Priorities; Regular Title Case = Staff Operational Strategies</p>	

Carried.

Doug Ponich, Public Works Manager left Council Chambers, time 12:01 p.m.

**Addition to the Agenda:**

**Executive Session: Personnel**

844-15: Orichowski That County Council go into Executive Session to discuss a personnel issue in regards to the Planning and Development Department, time 1:46 p.m.

Carried.

845-15: Smigerowsky That County Council come out of Executive Session, time 2:39 p.m.

Carried.

846-15: Cholak That the next **Strategic Plan Priorities meeting** be scheduled for Wednesday, October 21, 2015 at 9:00 a.m. to be held in County Council Chambers.

Carried.

**Adjournment:**

847-15: Bobocel

That this meeting be adjourned, time 2:41 p.m.

Carried.



REEVE

SEAL



CHIEF ADMINISTRATIVE OFFICER