



SMOKY LAKE COUNTY

Minutes of **Fire Protective Services Committee** Meeting held on Friday, **September 4, 2015** at 11:18 A.M. in the County Council Chambers.

The meeting was called to Order by the Chairperson, Craig Lukinuk, in the presence of the following persons:

ATTENDANCE		
<u>Div. No.</u>	<u>Councillor(s)</u>	<u>Friday, September 4, 2015</u>
1	Dareld Cholak	Present
2	Ron Bobocel	Present
3	Craig Lukinuk	Present
4	Cary Smigerowsky	Present
5	Randy Orichowski	Present
CAO	Cory Ollikka	Present
Asst CAO	Lydia Cielin	Present
Finance Manager	Brenda Adamson	Present
Fire Chief	Scott Franchuk	Present
GIS/Comm	Paul Miranda	Present
Legislative Svcs/R.S.	Angela Bilski	Present

Member of the Administrative Staff in attendance:

Spencer Kotylak – Fire Protective Services Assistant Present

965-15: Cholak

2. Agenda:

That the Fire Protective Services Committee Meeting Agenda for Friday, September 4, 2015 be adopted, as amended:

Addition(s):

1. Whitefish Lake First Nations No. 128.
2. Animal Health Biosecurity Delivery Agent Grant Update.

Carried Unanimously.

3. Minutes:

966-15: Cholak

That the Minutes of the Fire Protective Services Committee Meeting held on Tuesday, July 7, 2015 be adopted.

Carried.

Action List: July 7, 2015

967-15: Orichowski

That the Action List of the Fire Protective Services Committee dated July 7, 2015, be filed for information.

Carried.

4. Request for Decision:

Policy Statement No. 02-22-02: Fireworks Permit Agreement

968-15: Bobocel

That **Policy Statement No. 02-22-02: Fireworks Permit Agreement**, be amended:

Title: Fireworks Permit Agreement		Policy No.: 22-02
Section: 02	Code: P - R	Page No.: h of 5
Legislation Reference:	E	
Purpose:	Municipal Government Act and Alberta Fire Code – Safety Codes Act	
	To monitor the discharge of Low-Hazard or Consumer Fireworks.	

Policy Statement and Guidelines:

1. **STATEMENT:**


- 1.1 Fireworks are a safety issue that can result in harm to individuals and property.
- 1.2 Fireworks are primarily regulated under the Alberta Fire Code – Part 5, Section 5.8, which forms part of the *Safety Codes Act*.
- 1.3 Within Smoky Lake County, fireworks classified as Low-Hazard or Consumer will be regulated by permit issued by the County Fire Chief.

2. **DEFINITIONS**

- 2.1 **Alberta Fire Code:** means the most current version of fire safety regulations adopted by the Province of Alberta and legislated under the *Safety Codes Act*.
- 2.2 **County Fire Chief:** means the individual who is appointed Fire Chief of the County, or his or her delegate authorized to act in this place as Fire Guardian.
- 2.3 **Low-Hazard or Consumer Fireworks:** means those types of fireworks which are regulated for storage, sale and discharge under the Alberta Fire Code, but do not require certifications for handling, transporting or discharge. Commonly referred to as Shop Grade or Family Fireworks.

3. **GUIDELINES**

- 3.1 No person shall discharge Low-Hazard or Consumer Fireworks within Smoky Lake County unless he/she holds a valid permit for that purpose issued by the County Fire Chief or his/her delegate as Fire Guardian.
- 3.2 Valid Permit is the application, as per *Schedule "A": Permit to Display / Discharge Low-Hazard or Consumer Fireworks*, approved by the County Fire Chief or his/her delegate as Fire Guardian.
- 3.3 Persons who discharge Low-Hazard or Consumer Fireworks within Smoky Lake County must comply with the regulations as stated in the most current version of the Alberta Fire Code.
- 3.4 Permit issued under this Policy is not transferable.
- 3.5 Low-Hazard or Consumer Fireworks Permit are required all year round.
- 3.6 The County Fire Chief may refuse a permit application or cancel any permit. In the event a permit is cancelled, the permit holder shall be notified by the County of the cancellation and the reason for the cancellation, as soon as is practicable.
- 3.7 Low-Hazard or Consumer Fireworks shall not be discharged during times of fire advisory or fire ban, as **referenced in Smoky Lake County Fire Protection Services Bylaw.**

 **SCHEDULE "A"**
PERMIT TO DISPLAY / DISCHARGE LOW-HAZARD OR CONSUMER FIREWORKS

THIS PERMIT IS ONLY VALID IN SMOKY LAKE COUNTY to Discharge Low-Hazard or Consumer Fireworks

This Permit authorizes: _____
Applicant's Name

of Address _____
Box City or Town Postal Code

Phone: _____ Cellular: _____

Owner Occupant I have received Permission Authorized from
Landowner/Occupant on the land from which I
shall discharge fireworks

Location of Display / Discharge: _____

Date and Time of Discharge: _____

Special Conditions: _____

The Applicant acknowledges the risks of using Fireworks and understands the conditions of display/discharge as outlined in the Alberta Fire Code excerpts and special conditions shown below and furthermore understands that this permit may be subject to cancellations.

I have read and understand all the conditions and accept full responsibility.

Permit Holder: _____ Date: _____

Countersigned by: _____
Fire Chief / Fire Guardian Print Name

NOTE: THIS PERMIT IS NOT VALID UNLESS COUNTERSIGNED AND MAY BE CANCELLED AT ANY TIME.

CONDITIONS:

- Any person must have a valid Fireworks Permit issued by Smoky Lake County. Fire Permits are required year round and can only be obtained and approved by a County Fire Chief or Guardian.
ALL APPROVED LOW-HAZARD FIREWORKS BY PERMIT, ARE SUBJECT TO PROVINCIAL OR LOCAL REGULATIONS.
- Smoky Lake County may charge any fire suppression response cost to person responsible or the owner or occupancy of the property where a fire occurred from the use of fireworks.

EXCERPTS FROM THE
ALBERTA FIRE CODE – SECTION 5.8 FIREWORKS
FOR REFERENCE ONLY: To be considered as best practices.

Individuals are responsible for attaining the most recent version of the Alberta Fire Code for accurate reference.

Section 5.8.1.3 DISCHARGE

(1) No person shall discharge fireworks from, on or over

- public land as defined in the Public Lands Act, or
- a forest protection area designated under the Forest and Prairie Protection Act.

Section 5.8.1.4 PROHIBITED

(1) No person shall have in his possession, sell, offer for sale, give away or otherwise distribute, discharge, fire or set off

- firecrackers, or
- unless approved, any other pyrotechnic device.

Section 5.8.1.5 ACTIVITIES

(1) No person shall discharge, fire or set off fireworks

- in a place or in a manner that creates a danger or constitutes a nuisance to any person or property.
- on a highway, road allowance, public beach or park unless he first obtains written permission from the Fire Guardian.
- on privately owned land unless he
 - first obtains the written consent of the owner or occupant of that land and the owner or occupant of neighbouring land on which debris might reasonably be expected to fall, and
 - provide a copy of the consent required in Subclause (i) together with the application for a permit under this Section to the Fire Guardian.
- in a building or place, unless



- (i) the fireworks are specifically designed and clearly marked by the manufacturer for such use, and
 - (ii) the building is accepted.
 - (e) within 10 m of any building, tent, trailer, canvas shelter or motor vehicle.
 - (f) within 200 m of any place where explosives or flammable or combustible liquids or substances are manufactured or stored.
 - (g) within 250 m of a correctional institution as defined in the Corrections Act, a facility as defined in the Mental Health Act, a nursing home within the meaning of the Nursing Homes Act, a social care facility as defined in the Social Care Facilities Licensing Act, a hospital as defined in the Hospitals Act, an educational institution or a church, unless acceptable to the authority having jurisdiction, or
 - (h) when the wind velocity exceeds 45 km/h or when, in the opinion of the authority having jurisdiction, weather conditions create an undue fire hazard.
- (2) The authority having jurisdiction may order a person to cease the discharging, firing, or setting off of fireworks when it is considered necessary to do so for reasons of safety.

Section 5.8.1.6 AUTHORITY

- (1) The authority having jurisdiction or forest officer in the forest protection area may seize, take, remove, or cause to be seized, taken or removed any fireworks offered or exposure for sale or being held or used contrary to
- (a) this Section or

Section 5.8.1.7 PERMIT

- (2) (a) a permit issued in accordance with this section
- (b) Permits may contain any other terms and conditions the authority having jurisdiction or forest officer considers necessary to ensure the safe use of fireworks.

Section 5.8.1.10 AGE REQUIREMENT

No person who is under 18 years of age shall purchase, possess, handle, discharge, fire or set off fireworks.

Carried.

Meeting Recessed

Meeting recessed for Lunch, time 11:38 a.m.

Meeting Reconvened

The meeting reconvened on a call to order by Chairman Craig Lukinuk at 12:30 p.m. in the presence of all Council, the Chief Administrative Officer, the Assistant Chief Administrative Officer, Finance Manager, Public Works Manager, Fire Chief, Fire Protective Services Assistant, GIS/Communication Director, and Recording Secretary.

Lamont County: Meeting

969-15: Cholak

That Smoky Lake County Council schedule a meeting with Lamont County Council to discuss the Mutual Fire Aid agreement between the two municipalities for Emergency Protective Services; and to discuss the outstanding Invoice No. 35475 of Smoky Lake County in the amount of \$1,800.00 and the invoice to be sent by Lamont County in the amount of approximately \$3,600.00.

Carried.



Fire Services and Emergency Preparedness Program - Grant

970-15: Cholak

That Smoky Lake County submit application to the Government of Alberta – Municipal Affairs for grant funding under the 2016 Fire Services and Emergency Preparedness Program.

Carried.

Fire Invoice No. 35424

971-15: Bobocel

That Smoky Lake County deny the request to waive Fire Invoice No. 35424 in the amount of \$2,676.00 as per letter received from John Klem, landowner dated August 27, 2015 in regards to the structure fire located at 60045 – RR 192 on March 27, 2015.

Carried.

Jordan Ruegg, Planning & Development Manager entered Council Chambers, time 12:59 p.m.

Addition to the Agenda:

Whitefish Lake First Nations No. 128

972-15: Smigerowsky

That Smoky Lake County waive penalties for Whitefish Lake First Nations No. 128 on Account Number 3567 in the amount of \$12,468.14 as per the verbal request received on August 31, 2015 from Stan Sparklingeyes, Goodfish Lake Fire Chief, subject to the written verification of cancellation of emergency response fees invoice received on November 4, 2014 in the amount of \$10,782.00 charged to Smoky Lake County on May 13, 2014 by Whitefish Lake First Nations No. 128 Structure Fire located at 13246 TWP 620A.

Carried.

973-15: Bobocel

That Smoky Lake County execute a Mutual Fire Aid Agreement with Whitefish Lake First Nations No. 128 for Year 2014 to Year 2017 Election Term at a cost of \$400.00 per hour per unit.

Carried.

5. Issues for Information:

Manager's Report

974-15: Bobocel

That the report presented by the Fire Chief for the period of July 3, 2015 to August 31, 2015, be accepted as presented and be filed for information.

Carried.

2015 Smoky Lake County Emergency Services Call Update

975-15: Orichowski

That the updated report presented by the Fire Chief on the 2015 Smoky Lake County Emergency Services Calls Fire be accepted, as follows and filed for information:

Smoky Lake Fire Department: 2015 Fire Call			
Town Calls		County Calls	
Fires	0	Fires	30
Medical Assists	18	Medical Assists	7
Motor Vehicle Collisions	1	Motor Vehicle Collisions	20
Fire Alarms	9	Fire Alarms	6
TOTAL	28	TOTAL	63
2015 Fire Call Overall Total: 91			

Vilna Fire Department: 2015 Fire Calls			
Village Calls		County Calls	
Fires	1	Fires	26
Medical Assists	3	Medical Assists	9
Motor Vehicle Collisions	0	Motor Vehicle Collisions	13
Fire Alarms	4	Fire Alarms	1
		HAZ MAT	1
TOTAL	8	TOTAL	50
2015 Fire Call Overall Total: 50			

Waskatenau Fire Department: 2015 Fire Calls			
Village Calls		County Calls	
Fires	0	Fires	9
Medical Assists	2	Medical Assists	4
Motor Vehicle Collisions	0	Motor Vehicle Collisions	14
Fire Alarms	2	Fire Alarms	2
TOTAL	4	TOTAL	29
2015 Fire Call Overall Total: 33			
2015 County Total: 182			

Carried.

6. Correspondence(s):

Smoky Lake Fire Department

976-15: Orichowski

That the letter received from Juanita Cozicar, Fire Chief, Smoky Lake Fire Department dated August 11, 2015 in regards to the Smoky Lake Heritage Day Long Weekend Fireworks Show, be filed for information.

Carried.

Addition to Agenda

Animal Health Biosecurity Delivery Agent Grant Update

977-15: Smigerowsky

That Smoky Lake County acknowledge the receipt of the email received from Dr. Hernan Ortegon, Section Head Animal Health Programs, TSE Surveillance Programs/Growing Forward-2 Biosecurity Programs, Animal Health Branch, Alberta Agriculture and Forestry dated September 3, 2015, in regards to status of application to the Animal Health Emergency Preparedness Program, is in the review process.

Carried.

7. Delegation(s):

Emergency Services Medal Presentation

Present before the Fire Protective Services Committee from 1:05 p.m. to 1:10 p.m. was Scott Franchuk, Smoky Lake County Fire Chief to receive the Emergency Services Medal dated July 27, 2015 in recognition of 12 years of dedicated service as a member of Alberta Emergency Services.



Next Meeting

978-15: Orichowski

That the next **Fire Protective Services Committee Meeting** be scheduled for **Thursday, November 5, 2015** at 9:00 a.m. to be held at the County Council Chambers.

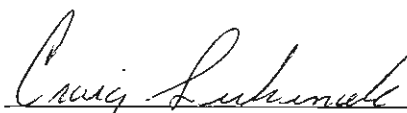
Carried.

ADJOURNMENT:

979-15: Lukinuk

That this meeting be adjourned, time 1:12 p.m.

Carried.



CHAIRMAN

SEAL


CHIEF ADMINISTRATIVE OFFICER