



SMOKY LAKE COUNTY

Minutes of **Fire Protective Services Committee** Meeting held on Wednesday, **November 4, 2015** at 11:27 A.M. in the County Council Chambers.

The meeting was called to Order by the Chief Administrative Officer, Cory Ollikka in the presence of the following persons:

ATTENDANCE		
<u>Div. No.</u>	<u>Councillor(s)</u>	<u>Wednesday, November 4, 2015</u>
1	Dareld Cholak	Present
2	Ron Bobocel	Present
3	Craig Lukinuk	Present
4	Cary Smigerowsky	Present
5	Randy Orichowski	Present
CAO	Cory Ollikka	Present
Asst CAO	Lydia Cielin	Present
Finance Manager	Brenda Adamson	Absent
Fire Chief	Scott Franchuk	Present
GIS/Comm	Paul Miranda	Absent
Legislative Svcs/R.S.	Angela Bilski	Present

1 Member of the Public in attendance.

Spencer Kotylak, Fire Protective Services Assistant and John Malysh, Natural Gas Manager entered Council Chambers, time 11:27 a.m.

1. Election of Chairperson/Vice-Chairperson:

Chairperson

The Chief Administrative Officer called first (1) time for nominations for Chairperson.

122-15: Cholak

That Councillor Craig Lukinuk be nominated as the Chairperson of the Fire Protective Services Committee.

The Chief Administrative Officer called second (2) time for nominations for Chairperson.

The Chief Administrative Officer called third (3) time for nominations for Chairperson.

NO FURTHER NOMINATIONS.

123-15: Smigerowsky

That nominations cease.

Carried.

Mr. Craig Lukinuk was declared elected by acclamation by the Chief Administrative Officer as the Chairperson of the Fire Protective Services Committee and assumed the Chair.

Vice-Chairperson

The Chairperson called first (1) time for nominations for Vice-Chairperson.

124-15: Orichowski

That Councillor Cary Smigerowsky be nominated as the Vice-Chairperson of the Fire Protective Services Committee.

The Chairperson called second (2) time for nominations for Vice-Chairperson.

The Chairperson called third (3) time for nominations for Vice-

Chairperson.

NO FURTHER NOMINATIONS.

125-15: Bobocel

That nominations cease.

Carried.

Mr. Cary Smigerowsky was declared elected by acclamation by the Chairperson as the Vice-Chairperson of the Fire Protective Services Committee.

126-15: Cholak

2. Agenda:

That the Fire Protective Services Committee Meeting Agenda for Wednesday, November 4, 2015 be adopted, as amended:

Deletion(s):

1. Delegation - John Klem

Carried Unanimously.

3. Minutes:

127-15: Bobocel

That the Minutes of the Fire Protective Services Committee Meeting held on Friday, September 4, 2015 be adopted.

Carried.

Action List: September 4, 2015

128-15: Orichowski

That the Action List of the Fire Protective Services Committee dated September 4, 2015, be filed for information.

Carried.

4. Request for Decision:

Bylaw 1286-15: Smoky Lake Region Fire and Rescue Committee

129-15: Cholak

That **Bylaw No. 1286-15:** authorize the Municipal Council of Smoky Lake County to enter into a **Joint Agreement** to establish the provision of a Smoky Lake Region Fire and Rescue Committee, for the purpose of evaluating current realities to ensure that all necessary legislative, reporting, operational and training elements exist to enable the fire department(s) to deliver all assigned services effectively and efficiently within the Smoky Lake Region, be given **FIRST READING.**

Carried.

Moved by Councillor Smigerowsky that **Bylaw No. 1286-15:** authorize the Municipal Council of Smoky Lake County to enter into a **Joint Agreement** to establish the provision of a Smoky Lake Region Fire and Rescue Committee for the purpose of evaluating current realities to ensure that all necessary legislative, reporting, operational and training elements exist to enable the fire department(s) to deliver all assigned services effectively and efficiently within the Smoky Lake Region, be given **SECOND READING.**

Carried.

Moved by Councillor Bobocel that **Bylaw No. 1286-15**: authorize the Municipal Council of Smoky Lake County to enter into a **Joint Agreement** to establish the provision of a Smoky Lake Region Fire and Rescue Committee for the purpose of evaluating current realities to ensure that all necessary legislative, reporting, operational and training elements exist to enable the fire department(s) to deliver all assigned services effectively and efficiently within the Smoky Lake Region, be given **PERMISSION FOR THIRD AND FINAL READING**.

Carried Unanimously.

Moved by Councillor Orichowski that **Bylaw No. 1286-15**: authorize the Municipal Council of Smoky Lake County to enter into a **Joint Agreement** to establish the provision of a Smoky Lake Region Fire and Rescue Committee for the purpose of evaluating current realities to ensure that all necessary legislative, reporting, operational and training elements exist to enable the fire department(s) to deliver all assigned services effectively and efficiently within the Smoky Lake Region, be given the **THIRD and FINAL READING** and that the Reeve and the Chief Administrative Officer are hereby authorized to fix their signatures to all necessary documents and that the corporate seal also be fastened where it is deemed to be necessary.

Carried.

Policy Statement No. 02-20-03: Smoky Lake Region Fire and Rescue Committee
130-15: Bobocel

That **Policy Statement No. 02-23-01**: entitled "Smoky Lake Region Fire and Rescue Committee", be adopted:

Title: Smoky Lake Region Fire and Rescue Committee		Policy No.: 23-01
Section: 02	Code: P - R	Page No.: 1 of 1 E
Legislation Reference:	Alberta Provincial Statutes	
Purpose:	Smoky Lake Region Fire and Rescue Committee is a Regional Advisory established jointly between Smoky Lake County, Town of Smoky Lake, Village of Vilna and Village of Waskatenau. Terms of Reference established in accordance with Bylaw 1286-15: Smoky Lake Region Fire and Rescue Committee, for the provision of Fire Protection and Rescue Services in the Smoky Lake Region. Appointment, made at County Organizational Meeting.	
Policy Statement and Guidelines:		
<ol style="list-style-type: none"> 1. MEMBERSHIP: Two (2) members (Serving throughout their term) and one alternate. 2. MANDATE: <ol style="list-style-type: none"> 2.1 To assist the four municipalities (Smoky Lake County, Town of Smoky Lake, Village of Waskatenau and Village of Vilna) within the Smoky Lake Region, and the fire department(s) with evaluating current realities to ensure that all necessary legislative, reporting, operational and training elements exist to enable the fire department(s) to deliver all assigned services effectively and efficiently. 2.2 To provide policy leadership and coordination on operations and future directions for the Smoky Lake Region's Fire and Rescue Service. 2.3 Committee's key roles and responsibilities are to discuss and review issues, make recommendations and report these recommendations on relevant fire and rescue protective services issues to municipal Council(s) for their consideration and approval. 2.4 To review, assist, monitor and advise on the implementation and development of Council's Policies, Standards and Procedures on all matters regarding the delivery of fire prevention, preparedness, response and recovery. 		

and that members appointed to the **Smoky Lake Region Fire and Rescue Committee** be as follows: Councillor Craig Lukinuk and Councillor Cary Smigerowsky, with Councillor Randy Orichowski as the alternate member.

Carried.

5. Issues for Information:

Fire Chief's Report

131-15: Bobocel

That the report presented by the Fire Chief for the period of August 31, 2015 to October 29, 2015, be accepted as presented and be filed for information.

Carried.

2015 Smoky Lake County Emergency Services Call Update

132-15: Cholak

That the updated report presented by the Fire Chief on the 2015 Smoky Lake County Emergency Services Calls Fire be accepted, as follows and filed for information:

Smoky Lake Fire Department: 2015 Fire Call			
Town Calls		County Calls	
Fires	0	Fires	35
Medical Assists	19	Medical Assists	10
Motor Vehicle Collisions	1	Motor Vehicle Collisions	23
Fire Alarms	12	Fire Alarms	9
TOTAL	32	TOTAL	77
2015 Fire Call Overall Total: 109			

Vilna Fire Department: 2015 Fire Calls			
Village Calls		County Calls	
Fires	1	Fires	27
Medical Assists	3	Medical Assists	10
Motor Vehicle Collisions	0	Motor Vehicle Collisions	16
Fire Alarms	4	Fire Alarms	2
		HAZ MAT	1
TOTAL	8	TOTAL	55
2015 Fire Call Overall Total: 64			

Waskatenau Fire Department: 2015 Fire Calls			
Village Calls		County Calls	
Fires	0	Fires	13
Medical Assists	2	Medical Assists	5
Motor Vehicle Collisions	0	Motor Vehicle Collisions	17
Fire Alarms	2	Fire Alarms	2
TOTAL	4	TOTAL	37
2015 Fire Call Overall Total: 41			
2015 County Total: 214			

Carried.

Smoky Lake Fire Draft Training and Supplies Budgets

133-15: Cholak

That the Smoky Lake Fire Draft Training and Supplies Budget, be deferred to the Joint Meeting with the Town of Smoky Lake and then forwarded to the scheduled Budget Meeting.

Carried.

6. Correspondence(s):

Moroz Law Office
134-15: Bobocel

That Smoky Lake County approve the action taken by the Chief Administrative Officer in the payment in the amount of \$3,000.00 in regards to the 170 Fire: Jason Cherniwchan in regards to Civil Claim, Notice to Defendant and Dispute Note, - File Number 3122/DWM as per the letter received from Darren W. Moroz, Moroz Law Office, dated September 29, 2015.

Carried.

Enbridge Safe Community Program

135-15: Orichowski

That Smoky Lake County approve the action taken by the Fire Chief in submitting an application for the 2015 Safe Community Program to assist with the first response emergency organizations in rural communities along the pipeline "right-of-way" to help ensure residents are kept healthy and safe.

Carried.

Next Meeting

136-15: Cholak

That the next Fire Protective Services Committee Meeting be scheduled for **Tuesday, January 12, 2016** at 9:00 a.m. to be held at the County Council Chambers.

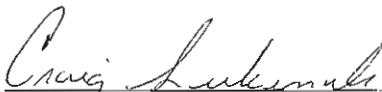
Carried.

ADJOURNMENT:

137-15: Lukinuk

That this meeting be adjourned, time 12:00 p.m.

Carried.



CHAIRMAN

SEAL



CHIEF ADMINISTRATIVE OFFICER