

SMOKY LAKE COUNTY

Minutes of the **Agricultural Service Board Meeting** held on **Tuesday, April 29, 2014** at 9:00 A.M. in the County Council Chambers.

The meeting was called to Order by the Chairperson, Mr. Ron Bobocel in the presence of the following persons:

		<u>A T T E N D A N C E</u>
		<u>Tuesday, April 29, 2014</u>
<u>Div. No.</u>	<u>Councillor(s)</u>	
1	Dareld Cholak	Present
2	Ron Bobocel	Present
3	Craig Lukinuk	Present
4	Cary Smigerowsky	Present
5	Randy Orichowski	Present
A.F.	Kurt Holdis	Present
Fire Chief	Scott Franchuk	Present
C.A.O.	Cory Ollikka	Present
Asst. C.A.O.	Lydia Cielin	Absent
Finance Manager	Brenda Adamson	Present
Asst. A.F./R.S.	Evonne Zukiwski	Present
Acting A.F./R.S.	Amanda Shapka	Present

2. **Agenda:**

519-14: Orichowski

That the Agricultural Service Board Meeting Agenda for Tuesday, February 25, 2014 be adopted with the following additions:

1. Alberta Fire Chiefs Association Conference.
2. Fire Chief Truck Purchase.
3. Waskatenau Fire Rapid Response Unit.

Carried Unanimously.

Kurt Holdis, Agricultural Fieldman, introduced Amanda Shapka, Assistant Agricultural Fieldman replacing Evonne Zukiwski during her maternity leave, to Smoky Lake County Council.

3. **Minutes:**

520-14: Lukinuk

That the Minutes of the Agricultural Service Board Meeting held on Tuesday, February 25, 2014 be adopted as presented.

Carried.

521-14: Cholak

That the Action List of February 25, 2014, Agricultural Service Board Meeting, be filed for information.

Carried.



PART 1: Agricultural Service Board**4. Request for Decision:****Weed Inspector Appointment**

522-14: Cholak

That Smoky Lake County appoint Amanda Shapka as a Weed Inspector, effective April 29, 2014 to termination of employment.

Carried.

Pest Inspector Appointment

523-14: Smigerowsky

That Smoky Lake County appoint Amanda Shapka as a Pest Inspector, effective April 29, 2014 to termination of employment.

Carried.

5. Issues for Information:**Agricultural Service Board: Report**

The Assistant Agricultural Fieldman presented an updated report on the following issues:

■ **Agricultural Service Board – Manager’s Report:
March 14, 2014 to April 17, 2014.**

524-14: Orichowski

That the updated report presented by Kurt Holdis, Agricultural Fieldman, dated March 14, 2014 to April 17, 2014 be accepted, and filed for information.

Carried.

Assistant Agricultural Fieldman: Environmental Services Report:

**Updated report presented by Evonne Zukiwski, Assistant
Agricultural Fieldman:
April 29th, 2014**

March:

- Typed ASB meeting minutes from February meeting
- Preparations for Agriculture Conference
- Answering producer phone calls about Growing Forward and Environmental Farm Plans
- Scheduled presentation by NRCB for the upcoming ASB Meeting
- Continuing plans for the Grazing School for Women (poster attached)
- Hosted the 2014 ‘Learning Today for Farming Tomorrow’ Agriculture Conference
 - March 11th, 2014
 - ~130 attendees
 - Very well received
- Interviews for maternity leave position
- Assisted producer in completing their Environmental Farm Plan
- Transferred NE AAFAF secretary/ treasurer signing authority over to new director and secretary/ treasurer.
- Attended the Pest Surveillance Branch Update → March 19th, 2014



- Attended Environmental Farm Plan peer review session → March 25th, 2014
- Working on training manual for maternity leave replacement

April:

- Scheduled Classroom Agriculture Program presentations
 - 3 presentations this year (Smoky Lake, Vilna, Waskatenau)
- Answering producer phone calls about Growing Forward and Environmental Farm Plans
- Attended Environmental Farm Plan peer review session → April 7th, 2014
- Continuing to develop training manual for maternity leave replacement
- Attended NE AAAF Regional Meeting → April 14th, 2014
- Arranged for Bertha Army Worm trap locations for the 2014 season and ordered trap supplies
- Complete 2013 Environmental Stream Grant Year-End Reporting
- Preparations of ASB Agenda Packages

525-14: Cholak

That the updated report presented by the Assistant Agricultural Fieldman; dated April 29, 2014 be accepted, and filed for information.

Carried.

2013 ASB Grant Year-End Reporting

526-14: Cholak

That Smoky Lake County Agricultural Service Board accept the 2013 ASB Year End Summary Report and submit the final report to Alberta Agriculture.

Carried.

Livestock Emergency Trailer- Regional Update

527-14: Cholak

That Smoky Lake County establish a budgetary line item in the Agricultural Service Board Budget entitled 'Livestock Emergency Fund' and allocate \$10,000 from the Smoky Lake County operating reserve to this line item.

Carried.

2014 Agricultural Service Board Summer Tour

528-14: Smigerowsky

That the Smoky Lake County Council file the updated 2014 Agricultural Service Board Summer Tour update for information.

Carried.

6. Correspondence:**Growing Forward 2 On-Farm Water Management Program**

529-14: Lukinuk

That the letter and brochure received from Kristen Lorenz, Head, Farm Water Supply Branch, Government of Alberta, dated March 13, 2014 regarding the Growing Forward 2 On-Farm Water Management Program, be filed for information.

Carried.



2014 Alberta Farm Family Award

530-14: Smigerowsky That Smoky Lake County nominate for the 2014 Farm Family Awards Program, Franchuk Family, property located on NE 7-60-16-W4 in Division 4 and an alternate, Roy Mahon, property located on SE 36-59-15-W4 in Division 4; and award the recipient with a plaque indicating nomination by Smoky Lake County.

Carried.

Century Farm & Ranch Award

531-14: Orichowski That Smoky Lake County advertise the Century Farm & Ranch Award through the County Grapevine and Social Media sites for public awareness; as per letter received from Lillian Chan, Program Coordinator, Alberta Century Farm & Ranch Award, Government of Alberta, dated April 15, 2014.

Carried.

PART 2:

Fire Protection Services

4. Request for Decision:

Bylaw No. 1267-14: Fire Protection Services

532-14: Cholak

That **Bylaw No.1267-14:** authorize the Municipal Council of Smoky Lake County for the purpose of providing for the establishment and operation of Fire Protection Services, be given the **FIRST READING.**

Carried.

Moved by Councillor Lukinuk that Bylaw No. **1267-14:** authorize the Municipal Council of Smoky Lake County for the purpose of providing for the establishment and operation of Fire Protection Services, be given **SECOND READING.**

Carried.

Moved by Councillor Smigerowsky that Bylaw No.**1267-14:** authorize the Municipal Council of Smoky Lake County for the purpose of providing for the establishment and operation of Fire Protection Services, be given **PERMISSION** for **THIRD AND FINAL READING.**

Carried Unanimously.

Moved by Councillor Orichowski that Bylaw No. **1267-14:** authorize the Municipal Council of Smoky Lake County for the purpose of providing for the establishment and operation of Fire Protection Services, be given **THIRD AND FINAL READING** and that the Reeve and the Chief Administrative Officer are hereby authorized to fix their signatures to all necessary document and that the corporate seal also be fastened where it is deemed to be necessary.

Carried.

Additions to Agenda:

Alberta Fire Chiefs Association Conference

533-14: Cholak

That the Smoky Lake County Council who can attend-attend and the appropriate staff attend the Alberta Fire Chiefs Association 2014 Annual Conference and Trade Show; June 8, 2014 to June 12, 2014 at the Pameroy Inn in Grande Prairie.

Carried.

534-14: Lukinuk

That the correspondence received regarding the Alberta Fire Chiefs Association Conference; be filed for information.

Carried.

PART 2:

Fire Protection Services

Fire Chief Truck

535-14: Cholak

That \$60,000.00 be allocated out of 2014 contingency to purchase a new Fire Chief pick-up Truck as per County Council Motion 467-14.

Carried.

Waskatenau Fire Rapid Attack Unit

536-14: Orichowski

That Smoky Lake County allocate \$25,000.00 out of 2014 fire reserve Budget for the purchase of a used truck for Waskatenau Fire Department to be used as a Rapid Attack Unit

Carried.

5. Issues for Information:

Fire Chief's Report

The Fire Chief presented an updated report on the following issues:

- **Fire Chief – Manager's Report:
March 13, 2014 to April 24, 2014.**

537-14: Lukinuk

That the updated report presented by the Fire Chief, dated March 13, 2014 to April 24, 2014, be accepted and filed for information.

Carried.

Meeting recessed, time 9:50 a.m.

Meeting reconvened, time 10:00 a.m.

6. Correspondence:

No Correspondence.



7. Delegation(s):

Aline Brousseau, Planning and Development Manager, entered the Council Chambers, time 10:15 a.m.

Natural Resource Conservation Board

Present before County Council at 10:00 a.m. to 10:55 a.m. were Randy Bjoklund, Approval Officer, Natural Resources Conservation Board, Jason Moodie, Inspector, Natural Resources Conservation Board and Deanne Madsen, CFO Extension Specialist, Agriculture and Rural Development to provide an overview of what the Natural Resources Conservation Board does and the legislation enforcement.

Carried.

Next Meeting
538-14: Cholak

That the next **Agricultural Service Board Meeting** be scheduled for Wednesday, **June 18, 2014** at 9:00 a.m. to be held at the County Council Chambers.

Carried.

ADJOURNMENT:

539-14: Bobocel

That this meeting be adjourned, time 10:56 a.m.

Carried.



CHAIRMAN

SEAL



CHIEF ADMINISTRATIVE OFFICER