

SMOKY LAKE COUNTY

Minutes of the **Agricultural Service Board Meeting** held on Wednesday, **November 4, 2015** at 9:07 A.M. in the County Council Chambers.

The meeting was called to Order by the Chief Administrative Officer, Cory Ollikka in the presence of the following persons:

ATTENDANCE		
<u>Wednesday, November 4, 2015</u>		
<u>Div. No.</u>	<u>Councillor(s)</u>	
1	Dareld Cholak	Present
2	Ron Bobocel	Present
3	Craig Lukinuk	Present
4	Cary Smigerowsky	Present
5	Randy Orichowski	Present
CAO	Cory Ollikka	Present
Asst CAO	Lydia Cielin	Present
Finance Manager	Brenda Adamson	Absent
A.F.	Tori Cherniawsky	Present
Assistant A.F.	Amanda Shapka	Present
Ag Svcs. Tech.	Evonne Zukiwski	Present
GIS/Comm.	Paul Miranda	Absent
Legislative Svcs./R.S.	Angela Bilski	Present

1 Member of the Public in attendance.

Scott Franchuk, Fire Chief entered Council Chambers, time 9:07 a.m.

1. Election of Chairperson/Vice-Chairperson:

Chairperson

The Chief Administrative Officer called first (1) time for nominations for Chairperson.

97-15: Orichowski

That Councillor Ron Bobocel be nominated as the Chairperson of the Agricultural Service Board Committee.

The Chief Administrative Officer called second (2) time for nominations for Chairperson.

The Chief Administrative Officer called third (3) time for nominations for Chairperson.

NO FURTHER NOMINATIONS.

98-15: Lukinuk

That nominations cease.

Carried.

Mr. Ron Bobocel was declared elected by acclamation by the Chief Administrative Officer as the Chairperson of the Agricultural Service Board Committee and assumed the Chair.

Vice-Chairperson

The Chairperson called first (1) time for nominations for Vice-Chairperson.

99-15: Cholak

That Councillor Randy Orichowski be nominated as the Vice-Chairperson of the Agricultural Service Board Committee.



The Chairperson called second (2) time for nominations for Vice-Chairperson.

The Chairperson called third (3) time for nominations for Vice-Chairperson.

NO FURTHER NOMINATIONS.

100-15: Lukinuk

That nominations cease.

Carried.

Mr. Randy Orichowski was declared elected by acclamation by the Chairperson as the Vice-Chairperson of the Agricultural Service Board Committee.

2. Agenda:

101-15: Cholak

That the Agricultural Service Board Meeting Agenda for Wednesday, November 4, 2015 be adopted, as presented.

Carried Unanimously.

3. Minutes:

102-15: Lukinuk

That the Minutes of the Agricultural Service Board Meeting held on Friday, September 4, 2015, be adopted.

Carried.

103-15: Lukinuk

That the Action List of September 4, 2015, Agricultural Service Board Meeting, be filed for information.

Carried.

4. Request for Decision:

Policy Statement No. 62-08-01: Hay Permits on County Right-of-Way

104-15: Lukinuk

That Policy Statement No. 62-08-01: entitled "Hay Permits on County Right-of-Way", be adopted, as amended.

Title: Hay Permits on County Right-of-Way		Policy No.: 08-01
		E
Section: 62	Code: P-R	Page No.: 1 of 2
Legislation Reference:	Alberta Provincial Statutes	
Purpose:	To provide a guideline for removal of hay within municipal right of way.	
Policy Statement and Guidelines:		
1. STATEMENT:		
1.1 Smoky Lake County may allow right-of-ways within its jurisdiction to be cut for hay where it does not interfere with county operations.		
2. DEFINITION:		
2.1 "Permit" means a hay cutting permit.		
2.2 "Zone" means a hay cutting limit outlined in the cutting zone diagram.		
3. GUIDELINE:		
3.1 To establish an organized procedure to allow haying within the right-of-way to occur.		
4. PROCEDURE:		
4.1 Applicants shall submit Schedule "A": Request for Hay Permit.		
4.1.1 The application MUST be submitted before June 1 st of each year or your request to cut hay within the municipal right-of-way will be denied. The application will be submitted at no charge from the County.		

- 4.2 Approved Permits are only valid from June 15th to August 1st, and baled hay must be baled and removed within seven days of cutting.
- 4.3 Bales not removed after seven days shall, at the discretion of county administration invalidate the permit and be removed by the County, with no liability to the County, under section 545 of the Municipal Government Act, and at the expense of the permit applicant.
- 4.4 Any hay cut along the right-of-way without permit is subject to removal, destruction or any other effect by County activity without liability or obligation by Smoky Lake County.
- 4.5 A permit may be cancelled or denied under the following circumstances:
 - Spraying schedule priorities for vegetation control on that specific right-of-way cannot be deferred to after the haying period.
 - Road construction, repair, gravelling or any other maintenance activities are scheduled during the permit period.
 - Previous permit approvals did not comply with policy.
- 4.6 Permits may be cancelled at any time by Smoky Lake County in circumstances where the right-of-way takes priority. No liability or obligation will be incurred by the County.
- 4.7 By signing the permit the permittee hereby agree to, in consideration of the benefit derived by me (us) from the work description above shall indemnify and save harmless the **SMOKY LAKE COUNTY**, its Councillors, officers, employees, and agents from any claim, damages, liability, cost, fee, penalty, action, cause of action, demand, damage to property, injury to person or death (including, without limitation to, legal fees of **SMOKY LAKE COUNTY** on a solicitor-client full indemnity basis), that may arise directly or indirectly out of the performances of the above described work(s).

Section 62

Policy 08-01



SCHEDULE "A"
REQUEST FOR HAY PERMIT

Applicant Name: _____

Date of Application: _____ **Telephone:** _____

Mailing Address: _____

Homestead location: (Legal Property): _____

Section	Quarter	Township	Range	Medien
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Hay Permit location: (Legal Property): _____

Section	Quarter	Township	Range	Medien
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Hay Permit location: (Legal Property): _____

Section	Quarter	Township	Range	Medien
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Hay Permit location: (Legal Property): _____

Section	Quarter	Township	Range	Medien
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In consideration of granting this permit, the following conditions apply:

1. Up to June 1, priority will be given to applications received from landowners for the purpose of cutting hay along County right-of-way adjacent to their land. Applications received after June 1 cannot be guaranteed to be free of herbicide application.
2. Approved permits are valid only from June 15 to August 1. All haying operations must be completed by this time.
3. Baled hay must be removed within 7 days of cutting. Permitted bales not removed after 7 days shall, at the discretion of the County, invalidate the permit and be removed by County forces with no liability to the County.
4. Approved permits will be noted by the appropriate County personnel conducting right-of-way and road management.
5. Permits may be cancelled at any time by the County with no liability or obligation of the permit holder.
6. The permit holder indemnifies and saves harmless the County from any claims arising from his/her operations.
7. The permit holder will carry out haying operations in a manner creating no hazard to vehicular traffic.
8. The permit holder will not sublet or sell the rights granted under this permit.
9. The permit holder will satisfy himself as to the presence of herbicides or pesticides.
10. The County reserves the right to enter upon the right-of-way described in this permit for the purposes of weed control, roadside maintenance or any other reason whatsoever.

1. _____ have read the Smoky Lake County Hay Permits for County Right-of-Ways Policy. I understand and accept the terms and conditions of the policy and of this permit.

Permittee Signature

Date

Agricultural Fieldman

Date

CUTTING ZONE DIAGRAM

Carried.

Lakeland Applied Research Association (LARA) Contract Review and Renewal

105-15: Cholak

That Smoky Lake County Agricultural Service Board execute the Operational Funding Agreement with Lakeland Applied Research Association (LARA) for the term effective January 1, 2016 to December 31, 2016; and County Council approve to allocate \$55,000.00 in the 2016 Budget.

Carried.

Farmers & Ranchers Appreciation Day

106-15: Smigerowsky

That Smoky Lake County Agricultural Service Board adjust on a trial basis the format of the Farmer's & Rancher's Appreciation from a lunch event to an evening event, including the sale of tickets for the 2016 Farmer's & Rancher's Appreciation.

Carried.

Bellis Beef 4-H Request

107-15: Smigerowsky

That Smoky Lake County Agricultural Service Board approve to assist with equipment and manpower, and sand to help the Bellis Beef 4-H Club set up safe footing for their Achievement Day Show and Sale to take place in at the Vilna Arena in Vilna, Alberta, in conjunction with the 2016 Farmer's & Rancher's Appreciation Event.

Carried.

108-15: Orichowski

That Smoky Lake County donate by purchasing belt buckle prizes for the Bellis 4-H Club in support of their Achievement Day of the Cattle Show and Sale to be held in Vilna, Alberta, in conjunction with the 2016 Farmer's & Rancher's Appreciation Event.

Carried.

109-15: Smigerowsky

That Smoky Lake County transfer the ownership to donate the Livestock Weight Scale Unit Number 446 and Serial Number 00-0271 to the Bellis 4-H Beef Club as is, where is, with no further cost to the County, with the provision that it be shared with any other 4-H beef clubs that may require it.

Carried.

5. Issues for Information

Agriculture Department Report

110-15: Cholak

That the updated report presented by the Agricultural Fieldman dated September 1, 2015 to October 29, 2015 be accepted, and filed for information.

Carried.

2015 Spraying Program Update

111-15: Orichowski

That the 2015 Roadside Spraying Program Update be filed for information.

Carried.

2015 Mowing Evaluation

112-15: Lukinuk

That the 2015 Mowing Program Evaluation, recording 5,608 total miles mowed, be filed for information.

Carried.



2015 Clubroot Update

113-15: Smigerowsky That the 2015 Clubroot Update, showing 21 fields testing positive out of 102 fields tested, be filed for information.

Carried.

Value Added Agriculture

114-15: Cholak That Smoky Lake County Agricultural Service Board accept as information the Agricultural Fieldman's Report on Diversified Agriculture: Value Added as follows:

Enhancing value-added agriculture has recently become a significant focus for Smoky Lake County. The County is working with producers to develop value-added agriculture, thereby promoting local food as a key component to the agriculture industry. By developing and enhancing value-chains, the region can diversify its economy through processing and distribution to local consumers. Additionally, local development and distribution benefits the region and its residents by creating products with lower overall environmental impacts.

Examples of Value Added Businesses

- Wineries using local fruits.
- Jams and jellies.
- Fruit baskets.
- Bed and Breakfasts.
- Agritourism (e.g., farm tours, festivals, picnics, catered parties).
- Bird watching.
- Fishing.
- Direct sales to restaurants and retailers.
- Farmers markets.
- U-pick, or pick-your-own.
- Local Honey
- Edward Petting Zoo

be filed for information.

Carried.

Executive Session: Legal

115-15: Bobocel That County Council go into Executive Session to discuss a legal matter, time 10:39 a.m.

Carried.

116-15: Orichowski That County Council come out of Executive Session, time 11:12 a.m.

Carried.

6. Correspondence

Agriculture and Agri-Food Canada

117-15: Orichowski That the letter received from Rosser Lloyd, Director General – Programs Branch, Agriculture and Agri-Foods Canada, dated October 7, 2015 in regards to Response to drought conditions letter, be filed for information.

Carried.

Alberta Agriculture and Forestry

118-15: Lukinuk That the information received from Pam Retzloff, ASB Program Coordinator, Agricultural Service Board Program, Alberta Agriculture and Forestry, dated October 14, 2015 in regards to Provincial Agricultural Service Board Committee; Report Card on the Resolutions 2015, be filed for information.

Carried.

Municipal District of Wainwright

119-15: Orichowski That the letter received from Bob Barss, Reeve, Municipal District of Wainwright dated October 20, 2015 in regards to Prohibited Noxious and Noxious Weed Control Program on Alberta Highways, be filed for information.

Carried.

Next Meeting

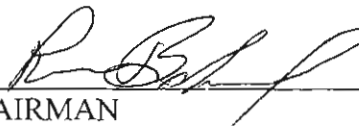
120-15: Cholak That the next Agricultural Service Board Meeting be scheduled for Tuesday, **January 12, 2016** at 9:00 a.m. to be held at the County Council Chambers.

Carried.

ADJOURNMENT:

121-15: Bobocel That this meeting be adjourned, time 11:15 a.m.

Carried.



CHAIRMAN

S E A L



CHIEF ADMINISTRATIVE OFFICER