

SMOKY LAKE COUNTY



Title: Fees and Charges	Policy No.: 15-01 <i>E</i>
Section: 08	Page No.: 1 of 8

Legislation Reference:	Municipal Government Act
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Purpose:	To establish procedures for the review and approval of Smoky Lake County fees and charges.
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Policy Statement and Guidelines:
<p>1. OBJECTIVES</p> <p>1.1 It shall be the policy of the Smoky Lake County to provide information on all fees and charges on services and products available to the public, as per <i>Schedule "A": "Fees and Charges"</i>.</p> <p>1.2 All fees and charges shall be reviewed and updated, accordingly, to insure that they are adequate and they relate with their associated program cost.</p> <p>2. PROCEDURES</p> <p>2.1 Each year, in conjunction with the beginning of the Smoky Lake County budget process, the Comptroller shall request Management to review their fees and charges and propose any modifications.</p> <p>2.2 Upon receipt of the requested modifications to the fees and charges, all modifications will be forwarded by the Comptroller to the Chief Administrative Officer for review.</p> <p>2.3 All changes to the Smoky Lake County fees and charges are generally considered at one time prior to the budget review and not at different times during the year.</p>

	Date	Resolution Number
Approved	August 16, 2007	Motion # 536-07 - Page # 8418
Amended		
Amended		



SCHEDULE "A"

SMOKY LAKE COUNTY

FEES AND CHARGES

ADMINISTRATION		
Item Description	Cost	Cross-Reference
Administration Fee: Returned Cheques/NSF	\$ 25.00	Bylaw No. 1157-07
County Maps	\$ 15.00 per map \$ 20.00 mailed	
Extensive File Search: at the discretion of the County, dependent on the estimated amount of time to process the request received, a deposit prior to commencing with a file search may be requested. The deposit will be applied to the hourly search cost and any remainder will be refunded.	\$ 27.00 per hour Request for Information to be completed.	
Faxed Transmittal of Information	\$ 2.00 per fax	
File Search: any requests for Smoky Lake County file information must be received in writing.	\$ 27.00 per hour Request for Information to be completed.	
Folding Machine: <ul style="list-style-type: none"> • Folding • Folding & Stuffing (bringing own materials) 	\$.02 per page \$.04 per envelope	
Interest Rate: to be levied on all accounts receivable outstanding that remain unpaid for thirty (30) days from date of invoice	1.5 % per month	
Laminating: <ul style="list-style-type: none"> • 1-2 Sheets • 3-9 Sheets • 10-15 Sheets • 16+ Sheets • Posters • County Map 	\$ 2.50 \$ 1.25 \$ 1.15 \$.95 \$ 7.00 \$ 7.00	
Photocopying: Black & White <ul style="list-style-type: none"> • Up to 10 pages • 10 or more pages 	\$ 0.25 per page \$ 0.10 per page	
Photocopying: Color <ul style="list-style-type: none"> • Up to 10 pages • 10 or more pages 	\$ 0.35 per page \$ 0.20 per page	
Photocopies of Computer Printouts	\$ 0.25 per page	
Photocopies for Non-profit Groups, Historical Societies & Churches: <ul style="list-style-type: none"> • Black & White • Color 	No Charge \$ 0.10 per page	

ADMINISTRATION *Continued*

Item Description	Cost	Cross-Reference
Photocopies of Minutes/Bylaws		
Sale of County Mementos:		
• County Pins	\$ 1.00 each	
• County Hats	\$ 10.00 each	

AGRICULTURE

Item Description	Cost	Cross-Reference
Beaver Dam Removal:		Policy 62-31-02
• Service Fee for Entry	\$ 50.00 (per application)	
• Dynamite	\$ 8.00 per stick	
Bundle of Trees	\$ 1.50 per bundle	Policy 62-06-02
Dynamite	\$ 8.00 per stick	
Herbicides/Pesticides:		Subject to County "current" cost plus freight
• Spotton - 1Litre	\$ 90.00	
• Neguvon - 4 Litre Jug	\$ 40.00	
• Eco-Bait Spreader	\$ 50.00 per day	
• Eco-Bran Bait	\$ 75.00 per bag	
• Back Sprayer	\$ 180.00	
• Strychnine Gopher Bait - 7 kg pail	\$ 50.00	
• Strychnine Gopher Bait - 15 kg pail	\$ 90.00	
Livestock Weight Scale Rental	\$ 100.00 per day refundable deposit	Policy 62-31-02
Magpie Traps	\$ 75.00 per trap	Policy 62-01-01
No Spray Signs	No Charge Agreement to be signed.	Policy 62-11-01
Pocket Gopher Traps	\$ 12.00 per trap	
Skunk/Squirrel Traps	No Charge	

ASSESSMENT & TAXATION

Item Description	Cost	Cross-Reference
Appeals to Assessment Review Board	No Charge	
Assessment Summary	\$ 5.00 per report	
Bellis Sewer Frontage Charge	\$ 1.00 per sq. linear foot	Bylaw No. 1147-07
Community Aggregate Payment Levy	\$ 0.25 per tonne	Bylaw No. 1142-06
Tax Certificate	\$ 20.00	
Tax Penalty	November 1 and March 1 = 10%	Bylaw No. 712-85
Tax Search	\$ 10.00	
Tax Notification	\$ 20.00	

ASSESSMENT & TAXATION *Continued*

Item Description	Cost	Cross-Reference
Well Drilling Equipment Tax Regulation		Bylaw No. 1136-06
• Depth is 900 m or less	\$ 1.15 per meter; max \$ 100.00	
• Depth is 900 m – 1500 m	\$ 150.00 plus \$ 0.30 for each meter of depth exceeding 900 m.	
• Depth is 1500 m – 1800 m	\$ 330.00 plus \$ 0.35 for each meter of depth exceeding 1500 m.	
• Depth is 1800 m – 2400 m	\$ 500.00 plus \$ 0.75 for each meter of depth exceeding 1800 m.	
• Depth is 2400 m – 3000 m	\$ 1,000.00 plus \$ 1.80 for each meter of depth exceeding 2400 m.	
• Depth is 3000 m – 3600 m	\$ 2,200.00 plus \$ 2.85 for each meter of depth exceeding 3000 m.	
• Depth is 3600 m - 4200 m	\$ 4,100.00 plus \$ 6.00 for each meter of depth exceeding 3600 m.	
• Depth is 4200 m – 4800 m	\$ 8,100.00 plus \$ 7.50 for each meter of depth exceeding 4200 m.	
• Depth is over 4800 m.	\$ 13,100.00 plus \$ 9.00 for each meter of depth exceeding 4800 m.	

GRAVEL / PITRUN / SAND**GRAVEL**

Per Tonne	Ratepayers	Others	Cross-Reference
Royalty	\$ 3.00	\$ 4.00	Policy 03-18-02
Crushing Cost	\$ 5.00	\$ 5.00	Policy 03-18-02
Reclamation	\$ 2.00	\$ 2.00	Policy 03-18-02
Loading	\$ 0.00	\$ 1.00	Policy 03-18-02
Hauling	\$ 8.00 or \$ 5.00		Policy 03-18-02
TOTAL			
• Tandem	\$ 18.00		
• Belly Dump	\$ 15.00	\$ 12.00	

PIT RUN

Per Tonne	Ratepayers	Others	Cross-Reference
Royalty	\$ 3.00	\$ 4.00	Policy 03-18-02
Reclamation	\$ 2.00	\$ 2.00	Policy 03-18-02
Loading	\$ 0.00	\$ 1.00	Policy 03-18-02
TOTAL	\$ 5.00	\$ 7.00	

GRAVEL / PITRUN / SAND *Continued***SAND**

Per Tonne	Ratepayers	Others	Cross-Reference
Royalty	\$ 1.00	\$ 2.00	Policy 03-18-02
Reclamation	\$ 2.00	\$ 2.00	Policy 03-18-02
Loading	\$ 0.00	\$ 1.00	Policy 03-18-02
TOTAL	\$ 3.00	\$ 5.00	

NATURAL GAS

Item Description	Cost	Cross-Reference
Compressor	\$ 75.00 per day	
Furnace Cleaning	\$ 55.00 per hour plus material cost.	
Gas Meter/Re-connection	\$ 55.00	
Installations:		Policy 09-03-03
• Rural	\$ 3,200.00	
• Urban	\$ 2,600.00	
Natural Gas Washer/Dryer	Varies with Model	
Polyethylene Pipe/Wire	\$ 0.90 per meter	
Renter's Deposit	\$ 300.00	
Riser/Shutoff Material	\$ 55.00 per hour	
Service Technician	\$ 55.00	
Thermocouple Replacement	\$ 60.00	
Trenchers	\$ 3.00 per meter	

PARKS AND RECREATION

Item Description	Cost	Cross-Reference
All Campgrounds	\$ 15.00 per unit per night	
Fire Wood (Hanmore Lake)	\$ 5.00 per bundle	

PLANNING & DEVELOPMENT

Item Description	Cost	Cross-Reference
Amend Land Use Bylaw	\$ 200.00	
Compliance Certificates		
• 48 Hour Service	\$ 100.00	
• Regular Service	\$ 50.00	
Copy of Land Use Bylaw	\$ 15.00	
Development Permit Appeal	\$ 50.00	
Development Permit Application requesting variance or relaxation to the Land Use Bylaw	\$ 100.00 plus permit fee	

PLANNING & DEVELOPMENT *Continued*

Item Description	Cost	Cross-Reference
Development Permit Applications <ul style="list-style-type: none"> Residential Commercial Industrial Resource Extraction 	(Fees are double for any development or construction commenced prior to obtaining approved permit.) \$ 50.00 \$ 1.00 per \$ 1000.00 construction value Minimum \$ 100.00/Maximum \$ 2000.00 \$ 1.00 per \$ 1000.00 construction value Minimum \$ 200.00/Maximum 2000.00 \$ 500.00 per acre	
Development Permit Extension Request (generally one year)	\$ 50.00	
Encroachment Application	\$ 500.00	
Oilfield Permits	\$ 200.00 per road allowance	Policy M09-11-01
Re-Districting Proposals: <ul style="list-style-type: none"> Application to Re-District Application to amend a provision of Statutory Plan or Land Use Bylaw 	\$ 1,000.00 \$ 1,000.00	
Subdivision: Construction of Approach	\$ 2,500.00 per approach	
Subdivision: Development Agreement	\$ 100.00 per parcel	

PROTECTIVE SERVICES

Item Description	Cost	Cross-Reference
Fire Permit		
Response Fee: <ul style="list-style-type: none"> Non Provincial Highway Provincial Highway 	\$ 200.00 per hour per unit \$ 400.00 per hour per unit	Policy 02-04-02

PUBLIC WORKS

Item Description	Cost	Cross-Reference
Culverts: <ul style="list-style-type: none"> Plus Wages Plus Vehicle Delivery Charge Cutting Culvert Charge (if too long) 	At current price. \$ 65.00 per hour \$ 10.00 per hour \$ 20.00 \$ 20.00	
Dust Control: <ul style="list-style-type: none"> Calcium Chloride Blade Mix Oil 	\$ 425.00	Policy 03-39-06
Equipment Rentals <ul style="list-style-type: none"> Hydro-Axe Wacker-Hand Tamper 	Hold Harmless signed. Rented out with two operators (truck operator and hydro-axe operator). \$ 198.00 per hour \$ 10.00 per hour / \$ 75.00 per day	
Mechanical Services	\$ 65.00 per hour	

PUBLIC WORKS *Continued*

Item Description	Cost	Cross-Reference
Signage:	At current price. Range from: \$ 65.00 - \$ 150.00	
<ul style="list-style-type: none"> • Plus Post • Plus Wages • Plus Vehicle 	\$ 40.50 \$ 65.00 per hour \$ 10.00 per hour	
Snow Plowing		
<ul style="list-style-type: none"> • Seniors/Handicapped • Regular 	\$ 40.00 per season: Yellow Flag \$ 20.00 each time :Red Flag	Policy 03-35-05
Tools	Sign Out Form	
Used Grader Blades		
<ul style="list-style-type: none"> • Six (6) Foot • Five (5) Foot • Four (4) Foot 	\$ 2.00 each \$ 1.50 each \$ 1.00 each	Policy 03-09-02

SAFETY**FIRST AID COURSES**

Course Description	Course Length	Course Cost
Emergency First-Aid: Basic CPR Level A	8 Hours	\$ 75.00
Standard First-Aid: Basic Plus Level C - Lay Rescuer	16 Hours	\$ 100.00
Standard First-Aid: Basic Plus Level C - Update Lay Rescuer	8 Hours	\$ 75.00
Standard First-Aid: Basic Plus Level C - Health Care Provider	19.5 Hours	\$ 120.00
Standard First-Aid: Basic Plus Level C) - Update Health Care Provider	11.5 Hours	\$ 100.00
First Responders: CPR Level A - BLS-A	4 Hours	\$ 50.00
First Responders: CPR Level C - BLS-C	6 Hours	\$ 75.00
Health Care Provider CRP Level C - BLS/HCP-C	6 Hours	\$ 75.00
Health Care Provider CRP Level C - BLS/HCP-C Update	4 Hours	\$ 50.00
Heart Saver CRP only for schools: Level D -BLS-D	4 Hours	\$ 50.00

DRIVING COURSES

Course Description	Course Length	Course Cost
Defensive Driving Course: DDC	6 Hours	\$ 60.00
Professional Driver Improvement Course: PDIC	6 Hours	\$ 60.00

SAFETY <i>Continued</i>		
OTHER COURSES		
Course Description	Course Length	Course Cost
WHIMIS	4 Hours	\$ 50.00
Transportation of Dangerous Goods: TDG	4 Hours	\$ 50.00
Flag Person	4 Hours	\$ 50.00

TRANSFER SITES		
Item Description	Cost	Cross-Reference
½ Ton	\$ 7.50	Policy 09-01-01
1 Ton	\$ 15.00	Policy 09-01-01
Tandem - 10 yards	\$ 25.00	Policy 09-01-01
End Dump - 20 yards	\$ 50.00	Policy 09-01-01
Bin Rental and Pickup	\$ 50.00 per month	
Fridges and Freezers	\$ 20.00	Policy 09-01-01
Hydrocarbon and Oilfield Waste	\$ 20.00 per yard	Policy 09-01-01
Roll-off Bins - over 20 yards	\$ 75.00	Policy 09-01-01

WATER & WASTEWATER		
Item Description	Cost	Cross-Reference
Reconnection	\$ 55.00	Policy 09-05-01
Renter's Deposit	\$ 100.00	
Sewer Charge:		Policy 09-05-01
• Metered	\$ 20.00	
• Un-metered	\$ 20.00	
Truck Fills	\$1.00 per 100 gal. (454 l) per minute	Policy 09-05-01
Un-metered Water Service	\$ 35.00 per month	Policy 09-05-01
Water Meter Deposit:		Policy 09-05-01
• 5/8" meter or service line/tenant	\$ 75.00	
• 1" meter or service line/tenant	\$ 100.00	
• 1 ½" meter or service line/tenant	\$ 165.00	
• 3" meter of service line/tenant	\$ 500.00	
Water and Sewer Rates:		Policy 09-05-01
• First 3,000 gal. (13.63 m ³)	\$ 35.00 per month minimum	
• Next 7,000 gal. (31.82 m ³)	\$ 4.28 per 1000 gal. per month	
• Next 140,000 gal. (636.36 m ³)	\$ 3.75 per 1000 gal. per month	
• Over 1150,000 gal. (8681.81m ³)	\$ 3.00 per 1000 gal. per month	