



# SMOKY LAKE COUNTY COUNCIL MEETING

## AGENDA

Thursday, June 27, 2024, at 9:00 a.m. held

Virtually <https://video.businessconnect.telus.com/join/916923459> (Meeting ID # 916923459)  
and Physically in Smoky Lake County Council Chambers, 4612 McDougall Drive, Smoky Lake

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1. Call to Order
2. Adoption of Agenda
3. Adoption of Minutes
  - 3.1. Minutes of the Regular Council Meeting, June 13, 2024
4. Delegation(s)
  - 4.1. Clayton Didier, Pine Creek Retreat - update on grand opening planned for 2025 @ 9:30 a.m.
  - 4.2. JLG Ball: Lisa Ball, President / CEO, and Brenda Kirk, Officer Manager - to discuss business operations (under Executive Session #14.2) @ 1:00 p.m.
  - 4.3. Melewka Structures & Design: Andy Russell, Project Manager, and Lewis Semashkewich, President, and Aaron Barner, Métis Nation of Alberta's Senior Executive Officer, to discuss MNA's Development Permit Requirements (under Executive Session #14.3) @ 2:30 p.m.
5. Public Hearing
 

Nil
6. Municipal Planning Commission (MPC) **Council Meeting Recessed at 11:00 a.m. to undertake a Separate MPC Agenda for: DP-022-24: Shipping Container**

### **PUBLIC QUESTION AND ANSWER PERIOD - announced between 11:30 a.m. & 12:00 p.m.**

7. Business – Requests for Decisions
  - 7.1. Annual Federation of Alberta Gas Co-ops Charity Golf Classic
  - 7.2. Forest Resource Improvement Association of Alberta (FRIAA) FireSmart Project Grant
  - 7.3. Vilna Fire Department Insurance Claim
  - 7.4. Smoky Lake Fire Department Apparatus Appraisals
  - 7.5. Bylaw No. 1465-24: to Amend Road Closure Bylaw 1429-23, Undeveloped Road Allowance, East Side of Rive Lot 10, Victoria Settlement
  - 7.6. Tarin – Geospatial Data Marketing Agreement
  - 7.7. June Requests for Sponsorship – Vilna Agricultural Society
  - 7.8. Local Government Fiscal Framework Capital & Operating Program Grant Agreements
  - 7.9. Revised Tax Rate Bylaw No. 1461-24
  - 7.10. Strategic Transportation Infrastructure Program Memorandum of Agreements for Funding Bridges BF08200, BF08201, & BF75780
  - 7.11. Bylaw No. 1466-24: Regional Emergency Management
  - 7.12. Development Permit DP-024-24: Supportive Living Facility, River Lot 15, Direct Control District
8. Chief Administrative Officer (CAO) Report
  - 8.1. CAO Report
  - 8.2. Action List from March 2024 Council Meetings

- 8.3. Action List from April 2024 Council Meetings
9. Council Committee Reports
  - 9.1. Councillor Division One Report (handout)
  - 9.2. Councillor Division Two & Deputy Reeve Report
  - 9.3. Councillor Division Three Report
  - 9.4. Councillor Division Four Report
  - 9.5. Councillor Division Five & Reeve's Report
10. Correspondence
  - 10.1. Rural Renewal Stream Community Designation Application - Smoky Lake and District Chamber
  - 10.2. Martin Long, Parliamentary Secretary for Rural Health Virtual Meeting - June 11, 2024
  - 10.3. Smoky Lake & District Regional Chamber of Commerce Membership Certificate
  - 10.4. Minister of Municipal Affairs – Canada Community Building Fund (CCBF) 2024 Program Delays
  - 10.5. Alberta Advanced Education – Community Adult Learning Program (CALP) Grant Agreement
  - 10.6. Métis Crossing Event Invitation to Salay Prayzaan, June 21, 2024, Grand Opening of Solar Field
  - 10.7. Alberta Environment & Protected Areas – Compliance Inspection Smoky Lake Regional Landfill
  - 10.8. Lakeland Agricultural Research Association (LARA) Update as of June 18, 2024
  - 10.9. Alberta Health Services (AHS) North Zone Medical Affairs – Response to Joint Regional Letter of Concern the Physician Recruitment in Smoky Lake Region
  - 10.10. Victoria Home Guard Historical Society Invitation to Tour Victoria Trail
  - 10.11. Minister of Transportation and Economic Corridors – Response to Highway 28 Speed Reduction Along Town of Smoky Lake
  - 10.12. Alberta Emergency Management Agency – 2023 Spring Alberta Wildfires DRP – Final Payment Summary
11. Information Release  
Nil.
12. Financial Reports
  - 12.1. Budget to Actual Report as at June 18, 2024
13. Next Meetings
  - 13.1. Reconfirm Smoky Lake County Council's scheduled upcoming Meetings are as follows:
    - Thursday, August 8, 2024, at 9:00 a.m. (Regular Council Meeting)
    - Thursday, August 22, 2024, at 9:00 a.m. (Regular Council Meeting)
  - 13.2. Schedule the next Smoky Lake County Council Regular Meetings for September to December
  - 13.3. Schedule the next Smoky Lake County Council Organizational Meeting in October
  - 13.4. Schedule a Smoky Lake County Council Committee of the Whole Meeting for County-Owned Lands Information
  - 13.5. Schedule a Joint Council Meeting with Town of Smoky Lake and Smoky Lake County, for Tuesday, August 13, 2024, at 9:00 a.m.
14. In Camera (Executive Session)
  - 14.1. Land Issue, in respect to business operations (with the Delegation #4.2), under the authority of the FOIP Act Section 16: Third Party Business Interests
  - 14.2. Legal Issue, in respect to a damage claim, under the authority of the FOIP Act Section 24: Advice from Officials

- 14.3. Land Issue, in respect to MNA's Development Permit Requirements (with Delegations #4.3), under the authority of the FOIP Act Section 16: Third Party Business Interests, and Section 24: Advice from Officials
- 14.4. Personnel Issue, in respect to compensation to the Interim Chief Administrative Officer during the months of January to May, 2024, under the authority of the FOIP Act Section 24: Advice from Officials

**15. Adjournment.**

**SMOKY LAKE COUNTY**

Minutes of the **County Council Meeting** held on Thursday, **June 13, 2024**, at 9:04 A.M. held both virtually online and physically in Council Chambers.

The meeting was called to order by the Reeve, Jered Serben, in the presence of the following persons:

<b>ATTENDANCE</b>		
<u>Div. No.</u>	<u>Councillor(s)</u>	<u>Thursday, June 13, 2024</u>
1	Dan Gawalko	Present in Chambers
2	Linda Fenerty	Present in Chambers
3	Dominique Cere	Present in Chambers
4	Lorne Halisky	Present in Chambers
5	Jered Serben	Present in Chambers
Interim CAO	Lydia Cielin	Present in Chambers
Finance Manager	Brenda Adamson	Present in Chambers
Executive Svcs/R.S.	Patti Priest	Virtually Present
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Observers in Attendance Upon Call to Order:

Natural Gas Manager	Daniel Moric	Virtually Present
Community Peace Officer	Tate Murphy	Virtually Present
Ag. Fieldman	Carleigh Danyluk	Present in Chambers
Fire Services Clerk	Meaghan Andreychuk	Virtually Present
GIS Operator	Carole Dowhaniuk	Virtually Present
Fire Chief	Scott Franchuk	Virtually Present
Planning Dev Manager	Jordan Ruegg	Virtually Present
Comm. Officer	Evonne Zukiwski	Virtually Present
Public	3 Members	Virtually Present
Media	No Members	N/A

**2. Agenda:**

623-24: Fenerty

That the Smoky Lake County Council Meeting Agenda for Thursday, June 13, 2024, be adopted, as amended:

**Addition to the Agenda:**

1. Executive Session – Land Issue in respect to the Hamlet of Warspite, under the authority of the FOIP Act, Section 27: Privileged information.
2. Correspondence - RMA Bulletin, June 5, 2024, Bill 11 Question Guide.

**Correction to the Agenda Item #8.2. should say:**

“CAO: Kevin Lucas - Execution of the Chief Administrative Officer Covenant.”

Carried Unanimously.

**3. Minutes:**

**3.1. Council Regular Meeting Minutes of May 23, 2024**

624-24: Gawalko

That the minutes of the **Smoky Lake County Council Regular Meeting**, held on Thursday, May 23, 2024, be adopted as presented.

Carried.

**4. Delegations:**

Nil.

**5. Public Hearing:**

Nil.

Chris Minailo, Public Works Manager, virtually joined the meeting, time 9:10 a.m.

**7. Request for Decision:**

**7.1. Agriculture Services Poster Contest**

625-24: Cere

That Smoky Lake County acknowledge receipt of the Year-2024 submissions to the Smoky Lake County Agricultural Services Poster Contest, with 5 submissions from the Smoky Lake Hutterite Colony School, 2 submissions from Vilna School, and 22 submissions from H. A. Kostash School, and approve to award prizes as per Policy Statement No. 62-06-01, to the following students:

Grades One and Two:

- 1<sup>st</sup> Place: Weston Stahl,
- 2<sup>nd</sup> Place: Ryett Goegebeur,

Grades Three and Four:

- 1<sup>st</sup> Place: (4-way tie) Abbygail Gray, Daniel Kozma, Lilly Feniak, John Popel,
- 2<sup>nd</sup> Place: Jenessa Stahl,

Grades Five and Six:

- 1<sup>st</sup> Place: Emily Stahl,
- 2<sup>nd</sup> Place: Cameron Stahl, and

Overall Grand Prize Winner: Cameron Stahl.

Carried.

Carleigh Danyluk, Agricultural Fieldman, left Council Chambers, time 9:16 a.m.

**7.2. Policy Statement No. 08-19-03: Smoky Lake CLC Program – Legal Host Agreement**

626-24: Halisky

That Smoky Lake County Council amend Policy Statement No. 08-19-02: Smoky Lake County Community Learning Council Program – Legal Host Agreement, to update the County’s Chief Administrative Officer’s (CAO’s) name to Kevin Lucas:

Title:	Smoky Lake County Community Learning Council Program - LEGAL HOST AGREEMENT	Policy No:	19-03
Section:	08	Code:	P-1
		Page No.:	1 of 5 E
Legislation Reference:	Alberta Provincial Statutes		
Purpose:	To establish a written agreement, referred to as the "Legal Host Agreement" between two Parties: Smoky Lake County Community Learning Council and the Legal Host – Smoky Lake County to receive grants from Government of Alberta, Advanced Education – Community Adult Learning Program (CALP).		
Policy Statement and Guidelines:			
1.	<b>STATEMENT:</b>		
1.1	Smoky Lake County officiates as the <b>LEGAL HOST</b> (Local Hosting Authority) for the Smoky Lake County Community Learning Council since January 1, 1995, a change in Designated Hosting Authority to Smoky Lake County from previously known as Smoky Lake Further Education which was originally established in November 17, 1975 under the County of Smoky Lake School Board of Education.		
1.2	Smoky Lake County as the Legal Host and Community Adult Learning Program (CALP) grant recipient for the <b>Service Organization</b> Smoky Lake County Community Learning Council.		
2.	<b>OBJECTIVE:</b>		
2.1	The intention of this Policy is to demonstrate the accountability and effectiveness of the Legal Host model for the Smoky Lake County Community Learning Council that contributes to the effective delivery of Literacy and Foundational Learning programming and support in our community.		
2.2	To establish adequate clarity and documentation with regard to the expectations, roles and responsibilities and build an understanding relationship between both parties of the continuity of the Community Adult Learning Program (CALP) with the Smoky Lake Region.		
3.	<b>DEFINITION:</b>		
3.1	"Chief Administrative Officer" is the person appointed by Council as the Chief Administrative Officer pursuant of the <b>Municipal Government Act</b>		
3.2	<b>Her Majesty the Queen in Right of Alberta:</b> is the Minister of Alberta Advanced Education.		
3.3	<b>Legal Host:</b> is the Smoky Lake County, as a legal entity approved by Advanced Education to act as the legal administrator for a Service Organization, and receive the Community Adult Learning Program (CALP) Grants on behalf of the Service Organization.		
3.4	<b>Service Organization:</b> is the Smoky Lake County Community Learning Council.		

Title:	Smoky Lake County Community Learning Council Program - LEGAL HOST AGREEMENT	Policy No:	19-03
Section:	08	Code:	P4
		Page No.:	2 of 5 E

**Policy Statement and Guidelines:**

**4. GUIDELINES:**

- 4.1 The Chief Administrative Officer shall exercise the authority as the Legal Host for Smoky Lake County in the capacity of the County's responsibilities in accordance with the **Government of Alberta, Advanced Education – Community Adult Learning Program (CALP) Guidelines**, dated July 2016, and as amended from time to time.
- 4.2 Smoky Lake County Council in accordance with Alberta Advanced Education Community Adult Learning Program shall by motion execute annually the **Grant Agreement** between Her Majesty the Queen in Right of Alberta, Minister of Advanced Education and Smoky Lake County.
- 4.3 Both parties: Smoky Lake County and Smoky Lake County Community Learning Council demonstrate commitment and clarity in the relationship to seriously undertake the conduct and performance expectations within their respective roles appropriately, as approved by the Minister and funded by Community Adult Learning Program (CALP) funding to delivery direct learning opportunities for lifelong literacy and foundational learning.

**5. PROCEDURES:**

- 5.1 Smoky Lake County, as the Legal Host and Smoky Lake County Community Learning Council, as the Service Organization shall demonstrate their roles and responsibilities for effective governance and administration as illustrated in a written format as per **Schedule "A": Legal Host Agreement**.
- 5.2 The "Legal Host Agreement" shall be considered as a clearly articulated written form that demonstrates Community Adult Learning Program (CALP) funds are provided to a Legal Host and ensures that the status of the employer, financial and program responsibilities of both the Legal Host and the Smoky Lake County Community Learning Council are agreed to by both parties and any amendments thereafter shall be submitted to the Department of Alberta Advanced Education.

Section 08 Policy: 19.03

**LEGAL HOST AGREEMENT** **Schedule "A"**

Page 1 of 3



**Smoky Lake County**  
(hereinafter referred to as "County")  
**Legal Host**  
Box 310  
Smoky Lake, Alberta T0A 3C0

AND



**Smoky Lake County Community Learning Council**  
(hereinafter referred to as "Council")  
**Service Organization**  
Box 311  
Smoky Lake, Alberta T0A 3C0

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The Smoky Lake County officiates as the **LEGAL HOST** (Local Hosting Authority) for the Smoky Lake County Community Learning Council since January 1, 1995; a change in Designated Hosting Authority to Smoky Lake County from previously known as Smoky Lake Further Education which was originally established in November 17, 1975 under the County of Smoky Lake School Board of Education.

In this capacity the County's responsibilities are as outlined in the **Government of Alberta, Advanced Education – Community Adult Learning Program (CALP) Guidelines**, dated July 2016, and as amended from time to time.

**Responsibilities of the County as an Incorporated Legal Host:**

A Legal Host is a member of the Community Adult Learning Program (CALP) and is approved by the Minister to receive Community Adult Learning Program (CALP) funding on behalf of the Council. The responsibilities of a Legal Host are:

1. To act as the legal employer of individuals hired to administer the Community Adult Learning Program (CALP) in the community and continue to provide employee benefit and payroll services;
2. To act as the legal financial administrator for Community Adult Learning Program (CALP) grant funds and ensure that the Community Adult Learning Program funds can be accounted for distinctly and separately from other funds received and conduct an annual review of the financial records on the basis as per Council fiscal year.
3. Provide a representative to serve as a member on the Council as a decision-making body.
4. To provide commercial general liability insurance coverage of not less than \$2,000,000.00 inclusive per occurrence, insuring against Bodily Injury, Personal Injury, and Property Damage, including loss of use, which will automatically fall under the County's main Liability Insurance Policy that will cover the Council and activities involved in the Community Adult Learning Program (CALP) in the community.
5. Provide Office and Meeting Space, IT Support Services, Photocopying Services and Postage Services (not bulk mailing) at no cost to the Council.
6. Provide County Cell Phone Coverage Plan at no cost. Cell Phone usage costs shall be reimbursed to the County.
7. To protect the personal information of learners in the collection, use and disclosure of information as stipulated in the *Freedom of Information and Protection of Privacy Act (FOIP)* and *Protection of Individual Privacy Act (PIPA)* and accommodate all formal requests.
8. This "Legal Host Agreement" shall be considered as a clearly articulated written form that demonstrates Community Adult Learning Program (CALP) funds are provided to a Legal Host and ensures that the status of the employer, financial and program responsibilities of both the Legal Host and the Smoky Lake County Community Learning Council are agreed to by both parties and any amendments thereafter shall be submitted to the Department.

*Please note: Should any party representative change upon the execution of the agreement – a new Legal Host Agreement shall be executed.*

Schedule "A": Legal Host Agreement Page 1 of 3

Section 08 Policy: 19.03

**LEGAL HOST AGREEMENT: Continued** **Schedule "A"**

Page 2 of 3

**Responsibilities of Council as the Service Organization:**

As an eligible Service Organization of the Community Adult Learning Program (CALP) and is approved by the Minister to be funded by Community Adult Learning Program (CALP) funding on behalf of the County. The responsibilities of the Service Organization are:

1. To operate as an effective non-for-profit Service Organization with sound practices in governance and in the planning and management of its programs, finances, and personnel, and oversees the direct learning opportunities enabled and be in compliance with the Community Adult Learning Program (CALP) Grant and Guidelines.
2. Determine bylaws, structure and decision-making processes, and develop and adhere to operational policies and procedures, including conflict of interest guidelines, and examine and vote on matters in accordance to the written bylaws, policies and procedures of Council.
3. Ensure that the decision-making body consists of at least five (5) individuals from within the Community, including a representative of the Legal Host. No represented employer or organization can have more than one vote on the decision-making body, including the Legal Host.
4. Hold regular meetings and maintain a record of minutes documenting key decision made including personnel, program and funding allocations. Records Retention shall be in accordance with Council Policy.
5. Develop and submit annual grant applications and final reports, including financial statements, in a format specified by the Department, and approved by the Legal Host.
6. Ensure the learning opportunities, supports, and services supported by the Community Adult Learning Program meet needs, benefit learners, are provided in a cost-effective manner to maximize the use of public funds, and are provided in cooperation with other related organizations in the Community and provide the Legal Host at Council year-end with an Annual Summation Report of Programs and Courses.
7. Ensure criteria are in place for reducing the social and economic barriers facing learners and processes are in place for learners to participate in programs and courses.
8. Act as the main legal employer of individuals hired to administer the Community Adult Learning Program (CALP), and consult the Legal Host as necessary with documentation.
9. Act as the main legal financial administrator for Community Adult Learning Program (CALP) grant funds and ensure that the Community Adult Learning Program funds can be accounted for distinctly and separately from other funds received on an annually review basis as per Council fiscal year. Provide two Financial Statements and an Excel Spreadsheet Report to the Legal Host: one for the month of June and one for the month of December for the County's fiscal year.
10. Keep the Legal Host and the Department informed of changes to the current Council relationship and signing authorities; and ensure the Department has current copies of bylaws, financial and personnel policies and procedures provided annually at Council's year-end.
11. Ensure that all staff and volunteers who work with or may have unsupervised access to children must provide the Council a current security clearance/criminal record check available through the local police department; and provide the original copy to the Legal Host.
12. Acknowledge that programs and services were made possible by funding from the **Government of Alberta** on all materials including the following, but not limited to that are printed and created, such as advertising, signage, brochures, Flyers, website, etc.
13. Smoky Lake County Community Learning Council requires for its record documentation acknowledging that Smoky Lake County will continue to serve as the Legal Host for our Council and upon the execution of the "Legal Host Agreement", it shall be considered as a written form that **Smoky Lake County as the Legal Host demonstrates commitment to lifelong foundational learning which is greatly appreciated.**

Schedule "A": Legal Host Agreement Page 4 of 5

Section 08 Policy: 19-03

**LEGAL HOST AGREEMENT: Continued** **Schedule "A"**

Page 2 of 3.

**SMOKY LAKE COUNTY COMMUNITY LEARNING COUNCIL** agrees with the terms of the **Legal Host Agreement** and will continue to be the **"SERVICE ORGANIZATION" UNDER THE "LEGAL HOST"** Authority.

Melody Kaban – Chairperson	Date
Christine Hominiuk – Executive Program Coordinator	Date
Lydia Cielin – Secretary-Treasurer	Date

**SMOKY LAKE COUNTY** agrees with the terms of the **Legal Host Agreement** and will continue to be the designated **"LEGAL HOST"** Authority.

Kevin Lucas – Chief Administrative Officer	Date
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Schedule "A": Legal Host Agreement Page 5 of 5.

Carried.

**7.3. Bylaw 1463-24: Planning and Development Fees Bylaw**

627-24: Cere

That Smoky Lake County **Bylaw 1463-24: Planning and Development Fees Bylaw (this will be a repeal and replacement of the existing P&D fees Bylaw 1431-23)**, for the purpose of establishing fees for Planning and Development related matters for Smoky Lake County, be given **FIRST READING**.

Carried.

Moved by Councillor Fenerty that Smoky Lake County **Bylaw 1463-24: Planning and Development Fees Bylaw (this will be a repeal and replacement of the existing P&D fees Bylaw 1431-23)**, for the purpose of establishing fees for Planning and Development related matters for Smoky Lake County, be given **SECOND READING**.

Carried.

Moved by Councillor Halisky that Smoky Lake County **Bylaw 1463-24: Planning and Development Fees Bylaw (this will be a repeal and replacement of the existing P&D fees Bylaw 1431-23)**, for the purpose of establishing fees for Planning and Development related matters for Smoky Lake County, be given unanimous consent for **PERMISSION FOR THIRD READING**.

Carried Unanimously.

Moved by Councillor Gawalko that Smoky Lake County **Bylaw 1463-24: Planning and Development Fees Bylaw (this will be a repeal and replacement of the existing P&D fees Bylaw 1431-23)**, for the purpose of establishing fees for Planning and Development related matters for Smoky Lake County, as amended, be given **THIRD & FINAL READING**, and the Reeve and Interim Chief Administrative Officer be hereby authorized to fix their signatures to all necessary documents and the corporate seal be fastened where it is deemed to be necessary.

Carried.

Two Members of the Public, virtually joined the meeting, time 9:33 a.m. Carleigh Danyluk, Agricultural Fieldman, virtually joined the meeting, time 9:46 a.m.

**7.4. Public Land Sale Tender for County-Owned Lands**

628-24: Serben

That Smoky Lake County Council **defer** further discussion of the following County-Owned Lands, legally described below, to a future Council Committee of the Whole Meeting, prior to consideration of possibly selling the lands through a potential Public Land Sale:

PT. NW 2-59-12-W4M (13.57 ACRES) – Reserve Bid = \$45,000.00

PT. NE 29-59-12-W4M (2.02 ACRES) – Reserve Bid = \$13,000.00

PT. SW 21-60-13-W4M (1.0 ACRES) – Reserve Bid = \$12,000.00

PT. SW 35-59-15-W4M (0.5 ACRES) – Reserve Bid = \$500.00

PT. NE 27-58-16-W4M (2.5 ACRES) – Reserve Bid = \$10,000.00

PLAN 8120163, LOT 1 (20.16 ACRES) – Reserve Bid = \$70,000.00

PLAN 3329ET (1.0 ACRES) – Reserve Bid = \$5,000.00

PLAN 1955CL, BLOCK 1, LOT 3, (3,900 SQUARE FEET) – Reserve Bid = \$2,000.00

PLAN 1955CL, BLOCK 1, LOT 18, (6,222 SQUARE FEET) – Reserve Bid = \$2,300.00

PLAN 716CL, BLOCK 2, LOT 1 (3,900 SQUARE FEET) – Reserve Bid = \$ 9,000.00

PLAN 0425044, BLOCK H, LOT 10A (12,800 SQUARE FEET) – Reserve Bid = \$12,000.00

PLAN 0425044, BLOCK H, LOT 11A (10,000 SQUARE FEET) – Reserve Bid = \$11,800.00

PLAN 3474MC; OT (6.65 ACRES) – Reserve Bid = \$50,000.00

SW 12-61-16-W4M (160 ACRES) – Reserve Bid = \$150,000.00

NE 30-59-14-W4M (153.87 ACRES) – Reserve Bid = \$150,000.00

Carried.

**7.4. Public Land Lease Tender for County-Owned Lands**

629-24: Cere

That Smoky Lake County Council **defer** further discussion of the following County-Owned Lands, legally described below, to a future Council Committee of the Whole Meeting, prior to consideration of possibly leasing the lands through a potential Public Land Lease Tender:

SE 8-62-13-W4M (125.30 ACRES)

SW 8-62-13-W4M (153.50 ACRES)

SE 25-61-18-W4M (107.35 ACRES)

PT. NE 25-61-18-W4M (32.78 ACRES)

Carried.

**7.4. Public Land Lease Tender for County-Owned Lands near Hanmore Lake**

630-24: Serben

That Smoky Lake County extend an invitation to any interested conservation associations, to be a delegation at a future Council Committee of the Whole Meeting, further to the June 13, 2024, Council Motion #629-24, in respect the following County-Owned Lands adjacent to Hanmore Lake, legally described as: SE 25-61-18-W4M (107.35 ACRES), and PT. NE 25-61-18-W4M (32.78 ACRES), to explore conservation management options for the said lands.

Carried.

**7.5. Smoky Lake Grapevine Distribution by Email**

631-24: Fenerty

That Smoky Lake County **defer** further discussion, of additional ways to distribute the County Grapevine, such as emailing, to the August 8, 2024, Council meeting to allow time for Administration to research options, costs, and risks of third-party distribution and/or other technologies.

Carried.

**7.6. Regional Parades Participation**

632-24: Fenerty

That Smoky Lake County prepare a parade float with the Town of Smoky Lake's 2024 Parade Theme: "Train Tracks of Tradition!", and enter the parade float with available Councillors participating aboard the float in the regions' parades, scheduled by the Town of Smoky Lake (Annual Heritage Day Parade) on August 3, 2024, Victoria Trail Agricultural Society (Annual Fair Days Parade) in the Village of Waskatenau on August 11, 2024, and Vilna & District Agricultural Society (Vilna Boomtown Days Parade) in the Village of Vilna on August 17, 2024.

Carried.

Scott Franchuk, Fire Chief, entered Council Chambers, time 10:15 a.m.

**7.7. Forest Resource Improvement Association of Alberta (FRIAA) FireSmart Program**

633-24: Cere

That Smoky Lake County Council approve action taken by Administration on April 24, 2024, in executing the Forest Resource Improvement Association of Alberta FireSmart Program Project Grant FFP-22-18 – Smoky Lake County Wildfire Mitigation Strategy for Lake Resort Communities grant extension from December 31, 2023, to September 30, 2024.

Carried.

**7.7. Smoky Lake County Wildfire Mitigation Strategy - FRIAA FireSmart Program**

634-24: Fenerty

That Smoky Lake County accept the final report for the Smoky Lake County Wildfire Mitigation Strategy, funded through the Forest Resource Improvement Association of Alberta (FRIAA) FireSmart Program, prepared by Montane Forest Management Ltd, consultant Stew Walkinshaw, dated May 2024, outlining the implementation plan for twelve recommendations as follows:

**Vegetation Management**

Item	Recommendation
Private-Lands	<b>Recommendation 1:</b> Educate and encourage residents in all of the resort communities to establish adequate FireSmart Immediate and Intermediate Zone vegetation management standards on their private-lands.
Municipal & Provincial Lands	<b>Recommendation 2:</b> Plan and implement neighbourhood-level fuel-breaks on Municipal and Provincial lands.
Fuel-break Maintenance	<b>Recommendation 3:</b> Ensure that residents are educated and engaged on Immediate and Intermediate Zone FireSmart vegetation management maintenance and that Extended Zone FireSmart vegetation management area maintenance is planned, budgets are allocated, and projects are implemented.

**Development & Legislation**

Item	Recommendation
Development Legislation	<b>Recommendation 4:</b> Complete a review and revise all applicable Smoky Lake County bylaws and planning documents to ensure alignment with FireSmart best-practices.

**Public Education**

Item	Recommendation
FireSmart Education	<b>Recommendation 5:</b> Develop and implement a focused, long-term, and repetitive FireSmart education program for all County residents and administration/elected officials.
FireSmart Hazard Assessments	<b>Recommendation 6:</b> Identify and train Smoky Lake County Fire Department members to provide Advanced FireSmart Hazard Assessments and options to reduce the wildfire threat to those residents that request one.
FireSmart Canada Neighbourhood Recognition Program	<b>Recommendation 7:</b> Smoky Lake County Fire Department should identify and train key personnel to act as Local FireSmart Representations to implement the FireSmart Canada Neighbourhood Recognition Program in the Resort communities.

**Interagency Cooperation & Cross-Training**

Item	Recommendation
Cross-Training	<b>Recommendation 8:</b> Smoky Lake County Fire Department personnel should continue and enhance cross-training related to the to the following standards: <ul style="list-style-type: none"> <li>▪ Incident Command System (I-100 to I-400) as applicable</li> <li>▪ Wildland Firefighter (NFPA1051/1140 Level 1 or equivalent)</li> <li>▪ Wildland/Urban Interface Structure &amp; Site Preparation (WUI-M, S-115, S-215)</li> <li>▪ FireSmart Canada – Advanced FireSmart Home Assessment Workshop</li> </ul>

**Emergency Planning**

Item	Recommendation
Regional Emergency Management Plan	<b>Recommendation 9:</b> Once the Smoky Lake County hazard and risk assessment has been completed and wildfire has been identified, prepare a hazard-specific action plan for wildland/urban interface fires.
Wildfire Preparedness Guides	<b>Recommendation 10:</b> Prepare Wildfire Preparedness Guides for each of the Resort communities.
Structure Protection Unit	<b>Recommendation 11:</b> Build a Smoky Lake County Fire Department Structure Protection Unit to provide adequate structure protection equipment for initial response to a wildland/urban interface fire.
Emergency Exercises	<b>Recommendation 12:</b> Conduct regular wildland/urban interface table-top, functional, and/or field exercises between Smoky Lake County and applicable mutual-aid partners to test the Wildfire Preparedness Guide(s), Smoky Lake Regional Emergency Management Plan, and structure protection equipment.

Carried.

**7.7. Forest Resource Improvement Association of Alberta (FRIAA) FireSmart Program**  
635-24: Halisky That Smoky Lake County Council **defer** approval to allocate the surplus funding in the amount of \$3,572.90, from the Forest Resource Improvement Association of Alberta (FRIAA) FireSmart Program, Project Grant FFP-22-18 – Smoky Lake County Wildfire Mitigation Strategy for Lake Resort Communities, to allow time to determine if the consultant would complete a wildfire mitigation strategy implementation plan for the Island Lake cabin area.

Carried.

**7.9. Water line Crossing on Road Allowance**  
636-24: Gawalko That Smoky Lake County Council rescind April 25, 2024, Motion #540-24, due to an incorrect legal land description of “NW-34-59-14-W4”, and reconfirm approval the private waterline crossing project adjacent to Township Road 601A between Range Road 132 and Range Road 131, near the lands legally described correctly as SW-11-60-13-W4, in response to the application received from landowners: Kyle & Nadia Latimer, dated April 10, 2024, at a cost to the landowners in the amount of \$300.00, and in accordance with County Policy Statement No. 03-27-01.

Carried.

**7.8. MG30 to be sold to the Smoky Lake Hutterite Colony**  
637-24: Cere That Smoky Lake County Council approve to enter into a hold harmless agreement, as per Policy Statement No. 03-26-01: Custom Work, with the applicant: ‘Smoky Lake Farming’ (Smoky Lake Hutterite Colony), for the purpose of the delivery of MG30 Dust Control product on the private roadways within the lands identified under the Municipal Address of 58356 – Rge Rd 173, through the County’s supplier: Kortech Calcium Services Ltd., **at no cost to the County** and with the applicant to be invoiced accordingly for any amount used on the private roadways, to be completed in concurrence with the County’s Year-2024 MG Haul Road-PW57 Project #MG2413: Twp 584 between Hwy 855 & Rge Rd 165.

Carried.

**8. Interim Chief Administrative Officer’s Report:**

**8.1. Interim Chief Administrative Officer’s Report**

Chief Administrative Officer - Report Period: April 24, 2024 – May 31, 2024		
LEGISLATIVE / GOVERNANCE		
Projects	In Progress	Completed
I would like to extend a “Thank You” to Council for the wonderful working relationship and my gratitude to be able to serve as your Interim CAO, as Council was in search for filling this position. I truly appreciated the understanding and patience provided.	May 23/23	June 3/24
<b>Edmonton Humane Society</b> <ul style="list-style-type: none"> <li>April 27, 2023, Council Motion 558-23, to designate the Edmonton Humane Society (EHS) as the County Dog Shelter and execute an open-ended term agreement with EHS for the purpose of providing the County with dog kennel services, at a cost in the amount of \$750.00 per month to secure two kennel spots with any additional kennel spots being an additional cost in the amount of \$375.00 per month, to a maximum of four dogs per month.</li> <li>Email from the Manager of Animal Care and Support Services, Edmonton Humane Society, dated April 26, 2024. <b>Attachment # 8.1a</b></li> </ul> <p><b>RECOMMENDATION:</b> That Smoky Lake County acknowledge receipt of the email received from the Manager of Animal Care and Support Services, Edmonton Humane Society, dated April 26, 2024, in respect to the shelter being unable to accept any new animals, in order to maintain proper capacity to care for the animals.</p>	April 27/23	April 26/24
ADMINISTRATIVE		
Projects	In Progress	Completed
<b>Request For Information: Policy Statement 01-50.</b> County received two requests: <ul style="list-style-type: none"> <li>May 17, 2024: Emails exchanged between the County and Town in respect to the alleyway and roadway located on 4924 – 50 street adjacent to the Public Works Shop.</li> <li>May 13, 2024: Clarification on County’s process in respect to Fire Ban implementation.</li> </ul>	May 17/24  May 13, 2024	May 29/24  June

FINANCIAL		
Projects	In Progress	Completed
No Items		
HUMAN RESOURCES		
Projects	In Progress	Completed
<ul style="list-style-type: none"> <li>Staff Debrief: next meeting is scheduled for May 28, 2024 at 1:30 p.m.. Invite sent to staff on May 22, 2024</li> </ul>	May 22/24	May 28/24
<ul style="list-style-type: none"> <li>The Onboarding CAO Municipal Information Manual was completed as discussed with Council Staff Debrief: next</li> </ul>	April 17/24	May 30/24
COMMUNITY		
Projects	In Progress	Completed
<b>Smoky Lake Agricultural Society</b> <span style="float: right;"><b>Attachment # 8.1b</b></span> <ul style="list-style-type: none"> <li>Letter of support received was received by email on April 30, 2024 for a letter of support for the Ag Society's CFEP Application.</li> </ul> <p><b>RECOMMENDATION:</b> That Smoky Lake County approve action taken by Administration in providing a "Letter of Support" to the Smoky Lake Agricultural Society for their application for the Community Facility Enhancement Program (CFEP) Grant under the Small Stream Fund for the amount of \$125,000 to complete a \$270,000 project to replace the Heating, Ventilation and Air Conditioning System.</p>	April 30/24	May 1/24
<b>90<sup>th</sup> Birthday Certificate</b> Provided as requested by a member of the public for Olga Sadoway's 90 <sup>th</sup> Birthday.	May 29/24	May 31/24
TRAINING / MEETINGS		
<b>CIRA Cyber Awareness Training Completed</b> Friendly reminder to all Council that this training must be completed by Council members as well, as it is a requirement for the County to qualify for Cyber Security Insurance.	Mar 18/24	June 3/24
ACTION LIST		
Action List – Charts for January & February 2024 Council Meetings. Completion of the rest of the Action Lists will be reported through the CAO Report.		
Signature:   Interim Chief Administrative Officer	County Council Meeting: June 13, 2024	

**8.1a Edmonton Humane Society – Unable to Accept New Animals**

638-24: Cere

That Smoky Lake County acknowledge receipt of the email received from the Manager of Animal Care and Support Services, Edmonton Humane Society, dated April 26, 2024, in respect to the shelter currently being unable to accept any new animals in order to maintain proper care capacity for the animals, and noting the possibility of animal intake on a case-by-case basis going forward.

Carried.

**8.1b Smoky Lake Agricultural Society – Letter of Support for CFEP Application**

639-24: Fenerty

That Smoky Lake County approve action taken by Administration in providing a "Letter of Support" on May 1, 2024, to the Smoky Lake Agricultural Society, for their application to the Community Facility Enhancement Program (CFEP) Grant, under the Small Stream Fund, for potential funding in the amount of \$125,000.00 to complete their \$270,000.00 project: Heating, Ventilation and Air Conditioning System Replacement at the Smoky Lake Agricultural Society Complex, in Smoky Lake.

Carried.

**8.1 Interim Chief Administrative Officer Report**

640-24: Halisky

That Smoky Lake County Council accept the Interim Chief Administrative Officer Report, for the period of April 24, 2024, to May 31, and the attached Council Meeting Action Lists from the months of January and February, 2024, for information.

Carried.

**6. Municipal Planning Commission:**

**Meeting Recessed**

The Council meeting was recessed at 11:04 a.m. to undertake a Municipal Planning Commission Meeting on a separate agenda with separate minutes.

**Meeting Reconvened** The Council meeting reconvened on a call to order by the Reeve at 11:26 a.m. in the physical or virtual presence of all Council Members, Chief Administrative Officer, Assistant Chief Administrative Officer, Finance Manager, Executive Services Clerk, Planning & Development Manager, Natural Gas Manager, Fire Chief, Agricultural Fieldman, Municipal Clerk, Communications Officer, Peace Officer, GIS Operator, and 4 Members of the Public.

**11:31 to 11:32 a.m.**                    **Public Question and Answer Period:**  
None.

**8.2. Chief Administrative Officer: Kevin Lucas – Execution of the CAO Covenant**



Pictured left to right: Kevin Lucas, Chief Administrative Officer, and Jered Serben, Reeve.

641-24: Cere                                    That Smoky Lake County Council acknowledge Kevin Lucas’s execution of the Chief Administrative Officer Covenant as per Policy Statement No. 01-39-01: Council-CAO Covenant, which lays out the expectation, roles and responsibilities of the CAO to move forward with governance issues and to build an understanding of the continuity of the Council and Chief Administrative Officer relationship.

Carried.

**9. Council Committee Reports:**

Nil.

**10. Correspondence:**

**10.1. Alberta Advantage Immigration Program (AAIP) Rural Renewal Stream (RRS) Community Designation - Letters of Support**

642-24: Halisky                                    That Smoky Lake County acknowledge receipt, the letters of support from each respective municipality in favour of the Smoky Lake Region, becoming a Designated Community under the Alberta Advantage Immigration Program (AAIP) Rural Renewal Stream (RRS), from:

Town of Smoky Lake, dated May 15, 2024,  
Village of Waskatenau, dated May 16, 2024,  
Village of Vilna, dated May 22, 2024, and  
Smoky Lake County, dated May 15, 2024.

Carried.

**10.2. Municipal Affairs Minister - Bill 20 to Change the LAEA and MGA**

643-24: Cere                                    That Smoky Lake County acknowledge receipt of the letter from Municipal Affairs Minister, dated May 24, 2024, in respect to Bill 20 – Municipal Affairs Statutes Amendment Act to change the Local Authorities Election Act (LAEA) and Municipal Government Act (MGA), and the attached Bill 20 Fact Sheet, clarifying what Bill 20 means and outlining the next steps, should the legislation pass, stating: “supporting regulations would be developed through stakeholder engagement with municipalities and other partners, which is expected to take place in late spring and summer of 2024”.

Carried.

**10.3. Email from Carl Tatarin - County’s position on Long Term Care & Initiatives**

644-24: Cere

That Smoky Lake County Council acknowledge receipt of the email from Carl Tatarin, dated May 25, 2024, requesting clarification on the County’s position on Long Term Care and information on initiatives relating to same, and direct Administration to follow up with Mr. Tatarin in response.

Carried.

**10.4. Ukrainian Canadian Congress (UCC) - Ukrainian Day, August 25, 2024**

645-24: Fenerty

That Smoky Lake County Council approve to be an “Activity Sponsor” in the amount of **\$500.00**, to the Ukrainian Canadian Congress (UCC) for their 2024 Ukrainian Day Event, scheduled for August 25, 2024, at the Ukrainian Cultural Heritage Village, for the County’s logo to be recognized on the UCC website, social media, e-Bulletins, and program booklet, as well as on prominent signage at the event.

Carried.

**10.5. Lakeland Agricultural Research Association (LARA) - Summer Field Day**

646-24: Gawalko

That Smoky Lake County Council who can attend – attend the Lakeland Agricultural Research Association (LARA), event: Smoky Lake Summer Field Day, scheduled for July 30, 2024, at a location to be determined, as per the poster received from LARA, listing their events scheduled for June to August, 2024.

Carried.

**10.6. Alberta Health Services (AHS) update on the Vilna Community Health Centre**

647-24: Halisky

That Smoky Lake County acknowledge receipt of the Memorandum from Alberta Health Services (AHS), dated May 29, 2024, providing an update on the Vilna Community Health Centre, [since being closed in spring, 2024, due to flooding from a plumbing failure] noting as of June 3, 2024, the Vilna Community Health Centre building will be open again and to offer AHS Public Health and Laboratory services as well as the Vilna Raubenheimer Medical Clinic services.

Carried.

**10.7. Letter from Northern Lights Library System (NLLS) Grant Funding Distribution**

648-24: Fenerty

That Smoky Lake County acknowledge and accept the Northern Lights Library System Board (NLLS) Year-2024 Library Services Grant Funding Distribution as follows:

<b>Library Services Grant Disbursement</b>		
<b>2024 Year - Smoky Lake County</b>		
	2019 Population	Library Services Grant at \$5.60 per Capita
Smoky Lake County	2461	\$ 13,781.60
	Admin Fee (1%)	\$ 137.82
	Total disbursement	\$ 13,643.78
Disbursement of Funds to Libraries within the County of Smoky Lake		
Current Funding Formula	%	\$
Ann Chorney Public Library	25%	\$ 3,410.95
Smoky Lake Municipal Library	50%	\$ 6,821.89
Vilna Municipal Library	25%	\$ 3,410.95
Total Funds Disbursed	100%	\$ 13,643.78

as per the correspondence received from the NLLS Executive Director and Board Chair, dated May 23, 2024.

Carried.

**10.8. Heidi and Malcome Kane - Vandalized / Missing Wayfinding Signs at Garner Lake**

649-24: Halisky

That Smoky Lake County Council acknowledge receipt of the emails and letter attachment from Heidi and Malcome Kane, dated May 22, 2024, in respect to vandalized / missing wayfinding signs at Garner Lake; and direct Administration to bring information forward to Council at a future Council meeting in respect to the cost of replacing the said signs, for Council’s consideration.

Carried.

**10.9. Rural Municipalities of Alberta (RMA) - Community Aggregate Payment Levy**

650-24: Halisky That Smoky Lake County acknowledge receipt of the correspondence from the Rural Municipalities of Alberta (RMA), in respect to the Community Aggregate Payment Levy (CAP Levy) Regulation, originally introduced in 2006 to enable municipalities to impose a CAP Levy on a shipment of sand and gravel, based on a uniform levy rate of up to a maximum of \$0.40 per tonne, at the pit from which the material was extracted, which is expiring on December 31, 2024; as per the RMA Bulletin dated May 30, 2024.

Carried.

**10.10. Healthy Families Healthy Futures Annual General Meeting**

651-24: Halisky That Smoky Lake County Council who can attend – attend the Healthy Families Healthy Futures Annual General Meeting, scheduled for June 17, 2024, at the Westlock Inn & Conference Centre, from 9:30 a.m. to 11:30 a.m., in Westlock, Alberta.

Carried.

Daniel Moric, Natural Gas Manager, left the meeting virtually and entered Council Chambers, time 12:00 p.m.

**10.11. Letter from RCMP Smoky Lake - Traffic Complaints at Public Works Shop**

652-24: Cere That Smoky Lake County acknowledge receipt of the letter received from the Smoky Lake RCMP Detachment, dated May 29, 2024, in respect to “Traffic Complaints at Public Works Shop”, of vehicles pulling out of the yard and onto the roadway without stopping, and noting as legislated under the Traffic Safety Act, all vehicles pulling out onto a road from a driveway or alley are required to come to a complete stop before proceeding.

Carried.

**10.12. Ag for Life - Offering an Annual Membership for \$2,500.00**

653-24: Halisky That Smoky Lake County acknowledge receipt of the letter from Ag for Life, dated May 21, 2024, and take no action to the offer for an Annual Membership in the amount of \$2,500.00; and follow up with Ag for Life to ensure they are working directly with our local schools.

Carried.

**10.13. Federation of Alberta Gas Co-ops Ltd. - Operations & Maintenance (O&M) Audit**

654-24: Halisky That Smoky Lake County acknowledge receipt of the letter from the Federation of Alberta Gas Co-ops Ltd., dated May 17, 2024, in respect to the 2024 Operations & Maintenance (O&M) Audit for Smoky Lake County Natural Gas; and documentation of the corrective action required to address the deficiencies by the deadline of August 17, 2024; and bring the completed action information forward to the August 22, 2024 Regular Council Meeting.

Carried.

**Addition to the Agenda:**

**Rural Municipalities of Alberta (RMA) Bulletin: RMA Question Guide for Bill 11**

655-24: Serben That Smoky Lake County write a letter to the Minister of Minister of Public Safety and Emergency Services, relating to the Rural Municipalities of Alberta (RMA) Bulletin, titled: “RMA Question Guide for Bill 11 Now Available”, dated June 5, 2024, in respect to the March 2024, Bill 11 (the *Public Safety Statutes Amendment Act, 2024*, which would amend the *Police Act* to establish a new policing organization), to request information specific to Smoky Lake County, such as the expected cost to be incurred by the County and to clarify what services would be provided to the County, should Bill 11 come into force.

Carried.

**Meeting Recessed** Meeting recessed for Lunch, time 12:10 p.m.

**Meeting Reconvened** The meeting reconvened on a call to order by the Reeve at 12:54 p.m. in the physical (or virtual) presence of all Council Members (except for Councillor Halisky), Chief Administrative Officer, Assistant Chief Administrative Officer, Finance Manager, Executive Services Clerk, Planning & Development Manager, Natural Gas Manager, Fire Chief, Municipal Clerk, Communications Officer, Peace Officer, GIS Operator, and 2 Members of the Public.

**11. Information Releases:**

656-24: Fenerty

That Smoky Lake County Council’s “Information Releases” received within the period of May 1, 2024 to May 31, 2024, listed as follows, be filed for information:

Tracking Number & Description of Information Released:	Date Released:	Municipal File #:
R069.24 - FCM update for RMA District 5	May 01, 2024	1-152
R070.24 - Emergency Kit Checklist	May 02, 2024	2-48
R071.24 - RMA 2024_05_03_Contact_Newsletter	May 06, 2024	1-10
R072.24 - UCC-APC newsletter May 4, 2024	May 06, 2024	1-209
R073.24 - RMA - CSDS Member Toolkit	May 06, 2024	1-10
R074.24 - Town FCSS Newsletter May 2024 combined	May 06, 2024	1-113
R075.24 - WFLFN#128 Management Team as of May 6	May 09, 2024	1-94
R076.24 - Gas Alberta Inc. Interim Report Mar 31-2024	May 10, 2024	9-23
R077.24 - RMA 2024_05_10_Contact Newsletter	May 10, 2024	1-10
R078.24 - Smoky Lake Golf Course - May 2024 Newsletter	May 16, 2024	7-65
R079.24 - Manager's Report – May 2024	May 22, 2024	N/A
R080.24 - UCC_APC newsletter May 21, 2024	May 21, 2024	1-209
R081.24 - RMA 2024_05_17_Contact Newsletter	May 21, 2024	1-10
R082.24 - ANI Smoky Lake Riding Club 2023 Fin Statement	May 27, 2024	7-65
R083.24 - Stay Cyber Safe - Tips & Tricks	May 27, 2024	14-19
R084.24 - RMA 2024_05_24_Contact_Newsletter	May 24, 2024	1-10
R085.24 - UCC-APC newsletter May 30, 2024	May 30, 2024	1-209
R086.024 - RMA Contact Newsletter May 31, 2024	May 31, 2024	1-10

Carried.

Lorne Halisky, Councillor Division 4, entered Council Chambers 12:56 p.m.

**12. Financial Reports:**

**Bills and Accounts – Cheque Register**

657-24: Cere

That Smoky Lake Financial Statements for the month of April 2024, be accepted for information.

Carried.

658-24: Gawalko

That Smoky Lake County’s Cheque Register as of June 13, 2024, as follows, be filed for information:

Batch #	Cheque Numbers	Total of Batch
PMCHQ237	52510 TO 52534	\$75,540.79
PMCHQ238	52535 TO 52555	\$56,872.24
PMCHQ240	52556 TO 52571	\$18,478.07
PMCHQ243	52572 TO 52596	\$869,747.76
<b>Total Cheques from 52510 to 52596</b>		<b>\$1,020,638.86</b>

Batch #	EFT Numbers	Total of Batch
240508	1360 to 1376	\$64,846.19
240521	1377 to 1387	\$16,599.91
240522	1388 to 1400	\$211,864.19
240530	1401 to 1415	\$104,295.95
<b>Total EFTs from 1360 to 1415</b>		<b>\$397,606.24</b>

**Direct Debit Register**

Batch #	Description	Total of Batch
PMPAY076	My HAS	\$955.83
PMPAY077	My HAS	\$17.17
<b>Total Direct Debits</b>		<b>\$973.00</b>

<b>Grand Total Bills and Accounts</b>	<b>\$1,419,218.10</b>
<i>(Note: From General Account)</i>	

Carried.

**13. Next Meeting(s):**

**Re-Confirm Scheduled County Council Meetings**

659-24: Halisky

That the next Smoky Lake County Council Meetings be re-confirmed to be scheduled as follows:

- Thursday, June 27, 2024, at 9:00 a.m. (Regular Council Meeting),
  - Thursday, August 8, 2024, at 9:00 a.m. (Regular Council Meeting),
  - Thursday, August 22, 2024, at 9:00 a.m. (Regular Council Meeting),
- to be held virtually, through Electronic Communication Technology as per Bylaw 1376-20 **and/or** physically in County Council Chambers.

Carried.

**14. Executive Session:**

**14.1. Legal Issue, Land purchase for BF76552 Bridge Replacement**

**14.2. Legal Issue, Municipal Land Use Suitability Tool (MLUST) Project Contract Award**

**14.3. Legal Issue, in respect to Direct Control (DC2) District Development Permit**

**Addition to the Agenda: Land Issue, Hamlet of Warspite**

660-24: Cere

That Smoky Lake County Council go into Executive Session, in the presence of all Council, Chief Administrative Officer, Assistant Chief Administrative Officer, Finance Manager, Planning and Development Manager, Public Works Manager, and Executive Services Clerk, to discuss following issues:

- at 12:59 p.m., to discuss a Legal Issue, in respect to the price of Land to be purchase for the purpose of roadway widening to accommodate the culvert bridge replacement project for bridge # BF76552, located on Range Road 132, North of Township Road 610, under the authority of the FOIP Act, Section 16: Third Party Business Interests;
- at 1:07 p.m. to discuss a Legal Issue, in respect to the Municipal Land Use Suitability Tool (MLUST) Project Contract Award, under the authority of the FOIP Act, Section 16: Third Party Business Interests;
- at 1:12 p.m. to 1:25 p.m. to discuss a Legal Issue, in respect to Direct Control (DC2) District Development Permit, under the authority of the FOIP Act Section 24: Advice from Officials; and *(Tate Murphy, Community Peace Officer, virtually joined the Executive Session, time 1:27 p.m.)*
- at 1:27 p.m. to discuss a Land Issue in respect to the Hamlet of Warspite, under the authority of the FOIP Act, Section 27: Privileged information

Carried.

661-24: Halisky

That Smoky Lake County Council go out of Executive Session, time 1:38 p.m.

Carried.

**Land purchase (0.012 acres) to accommodate BF76552 Bridge Replacement**

662-24: Gawalko That Smoky Lake County Council approve to execute the “Right of Access & Consent to Transfer of Land for Compensation” agreement with the owner of the lands legally described as SW-11-61-13-W4, under Alberta Land Title # 152114364001, LINC # 0027007955, Tax Roll # 13611120, to transfer a portion of the said land to Smoky Lake County, for compensation to the owner identified on the said land title, in the total amount of \$200.00 (Two Hundred Dollars), for a portion of land containing approximately 0.012 hectares, from within the said lands, for the purpose of a roadway widening to accommodate a culvert bridge replacement project # BF76552, located on Range Road 132, North of Township Road 610, subject to Smoky Lake County being responsible for registering, surveying and transferring title of the said lands at no cost to the landowner.

Carried.

**Land purchase (0.021 acres) to accommodate BF76552 Bridge Replacement**

663-24: Gawalko That Smoky Lake County Council approve to execute the “Right of Access & Consent to Transfer of Land for Compensation” agreement with the owner of the lands legally described as NE-10-61-13-W4 and SE-10-61-13-W4, under Alberta Land Title # 782064150A, LINC # 0023748502 and 0023748510, Tax Roll # 13611040 and 13611010, to transfer a portion of the said land to Smoky Lake County, for compensation to the owner identified on the said land title, in the total amount of \$400.00 (Four Hundred Dollars), for a portion of land containing approximately 0.021 hectares, from within the said lands, for the purpose of a roadway widening to accommodate a culvert bridge replacement project # BF76552, located on Range Road 132, North of Township Road 610, subject to Smoky Lake County being responsible for registering, surveying and transferring title of the said lands at no cost to the landowner.

Carried.

**Municipal Land Use Suitability Tool (MLUST) – Contract Award**

664-24: Halisky That Smoky Lake County, as the Managing Partner, in partnership with the Town of Smoky Lake, the Village of Waskatenau and the Village of Vilna, for the Alberta Community Partnership (ACP) 2023-24 Grant, award the contract for the creation of a Municipal Land Use Suitability Tool (MLUST) to O2 Planning and Design Inc., in the amount not to exceed \$99,900.00.

Carried.

**15. ADJOURNMENT:**

665-24: Gawalko That the Smoky Lake County Council Meeting of June 13, 2024, be adjourned, time 1:47 p.m..

Carried.

\_\_\_\_\_  
REEVE

**S E A L**

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER



# Request for Decision (RFD)

Meeting Date: Thursday, June 27, 2024

Agenda Item: **#7.1**

Topic: 18th Annual Federation Charity Golf Classic

Presented By: Daniel Moric, Gas Department

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**Recommendation:**

To approve 1 team of 4 to attend and play in the 18<sup>th</sup> Annual Federation of Alberta Gas Co-ops Charity Golf Classic held at Goose Hummock Golf Resort on August 22, 2024 and donate County promotional items for raffle prize.

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**Background:** We are invited and attend yearly the Federation of Alberta Gas Co-ops Charity Golf Tournament at Goose Hummock Golf Resort in support of the MS Society of Canada, Alberta, and NWT. In prior years, we would send 2 teams of 4, one comprised of Councillors and invited delegates (MLA's and others in government) and one team comprised of County employees. The Tournament is well liked and well attended by people in all levels of the Federation, member co-ops, municipalities, gas co-op related companies, and government officials. We also donate Smoky Lake County promotional items to be included in the door prizes drawn at the BBQ supper.

**Benefits:** Allows the chance to interact with those in government and other members and companies of the Federation of Alberta Gas Co-ops. It is also a good moral boost for the County employees that attend.

**Disadvantages:** N/A

**Alternatives:** 1. Sponsor or make a donation.  
2. Take no action.

**Financial Implications:** \$800.00 per team plus Smoky Lake County promotional items.

**Legislation:** N/A

**Intergovernmental:** Interaction with government representatives from all levels (municipal, provincial, and federal)

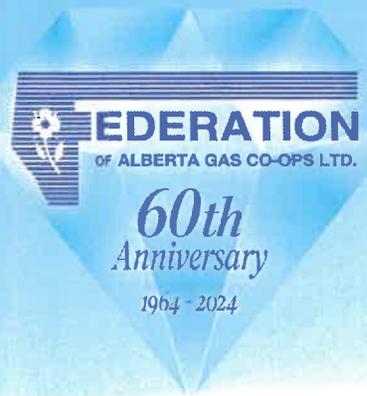
**Strategic Alignment:** N/A

**Enclosure(s):** Email and invite attached.

Signature of the CAO: \_\_\_\_\_



&



# 18th Annual Federation Charity Golf Classic

Thursday, August 22, 2024

Proudly Supporting

**MS Canada**

Goose Hummock Golf Resort  
Gibbons, AB



&



# 18th Annual Federation Charity Golf Classic

*Thank you!*

In the last 17 years of this tournament,  
we have raised *over \$400,000* for

**MS Canada**



# Request for Decision (RFD)

**Meeting Date:** Thursday, June 27, 2024

**Agenda Item:** #7.2

**Topic:** Forest Resource Improvement Association of Alberta (FRIAA) FireSmart Program Project Grant - FFP-22-18

**Presented By:** Fire Protective Services

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**Recommendation(s):**

1. That Smoky Lake County Council approve Montane Forest Management to complete the Wildfire Mitigation Strategy for Island Lake Cabin Area from the Forest Resource Improvement Association of Alberta (FRIAA) FireSmart Program Project Grant – FFP-22-18 within the scope of the remaining funds of \$3,572.90
2. That Smoky Lake County approve that any remaining surplus funds from the Forest Resource Improvement Association of Alberta (FRIAA) FireSmart Program Project Grant – FFP-22-18 be used towards implementing the recommendations from the Wildfire Mitigation Strategy Report

**Background:**

Smoky Lake County received confirmation for the successful FRIAA FireSmart Program Project Grant application – Smoky Lake County Wildfire Mitigation Strategy for Lake Resort Communities in the amount of \$40,000.00 on December 9, 2022 – Motion 370-23: February 15, 2023.

Smoky Lake County contracted Montane Forest Management to complete the project in March of 2023.

Due to the wildfires in Alberta in 2023, Montane Forest Management was not able to start the Smoky Lake County project until October of 2023 which delayed our final reporting for December 31, 2023 grant deadline

Smoky Lake County received a draft copy of the report in April of 2024 and a final copy in May 2024.

At the June 13, 2024, Council Meeting reviewed and discussed the Wildfire Mitigation Strategy Report and requested if Island Lake Cabin Area could be assessed with the remaining funds.

Smoky Lake County Fire Personnel contacted Montane Forest Management on June 13, 2024 and received confirmation at Island Lake Cabin Area assessment will be completed prior to September 30, 2024.

**Benefits:** Risk mitigation for wildfires in the County

**Disadvantages:**

**Alternatives:** Use remaining funds for recommendations in the initial report

**Financial Implications:** Wait for grant opportunities or use municipal operations budget

**Legislation:**

**Intergovernmental:** N/A

**Strategic Alignment:** N/A

**Enclosure(s):**

**Signature of the CAO:** 



# Request for Decision (RFD)

**Meeting Date:** Thursday, June 27, 2024

**Agenda Item:** #7.3

**Topic:** Rural Municipalities of Alberta Schedule of Loss Claim

**Presented By:** Fire Protective Services

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**Recommendation(s):**

1. That Smoky Lake County Council accept the RMA Schedule of Loss Claim in the amount of \$21,301.08 in respect to the Vilna Fire Department Incident and approve that the remaining funds in the amount of \$88,022.03 be allocated as an unbudgeted expenditure within the Smoky Lake County Fire Protective Services operations budget.

**Background:**

Vilna Fire Hall was broken into on August 26, 2023 between the hours of 12:00 am and 7:00 am with the break in was reported to the RCMP at 10:00 am.

On August 29, 2023 Smoky Lake County Fire personnel, Loss Prevention Coordinator and Vilna Fire Chief met with Jamie Sabid: Claims Adjustor – RMA insurance with Jamie giving the go ahead to start replacing all the stolen items, everything stolen item was ordered by September 5, 2023.

On January 24, 2024 Elk Point RCMP call to inform Smoky Lake County Fire personnel they have recovered some of the stolen items and could come and pick them up.

Due to the complexity of the claim and having 2 municipalities involved Craig Gillespie: General Adjustor – RMA insurance took over the file to negotiate with the Village of Vilna claims adjustor

Smoky Lake County received the last of the ordered equipment on May 11, 2024 and filed the completed schedule of loss for the Vilna Fire Department Incident.

On May 16, 2024 Smoky Lake County received RMA summary of the Schedule of Loss with a proposed claim in the amount of \$21,301,08.

**Benefits:**

**Disadvantages:**

**Alternatives:**

**Financial Implications:** Administration will be requesting insurance quotes once the Fire Department inventory is completed.

**Legislation:**

**Intergovernmental:** N/A

**Strategic Alignment:** N/A

**Enclosure(s):**

- A) Schedule of Loss Claim
- B) Certificate of Insurance
- C) Smoky Lake County Schedule of Loss Claim

**Signature of the CAO:**

## SCHEDULE OF LOSS

Please complete and return to:

Insured:  
 Claim Number:  
 Date of Loss:  
 GST Number:

\*\*\*Please complete columns 1 - 6

FOR OFFICE USE ONLY

NO	1. Item (Make, Model, Size, Etc.)	2. Where Originally Purchased	3. Approximate Date Purchased	4. Original Purchase Price	5. Replacement Cost (without taxes)	6. Replacement Cost Source	7. Depreciation (%)	8. Depreciation Amount (\$)	9. Policy Limits	10. Actual Replacement Cost	11. Replacement Cost (incl. tax)	12. Amount Claimed (Balance)
1	APX 900 Handheld Radio with long lasting batter	Turris Communications	September 11, 2018	\$2,724.94	\$4,886.49	Bearcom						
2	APX 900 Handheld Radio with long lasting batter	Turris Communications	September 11, 2018	\$2,724.94	\$4,886.49	Bearcom						
3	APX 900 Handheld Radio with long lasting batter	Turris Communications	September 11, 2018	\$2,724.94	\$4,886.49	Bearcom						
4	APX 900 Handheld Radio with long lasting batter	Turris Communications	September 11, 2018	\$2,724.94	\$4,886.49	Bearcom						
5	APX 900 Handheld Radio with long lasting batter	Turris Communications	September 11, 2018	\$2,724.94	\$9,367.71	Bearcom						
6	APX 900 Handheld Radio with long lasting batter	Turris Communications	September 11, 2018	\$2,724.94	\$9,367.71	Bearcom						
7	Impress II Six Unit Charger	Turris Communications	September 11, 2018	\$482.39	\$827.66	Bearcom						
8	APX 1500 Mobile Radios	Turris Communications	September 11, 2018	\$3,067.57	\$5,864.53	Bearcom			\$750.00			
9	APX 1500 Mobile Radios	Turris Communications	September 11, 2018	\$3,067.57	\$5,864.53	Bearcom			\$750.00			
10	6 Impress Li ion high capicity batteries	Bearcom	June 12, 2023	\$1,160.94	\$1,044.84	Bearcom						
11	Holmatro Core Tech Hydraulic pump	Shadow Hawk	Summer of 2007	\$12,523.56	\$14,300.12	Associated Fire Safety Group			\$14,300.12			
12	32' Core Tech Hose - Orange	Shadow Hawk	Summer of 2007	\$1,285.00	\$1,646.76	Associated Fire Safety Group						
13	32" Core Tech Hose - Blue	Shadow Hawk	Summer of 2007	\$1,285.00	\$1,646.76	Associated Fire Safety Group						
14	Holmatro 5240 Spreader	Shadow Hawk	Summer of 2007	\$9,311.00	\$12,792.65	Associated Fire Safety Group			\$5,199.88			
15	MSA 5200 Evolution Thermal Image Camera with Truck Kit	Rocky Mountain Phoenix	Summer of 2007	\$10,478.66	\$13,435.00	Rocky Mountain Phoenix						
16	Weiser Keyless Entry Door Locks	Home Depot	2013	\$400.00	\$3,300.00	Ken's Technical Services INC						
17	Pulaski Axe and Fire Axe	Bumper to Bumper	2016	\$130.00	\$151.36	Bumper to Bumper			\$151.36			
18	Battery Powered Zip Saw with 3 Diamond Tip Blades	Bumper to Bumper	December 21, 2022	\$856.68	\$856.68	Bumper to Bumper						
19	Husqvarna K 970 Rescue Saw with Diamond Tip Blade	Bumper to Bumper	2014	\$2,676.58	\$3,113.87	Bumper to Bumper						
20	20 Tone Tow Strap	Bumper to Bumper	May 1, 2023	\$149.72	\$149.72	Bumper to Bumper			\$149.72			
21	Warn 12000 lb Winch with Frame	Superior Emergency Vehicles	2006	\$1,600.00	\$2,601.25	Bumper to Bumper						
<b>Total Page 1:</b>				<b>\$64,824.31</b>	<b>\$105,877.11</b>				<b>\$21,301.08</b>			
<b>Deductible:</b>												
<b>Totals:</b>				<b>\$64,824.31</b>	<b>\$105,877.11</b>				<b>\$21,301.08</b>			

Any person who, fraudulently or willfully makes a false, misleading, or exaggerated statement, or who conceals information for the purpose of presenting a claim is acting in violation of the Statutory Conditions of their insurance policy. This could lead to the denial of the entire claim and may result in criminal prosecution.

Date	Signature of Insured
	Signature of Insured

Items in **BLUE** were in the fire hall and items in **RED** were in the trucks



2510 Sparrow Drive, Nisku, AB T9E 8N5 | Phone: 780.955.3639 Fax: 780.955.3615

## CERTIFICATE OF INSURANCE: MISCELLANEOUS PROPERTY FLOATER

MEMBER ID: C013

**CERTIFICATE HOLDER: CO. OF SMOKY LAKE NO. 13**  
Effective Date: November 1, 2022 – Expiry Date: November 1, 2023

The following is a summary of Coverages that are applicable to the above Certificate Holder under the Rural Municipalities of Alberta (RMA) Insurance and which are in force for the period shown above. Please refer to actual policy documents for full details of all terms, conditions, limitations and exclusions applicable to the coverage afforded.

Insurable recovery for buildings & structures is limited to only those buildings & structures listed on the attached schedule, subject to the additional terms contained in the policy documents.

Insurance recovery for mobile equipment is limited to only those items listed on the attached schedule, and to the individual values stated there, subject to additional terms contained in the policy documents.

Insurable recovery for contents of every description is limited to the total amount of contents coverage listed on the attached schedule for the building in which the property is normally contained, subject to the additional terms contained in the policy documents.

### A. PROPERTY INSURANCE

#### Items of Coverage

#### Values Insured

Miscellaneous Property Floater

As per attached Statement of Values

Renewal Premium:

\$1,052 (includes Reciprocal Management Fee)

Coverage is applicable to:

Replacement Cost

**LOSS, if any, payable to the Certificate Holder or as otherwise denoted in endorsements attached hereto.**

#### Deductibles

#### Amount to be Deducted

Each and Every Claim

\$ 500.00

Media Breakdown

\$2,500.00

Dated at Nisku, Alberta on November 1, 2022

**RMA Insurance**

(Authorized Agent of Subscribing Insurers)

In consideration of the premium specified above (or in endorsement(s) attached hereto), this document certifies that insurance has been effected under Policy No. RSLE2215/23 – MPF2012/23 of Genesis Reciprocal Insurance Exchange, full copies of which may be seen at the offices of the Rural Municipalities of Alberta and/or Aon Reed Stenhouse Inc. of Edmonton, AB for the account of the Insured named above.

This policy contains a clause which may limit the amount payable.

**RMA Insurance**  
**Policy RSLE2215/23 - MPF2012/23**  
**Policy Term: November 1, 2022 - November 1, 2023**  
**Statement of Values**

NAMED INSURED: CO. OF SMOKY LAKE NO. 13

CERTIFICATE NO: CO13

ITEM NUMBER	DESCRIPTION	SERIAL NUMBER	QUAN	VALUE	REPLACEMENT VALUE	PREMIUM
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**CATEGORY 5: Miscellaneous Equipment including Guns, Trailers and Boats**

1	2018 Wildkat Skid Steer Brush Cutter	EY57-58	1	\$ 4,500.00	\$ 4,500.00	\$ 105.00
<b>CATEGORY SUBTOTAL:</b>					<b>\$ 4,500.00</b>	<b>\$ 105.00</b>

**CATEGORY 6: Mobile Ambulance Equipment**

1	Miscellaneous Items - no single item exceeds \$250.00		2	\$ 2,100.00	\$ 4,200.00	
2	Code III Light Bar		2	\$ 500.00	\$ 1,000.00	
3	Up horn		2	\$ 275.00	\$ 550.00	
4	Bumper to bumper wiring, switches, etc.		2	\$ 310.00	\$ 620.00	
5	Spreader, motor and pump (holmatro)		2	\$ 19,500.00	\$ 39,000.00	
6	Rescue air bags and hoses		2	\$ 4,000.00	\$ 8,000.00	
7	Radio		2	\$ 750.00	\$ 1,500.00	
8	Rescue chain set		2	\$ 410.00	\$ 820.00	
9	Aluminum rescue blanket		1	\$ 430.00	\$ 430.00	
10	Rescue air cutting gun set		1	\$ 750.00	\$ 750.00	
	<b>Self contained Breathing Apparatus including:</b>					
11	Scott Units		4	\$ 4,500.00	\$ 18,000.00	
12	Back Board		1	\$ 400.00	\$ 400.00	
13	Come-along		1	\$ 400.00	\$ 400.00	
14	Spare Air Tanks		4	\$ 600.00	\$ 2,400.00	
15	Magnum Medicum Hydraulic Twin Ram & Cross Heads		2	\$ 4,500.00	\$ 9,000.00	
16	Rescue & tactical rope and equipment, Item No. 21		2	\$ 1,150.00	\$ 2,300.00	
<b>CATEGORY SUBTOTAL:</b>					<b>\$ 89,370.00</b>	<b>\$ 947.00</b>

**GRAND TOTAL: \$ 93,870.00 \$ 1,052.00**

PLEASE REVIEW, SIGN, DATE AND RETURN A COPY TO OUR OFFICE.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_



# Request for Decision (RFD)

**Meeting Date:** Thursday, June 27, 2024

**Agenda Item:** #7.4

**Topic:** Smoky Lake Fire Department Apparatus Appraisal

**Presented By:** Fire Protective Services

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**Recommendation(s):**

1. That Smoky Lake County Council approve that a third-party organization conduct an appraisal to determine the value of all Fire Equipment owned by the Town of Smoky Lake and Smoky Lake County, to be utilized for amortization and/or replacement into the Smoky Lake Region Fire Rescue 3-Year Draft Budget 2025-2027; and municipalities to consider cost sharing 50/50 of the expenditure."

**Background:**

At the June 17, Intermunicipal Collaboration Committee (ICC) meeting discussion was had on capital assets with the Town of Smoky Lake, as the assets are cost shared and are part of the negotiations of the regional concept. The following motion was passed:

"That the Smoky Lake Region Intermunicipal Collaboration Committee (ICC) recommend that a third-party organization conduct an appraisal to determine the value of all Fire Equipment owned by the Town of Smoky Lake and Smoky Lake County, to be utilized for amortization and/or replacement into the Smoky Lake Region Fire Rescue 3-Year Draft Budget 2025-2027; and municipalities to consider cost sharing 50/50 of the expenditure."

**Benefits:** Provides at unbiased value for the fire apparatus

**Disadvantages:** Cost

**Alternatives:** Negotiate a fair price for the fire apparatus

**Financial Implications:** unbudgeted expense.

**Legislation:**

**Intergovernmental:** N/A

**Strategic Alignment:** N/A

**Enclosure(s):**

**Signature of the CAO:** 



# Request for Decision (RFD)

Meeting Date: Thursday, June 27, 2024

Agenda Item: #7.5

Topic: Bylaw No. 1465-24: Bylaw to Amend Road Closure Bylaw No. 1429-23 – Undeveloped Road Allowance; East Side of River Lot 10, Victoria Settlement

Presented By: Planning & Development Services

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**Recommendation:**

- 1. That Smoky Lake County Council give Bylaw No. 1465-24, a Bylaw amending Bylaw No. 1429-23 to close and dispose of portions of undeveloped government road allowance east of River Lot 10, Victoria Settlement, FIRST READING.**
- 2. That Smoky Lake County Council give Bylaw No. 1465-24, a Bylaw amending Bylaw No. 1429-23 to close and dispose of portions of undeveloped government road allowance east of River Lot 10, Victoria Settlement, SECOND READING.**
- 3. That Smoky Lake County Council give Bylaw No. 1465-24, a Bylaw amending Bylaw No. 1429-23 to close and dispose of portions of undeveloped government road allowance east of River Lot 10, Victoria Settlement, PERMISSION for THIRD READING.**
- 4. That Smoky Lake County Council give Bylaw No. 1465-24, a Bylaw amending Bylaw No. 1429-23 to close and dispose of portions of undeveloped government road allowance east of River Lot 10, Victoria Settlement, THIRD READING.**

**Background:**

At the April 25, 2024 County Council meeting, Bylaw No. 1429-23 was given Second and Third Reading after administration having received approval from the Minister of Transportation on April 12, 2024. The Ministerial approval noted that an amending bylaw is required to facilitate the disposal of the lands subject to the closure as was Council’s original intent (see Motion #189-22). This amending bylaw does not require approval by the Minister of Transportation but must be submitted to Land Titles at the time of registration of Bylaw No. 1429-23. Bylaw No. 1462-24 was deemed deficient by Alberta Transportation upon receipt and changes were requested and included in Bylaw No. 1465-24.

**Benefits:** Supports Council’s Strategic Plan – Priority Economic Development/Victoria District Economic Development Plan. Provides certainty to Metis Crossing’s future development plans.

**Disadvantages:** Loss of potential connectivity between Victoria Trail and TWP RD 582.

**Alternatives:** Defeat Bylaw No. 1465-24.

**Financial Implications:** Nil.

**Legislation:** Nil.

**Intergovernmental:** Nil.

**Strategic Alignment:** Nil.

**Enclosure(s):**

**Enclosure #1: Bylaw No. 1465-24**

Approved by the CAO:  Date: JUNE 19, 2024



# Request for Decision (RFD)

## Enclosure #1: Bylaw 1465-24

Bylaw No. 1465-24: Bylaw Amending Road Closure Bylaw No. 1429-23 - Undeveloped Government Road Allowance; East Side of River Lot 10 (Victoria Settlement)

**SMOKY LAKE COUNTY  
IN THE PROVINCE OF ALBERTA  
BYLAW NO. 1465-24**

**A BYLAW OF SMOKY LAKE COUNTY IN THE PROVINCE OF ALBERTA TO AMEND BYLAW NO. 1429-23 FOR THE PURPOSE OF CLOSING TO PUBLIC TRAVEL AND DISPOSING OF PORTIONS OF A PUBLIC HIGHWAY IN ACCORDANCE WITH SECTION 22 OF THE MUNICIPAL GOVERNMENT ACT, CHAPTER M-26, REVISED STATUTES OF ALBERTA 2000, AS AMENDED.**

**WHEREAS**, the lands hereafter described are no longer required for public travel, and

**WHEREAS**, application has been made to Council to have the highway closed, and

**WHEREAS**, the Council of Smoky Lake County deems it expedient to provide for a bylaw for the purpose of closing to public travel and thereafter disposing of same, and

**WHEREAS**, notice of intention of Council to pass a bylaw has been given in accordance with Section 606 of the Municipal Government Act,

**WHEREAS**, Council was not petitioned for an opportunity to be heard by any person claiming to be prejudicially affected by the bylaw.

**AND WHEREAS** the *Municipal Government Act*, Chapter M26.1, Revised Statutes Of Alberta 2000, as amended and Section 63(2)(i) permits changes to the substance of the bylaw to bring out more clearly what is considered to be the meaning of Bylaw No. 1429-23.

**NOW THEREFORE BE IT RESOLVED** that the Council of Smoky Lake County in the Province of Alberta does hereby close to public travel and dispose of the following described road, subject to rights of access granted by other legislation:

**VICTORIA SETTLEMENT**

**ALL THAT PORTION OF ORIGINAL GOVERNMENT ROAD ALLOWANCE**

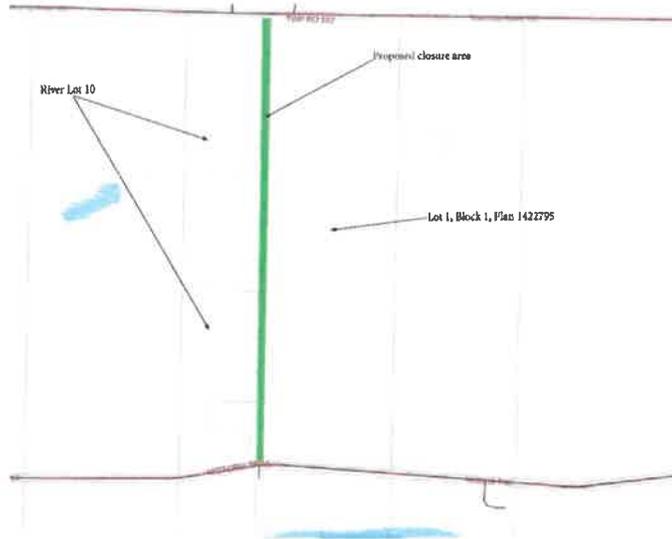
**ADJOINING THE EAST BOUNDARY OF RIVER LOT 10 DESCRIBED AS FOLLOWS: COMMENCING AT THE NORTH EAST CORNER OF RIVER LOT 10; THENCE EASTERLY TO THE NORTH WEST CORNER OF LOT 1 BLOCK 1 PLAN 1422795; THENCE SOUTHERLY ALONG THE WEST BOUNDARY OF SAID LOT 1 TO THE SOUTH WEST CORNER OF SAID LOT 1; THENCE WESTERLY IN A STRAIGHT LINE TO THE INTERSECTION OF THE SAID EAST BOUNDARY OF RIVER LOT 10 WITH THE NORTH LIMIT OF ROAD CROSSING THE SAID RIVER LOT; THENCE NORTHERLY ALONG THE SAID EAST BOUNDARY OF RIVER LOT 10 TO THE POINT OF COMMENCEMENT**

**EXCEPTING THEREOUT ALL MINES AND MINERALS**



# Request for Decision (RFD)

Bylaw No. 1465-24: Bylaw Amending Road Closure Bylaw No. 1429-23 – Undeveloped Government Road Allowance; East Side of River Lot 10 (Victoria Settlement)



This Bylaw shall come into force and effect on the date of final passing.

Bylaw No. 1429-23 is hereby amended.

Bylaw No. 1462-24 is repealed.

Received first reading this 25TH day of APRIL, 2024.

Received SECOND READING this 25TH day of APRIL, 2024.

Received THIRD READING and passed this 25TH day of APRIL, 2024

\_\_\_\_\_  
Reeve  
Seal  
\_\_\_\_\_  
Chief Administrative Officer



# Request for Decision (RFD)

Meeting Date: Thursday, June 27, 2024

Agenda Item: **#7.6**

Topic: Tarin - Geospatial Data Marketing Agreement

Presented By: GIS Services

---

## Recommendation:

**That Smoky Lake County Council enter into a GEOSPATIAL DATA MARKETING AGREEMENT between (TARIN RESOURCE SERVICES LTD. (1994) LTD. AND SMOKY LAKE COUNTY), for the purpose of marketing and selling Smoky Lake County's Orthophoto's.**

## Background:

Smoky Lake County acquired new 2023 Aerial Photography from Tarin Resource Services (1994) Ltd. as described in Schedule "B" of the proposed Geospatial Data Marketing Agreement.

Through Tarin's Geospatial Open Data Community, there are opportunities for them to sell our data to survey and engineering firms, forestry, environmental, oil and gas industries, first nations and the Alberta Government with a 35% royalty payment to Smoky Lake County as described in Schedule "C" of the proposed Geospatial Data Marketing Agreement.

- Tarin Resource Services (1994) Ltd. sells Orthophoto from their in-house resource library, online store and WMS subscription service.
  - Through the in-house library, Orthophotos are sold by the Township in ¼ sections for a cost of \$350.00 or \$10.90/km<sup>2</sup>.
  - Through the online store, Orthophotos can be purchased by Area of Interest with a shapefile with a minimum order price of \$130.00
  - WMS Imagery is available through their WMS VIEW annual subscriptions. Revenue from these subscriptions is distributed on the percentage of coverage.
- This Agreement takes effect from the date of execution and remains in effect until either party provides notice of termination.

## Benefits:

- Opportunity for additional revenue.
- Accessible data for investors within our municipality.
- Accessible data for projects within our municipality.

**Disadvantages:** N/A

**Alternatives:** N/A

**Financial Implications:** Nil.

**Legislation:** N/A

**Intergovernmental:** N/A

**Strategic Alignment:** N/A

**Enclosure(s):** N/A

Signature of the CAO: 



# Request for Decision (RFD)

Meeting Date: Thursday, June 27, 2024

Agenda Item: **#7.7**

Topic: June Requests for Sponsorships

Presented By: Brenda Adamson, Finance

---

**Recommendation:**

**Motion #2 That Smoky Lake County sponsors the Vilna & District Agricultural Society Boomtown Days Fair in the amount of \$1,000.**

---

**Background:**

Attached is a letter from Vilna & District Agricultural Society Boomtown Days Fair requesting sponsorship for the Fair August 16 & 17. There are 5 levels from \$100 to \$1,000.

- In 2023 we were Diamond Sponsors (\$1,000)
- In 2022 we contributed \$2,500
- 2019 we donated 12 tonnes of gravel for a live auction plus \$1,000
- 2018, 2017, 2016 we donated \$1,200

**Benefits:**

Sponsorship provides advertising opportunities.

**Disadvantages:**

The budget is very limited

**Alternatives:**

1. Sponsor
2. Take no action.

**Financial Implications:**

There is \$12,000 remaining in the budget for contributions to individuals and organizations.

**Legislation:**

na

**Intergovernmental:**

na

**Strategic Alignment:**

na

**Enclosure(s):**

1. *Boomtown Day Sponsorship Request*

Signature of the CAO:

A handwritten signature in black ink, appearing to be "Brenda Adamson", written over a horizontal line.



Vilna & District  
**Agricultural Society**

P.O. Box 440, Vilna, Alberta T0A 3L0

780-298-0383  
vilnaagsociety@gmail.com

June 4, 2024

**RE: FUTURE OPERATIONS OF THE VILNA ARENA & CURLING RINK**

Dear Smoky Lake County,

The Vilna & District Agricultural Society would like to thank you for your continued support over the years, we truly appreciate your support of our facilities and programming.

As you can appreciate, expenses to operate the facility continue to rise across the board, and this has caused a drain on our resources as a non-profit group. With only one user group in the facility, we have found it difficult to cover costs over the last number of years. Keeping up with operations has been hard, but keeping up with continued maintenance and repairs has been increasingly difficult.

We are currently exploring our options to try to balance our budget for the facility, and many options have been considered. One option we are exploring is disposing of the facility.

Should Smoky Lake County express interest in purchasing the facility, we would like to meet with you to disclose the operating costs so you can make a determination that best suits your organization's needs and long term objectives.

Thank you once again for our strong partnership, and we look forward to working with you on the future operations of the arena and curling rink facility.

Sincerely,

Tamara Flondra

President



# Request for Decision (RFD)

Meeting Date: Thursday, June 27, 2024

Agenda Item: **#7.8**

Topic: **Local Government Fiscal Framework Capital and Operating Program Grant Agreements**

Presented By: Brenda Adamson/Finance Manager

---

**Recommendation:**

**Motion #1 That Smoky Lake County execute the Local Government Framework Capital Program Memorandum of Agreement, between His Majesty in Right of Alberta (the "Minister") and Smoky Lake County, effective April 1, 2024 until March 31, 2034**

**Motion #2 That Smoky Lake County execute the Local Government Framework Operating Program Memorandum of Agreement, between His Majesty in Right of Alberta (the "Minister") and Smoky Lake County, effective April 1, 2024 until March 31, 2034**

---

**Background:**

Annual Capital and Operating grants that we received in the form of The Municipal Sustainability Grants (MSI) have been cancelled and the Local Government Fiscal Framework Program (LGFF) has been provided. The LGFF Capital Grant will provide Smoky Lake County with \$884,443 in 2024 and \$995,153 in 2025. We have traditionally used these funds to complete our road program. The Operating grant has committed \$215,604 for 2024. The funds have been budgeted to be used to provide grants to the Agricultural Societies, and towards Planning and Administrative costs. In 2024, the LGFF grant revenue is equivalent to what we would earn from an extra municipal tax rate of 1.4.

**Benefits:**

Provides funding for our road program, grants to the agricultural societies, and other administration and overhead costs

**Disadvantages:**

none

**Alternatives:**

Don't authorize the agreements.

**Financial Implications:**

2024 budgeted revenue: \$844,443 Capital Funding and \$215,000. The actual operating funding is higher by \$604.00

**Legislation:**

n/a

**Intergovernmental:**

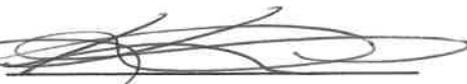
n/a

**Strategic Alignment:**

n/a

**Enclosure(s):**

- LGFF Capital Program Memorandum of Agreement
- LGFF Operating Program Memorandum of Agreement.

Signature of the CAO: 



# Request for Decision (RFD)

Meeting Date: Thursday, June 27, 2024

Agenda Item: #7.9

Topic: Revise bylaw 1461-24

Presented By: Brenda Adamson, Finance Manger

---

**Recommendation:**

That Smoky Lake County give **First, Second, and Permission for Third Reading to Revise Bylaw No.: 1461-24 Tax Rate Bylaw**

---

**Background:**

During the tax levy process, administration found some typing errors in the tax bylaw:

**Current preamble wording:**

The estimated municipal amortization and expenditures set out in the budget for the Municipality of Smoky Lake County for 2023

The Designated industrial property section stated:

DIP-Non residential including linear	\$19,735	Assessment	257,973,970
TOTAL DIP REQUISITION	\$23,923		312,720,110

**Proposed corrected preamble wording:**

The estimated municipal amortization and expenditures set out in the budget for the Municipality of Smoky Lake County for **2024**

The Designated industrial property section stated:

DIP-Non residential including linear	\$ <b>19,721</b>	Assessment	<b>257,793,970</b>
TOTAL DIP REQUISITION	<b>\$23,909</b>		<b>312,540,110</b>

**Benefits:**

Corrects an administrative error

**Disadvantages:**

n/a

**Alternatives:**

n/a

**Financial Implications:**

n/a

**Legislation:**

n/a

**Intergovernmental:**

n/a

**Strategic Alignment:**

n/a

**Enclosure(s):**

- *Certification by CAO*
- *Revised Bylaw*

Signature of the CAO:



phone 780-656-3730  
 toll free 1-888-656-3730  
 fax 780-656-3768  
 4612 - McDougall Drive, PO Box 310  
 Smoky Lake, Alberta, T0A 3C0

June 14, 2024

**Re: Bylaw 1461-24 Revision Certification**

To Council:

As per the *Municipal Government Act*, Section 63(4)

(4) A bylaw under this section must not be given first reading until after the chief administrative officer has certified in writing that the proposed revisions were prepared in accordance with this section.  
 SA 2000 cM-26 s63;2017 c13 s1(5)

I, Kevin Lucas, Chief Administrative Officer for Smoky Lake County do hereby attest and certify the following proposed revisions to the bylaw were prepared in accordance with *the Municipal Government Act* section 63(2)(g)(i) to correct the following typographical errors in the preamble of bylaw 1461-24:

**Current preamble wording:**

The estimated municipal amortization and expenditures set out in the budget for the Municipality of Smoky Lake County for 2023

The Designated industrial property section stated:

DIP-Non residential including linear	\$19,735	Assessment	257,973,970
TOTAL DIP REQUISITION	\$23,923		312,720,110

**Proposed corrected preamble wording:**

The estimated municipal amortization and expenditures set out in the budget for the Municipality of Smoky Lake County for **2024**

The Designated industrial property section stated:

DIP-Non residential including linear	<b>\$19,721</b>	Assessment	<b>257,793,970</b>
TOTAL DIP REQUISITION	<b>\$23,909</b>		<b>312,540,110</b>

Pursuant to Section 63(2)

**63(1)** A council of a municipality may, by bylaw, revise any of its bylaws or any one or more provisions of them in accordance with this section.

- (2) A bylaw under this section may (g) make changes, without materially affecting the bylaw in principle or substance,
- (i) to correct clerical, technical, grammatical or typographical errors in a bylaw

Pursuant to Section 63(3) The title of a revised bylaw must include the words “revised bylaw”

Kevin Lucas  
 Chief Administrative Officer

**SMOKY LAKE COUNTY  
IN THE PROVINCE OF ALBERTA  
REVISED BYLAW NO. 1461-24**

**A REVISED BYLAW TO AUTHORIZE THE RATES OF TAXATION TO BE LEVIED AGAINST ASSESSABLE PROPERTY WITHIN THE MUNICIPALITY OF SMOKY LAKE COUNTY FOR THE 2024 TAXATION YEAR.**

**WHEREAS**, the Municipality of Smoky Lake County has prepared and adopted detailed estimates of the municipal revenue and expenditures as required, at the council meeting held on **April 24, 2024**; and

**WHEREAS**, the estimated municipal expenditures and transfers set out in the budget for the Municipality of Smoky Lake County for 2024 total \$26,164,586 and

**WHEREAS**, the estimated municipal amortization expenditures set out in the budget for the Municipality of Smoky Lake County for **Revised to 2024** total \$ 2,044,300 and

**WHEREAS**, the requisitions are:

Alberta School Foundation Fund (ASFF) <b>Estimated</b>	
Residential/Farmland	\$ 950,015
Non-residential including Linear	1,031,893
Roman Catholic Separate School District (RCSSD) <b>Estimated</b>	
Residential/Farmland	\$ 47,635
Non-residential including Linear	<u>9,883</u>
Subtotal School Requisition	\$2,039,426
Designated Industrial Properties (DIP)	\$ 23,909
Senior Foundation	<u>\$ 537,452</u>
<b>TOTAL</b>	<b>\$2,600,787</b>

**WHEREAS**, the Council of the Smoky Lake County is required each year to levy on the assessed value of all property tax rates sufficient to meet the estimated expenditures and the requisitions; and

**WHEREAS**, the Council is authorized to classify assessed property, and to establish different rates of taxation in respect to each class of property, subject to the Municipal Government Act, Chapter M-26, Revised Statutes of Alberta, 2000; and

**WHEREAS**, the assessed value of all property in the Smoky Lake County as shown on the assessment roll is:

	<b>ASSESSMENT</b>
Farmland	\$ 56,764,330
DIP Farmland	14,080
Provincial Grant in Lieu Farmland	831,070
Residential	378,306,870
Non-residential small business	5,844,080
Non-residential	30,208,780
DIP Non-residential (including linear)	257,793,970
Provincial Grant in Lieu Non Res	2,790,560
DIP Machinery and Equipment	54,732,060
Machinery and Equipment	<u>4,573,940</u>
	<b>\$ 791,859,740</b>

**WHEREAS**, the estimate municipal revenues and transfers from all sources other than taxation is estimated at \$10,705,634 and the balance of \$10,830,795 is to be raised by general municipal taxation; and

**NOW THEREFORE** under the authority of the Municipal Government Act, the Council of the Municipality of Smoky Lake County, in the Province of Alberta, enacts as follows:

**Revised** Bylaw 1461-24: 2024 Tax Rate

- That the Chief Administrative Officer is hereby authorized to levy the following rates of taxation on the assessed value of all property as shown on the assessment roll of the Municipality of Smoky Lake County:

	<u>Tax Levy</u>	<u>Assessment</u>	<u>Tax Rate</u>	<u>Mill Rate</u>
<b>GENERAL MUNICIPAL</b>				
Residential	2,184,836	378,306,870	.0057753	5.7753
Farmland	764,784	57,609,480	.0132753	13.2753
Small Business	128,156	5,844,080	.0219292	21.9292
Non-Residential	7,753,019	350,099,310	.0221452	22.1452
<b>Sub Total - General Municipal</b>	<b>10,830,795</b>	<b>791,857,740</b>		
<b>ALBERTA SCHOOL FOUNDATION FUND</b>				
ASFF - Residential/Farmland	949,228 *	414,311,098	.0022911	2.2911
Non-residential including Linear	1,019,493 *	291,059,295	.0035027	3.5027
<b>TOTAL ASFF REQUISITION</b>	<b>1,968,721</b>	<b>705,370,393</b>		
<b>ROMAN CATHOLIC SEPARATE SCHOOL DISTRICT</b>				
RCSSD - Residential/Farmland	47,596 *	20,774,182	.0022911	2.2911
Non-residential including Linear	9,764 *	2,787,535	.0035027	3.5027
<b>TOTAL RCSSD REQUISITION</b>	<b>57,360</b>	<b>23,891,083</b>		
<b>TOTAL SENIORS FOUNDATION</b>	<b>533,874 *</b>	<b>788,238,110</b>	.0006773	0.6773
<b>DESIGNATED INDUSTRIAL PROPERTY (DIP)</b>				
DIP – Non-residential including Linear	Revised to 19,721 *	Revised to 257,793,970	.0000765	0.0765
DIP – Machinery & Equipment	4,187 *	54,732,060	.0000765	0.0765
DIP – Farmland	1 *	14,080	.0000765	0.0765
<b>TOTAL DIP REQUISITION</b>	<b>Revised to 23,909</b>	<b>Revised to 312,540,110</b>		

\* Amounts may be different than requisitions because of assessment changes and successful appeals in 2023

- The minimum amount payable per parcel as property tax for general municipal purposes shall be \$100 for every parcel.
- Requisitions will be added to the Minimum General Municipal tax to equal the total tax invoice.

That this bylaw shall take effect on the date of the third and final reading.

READ A **FIRST TIME to revise** in accordance with the Municipal Government Act Section (63(2)(g)(ii) this 27<sup>th</sup> day of June, AD **2024**.

READ A **SECOND TIME to revise** in accordance with the Municipal Government Act Section (63(2)(g)(ii) this 27<sup>th</sup> day of June, AD **2024**.

READ A **THIRD AND FINAL TIME, to revise** in accordance with the Municipal Government Act Section (63(2)(g)(ii) this 27<sup>th</sup> day of June, AD **2024**.

\_\_\_\_\_  
Jered Serben, Reeve

**S E A L**

\_\_\_\_\_  
Kevin Lucas,  
Chief Administrative Officer

**SMOKY LAKE COUNTY  
IN THE PROVINCE OF ALBERTA  
REVISED BYLAW NO. 1461-24**

**A REVISED BYLAW TO AUTHORIZE THE RATES OF TAXATION TO BE LEVIED AGAINST ASSESSABLE PROPERTY WITHIN THE MUNICIPALITY OF SMOKY LAKE COUNTY FOR THE 2024 TAXATION YEAR.**

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**TOTAL ASFF REQUISITION 1,968,721 705,370,393**

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**TOTAL RCSSD REQUISITION 57,360 23,891,083**

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**TOTAL DIP REQUISITION Revised to 23,909 Revised to 312,540,110**

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\_\_\_\_\_  
Jered Serben, Reeve

**S E A L**

\_\_\_\_\_  
Kevin Lucas,  
Chief Administrative Officer



# Request for Decision (RFD)

Meeting Date: Thursday, June 27, 2024

Agenda Item: #7.10

Topic: 2024 STIP Grant Agreements for BF 08200, 08201, and 75780

Presented By: Brenda Adamson/Finance Manager

**Recommendation:**

**Motion #1** That Smoky Lake County execute the Strategic Transportation Infrastructure Program Memorandum of Agreement with Alberta Transportation and Economic Corridors, in the amount of \$2,143,368.75 for the purpose of Bridge Replacement of BF08200, located on Township Road 590 SE 2-59-13 W4; and confirm budgeted funding of \$245,094 from the Building Canada Community Building fund.

**Motion #2** That Smoky Lake County Council execute the Strategic Transportation Infrastructure Program Memorandum of Agreement with Alberta Transportation and Economic Corridors, in the amount of \$1,575,930 for the purpose of Bridge Replacement of BF 8201, located on Township Road 594 NW 26-59-14 W4; and approve the 2024 unbudgeted funding of \$70,000 from General Capital Reserves; 2025 funding to be confirmed during budget deliberations.

**Motion #3** That Smoky Lake County Council execute the Strategic Transportation Infrastructure Program Memorandum of Agreement with Alberta Transportation and Economic Corridors, in the amount of \$167,850 for the purpose of Bridge Rehabilitation of BF 75780, located on Range Road 131 NW 1-59-13 W4; and approve the unbudgeted funding of \$55,950 from General Capital Reserves.

**Background:**

Smoky Lake County received notification that STIP funding will be provided for BF08200(priority 4), BF08201(priority 5) and BF75780 (priority 11). We applied for a total of 9 bridges as proposed by Associated Engineering as part of the budget process last fall.

4 2024 CONSTRUCTION - OPTIONAL (STIP APPLICATIONS)		Construction	Engineering	Total	AT Share	County Share
<b>Priority</b>	<b>2023 STIP Applications:</b>					
4	BF08200	\$ 2,531,400	\$ 326,425	\$ 2,857,825	\$ 2,143,369	\$ 714,456
5	BF08201	\$ 1,821,240	\$ 280,000	\$ 2,101,240	\$ 1,575,930	\$ 525,310
6	BF00849	\$ 799,155	\$ 130,373	\$ 929,528	\$ 697,146	\$ 232,382
7	BF70923	\$ 279,720	\$ 57,120	\$ 336,840	\$ -	\$ 336,840
8	BF07814	\$ 160,020	\$ 30,503	\$ 190,523	\$ 142,892	\$ 47,631
9	BF74018	\$ 219,681	\$ 49,896	\$ 269,577	\$ 202,183	\$ 67,394
10	BF72828	\$ 266,112	\$ 50,417	\$ 316,529	\$ 237,397	\$ 79,132
11	BF75780	\$ 163,800	\$ 60,000	\$ 223,800	\$ 167,850	\$ 55,950
12	BF70497	\$ 942,096	\$ 192,000	\$ 1,134,096	\$ 850,572	\$ 283,524
<b>SUMMARY TOTAL CONSTRUCTION</b>		<b>\$ 7,183,224</b>	<b>\$ 1,176,734</b>	<b>\$ 8,359,958</b>	<b>\$ 6,017,338</b>	<b>\$ 2,342,619</b>

Knowing that this is a very competitive grant, council and administration did not expect to receive funding for all applications. We budgeted in hopes to get funding for BF08200 as it was the most emergent. Therefore, Smoky Lake County will need to budget additional funds for the 2024 work to be done on BF08201 and BF75780 if approved.



# Request for Decision (RFD)

Design work will need to be done on BF8201 before it can be tendered. In 2024, we will incur engineering charges and the construction will take place in 2025. We will tender BF75780 along with the other bridge maintenance work planned, so we hope to complete it in 2024.

The extra funding needed can come from reserves. Administration recommends to fund from the General Capital Reserve. The expected reserve balances for December 2024 are:

Restricted Surplus		2024
Municipal Reserve	Funds collected in lieu of subdivision natural reserve	52,422
General Operating	Reserves not allocated to projects as well as reserves carried forward to the next year - funding source property taxes and fees	1,372,358
<b>General Capital</b>	<b>Primarily for specific purchases and projects - funding source property taxes and fees</b>	<b>2,394,091</b>
Building Reserve	Building repairs & rehabilitation - funding source property taxes and fees	1,189,721
Fire	For Fire equipment replacement and fire emergencies - funding source property taxes and fees	1,731,072
Landfill	For waste equipment and landfill improvements - funding source property taxes and fees	344,160
Transportation	For specific public works projects and equipment - funding source property taxes and fees	307,609
Road Development	For roads damaged by natural resource extraction - funding source aggregate license fee	1,319,796
Gravel Pit Reclamation	For the reclamation of gravel pits - funding source gravel sales	485,542
Gravel Pit Development	For the development of new gravel pits - funding source gravel sales	136,711
Connectivity	For the development or improvement of internet services - funding source was the sale of CCI shares in 2020	476,523
Street Sweeper	For the replacement of a regional street sweeper - funding source - fees charged for street sweeping services	61,171
Water	For water and sewer projects - funding source property taxes and fees	255,559
Agriculture Services	For Agricultural Equipment replacement - funding source property taxes	117,000
Land Purchase	For future land purchases - funding source lands sold in 2024	705,000
Gas Reserve	For natural gas projects - funding source gas, odorant.	1,988,093
<b>Total Reserves</b>		<b>12,936,829</b>

### Benefits:

- Three of the bridges on Council priority list will be replaced or rehabilitated.



# Request for Decision (RFD)

- 75% of the cost for these projects will be funded by Alberta Transportation and Economic Corridors

**Disadvantages:**

- Unbudgeted funds of \$125,950 in 2024 will be required.
- Committing to providing funding of \$455,310 in 2025 to complete BF08201

**Alternatives:**

- Don't authorize the agreements.

**Financial Implications:**

	2024 Approved			2024 Revised	2025 Proposed
<b>Bridge Capital</b>	<b>8200</b>	<b>8201</b>	<b>75780</b>		
Engineering	\$ 326,425	\$ 280,000	\$ 60,000	\$ 666,425	\$ -
Construction / Contingency	\$ 2,531,400		\$ 163,800	\$ 2,695,200	\$ <b>1,821,240</b>
<b>Total Cost</b>	<b>\$ 2,857,825</b>	<b>\$ 280,000</b>	<b>\$ 223,800</b>	<b>\$ 3,361,625</b>	<b>\$ 1,821,240</b>
<b>Funding</b>					
STIP	\$ 2,143,369	\$ 210,000	\$ 167,850	\$ 2,521,219	\$ <b>1,365,930</b>
CCBF	\$ 245,094	\$ -	\$ -	\$ 245,094	\$ <b>150,000</b>
Reserves		\$ 70,000	\$ 55,950	\$ 125,950	\$ -
Operations	\$ 469,362			\$ 469,362	\$ <b>305,310</b>
<b>Total Funding</b>	<b>\$ 2,857,825</b>	<b>\$ 280,000</b>	<b>\$ 223,800</b>	<b>\$ 3,361,625</b>	<b>\$ 1,821,240</b>

**Legislation:**

n/a

**Intergovernmental:**

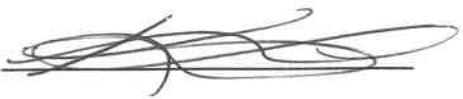
n/a

**Strategic Alignment:**

n/a

**Enclosure(s):**

- Letter from Honourable Devin Dreeshen, ECA, Minister of Transportation and Economic Corridors dated May 28, 2024
- Memorandum of Agreement for BF 08200
- Map showing location of BF 08200
- Memorandum of Agreement for BF 08201
- Map showing location of BF 08201
- Memorandum of Agreement of BF 75780
- Map showing location of BF75780

Signature of the CAO: 



ALBERTA

TRANSPORTATION AND ECONOMIC CORRIDORS

*Office of the Minister  
MLA, Innisfail-Sylvan Lake*

May 28, 2024

AR 97482

Jered Serben  
Reeve  
Smoky Lake County  
P.O. Box 310  
Smoky Lake, AB T0A 3C0  
[jserven@smokylakecounty.ab.ca](mailto:jserven@smokylakecounty.ab.ca)

Dear Reeve Serben:

I am pleased to advise you and your council that the following projects will be funded under Transportation and Economic Corridors' Strategic Transportation Infrastructure Program (STIP).

**STIP – Local Road Bridges:**

- BF 08200 Bridge Replacement, maximum grant: \$2,143,368.75
- BF 08201 Bridge Replacement, maximum grant: \$1,575,930
- BF 75780 Bridge Rehabilitation, maximum grant: \$167,850

The final grant amount will be based on the actual eligible costs at the time of project completion, up to the approved maximum grant. Please note that no cost increases will be considered as a condition of this approval.

While I know you are looking forward to sharing this important announcement, I request your confidentiality at this time and ask that you please do not publicly communicate these project approvals until provincial announcements are made.

Our government continues to make investments in developing and maintaining transportation, water, and wastewater infrastructure to support municipalities in improving critical local transportation infrastructure, creating jobs, and stimulating the economy.

.../2

Transportation and Economic Corridors staff will be in contact with your administration to formalize the funding agreements to undertake this work.

Sincerely,

A handwritten signature in blue ink that reads "Devin Dreeshen". The signature is written in a cursive style with a large initial 'D'.

Honourable Devin Dreeshen, ECA  
Minister of Transportation and Economic Corridors

cc: Glenn van Dijken, MLA for Athabasca-Barrhead-Westlock  
Michael Botros, Regional Director, Transportation and Economic Corridors



# Request for Decision (RFD)

Meeting Date: Thursday, June 27, 2024

Agenda Item: **#7.11**

Topic: Bylaw No. 1466-24: Regional Emergency Management

Presented By: CAO & Assistant CAO

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## Recommendation:

**That Smoky Lake County Bylaw No. 1466-24: Regional Emergency Management, for the purpose of establishing and maintaining a Regional Emergency Management Agency and Emergency Advisory Committee, be given:**

**1<sup>st</sup> Reading,**

**2<sup>nd</sup> Reading,**

**Permission for 3<sup>rd</sup> Reading, &**

**3<sup>rd</sup> & Final Reading.**

## Background:

This new Regional Emergency Management (REM) Bylaw repeals the REM bylaw that passed in 2019 and it addresses the deficiencies noted in the Annual Visit / Review from Emergency Management Agency (AEMA), that was held on February 28, 2023, in-person, between Trevor Tychkowsky (Director of Emergency Management) and Ian Fox (AEMA Field Officer, Northeast Region).

There were two Regional Emergency Management Committee meetings held (October 17, 2023 and January 29, 2024) to review and revise the Bylaw. The Committee's revisions were vetted through Ian Fox and incorporated into Bylaw 1466-24.

## Benefits:

Strengthens mutual aid. Sharing expertise and knowledge of Director of Emergency Management and Regional Emergency Manager. Amalgamation of resources. Increase of manpower. Establishes a Mutual Regional Emergency Plan.

**Disadvantages:** N/A.

**Alternatives:** N/A.

**Financial Implications:** Unknown.

**Legislation:** Emergency Management Regulation Act, Section 7(2):

A local authority that is to be represented by a joint committee under section 11.3(1)(b)(ii) of the Act shall establish a bylaw setting out the powers of duties that are being delegated to the joint committee.

**Intergovernmental:** Town of Smoky Lake, Village of Vilna, and Village of Waskatenau

**Strategic Alignment:** N/A

**Enclosure(s):** Bylaw No. 1466-24

Signature of the CAO:

A handwritten signature in blue ink, appearing to be "Ian Fox", written over a horizontal line.

**Bylaw No. 1466-24: Regional Emergency Management**

**SMOKY LAKE COUNTY  
IN THE PROVINCE OF ALBERTA  
BYLAW NO. 1466-24**

**A BYLAW OF THE MUNICIPALITY OF VILLAGE OF WASKATENAU IN THE PROVINCE OF ALBERTA BEING A BYLAW TO ESTABLISH AND MAINTAIN A REGIONAL EMERGENCY MANAGEMENT AGENCY AND EMERGENCY ADVISORY COMMITTEE**

**SMOKY LAKE COUNTY – Bylaw No. 1466-24**  
a Municipal Corporation, in the Province of Alberta  
Box 310  
4612 McDougall Drive  
Smoky Lake, Alberta T0A 3C0

OF THE FIRST PART

AND

**TOWN OF SMOKY LAKE – Bylaw No. \_\_\_\_**  
a Municipal Corporation, in the Province of Alberta  
Box 460  
56 Wheatland Avenue  
Smoky Lake, Alberta T0A 3C0

OF THE SECOND PART

AND

**VILLAGE OF WASKATENAU – Bylaw No. \_\_\_\_**  
a Municipal Corporation, in the Province of Alberta  
Box 99  
Waskatenau, Alberta T0A 3P0

OF THE THIRD PART

AND

**VILLAGE OF VILNA – Bylaw No. \_\_\_\_**  
a Municipal Corporation, in the Province of Alberta  
Box 10  
Vilna, Alberta T0A 3L0

OF THE FOURTH PART

\*\*\*\*\*

**WHEREAS**, the Municipal Corporations of **Smoky Lake County, Town of Smoky Lake, Village of Waskatenau, and Village of Vilna** (referred to hereinafter as “the Parties”) are local authorities situated within the Smoky Lake Region, in the Province of Alberta;

**AND WHEREAS**, *the Emergency Management Act and the Local Authority Emergency Management Regulations*, as amended from time to time, allow the parties to pass bylaws authorizing the establishment and maintenance of a Regional Emergency Management Agency and Emergency Advisory Committee,

**AND WHEREAS**, each of the Parties have appointed a Director of Emergency Management pursuant to the provisions set out in the *Emergency Management Act*.

**AND WHEREAS**, the Parties recognize that many of the local resources controlled by each of the Parties could be required by more than one municipality in order to cope with a Disaster or Emergency that affects one or more of the Parties;

**AND WHEREAS**, the Parties desire to form an **Emergency Management Region** for the purposes of emergency planning, preparedness, mitigation, response and recovery; and

## Bylaw No. 1466-24: Regional Emergency Management

NOW THEREFORE the Parties hereto agree as follows.

1. **Title:**

1.1 This Bylaw may be cited as the **Regional Emergency Management Bylaw.**

2. **Definitions:**

For the purpose of this **Agreement**, the following words and terms shall have the following meanings:

2.1 “**Act**” means *The Emergency Management Act* of Alberta.

2.2 “**Agency**” means the Emergency Management Agency (EMA) established under this bylaw.

2.3 “**Committee**” means the committee of appointed elected officials from the partner municipalities.

2.4 “**Declaration of a State of Local Emergency**” means a resolution or order of a local authority under the current Act.

2.5 “**DEM**” means the person designated by each of the Parties as the Director of Emergency Management, responsible for emergency preparedness and response, within their respective municipalities.

2.6 “**Disaster**” means an event that results in serious harm to the safety, health or welfare of people, widespread damage to property, or a disaster as defined by the Act, or the regulations passed thereunder.

2.7 “**Emergency Social Services (ESS)**” means Registration and Inquiry, Emergency food services, Emergency lodging, Emergency clothing and Personal services.

2.8 “**Emergency Coordination Centre (ECC)**” means a site designated to receive and process requests for emergency assistance, to coordinate, monitor and direct emergency response and recovery activities during an emergency.

2.9 “**Emergency**” means an event that requires prompt coordination of action or special regulation of persons or property to protect the health, safety or welfare of people or to limit damage to property.

2.10 “**ICP**” means Incident Command Post.

2.11 “**ICS**” means Incident Command System Model

2.12 “**NGO**” means a Non-Governmental Organization.

2.13 “**REP**” means Regional Emergency Plan, an application for evaluation of regional municipal emergency preparedness and the development of regional emergency preparedness plans.

2.14 “**Regional Emergency Manager**” means the person appointed by the Smoky Lake County who is delegated the responsibility for planning, preparedness, and mitigation on behalf of the regions Director(s) of Emergency Management and who shall facilitate coordination of planning for response to regional or inter-municipal disasters or emergencies.

3. **Establishment of Smoky Lake Regional Emergency Management Plan**

3.1 The Municipal Councils of each of the Parties to this Bylaw have resolved to enter such an Agreement as may be required to establish a Regional Emergency Management Plan.

3.2 The Governance structure shall be referred to as outlined in **Schedule “A”: Governance Structure.**

## **Bylaw No. 1466-24: Regional Emergency Management**

### **4 Establishment of Smoky Lake Regional Emergency Advisory Committee**

- 4.1 The Municipal Councils of the Parties have passed bylaws authorizing their participation in the Smoky Lake Regional Emergency Management Plan and the establishment of the Committee who will fulfill the Parties' responsibilities under the Act, and as outlined in this Bylaw and under the scope of the Annual Operating Budget as per **Schedule "B": Budget**.
- 4.2 The Committee shall consist of municipal Councillor(s) appointed by each of the Parties, with each municipality having one vote regarding any matters coming before the Committee. Each party shall also appoint at least one alternate Council member to the Committee to attend and vote when the serving member is unable to do so.
- 4.3 The Elected Official appointed from Smoky Lake County shall be the Chairperson. *(in reference to LEMA: Section 2(2)(e))*
- 4.4 A majority of members shall constitute a quorum of the Committee and a motion or resolution of the Committee may only be passed by an affirmation vote of the majority of the members voting on the motion or resolution.
- 4.5 The Committee shall be considered non-operational and will act in an Advisory Capacity and provide guidance and direction to the Regional Emergency Management Agency.
- 4.6 The Committee shall ensure the development of a Regional Emergency Management Plan which shall meet the requirements of the Act.
- 4.7 The Committee shall meet at a minimum of once per year, and additional meetings may be called by the Chairperson or Regional Emergency Manager as required.

### **5 Establishment of Smoky Lake Regional Emergency Management Agency**

- 5.1 The Councils of all Parties have agreed to create the Smoky Lake Regional Emergency Management Agency to act as the agent of the local authorities in exercising the local authorities' powers and duties under the Emergency Management Act.
- 5.2 The Chair of the Agency shall be the Regional Emergency Manager who shall be an employee of Smoky Lake County. Further details regarding the Regional Emergency Manager position are set out and incorporated in **Schedule "C": Regional Emergency Manager**, attached hereto.
- 5.3 The Agency shall also utilize key staff of the Parties to this Bylaw as well as partners identified in the Smoky Lake Regional Emergency Management Plan, or any other external agencies or services as may be deemed necessary at the time of an emergency.
- 5.4 Staff and resources of the Parties, as outlined in the Smoky Lake Regional Emergency Management Mutual Aid Agreement shall be available to the Agency during Emergency operations.
- 5.5 The Agency will consist of the Directors of Emergency Management (DEM), Chief Administrative Officers (CAO), identified Staff and any other organization, as required, as referred to in **Schedule "E": Support Resources**, who shall utilize resources needed to exercise the local authority's power and duties under the Act; and be funded as per **Schedule "B": Budget**.
- 5.6 The Agency will utilize the command, control, and coordination system as prescribed by the Managing Director of Alberta Emergency Management Agency as set out in **Schedule "D": Incident Command System (ICS) Model**, during times of activation.

## **Bylaw No. 1466-24: Regional Emergency Management**

5.7 Smoky Lake Regional Emergency Management Agency shall meet annually, at a minimum to review the Regional Emergency Plan and make the plan available for Alberta Emergency Management Agency to review and report to the Emergency Advisory Committee.

5.8 Smoky Lake Regional Emergency Management Agency is responsible for the administration of the local Emergency Management Program.

### **6 Director of Emergency Management**

6.1 Each of the parties shall continue to have a "Director of Emergency Management (DEM)" who shall be responsible for performing those duties, powers and functions set out in the Act, with advice and assistance from the "Regional Emergency Manager".

6.2 The Director of Emergency Management will prepare and co-ordinate emergency plans and programs for the municipalities; act as a director of emergency operations on behalf of the emergency management agency; co-ordinate all emergency services and other resources used in an emergency; and perform other duties as prescribed by the local authority.

6.3 During activation, the DEM will have the authority to transfer responsibility for the incident to another regional DEM or Alternate

### **7 Regional Emergency Manager**

7.1 Smoky Lake County shall employ a Regional Emergency Manager who shall be responsible for advising and assisting the Director(s) of Emergency Management for each of the Parties with fulfillment of their responsibilities under the Act.

7.2 The Regional Emergency Manager will be responsible for those matters set out in **Schedule "C": Regional Emergency Manager Position**, to this Bylaw, or otherwise contemplated by the Act or the regulations passed thereunder.

### **8 Preparedness**

8.1 Multiple Regional Incident Command Posts (ICPs) may be established and maintained as identified in the Smoky Lake Region Emergency Management Plan.

8.2 Public education or public awareness programs may be undertaken within the Region.

8.3 Personnel will be provided with training as required by the Local Authority Emergency Management Regulation to fulfill their designated Emergency operations role.

8.4 A list of all personnel assigned / trained for each Emergency operations role shall be maintained within the Regional Emergency Management Plan.

8.5 Complete a minimum of one (1) tabletop exercise annually and one functional exercise at least every four (4) years.

### **9 Mitigation of Risk**

9.1 In response to a risk the Council of any one of the Parties may direct that:

9.1.1 A program is established to mitigate the risk within their boundaries.

9.1.2 A program is jointly undertaken with one or more of the Parties to mitigate the risk.

9.1.3 No action be taken where the Council believes that the cost of mitigation is greater than the potential benefit, the benefit is not achievable, or such other reasons as the Council may deem appropriate.

## **Bylaw No. 1466-24: Regional Emergency Management**

### **10 Declaration of a State of Local Emergency**

10.1 The local authority may, at any time when it is satisfied that an emergency exists or may exist in its municipality make a declaration of a state of local emergency relating to all or any part of the municipality as recommended by the DEM or Deputy DEM and shall put into operation the Regional Emergency Management Plan.

10.2 The power to declare or renew a state of local emergency under the Act, is hereby delegated to the local authority from the municipality suffering the emergency or disaster, comprised of the following alone:

Smoky Lake County – Reeve or Deputy Reeve  
Town of Smoky Lake – Mayor or Deputy Mayor  
Village of Waskatenau – Mayor or Deputy Mayor  
Village of Vilna – Mayor or Deputy Mayor  
Or in their absence, any two members of Council.

10.3 When a state of local emergency is declared, the person or persons making the declaration shall:

10.3.1 Ensure that the declaration identifies the nature of the emergency and the area of the Smoky Lake region in which it exists.

10.3.2 Cause the details of the declaration to be published immediately by such means of communication considered most likely to notify the majority of the population of the area affected.

10.3.3 Forward a copy of the declaration to the Minister.

### **11 Termination of a State of Local Emergency**

11.1 When, in the opinion of the local authority, an emergency no longer exists in an area of the municipality in relation to which a declaration of a state of local emergency was made, it shall by resolution, terminate the declaration of a state of local emergency;

11.2 Or the declaration may be cancelled by the Minister;

11.3 Or the declaration may terminate based on time as described within the EMA.

### **12 Liability Protection for Local Authority**

12.1 No action lies against a local authority or a person acting under the local authority's direction or authorization for anything done or omitted to be done in good faith while carrying out a power or duty under the Act or the regulations during a state of local emergency.

### **13 Recovery**

13.1 Recovery programs and business continuity efforts undertaken by the Agency shall be prioritized to accomplish the greatest good for the most people utilizing criteria established by policy.

### **14 Insurance & Indemnity**

14.1 The Parties each agree to obtain and maintain during the term of this Bylaw public liability and property damage insurance in the maximum amount normally offered by municipal insurers in the Province of Alberta. Each party shall give evidence of this insurance to the other party upon request.

14.2 Each Party agrees to forward a copy of this Bylaw to their municipal insurer and to absorb any decrease or increase in premiums which may result.

14.3 The Party within whose jurisdiction an Emergency occurs shall indemnify and save harmless any other party to this Bylaw responding to that Emergency from and against

**Bylaw No. 1466-24: Regional Emergency Management**

any and all claims, demands, losses, costs, damages, actions, suits and proceedings arising out of the performance of that party's obligations under this Bylaw.

15 **Termination**

15.1 This Bylaw shall come into force when it has been signed by all of the Municipalities hereto. Any Municipality may withdraw from this Bylaw by giving not less than ninety (90) days written notice to all other Municipalities within this Bylaw.

16 **Severability Provision**

16.1 Should any provision of this bylaw be invalid, then such provisions shall be severed and the remaining Bylaw shall be maintained.

17 **Repeal**

17.1 Smoky Lake County's Bylaw No. 1353-19, known as the "Regional Emergency Management Region" shall be repealed upon the passing of this Bylaw.

**Bylaw No. 1466-24: Regional Emergency Management**

**IN WITNESS WHEREOF** this Agreement is executed on behalf of the participating Municipalities, by the hands of their officers duly authorized in that behalf and under each municipal seal affixed:

**SMOKY LAKE COUNTY**

---

DATE: \_\_\_\_\_

\_\_\_\_\_  
Reeve  
Smoky Lake County

\_\_\_\_\_  
Chief Administrative Officer  
Smoky Lake County

**TOWN OF SMOKY LAKE**

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DATE: \_\_\_\_\_

\_\_\_\_\_  
Mayor  
Town of Smoky Lake

\_\_\_\_\_  
Chief Administrative Officer  
Town of Smoky Lake

**VILLAGE OF WASKATENAU**

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DATE: \_\_\_\_\_

\_\_\_\_\_  
Mayor  
Village of Waskatenau

\_\_\_\_\_  
Chief Administrative Officer  
Village of Waskatenau

**VILLAGE OF VILNA**

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DATE: \_\_\_\_\_

\_\_\_\_\_  
Mayor  
Village of Vilna

\_\_\_\_\_  
Chief Administrative Officer  
Village of Vilna

**EFFECTIVE DATE**

This Bylaw shall come into force and effect on the final date of passing thereof.

READ A **FIRST TIME** IN COUNCIL THIS \_\_\_\_ Day of \_\_\_\_\_, 2024.

READ A **SECOND TIME** IN COUNCIL THIS \_\_\_\_ Day of \_\_\_\_\_, 2024.

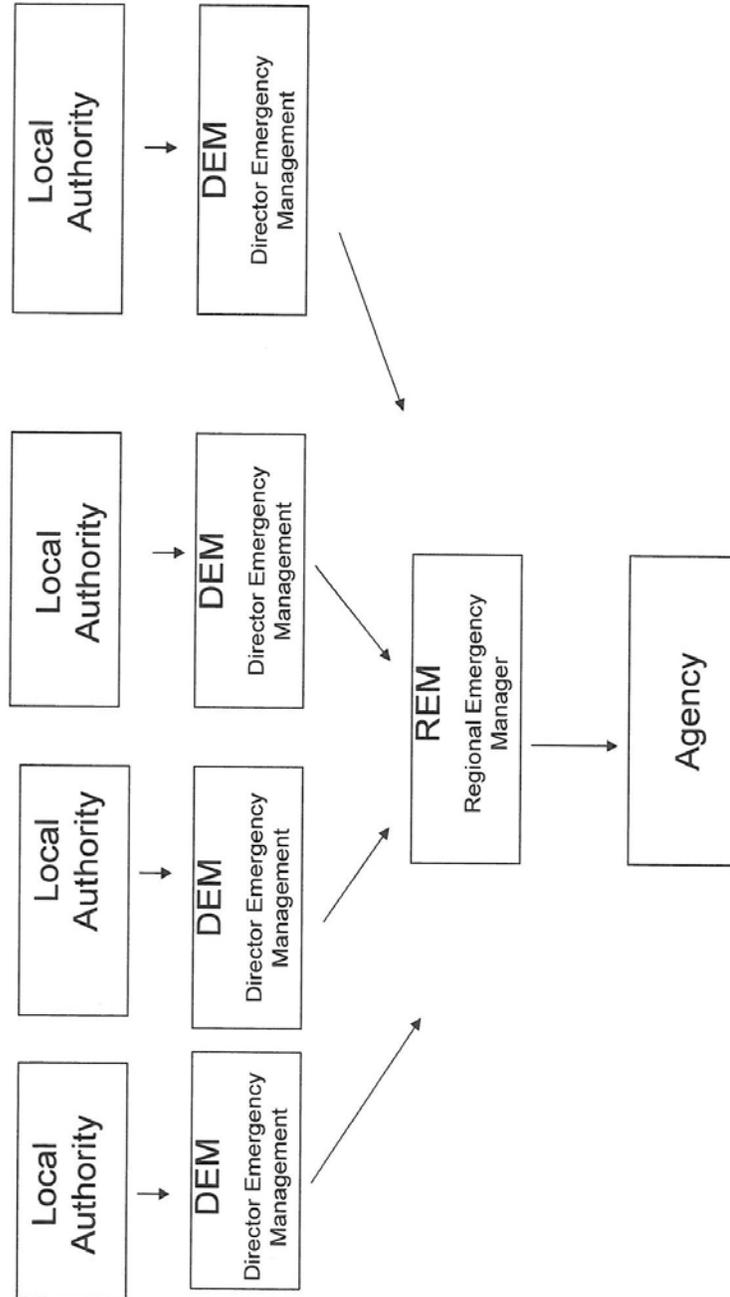
READ A **THIRD AND FINAL TIME, WITH THE UNANIMOUS CONSENT OF ALL COUNCILLORS PRESENT**, THIS \_\_\_\_ Day of \_\_\_\_\_, 2024.

**Smoky Lake County**

\_\_\_\_\_  
Reeve

\_\_\_\_\_  
Chief Administrative Officer

**Schedule "A"**  
**Governance Structure**



Creating single Agency, Regional Director, multiple DDEMs

**Schedule "B"  
Budget**

**Scope of Annual Operating Budget**

1. Regional Emergency Committee
  - Regular meetings between the Committee and the Agency.
  - Plan preparation and distribution.
  - Advertising.
  - Miscellaneous.
  
2. Preparedness
  - Training course costs Councillors/staff/volunteers (wages, tuition and travel expenses for regular staff members, volunteer firefighters and medical co-responders attending training will be the responsibility of the respective party).
  - ECC/ICP/ESS equipment/supplies.
  - Regional exercises.
  
3. Regional Emergency Manager
  - As per **Schedule "C"**

**Outside Scope of Annual Operating Budget**

1. Regional Emergency Management Agency
  - Costs of Emergency operations will be the responsibility of the municipality(ies) where the Emergency is occurring.
  - Regional Emergency Manager shall be funded by the Smoky Lake County.
  
2. Mitigation of Risk
  - Costs of mitigation programs will be the responsibility of the municipality(ies) where the work is occurring.
  
3. Recovery
  - Costs of recovery operations will be the responsibility of the municipality(ies) who have ordered the work which is occurring within their boundaries. Many aspects of disaster recovery work will be the responsibility of property owners or their insurer. Some specific recovery work may be funded by a provincial disaster recovery program or NGO agency.
  
4. Funding Formula
  - Direct costs budgeted for operations of the Smoky Lake Emergency Management Region will be divided as per the Trider Formula:
    - 50% Smoky Lake County
    - 25% Town of Smoky Lake
    - 12.5% Village of Vilna
    - 12.5% Village of Waskatenau

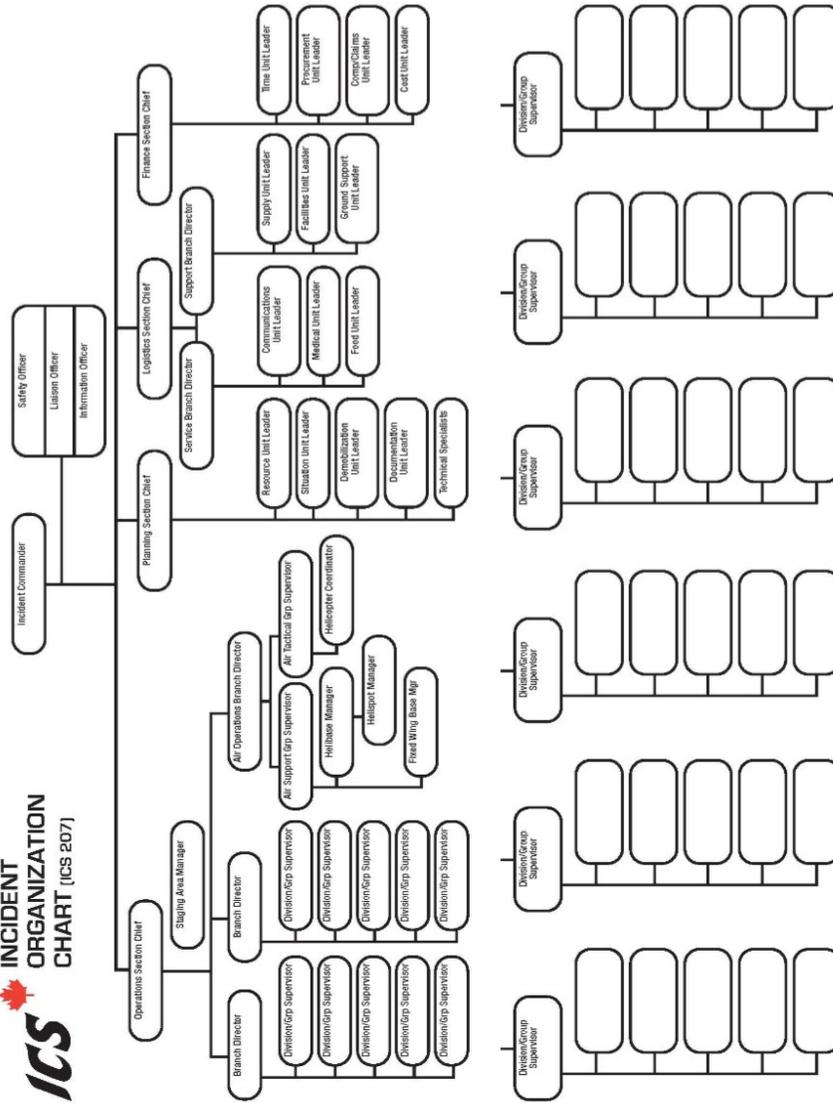
**Bylaw No. 1466-24: Regional Emergency Management**

**Schedule "C"**  
**Regional Emergency Manager Position**

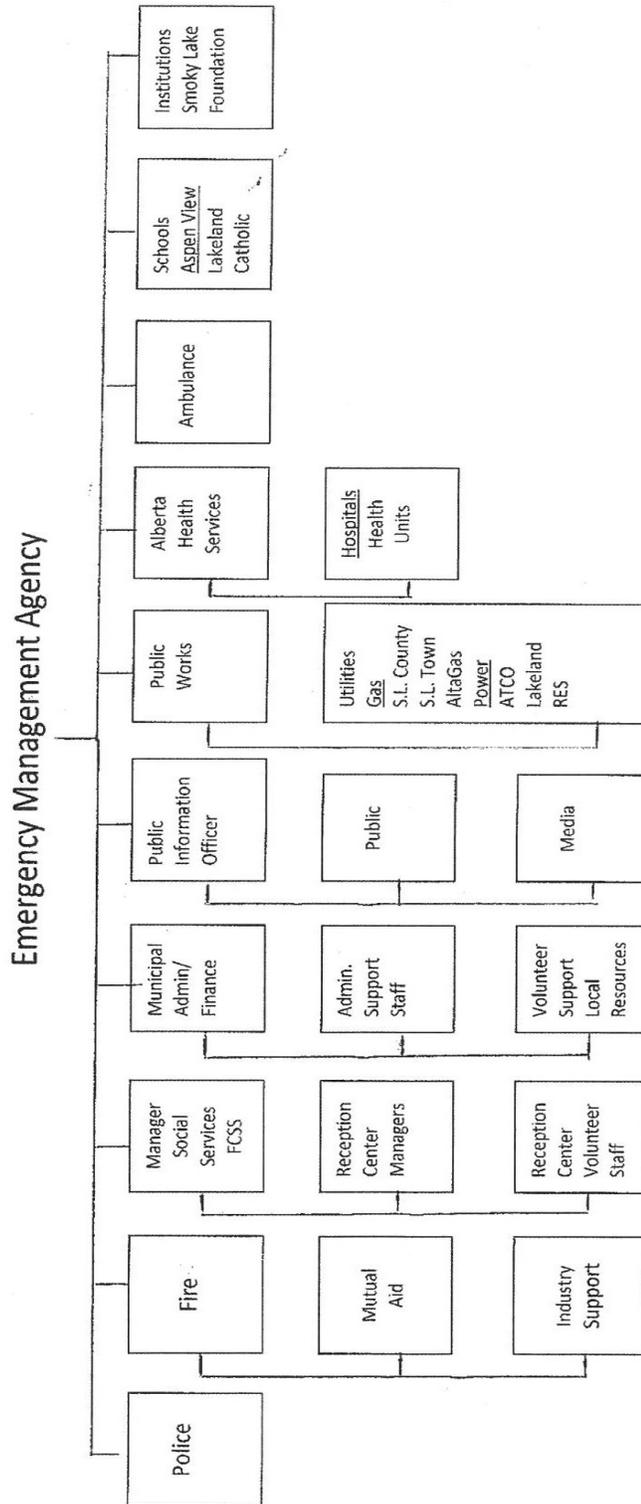
**Responsibilities, Costs and Funding for the**

1. Employing Municipality:
  - Smoky Lake County
  
2. Position Assigned to:
  - County Director of Emergency Management
  
3. Duties of Position Related to Emergency Management:
  - Provide advice to each municipality through the committee members
  - Develop and maintain the Regional Emergency Management Plan and specific contingency plans in conjunction with the agency
  - Develop and implement training programs for staff and volunteers relating to Emergency Management
  - Liaison with federal, provincial, local and NGO agencies relating to Emergency Management
  - Plan and coordinate exercises for ECC and ICP and volunteer staff
  - Assist and advise the recruitment of volunteers and community groups
  - Planning of Emergency Advisory Committee meetings
  - Planning and chairing Emergency Management Agency meetings
  - Liaison with industrial operators relating to municipal involvement in industrial Emergency Management plans.
  - Attend industrial Emergency exercises and meetings to represent municipalities
  - Facilitate Hazard Identification/Risk assessments for each municipality
  - Manage mitigation programs (where appropriate) as necessitated due to risk assessments
  - Advise and assist the DEM's to fulfill duties as required by the Act
  - Act as Deputy DEM for other municipalities as per agreement

**Schedule "D"**  
**Incident Organization Chart**



**“Schedule E”  
Support Resources**





# Request for Decision (RFD)

Meeting Date: Thursday, June 27, 2024

Agenda Item: **#7.12**

Topic: Development Permit DP-024-24: Supportive Living Facility, located on the lands legally described as River Lot 15, Victoria Settlement (North side of Victoria Trail) – Direct Control (DC2) District

Presented By: Planning & Development Services

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## Recommendation:

**That Smoky Lake County Council schedule a Public Hearing to be held in County Council Chambers as well as virtually online, for August 8, 2024, at 9:15 a.m., in respect to the proposed conditions (as per attached Appendix "A") of Development Permit DP-024-24: Supportive Living Facility, for the lands legally described as River Lot 15, Victoria Settlement (Tax Roll #17581550), within the Direct Control (DC2) District; and advertise the said Public Hearing in the Redwater Review for two consecutive weeks, and provide notice of said Public Hearing to all those persons who have previously received notice, respecting the Métis Nation of Alberta's proposed Supportive Living Facility.**

**Background:** On October 4, 2023, the Metis Nation of Alberta submitted an application to amend Land Use Bylaw No. 1272-14, for the purposes of developing a 75-bed treatment facility (Supportive Living Facility). As administration began conducting its review of the application, it was determined that Land Use Bylaw No. 1272-14 did not include a definition for Supportive Living Facilities, nor did it include the necessary provisions to effectively ensure that these facilities are properly addressed and located in appropriate locations.

Bylaw No. 1453-23 was given First Reading on November 23, 2023. A Public Hearing on Bylaw No. 1453-23 was held on December 14, 2023, to hear arguments in support of and against the proposed Bylaw. Bylaw No. 1453-23 received Second and Third Readings on April 25, 2024.

Following the adoption of Bylaw No. 1453-23, the Applicant (The Metis Nation of Alberta) submitted an application for a Development Permit to Smoky Lake County. Administration has been working with the applicant to ensure the necessary documentation has been provided to Smoky Lake County prior to consideration of said application.

The proposed location of the Supportive Living Facility, the lands legally described as River Lot 15, Victoria Settlement, were redistricted to Direct Control (DC2) District by Bylaw No. 1453-23, thus making Council the Development Authority for this application. As the Development Authority, Council is the decision-maker with respect to whether or not a Development Permit is issued, and if a Development Permit is issued, what conditions it will be subject to.



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While there is no statutory requirement to hold a Public Hearing on a Development Permit application within a Direct Control District, administration is recommending that a Public Hearing be held as the proposed Development has attracted a significant amount of public interest and has been the subject of numerous questions, comments and concerns raised by members of the public. Administration believes that in the spirit of public interest in the project that it would be prudent and beneficial to all parties for the proposed Development Permit to be the subject of a Public Hearing where all parties have an opportunity to be heard.

Administration has reviewed the Development Permit application and supporting documentation and provides a summary of the main points for reference:

## **GENERAL**

- The proposed Supportive Living Facility will have a maximum capacity of 75 patients at any given time.
- The proposed Supportive Living Facility is approximately 4,236 square meters (45,600 square feet) in ground floor area and will have a maximum height of 8.1 meters (26.5 feet).
- The proposed Supportive Living Facility is being designed as a “recovery community” where clients will live on-site in a secure facility and will have access to services including opioid agonist treatment, counselling and employment supports.
- The proposed Supportive Living Facility will be a secure facility, including card-based access and on-site security monitoring of residents’ and staff’s activities.

## **WASTEWATER SERVICING**

- The Applicant proposes to install a septic holding tank with a minimum holding capacity of 120,000 liters (4,237 cubic feet). The proposed use of a septic holding tank is congruent with Policy #56 of Smoky Lake County Bylaw No. 1305-17: *Victoria District Area Structure Plan* which requires that sanitary services for all developments located within the Plan area be provided as individual onsite systems.
- The Applicant’s engineers provided volume calculations per fixture by using the Alberta Private Sewage Disposal Systems Standard of Practice (2021), totaling 1.94 liters per second.
- All wastewater will be hauled by the Applicant from the site to sewage lagoons at the Hamlet of Warspite (primary) and the Hamlet of Bellis (secondary) at the sole expense of the Applicant.
- The Planning and Development Manager has confirmed with the County’s Environmental Operations Department that these lagoons have enough existing capacity to accommodate the estimated volume of wastewater that will be generated by the proposed Supportive Living Facility.



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## SOLID WASTE SERVICING

- The Applicant proposes to use outdoor garbage and recycling bins.
- Administration recommends that these bins be located in a coral that is screened from public view pursuant to Section 6.17.3 of Smoky Lake County Land Use Bylaw No. 1272-14.

## WATER SERVICING

- The Applicant proposes to install a portable cistern with a minimum holding capacity of 120,000 liters (4,237 cubic feet) for its potable water needs. The proposed use of a portable cistern is congruent with Policy #56 of Smoky Lake County Bylaw No. 1305-17: *Victoria District Area Structure Plan* which requires that water services for all developments located within the Plan area be provided as individual onsite systems.
- The Applicant's engineers provided volume calculations per fixture by using the National Building Code, totaling 7.6 liters per second.
- All potable water will be hauled from off-site at the sole expense of the Applicant.

## STORMWATER MANAGEMENT

- The Applicant proposes the use of onsite swales and drainage ditches to capture stormwater before eventual discharge to the County ditch within the right-of-way of RGE RD 174A.

## ON-SITE FIRE SUPPRESSION

- The Applicant proposes to construct a 50,000 gallon pond that will provide on-site water for fire suppression purposes.
- The Applicant proposes install a diesel-powered pump in conjunction with the proposed pond.
- Both the pond and the diesel-powered pump will be fenced for additional security and public safety.

## ARCHITECTURAL DESIGN

- Smoky Lake County Bylaw No. 1305-17: *Victoria District Area Structure Plan* contains a number of policies that require specific design elements to be incorporated into developments located within the Plan area.
- Policy #65 requires an Applicant to submit elevation and façade information with a Development Permit application. The Applicant has satisfied this requirement.
- Policy #67 stipulates that commercial buildings located within the Plan area **may** be required to incorporate aspects of the Significant Architectural Features identified in Appendix B of the Bylaw. These Features include:
  - Shingled roof;
  - Gabled roof;



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- Log Construction;
  - 1.5/2 storey height;
  - Siting near Victoria Trail;
  - Cedar Shingle Siding;
  - South Facing;
  - Rectangular massing;
  - Symmetry in features;
  - Steep pitched roof;
  - White lathe finish;
  - White washing siding;
  - Beveled siding;
  - Plaster siding; and
  - Exterior wall buttresses.
- The Applicant has incorporated several of these Significant Architectural Features in the proposed design including the use of gabled roofs, shingled roof, 1.5 storey height, rectangular massing and symmetry in features.
  - Policy #69 stipulates that two of the three following options must be met, while encouraging that all three are met:
    - Option #1 - Future residential developments in the Plan area shall be a maximum of two storeys in height (not including the roof).
    - Option #2 - Rooflines of future developments in the plan area shall incorporate a steeply pitched roof (a rise/span ratio of 14:12 or greater).
    - Option #3 - Future residential, commercial and institutional developments in the Plan area shall generally be rectangular in shape.
    - The Applicant's proposed design satisfies Option # 1 and Option #3.
  - Policy #70 stipulates that building features such as doors, windows, chimneys, dormers and gables should achieve symmetry in the overall design for commercial buildings within the Plan area. The Applicant's proposed design satisfies the intent of this Policy.
  - Policy #72 stipulates that building colours and materials shall meet two of the three options below:
    - Option #1 – Heritage colours and/or natural wood shades shall be the principle colour of future residential, commercial and institutional buildings within the Heritage and Environment Area; the Commercial Area, and the Country Residential Area. Other colours may be used to highlight design and accent features such as trim, fascia, windows, doors and porches.
    - Option #2 – Exterior finishes of future residential, commercial and institutional developments shall utilize or simulate the use of horizontal wood and/or shingle siding on the portion of the structure facing Victoria Trail and/or visible from the Victoria Trail.
    - Option #3 – For new developments, shingles or other roofing materials are to be selected from solid dark colour shades or heritage colours.



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- Despite the proposed development being located within the Agricultural Area and therefore exempt from the conditions imposed by Option #1, the Applicant's proposed colour scheme for the principal colour and accent features complies with the intent of Option #1.
- The Applicant's proposed siding simulates the look of horizontal wood and therefore complies with the intent of Option #2.
- The Applicant's proposed roofing materials satisfy the intent of Option #3.

## **GEOTECHNICAL ANALYSIS**

- County administration requested that a geotechnical investigation be conducted by the Applicant pursuant to Policy #1 and Policy #24 of Smoky Lake County Bylaw No. 1305-17: *Victoria District Area Structure Plan*.
- The Applicant has provided a geotechnical investigation conducted by Shelby Engineering Ltd., dated May 29, 2024.
- The geotechnical investigation advanced 12 test holes and makes recommendations for foundation types that are feasible to support the proposed development. Administration recommends that adherence to the findings of the geotechnical investigation be made a condition of Development Permit approval.

## **FENCING**

- Existing buffalo fencing is proposed to be used to secure the site during construction of the proposed development.
- During the final stages of construction, the applicant proposes to install an alternative fence for the front portion of the property (north-south along RGE RD 174A), subject to approval from the Development Authority.

## **ACCESS, TRAFFIC COUNTS, AND INTERNAL ROADS & PARKING**

- The Applicant proposes a single access point off of RGE RD 174A to access the subject site.
- The Applicant will be required to obtain approval via an Approach Permit from the County's Road Foreman prior to construction of the proposed access.
- The proposed access will be required to meet the minimum specifications and standards established by Smoky Lake County Policy No. 03-05: *Approaches*, including, where applicable, the installation of an appropriately-sized culvert.
- The Applicant proposes to use a compacted gravel surface for both the internal road network and the parking areas.
- The parking area, including the dimensions of each stall, shall comply with Section 6.13 of Smoky Lake County Land Use Bylaw No. 1272-14.
- Should any improvements to the intersection of a highway and a local road be required as a result of the proposed development, the cost of those improvements shall be borne



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solely by the proponent, pursuant to Policy # 59 of Smoky Lake County Bylaw No. 1305-17: *Victoria District Area Structure Plan*.

- A traffic impact assessment conducted in 2005 for the Metis Crossing development was submitted as part of this Application and was supplemented with the following estimates of traffic volumes that will be generated by the proposed development:
  - Private vehicles (2 people per vehicle) = 14,000/year
  - Water and wastewater hauling vehicles = 200/year
  - Grocery/general supply vehicles = 110-135/year
  - Handicap bus/multi-passenger transportation for families to visit = 35-60/year
  - TOTAL VEHICLE TRAFFIC = 14,395/year (40 vehicles/day)
  - The numbers above were calculated based on the following assumptions:
    - Private vehicles – based on staff required to operate the facility, maintenance workers, and four to six visitors per month per resident.
    - Water and wastewater hauling – one to two times per week for each water and wastewater.
    - Food and dry goods supply – one delivery per week or less (large amount of on-site dry and cold storage space reduces the number of deliveries required).
    - Medical/office/general supplies – no more than one delivery per week.
    - Miscellaneous or fast-delivery items – two to three times per month.

## **LANDSCAPING**

- The Applicant proposes the use of a mix of Golden Willow and Columnar White Pine trees as perimeter screening.
- The proposed trees will be located inside of the proposed perimeter fencing.
- Administration recommends that as a condition of an approved Development Permit, that no tree clearing along the boundary of the lot be permitted, pursuant to Policy # 4 of Smoky Lake County Bylaw No. 1305-17: *Victoria District Area Structure Plan*.



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## APPENDIX "A" - PROPOSED CONDITIONS FOR DEVELOPMENT PERMIT DP-024-24

1. The proposed Development shall be sited and constructed as per the Site Plan, Overall Floor Plan (Drawing A2.1), Building Elevations (Drawing A4.1), Area 1 & 2 Building Elevations (A4.11), Area 3 & 4 Building Elevations (A4.12), Area 5 & 6 Building Elevations (A4.13), Area 7 Building Elevations (A4.14), Area 8 & 9 Building Elevations (A4.15), & Overall Building Sections (A5.1), dated June 19, 2024, attached to, and forming part of, this Development Permit.
2. Minimum setbacks from property lines shall be as follows:
  - a. Minimum setback from property line adjacent to RGE RD 174A (west property line) = 60.0 meters (196.85 feet).
  - b. Minimum setback from property line adjacent to property to the north = 40.0 meters (131.23 feet).
  - c. Minimum setback from property line adjacent to Victoria Trail (south property line) = 1,000 meters (3,280.84 feet).
  - d. Minimum setback from property line adjacent to property to the east = 40.0 meters (131.23 feet).
3. The proposed Development shall conform to the relevant Policies contained within Smoky Lake County Bylaw No. 1305-17: *Victoria District Area Structure Plan*, as amended.
4. The proposed Development shall be constructed in accordance with the findings and foundation recommendations contained within the geotechnical analysis, prepared by Shelby Engineering, dated May 29, 2024, attached to, and forming part of, this Development Permit.
5. Water and sanitary services for the proposed Development shall be provided as individual on-site systems. The Developer shall be responsible for all costs associated with the installation, maintenance, operation and use of all water and sanitary service systems relating to the proposed Development. Water and sanitary systems must meet all provincial requirements and regulations in force at the time of installation of said systems. The Developer shall provide to the Development Authority for Smoky Lake County, proof of compliance with these requirements and regulations.
6. Individual franchise utilities (i.e. power, telecommunications, etc.) shall be provided underground wherever possible to eliminate visual clutter that may negatively impact local viewsapes. Above ground utilities shall be located to the satisfaction of the Development Authority for Smoky Lake County.
7. Landscaping shall be provided by the Developer in accordance with the Site Plan, and said landscaping shall serve to act as a visual buffer between the proposed Development, including the proposed parking area, and adjacent lands. Landscaping shall be designed and located so as that the placement of said landscaping does not impair the visibility required for safe movement of persons or traffic, subject to the satisfaction of the Development Authority for Smoky Lake County.
8. The Developer shall provide an off-street parking area in accordance with Section 6.13 of Smoky Lake County Land Use Bylaw No. 1272-14. The Developer shall provide a minimum of sixty (60) off-street parking stalls with the following dimensions
  - a. Minimum width of stall = 2.7 meters (8.86 feet);



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- b. Minimum depth of stall = 6.1 meters (20.01 feet);
  - c. Minimum width of maneuvering aisle (one-way) = 7.3 meters (8.86 feet); and
  - d. Minimum overall depth (including stall depth on both sides of a one-way maneuvering aisle) = 19.5 meters (63.97 feet).
9. The off-street parking area shall be graded, drained, compacted and surfaced to the satisfaction of the Development Authority.
10. A minimum of one (1) loading space shall be provided with the following dimensions:
  - a. Minimum width of loading space = 4.0 meters (13.12 feet);
  - b. Minimum depth of loading space = 8.0 meters (26.24 feet); and
  - c. Minimum height clearance = 4.3 meters (14.10 feet).
11. The loading space area shall be graded, drained, compacted and surfaced to the satisfaction of the Development Authority.
12. All signs, erected on land or affixed to the exterior of a building or structure, require a Development Permit from Smoky Lake County. No signs, billboards or advertising structures shall resemble or conflict with a traffic sign, nor shall it be a traffic hazard. No sign shall be of such size or design as to, in the opinion of the Development Authority, obstruct the vision of persons using roads abutting the parcel. The maximum area of any sign shall be 3.0 square meters (32.29 square feet). A flashing, animated or illuminated sign shall not be permitted where, in the opinion of the Development Authority, it might be objectionable to nearby residents or interfere with the movement of traffic. The area around sign structures shall be kept clean and free from overgrown vegetation, and free from refuse material. The Development Authority may require an engineer-approved plan prior to the issuance of a Development Permit for a sign in order to ensure said sign does not threaten public safety.
13. Fencing shall be constructed of materials which are to the satisfaction of the Development Authority. The electrification of fencing shall not be permitted.
14. The proposed Development shall commence within twelve (12) months from the date of issuance of this Development Permit and shall be completed within five (5) years from the date of issuance.
15. The Developer shall be required to obtain any and all approvals, permits, licenses and authorizations from any and all agencies, departments and authorities as may be required.
16. The Developer shall be required to apply for, and obtain, the following Safety Codes Act Permits:
  - a. Building Permit;
  - b. Gas Permit;
  - c. Electrical Permit;
  - d. Private Sewage Disposal Systems Permit; and
  - e. Plumbing Permit.
17. The Developer shall be required to submit to Smoky Lake County Development Permit fees in accordance with Smoky Lake County Bylaw No. 1463-24: *Planning and Development Permit Fees*. Development Permit fees are charged at a rate of \$1.00/\$1,000.00 of construction value and shall be payable to the County prior to the issuance of the Development Permit.



# Request for Decision (RFD)

18. Should any upgrade or improvements to an intersection of a highway and local road are required as a result of the proposed Development, the costs of such upgrades or improvements shall be borne by the Developer.
19. Outdoor lighting fixtures that incorporate flood lights to illuminate large areas of the subject lands or a building shall not be permitted. Lighting shall be designed with Crime Prevention Through Environmental Design (CPTED) wherever possible, to the satisfaction of the Development Authority. Light trespass onto adjacent properties should be avoided wherever possible.
20. The Developer shall provide on-site water for fire-suppression purposes to the satisfaction of the Development Authority.
21. The Developer, general and private contractors shall, during the course of construction, renovation and demolition, keep the land in a reasonable condition so as not to constitute a nuisance, and shall secure all manner of debris so as to prevent it from blowing onto any other private or public property. At the conclusion of construction, renovation and demolition, all building materials shall be removed from the site. As well, the Developer shall prevent excess soil and debris from being spilled onto public road allowances, streets, lanes and sidewalks.
22. Should solid waste be stored outdoors, it shall be stored in a corral or appropriately screened/fenced location that is locked and secured at all times.
23. Storage of medical and hazardous wastes shall be done in accordance with relevant Provincial and Federal laws and regulations pertaining to same. A Site Plan and Floor Plan identifying the location of secure areas for the storage of medication and hazardous waste shall be provided to the Development Authority prior to the proposed Supportive Living Facility commencing operations.
24. Prior to the commencement of operations of the proposed Supportive Living Facility, confirmation that the Facility has been inspected by an executive officer under the *Public Health Act*, R.S.A. 2000, c P-37, as amended, shall be provided to the Development Authority.
25. Prior to the commencement of operations of the proposed Supportive Living Facility, confirmation that the operator of the Facility has current insurance coverage in accordance with Section 5 of the *Supportive Living Accommodation Licensing Regulation*, shall be provided to the Development Authority.
26. Prior to the commencement of operations of the proposed Supportive Living Facility, confirmation of the Facility's operator's corporate status shall be provided to the Development Authority.
27. Prior to the commencement of operations of the proposed Supportive Living Facility, a written process shall be provided to the Development Authority outlining processes that promote the security and safety of residents, including processes that account for all residents on a daily basis and ensure proper monitoring mechanisms or personnel are in place on a continuous basis (24 hours per day).
28. Throughout the course of operation of the proposed Supportive Living Facility, the operator shall comply with all relevant Federal and Provincial laws and regulations, including but not limited to, the *Public Health Act*, R.S.A. 2000, c P-37, the *Supportive Living Accommodation Licensing Regulation*, and all relevant Bylaws of Smoky Lake



# Request for Decision (RFD)

County. Failure to maintain compliance with legislation, regulations or bylaws may result in Smoky Lake County exercising its rights under the *Municipal Government Act*, R.S.A. 2000, c. M-26, and Smoky Lake County Land Use Bylaw No. 1272-14, to take enforcement action, including, but not limited to, issuance of a Stop Order or revocation of a Development Permit.

## Benefits:

1. Provide opportunities for a Supportive Living Facility to locate within Smoky Lake County, thereby providing an important and necessary community service, while ensuring that this facility is properly addressed through specific development conditions.
2. Additional property assessment from the Supportive Living Facility will lead to increased tax revenue for the County.
3. Creation of jobs, both temporary for construction and permanent for facility operations/maintenance.

## Disadvantages:

1. Potential impacts on adjacent property owners and historic character of the surrounding area.
2. Increase in traffic, dust and noise within the area and for adjacent landowners.

## Alternatives:

1. Council may choose to propose changes to the proposed conditions for Development Permit DP-024-24 and to schedule a Public Hearing respecting said Development Permit.
2. Council may choose to forego a Public Hearing respecting Development Permit DP-024-24 and issue said Development Permit, with the proposed conditions or alternative conditions.
3. Council may choose to defer consideration of Development Permit DP-024-24 until additional information it deems necessary is provided.

**Financial Implications:** There are no financial of budget implications to this recommendation.

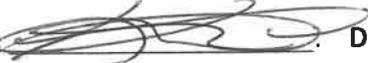
**Legislation:** Part 17, Municipal Government Act, M-26 RSA 2000

**Intergovernmental:** Nil.

**Strategic Alignment:** Proactivity in Development

**Enclosure(s):**

- **Enclosure #1 – Development Permit Application DP-024-24**

Approved by the CAO:  Date: JUNE 21, 2024



# Request for Decision (RFD)

Enclosure #1 – Development Permit Application DP-024-24

DEVELOPMENT PERMIT APPLICATION FORM

Internal Use Only

Our File Number: \_\_\_\_\_ Roll Number: \_\_\_\_\_ Your File Number: \_\_\_\_\_

Applicant Information

Applicant/Agent: Melewka Homes Ltd Phone: \_\_\_\_\_

Address: 25 Corriveau Ave Cell Phone: \_\_\_\_\_

City/Prov. St. Albert Postal Code: T8N 5A3 Fax: \_\_\_\_\_

Email address: \_\_\_\_\_ Signature: [Signature] LEWIS SEMASHKIEWICH

Applicant/Agent Authorization: I am the applicant/agent authorized to act on behalf of the registered owner and that the information given on this form is full and complete and is, to the best of my knowledge, a true statement of the facts relating to this application.

Registered Landowner Information

Owner same as applicant

Registered Owner: METIS CROSSING LTD Phone: \_\_\_\_\_

Address: 17339 Victoria Trail Fax: \_\_\_\_\_

City/Prov. Smoky Lake, Alberta Postal Code: T0A 3C0 Signature: \_\_\_\_\_

Section A - Property Information

Division \_\_\_\_\_

Legal: Lot \_\_\_\_\_ Block \_\_\_\_\_ Plan \_\_\_\_\_ and Part of \_\_\_\_\_ ¼ Sec \_\_\_\_\_ Twp \_\_\_\_\_ Rge \_\_\_\_\_ W4M

Subdivision Name (if applicable) or Area of Development VICTORI 15

Rural Address/Street Address RL-15-58-17-4 Parcel Size 158.55 Acres

Number of existing dwellings on property (please describe) 0

Has any previous application been filed in connection with this property?  Yes  No

If yes, please describe the details of the application and file number:

Rezoning Application

- Is the subject property near a steep slope (exceeding 15%)?  Yes  No
  - Is the subject property near or bounded by a body of water?  Yes  No
  - Is the subject property within 800m of a provincial highway?  Yes  No 450m
  - Is the subject property near a Confined Feeding Operation?  Yes  No Distance: \_\_\_\_\_
  - Is the subject property within 1.5km of a sour gas facility?  Yes  No Distance: \_\_\_\_\_
  - Is the subject property within 1.5km of a sewage treatment plant/lagoon?  Yes  No Distance: \_\_\_\_\_
  - Is the subject property immediately adjacent to the County boundary?  Yes  No
- If yes, the adjoining municipality is: RGE ROAD 174A Smoky Lake County.

**Section B – Proposed Development Information**

Estimated Cost of Project \$ \_\_\_\_\_

Estimated Commencement Date June 01, 2024 Estimated Completion Date June, 31, 2025

Dwelling:  
 Floor Area 45,600 sq.  ft. % of Lot Occupied 100% Height of Dwelling 8.1 ft /  m

Accessory Building:  
 Floor Area 0 sq. ft. % of Lot Occupied 0 Height of Acc. Bldg 0 ft / m

Parking: # of Off-Street Parking Stalls (if applicable) \_\_\_\_\_

Land Use District (Zoning) of Property: Victoria Commercial District

Description of Work:  
75 Beds Recovery centre

**Section C – Preferred Method of Communication**

When a decision has been made on your file, do you wish for us to:

call you for pick up  mail the decision  email the decision

Section 608(1) of the *Municipal Government Act*, R.S.A. 2000, c. M-26, as amended states:

**608(1)** Where this *Act* or a regulation or bylaw made under this Section requires a document to be sent to a person, the document may be sent by electronic means if

- a) the recipient has consented to receive documents from the sender by those electronic means and has provided an e-mail address, website or other electronic address to the sender for that purpose.

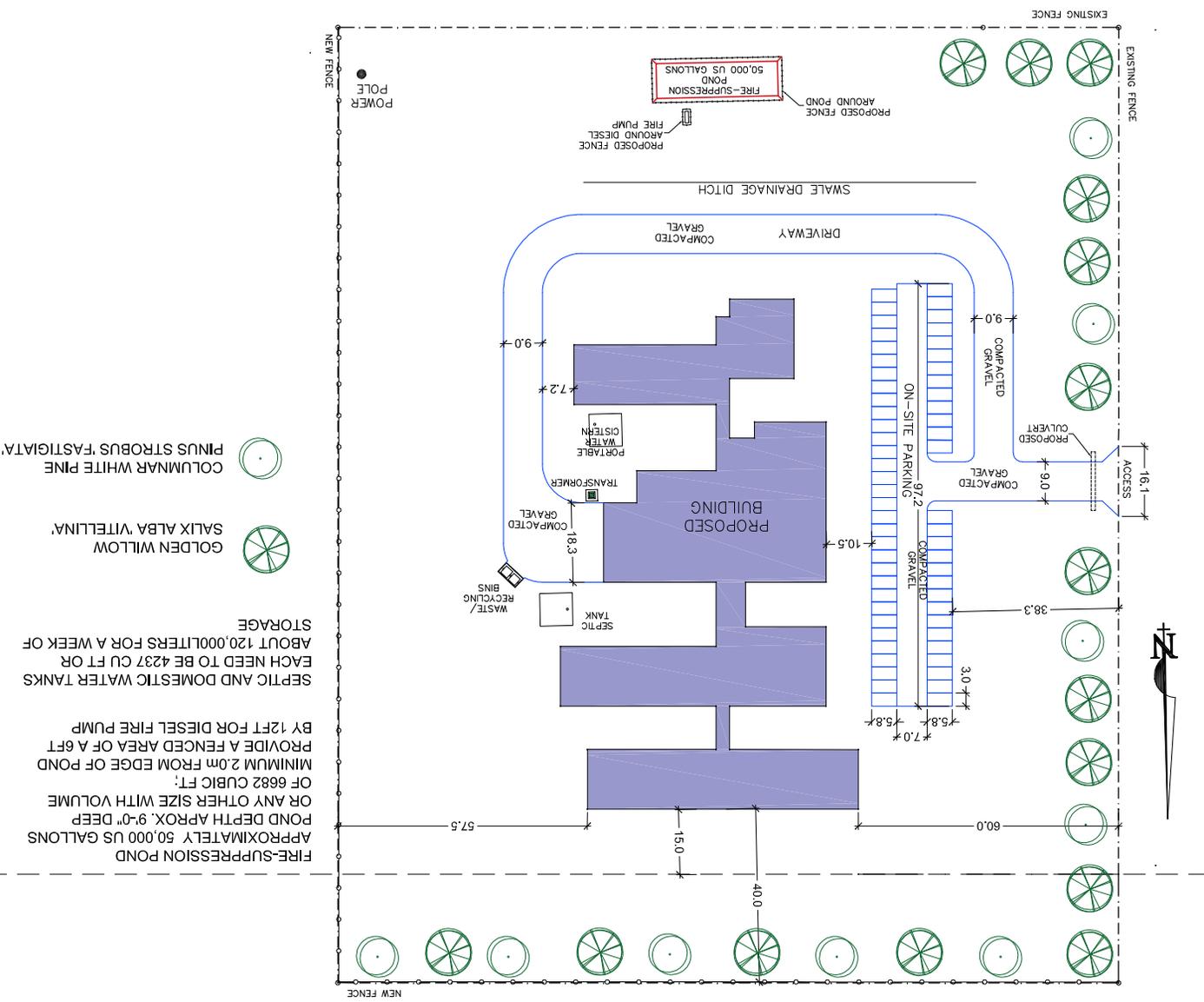
I/we grant consent for the Development Authority to communicate information and/or the decision electronically regarding my/our application.  YES  NO

**OFFICE USE ONLY**

Type of Payment:  DEBIT  CASH  CHEQUE  
 Fee \$ \_\_\_\_\_  
 Receipt # \_\_\_\_\_  
 Receipt Date \_\_\_\_\_  
 Date Received \_\_\_\_\_  
 \*and deemed complete by Development Authority.  
 Entered into MuniSight PD # \_\_\_\_\_

**Authorization:**  Permitted Use  Discretionary Use

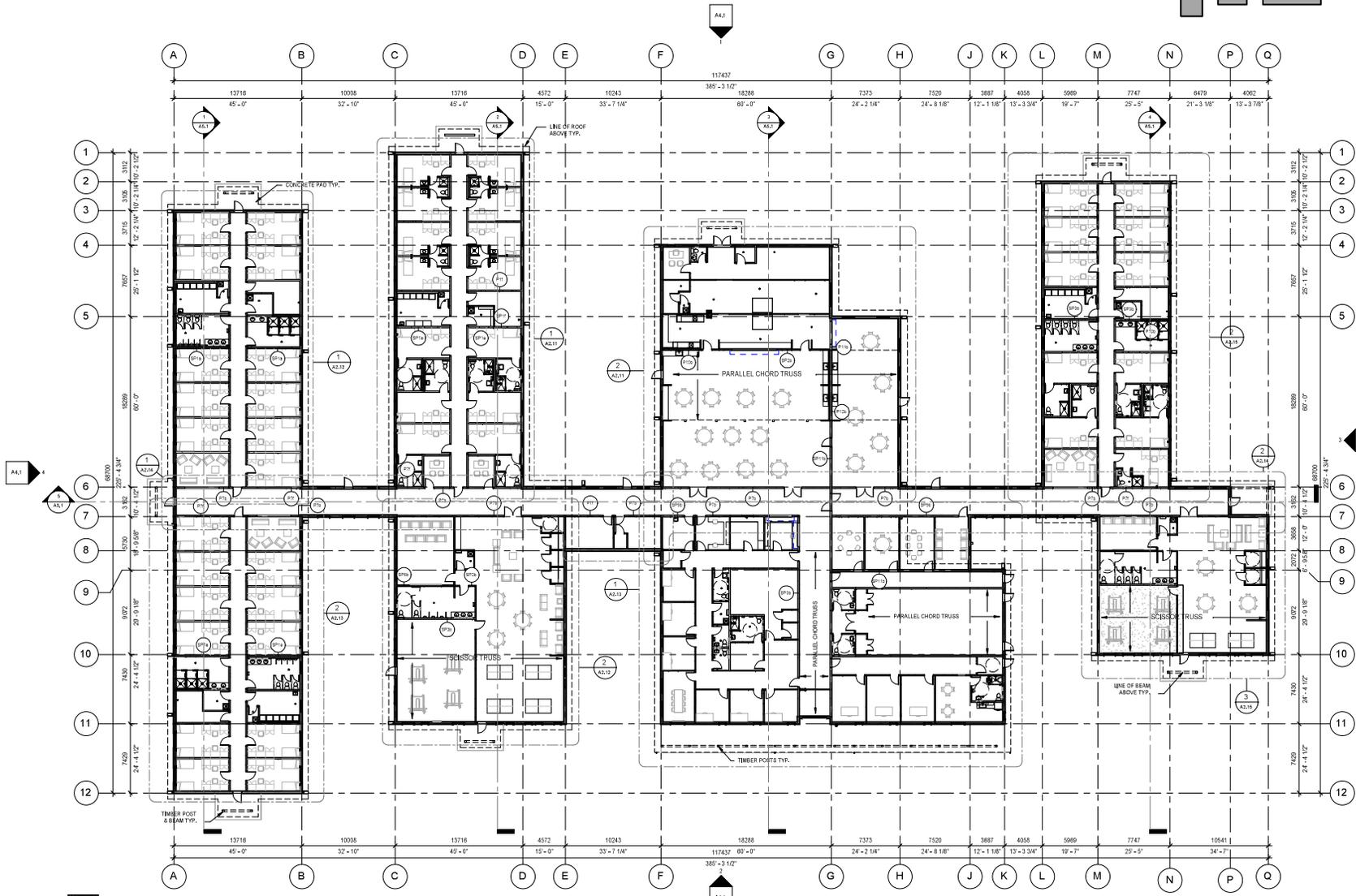
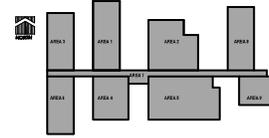
Issuing Officer's Name \_\_\_\_\_  
 Issuing Officer's Signature \_\_\_\_\_  
 Date of Approval \_\_\_\_\_  
 Date Issued \_\_\_\_\_  
 Comments and/or Variances \_\_\_\_\_



-  COLUMNAR WHITE PINE  
PINUS STROBUS 'FASTIGIATA'
-  GOLDEN WILLOW  
SALIX ALBA 'ITELLINA'

FIRE-SUPPRESSION POND  
APPROXIMATELY 50,000 US GALLONS  
POND DEPTH APPROX. 9'-0" DEEP  
OR ANY OTHER SIZE WITH VOLUME  
OF 6682 CUBIC FT.  
MINIMUM 2.0m FROM EDGE OF POND  
PROVIDE A FENCED AREA OF A 6FT  
BY 12FT FOR DIESEL FIRE PUMP  
SEPTIC AND DOMESTIC WATER TANKS  
EACH NEED TO BE 4237 CU FT OR  
ABOUT 120,000LITERS FOR A WEEK OF  
STORAGE

KEY PLAN



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List of Consultants

Structural	
Mechanical	
Electrical	
Civil	Zafiq Cornejo
Landscape	

**MELEWKA STRUCTURES & DESIGN**

SMOXY LAKE, ALBERTA

**METIS NATIONS OF ALBERTA COMMUNITY RECOVERY CENTRE**

Issues

Issued for Pricing	
Issued for Development Permit	
Issued for Building Permit	
Revisions	
1 FOR REVIEW	24-05-17

**OVERALL FLOOR PLAN**

Project number	MVA-2011
Date	2024.06.19
Drawn by	DJ
Checked by	Checker

DO NOT SCALE DRAWINGS

A2.1

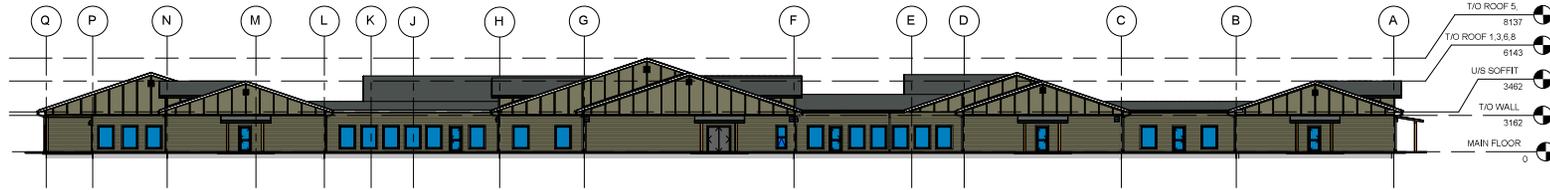
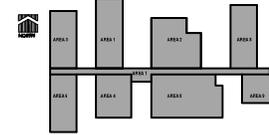
1 OVERALL FLOOR PLAN  
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WALL TYPES SHOWN AT THE DWG ARE SUGAR WALLS - COORDINATE W/ STRUCTURAL DWGS

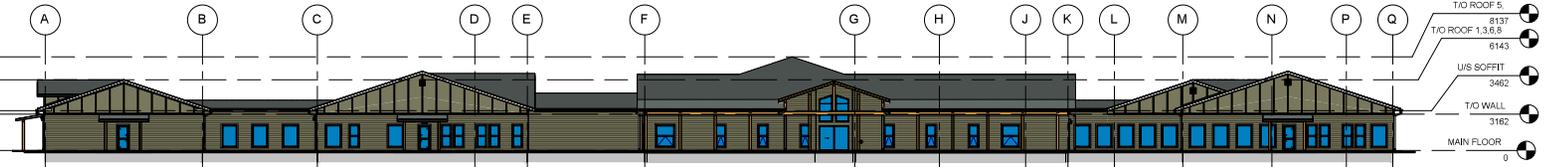


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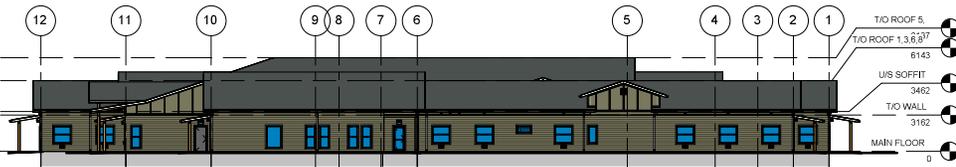
KEY PLAN



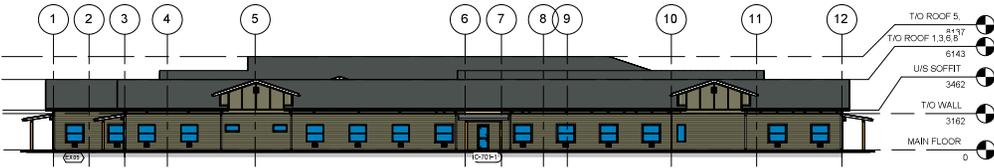
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SCALE: 1:200



2 BLDG SOUTH ELEVATION  
SCALE: 1:200



3 BLDG EAST ELEVATION  
SCALE: 1:200



4 BLDG WEST ELEVATION  
SCALE: 1:200

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Landscape	

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Issues	
Issued for Pricing	
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Issued for Building Permit	
Revisions	
1 FOR REVIEW	24-05-17

**BUILDING ELEVATIONS**

Project number	MWA-2001
Date	2024.06.19
Drawn by	Author
Checked by	Checker

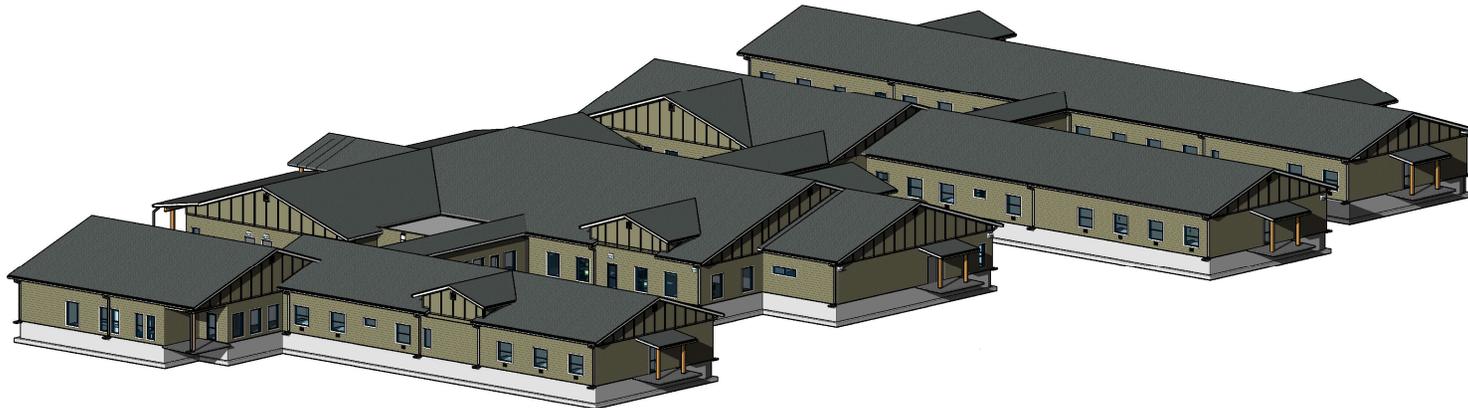
DO NOT SCALE DRAWINGS

A4.1

2024.06.19 10:58:46 AM



1 BUILDING PERSPECTIVE  
SCALE



2 BUILDING PERSPECTIVE  
SCALE

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Civil	Zeiss Consulting
Landscape	

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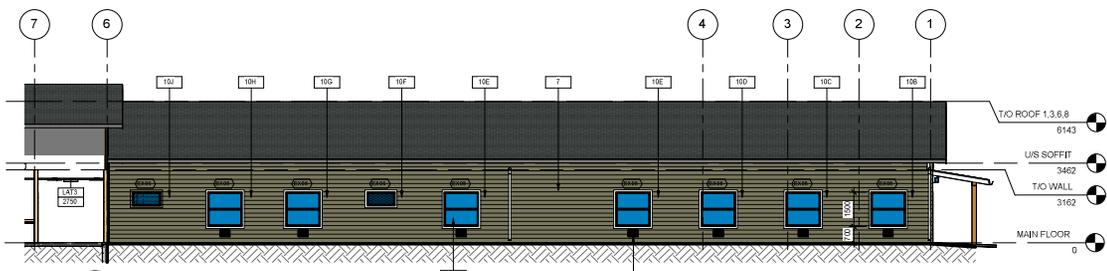
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Issued for Development Permit	
Issued for Building Permit	
Revisions	
1 FOR REVIEW	24-05-17

BUILDING PERSPECTIVES

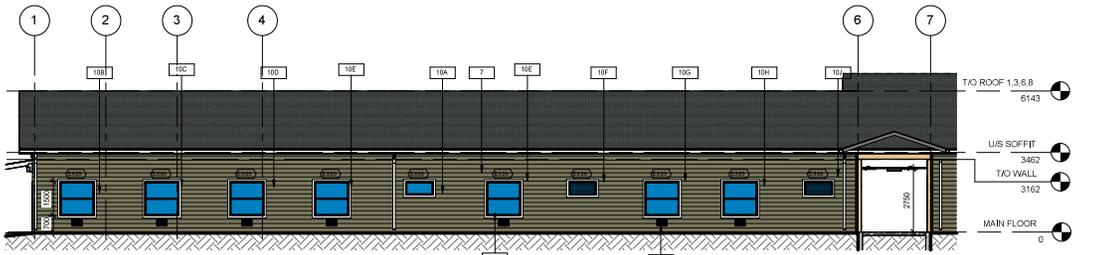
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Date	2024.06.19
Drawn by	Author
Checked by	Checker

DO NOT SCALE DRAWINGS

A4.2



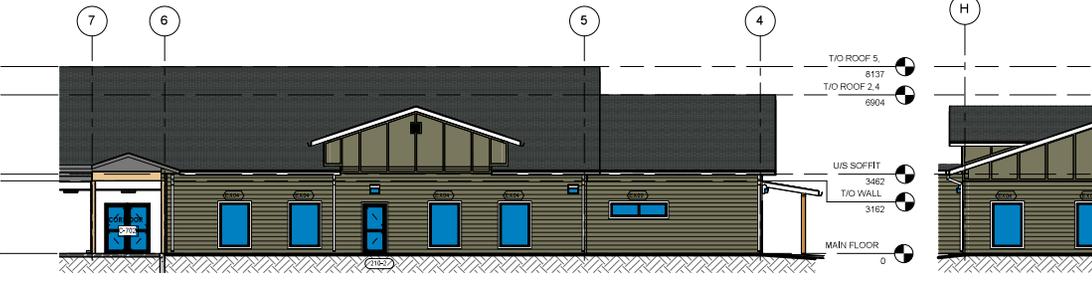
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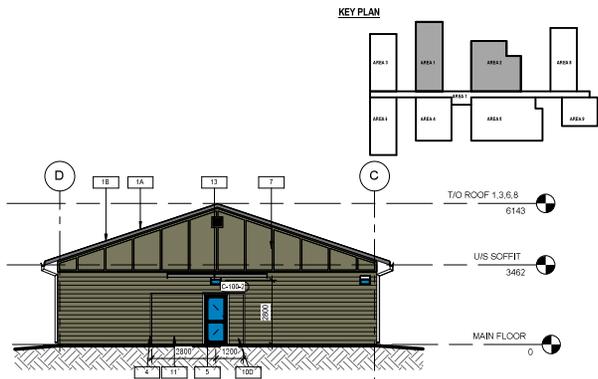
2 AREA 1 WEST ELEVATION  
AK11 SCALE: 1:100



4 AREA 2 WEST ELEVATION  
AK11 SCALE: 1:100

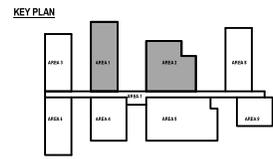


5 AREA 2 EAST ELEVATION  
AK11 SCALE: 1:100



3 AREA 1 NORTH ELEVATION  
AK11 SCALE: 1:100

KEYNOTE LEGEND	
KEYNOTE NO.	KEYNOTE TEXT
1A	OPTION 1 SLOPED ASPHALT SHINGLE ROOF - COLOUR CASTLE GREY OR SIMILAR
1B	OPTION 2 SLOPED PRE-FINISHED STANDING SEAM METAL ROOF - COLOUR DARK GREY
2	PRE-FINISHED METAL GUTTER AND DOWNSPOUT - COLOUR WHITE
3A	184mm FIBRE CEMENT SMOOTH FASCIA - COLOUR WHITE
3B	
4	PRE-FINISHED METAL FLASHING - COLOUR WHITE
5	INSULATED HOLLOW METAL DOOR AND FRAME - COLOUR BLACK
6	BLACK ANODIZED ALUMINUM WINDOW C/W INSULATED TRIPLE GLAZED ARGON FILLED GLASS UNIT
7	FIBER CEMENT HORIZONTAL LAP SIDING - COLOUR MUDFLATS GREEN OR SIMILAR
8A	
8B	
10A	
10B	
10C	
10D	
10E	
10F	
10G	
10H	
10J	
11	SIAMESE CONNECTION - SEE MECHANICAL
12	MECHANICAL EQUIPMENT - SEE MECHANICAL
13	EXTERIOR LIGHT FIXTURE - SEE ELECTRICAL



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Landscape	

**MELEWKA STRUCTURES & DESIGN**

SMOXY LAKE, ALBERTA

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Issued for Building Permit	
Revisions	
1 FOR REVIEW	24-05-17

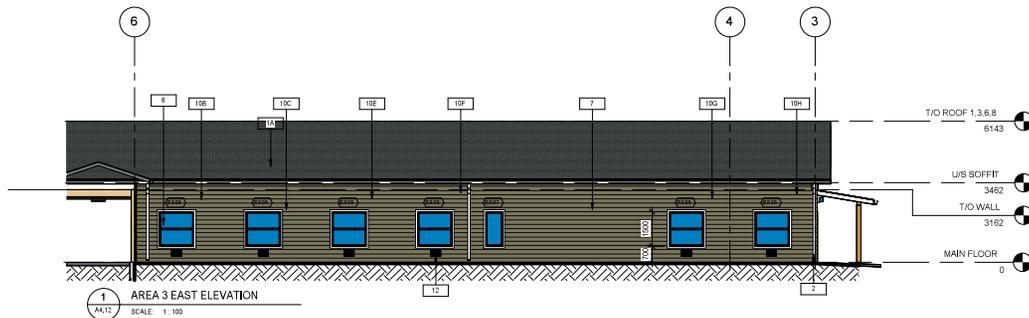
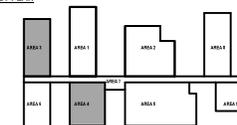
**AREA 1 & 2 BUILDING ELEVATIONS**

Project number	MVA-2001
Date	2024.06.19
Drawn by	Author
Checked by	Checker

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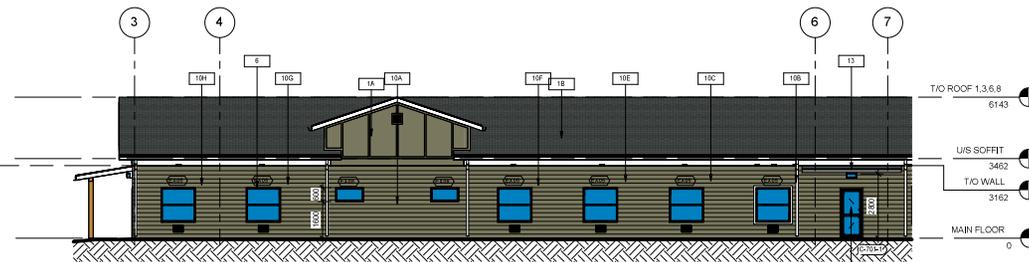
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KEY PLAN



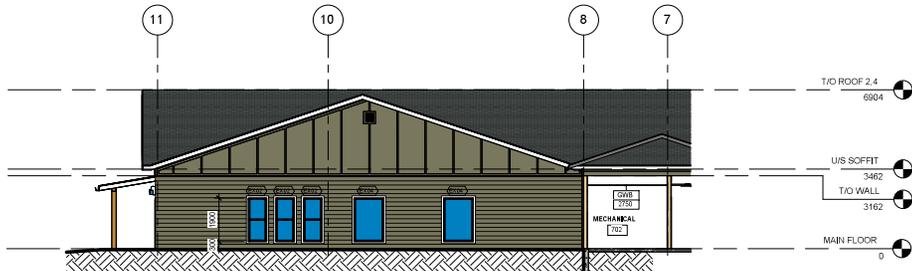
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SCALE: 1:100



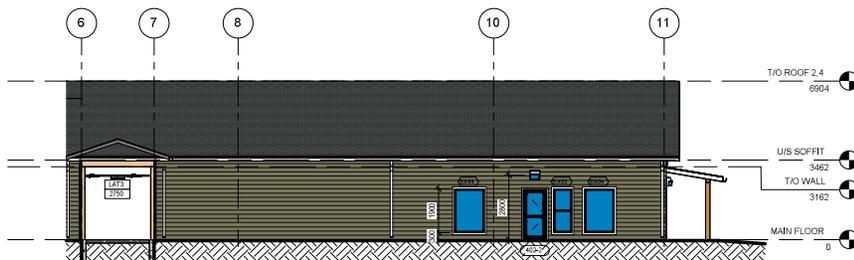
2 AREA 3 WEST ELEVATION

SCALE: 1:100



4 AREA 4 - EAST ELEVATION

SCALE: 1:100



5 AREA 4 WEST ELEVATION

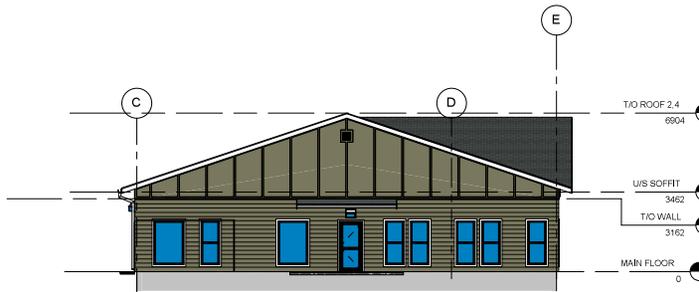
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3 AREA 3 NORTH ELEVATION

SCALE: 1:100

KEYNOTE LEGEND	
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3A	184mm FIBRE CEMENT SMOOTH FASCIA - COLOUR WHITE
3B	
4	PRE-FINISHED METAL FLASHING - COLOUR WHITE
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6	BLACK ANODIZED ALUMINIUM WINDOW C/W INSULATED TRIPLE GLAZED ARGON FILLED GLASS UNIT
7	FIBRE CEMENT HORIZONTAL LAP SIDING - COLOUR MUDFLATS GREEN OR SIMILAR
8A	
8B	
10A	
10B	
10C	
10D	
10E	
10F	
10G	
10H	
10J	
11	SIAMESE CONNECTION - SEE MECHANICAL
12	MECHANICAL EQUIPMENT - SEE MECHANICAL
13	EXTERIOR LIGHT FIXTURE - SEE ELECTRICAL



6 AREA 4 - SOUTH ELEVATION

SCALE: 1:100

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Landscape	

MELEWKA STRUCTURES & DESIGN

SMOXY LAKE, ALBERTA

METIS NATIONS OF ALBERTA COMMUNITY RECOVERY CENTRE

Issues

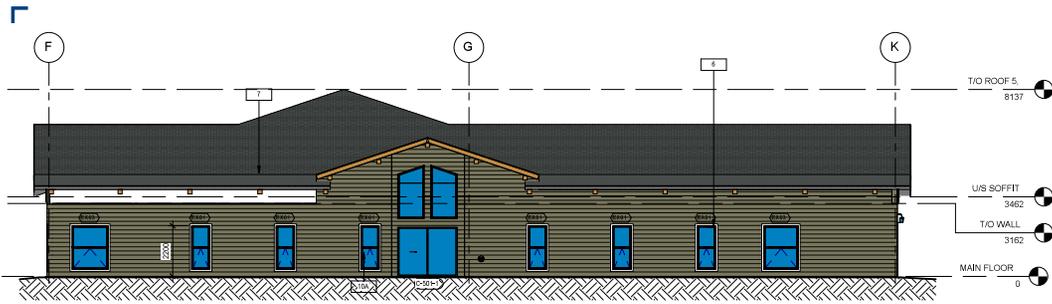
Issued for Pricing	
Issued for Development Permit	
Issued for Building Permit	
Revisions	
1 FOR REVIEW	24-05-17

AREA 3 & 4 BUILDING ELEVATIONS

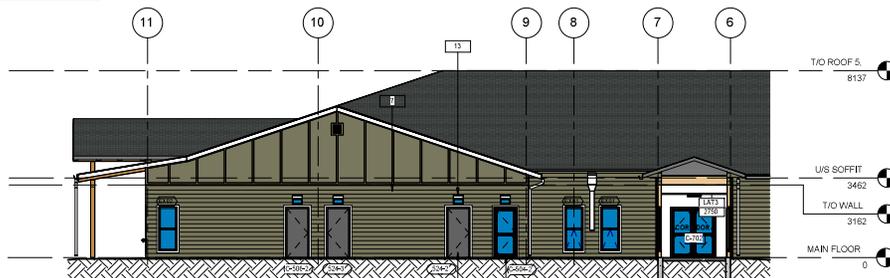
Project number	M/A-2011
Date	2024.06.19
Drawn by	Author
Checked by	Checker

DO NOT SCALE DRAWINGS

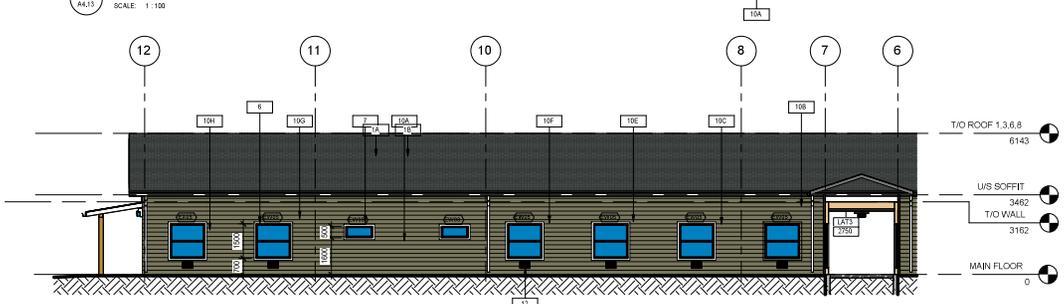
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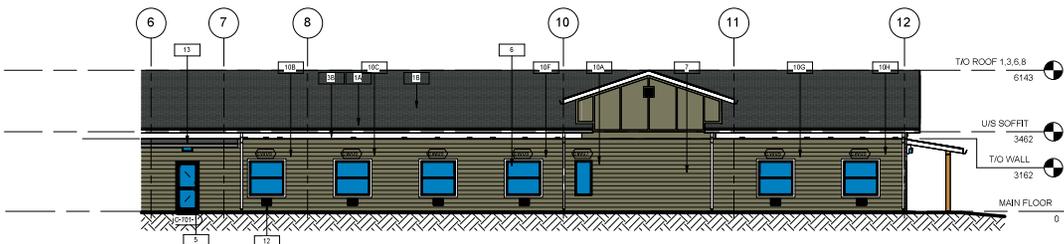
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2 AREA 5 - EAST ELEVATION  
SCALE: 1:100

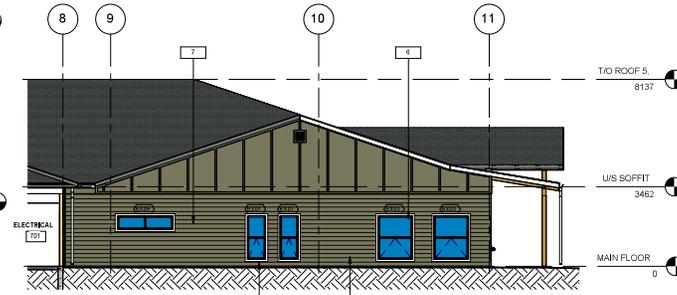
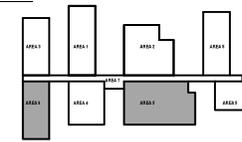


4 AREA 6 - EAST ELEVATION  
SCALE: 1:100



5 AREA 6 - WEST ELEVATION  
SCALE: 1:100

KEY PLAN



3 AREA 5 - WEST ELEVATION  
SCALE: 1:100

KEYNOTE LEGEND	
KEYNOTE NO.	KEYNOTE TEXT
1A	OPTION 1 SLOPED ASPHALT SHINGLE ROOF - COLOUR CASTLE GREY OR SIMILAR
1B	OPTION 2 SLOPED PRE-FINISHED STANDING SEAM METAL ROOF - COLOUR DARK GREY
2	PRE-FINISHED METAL GUTTER AND DOWNSPOUT - COLOUR WHITE
3A	184mm FIBRE CEMENT SMOOTH FASCIA - COLOUR WHITE
3B	
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10G	
10H	
10J	
11	SIAMESE CONNECTION - SEE MECHANICAL
12	MECHANICAL EQUIPMENT - SEE MECHANICAL
13	EXTERIOR LIGHT FIXTURE - SEE ELECTRICAL

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List of Consultants	
Structural	
Mechanical	
Electrical	
Civil	Zepto Consulting
Landscape	

**MELEWKA STRUCTURES & DESIGN**

SMOKY LAKE, ALBERTA

**METIS NATIONS OF ALBERTA COMMUNITY RECOVERY CENTRE**

Issues	
Issued for Pricing	
Issued for Development Permit	
Issued for Building Permit	
Revisions	
1 FOR REVIEW	24-05-17

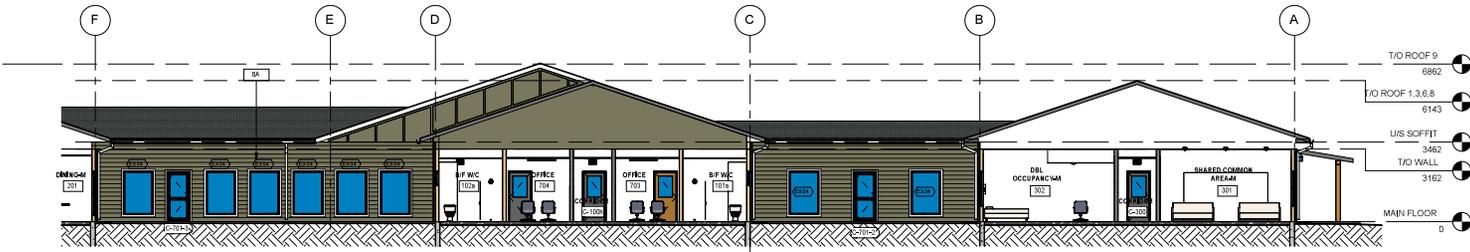
**AREA 5 & 6 BUILDING ELEVATIONS**

Project number	M/A-2011
Date	2024.06.19
Drawn by	Author
Checked by	Checker

DO NOT SCALE DRAWINGS

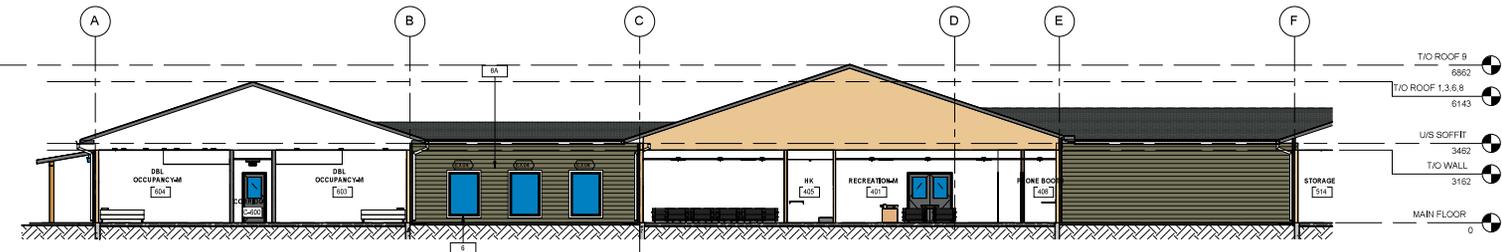
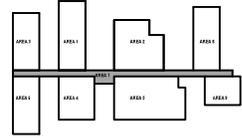
A4.13

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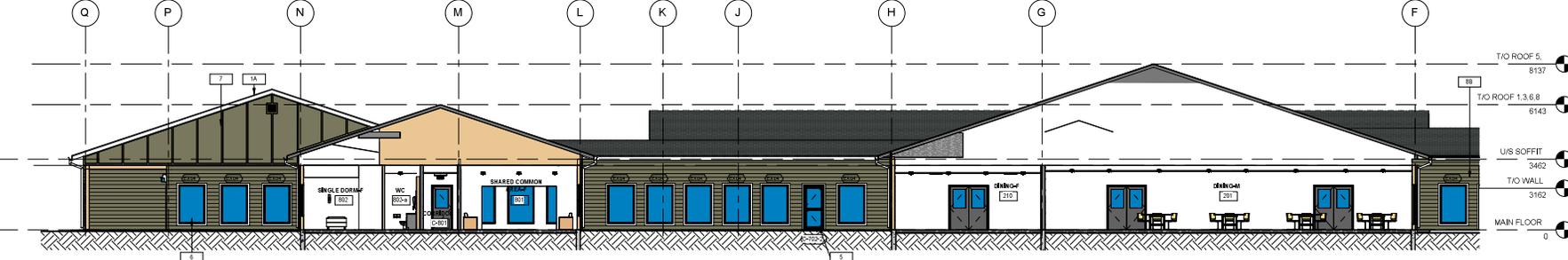


1 AREA 701 - NORTH ELEVATION  
SCALE: 1:100

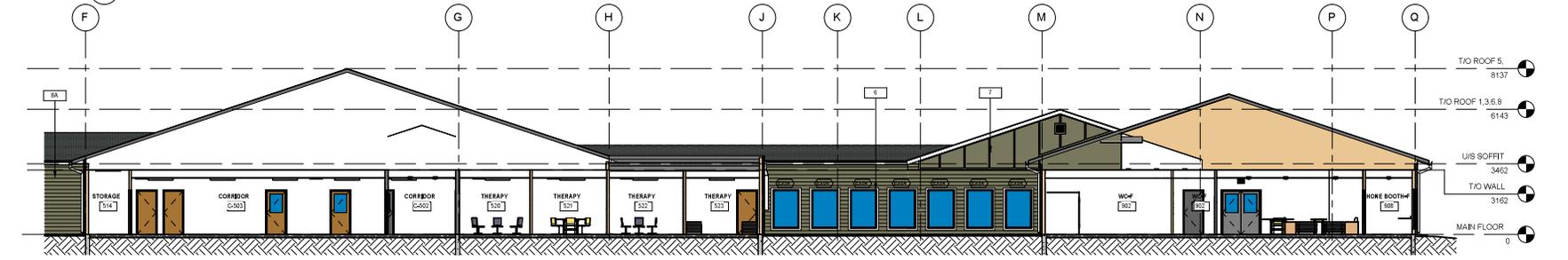
KEY PLAN



2 AREA 701 - SOUTH ELEVATION  
SCALE: 1:100



3 AREA 702 - NORTH ELEVATION  
SCALE: 1:100



4 AREA 702 - SOUTH ELEVATION  
SCALE: 1:100

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Electrical	
Civil	Zafiq Cornejo
Landscape	

MELEWKA STRUCTURES & DESIGN

SMOXY LAKE, ALBERTA

METIS NATIONS OF ALBERTA COMMUNITY RECOVERY CENTRE

Issues

Issued for Pricing	
Issued for Development Permit	
Issued for Building Permit	
Revisions	
1 FOR REVIEW	24-05-17

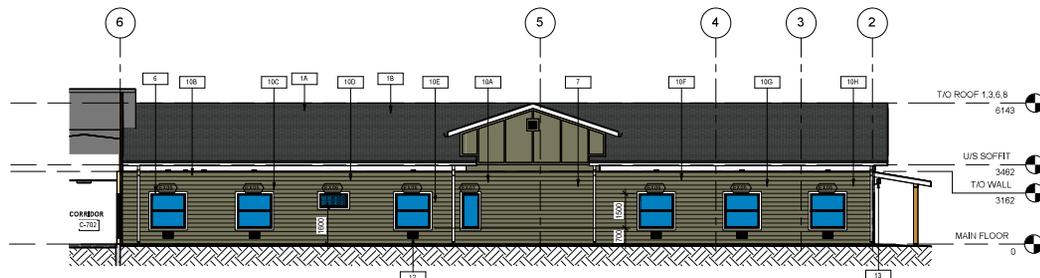
AREA 7 BUILDING ELEVATIONS

Project number	MMA-2011
Date	2024.06.19
Drawn by	Author
Checked by	Checker

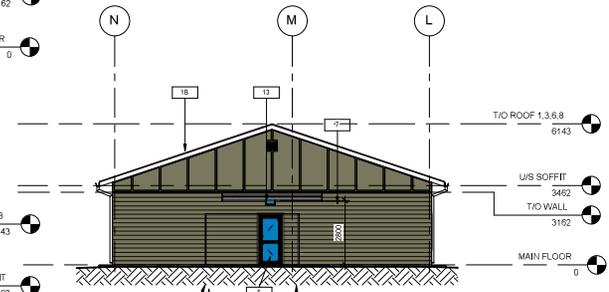
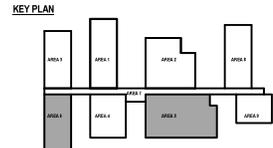
DO NOT SCALE DRAWINGS

A4.14

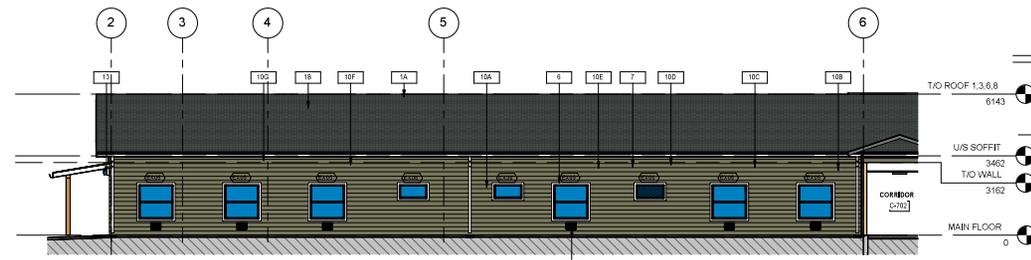
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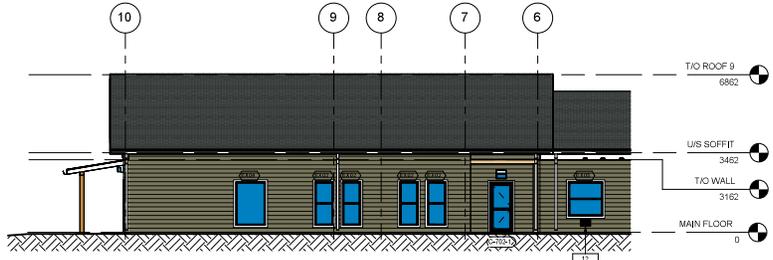
1 AREA 8 - EAST ELEVATION  
SCALE: 1:100

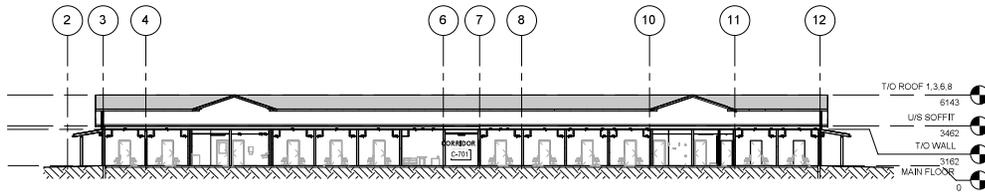


3 AREA 8 - NORTH ELEVATION  
SCALE: 1:100

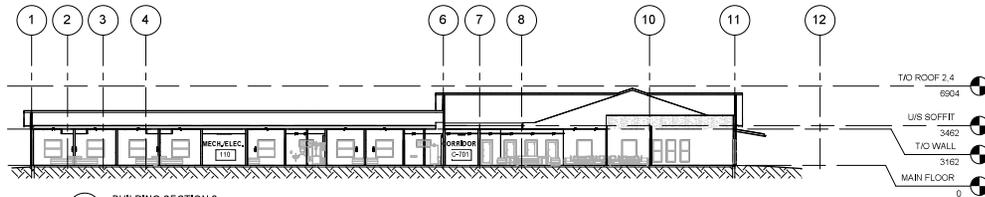


2 AREA 8 - WEST ELEVATION  
SCALE: 1:100

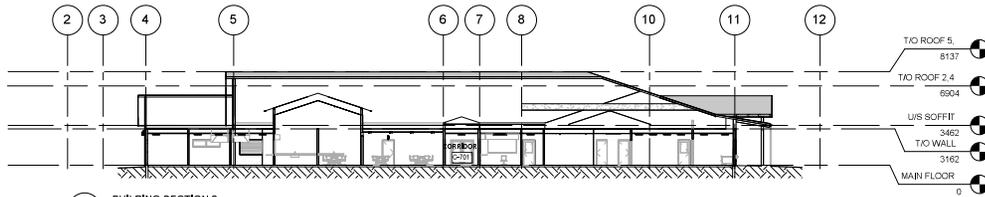




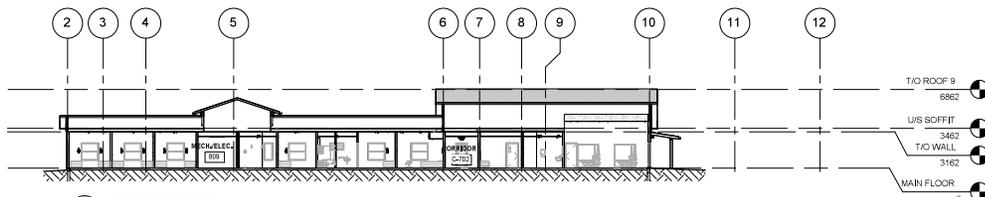
1 BUILDING SECTION 1  
A5.1 SCALE: 1:200



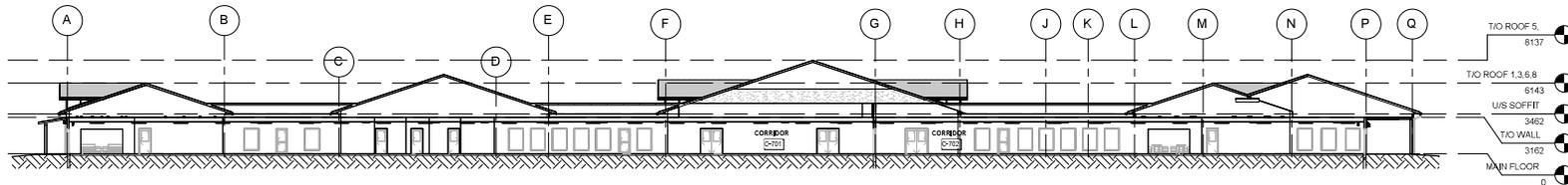
2 BUILDING SECTION 2  
A5.1 SCALE: 1:200



3 BUILDING SECTION 3  
A5.1 SCALE: 1:200

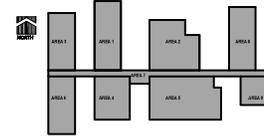


4 BUILDING SECTION 4  
A5.1 SCALE: 1:200



5 BUILDING SECTION 5  
A5.1 SCALE: 1:200

KEY PLAN



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Electrical	
Civil	Zalic Consulting
Landscape	

MELEWKA STRUCTURES & DESIGN

SMOXY LAKE, ALBERTA

METIS NATIONS OF ALBERTA COMMUNITY RECOVERY CENTRE

Issues	
Issued for Pricing	
Issued for Development Permit	
Issued for Building Permit	
Revisions	
1 FOR REVIEW	24-05-17

OVERALL BUILDING SECTIONS

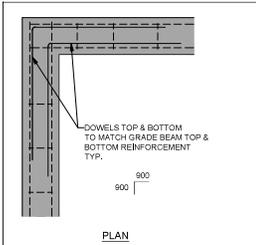
Project number	MVA-2001
Date	2024.06.19
Drawn by	Author
Checked by	Checker

DO NOT SCALE DRAWINGS

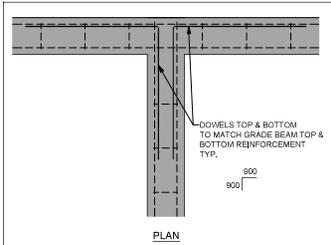
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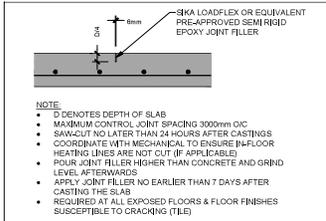




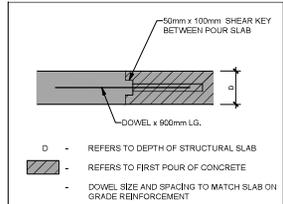
CONCRETE GRADE BEAM @ CORNER LOCATION NO.



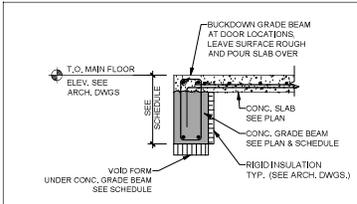
CONCRETE GRADE BEAM @ T-INTERSECTION LOCATION NO.



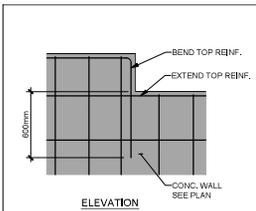
SAW CUT AT CONCRETE SLAB ON GRADE (CONTROL JOINT) NO.



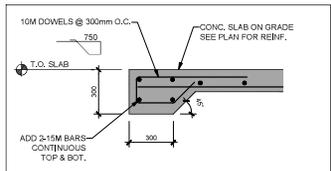
POUR BREAK ON CONCRETE SLAB ON GRADE NO.



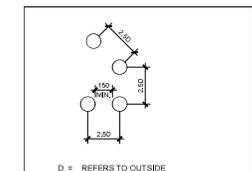
BUCKDOWN GRADE BEAM AT DOOR LOCATIONS NO.



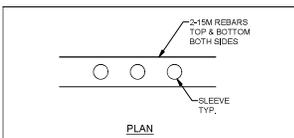
CONCRETE WALL @ CHANGE IN HEIGHT LOCATION NO.



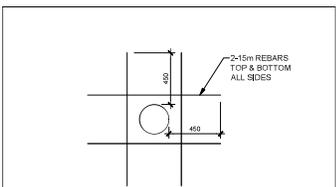
CONCRETE SLAB THICKENING NO.



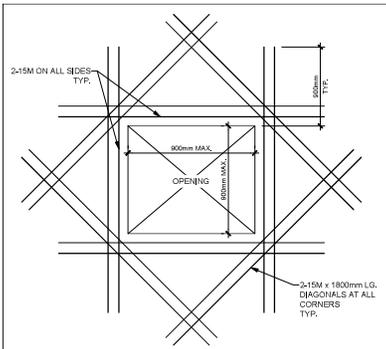
SPACING OF SLEEVES IN CONCRETE SLAB AND CONCRETE WALL NO.



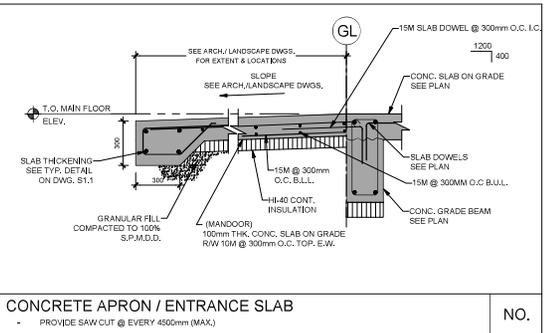
ADDITIONAL REINFORCEMENT FOR CONCRETE SLAB WITH THREE OR MORE SLEEVES NO.



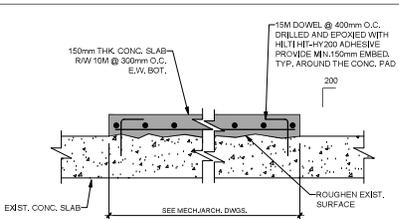
ADDITIONAL REINFORCEMENT FOR SLEEVES WITH Ø GREATER THAN 100mm ON CONCRETE SLAB/WALL NO.



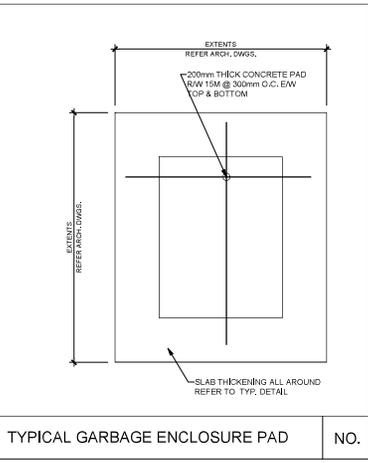
CONCRETE SLAB ON GRADE OPENING REINFORCEMENT NO.



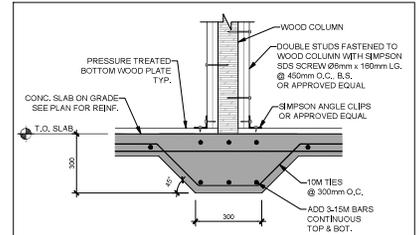
CONCRETE APRON / ENTRANCE SLAB NO.



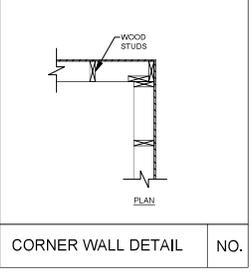
HOUSEKEEPING CONCRETE PAD NO.



TYPICAL GARBAGE ENCLOSURE PAD NO.



WOOD COLUMN TO CONCRETE SLAB CONNECTION NO.



CORNER WALL DETAIL NO.

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CONSULTANT/SEALS

PRELIMINARY  
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B	ISSUED FOR CLIENT REVIEW	2024-05-14
A	ISSUED FOR CLIENT REVIEW	2023-12-14

CLIENT  
**MELEWKA STRUCTURES & DESIGN**

**KUMLIN SULLIVAN**  
 ARCHITECTURE STUDIO LTD.  
 301, 509 - 7 Street S.W., Calgary, Alberta, T2H 0H3  
 Phone: (403) 263-1350 Fax: (403) 232-7077

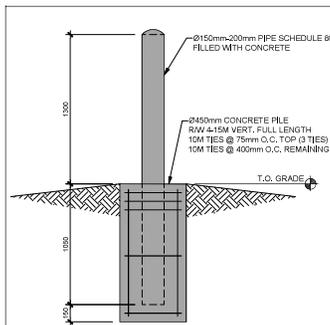
PROJECT  
**METIS NATION OF AB COMMUNITY RECOVERY CENTER**  
 SMOKY LAKE ALBERTA

DRAWING  
**TYPICAL DETAILS**

FILE:	24-184-001
PROJECT No.:	766-24-184-001
SCALE:	AS SHOWN
DATE:	2024-05-14
DRAWN BY:	GN
DRAWING No.:	REVISION

S0.2 A

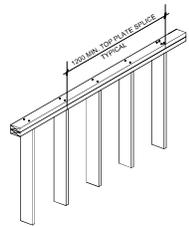
CONSULTANT: TORONTO MELEWKA STRUCTURES & DESIGN INC. 22 MONROE STREET, TORONTO, ONTARIO M5H 1B5  
 PROJECT: METIS NATION OF AB COMMUNITY RECOVERY CENTER  
 DRAWING NO.: TYPICAL DETAILS  
 DATE: 2024-05-14  
 DRAWN BY: GREGORY HENRIKSEN



**BOLLARD CONSTRUCTION**

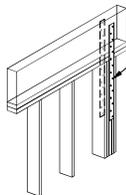
SEE ARCH. DWGS. FOR LOCATION AND QUANTITY.

NO.



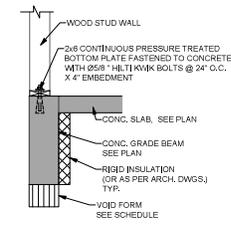
TYPICAL TOP PLATE SPLICE

NO.



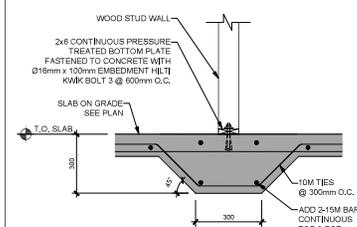
WOOD BEAM TO COLUMN CONNECTION (BEAM PARALLEL TO WALL)

NO.



WOOD STUD WALL TO CONCRETE SLAB CONNECTION

NO.

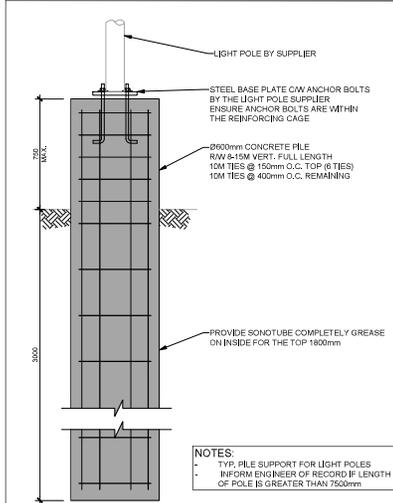


WOOD STUD WALL TO CONCRETE SLAB CONNECTION

NO.

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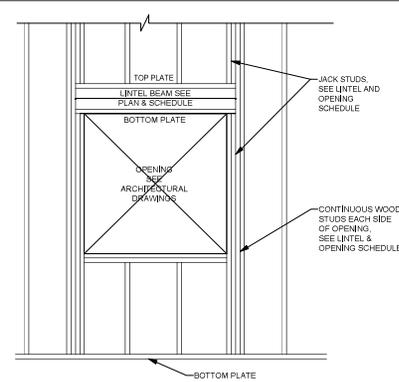


**LIGHT POLE PILE STANDARD DETAIL**

REFER TO ARCH. DWGS. FOR LOCATIONS

NO.

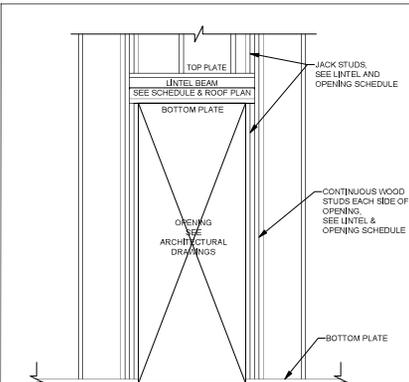
**NOTES:**  
 TYP. PILE SUPPORT FOR LIGHT POLES  
 INFORM ENGINEER OF RECORD BY LENGTH OF POLE IS GREATER THAN 7500mm



NOTE: REFER TO ARCHITECTURAL DRAWINGS FOR LOCATIONS AND NUMBER OF OPENINGS

ELEVATION AT OPENING DETAIL WOOD STUD WALL

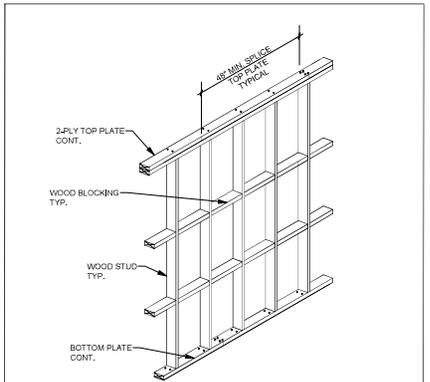
NO.



ELEVATION AT DOOR OPENING DETAIL WOOD STUD WALL

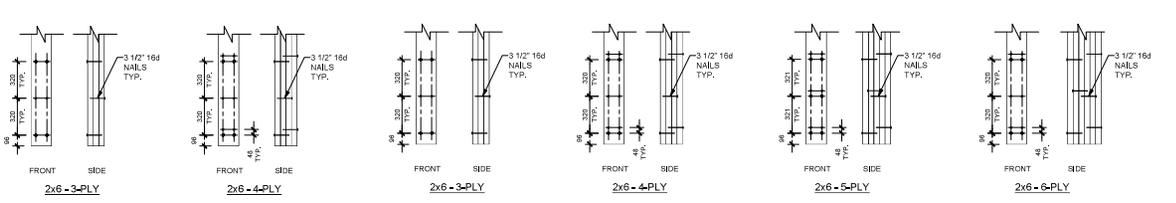
REFER TO ARCHITECTURAL DRAWINGS FOR LOCATIONS AND NO. OF OPENINGS

NO.



FRAMING ISOMETRIC VIEW WOOD STUD WALL

NO.



PLY BUILT-UP WOOD COLUMN NAILING REQUIREMENTS

NO.

**PRELIMINARY NOT FOR CONSTRUCTION**



B	ISSUED FOR CLIENT REVIEW	2024-05-14
A	ISSUED FOR CLIENT REVIEW	2023-12-14

**CLIENT**  
**MELEWKA STRUCTURES & DESIGN**

**KUMLIN SULLIVAN**  
 ARCHITECTURE STUDIO LTD.  
 380, 50th St. Suite 200, Calgary, Alberta, T2H 0H3  
 Phone: (403) 243-8364 Fax: (403) 292-2077

**PROJECT**  
**METIS NATION OF AB COMMUNITY RECOVERY CENTER**  
 SMOKY LAKE ALBERTA

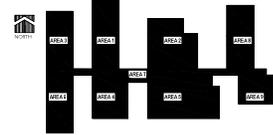
**DRAWING**  
**TYPICAL DETAILS**

<b>FILE:</b>	25-184-001
<b>PROJECT No.:</b>	TW6-25-184-001
<b>SCALE:</b>	AS SHOWN
<b>DATE:</b>	2024-05-14
<b>DRAWN BY:</b>	GN
<b>DRAWING No.:</b>	REVISION

**S0.3** **A**

CONSULTING: 18910143 MELWKA STRUCTURES & DESIGN 25-184-001 METIS NATION OF AB COMMUNITY RECOVERY CENTER 25-184-001  
 PROJECT: 25-184-001  
 PROJECT DATE: 2024-05-14  
 DRAWN BY: GREGORY HINTERDORF

**KEY PLAN**



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B	ISSUED FOR CLIENT REVIEW	2024-05-14
A	ISSUED FOR CLIENT REVIEW	2023-12-14

**CLIENT**  
**MELEWKA STRUCTURES & DESIGN**

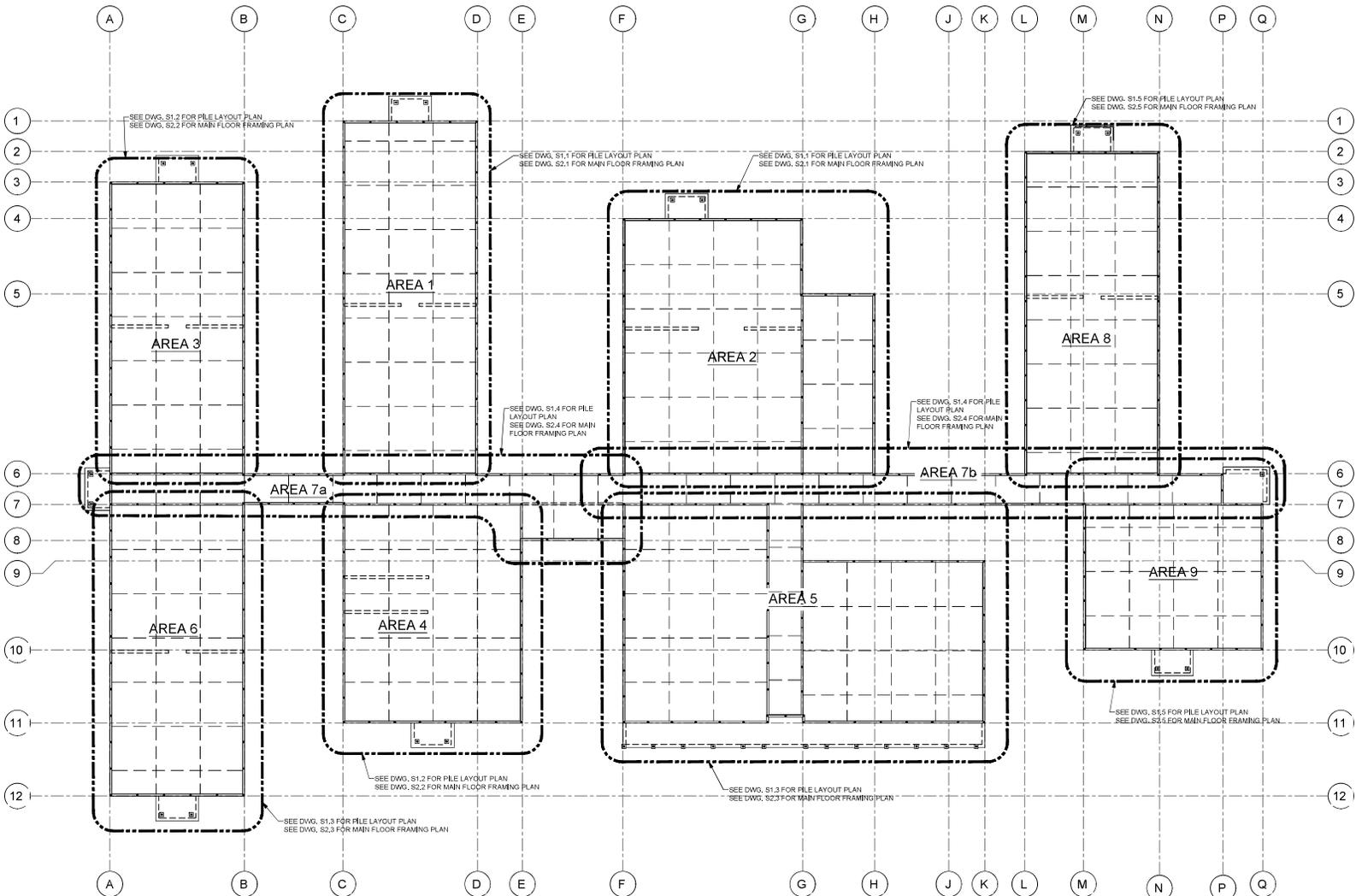
**KUMLIN SULLIVAN**  
 ARCHITECTURE STUDIO LTD.  
 301, 50th St. Suite 200, Calgary, Alberta, T2H 0H3  
 Phone: (403) 263-8366 Fax: (403) 292-7077

**PROJECT**  
**METIS NATION OF AB  
 COMMUNITY RECOVERY  
 CENTER**  
 SMOKY LAKE ALBERTA

**DRAWING**  
**OVERALL PILE LAYOUT  
 AND MAIN FLOOR  
 FRAMING PLAN**

FILE:	24-1842406
PROJECT No.:	TWS 24-1842406
SCALE:	AS SHOWN
DATE:	2024-05-14
DRAWN BY:	GN
DRAWING No.:	REV:03/08

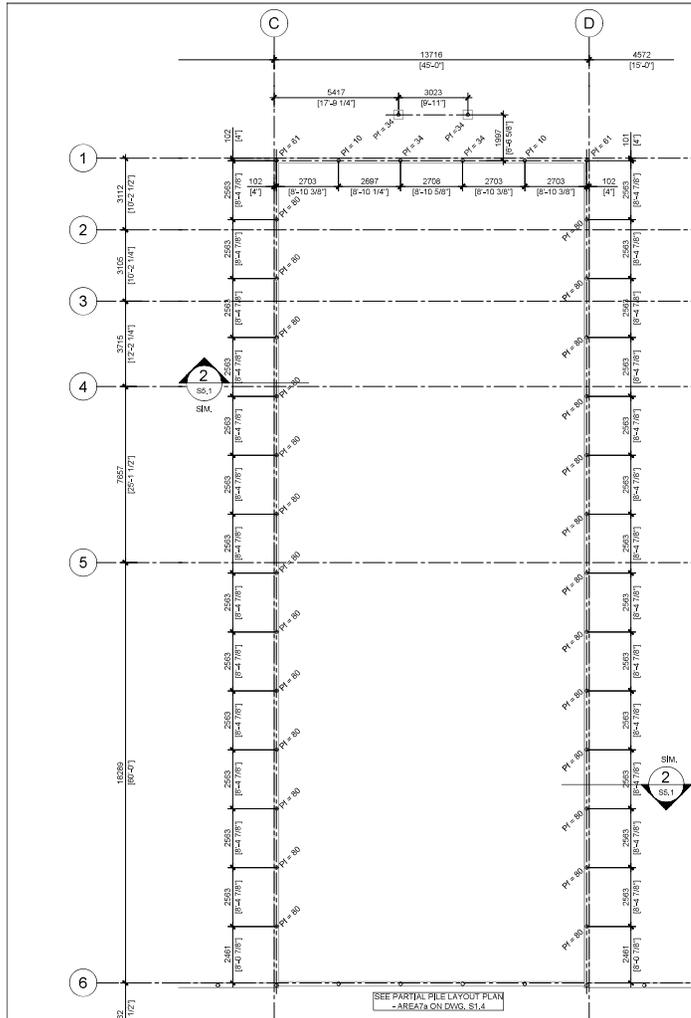
**S1.0**      **A**



**OVERALL PILE LAYOUT AND MAIN FLOOR FRAMING PLAN**  
 SCALE 1:200



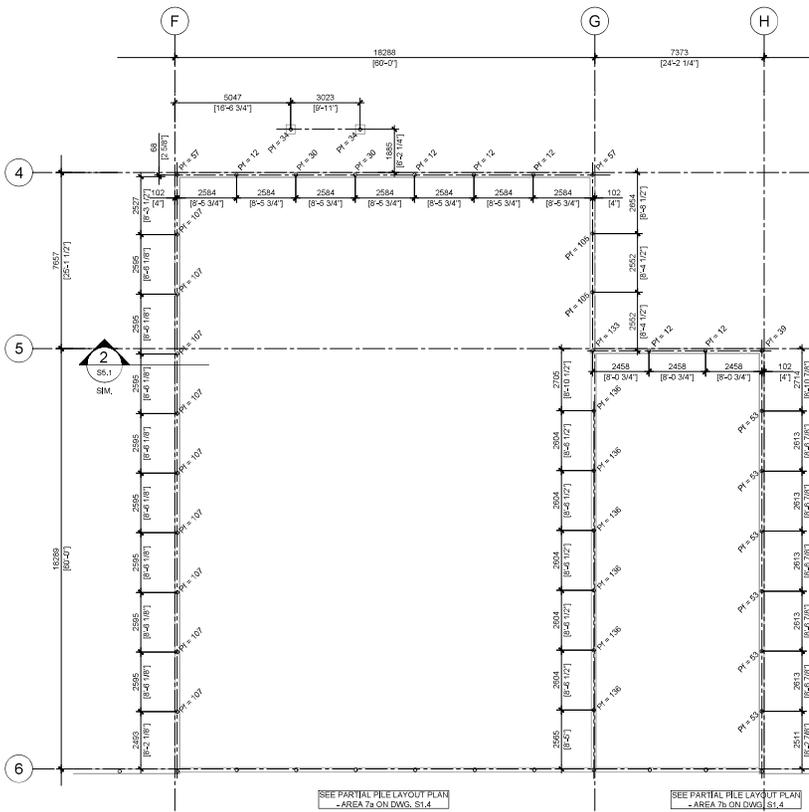
CONSULTANT: MELEWKA STRUCTURES & DESIGN 24-1842406-METIS NATION OF AB COMMUNITY RECOVERY CENTRE 2D FOUNDATION DESIGN/STRUCTURAL/MECHANICAL/ELECTRICAL  
 PROJECT DATE: June 14, 2024  
 PREPARED BY: GREGORY HINTERBUS



**PARTIAL PILE LAYOUT PLAN - AREA 1**  
SCALE 1:100

1. SEE GENERAL AND STRUCTURAL NOTES ON DRAWING S0.1.
2. SEE TYPICAL DETAILS ON DRAWING S0.2.
3. SEE GEOTECHNICAL REPORT FOR FURTHER RECOMMENDATIONS.
4. SEE MECHANICAL DRAWINGS FOR WEPPING TILE INSTALLATIONS.
5. T.O. STEEL PILE CAP @ ELEV. -010 U.N.G. IN PLAN.

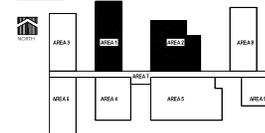
**LEGEND:**  
PI = REFERS TO FACTORED COMPRESSIVE LOAD IN kN



**PARTIAL PILE LAYOUT PLAN - AREA 2**  
SCALE 1:100

1. SEE GENERAL AND STRUCTURAL NOTES ON DRAWING S0.1.
2. SEE TYPICAL DETAILS ON DRAWING S0.2.
3. SEE GEOTECHNICAL REPORT FOR FURTHER RECOMMENDATIONS.
4. SEE MECHANICAL DRAWINGS FOR WEPPING TILE INSTALLATIONS.
5. T.O. STEEL PILE CAP @ ELEV. -010 U.N.G. IN PLAN.

**KEY PLAN**



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**CONSULTANT/SEALS**

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B	ISSUED FOR CLIENT REVIEW	2024-05-14
A	ISSUED FOR CLIENT REVIEW	2023-12-14

**CLIENT**

**MELEWKA STRUCTURES & DESIGN**

**KUMLIN SULLIVAN**  
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301, 509 - 7 Street S.W., Calgary, Alberta T2H 0H3  
Phone: (403) 263-8364 Fax: (403) 292-7007

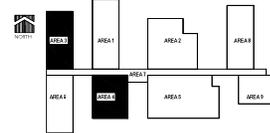
**PROJECT**  
METIS NATION OF AB  
COMMUNITY RECOVERY  
CENTER  
SMOKY LAKE ALBERTA

**DRAWING**  
**PARTIAL PILE LAYOUT PLANS**

**FILE:** 25-1842406  
**PROJECT No.:** TWS 25-1842406  
**SCALE:** AS SHOWN  
**DATE:** 2024-05-14  
**DRAWN BY:** GN  
**DRAWING No.:** REVISION

**S1.1** **A**

**KEY PLAN**



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**CONSULTANTS/SEALS**

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**CLIENT**

**MELEWKA STRUCTURES & DESIGN**

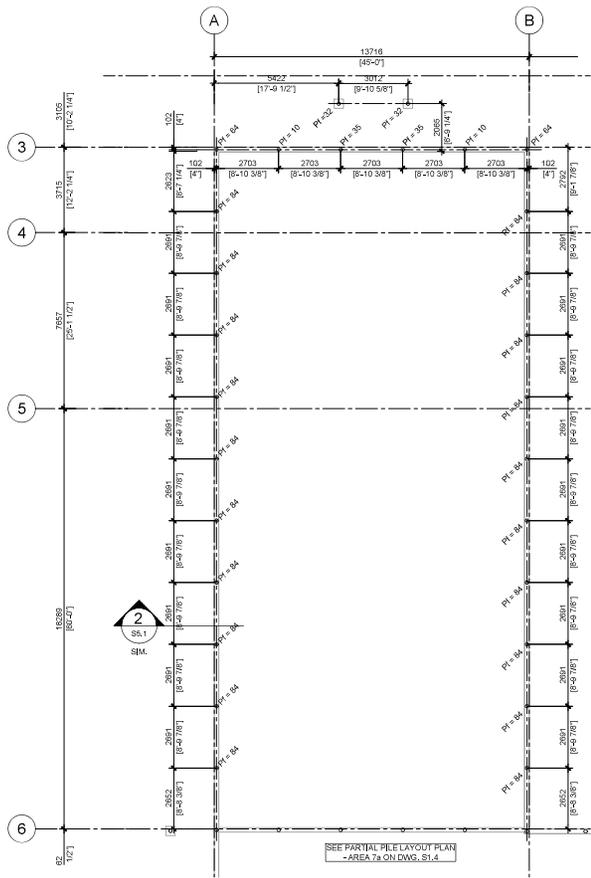
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 301, 509 - 7 Street S.W., Calgary, Alberta, T2H 0H3  
 PHONE: (403) 263-1304 FAX: (403) 292-7007

**PROJECT**  
**METIS NATION OF AB COMMUNITY RECOVERY CENTER**  
 SMOKY LAKE ALBERTA

**DRAWING**  
**PARTIAL PILE LAYOUT PLANS**

<b>FILE:</b>	25-1842406
<b>PROJECT No.:</b>	76625-1842406
<b>SCALE:</b>	AS SHOWN
<b>DATE:</b>	2024-05-14
<b>DRAWN BY:</b>	GN
<b>DRAWING No.:</b>	REVISION

**S1.2** **A**

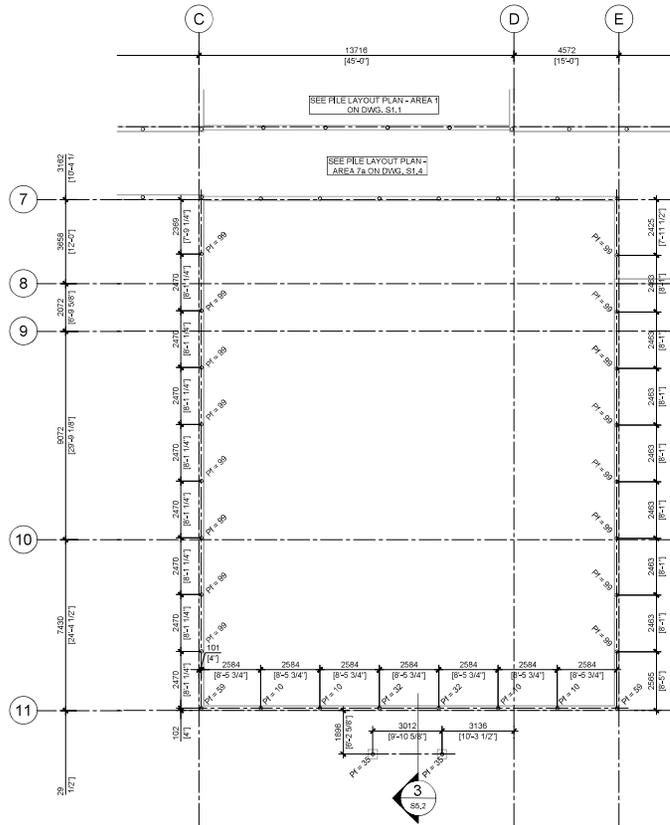


SEE PARTIAL PILE LAYOUT PLAN - AREA 7a ON DWG. S1.4

**PARTIAL PILE LAYOUT PLAN - AREA 3**  
 SCALE 1:100

- SEE GENERAL AND STRUCTURAL NOTES ON DRAWING S0.1.
- SEE TYPICAL DETAILS ON DRAWING S0.2.
- SEE GEOTECHNICAL REPORT FOR FURTHER RECOMMENDATIONS.
- SEE MECHANICAL DRAWINGS FOR WEEPING TILE INSTALLATIONS.
- T.O. STEEL PILE CAP @ ELEV. -610 U.N.O. IN PLAN.

**LEGEND:**  
 PI = REFERS TO FACTORED COMPRESSIVE LOAD IN kN



SEE PILE LAYOUT PLAN - AREA 7a ON DWG. S1.4

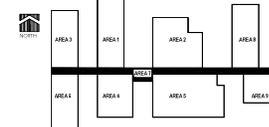
SEE PILE LAYOUT PLAN - AREA 7a ON DWG. S1.4

**PARTIAL PILE LAYOUT PLAN - AREA 4**  
 SCALE 1:100

- SEE GENERAL AND STRUCTURAL NOTES ON DRAWING S0.1.
- SEE TYPICAL DETAILS ON DRAWING S0.2.
- SEE GEOTECHNICAL REPORT FOR FURTHER RECOMMENDATIONS.
- SEE MECHANICAL DRAWINGS FOR WEEPING TILE INSTALLATIONS.
- T.O. STEEL PILE CAP @ ELEV. -610 U.N.O. IN PLAN.



**KEY PLAN**



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**CLIENT**

**MELEWKA STRUCTURES & DESIGN**

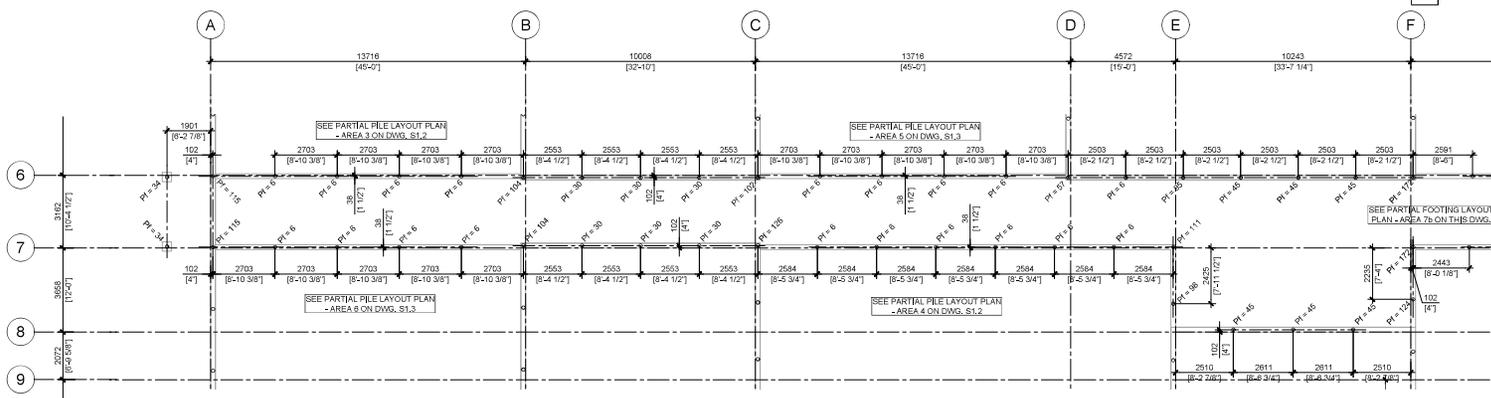
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**PROJECT**  
**METIS NATION OF AB COMMUNITY RECOVERY CENTER**  
 SMOKY LAKE ALBERTA

**DRAWING**  
**PARTIAL PILE LAYOUT PLANS**

<b>FILE:</b>	25-184-001
<b>PROJECT No.:</b>	756-25-184-001
<b>SCALE:</b>	AS SHOWN
<b>DATE:</b>	2024-05-14
<b>DRAWN BY:</b>	GN
<b>DRAWING No.:</b>	RE-1830N

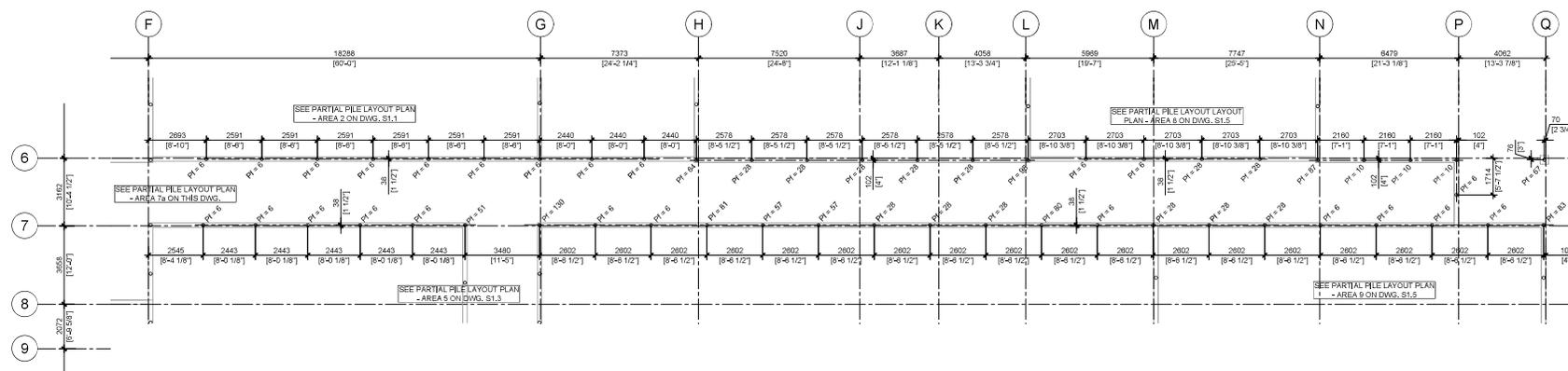
**S1.4**      **A**



**PARTIAL PILE LAYOUT PLAN - AREA 7a**

- SCALE: 1:100
- SEE GENERAL AND STRUCTURAL NOTES ON DRAWING S0.1.
  - SEE TYPICAL DETAILS ON DRAWING S0.2.
  - SEE GEOTECHNICAL REPORT FOR FURTHER RECOMMENDATIONS.
  - SEE MECHANICAL DRAWINGS FOR WEEPING TILE INSTALLATIONS.
  - T.O. STEEL PILE CAP @ ELEV. -610 U.N.O. IN PLAN.

**LEGEND:**  
 PI = REFERS TO FACTORED COMPRESSIVE LOAD IN kN



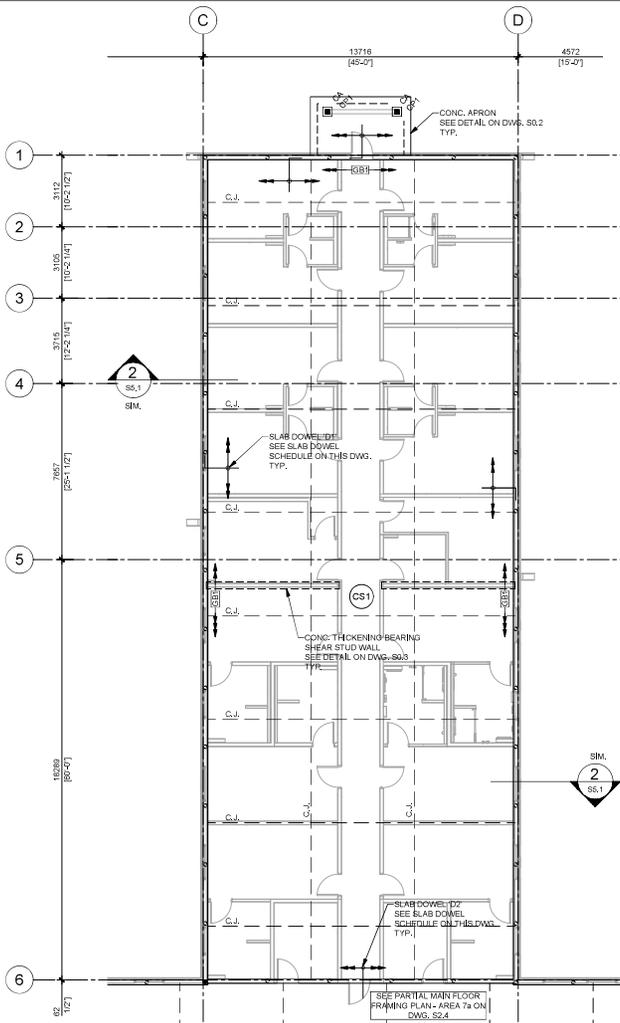
**PARTIAL PILE LAYOUT PLAN - AREA 7b**

- SCALE: 1:100
- SEE GENERAL AND STRUCTURAL NOTES ON DRAWING S0.1.
  - SEE TYPICAL DETAILS ON DRAWING S0.2.
  - SEE GEOTECHNICAL REPORT FOR FURTHER RECOMMENDATIONS.
  - SEE MECHANICAL DRAWINGS FOR WEEPING TILE INSTALLATIONS.
  - T.O. STEEL PILE CAP @ ELEV. -610 U.N.O. IN PLAN.

**LEGEND:**  
 PI = REFERS TO FACTORED COMPRESSIVE LOAD IN kN

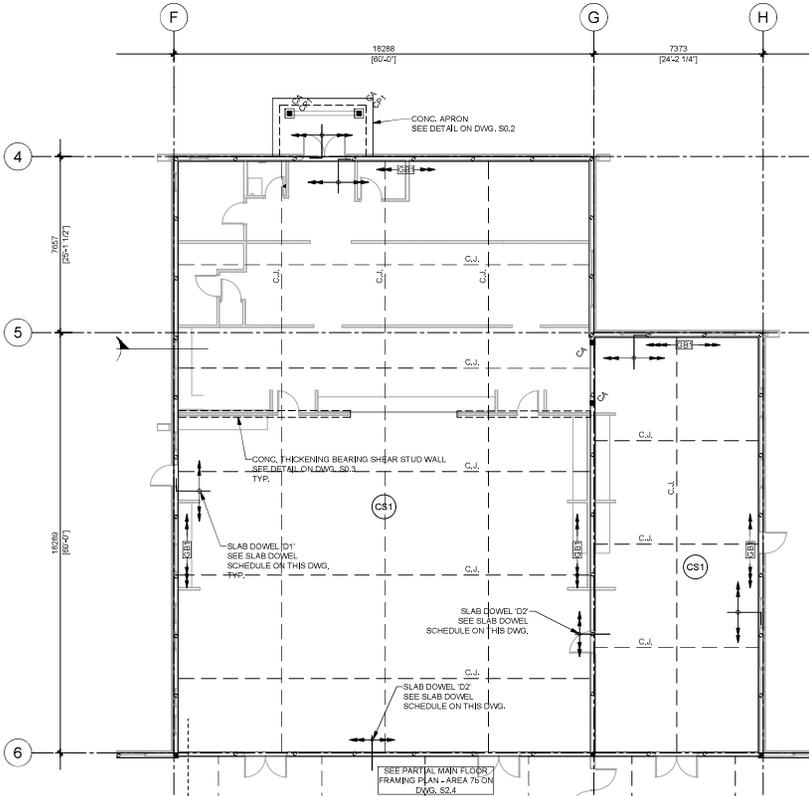
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**PARTIAL MAIN FLOOR FRAMING PLAN - AREA 1**  
SCALE: 1:100

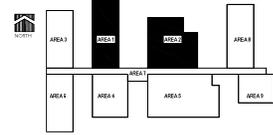
1. SEE GENERAL AND STRUCTURAL NOTES ON DRAWING S0.1.
2. SEE TYPICAL DETAILS ON DRAWING S0.2.
3. SEE GEOTECHNICAL REPORT FOR FOOTING SUB-BASE PREPARATION.
4. SEE MECHANICAL DRAWINGS FOR WEERING TILE INSTALLATIONS.
5. C.J. REFERS TO CONTROL JOINT (SAW CUT). SEE DETAIL ON DWG. S0.2.



**PARTIAL MAIN FLOOR FRAMING PLAN - AREA 2**  
SCALE: 1:100

1. SEE GENERAL AND STRUCTURAL NOTES ON DRAWING S0.1.
2. SEE TYPICAL DETAILS ON DRAWING S0.2.
3. SEE GEOTECHNICAL REPORT FOR FOOTING SUB-BASE PREPARATION.
4. SEE MECHANICAL DRAWINGS FOR WEERING TILE INSTALLATIONS.
5. C.J. REFERS TO CONTROL JOINT (SAW CUT). SEE DETAIL ON DWG. S0.2.

**KEY PLAN**



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MARK	DESCRIPTION	DATE
B	ISSUED FOR CLIENT REVIEW	2024-05-14
A	ISSUED FOR CLIENT REVIEW	2023-12-14

**CLIENT**  
**MELEWKA STRUCTURES & DESIGN**

**KUMLIN SULLIVAN**  
ARCHITECTURE STUDIO LTD.  
301, 50th St. Suite 200, Calgary, Alberta, T2N 0K3  
Phone: (403) 263-8364 Fax: (403) 292-7077

**PROJECT**  
**METIS NATION OF AB COMMUNITY RECOVERY CENTER**  
SMOKY LAKE ALBERTA

**DRAWING**  
**PARTIAL MAIN FLOOR FRAMING PLANS**

<b>FILE:</b>	24-184-001
<b>PROJECT No.:</b>	TW6-24-184-001
<b>SCALE:</b>	AS SHOWN
<b>DATE:</b>	2024-05-14
<b>DRAWN BY:</b>	GN
<b>DRAWING No.:</b>	REVISION

**S2.1**      **A**

**CONCRETE GRADE BEAM SCHEDULE ('GB')**

MARK	DESCRIPTION
'GB1'	200mm x 600mm
<b>DIMENSION</b>	2-200M TOP 2-200M BOT. 10M @ 300mm O.C. TIES
<b>SCHEMATIC SECTION</b>	
<b>VOID FORM</b>	150mm

**CONCRETE SLAB SCHEDULE (CS)**

MARK	DESCRIPTION
CS1	100mm THK CONC. SLAB ON GRADE RW 10M @ 400mm O.C. EACH WAY TOP ON 6 MIL VAPOUR BARRIER SEE GEOTECHNICAL REPORT FOR SUB-SOIL PREPARATION

**CONCRETE PIER SCHEDULE (CP)**

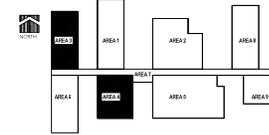
MARK	DESCRIPTION
CP1	400mm x 400mm x 1500mm TALL CONC. PIER RW 4-15M VERT. 10M TIES @ 5' O.C.

**CONCRETE SLAB DOWEL REINFORCEMENT (D)**

MARK	BAR SIZE	X	SPACING	REMARKS
D1	10M	600mm	400mm O.C.	TOP
D2	10M	1500mm	400mm O.C.	TOP

KUMLIN SULLIVAN ARCHITECTURE STUDIO LTD. 301, 50th St. Suite 200, Calgary, Alberta, T2N 0K3  
 PHONE: (403) 263-8364 FAX: (403) 292-7077  
 PROJECT: METIS NATION OF AB COMMUNITY RECOVERY CENTER  
 DRAWING: PARTIAL MAIN FLOOR FRAMING PLANS  
 SHEET: S2.1  
 DATE: 2024-05-14  
 DRAWN BY: GN  
 CHECKED BY: [Blank]  
 PROJECTED BY: GREGORY HINTERBUS

**KEY PLAN**



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**CONSULTANT/SEALS**

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ISSUED FOR CLIENT REVIEW	2024-05-14
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**CLIENT**

**MELEWKA STRUCTURES & DESIGN**

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 Phone: (403) 263-8360 Fax: (403) 292-7077

**PROJECT**  
 METIS NATION OF AB  
 COMMUNITY RECOVERY  
 CENTER  
 SMOKY LAKE ALBERTA

**DRAWING**

**PARTIAL MAIN FLOOR  
 FRAMING PLANS**

**FILE:** 24-1842406  
**PROJECT No.:** 766-24-1842406  
**SCALE:** AS SHOWN  
**DATE:** 2024-05-14  
**DRAWN BY:** GH  
**DRAWING No.:** REVISION

**S2.2**      **A**

**CONCRETE GRADE BEAM SCHEDULE ('GB')**

MARK	'GB1'
DIMENSION	200mm x 600mm
STEEL REINFORCEMENT	2-20M TOP 2-20M BOT. 10M @ 300mm O.C. TIES
SCHEMATIC SECTION	
VOID FORM	150mm

**CONCRETE SLAB SCHEDULE (CS)**

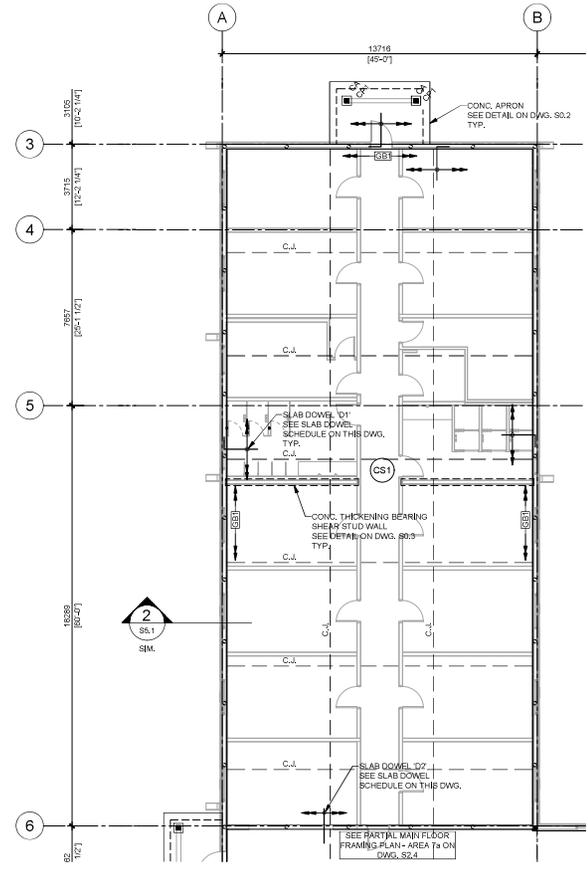
MARK	DESCRIPTION
CS1	100mm THK. CONC. SLAB ON GRADE RW 10M @ 400mm O.C. EACH WAY TOP ON 6 MIL VAPOUR BARRIER SEE GEOTECHNICAL REPORT FOR SUB-SOIL PREPARATION

**CONCRETE PIER SCHEDULE (CP)**

MARK	DESCRIPTION
CP1	400mm x 400mm x 1500mm TALL CONC. PIER RW 4-15M VERT. 10M TIES @ 4' O.C.

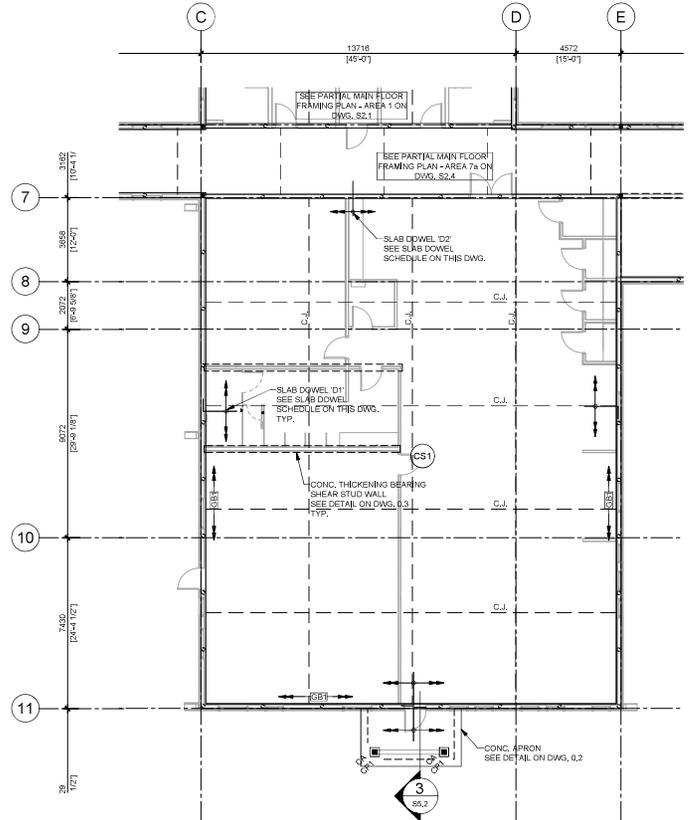
**CONCRETE SLAB DOWEL REINFORCEMENT (D)**

MARK	BAR SIZE	X	SPACING	REMARKS
D1	10M	600mm	400mm O.C.	TOP
D2	10M	150mm	400mm O.C.	TOP



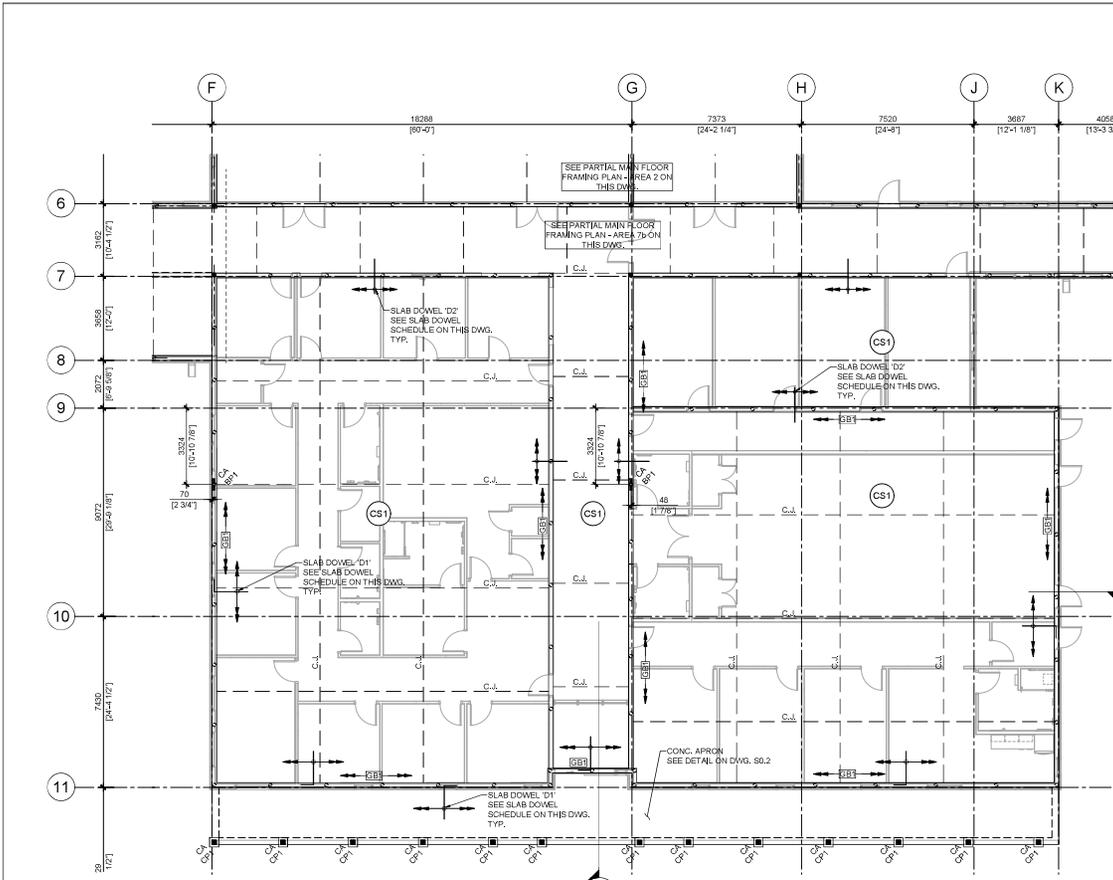
**PARTIAL MAIN FLOOR FRAMING PLAN - AREA 3**  
 SCALE 1:100

- SEE GENERAL AND STRUCTURAL NOTES ON DRAWING S0.1.
- SEE TYPICAL DETAILS ON DRAWING S0.2.
- SEE GEOTECHNICAL REPORT FOR FOOTING SUB-BASE PREPARATION.
- SEE MECHANICAL DRAWINGS FOR WEEDING TILE INSTALLATIONS.
- C.J. REFERS TO CONTROL JOINT (SAW CUT). SEE DETAIL ON DWG. S0.2.



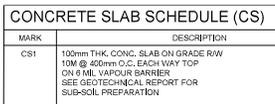
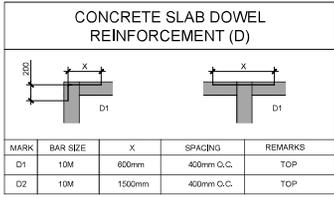
**PARTIAL MAIN FLOOR FRAMING PLAN - AREA 4**  
 SCALE 1:100

- SEE GENERAL AND STRUCTURAL NOTES ON DRAWING S0.1.
- SEE TYPICAL DETAILS ON DRAWING S0.2.
- SEE GEOTECHNICAL REPORT FOR FOOTING SUB-BASE PREPARATION.
- SEE MECHANICAL DRAWINGS FOR WEEDING TILE INSTALLATIONS.
- C.J. REFERS TO CONTROL JOINT (SAW CUT). SEE DETAIL ON DWG. S0.2.



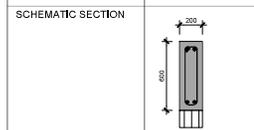
**PARTIAL MAIN FLOOR FRAMING PLAN - AREA 5**

- SCALE 1:100
- SEE GENERAL AND STRUCTURAL NOTES ON DRAWING S0.1.
  - SEE TYPICAL DETAILS ON DRAWING S0.2.
  - SEE GEOTECHNICAL REPORT FOR FOOTING SUB-BASE PREPARATION.
  - SEE MECHANICAL DRAWINGS FOR WEEPING TILE INSTALLATIONS.
  - FOR STEEL BASE PLATE DETAIL, SEE DWG. S4.1.
  - C.J. REFERS TO CONTROL JOINT (SAW CUT), SEE DETAIL ON DWG. S0.2.



**CONCRETE GRADE BEAM SCHEDULE ('GB')**

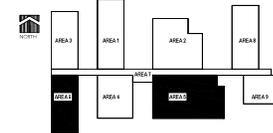
MARK	'GB1'
DIMENSION	200mm x 600mm
STEEL REINFORCEMENT	3-20M TOP 2-20M BOT. 10M @ 300mm O.C. TIES



**VOID FORM**

150mm
-------

**KEY PLAN**



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A	ISSUED FOR CLIENT REVIEW	2023-12-14

**CLIENT**  
**MELEWKA STRUCTURES & DESIGN**

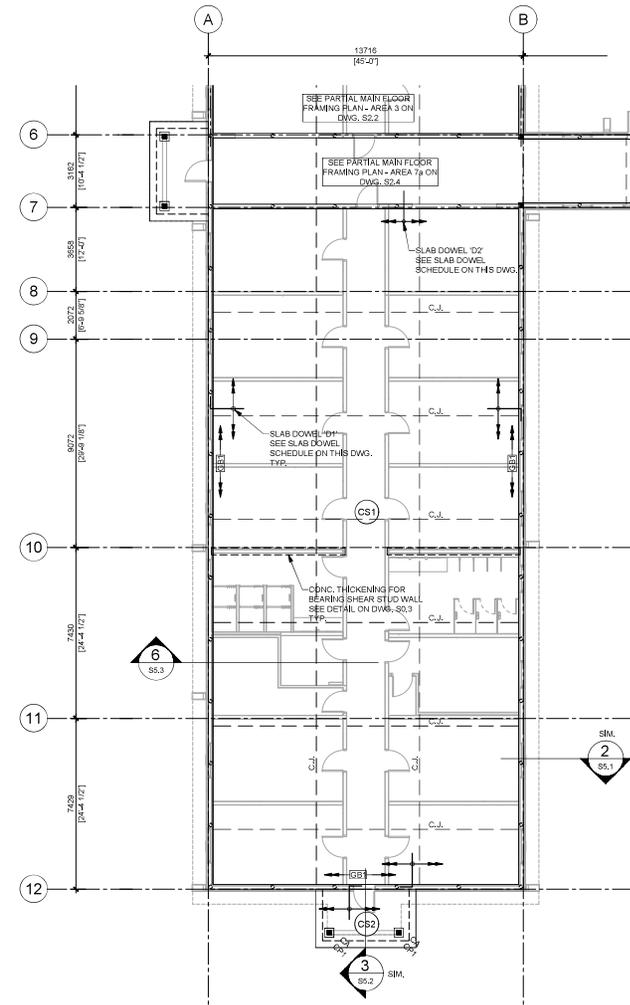
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ARCHITECTURE STUDIO LTD.  
301, 50th St. SW, Calgary, Alberta, T2H 0H3  
Phone: (403) 263-8364 Fax: (403) 292-7077

**PROJECT**  
**METIS NATION OF AB COMMUNITY RECOVERY CENTER**  
SMOKY LAKE ALBERTA

**DRAWING**  
**PARTIAL MAIN FLOOR FRAMING PLANS**

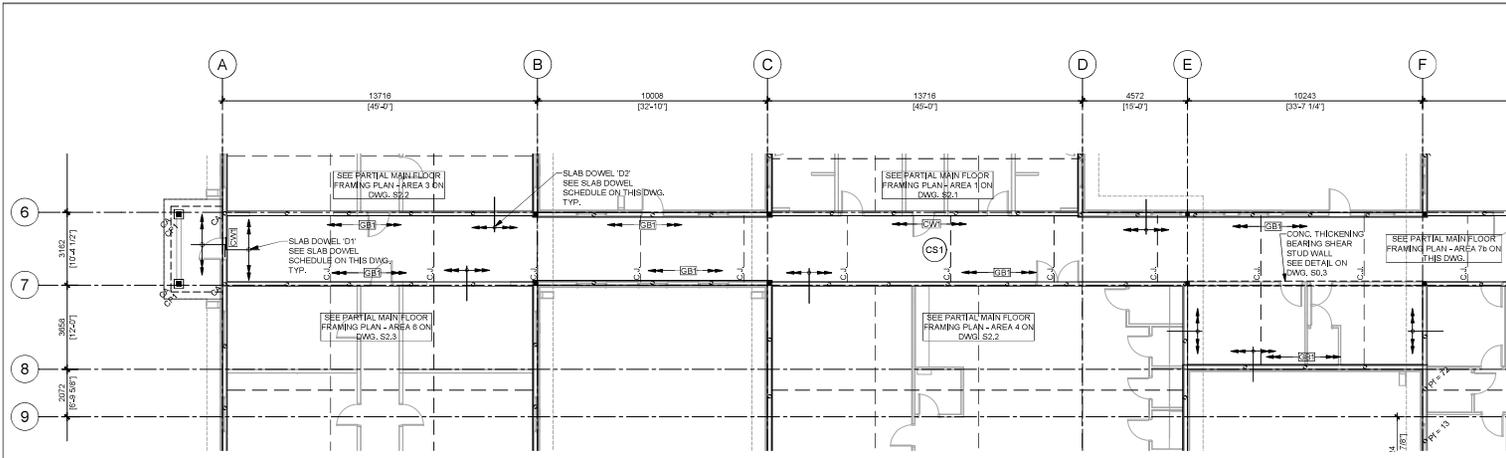
FILE:	25-1842406
PROJECT No.:	756-25-1842406
SCALE:	AS SHOWN
DATE:	2024-05-14
DRAWN BY:	GN
DRAWING No.:	REVISION

**S2.3**      **A**



**PARTIAL MAIN FLOOR FRAMING PLAN - AREA 6**

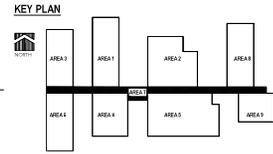
- SCALE 1:100
- SEE GENERAL AND STRUCTURAL NOTES ON DRAWING S0.1.
  - SEE TYPICAL DETAILS ON DRAWING S0.2.
  - SEE GEOTECHNICAL REPORT FOR FOOTING SUB-BASE PREPARATION.
  - SEE MECHANICAL DRAWINGS FOR WEEPING TILE INSTALLATIONS.
  - C.J. REFERS TO CONTROL JOINT (SAW CUT), SEE DETAIL ON DWG. S0.2.



**PARTIAL MAIN FLOOR FRAMING PLAN - AREA 7a**  
SCALE: 1:100

NORTH

- SEE GENERAL AND STRUCTURAL NOTES ON DRAWING S0.1.
- SEE TYPICAL DETAILS ON DRAWING S0.2.
- SEE GEOTECHNICAL REPORT FOR FOOTING SUB-BASE PREPARATION.
- SEE MECHANICAL DRAWINGS FOR WEEPING TILE INSTALLATIONS.



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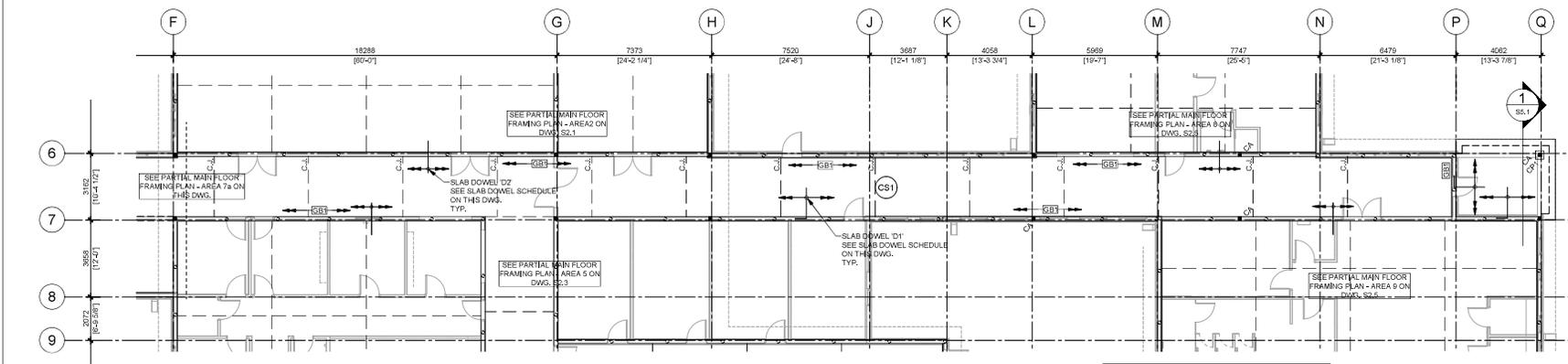
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**PARTIAL MAIN FLOOR FRAMING PLAN - AREA 7b**  
SCALE: 1:100

NORTH

- SEE GENERAL AND STRUCTURAL NOTES ON DRAWING S0.1.
- SEE TYPICAL DETAILS ON DRAWING S0.2.
- SEE GEOTECHNICAL REPORT FOR FOOTING SUB-BASE PREPARATION.
- SEE MECHANICAL DRAWINGS FOR WEEPING TILE INSTALLATIONS.

**CONCRETE SLAB DOWEL REINFORCEMENT (D)**

MARK	BAR SIZE	X	SPACING	REMARKS
D1	10M	600mm	400mm O.C.	TOP
D2	10M	1500mm	400mm O.C.	TOP

**CONCRETE PIER SCHEDULE (CP)**

MARK	DESCRIPTION
CP1	400mm x 400mm x 1500mm TALL CONC. PIER R/W 4-15M WERT. 10M TIES @ 9' O.C.

**CONCRETE SLAB SCHEDULE (CS)**

MARK	DESCRIPTION
CS1	100mm THK. CONC. SLAB ON GRADE R/W 10M @ 400mm O.C. EACH WAY TOP ON 8 ML VAPOUR BARRIER SEE GEOTECHNICAL REPORT FOR SUB-SOIL PREPARATION

**CONCRETE GRADE BEAM SCHEDULE (GB')**

MARK	'GB1'
<b>DIMENSION</b>	200mm x 600mm
<b>STEEL REINFORCEMENT</b>	2-20M TOP 2-20M BOT. 10M @ 300mm O.C. TIES
<b>SCHEMATIC SECTION</b>	
<b>VOID FORM</b>	150mm



NO.	ISSUED FOR CLIENT REVIEW	DATE
B	ISSUED FOR CLIENT REVIEW	2024-05-14
A	ISSUED FOR CLIENT REVIEW	2023-12-14

**CLIENT**

**MELEWKA STRUCTURES & DESIGN**



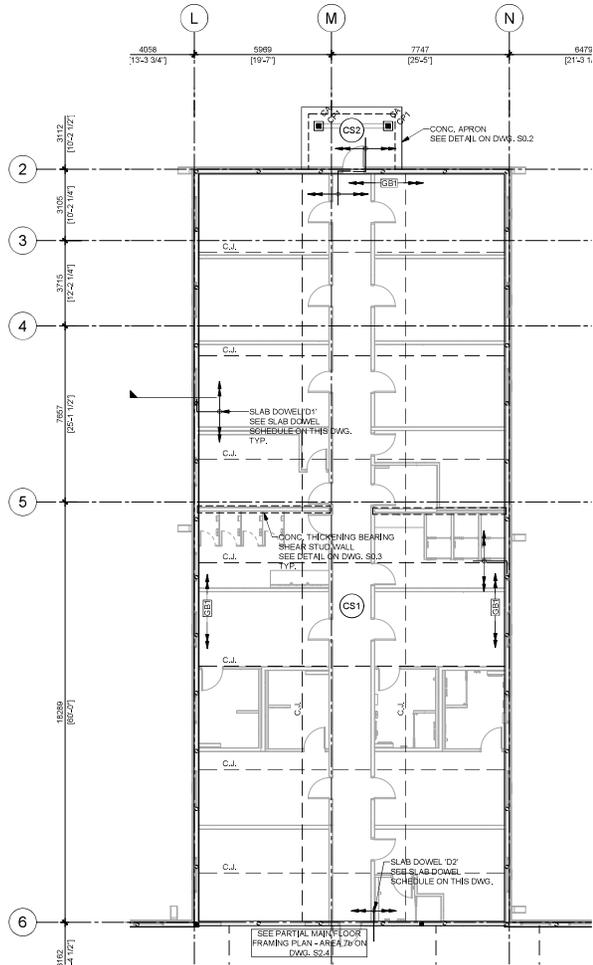
**PROJECT:**  
METIS NATION OF AB  
COMMUNITY RECOVERY  
CENTER  
SMOKY LAKE ALBERTA

**DRAWING:**  
PARTIAL MAIN FLOOR  
FRAMING PLANS

<b>FILE:</b>	24-1842001
<b>PROJECT No.:</b>	196-24-1842001
<b>SCALE:</b>	AS SHOWN
<b>DATE:</b>	2024-05-14
<b>DRAWN BY:</b>	GH
<b>DRAWING No.:</b>	RE-1830N

**S2.4**      **A**

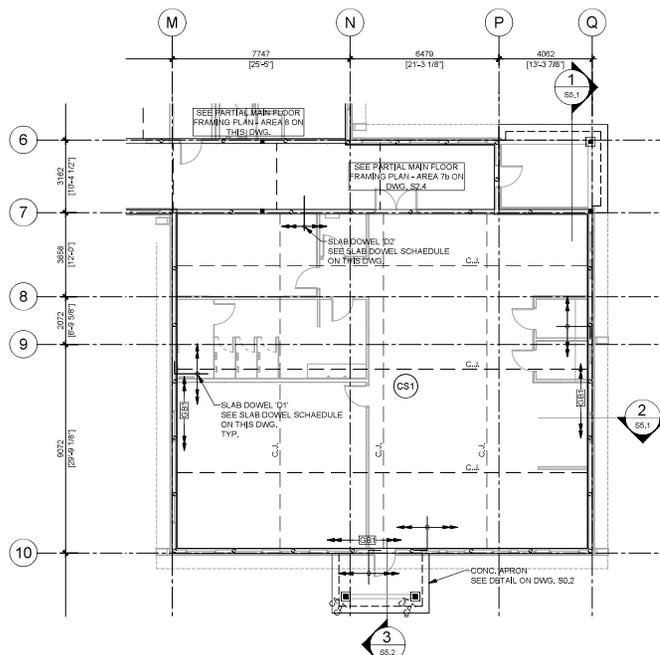
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**PARTIAL MAIN FLOOR FRAMING PLAN - AREA 8**

SCALE 1:100

1. SEE GENERAL AND STRUCTURAL NOTES ON DRAWING S0.1.
2. SEE TYPICAL DETAILS ON DRAWING S0.2.
3. SEE GEOTECHNICAL REPORT FOR FOOTING SUB-BASE PREPARATION.
4. SEE MECHANICAL DRAWINGS FOR WEEPING TILE INSTALLATIONS.

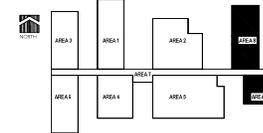


**PARTIAL MAIN FLOOR FRAMING PLAN - AREA 9**

SCALE 1:100

1. SEE GENERAL AND STRUCTURAL NOTES ON DRAWING S0.1.
2. SEE TYPICAL DETAILS ON DRAWING S0.2.
3. SEE GEOTECHNICAL REPORT FOR FOOTING SUB-BASE PREPARATION.
4. SEE MECHANICAL DRAWINGS FOR WEEPING TILE INSTALLATIONS.

**KEY PLAN**



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B	ISSUED FOR CLIENT REVIEW	2024-05-14
A	ISSUED FOR CLIENT REVIEW	2023-12-14

**CLIENT**

**MELEWKA STRUCTURES & DESIGN**

**KUMLIN SULLIVAN**  
 ARCHITECTURE STUDIO LTD.  
 301, 50th St. Suite 200, Calgary, Alberta, T2H 0H3  
 Phone: (403) 263-1300 Fax: (403) 232-7077

**PROJECT:**  
 METIS NATION OF AB  
 COMMUNITY RECOVERY  
 CENTER  
 SMOKY LAKE ALBERTA

**DRAWING**  
 PARTIAL MAIN FLOOR  
 FRAMING PLANS

**FILE:** 24-184-001  
**PROJECT No.:** TW6-24-184-001  
**SCALE:** AS SHOWN  
**DATE:** 2024-05-14  
**DRAWN BY:** SH  
**DRAWING No.:** REVISION

**S2.5** **A**

**CONCRETE GRADE BEAM SCHEDULE ('GB')**

MARK	'GB1'
DIMENSION	200mm x 600mm
STEEL REINFORCEMENT	2-20M TOP 2-20M BOT. 10M @ 300mm O.C. TIES
SCHEMATIC SECTION	
VOID FORM	150mm

**CONCRETE SLAB SCHEDULE (CS)**

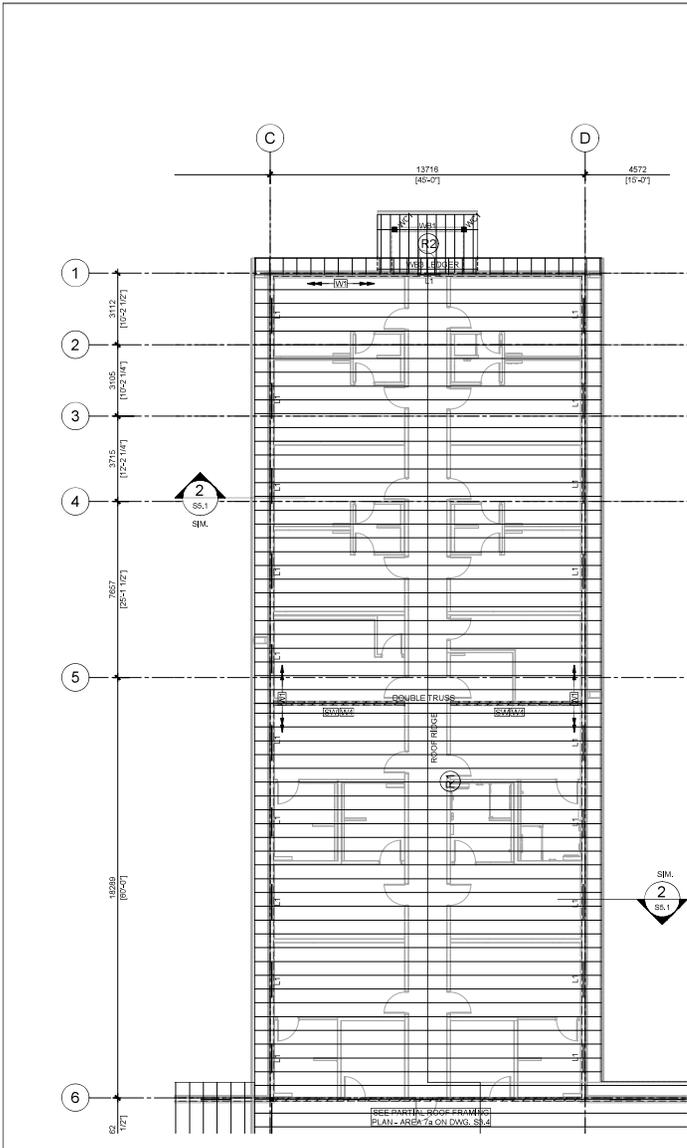
MARK	DESCRIPTION
CS1	100mm THK. CONC. SLAB ON GRADE RW 10M @ 400mm O.C. EACH WAY TOP ON # ML VAPOUR BARRIER SEE GEOTECHNICAL REPORT FOR SUB-SOIL PREPARATION
MARK	DESCRIPTION
CP1	400mm x 400mm x 1500mm TALL CONC. PIER RAV 4-15M VERT. 10M TIES @ 8" O.C.

**CONCRETE SLAB DOWEL REINFORCEMENT (D)**

MARK	BAR SIZE	X	SPACING	REMARKS
D1	10M	600mm	400mm O.C.	TOP
D2	10M	1500mm	400mm O.C.	TOP

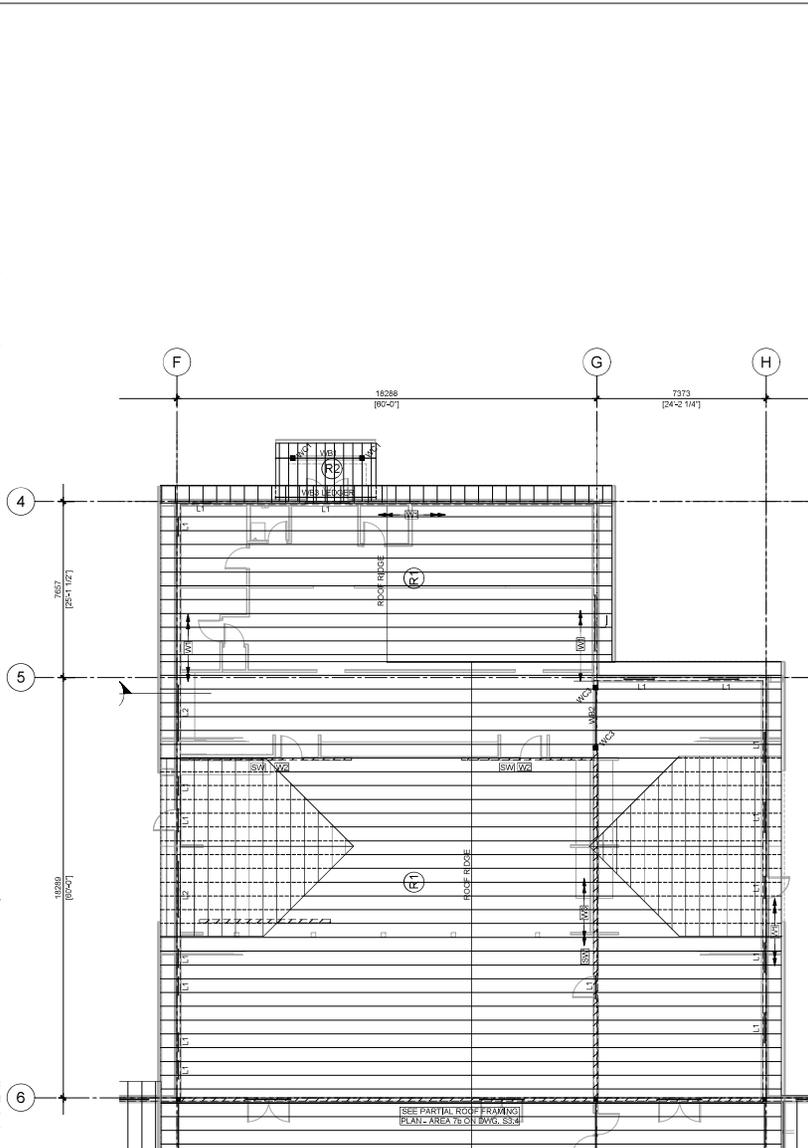
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**PARTIAL ROOF FRAMING PLAN - AREA 1**  
SCALE 1:100

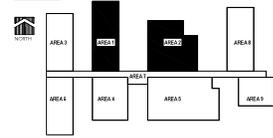
- NORTH
- SEE GENERAL AND STRUCTURAL NOTES ON DRAWING S0.1.
  - SEE TYPICAL DETAILS ON DRAWING S0.2.
  - CONTRACTOR TO COORDINATE ALL DIMENSIONS AND ELEVATIONS SHOWN WITH ARCHITECTURAL DRAWINGS PRIOR TO COMMENCING OF WORK.
  - TRUSS JOISTS AND ALL MISCELLANEOUS ITEMS FOR ROOF FRAMING SHALL BE DESIGNED BY JOIST SUPPLIER.
  - ALL DIMENSIONS AND ELEVATIONS SHALL BE VERIFIED ON SITE PRIOR TO JOISTS FABRICATION.
  - PROVIDE JOIST BRIDGING AS REQUIRED SPACED AT 2400mm MAX TOP & BOTTOM CHORD.
  - REFER TO ARCHITECTURAL DRAWINGS FOR ROOF SLOPES.
  - COORDINATE LOCATION AND SIZE OF ROOF OPENINGS AND ROOF HATCH WITH ARCHITECTURAL AND MECHANICAL DRAWINGS.
  - ////// REFERS TO SHEARWALL. SEE DETAIL AND SCHEDULE ON DWG. 35.4



**PARTIAL ROOF FRAMING PLAN - AREA 2**  
SCALE 1:100

- NORTH
- SEE GENERAL AND STRUCTURAL NOTES ON DRAWING S0.1.
  - SEE TYPICAL DETAILS ON DRAWING S0.2.
  - CONTRACTOR TO COORDINATE ALL DIMENSIONS AND ELEVATIONS SHOWN WITH ARCHITECTURAL DRAWINGS PRIOR TO COMMENCING OF WORK.
  - TRUSS JOISTS AND ALL MISCELLANEOUS ITEMS FOR ROOF FRAMING SHALL BE DESIGNED BY JOIST SUPPLIER.
  - ALL DIMENSIONS AND ELEVATIONS SHALL BE VERIFIED ON SITE PRIOR TO JOISTS FABRICATION.
  - PROVIDE JOIST BRIDGING AS REQUIRED SPACED AT 2400mm MAX TOP & BOTTOM CHORD.
  - REFER TO ARCHITECTURAL DRAWINGS FOR ROOF SLOPES.
  - COORDINATE LOCATION AND SIZE OF ROOF OPENINGS AND ROOF HATCH WITH ARCHITECTURAL AND MECHANICAL DRAWINGS.
  - ////// REFERS TO SHEARWALL. SEE DETAIL AND SCHEDULE ON DWG. 35.4

**KEY PLAN**



**ROOF FRAMING SCHEDULE (R)**

MARK	DESCRIPTION
R1	WOOD ROOF TRUSS @ 600mm O.C.
R2	38x235 (2x10) @ 400mm O.C. SPF NO.1/2

- NOTES:**
- WOOD TRUSS TO BE DESIGNED BY WOOD SUPPLIER.
  - ALL WOOD TRUSSES TO BE STAMPED BY SUPPLIER'S ENGINEER
  - PROVIDE BRIDGING @ 8'-0" O.C. (MAX.)
  - ALL DOUBLE JOIST (D.J.) BEARING ON WALL TO BE SUPPORTED WITH MIN. 3-STUDS AT WALL SUPPORT LOCATIONS.

**WOOD BEAM SCHEDULE**

MARK	SIZE	SPECIES/GRADE
WB1	3-PLY 38x289 (2x12)	P.T. / SPF NO. 1/2
WB2	3-PLY 1 3/4" x 11 7/8" LVL	3100FB-2.0E
WB3	38x289 (2x12)	P.T. / SPF NO. 1/2
WB4	3-PLY 1 3/4" x 16" LVL	3100FB-2.0E

**WOOD COLUMN SCHEDULE (WC)**

MARK	SIZE	SPECIES / GRADE
WC1	184x184 (8x8)	P.T. / SPF NO. 1/2
WC2	4PLY 38x140 (2x6)	SPF NO. 1/2
WC3	3PLY 38x184 (2x8)	SPF NO. 1/2
WC4	5 1/4" x 5 1/4" PSL	1.8E PARALLAM

**WOOD LINTEL BEAM SCHEDULE (L)**

MARK	SIZE	SPECIES/GRADE
L1	3PLY 1 3/4" x 7 1/4" LVL C/W/18B PLATE 2 JACK STUDS E/S 2 CONT. STUD E/S	3100FB-2.0E-HEADER SPF NO. 1/2 - STUDS/PLATES
L2	3PLY 1 3/4" x 10" LVL C/W/18B PLATE 2 JACK STUDS E/S 2 CONT. STUD E/S	3100FB-3.0E-HEADER SPF NO. 1/2 - STUDS/PLATES

**WOOD STUD WALL SCHEDULE (W)**

MARK	DESCRIPTION
W1	38x140 (2x6) @ 400mm O.C.
W2	38x89 (2x4) @ 400mm O.C.
W3	38x184 (2x8) @ 400mm O.C.
W4	38x140 (2x6) @ 400mm O.C.

NOTE: PROVIDE HORIZONTAL BLOCKING TO MATCH STUD SIZE @ 1200mm O.C. SPACED VERTICALLY.

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REV	DESCRIPTION	DATE
B	ISSUED FOR CLIENT REVIEW	2024-05-14
A	ISSUED FOR CLIENT REVIEW	2023-12-14

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**MELEWKA STRUCTURES & DESIGN**

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ARCHITECTURE STUDIO LTD.  
301, 58th St. SW, Calgary, Alberta T2N 0K3  
Phone: (403) 263-1350 Fax: (403) 292-7077

**PROJECT**  
**METIS NATION OF AB COMMUNITY RECOVERY CENTER**  
SMOKY LAKE ALBERTA

**DRAWING**  
**PARTIAL ROOF FRAMING PLANS**

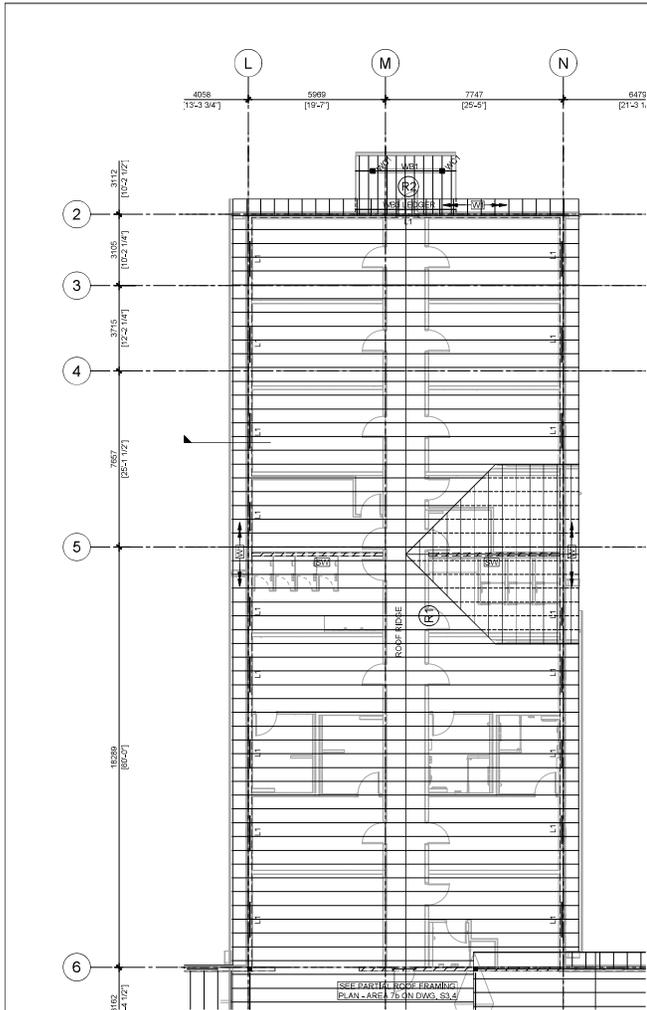
<b>FILE:</b>	25-184-001
<b>PROJECT No.:</b>	756-25-184-001
<b>SCALE:</b>	AS SHOWN
<b>DATE:</b>	2024-05-14
<b>DRAWN BY:</b>	GN
<b>DRAWING No.:</b>	REVISION

**S3.1** **A**





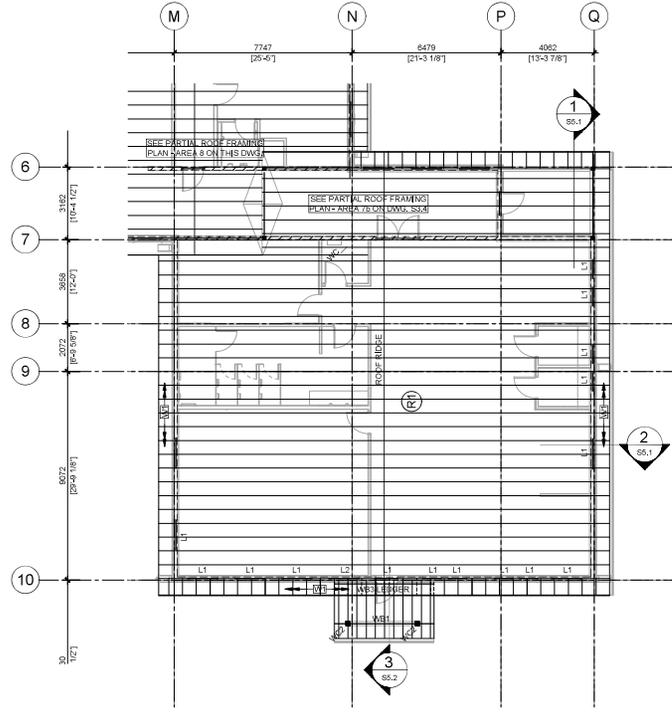




**PARTIAL ROOF FRAMING PLAN - AREA 8**

SCALE: 1/100

1. SEE GENERAL AND STRUCTURAL NOTES ON DRAWING S0.1.
2. SEE TYPICAL DETAILS ON DRAWING S0.2.
3. CONTRACTOR TO COORDINATE ALL DIMENSIONS AND ELEVATIONS SHOWN WITH ARCHITECTURAL DRAWINGS PRIOR TO COMMENCING OF WORK.
4. TRUSS JOISTS AND ALL MISCELLANEOUS ITEMS FOR ROOF FRAMING SHALL BE DESIGNED BY JOIST SUPPLIER.
5. ALL DIMENSIONS AND ELEVATIONS SHALL BE VERIFIED ON SITE PRIOR TO JOISTS FABRICATION.
6. PROVIDE JOIST BRIDGING AS REQUIRED SPACED AT 2400mm MAX TOP & BOTTOM CHORD.
7. REFER TO ARCHITECTURAL DRAWINGS FOR ROOF SLOPES.
8. COORDINATE LOCATION AND SIZE OF ROOF OPENINGS AND ROOF HATCH WITH ARCHITECTURAL AND MECHANICAL DRAWINGS.
9. ZZZZZZ REFERS TO SHEARWALL. SEE DETAIL AND SCHEDULE ON DWG. S4.1

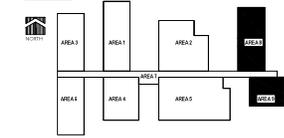


**PARTIAL ROOF FRAMING PLAN - AREA 9**

SCALE: 1/100

1. SEE GENERAL AND STRUCTURAL NOTES ON DRAWING S0.1.
2. SEE TYPICAL DETAILS ON DRAWING S0.2.
3. CONTRACTOR TO COORDINATE ALL DIMENSIONS AND ELEVATIONS SHOWN WITH ARCHITECTURAL DRAWINGS PRIOR TO COMMENCING OF WORK.
4. TRUSS JOISTS AND ALL MISCELLANEOUS ITEMS FOR ROOF FRAMING SHALL BE DESIGNED BY JOIST SUPPLIER.
5. ALL DIMENSIONS AND ELEVATIONS SHALL BE VERIFIED ON SITE PRIOR TO JOISTS FABRICATION.
6. PROVIDE JOIST BRIDGING AS REQUIRED SPACED AT 2400mm MAX TOP & BOTTOM CHORD.
7. REFER TO ARCHITECTURAL DRAWINGS FOR ROOF SLOPES.
8. COORDINATE LOCATION AND SIZE OF ROOF OPENINGS AND ROOF HATCH WITH ARCHITECTURAL AND MECHANICAL DRAWINGS.
9. ZZZZZZ REFERS TO SHEARWALL. SEE DETAIL AND SCHEDULE ON DWG. S4.1

**KEY PLAN**



**ROOF FRAMING SCHEDULE (R)**

MARK	DESCRIPTION
R1	WOOD ROOF TRUSS @ 600mm C.C.
R2	38x234 (2x10) @ 400mm C.C., SPF NO.1/2

- NOTES:**
- WOOD TRUSSES TO BE DESIGNED BY WOOD SUPPLIER.
  - ALL WOOD TRUSSES TO BE STAMPED BY SUPPLIER'S ENGINEER
  - PROVIDE BRIDGING @ 8'0" C.C. (MAX.)
  - ALL DOUBLE JOIST (D.J.) BEARINGS ON WALL TO BE SUPPORTED WITH MIN 3-STUDS AT WALL SUPPORT LOCATIONS.

**WOOD BEAM SCHEDULE**

MARK	SIZE	SPECIES/GRADE
WB1	3-PLY 38x289 (2x12)	P.T. / SPF NO. 1/2
WB2	3-PLY 1 3/4" x 11 7/8" LVL	3100FB-2.0E
WB3	38x289 (2x12)	P.T. / SPF NO. 1/2
WB4	3-PLY 1 3/4" x 11 7/8" LVL	3100FB-2.0E

**WOOD COLUMN SCHEDULE (WC)**

MARK	SIZE	SPECIES / GRADE
WC1	184x184 (8x8)	P.T. / SPF NO. 1/2
WC2	4PLY 38x140 (2x6)	SPF NO. 1/2
WC3	3PLY 38x184 (2x8)	SPF NO. 1/2
WC4	5 1/4" x 5 1/4" PSL	1.8E PARALLAM

**WOOD LINTEL BEAM SCHEDULE (L)**

MARK	SIZE	SPECIES/GRADE
L1	3PLY 1 3/4" x 7 1/4" LVL C/W 1x8 PLATE 2 JACK STUDS E/S 2 CONT. STUD E/S	3100FB-2.0E-HEADER SPF NO. 1/2 - STUDS/PLATES
L2	3PLY 1 3/4" x 9 1/4" LVL C/W 1x8 PLATE 2 JACK STUDS E/S 2 CONT. STUD E/S	3100FB-2.0E-HEADER SPF NO. 1/2 - STUDS/PLATES

**WOOD STUD WALL SCHEDULE (W)**

MARK	DESCRIPTION
W1	38x140 (2x6) @ 450mm C.C.
W2	38x89 (2x4) @ 400mm C.C.
W3	38x184 (2x8) @ 400mm C.C.
W4	38x140 (2x6) @ 400mm C.C.

NOTE: PROVIDE HORIZONTAL BLOCKING TO MATCH STUD SIZE @ 1200mm C.C. SPACED VERTICALLY.

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A	ISSUED FOR CLIENT REVIEW	2023-12-14

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**MELEWKA STRUCTURES & DESIGN**

**KUMLIN SULLIVAN**  
ARCHITECTURE STUDIO LTD.  
380, 50th St. SW, Calgary, Alberta, T2N 0R3  
Phone: (403) 263-1350 Fax: (403) 292-7077

**PROJECT**  
**METIS NATION OF AB COMMUNITY RECOVERY CENTER**  
SMOKY LAKE ALBERTA

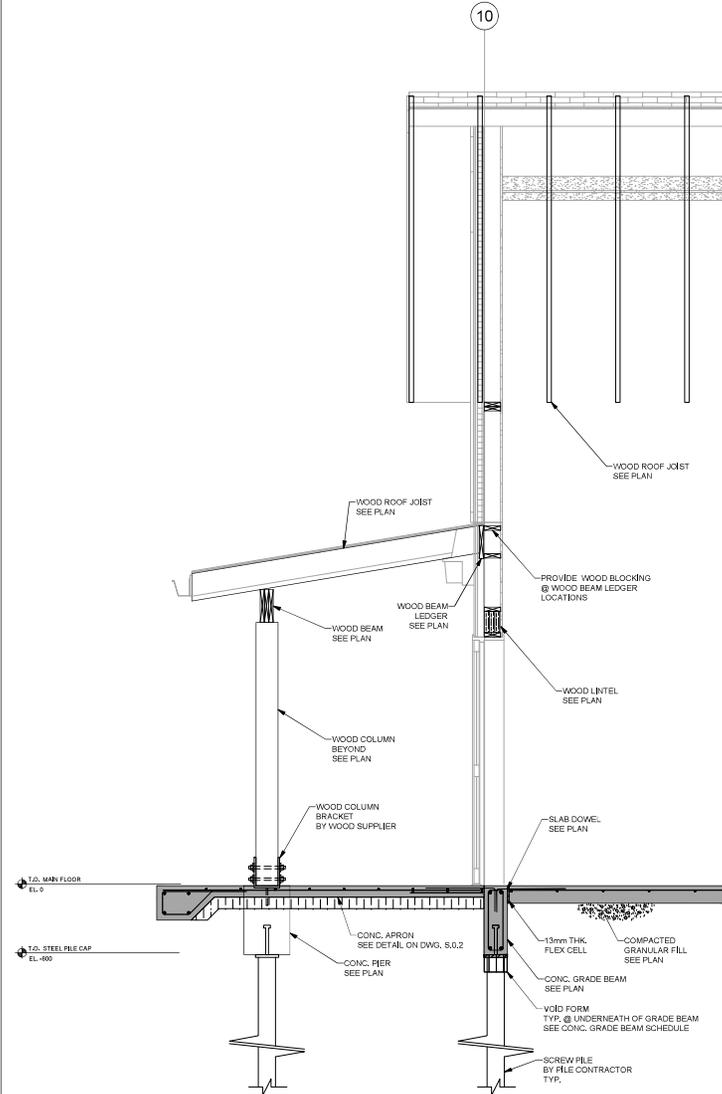
**DRAWING**  
**PARTIAL ROOF FRAMING PLANS**

FILE:	24-184-001
PROJECT No.:	766-24-184-001
SCALE:	AS SHOWN
DATE:	2024-05-14
DRAWN BY:	GN
DRAWING No.:	REVISION

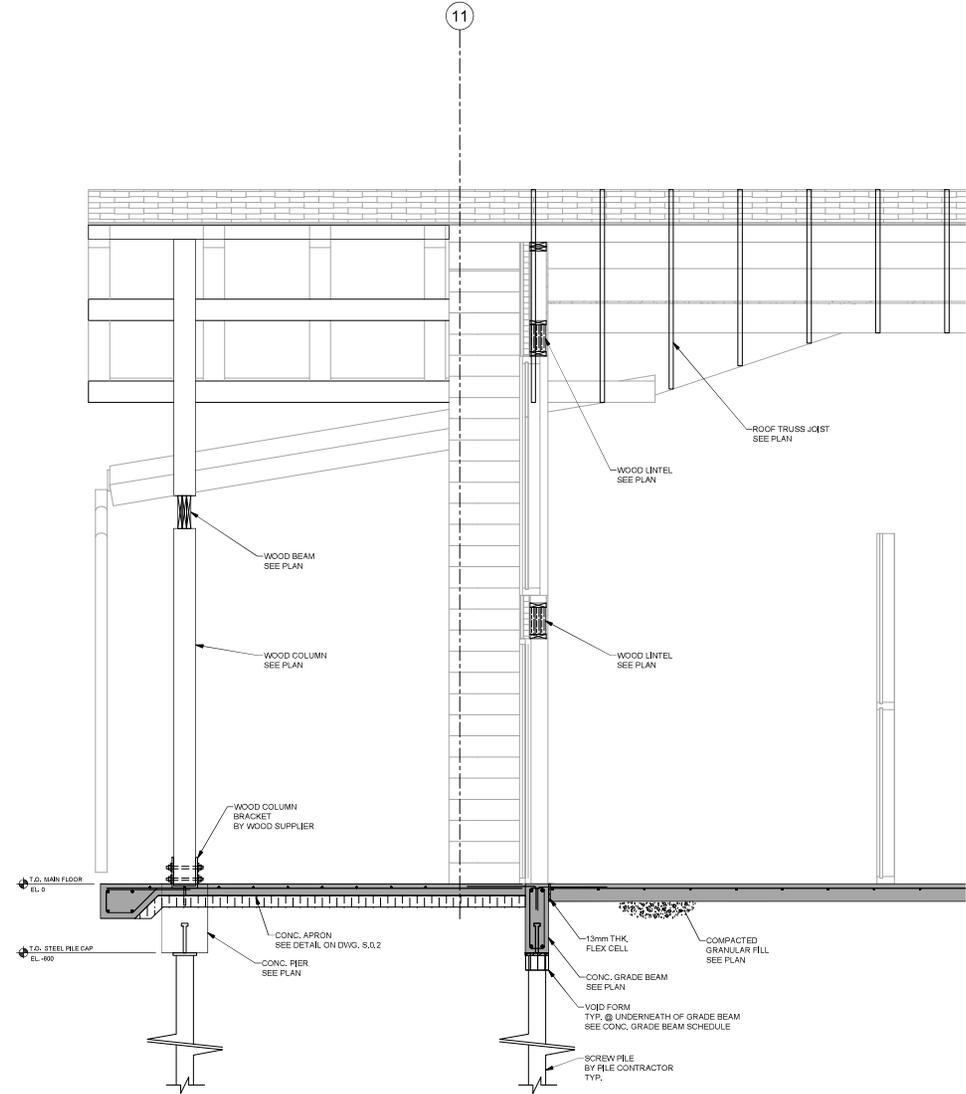
**S3.5**      **A**







SECTION 3  
SCALE REF. 7



SECTION 4  
SCALE REF. 7

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 Dimensions are taken to face of member sheathing, face of concrete slab, face of steel for heavy partitions, and centerline of framing walls, unless noted otherwise on the drawing.  
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B	ISSUED FOR CLIENT REVIEW	2024-05-14
A	ISSUED FOR CLIENT REVIEW	2023-12-14
CLIENT		
<b>MELEWKA STRUCTURES &amp; DESIGN</b>		
PROJECT		
<b>KUMLIN SULLIVAN</b> ARCHITECTURE STUDIO LTD. 300, 50th St. Suite 200, Calgary, Alberta, T2H 0H3 Phone: (403) 263-8364 Fax: (403) 292-7077		
PROJECT		
<b>METIS NATION OF AB COMMUNITY RECOVERY CENTER</b> SMOKY LAKE ALBERTA		
DRAWING		
<b>SECTIONS</b>		
FILE:	24-184-001	
PROJECT No.:	TWS 24-184-001	
SCALE:	AS SHOWN	
DATE:	2024-05-14	
DRAWN BY:	GN	
DRAWING No.:	REVISION	
<b>S5.2</b>	<b>A</b>	

CONSULTANT: MELEWKA STRUCTURES & DESIGN 24-184-001 METIS NATION OF AB COMMUNITY RECOVERY CENTER 24-184-001  
 PROJECT DATE: June 14, 2024  
 POSTED BY: GREGORY HINTERBUS



- Minimum depth of cover of 1.5m required for perimeter footings in heated structures
- Use of a mud slab will be required to protect the subgrade

**Table 2: Cast-In-Place Concrete Friction Piles**

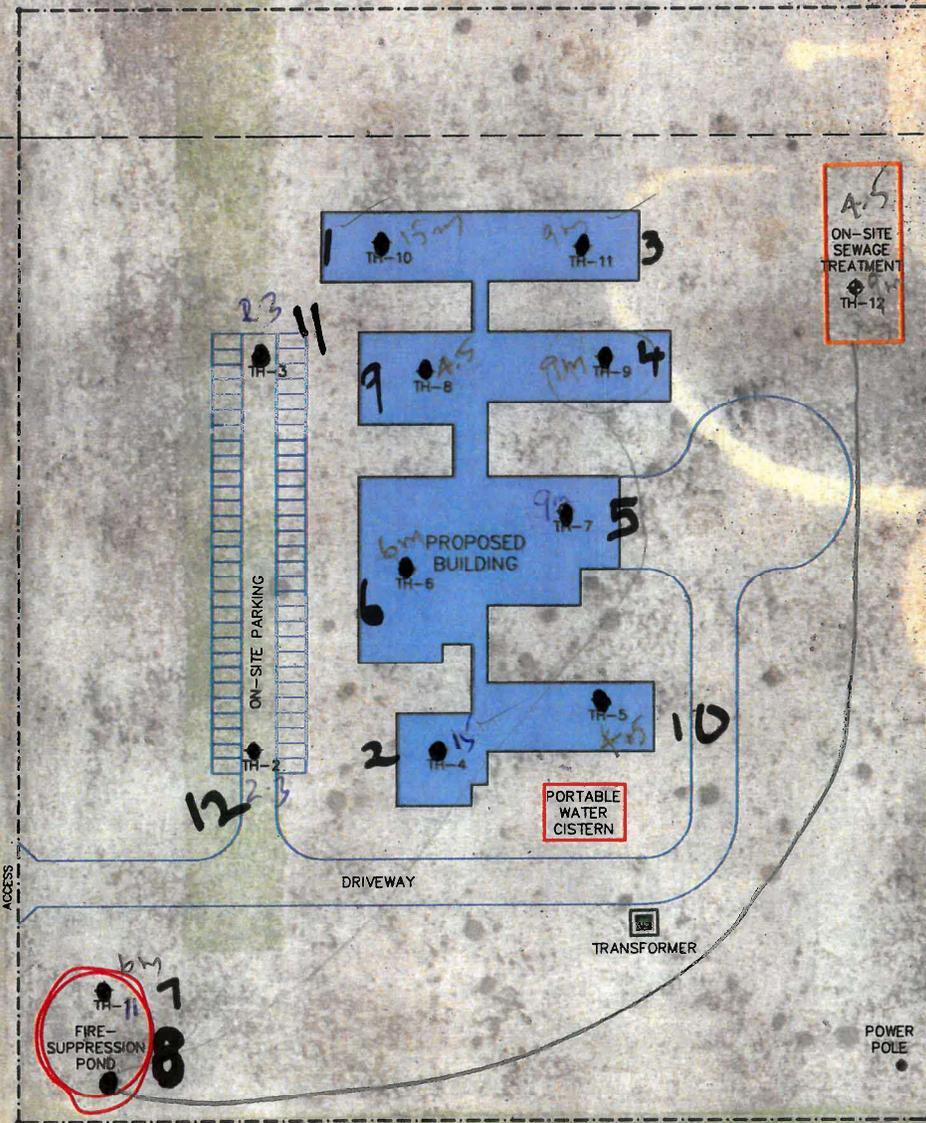
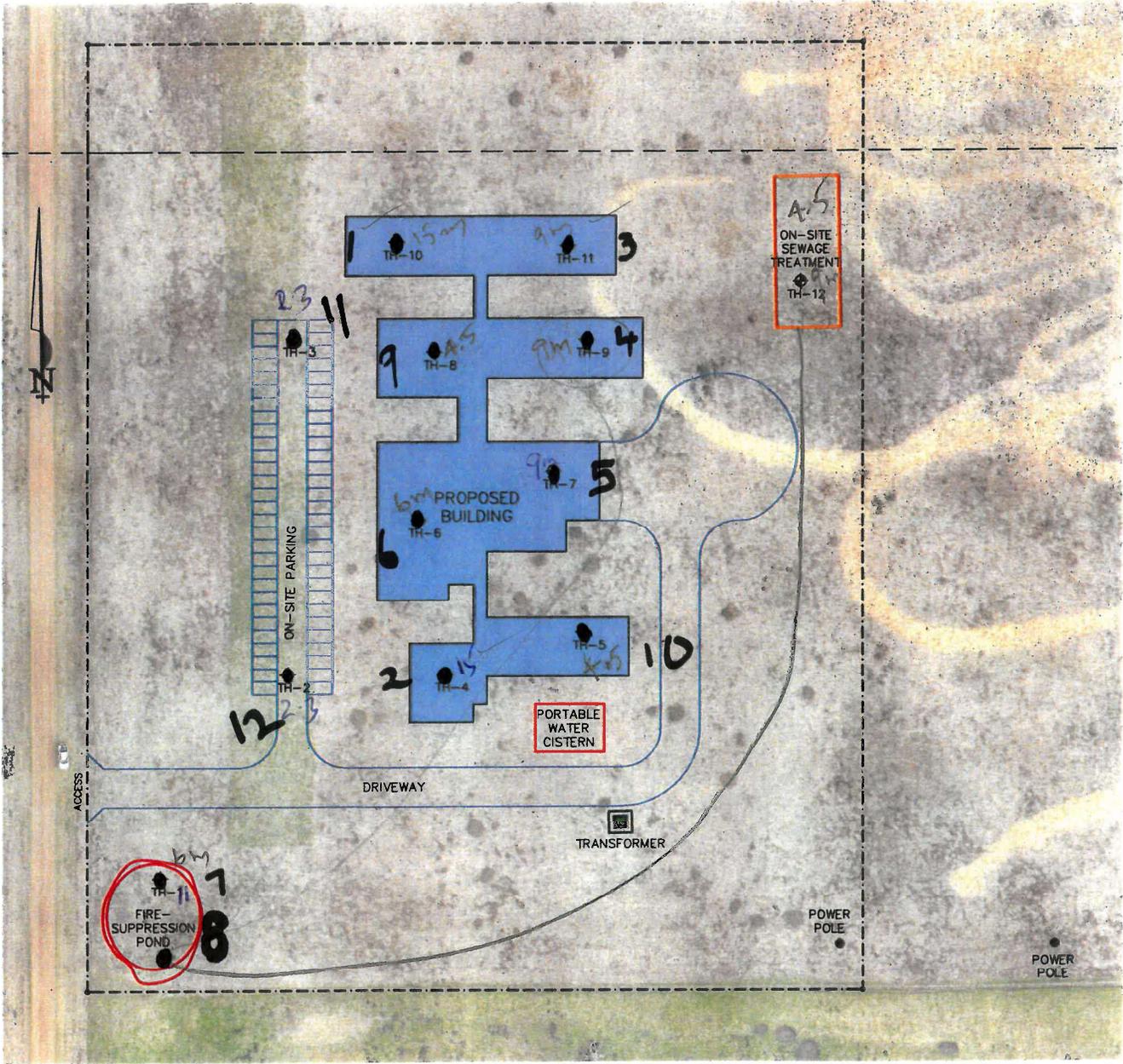
Depth Below Existing Grade (m)	Factored ULS Skin Friction (kPa)
0.0 to 1.5	0
1.5 to 3.0	18
3.0 to 9.0	20
9.0 to 15.0	23
Below 15.0	25

- ULS based on Geotechnical Resistance Factor ( $\Phi$ ) of 0.4
- Minimum pile length of 6.0m; Minimum pile diameter of 400mm
- Casing should be available and used to control seepage and sloughing
- If long piles are needed, consideration could be given to the use of CFA piles. The design of CFA piles installed to depths below 9.0m from existing grade can also utilize a factored ULS base resistance value of 450kPa, used in combination with skin friction

The information provided above is preliminary, and subject to revision in whole or in part upon completion of laboratory testing.



Nathaniel Gomez, E.I.T.



ACCESS

ON-SITE PARKING

DRIVEWAY

PORTABLE WATER CISTERN

TRANSFORMER

POWER POLE

POWER POLE

A.S.  
ON-SITE SEWAGE TREATMENT  
TH-12

FIRE-SUPPRESSION POND

TH-10

TH-11

TH-8

TH-9

TH-6

TH-7

TH-5

TH-3

TH-2

TH-1

RECOVERY CENTRE		MELEWKA STRUCTURES & DESIGNS		TEST HOLE NO.: TH-01					
LOT 15 RR 174A SMOKY LAKE, AB		START DATE: 5/23/24		PROJECT NO.: 1-24462					
PROJECT ENGINEER: VG		SOLID STEM AUGERS AND SPTS		ELEVATION.:					
SAMPLE TYPE <input checked="" type="checkbox"/> GRAB		<input type="checkbox"/> SHELBY TUBE	<input type="checkbox"/> SPT	<input type="checkbox"/> NO RECOVERY	<input type="checkbox"/> HOLLOW STEM	<input type="checkbox"/> CORE			
BACKFILL TYPE <input checked="" type="checkbox"/> BENTONITE		<input type="checkbox"/> PEA GRAVEL	<input type="checkbox"/> SLOUGH	<input type="checkbox"/> GROUT	<input type="checkbox"/> DRILL CUTTINGS	<input type="checkbox"/> SAND			
Depth (m)	<input type="checkbox"/> POCKET PEN (kPa)	SAMPLE TYPE	SAMPLE NO.	SPT (N)	SOIL DESCRIPTION	USC	SOIL SYMBOL	ADDITIONAL TESTING	Elevation (m)
	100 200 300 400								
1.0			1		TOPSOIL: To 250mm.	OR			
			2		SILT: Sandy, firm, low plastic, moist, light brown, trace oxides to 600mm.	ML			
			3	8	SAND: Silty, fine grained, moist, brown, trace oxides to 1.1m.	SM			
			4		-trace gravel, clay till lumps from 900mm.				
2.0			5		CLAY TILL: Silty, sandy, stiff to very stiff, medium plastic, moist, brown, trace gravel, oxides to 6.9m.				
			6	10	-trace coal from 2.4m.				
			7		-trace sand pockets from 3.0m.				
3.0			8						
			9	36	-brown and dark grey from 3.8m.	TILL		Water seepage from 4.0m.	
			10		-150mm thick saturated sand layer at 4.0m.				
			11		-dark grey from 4.0m.				
4.0			12	10	-trace silt pockets from 4.6m.				
			13		-150mm thick silt layer, sandy, low plastic, moist, dark grey, trace oxides, clay lumps at 5.3m.				
			14		-stiff, trace sand lenses from 5.5m.				
5.0			15	9	SAND: Silty, fine grained, saturated, dark grey, trace clay lumps to 11.3m.				
			16		-loose from 7.0m.			Poor sample recovery from auger at 7.5m.	
6.0			17						
			18	13	-compact, trace oxides from 8.5m.			Poor sample recovery from auger at 8.3m.	
7.0			19						
			20			SM			



#172, 2693 BROADMOOR BLVD.  
SHERWOOD PARK, AB  
T8H 0G1

LOGGED BY: MD  
REVIEWED BY: SD  
FIGURE NO.: 3

COMPLETION DEPTH: 14.95 m  
COMPLETION DATE: 5/23/24

RECOVERY CENTRE		MELEWKA STRUCTURES & DESIGNS		TEST HOLE NO.: TH-01					
LOT 15 RR 174A SMOKY LAKE, AB		START DATE: 5/23/24		PROJECT NO.: 1-24462					
PROJECT ENGINEER: VG		SOLID STEM AUGERS AND SPTS		ELEVATION.:					
SAMPLE TYPE <input checked="" type="checkbox"/> GRAB		<input type="checkbox"/> SHELBY TUBE	<input checked="" type="checkbox"/> SPT	<input type="checkbox"/> NO RECOVERY	<input type="checkbox"/> HOLLOW STEM	<input type="checkbox"/> CORE			
BACKFILL TYPE <input checked="" type="checkbox"/> BENTONITE		<input type="checkbox"/> PEA GRAVEL	<input type="checkbox"/> SLOUGH	<input type="checkbox"/> GROUT	<input checked="" type="checkbox"/> DRILL CUTTINGS	<input type="checkbox"/> SAND			
Depth (m)	<input type="checkbox"/> POCKET PEN (kPa)	SAMPLE TYPE	SAMPLE NO.	SPT (N)	SOIL DESCRIPTION	USC	SOIL SYMBOL	ADDITIONAL TESTING	Elevation (m)
	100 200 300 400 ▲ STANDARD PENETRATION (N) ▲ 20 40 60 80 PLASTIC M.C. LIQUID 20 40 60 80								
11.0		<input checked="" type="checkbox"/>	21	18	-trace silt pockets from 10.5m.				
12.0		<input checked="" type="checkbox"/>	23		CLAY TILL: Silty, sandy, very stiff, medium plastic, moist, dark grey, trace gravel, oxides to 12.0m.	TILL		Standpipe installed to 12.2m due to sloughing.	
12.0		<input checked="" type="checkbox"/>	24	22					
12.0		<input checked="" type="checkbox"/>	25		SAND: Silty, fine to medium grained, saturated, dark grey from 12.0m.				
13.0		<input checked="" type="checkbox"/>	26						
13.0		<input checked="" type="checkbox"/>	27	31	-medium to coarse grained, trace gravel from 13.1m.	SM			
14.0		<input checked="" type="checkbox"/>	28		-trace clay lumps from 13.7m.				
15.0		<input checked="" type="checkbox"/>	29						
15.0		<input checked="" type="checkbox"/>	30	26	CLAY TILL: Silty, sandy, very stiff, medium plastic, moist, dark grey, trace gravel, sand pockets to 14.95m.	TILL			
DEPTH OF TEST HOLE 14.95 METRES WATER AT 2.3 METRES UPON COMPLETION SLOUGH TO 6.7 METRES UPON COMPLETION STANDPIPE INSTALLED									
		#172, 2693 BROADMOOR BLVD. SHERWOOD PARK, AB T8H 0G1			LOGGED BY: MD REVIEWED BY: SD FIGURE NO.: 3		COMPLETION DEPTH: 14.95 m COMPLETION DATE: 5/23/24		
Page 2 of 2									

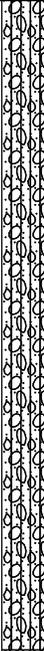
RECOVERY CENTRE		MELEWKA STRUCTURES & DESIGNS		TEST HOLE NO.: TH-02					
LOT 15 RR 174A SMOKY LAKE, AB		START DATE: 5/23/24		PROJECT NO.: 1-24462					
PROJECT ENGINEER: VG		SOLID STEM AUGERS AND SPTS		ELEVATION.:					
SAMPLE TYPE <input checked="" type="checkbox"/> GRAB		<input type="checkbox"/> SHELBY TUBE	<input checked="" type="checkbox"/> SPT	<input type="checkbox"/> NO RECOVERY	<input type="checkbox"/> HOLLOW STEM	<input type="checkbox"/> CORE			
BACKFILL TYPE <input checked="" type="checkbox"/> BENTONITE		<input type="checkbox"/> PEA GRAVEL	<input type="checkbox"/> SLOUGH	<input type="checkbox"/> GROUT	<input checked="" type="checkbox"/> DRILL CUTTINGS	<input type="checkbox"/> SAND			
Depth (m)	<input type="checkbox"/> POCKET PEN (kPa)	SAMPLE TYPE	SAMPLE NO.	SPT (N)	SOIL DESCRIPTION	USC	SOIL SYMBOL	ADDITIONAL TESTING	Elevation (m)
	100 200 300 400								
1.0			1		TOPSOIL: To 275mm.	OR		Water seepage from 1.8m.	
			2		SILT: Sandy, soft to firm, low plastic, moist, light grey, trace oxides, white deposits, rootlets to 600mm.	ML			
			3	10	SAND: Silty, fine grained, moist, trace oxides to 1.4m.	SM			
			4		-loose to compact from 900mm.				
2.0			5		CLAY TILL: Silty, sandy, very stiff, medium plastic, moist, dark grey, some sand, trace gravel, oxides, white deposits to 2.1m.	TILL			
			6	22	SAND: Fine to medium grained, saturated, brown, trace oxides to 5.2m.				
			7		-compact, some clay lumps, trace white deposits from 2.4m.				
3.0			8						
			9	20	-dark brown and grey from 3.8m.	SA			
4.0			10						
5.0			11						
			12	10	CLAY TILL: Silty, sandy, stiff, medium plastic, moist, dark grey, trace gravel, oxides to 14.5m.				
6.0			13						
			14						
7.0			15	15					
			16						
8.0			17						
			18	18					
9.0			19						
			20			TILL			



#172, 2693 BROADMOOR BLVD.  
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T8H 0G1

LOGGED BY: MD  
REVIEWED BY: SD  
FIGURE NO.: 4

COMPLETION DEPTH: 14.50 m  
COMPLETION DATE: 5/23/24

RECOVERY CENTRE		MELEWKA STRUCTURES & DESIGNS		TEST HOLE NO.: TH-02					
LOT 15 RR 174A SMOKY LAKE, AB		START DATE: 5/23/24		PROJECT NO.: 1-24462					
PROJECT ENGINEER: VG		SOLID STEM AUGERS AND SPTS		ELEVATION.:					
SAMPLE TYPE <input checked="" type="checkbox"/> GRAB		<input type="checkbox"/> SHELBY TUBE <input checked="" type="checkbox"/> SPT		<input type="checkbox"/> NO RECOVERY <input type="checkbox"/> HOLLOW STEM <input type="checkbox"/> CORE					
BACKFILL TYPE <input checked="" type="checkbox"/> BENTONITE		<input type="checkbox"/> PEA GRAVEL <input type="checkbox"/> SLOUGH		<input type="checkbox"/> GROUT <input checked="" type="checkbox"/> DRILL CUTTINGS <input type="checkbox"/> SAND					
Depth (m)	<input type="checkbox"/> POCKET PEN (kPa) <input type="checkbox"/>	SAMPLE TYPE	SAMPLE NO.	SPT (N)	SOIL DESCRIPTION	USC	SOIL SYMBOL	ADDITIONAL TESTING	Elevation (m)
	100 200 300 400								
11.0		<input checked="" type="checkbox"/>	21	18	<p style="text-align: center;">DRAFT</p> <p>DEPTH OF TEST HOLE 14.5 METRES  WATER AT 2.0 METRES UPON COMPLETION  SLOUGH TO 2.1 METRES UPON COMPLETION  BACKFILLED</p>			No SPTs after 10.35m due to sloughing.	
12.0		<input checked="" type="checkbox"/>	22						
13.0		<input checked="" type="checkbox"/>	23						
14.0		<input checked="" type="checkbox"/>	24						
15.0		<input checked="" type="checkbox"/>	25						
16.0		<input checked="" type="checkbox"/>	26						
17.0		<input checked="" type="checkbox"/>	27						
18.0									
19.0									
		#172, 2693 BROADMOOR BLVD. SHERWOOD PARK, AB T8H 0G1		LOGGED BY: MD REVIEWED BY: SD FIGURE NO.: 4		COMPLETION DEPTH: 14.50 m COMPLETION DATE: 5/23/24 Page 2 of 2			

RECOVERY CENTRE		MELEWKA STRUCTURES & DESIGNS		TEST HOLE NO.: TH-03		
LOT 15 RR 174A SMOKY LAKE, AB		START DATE: 5/23/24		PROJECT NO.: 1-24462		
PROJECT ENGINEER: VG		SOLID STEM AUGERS AND SPTS		ELEVATION.:		
SAMPLE TYPE <input checked="" type="checkbox"/> GRAB		<input type="checkbox"/> SHELBY TUBE	<input checked="" type="checkbox"/> SPT	<input type="checkbox"/> NO RECOVERY	<input type="checkbox"/> HOLLOW STEM	<input type="checkbox"/> CORE
BACKFILL TYPE <input checked="" type="checkbox"/> BENTONITE		<input type="checkbox"/> PEA GRAVEL	<input type="checkbox"/> SLOUGH	<input type="checkbox"/> GROUT	<input type="checkbox"/> DRILL CUTTINGS	<input type="checkbox"/> SAND

Depth (m)	POCKET PEN (kPa)		SAMPLE TYPE	SAMPLE NO.	SPT (N)	SOIL DESCRIPTION	USC	SOIL SYMBOL	ADDITIONAL TESTING	Elevation (m)		
	100	200									300	400
	▲ STANDARD PENETRATION (N) ▲											
	PLASTIC		M.C.		LIQUID							
	20	40	60	80								
0.0						TOPSOIL: To 250mm.	OR					
0.5						SAND: Silty, fine grained, moist, dark brown, trace oxides, clay lumps, rootlets to 600mm.	SA					
1.0						CLAY: Silty, some white deposits, firm, medium plastic, brown, trace oxides, coal to 1.2m.	CI		SPT bouncing on rock.			
1.5						CLAY TILL: Silty, sandy, very stiff, medium plastic, moist, dark brown, trace gravel, oxides, coal, sand pockets to 5.9m.						
2.0						-trace silt pockets from 2.2m						
2.5						-trace ironstones from 2.3m.			Water seepage from 2.3m.			
3.0					28	-dark grey from 3.0m.						
3.5							TILL					
4.0												
4.5						-trace white deposits from 4.6m.						
5.0												
5.5												
6.0					15							
6.5						SAND: Silty, fine grained, saturated, dark grey, trace clay lumps to 7.2m.						
7.0							SA					
7.5					11							
8.0						CLAY TILL: Silty, sandy, stiff, medium plastic, moist, dark grey, trace gravel to 8.85m.						
8.5						-trace sand pockets from 7.6m.						
9.0							TILL					
9.5					11							
DEPTH OF TEST HOLE 8.85 METRES WATER AT 4.4 METRES UPON COMPLETION SLOUGH TO 4.6 METRES UPON COMPLETION BACKFILLED												



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SHERWOOD PARK, AB  
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LOGGED BY: MD  
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FIGURE NO.: 5

COMPLETION DEPTH: 8.85 m  
COMPLETION DATE: 5/23/24

RECOVERY CENTRE		MELEWKA STRUCTURES & DESIGNS		TEST HOLE NO.: TH-04					
LOT 15 RR 174A SMOKY LAKE, AB		START DATE: 5/27/24		PROJECT NO.: 1-24462					
PROJECT ENGINEER: VG		SOLID STEM AUGERS AND SPTS		ELEVATION.:					
SAMPLE TYPE <input checked="" type="checkbox"/> GRAB		<input checked="" type="checkbox"/> SHELBY TUBE	<input checked="" type="checkbox"/> SPT	<input type="checkbox"/> NO RECOVERY	<input type="checkbox"/> HOLLOW STEM	<input type="checkbox"/> CORE			
BACKFILL TYPE <input checked="" type="checkbox"/> BENTONITE		<input type="checkbox"/> PEA GRAVEL	<input type="checkbox"/> SLOUGH	<input type="checkbox"/> GROUT	<input type="checkbox"/> DRILL CUTTINGS	<input type="checkbox"/> SAND			
Depth (m)	<input type="checkbox"/> POCKET PEN (kPa)	SAMPLE TYPE	SAMPLE NO.	SPT (N)	SOIL DESCRIPTION	USC	SOIL SYMBOL	ADDITIONAL TESTING	Elevation (m)
	100 200 300 400								
1.0					TOPSOIL: To 150mm.	OR			
2.0					SAND: Silty, fine grained, moist, brown, trace oxides to 2.9m. -trace clay lumps from 650mm. -compact from 800mm.  -wet from 1.5m.	SA			
3.0					CLAY TILL: Silty, sandy, stiff, medium plastic, moist, dark grey, trace gravel, oxides, sand pockets to 3.8m.	TILL			
4.0					SILT: Low plastic, wet, dark grey, trace sand, clay lumps to 6.7m.	ML			
5.0									
6.0								No SPTs after 5.8m due to sloughing.	
7.0					CLAY TILL: Silty, sandy, very stiff, medium plastic, dark grey, trace gravel, silt lenses to 8.85m.	TILL			
8.0									
9.0					DEPTH OF TEST HOLE 8.4 METRES DRY UPON COMPLETION SLOUGH TO 2.1 METRES UPON COMPLETION BACKFILLED				



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SHERWOOD PARK, AB  
T8H 0G1

LOGGED BY: MD  
REVIEWED BY: SD  
FIGURE NO.: 6

COMPLETION DEPTH: 8.40 m  
COMPLETION DATE: 5/27/24

RECOVERY CENTRE		MELEWKA STRUCTURES & DESIGNS		TEST HOLE NO.: TH-05					
LOT 15 RR 174A SMOKY LAKE, AB		START DATE: 5/27/24		PROJECT NO.: 1-24462					
PROJECT ENGINEER: VG		SOLID STEM AUGERS AND SPTS		ELEVATION.:					
SAMPLE TYPE <input checked="" type="checkbox"/> GRAB		<input type="checkbox"/> SHELBY TUBE	<input checked="" type="checkbox"/> SPT	<input type="checkbox"/> NO RECOVERY	<input type="checkbox"/> HOLLOW STEM	<input type="checkbox"/> CORE			
BACKFILL TYPE <input checked="" type="checkbox"/> BENTONITE		<input type="checkbox"/> PEA GRAVEL	<input type="checkbox"/> SLOUGH	<input type="checkbox"/> GROUT	<input checked="" type="checkbox"/> DRILL CUTTINGS	<input type="checkbox"/> SAND			
Depth (m)	<input type="checkbox"/> POCKET PEN (kPa)	SAMPLE TYPE	SAMPLE NO.	SPT (N)	SOIL DESCRIPTION	USC	SOIL SYMBOL	ADDITIONAL TESTING	Elevation (m)
	100 200 300 400								
0.0					TOPSOIL: To 200mm.	OR			
0.5					SAND: Silty, fine grained, moist, dark brown, trace topsoil, rootlets to 600mm.	SA			
1.0				16	SILT: Low plastic, light brown, some clay, trace oxides, rootlets to 900mm.	ML			
1.5					SAND: Silty, fine grained, moist, brown, trace oxides, clay lumps to 1.4m.	SA			
2.0					CLAY TILL: Silty, sandy, very stiff, medium plastic, moist, dark grey, trace gravel, oxides, sand pockets to 4.0m.	TILL			
2.5				11	-trace ironstones from 2.3m.				
3.0									
4.0				19	SAND: Silty, fine grained, compact, saturated, brown, trace oxides to 5.5m.	SA			
4.5					-trace clay lumps from 4.6m.				
5.0									
6.0				7	CLAY TILL: Silty, sandy, stiff, medium plastic, moist, dark grey, trace gravel, sand lenses to 8.85m.	TILL			
6.5									
7.0				14	-very stiff from 6.9m				
7.5									
8.0									
8.5				22					
9.0					DEPTH OF TEST HOLE 8.85 METRES WATER AT 6.4 METRES UPON COMPLETION SLOUGH TO 7.3 METRES UPON COMPLETION STANDPIPE INSTALLED				
								Water seepage from 3.2m.	



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LOGGED BY: MD  
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FIGURE NO.: 7

COMPLETION DEPTH: 8.85 m  
COMPLETION DATE: 5/27/24

RECOVERY CENTRE		MELEWKA STRUCTURES & DESIGNS		TEST HOLE NO.: TH-06					
LOT 15 RR 174A SMOKY LAKE, AB		START DATE: 5/27/24		PROJECT NO.: 1-24462					
PROJECT ENGINEER: VG		SOLID STEM AUGERS AND SPTS		ELEVATION.:					
SAMPLE TYPE <input checked="" type="checkbox"/> GRAB		<input checked="" type="checkbox"/> SHELBY TUBE		<input checked="" type="checkbox"/> SPT					
<input type="checkbox"/> NO RECOVERY		<input type="checkbox"/> HOLLOW STEM		<input type="checkbox"/> CORE					
BACKFILL TYPE <input checked="" type="checkbox"/> BENTONITE		<input type="checkbox"/> PEA GRAVEL		<input type="checkbox"/> SLOUGH					
<input type="checkbox"/> GROUT		<input checked="" type="checkbox"/> DRILL CUTTINGS		<input type="checkbox"/> SAND					
Depth (m)	<input type="checkbox"/> POCKET PEN (kPa)	SAMPLE TYPE	SAMPLE NO.	SPT (N)	SOIL DESCRIPTION	USC	SOIL SYMBOL	ADDITIONAL TESTING	Elevation (m)
	100 200 300 400								
1.0		<input checked="" type="checkbox"/>	1		TOPSOIL: To 150mm.	OR			
		<input checked="" type="checkbox"/>	2		SAND: Fine to medium grained, moist, brown, trace gravel, oxides, rootlets, clay lumps to 600mm.	SA			
		<input checked="" type="checkbox"/>	3	5	CLAY TILL: Silty, sandy, firm, medium plastic, moist, brown, trace gravel, oxides, white deposits to 3.4m. -trace coal specks from 900mm.	TILL			
2.0		<input checked="" type="checkbox"/>	4						
		<input checked="" type="checkbox"/>	5						
		<input checked="" type="checkbox"/>	6	11					
3.0		<input checked="" type="checkbox"/>	7		-and sand, saturated from 3.0m.				
		<input checked="" type="checkbox"/>	8		SAND: Silty, fine grained, saturated, brown, trace oxides to 4.4m.	SA			
4.0		<input checked="" type="checkbox"/>	9	26					
		<input checked="" type="checkbox"/>	10		SILT: Non-plastic to low plastic, moist, dark grey, trace sand lenses to 5.2m.	NP-ML			
5.0		<input checked="" type="checkbox"/>	11						
		<input checked="" type="checkbox"/>	12	15	SAND: Silty, fine grained, saturated, brown, trace clay lumps to 5.8m.	SA			
6.0					DEPTH OF TEST HOLE 5.8 METRES WATER AT 2.4 METRES UPON COMPLETION SLOUGH TO 4.0 METRES UPON COMPLETION BACKFILLED				
7.0									
8.0									
9.0									
		#172, 2693 BROADMOOR BLVD. SHERWOOD PARK, AB T8H 0G1		LOGGED BY: MD REVIEWED BY: SD FIGURE NO.: 8		COMPLETION DEPTH: 5.80 m COMPLETION DATE: 5/27/24		Page 1 of 1	

RECOVERY CENTRE		MELEWKA STRUCTURES & DESIGNS		TEST HOLE NO.: TH-07					
LOT 15 RR 174A SMOKY LAKE, AB		START DATE: 5/27/24		PROJECT NO.: 1-24462					
PROJECT ENGINEER: VG		SOLID STEM AUGERS AND SPTS		ELEVATION.:					
SAMPLE TYPE <input checked="" type="checkbox"/> GRAB		<input checked="" type="checkbox"/> SHELBY TUBE		<input checked="" type="checkbox"/> SPT					
<input type="checkbox"/> NO RECOVERY		<input type="checkbox"/> HOLLOW STEM		<input type="checkbox"/> CORE					
BACKFILL TYPE <input checked="" type="checkbox"/> BENTONITE		<input type="checkbox"/> PEA GRAVEL		<input type="checkbox"/> SLOUGH					
<input type="checkbox"/> GROUT		<input checked="" type="checkbox"/> DRILL CUTTINGS		<input type="checkbox"/> SAND					
Depth (m)	<input type="checkbox"/> POCKET PEN (kPa)	SAMPLE TYPE	SAMPLE NO.	SPT (N)	SOIL DESCRIPTION	USC	SOIL SYMBOL	ADDITIONAL TESTING	Elevation (m)
	100 200 300 400 ▲ STANDARD PENETRATION (N) ▲ 20 40 60 80 PLASTIC M.C. LIQUID 20 40 60 80								
1.0		<input checked="" type="checkbox"/>	1		TOPSOIL: To 150mm.	OR		Water seepage from 900mm.	
1.5		<input checked="" type="checkbox"/>	2		SAND: Medium to coarse grained, moist, brown, trace gravel, oxides, rootlets to 600mm.	SA			
2.0		<input checked="" type="checkbox"/>	3	7	CLAY TILL: Silty, sandy, stiff, medium plastic, moist, brown, trace gravel, oxides, white deposits, sand pockets to 800mm.	TILL			
2.5		<input checked="" type="checkbox"/>	4		SAND: Silty, loose, fine grained, moist, brown, trace oxides to 1.4m.	SA			
3.0		<input checked="" type="checkbox"/>	5		CLAY TILL: Silty, sandy, stiff, medium plastic, moist, brown, trace gravel, oxides, coal, sand pockets to 5.8m				
3.5		<input checked="" type="checkbox"/>	6	8					
4.0		<input checked="" type="checkbox"/>	7						
4.5		<input checked="" type="checkbox"/>	8			TILL			
5.0		<input checked="" type="checkbox"/>	9	24	-very stiff from 4.0m.				
5.5		<input checked="" type="checkbox"/>	10						
6.0		<input checked="" type="checkbox"/>	11						
6.5		<input checked="" type="checkbox"/>	12	15	-stiff to very stiff from 5.5m.				
					DEPTH OF TEST HOLE 5.8 METRES WATER AT 4.6 METRES UPON COMPLETION NO SLOUGH UPON COMPLETION BACKFILLED				



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LOGGED BY: MD  
REVIEWED BY: SD  
FIGURE NO.: 9

COMPLETION DEPTH: 5.80 m  
COMPLETION DATE: 5/27/24

RECOVERY CENTRE		MELEWKA STRUCTURES & DESIGNS		TEST HOLE NO.: TH-08					
LOT 15 RR 174A SMOKY LAKE, AB		START DATE: 5/27/24		PROJECT NO.: 1-24462					
PROJECT ENGINEER: VG		SOLID STEM AUGERS AND SPTS		ELEVATION.:					
SAMPLE TYPE <input checked="" type="checkbox"/> GRAB		<input checked="" type="checkbox"/> SHELBY TUBE		<input checked="" type="checkbox"/> SPT					
<input type="checkbox"/> NO RECOVERY		<input type="checkbox"/> HOLLOW STEM		<input type="checkbox"/> CORE					
BACKFILL TYPE <input checked="" type="checkbox"/> BENTONITE		<input type="checkbox"/> PEA GRAVEL		<input type="checkbox"/> SLOUGH					
<input type="checkbox"/> GROUT		<input type="checkbox"/> DRILL CUTTINGS		<input type="checkbox"/> SAND					
Depth (m)	<input type="checkbox"/> POCKET PEN (kPa) <input type="checkbox"/> 100 200 300 400		SAMPLE NO.	SPT (N)	SOIL DESCRIPTION	USC	SOIL SYMBOL	ADDITIONAL TESTING	Elevation (m)
	<input checked="" type="checkbox"/> STANDARD PENETRATION (N) <input checked="" type="checkbox"/> 20 40 60 80 PLASTIC M.C. LIQUID 20 40 60 80								
1.0			1	12	TOPSOIL: To 250mm. CLAY: Silty, soft, low plastic, moist, dark grey, trace oxides, topsoil, rootlets to 600mm.	OR			
1.5			2			CL			
2.0			3		SILT: Soft to firm, low plastic, moist, light grey, trace oxides, white deposits, topsoil to 1.4m. -trace gravel, sand pockets from 900mm.	ML			
2.5			4						
3.0			5		CLAY TILL: Silty, firm to stiff, medium plastic, moist, brown, some sand, trace gravel, oxides, sand pockets to 2.6m. -trace coal from 1.8m.	TILL		Water seepage from 1.8m.	
3.5			6						
4.0			7		SAND: Compact, medium to coarse grained, saturated, brown, trace gravel, oxides to 2.9m. SILT: Non-plastic to low plastic, wet, dark grey to 4.0m.	SA			
4.5			8			NP-ML			
5.0			9	46	CLAY TILL: Silty, sandy, hard, medium plastic, moist, dark grey, trace gravel, oxides to 4.3m. DEPTH OF TEST HOLE 4.3 METRES WATER AT 3.0 METRES UPON COMPLETION SLOUGH TO 3.7 METRES UPON COMPLETION STANDPIPE INSTALLED	TILL			
6.0									
7.0									
8.0									
9.0									
		#172, 2693 BROADMOOR BLVD. SHERWOOD PARK, AB T8H 0G1		LOGGED BY: MD REVIEWED BY: SD FIGURE NO.: 10		COMPLETION DEPTH: 4.25 m COMPLETION DATE: 5/27/24		Page 1 of 1	

RECOVERY CENTRE		MELEWKA STRUCTURES & DESIGNS		TEST HOLE NO.: TH-09				
LOT 15 RR 174A SMOKY LAKE, AB		START DATE: 5/27/24		PROJECT NO.: 1-24462				
PROJECT ENGINEER: VG		SOLID STEM AUGERS AND SPTS		ELEVATION.:				
SAMPLE TYPE <input checked="" type="checkbox"/> GRAB		<input checked="" type="checkbox"/> SHELBY TUBE		<input checked="" type="checkbox"/> SPT				
<input type="checkbox"/> NO RECOVERY		<input type="checkbox"/> HOLLOW STEM		<input type="checkbox"/> CORE				
BACKFILL TYPE <input checked="" type="checkbox"/> BENTONITE		<input type="checkbox"/> PEA GRAVEL		<input type="checkbox"/> SLOUGH				
<input type="checkbox"/> GROUT		<input checked="" type="checkbox"/> DRILL CUTTINGS		<input type="checkbox"/> SAND				
Depth (m)	<input type="checkbox"/> POCKET PEN (kPa)	SAMPLE TYPE	SAMPLE NO.	SOIL DESCRIPTION	USC	SOIL SYMBOL	ADDITIONAL TESTING	Elevation (m)
	<input type="checkbox"/> 100 <input type="checkbox"/> 200 <input type="checkbox"/> 300 <input type="checkbox"/> 400							
	▲ STANDARD PENETRATION (N) ▲							
	PLASTIC M.C. LIQUID							
	20 40 60 80							
1.0			1	TOPSOIL: To 250mm.	OR			
			2	SAND: Silty, fine grained, moist, brown, trace gravel, oxides, topsoil, rootlets to 600mm.	SM			
			3	SILT: And sand, low plastic, moist, brown, trace gravel, oxides, white deposits to 900mm.	ML			
2.0			4	CLAY TILL: Silty, sandy, firm, medium plastic, moist, dark grey, trace gravel, oxides to 4.3m.	TILL			
			5	-trace coal from 1.5m.				
			6	-trace ironstones from 2.3m.				
			7	-some sand pockets from 2.9m.				Water seepage from 3.0m.
3.0			8					
4.0			9					
				DEPTH OF TEST HOLE 4.3 METRES WATER AT 3.2 METRES UPON COMPLETION SLOUGH TO 3.7 METRES UPON COMPLETION BACKFILLED				
5.0								
6.0								
7.0								
8.0								
9.0								
		#172, 2693 BROADMOOR BLVD. SHERWOOD PARK, AB T8H 0G1		LOGGED BY: MD REVIEWED BY: SD FIGURE NO.: 11		COMPLETION DEPTH: 4.25 m COMPLETION DATE: 5/27/24		Page 1 of 1

RECOVERY CENTRE		MELEWKA STRUCTURES & DESIGNS		TEST HOLE NO.: TH-10						
LOT 15 RR 174A SMOKY LAKE, AB		START DATE: 5/27/24		PROJECT NO.: 1-24462						
PROJECT ENGINEER: VG		SOLID STEM AUGERS AND SPTS		ELEVATION.:						
SAMPLE TYPE <input checked="" type="checkbox"/> GRAB		<input checked="" type="checkbox"/> SHELBY TUBE		<input checked="" type="checkbox"/> SPT						
<input type="checkbox"/> NO RECOVERY		<input type="checkbox"/> HOLLOW STEM		<input type="checkbox"/> CORE						
BACKFILL TYPE <input checked="" type="checkbox"/> BENTONITE		<input type="checkbox"/> PEA GRAVEL		<input type="checkbox"/> SLOUGH						
<input type="checkbox"/> GROUT		<input checked="" type="checkbox"/> DRILL CUTTINGS		<input type="checkbox"/> SAND						
Depth (m)	<input type="checkbox"/> POCKET PEN (kPa) <input type="checkbox"/> 100 200 300 400		SAMPLE TYPE	SAMPLE NO.	SPT (N)	SOIL DESCRIPTION	USC	SOIL SYMBOL	ADDITIONAL TESTING	Elevation (m)
	▲ STANDARD PENETRATION (N) ▲ 20 40 60 80 PLASTIC M.C. LIQUID 20 40 60 80									
1.0			<input checked="" type="checkbox"/>	1	8	TOPSOIL: To 250mm. SILT: Low plastic, moist, black, some topsoil, trace rootlets, sand to 600mm.	OR			
2.0			<input checked="" type="checkbox"/>	2			ML			
3.0			<input checked="" type="checkbox"/>	3	8	SAND: Silty, fine grained, moist, brown, trace oxides, silt pockets to 1.4m. -loose, trace gravel from 900mm.	SA			
4.0			<input checked="" type="checkbox"/>	4						
5.0			<input checked="" type="checkbox"/>	5						
6.0			<input checked="" type="checkbox"/>	6	11	CLAY TILL: Silty, sandy, very stiff, medium plastic, moist, dark brown, trace gravel, oxides, sand lenses to 3.4m. -stiff, trace ironstones from 2.3m.	TILL			
7.0			<input checked="" type="checkbox"/>	7						
8.0			<input checked="" type="checkbox"/>	8			ML			
9.0			<input checked="" type="checkbox"/>	9	17	CLAY TILL: Silty, sandy, very stiff, medium plastic, moist, dark grey, trace gravel, oxides to 4.3m.	TILL			
DEPTH OF TEST HOLE 4.3 METRES DRY UPON COMPLETION NO SLOUGH UPON COMPLETION BACKFILLED										
#172, 2693 BROADMOOR BLVD. SHERWOOD PARK, AB T8H 0G1						LOGGED BY: MD REVIEWED BY: SD FIGURE NO.: 12		COMPLETION DEPTH: 4.25 m COMPLETION DATE: 5/27/24 Page 1 of 1		

RECOVERY CENTRE		MELEWKA STRUCTURES & DESIGNS		TEST HOLE NO.: TH-11					
LOT 15 RR 174A SMOKY LAKE, AB		START DATE: 5/23/24		PROJECT NO.: 1-24462					
PROJECT ENGINEER: VG		SOLID STEM AUGERS		ELEVATION.:					
SAMPLE TYPE <input checked="" type="checkbox"/> GRAB		<input checked="" type="checkbox"/> SHELBY TUBE		<input checked="" type="checkbox"/> SPT					
<input type="checkbox"/> NO RECOVERY		<input type="checkbox"/> HOLLOW STEM		<input type="checkbox"/> CORE					
BACKFILL TYPE <input checked="" type="checkbox"/> BENTONITE		<input type="checkbox"/> PEA GRAVEL		<input type="checkbox"/> SLOUGH					
<input type="checkbox"/> GROUT		<input checked="" type="checkbox"/> DRILL CUTTINGS		<input type="checkbox"/> SAND					
Depth (m)	<input type="checkbox"/> POCKET PEN (kPa) <input type="checkbox"/> 100 200 300 400		SAMPLE TYPE	SAMPLE NO.	SOIL DESCRIPTION	USC	SOIL SYMBOL	ADDITIONAL TESTING	Elevation (m)
	▲ STANDARD PENETRATION (N) ▲ 20 40 60 80 PLASTIC M.C. LIQUID 20 40 60 80								
1.0				1	TOPSOIL: To 200mm.	OR			
2.0				2	CLAY TILL: Silty, sandy, very stiff, medium plastic, moist, trace gravel, oxides, sand lenses, white deposits to 2.3m.	TILL			
3.0				3	-trace coal specks from 800mm.				
4.0				4					
2.3					DEPTH OF TEST HOLE 2.3 METRES DRY UPON COMPLETION NO SLOUGH UPON COMPLETION BACKFILLED				
		#172, 2693 BROADMOOR BLVD. SHERWOOD PARK, AB T8H 0G1			LOGGED BY: MD REVIEWED BY: SD FIGURE NO.: 13		COMPLETION DEPTH: 2.30 m COMPLETION DATE: 5/23/24 Page 1 of 1		

RECOVERY CENTRE		MELEWKA STRUCTURES & DESIGNS		TEST HOLE NO.: TH-12						
LOT 15 RR 174A SMOKY LAKE, AB		START DATE: 5/23/24		PROJECT NO.: 1-24462						
PROJECT ENGINEER: VG		SOLID STEM AUGERS		ELEVATION.:						
SAMPLE TYPE <input checked="" type="checkbox"/> GRAB		<input checked="" type="checkbox"/> SHELBY TUBE		<input checked="" type="checkbox"/> SPT						
<input type="checkbox"/> NO RECOVERY		<input type="checkbox"/> HOLLOW STEM		<input type="checkbox"/> CORE						
BACKFILL TYPE <input checked="" type="checkbox"/> BENTONITE		<input type="checkbox"/> PEA GRAVEL		<input type="checkbox"/> SLOUGH						
<input type="checkbox"/> GROUT		<input checked="" type="checkbox"/> DRILL CUTTINGS		<input type="checkbox"/> SAND						
Depth (m)	<input type="checkbox"/> POCKET PEN (kPa) <input type="checkbox"/> 100 200 300 400		SAMPLE TYPE	SAMPLE NO.	SPT (N)	SOIL DESCRIPTION	USC	SOIL SYMBOL	ADDITIONAL TESTING	Elevation (m)
	▲ STANDARD PENETRATION (N) ▲ 20 40 60 80 PLASTIC M.C. LIQUID 20 40 60 80									
0.0				1		TOPSOIL: To 200mm.	OR			
0.5				2		CLAY TILL: Silty, sandy, stiff, medium plastic, moist, brown, trace gravel, oxides, white deposits, sand lenses to 600mm.	TILL			
1.0				3		CLAY: Silty, firm, medium plastic, brown, trace gravel, oxides, white deposits, sand lenses to 900mm.	TILL			
1.5				4		CLAY TILL: Silty, sandy, very stiff, medium plastic, moist, dark grey, trace gravel, oxides, sand pockets to 2.1m.	SA			
2.0						SAND: Silty, fine grained, saturated, grey, trace oxides, clay lumps to 2.3m.				
2.3						DEPTH OF TEST HOLE 2.3 METRES DRY UPON COMPLETION NO SLOUGH UPON COMPLETION BACKFILLED				
3.0										
4.0										
5.0										
6.0										
7.0										
8.0										
9.0										
		#172, 2693 BROADMOOR BLVD. SHERWOOD PARK, AB T8H 0G1				LOGGED BY: MD REVIEWED BY: SD FIGURE NO.: 14		COMPLETION DEPTH: 2.30 m COMPLETION DATE: 5/23/24 Page 1 of 1		

# SOIL CLASSIFICATION SYSTEM (MODIFIED U.S.C.)

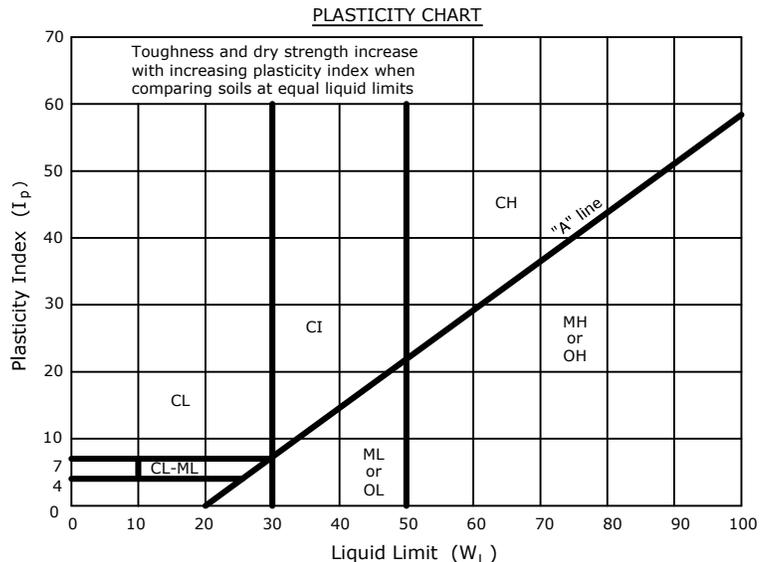
MAJOR DIVISION		GROUP SYMBOL	GRAPHIC SYMBOL	GROUP NAME	LABORATORY CLASSIFICATION CRITERIA
HIGHLY ORGANIC SOILS		PT		PEAT AND OTHER HIGHLY ORGANIC SOILS	STRONG COLOR OR ODOR, AND OFTEN FIBROUS TEXTURE
COARSE-GRAINED SOILS MORE THAN 50% RETAINED ON NO.200 SIEVE	GRAVELS MORE THAN 50% OF COARSE FRACTION RETAINED ON NO.4 SIEVE	GW		WELL-GRADED GRAVELS, GRAVEL-SAND MIXTURES, < 5% FINES	$C_u = \frac{D_{60}}{D_{10}} > 4$ $1 \leq C_c = \frac{(D_{30})^2}{D_{10} \times D_{60}} \leq 3$
		GP		POORLY-GRADED GRAVELS, GRAVEL-SAND MIXTURES, < 5% FINES	NOT MEETING ALL ABOVE REQUIREMENTS
		GM		SILTY GRAVELS, GRAVEL-SAND-SILT MIXTURES, > 12% FINES	ATTERBERG LIMITS BELOW "A" LINE OR $I_p < 4$
		GC		CLAYEY GRAVELS, GRAVEL-SAND-CLAY MIXTURES, > 12% FINES	ATTERBERG LIMITS ABOVE "A" LINE OR $I_p > 7$
	SANDS MORE THAN 50% OF COARSE FRACTION PASSES NO. 4 SIEVE	SW		WELL-GRADED SANDS, GRAVELLY SANDS, < 5% FINES	$C_u > 6$ and $1 \leq C_c \leq 3$
		SP		POORLY-GRADED SANDS, OR GRAVELLY SANDS, < 5% FINES	NOT MEETING ALL ABOVE REQUIREMENTS
		SM		SILTY SANDS, SAND-SILT MIXTURES, > 12% FINES	ATTERBERG LIMITS BELOW "A" LINE OR $I_p < 4$
		SC		CLAYEY SANDS, SAND-CLAY MIXTURES, > 12% FINES	ATTERBERG LIMITS ABOVE "A" LINE OR $I_p > 7$
FINE-GRAINED SOILS MORE THAN 50% PASSES NO. 200 SIEVE	SILTS BELOW "A" LINE ON PLASTICITY CHART; NEGLECTIBLE ORGANIC CONTENT	ML		INORGANIC SILTS AND VERY FINE SANDS, ROCK FLOUR, SILTY SANDS OF SLIGHT PLASTICITY	$W_L < 50$
	MH		INORGANIC SILTS, MICACEOUS OR DIATOMACEOUS, FINE SANDY OR SILTY SOILS	$W_L > 50$	
	CLAYS ABOVE "A" LINE ON PLASTICITY CHART; NEGLECTIBLE ORGANIC CONTENT	CL		INORGANIC CLAYS OF LOW PLASTICITY, GRAVELLY, SANDY, OR SILTY CLAYS, LEAN CLAYS	$W_L < 30$
		CI		INORGANIC CLAYS OF MEDIUM PLASTICITY, SILTY CLAYS	$30 < W_L < 50$
		CH		INORGANIC CLAYS OF HIGH PLASTICITY, FAT CLAYS	$W_L > 50$
	ORGANIC SILTS AND ORGANIC CLAYS BELOW "A" LINE ON PLASTICITY CHART	OL		ORGANIC SILTS AND ORGANIC SILTY CLAYS OF LOW PLASTICITY	$W_L < 50$
		OH		ORGANIC CLAYS OF HIGH PLASTICITY	$W_L > 50$

SEE PLASTICITY CHART BELOW

- All sieve sizes mentioned on this chart are U.S. Standard, ASTM E11
- Boundary classifications possessing characteristics of two groups are given combined group symbols. eg. GW-GC is a well-graded gravel-sand mixture with clay binder of between 5% and 12%.
- Soil fractions and limiting textural boundaries are in accordance with the Unified Soil Classification System (ASTM D2487), except that an inorganic clay of medium plasticity (CI) is recognized.
- The following adjectives may be employed to define percentage ranges by weight of minor components (per Canadian Foundation Engineering Manual, 1992):
 

And	-	35% to 50%
(y/ey)	-	20% to 35%
Some	-	10% to 20%
Trace	-	1% to 10%

And	-	35% to 50%
(y/ey)	-	20% to 35%
Some	-	10% to 20%
Trace	-	1% to 10%



SOIL CLASSIFICATION CHART

29 July 2005  
File: TRAFFIC IMPACT RECOMMENDATIONS.DOC  
Project No.: EDT050055

Wing Choy  
2<sup>nd</sup> fl Provincial Building  
4709 – 44 Avenue  
Stony Plain T7Z 1N4

Dear Wing,

**Re : Hwy 855 /Metis Crossing Intersection  
Traffic Impact Assessment**

AMEC has been commissioned to conduct a Traffic Impact Assessment at the Hwy 855 / Victoria Trail Intersection where the Métis Crossing project is to be located.

Information contained in this assessment is based on existing mosaics, correspondence with Juanita Marois (Métis Crossing), along with measurements and observations obtained by AMEC Infrastructure Limited (AMEC) during a site inspection

An intersection design system (IDS) analysis was performed using the projected traffic volume given to us by Juanita Marois and traffic volume records obtained from AIT (Alberta Infrastructure and Transportation). Results indicate that the intersection requires Type 3b treatment. The analysis, photos, projected traffic volumes and a plan of a typical Type 3b treatment are attached for your records.

Issues:

- The distance from the north end of the bridge to the intersection is approximately 170m and is equal to the distance required to construct the southwest taper of the intersection. There appears to be no visible obstruction for the remaining three tapers.
- The existing 4 legged intersection is slightly offset with the west leg 4m further south than the right leg.
- Powerpoles on the north side of Victoria Trail appear to be within the existing road right of way.
- Existing guardrail adjacent to the highway extends north from the bridge abutment to the access road and around the flare.
- Site distance in both directions appears to be adequate.
- It assumes that there will be no development to the west of Hwy 855 and only local traffic will be using the west leg.
- Conceptual design provided by Métis Crossing showing development adjacent to Hwy 855 and Victoria Trail.



Recommendations:

- Type 3b intersection treatment.
- Have review meeting with AIT, Métis Crossing and Smoky Lake County.
- After agreement is reached, proceed to preliminary survey and design.
- Complete field survey and preliminary design for review with AIT, Métis Crossing and Smoky Lake County.

Please review and if you have any questions please do not hesitate to call me.

Regards,

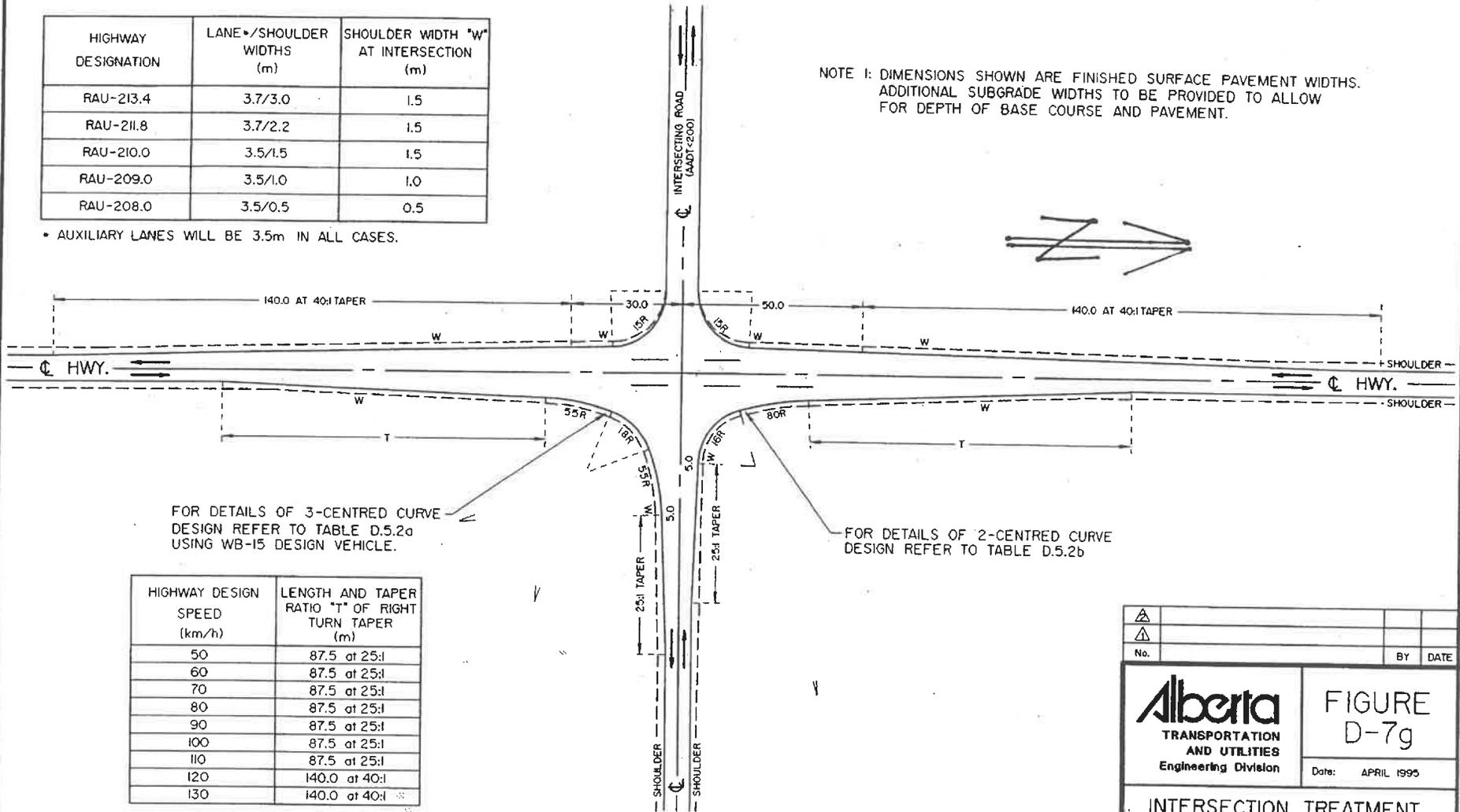
Adam Brown, EIT  
Project Engineer

c: Gabe Rohr, AMEC Infrastructure Limited  
Hal Cook, AMEC Infrastructure Limited  
Juanita Marois, Métis Crossing  
Cary Smigerowsky, Smoky Lake County

HIGHWAY DESIGNATION	LANE #/SHOULDER WIDTHS (m)	SHOULDER WIDTH "W" AT INTERSECTION (m)
RAU-213.4	3.7/3.0	1.5
RAU-211.8	3.7/2.2	1.5
RAU-210.0	3.5/1.5	1.5
RAU-209.0	3.5/1.0	1.0
RAU-208.0	3.5/0.5	0.5

\* AUXILIARY LANES WILL BE 3.5m IN ALL CASES.

NOTE 1: DIMENSIONS SHOWN ARE FINISHED SURFACE PAVEMENT WIDTHS. ADDITIONAL SUBGRADE WIDTHS TO BE PROVIDED TO ALLOW FOR DEPTH OF BASE COURSE AND PAVEMENT.



FOR DETAILS OF 3-CENTRED CURVE DESIGN REFER TO TABLE D.5.2a USING WB-15 DESIGN VEHICLE.

FOR DETAILS OF 2-CENTRED CURVE DESIGN REFER TO TABLE D.5.2b

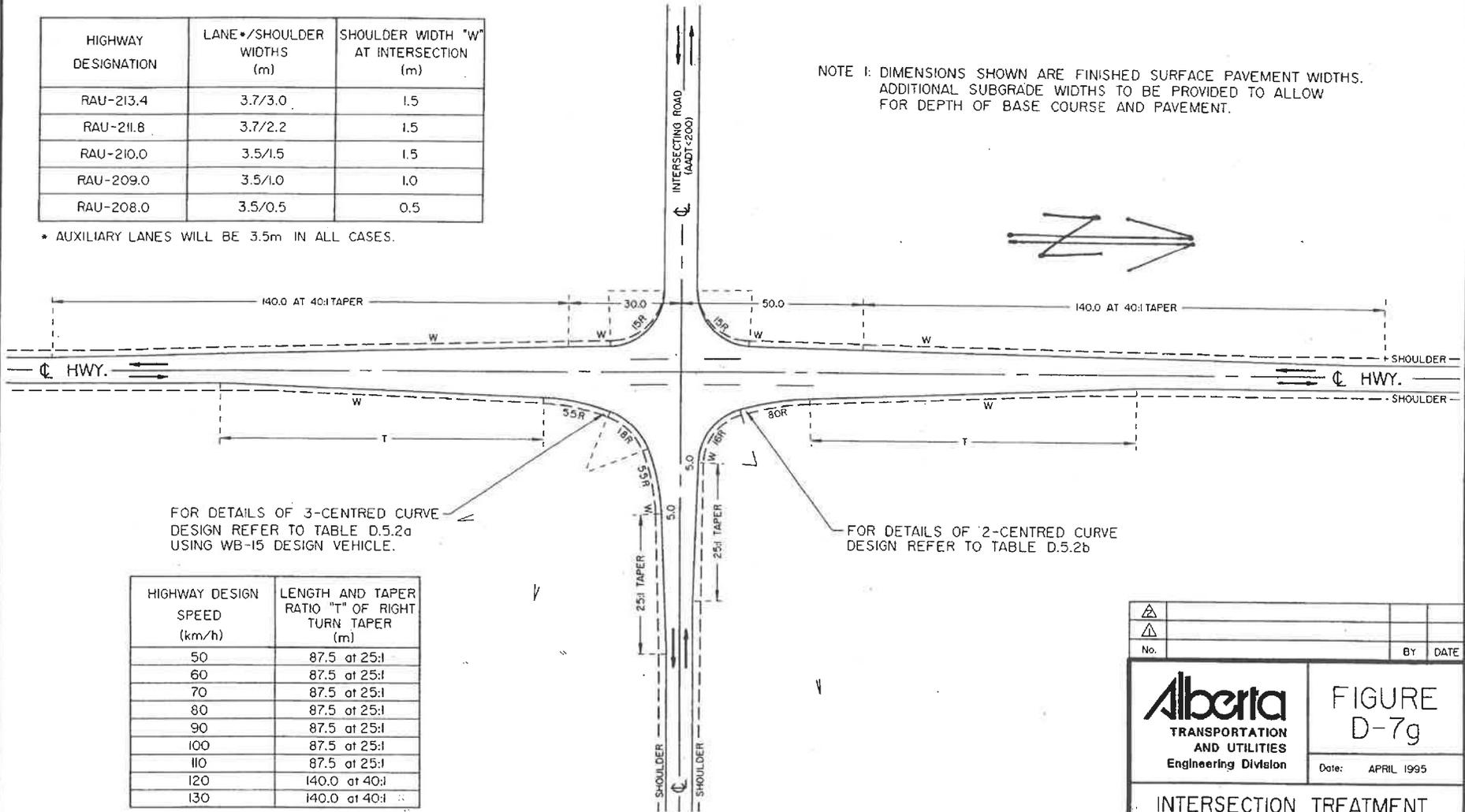
HIGHWAY DESIGN SPEED (km/h)	LENGTH AND TAPER RATIO "T" OF RIGHT TURN TAPER (m)
50	87.5 at 25:1
60	87.5 at 25:1
70	87.5 at 25:1
80	87.5 at 25:1
90	87.5 at 25:1
100	87.5 at 25:1
110	87.5 at 25:1
120	140.0 at 40:1
130	140.0 at 40:1

▲			
▲			
No.		BY	DATE
<b>Alberta</b> TRANSPORTATION AND UTILITIES Engineering Division		<b>FIGURE</b> D-7g Date: APRIL 1995	
<b>INTERSECTION TREATMENT</b> <b>TYPE IIIb</b> <b>(TWO-LANE HIGHWAY)</b>			
Prepared By: Cgk	Checked By: B.K.	Scale: N.T.S.	PAGE D-125

HIGHWAY DESIGNATION	LANE*/SHOULDER WIDTHS (m)	SHOULDER WIDTH "W" AT INTERSECTION (m)
RAU-213.4	3.7/3.0	1.5
RAU-211.8	3.7/2.2	1.5
RAU-210.0	3.5/1.5	1.5
RAU-209.0	3.5/1.0	1.0
RAU-208.0	3.5/0.5	0.5

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NOTE 1: DIMENSIONS SHOWN ARE FINISHED SURFACE PAVEMENT WIDTHS. ADDITIONAL SUBGRADE WIDTHS TO BE PROVIDED TO ALLOW FOR DEPTH OF BASE COURSE AND PAVEMENT.



HIGHWAY DESIGN SPEED (km/h)	LENGTH AND TAPER RATIO "T" OF RIGHT TURN TAPER (m)
50	87.5 at 25:1
60	87.5 at 25:1
70	87.5 at 25:1
80	87.5 at 25:1
90	87.5 at 25:1
100	87.5 at 25:1
110	87.5 at 25:1
120	140.0 at 40:1
130	140.0 at 40:1

△			
△			
No.		BY	DATE
<b>Alberta</b> TRANSPORTATION AND UTILITIES Engineering Division		<b>FIGURE D-7g</b> Date: APRIL 1995	
<b>INTERSECTION TREATMENT TYPE IIIb (TWO-LANE HIGHWAY)</b>			
Prepared By: Cgk	Checked By: B.K.	Scale: N.T.S.	PAGE D-125

## Rohr, Gabe

---

**From:** Brown, Adam J (Sherwood Park)  
**Sent:** Tuesday, November 15, 2005 10:52 AM  
**To:** Wing.Choy@gov.ab.ca; Holman, Gord  
**Cc:** Rohr, Gabe; Kayne, Glen M; jmarois@metis.org; Rob.Lonson@gov.ab.ca; Andy.Brown@gov.ab.ca; csmigerowsky@smokylakecounty.ab.ca; Brown, Adam J (Sherwood Park)  
**Subject:** RE: Hwy 855 / Metis Crossing Intersection Treatment  
**Attachments:** Traffic Impact Assessment.pdf

Gentlemen,

A copy of the report is attached for your review.

thanks,

Adam

---

**From:** Wing.Choy@gov.ab.ca [mailto:Wing.Choy@gov.ab.ca]  
**Sent:** Tuesday, November 15, 2005 8:35 AM  
**To:** Holman, Gord  
**Cc:** Rohr, Gabe; Kayne, Glen M; Brown, Adam J (Sherwood Park); jmarois@metis.org; Rob.Lonson@gov.ab.ca; Andy.Brown@gov.ab.ca; csmigerowsky@smokylakecounty.ab.ca  
**Subject:** RE: Hwy 855 / Metis Crossing Intersection Treatment

Gord

It works for me. See you there.

Can you resend a copy of the report to everybody before the meeting ? Thanks.

Wing

---

**From:** Holman, Gord [mailto:gord.holman@amec.com]  
**Sent:** Monday, November 14, 2005 3:47 PM  
**To:** Wing.Choy@gov.ab.ca; jmarois@metis.org; Rob.Lonson@gov.ab.ca; Andy.Brown@gov.ab.ca; csmigerowsky@smokylakecounty.ab.ca  
**Cc:** Rohr, Gabe; Kayne, Glen M; Brown, Adam J (Sherwood Park)  
**Subject:** RE: Hwy 855 / Metis Crossing Intersection Treatment

We can have Wednesday morning at 10:00am if that will work better for everyone

---

**From:** Wing.Choy@gov.ab.ca [mailto:Wing.Choy@gov.ab.ca]  
**Sent:** Monday, November 14, 2005 3:32 PM  
**To:** Holman, Gord; jmarois@metis.org; Rob.Lonson@gov.ab.ca; Andy.Brown@gov.ab.ca; csmigerowsky@smokylakecounty.ab.ca  
**Cc:** Rohr, Gabe; Kayne, Glen M; Brown, Adam J (Sherwood Park)  
**Subject:** RE: Hwy 855 / Metis Crossing Intersection Treatment

11/15/2005

Gord

Can you change to Wednesday ( Nov. 23) ? I can't make it. I have another meeting to attend.

Wing

---

**From:** Holman, Gord [mailto:gord.holman@amec.com]  
**Sent:** Monday, November 14, 2005 2:53 PM  
**To:** wing.choy@gov.ab.ca; jmarois@metis.org; rob.lonson@gov.ab.ca; andy.brown@gov.ab.ca;  
csmigerowsky@smokylakecounty.ab.ca  
**Cc:** Rohr, Gabe; Kayne, Glen M; Brown, Adam J (Sherwood Park)  
**Subject:** Hwy 855 / Metis Crossing Intersection Treatment  
**Importance:** High

As discussed with Wing Choy, we are proposing to have a meeting next week to discuss the Traffic Impact Assessment for the above noted intersection we sent to all parties on July 29, 2005.

Would next Tuesday afternoon ( November 22, 2005 ) at 1:30pm at our office in Sherwood Park be all right for everyone to attend.

Please let me know as soon as possible.

Thanks

**Gordon J. Holman, C.E.T.**  
Project Director  
AMEC  
Infrastructure Unit  
Sherwood Park, AB  
Direct Line +1 780 416 8727  
Phone +1 780 464 4550  
Fax +1 780 464 4533  
[gord.holman@amec.com](mailto:gord.holman@amec.com)

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11/15/2005



29 July 2005  
File: TRAFFIC IMPACT RECOMMENDATIONS.DOC  
Project No.: EDT050055

Wing Choy  
2<sup>nd</sup> fl Provincial Building  
4709 – 44 Avenue  
Stony Plain T7Z 1N4

Dear Wing,

**Re : Hwy 855 /Metis Crossing Intersection  
Traffic Impact Assessment**

AMEC has been commissioned to conduct a Traffic Impact Assessment at the Hwy 855 / Victoria Trail Intersection where the Métis Crossing project is to be located.

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**Issues:**

- The distance from the north end of the bridge to the intersection is approximately 170m and is equal to the distance required to construct the southwest taper of the intersection. There appears to be no visible obstruction for the remaining three tapers.
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- Conceptual design provided by Métis Crossing showing development adjacent to Hwy 855 and Victoria Trail.

**AMEC Infrastructure Limited**  
130 Sioux Road  
Sherwood Park, Alberta  
T8A 3X5  
Tel (780) 464-4550  
Fax (780) 464-4533

[www.amec.com](http://www.amec.com)



Recommendations:

- Type 3b intersection treatment.
- Have review meeting with AIT, Métis Crossing and Smoky Lake County.
- After agreement is reached, proceed to preliminary survey and design.
- Complete field survey and preliminary design for review with AIT, Métis Crossing and Smoky Lake County.

Please review and if you have any questions please do not hesitate to call me.

Regards,

A handwritten signature in black ink that reads "Adam Brown".

Adam Brown, EIT  
Project Engineer

c: Gabe Rohr, AMEC Infrastructure Limited  
Hal Cook, AMEC Infrastructure Limited  
Juanita Marois, Métis Crossing  
Cary Smigerowsky, Smoky Lake County

**Gord Holman**

---

**From:** Marois, Juanita [jmarois@metis.org]  
**Sent:** Wednesday, June 08, 2005 6:45 PM  
**To:** Gord Holman  
**Subject:** RE: Metis Crossing

Hello Gordon,

I'm not sure that I have all the information that you ask for in the format requested, but let me provide what I have:

- Full development of Metis Crossing is expected in 2008.
- Yearly attendance is estimated to be 80,000 - 100,000. Of this total
  - 15,000 students (375 bus loads) majority in May, June, September, October
  - 3,500 tour participants (100 coach loads) majority between May and October
  - 2,400 RVs
  - balance will come by private automobile. Research suggests approximately 30% will be empty nesters (2 people per vehicle), 45% will be families.
- Off season and shoulder season will host training programs and other events, but maximum visitation will occur between May and September.

Hope this helps,  
Juanita

-----Original Message-----

**From:** Gord Holman [mailto:gord.holman@amec.com]  
**Sent:** Fri 6/3/2005 9:06 AM  
**To:** Marois, Juanita  
**Cc:**  
**Subject:** Metis Crossing

As per our telephone conversation, we are looking for projected traffic counts to and from the development in order to complete a Traffic Impact Assessment for the intersection of Victoria Trail and Hwy 855.

We would require numbers of vehicle trips, as well as type of vehicles, for visitors, employees, service and maintenance vehicles.

Please call if you have any questions.

**Gordon J. Holman, C.E.T.**  
Project Director  
AMEC  
Infrastructure Unit  
Sherwood Park, AB  
Direct Line +1 780 416 8727  
Phone +1 780 464 4550  
Fax +1 780 464 4533  
gord.holman@amec.com

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INTERSECTION OF HWY 855 AND VICTORIA TRAIL

File: METIS CROSSING

Date: 07/18/2005

Intersection Design System (IDS) ver 1.01  
Final Report

This design/evaluation was prepared by: TAJ  
Reason for the analysis: Development permit request.

Design Characteristics Considered: Functional, geometric and 'other'.

Intersection Name: HW855  
Intersection Plan Number: TRY 2  
Location on Main Road (km): 11+86  
Legal Land Description: SW13-58-17-w4

Since the design volume on the intersecting roadway is greater than the design volume on the main roadway, a review of the traffic control scheme should be undertaken. Contact the Roadway Engineering Branch (Traffic Engineering) at 427 - 4219.

MAIN ROAD:

- Name: HW855  
- Design Classification: RCU-208.0-110  
- AADT: 0 ASDT: 5000 AWDT: 0  
- Traffic Volume Information from: 2004  
- Volume Used in Design: 5000 v.p.d. (ASDT)  
- Design Period: 20 year(s)  
- Annual Growth Rate: 2.5 % (actual)  
- Future Design Volume: 7625 v.p.d. (ASDT)  
- 'K' Factor: 15 % (actual)  
- Future Design Hourly Volume: 1144 v.p.h.  
- Design Speed: 110 km/h  
- Posted Speed: 100 km/h

INTERSECTING ROAD:

- Name: VICTORIA TRAIL  
- Design Classification: RLU-208G-60  
- AADT: 0 ASDT: 5000 AWDT: 0  
- Traffic Volume Information from: 2004  
- Volume Used in Design: 5000 v.p.d. (ASDT)  
- Design Period: 20 year(s)  
- Annual Growth Rate: 2.5 % (actual)  
- Future Design Volume: 7625 v.p.d. (ASDT)  
- 'K' Factor: 15 % (actual)  
- Future Design Hourly Volume: 1144 v.p.h.

TWINNING REQUIREMENT met before design period finished? n/a  
If yes, and details required:

- Functional Classification: % ( )  
- Percent Passing Zones: v.p.d.  
- Twinning Required at: v.p.d.  
- Year Twinning Volume Met:

INTERSECTION TYPE: four-legged  
Main Roadway Orientation: north-south  
Intersecting Roadway Orientation: east-west

INTERSECTION OF HWY 855 AND VICTORIA TRAIL

TURNING MOVEMENT INFORMATION:

2004 ASDT traffic volume on the main road:

	Daily vol. (v.p.d.)	Design vol. (v.p.d.)	Design Hour vol. (v.p.h.)
From the north to the south	600	915	137
From the north to the east	150	229	34
From the north to the west	5	8	1
From the south to the north	350	534	80
From the south to the east	30	46	7
From the south to the west	10	15	2

2004 ASDT traffic volume on the intersecting road:

	Daily vol. (v.p.d.)	Design vol. (v.p.d.)	Design Hour vol. (v.p.h.)
From the east to the north	150	229	34
From the east to the south	30	46	7
From the east to the west	5	8	1
From the west to the north	5	8	1
From the west to the south	5	8	1
From the west to the east	5	8	1

Percent of left-turning vehicles in the advancing stream:

- from the north: 19.9 %
- from the south: 2.6 %

North/South Split: 66 / 34  
 South/North Split: 34 / 66

For traffic from the North:  
 Advancing Volume: 173 v.p.h.  
 Opposing Volume: 89 v.p.h.

For traffic from the South:  
 Advancing Volume: 89 v.p.h.  
 Opposing Volume: 173 v.p.h.

LEFT-TURN STORAGE LANE REQUIREMENTS:

Because the advancing volume from the north ( 173 ) is less than the allowable advancing volume from the north ( 210 ) but greater than, or equal to, the "70% line" ( 141 ) a type 3 treatment is required on the north side of the intersection.

Because the advancing volume from the south ( 89 ) is less than the "70% line" ( 306 ) a type 2 treatment is required on the south side of the intersection.

RIGHT-TURN LANE REQUIREMENTS:

A right turn lane, for vehicles heading from north to west, is not required.

A right turn lane, for vehicles heading from south to east, is not required.

INTERSECTION LAYOUT:

Based on the above information:

INTERSECTION OF HWY 855 AND VICTORIA TRAIL

This intersection requires a treatment similar to Type ~~10~~ as indicated on Dwg. No. DEB-FIG C-28 (CB6-2.3C28B for design designation RAU-211.8-110 or CB6-2.3C28D for design designation RAU-209.0-110).

Since a left-turn lane is required for traffic from the north, the orientation of the intersection is 270 degrees clockwise from that of the drawing.

One leg of intersecting road has different volume than the other? yes  
If yes - Volume Used in Design: 50 v.p.d. (ASDT)  
- Future Design Volume: 76 v.p.d. (ASDT)  
- Future Des. Hourly Vol.: 11 v.p.h.

DIMENSIONS for the type of intersection treatment mentioned above:

The following dimensions are the requirements for the finished surface pavement widths at this intersection. Additional subgrade width must be provided to allow for the basecourse and pavement depth.

Design classification of the main roadway: RCU-208.0-110  
Lane width (m): 3.5  
Bypass lane width (m): 3.5  
Auxilliary lane width (m): 3.50  
Shoulder width for roadway (m): 0.5  
Shoulder width at intersection, w (m): 0.5  
  
Design speed of the main roadway (km/h): 110  
Prior to the intersecting road  
- Right-turn taper length (m): 87.50  
- Right-turn taper ratio: 25:1  
  
Past the intersecting road  
- Recovery taper length (m): 87.50  
- Recovery taper ratio: 25:1

ADDITIONAL FUNCTIONAL CHARACTERISTICS:

Intersection considered to be collision prone? no  
Need for access within vicinity of intersection? no  
Access can be physically accomodated? n/a  
Any future development which could significantly impact the traffic volume at this intersection? no  
Any proposed improvements to other roadways which might impact the traffic movement at this intersection? no

GEOMETRIC CHARACTERISTICS:

Intersection Type: four-legged  
Main Road Orientation: north-south  
Grade at Intersection  
- North to South: 2 %  
- South to North: 2 %  
Intersecting Road Orientation: east-west  
Grade at Intersection  
- East to West: 2 %  
- West to East: 2 %

Decision Sight Distance:

INTERSECTION OF HWY 855 AND VICTORIA TRAIL

Because a Type IV or V treatment is not required for this intersection, determination of the available decision sight distance is not necessary.

Intersection Sight Distance:

Design Vehicle: WB-15  
Intersection on horiz. curve: NO  
- superelevation rate (%): N/A

	Available (m)	Required (m)	Status
North Leg:	600	430	ACCEPTABLE
South Leg:	600	430	ACCEPTABLE

OTHER CHARACTERISTICS:

utility relocation required? no  
Additional right-of-way to be purchased? no  
Cost of additional right-of-way: \$ n/a  
Existing illumination? no  
Existing traffic signals? no

IDS is not designed as, nor does it establish, a legal standard. IDS is not intended to be used as a substitute for sound, professional judgement.

Approved by: Adam Brown  
Date: July 18, 2005

□

**ALBERTA HIGHWAYS 1 TO 986  
TRAFFIC VOLUME, VEHICLE CLASSIFICATION, TRAVEL and ESAL STATISTICS REPORT  
2004**

Alberta Infrastructure and Transportation  
Program Management Branch  
Highway Asset Management Section

Produced: 15-Feb-2005 By CornerStone Solutions Inc. Updated 08-Mar-2005 By P. Kilburn P.Eng.

Hwy	CS	TCS	Muni	From	To	Length In Km	Volume		Classifications						Travel MKM		ESAL /Day /Dir		
							WAADT	WASDT	%PV	%RV	%BU	%SU	%TT	%CM	Annual	Summer	SU	TC	Total
854				N OF 53 E OF DONALDA	S OF 626 NE OF RYLEY	89.412	247	268	82.4	1.4	1.0	8.6	6.6	16.2	8.1	3.7	9.4	16.9	26.3
855	02	04	SA#2	N OF 9 S OF WATTS	E OF 589 NW OF ENDIANG	38.494	180	200	85.4	2.1	3.7	4.0	4.8	12.5	2.5	1.2	3.2	9.0	12.2
855	02			N OF 9 S OF WATTS	E OF 589 NW OF ENDIANG	38.494	180	200	85.4	2.1	3.7	4.0	4.8	12.5	2.5	1.2	3.2	9.0	12.2
855	04	04	Pnte	N OF 589 NW OF ENDIANG	S OF 12 SE OF HALKIRK EJ	34.289	190	210	67.7	3.4	0.0	7.2	21.7	28.9	2.4	1.1	6.0	42.7	48.7
855	04			N OF 589 NW OF ENDIANG	S OF 12 SE OF HALKIRK EJ	34.289	190	210	67.7	3.4	0.0	7.2	21.7	28.9	2.4	1.1	6.0	42.7	48.7
855	06	04	Pnte	N OF 12 W OF HALKIRK WJ	S OF 601 NW OF HALKIRK	17.327	400	450	86.5	0.2	1.3	6.3	5.7	13.3	2.5	1.2	11.1	23.6	34.7
855	06	08	Flag	N OF 601 NW OF HALKIRK	S OF 53 W OF FORESTBURG EJ	16.793	340	390	80.9	2.1	0.7	6.3	10.0	17.0	2.1	1.0	9.4	35.2	44.6
855	06			N OF 12 W OF HALKIRK WJ	S OF 53 W OF FORESTBURG EJ	34.120	370	420	83.9	1.1	1.0	6.3	7.7	15.0	4.6	2.2	10.3	29.5	39.8
855	08	04	Flag	N OF 53 S OF HEISLER WJ	S OF 13 SE OF DAYSLAND EJ	31.106	680	730	86.4	1.4	0.0	7.4	4.8	12.2	7.7	3.5	22.2	33.8	56.0
855	08			N OF 53 S OF HEISLER WJ	S OF 13 SE OF DAYSLAND EJ	31.106	680	730	86.4	1.4	0.0	7.4	4.8	12.2	7.7	3.5	22.2	33.8	56.0
855	10	04	Flag	N OF 13 AT DAYSLAND WJ	S OF 26 S OF HOLDEN	17.541	380	410	83.5	3.2	0.5	6.0	6.8	13.3	2.4	1.1	10.0	26.8	36.8
855	10			N OF 13 AT DAYSLAND WJ	S OF 26 S OF HOLDEN	17.541	380	410	83.5	3.2	0.5	6.0	6.8	13.3	2.4	1.1	10.0	26.8	36.8
855	12	04	Beav	N OF 26 S OF HOLDEN	S OF 14 SW OF HOLDEN	23.651	360	390	82.0	4.8	1.4	5.3	6.5	13.2	3.1	1.4	8.4	24.3	32.7
855	12	08	Beav	N OF 14 SW OF HOLDEN	S OF 628 N OF HOLDEN EJ	15.255	270	280	78.4	2.5	5.0	7.8	6.3	19.1	1.5	0.7	9.3	17.6	26.9
855	12			N OF 26 S OF HOLDEN	S OF 628 N OF HOLDEN EJ	38.906	325	347	80.9	4.0	2.6	6.1	6.4	15.1	4.6	2.1	8.7	21.6	30.3
855	14	04	Lamo	N OF 626 NE OF RYLEY WJ	S OF 15 & 16 S OF MUNDARE	22.656	280	280	73.4	3.8	0.0	9.9	13.1	23.0	2.2	1.0	11.3	35.3	46.6
855	14			N OF 626 NE OF RYLEY WJ	S OF 15 & 16 S OF MUNDARE	22.656	280	280	73.4	3.8	0.0	9.9	13.1	23.0	2.2	1.0	11.3	35.3	46.6
855	16	04	Lamo	JCT HWY 15	S OF 637 SE OF ZAWALE	20.497	1640	1790	83.9	5.2	0.8	4.8	5.3	10.9	12.3	5.6	34.7	90.1	124.8
855	16	08	Lamo	N OF 637 SE OF ZAWALE	S.C.L. OF ANDREW	11.643	640	730	88.1	4.9	2.5	1.3	3.2	7.0	2.7	1.3	3.7	21.2	24.9
855	16	12	Lamo	S.C.L. OF ANDREW	S OF 45 N OF ANDREW EJ	1.289	940	1080	87.3	3.2	0.1	4.9	4.5	9.5	0.4	0.2	20.3	43.8	64.1
855	16			JCT HWY 15	S OF 45 N OF ANDREW EJ	33.429	1265	1393	84.7	5.1	1.1	4.2	4.9	10.2	15.5	7.1	23.4	64.2	87.6
855	18	04	Lamo	N OF 45 S OF UKALTA WJ	S OF 28 N OF SMOKY LAKE	28.149	610	700	86.2	2.2	1.5	4.7	5.4	11.6	5.8	2.8	12.6	34.1	46.7
855	18			N OF 45 S OF UKALTA WJ	S OF 28 N OF SMOKY LAKE	28.149	610	700	86.2	2.2	1.5	4.7	5.4	11.6	5.8	2.8	12.6	34.1	46.7
855	20	04	SmkL	N OF 28 N OF SMOKY LAKE	COUNTY 13 BOUNDARY	23.154	310	360	83.2	4.7	0.2	6.0	5.9	12.1	2.6	1.3	8.2	19.0	27.2
855	20			N OF 28 N OF SMOKY LAKE	COUNTY 13 BOUNDARY	23.154	310	360	83.2	4.7	0.2	6.0	5.9	12.1	2.6	1.3	8.2	19.0	27.2
855	22	04	SmkL	COUNTY 13 BOUNDARY	S OF 663 E OF CASLAN	36.540	220	260	85.5	0.7	4.7	6.2	2.9	13.8	2.9	1.5	6.0	6.6	12.6
855	22			COUNTY 13 BOUNDARY	S OF 663 E OF CASLAN	36.540	220	260	85.5	0.7	4.7	6.2	2.9	13.8	2.9	1.5	6.0	6.6	12.6
855	24	04	Atha	N OF 663 E OF CASLAN	S OF 55 & 63 W OF ATMORE NJ	27.782	100	110	73.4	1.4	2.1	6.3	16.8	25.2	1.0	0.5	2.8	17.4	20.2
855	24			N OF 663 E OF CASLAN	S OF 55 & 63 W OF ATMORE NJ	27.782	100	110	73.4	1.4	2.1	6.3	16.8	25.2	1.0	0.5	2.8	17.4	20.2
855				N OF 9 S OF WATTS	S OF 55 & 63 W OF ATMORE NJ	364.166	408	452	83.3	3.1	1.3	5.7	6.6	13.6	54.4	25.2	10.2	27.9	38.1
856	02	04	Flag	N OF 53 AT FORESTBURG	N.C.L. OF FORESTBURG	0.549	1410	1560	84.4	3.0	0.1	3.8	8.7	12.6	0.3	0.1	23.6	127.1	150.7
856	02	08	Flag	N.C.L. OF FORESTBURG	S OF 13 S OF STROME	25.491	170	180	82.4	0.8	0.0	13.9	2.9	16.8	1.6	0.7	10.4	5.1	15.5
856	02			N OF 53 AT FORESTBURG	S OF 13 S OF STROME	26.040	196	209	82.7	1.1	0.0	12.4	3.8	16.2	1.9	0.8	10.7	7.7	18.4
856				N OF 53 AT FORESTBURG	S OF 13 S OF STROME	26.040	196	209	82.7	1.1	0.0	12.4	3.8	16.2	1.9	0.8	10.7	7.7	18.4



Picture 1 : Looking South from the crest of hill.



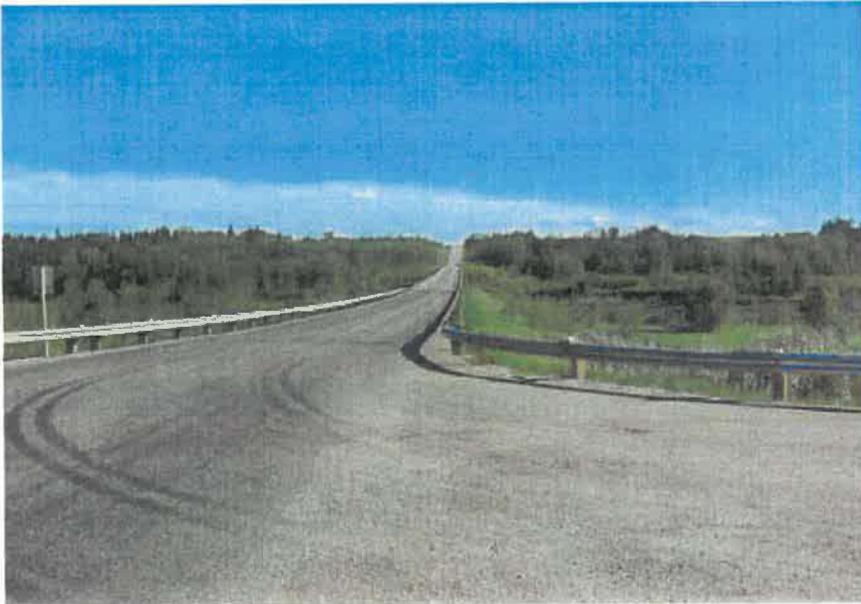
Picture 2 : South sight distance from intersection.



Picture 3 : View of East Leg.



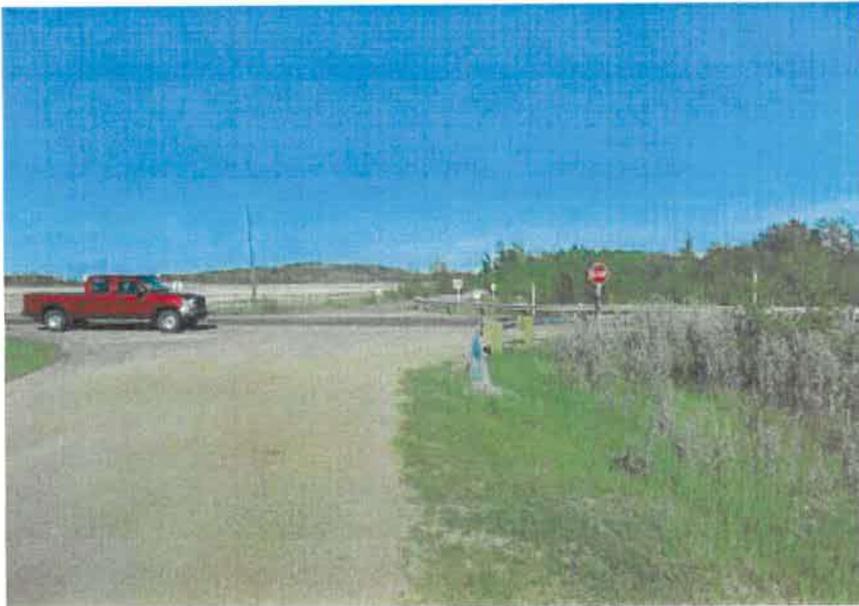
Picture 4 : View of West Leg.



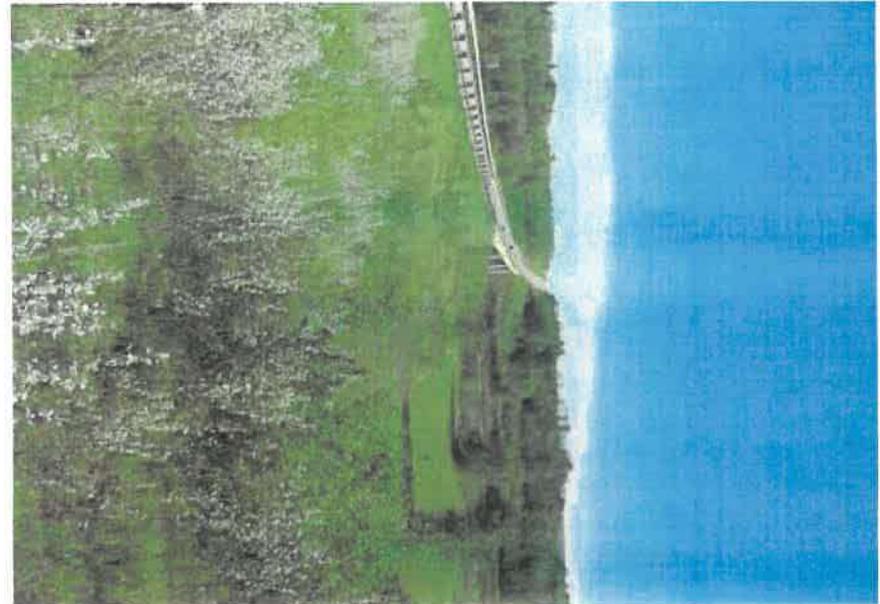
Picture 5 : View South, guardrail.



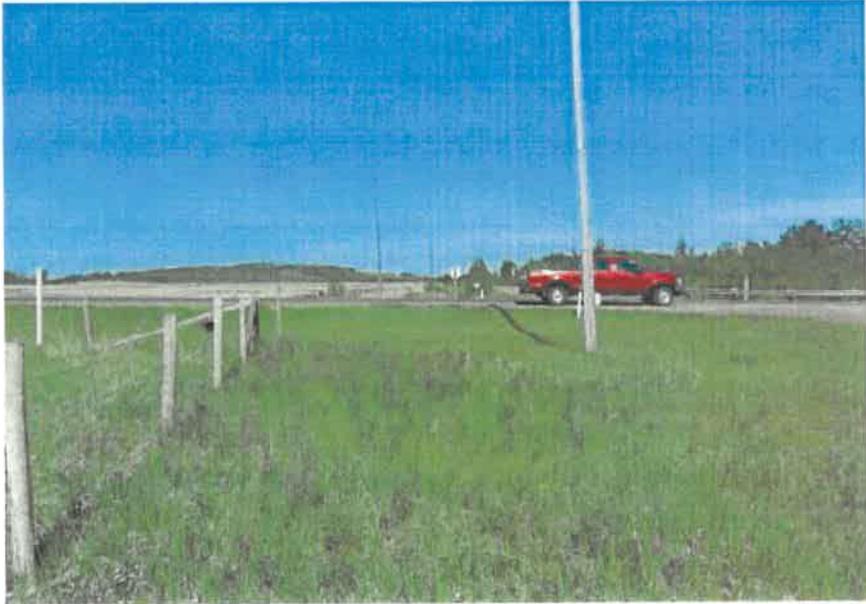
Picture 6 : North sight distance from intersection.



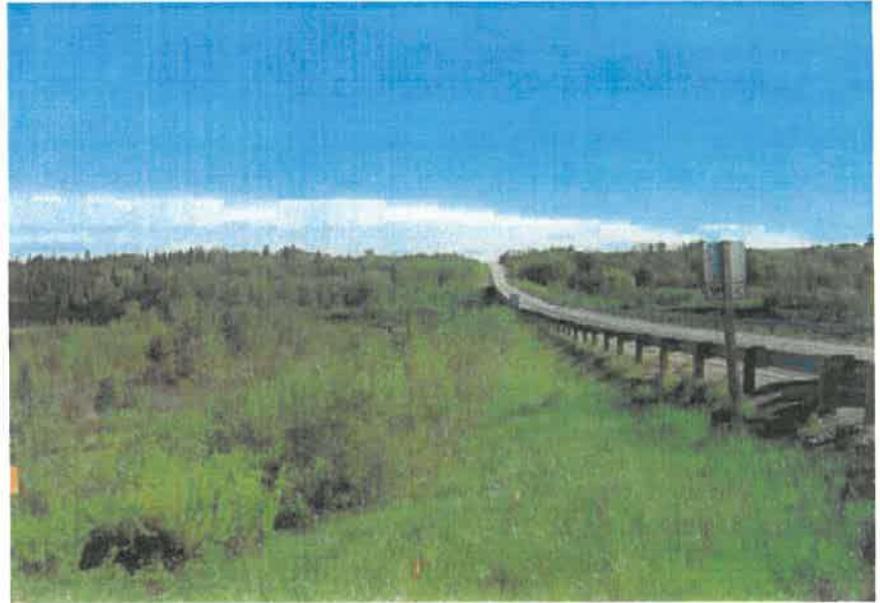
Picture 7 : Looking West at intersection. Guardrail wraps around flare.



Picture 8 : View South of the sideslope.



Picture 9 : Powerpoles running East-West



Picture 10 : View South at sideslope.



ENTRANCE SIGNAGE



SCALE : 100



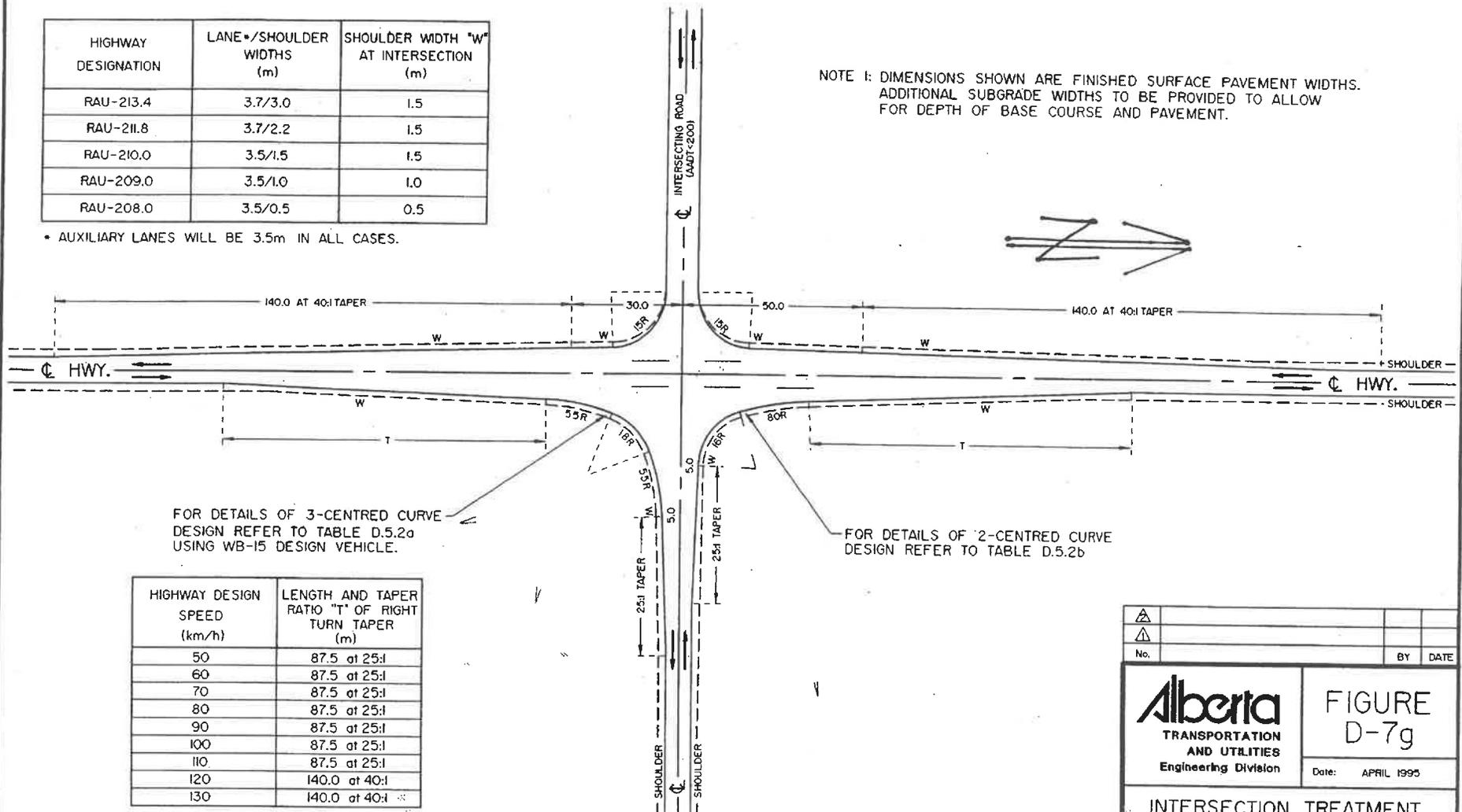
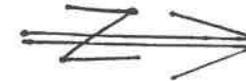
PROPOSED PLAN ENLARGEMENTS

**MÉTIS NATION OF ALBERTA**  
**RIVER VIEW FARM**  
**VICTORIA LANDING**

HIGHWAY DESIGNATION	LANE + SHOULDER WIDTHS (m)	SHOULDER WIDTH "W" AT INTERSECTION (m)
RAU-213.4	3.7/3.0	1.5
RAU-211.8	3.7/2.2	1.5
RAU-210.0	3.5/1.5	1.5
RAU-209.0	3.5/1.0	1.0
RAU-208.0	3.5/0.5	0.5

\* AUXILIARY LANES WILL BE 3.5m IN ALL CASES.

NOTE 1: DIMENSIONS SHOWN ARE FINISHED SURFACE PAVEMENT WIDTHS. ADDITIONAL SUBGRADE WIDTHS TO BE PROVIDED TO ALLOW FOR DEPTH OF BASE COURSE AND PAVEMENT.



FOR DETAILS OF 3-CENTRED CURVE DESIGN REFER TO TABLE D.5.2a USING WB-15 DESIGN VEHICLE.

FOR DETAILS OF 2-CENTRED CURVE DESIGN REFER TO TABLE D.5.2b

HIGHWAY DESIGN SPEED (km/h)	LENGTH AND TAPER RATIO "T" OF RIGHT TURN TAPER (m)
50	87.5 at 25:1
60	87.5 at 25:1
70	87.5 at 25:1
80	87.5 at 25:1
90	87.5 at 25:1
100	87.5 at 25:1
110	87.5 at 25:1
120	140.0 at 40:1
130	140.0 at 40:1

No.		BY DATE	
		FIGURE D-7g	
		Date: APRIL 1995	
<b>INTERSECTION TREATMENT TYPE IIIb (TWO-LANE HIGHWAY)</b>			
Prepared By: Cgk	Checked By: B.K.	Scale: N.T.S.	PAGE D-125

**Jordan Ruegg**

---

**From:** Andy Russell [REDACTED]  
**Sent:** June 20, 2024 5:11 PM  
**To:** Jordan Ruegg  
**Cc:** Lewis Semashkewich  
**Subject:** MNA-001 Smoky Lake Recovery Center

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Hi Jorden

I am hoping this comes in quick enough today to meet your deadline.

- The numbers below were calculated using the staff required to operate, maintenance workers, supplies to operate and 4-6 visitors per month per resident.
  - Kitchen supplies (Food and dry goods) will be once per week or less. The amount of dry and cold storage in this building reduces food delivery traffic.
  - Medical, office supplies and general supplies will be no more than once per week.
  - Miscellaneous or fast delivery items 2-3 times per month.
- 
1. Private vehicles (2 people per vehicle) annual total 14,000 per year.
  2. Water and sewage vehicles, annual total 200 per year.
  3. Groceries and general supply vehicles, annual total 110-135 per year.
  4. Handicap bus or multi passenger transportation for families to visit residents, annual total 35-60 per year.
- Total annual vehicle traffic using the maximum number calculates to 14,395 with a daily total of 40 vehicles per day.

Hopefully this is what the council will be happy with.

Sincerely

Andy Russell  
[REDACTED]

RE: Metis Crossing recovery

Terry Smith [REDACTED]

Wed 6/5/2024 1:58 PM

To: Abdulla Elmikkawi [REDACTED]

Cc: Lewis Semashkew [REDACTED]

Pond size to be verified once we see arch plans from Mike showing fire rated compartments and/or we have input on maximum sprinkler zone size.

For now use 50,000 US gallons as an approx size. Pond surface is 2500sf. Could be (35 by 70) and 3 ft deep of usable water...or any other size with volume of 6682 cubic ft. Understand pond has to be 6ft deeper to allow for ice on top and silt at bottom.

Adjacent pond in fenced area show a 6ft by 12ft diesel fire pump...min 2 meters from edge of pond.

Septic and domestic water tanks each need to be 4237 cu ft or about 120,000liters for a week of storage. If using fiberglass or precast tanks will need to connect appropriate size tanks together.

Finally I see the power transformer is located far away from building. Moving it closer and more central to mail electrical room is cost efficient. Needs to be within 10 ft of driving or paved surface.

Trusting this helps for next draft of site plan.

Cheers

Terry Smith

Sent from my Galaxy

----- Original message -----

From: Abdulla Elmikkawi [REDACTED]

Date: 2024-06-05 12:32 p.m. (GMT-07:00)

To: Andy Russell [REDACTED]

Cc: Lewis Semashkew [REDACTED]

Subject: RE: Metis Crossing recovery

Hi

Updated MNA\_ Smoky Lake site plan with proposed fence around the pond

Let me know if you have any questions

Regards

---

From: Andy Russell [REDACTED]

Sent: Wednesday, June 5, 2024 12:12 PM

To: Terry Smith [REDACTED]

Cc: Lewis Semashkew [REDACTED]

Subject: Re: Metis Crossing recovery

Hi Terry

Lewis and I had a brief conversation on the site last week . He showed me a drawing with locations for all the items below. I talked to my team and Abdulla is going to redraw the Site plan showing Lewis's idea.

1. On-Site sewage treatment as a future proposed location unless directed to remove from plan.
2. Potable water ( Cistern ) proposed location
3. Sewage storage tank proposed location
4. Garbage enclosure proposed location
5. Required paved area to access the above items
6. The Fire pond will not move unless required to
7. I am having Abdulla as per the conversation draw a fence around the fire pond. ( only if required )

## Jordan Ruegg

---

**From:** Andy Russell [REDACTED]  
**Sent:** June 19, 2024 1:48 PM  
**To:** Jordan Ruegg  
**Cc:** John Contessa  
**Subject:** MNA-001 Smoky Lake Recovery Center  
**Attachments:** Fire Pond And Sewage Engineer Recommendation.pdf; MNA-001 Architectural DP Plan.pdf; MNA-001 DP Site Plan.pdf

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Hi Jordan

I called Metros who is contracted to service Metis Crossing and the recovery center.

#1.

- Current Primary dump site used for Metis Crossing is Warspite.
- Once the recovery center comes online Metros will add Bellis for surplus volume as needed
- We have volume calculations per fixture from our engineer using the national building code - 7.6 Litres per second
- We have volume calculations per fixture from our engineer using Alberta private sewage systems - Standard practice 2021 at
  1. 1.94 Litres per second.

#2

- The existing Buffalo fence will be used for the course of construction. During the final design phase our team, with input from customer and county approval, will come up with an attractive fence for the entrance portion running North - South.

#3

- DP Architectural drawings attached reflect the building colors for your review.

#4

- Attached Site plan identifies road and parking lot, our team is recommending gravel surface for road and parking lot until which time the county paves road to the center entrance. Both the Customer and our Team are concerned with the amount of cleaning required to maintain the asphalt from the gravel road to entrance on muddy days

Sincerely

Andy Russell



We Create Spaces That Inspire





**Policy M-01-30-01: Monthly Departmental Reporting**

**Chief Administrative Officer - Report Period: June 3, 2024 – June 20, 2024** **#8.1**

**LEGISLATIVE / GOVERNANCE**

Projects	In Progress	Completed
Nil		

**ADMINISTRATIVE**

Projects	In Progress	Completed
Nil		

**FINANCIAL**

Projects	In Progress	Completed
Discovering lands for development of County assets	Continuing	

**HUMAN RESOURCES**

Projects	In Progress	Completed
Unionized staff members held a meeting Wednesday June 19th	More to come	
Reviewing organizational chart / overall wage review / staffing levels	Ongoing	
One on one meetings with staff	Ongoing	

**COMMUNITY**

Projects	In Progress	Completed
Nil		

**TRAINING / MEETINGS**

Joint Health and Safety Meeting	June 12, 2024	Information
Managers Weekly Meeting	Mondays	Information
Agricultural Service Board Meeting	June 18, 2024	Information
HWY 28/63 Regional Water Service Commission Meeting	June 12, 2024	Information
Smoky Lake Tourism Company Shareholder and Board Meeting	June 11, 2024	Information
Spa / retreat concept conversation with Smoky Lake County at Metis Crossing	Continuing	
Toolbox Meeting Public Works	Mondays	Information
Smoky Lake Region Intermunicipal Collaboration Committee (ICC Fire)	Continuing	
Smoky Lake - Bridge Program Check In	June 18, 2024	Information

**ACTION LIST**

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**Signature:**  
  
**Kevin Lucas, Chief Administrative Officer**

**County Council Meeting Date: June 27, 2024**

**ACTION LIST:**

**March 2024 County Council Meetings**



March 7, 2024			
MOTION NO.	RESOLUTION	DEPARTMENT	ACTION
405-24: Halisky	<p><b>Bylaw No. 1454-24: Off-Highway Vehicle Control</b></p> <p>That Smoky Lake County <b>Bylaw No. 1454-24: Off Highway Vehicles (OHV)</b>, for the purpose of regulating the operation of off-highway vehicles in Smoky Lake County and to provide enforceable OHV restrictions for fire prevention, be given <b>SECOND READING...</b> ... be given <b>THIRD &amp; FINAL READING</b>, and the Reeve and Interim Chief Administrative Officer be hereby authorized to fix their signatures to all necessary documents and the corporate seal be fastened where it is deemed to be necessary.</p>	Legislative Services & Communications	Bylaw No. 1454-24 is confirmed to be signed by the Reeve and Interim CAO and filed in the Master Bylaw Binder in the fault. Posted by communication on the County website.
407-24: Halisky	<p><b>Wildfire Rapid Response Program</b></p> <p>That Smoky Lake County Council agree to establish a Wildfire Rapid Response Program, fully funded by Smoky Lake County for the Smoky Lake Region, in response to the anticipated drought forecast and current drought conditions being experienced throughout Alberta in Year-2024, and stipulate the program to include the following points:</p> <ul style="list-style-type: none"> <li>• commencing April 15, 2024, for approximately six weeks, subject to change, depending on snow melt and precipitation,</li> <li>• involving up to a maximum of four members per day, and with</li> <li>• firefighters being provided a standby cost in the amount of \$100.00 per day or a day-rate in the amount of \$300.00 per member; and,</li> <li>• if necessary, with an out-of-region firefighter's rate in the amount of \$300.00 per day, plus meals and mileage.</li> </ul>	Fire & Protective	<p><b>Village of Waskatenau</b> Council Meeting held on March 25, 2024 - Motion #52-2024, agreed to establish same.</p> <p><b>Village of Vilna</b> Council Meeting held on March, 2024 - Motion #029-024, agreed to establish same.</p> <p><b>Town of Smoky Lake</b> Council Meeting held on February 26, 2024, Motion #119-2024, agreed to establish same.</p> <p><b>The Wildfire Rapid Response Program originally was introduced</b> to the Smoky Lake Region Fire and Rescue Committee on February 26, 2024 – Motion 15-24.</p>

# ACTION LIST:

## March 2024 County Council Meetings



March 7, 2024			
MOTION NO.	RESOLUTION	DEPARTMENT	ACTION
408-24: Céré	<p><b>Gravel Crushing Tender 2024-2026</b></p> <p>That Smoky Lake County proceed to tender for the Year-2024 Gravel Crushing of 100,000 tonnes of Gravel Products to stockpile within the White Earth Creek Gravel Pit located on the lands legally described as NW ¼ of Section 2-61-18-W4, with an option of 2 renewals each consisting of a one-year term, at the sole discretion of the County, with estimated gravel volumes allotted for the optional renewal years of Year-2025 and Year-2026 being not less than 85,000 Tonnes per year, and with the Year-2024 quantities being required as follows:</p> <ul style="list-style-type: none"> <li>• Designation 4, Class 20 (3/4") material – 42,000 Tonne</li> <li>• Designation 4, Class 25 ( 1") material – 45,000 Tonne</li> <li>• Designation 4, Class 40 ( 1 ½") material – 13,000 Tonne</li> <li>• Designation 3, Class 12.5C ( ½") material – 5,000 Tonne: Not for Year 2024 – only Year 2025 and 2026</li> <li>• Sand elimination based on 10,000 to 20,000 tonnes.</li> </ul>	<p><b>Public Works</b></p> <p><b>&amp;</b></p> <p><b>Communication</b></p>	<p>Communications notified Legislative Services and the Public Works Department by email on March 11, 2024 at 3:58 P.M. the following on the Tender for Gravel Crushing in respect to advertised:</p> <p>Submitted to the Redwater Review on March 7 for publishing the weeks of March 11 and March 18.</p> <p>Posted on the Smoky Lake County 'Tender' webpage, found here: <a href="https://www.smokylakecounty.ab.ca/p/tenders">https://www.smokylakecounty.ab.ca/p/tenders</a></p> <p>Added as a website notice on March 11, 2024</p> <p>Scheduled to appear on social media on March 12 and 19</p>
409-24: Halisky	<p><b>Alberta Professional Planners Institute (APPI) 2024 Planning Awards Submission</b></p> <p>That Smoky Lake County provide a letter to O2 Planning + Design, to confirm awareness and support of the O2 Planning + Design Inc., submission to the Alberta Professional Planners Institute (APPI) Planning Awards, for the 'North Saskatchewan (kisiskâciwani-sîpiy) Heritage River Designation Document and Concept Plan' under the 'Special Study', Category Three (3).</p>	<p><b>Planning &amp; Development</b></p>	<p>The Planning and Development Manager provided a letter of support to O2 Planning + Design, dated March 8, 2024, in support of its submission to the Alberta Professional Planners Institute (APPI) Planning Awards, for the 'North Saskatchewan (kisiskâciwani-sîpiy) Heritage River Designation Document and Concept Plan' under the 'Special Study', Category Three (3).</p>
410-24: Serben	<p><b>Year-2024 Farmers &amp; Ranchers Appreciation Day Event</b></p> <p>That Smoky Lake County Council approve to schedule and host a Farmers and Ranchers Appreciation BBQ event, for June 14, 2024, from 11:00 a.m. to 2:00 p.m., at a location to be determined, as organized through the County's Agricultural Department.</p>	<p><b>Agriculture</b></p>	<p>Council's Meeting of March 28, 2024 - Motion #435-24, approved the location to be at the Smoky Lake Agricultural Complex, in the Town of Smoky Lake.</p>
411-24: Halisky	<p><b>2024 Northlands Farm Family Awards: Division 4</b></p> <p>That Smoky Lake County Council nominate Jason and Tina Senetzas' family from Division 4, to receive the Year-2024 Farm Family Award, in accordance with Policy Statement No. 62-22-06: Northlands Farm Family Award.</p>	<p><b>Agriculture</b></p>	<p>As per the April 11, 2024, Council Motion #503-24, Explore Edmonton, announced their decision to forgo the Farm Family Awards program in Year-2024, in their letter dated March 15, 2024.</p>

**ACTION LIST:**

**March 2024 County Council Meetings**



March 7, 2024			
MOTION NO.	RESOLUTION	DEPARTMENT	ACTION
412-24: Halisky	<p><b>Bylaw No. 1457-24: Bellis Sewer Tax Bylaw</b></p> <p>That Smoky Lake County <b>Bylaw No. 1457-24: Bellis Sewer Tax Bylaw</b>, to authorize the levying of a special tax on properties in the hamlet of Bellis to recover Bellis' sewer maintenance costs for Year-2024, be given <b>FIRST READING...</b></p> <p>... be given <b>THIRD &amp; FINAL READING</b>, and the Reeve and Interim Chief Administrative Officer be hereby authorized to fix their signatures to all necessary documents and the corporate seal be fastened where it is deemed to be necessary.</p>	Legislative Services & Communications & Finance	Bylaw No. 1457-24, has been confirmed as signed by the Reeve and Interim Chief Administrative Officer, filed in the Master Bylaw Binder in the vault and posted to the website.
413-24: Gawalko	<p><b>Lakeland Agricultural Research Association (LARA) – Event</b></p> <p>That Smoky Lake County Council acknowledge receipt of the poster received from Lakeland Agricultural Research Association (LARA), for their event Titled, Securing Success: Programs, Services and Funding Opportunities for Your Farm or Ranch, scheduled for March 13, 2024, to be held at the National Hall in Smoky Lake.</p>	Agriculture	There were 45 attendees in total (2 of them being councillors) so 43 of the public. 41 of those attendees registered as being from Smoky Lake County and/or they have land in Smoky Lake. 2 girls were Lakeland College students there for professional development as part of their schooling.
414-24: Fenerty	<p><b>News Release from CMHC Funding \$486,002 to the Town of Smoky Lake</b></p> <p>That Smoky Lake County acknowledge receipt of the news release provided by CMHC titled: "Helping build more homes, faster in Alberta", dated February 19, 2024, announcing funding through the Housing Accelerator Fund (HAF) as part of Canada's National Housing Strategy (NHS), to the Town of Smoky Lake, quoted as follows:</p> <p><i>"Smoky Lake will receive \$486,002 to support its Action Plan which commits to five local initiatives that enable a variety of housing forms and densities to meet the diverse needs of the community. The funding will allow the establishment of small and tiny dwelling neighborhood guidelines, the creation of an affordable housing incentive program and implementing an e-permitting system for building and development applications. Smoky Lake's Action Plan will also encourage more affordable housing development by streamlining the process by which developers can purchase town-owned land to create affordable housing units."</i></p>	Legislative Services	Information retained electronically for awareness, filed under <b>Municipal File: 11-9.</b>

# ACTION LIST:

## March 2024 County Council Meetings



March 7, 2024			
MOTION NO.	RESOLUTION	DEPARTMENT	ACTION
415-24: Serben	<p><b>RMA Insurance – RiskPro Symposium April 8-10, 2024</b></p> <p>That Smoky Lake County Council and relevant administration who can attend – attend the Rural Municipalities of Alberta, RMA Insurance – RiskPro Symposium, scheduled for April 8-10, 2024, to be held at the River Cree Resort and Casino, in Enoch Alberta.</p>	Loss Prevention Coordinator	<p>The Loss Prevention Officer and the Accounting Clerk (Tax) attended this event.</p> <p>No members of Council were unable to attend due to other commitments scheduled.</p>
416-24: Cere	<p><b>Alberta Community Partnership (ACP) Program - Regional Water, Wastewater, and Stormwater Infrastructure Design Study Project</b></p> <p>That Smoky Lake County acknowledge receipt of the letter received from the Minister of Municipal Affairs, dated February 12, 2024, announcing approval of funding from the Alberta Community Partnership (ACP) 2023-24 grant to <b>Town of Smoky Lake, as the managing partner</b>, in partnership with the Smoky Lake County, the Village of Waskatenau and the Village of Vilna, under the Intermunicipal Collaboration Stream, in the amount of <b>\$200,000.00</b>, in support of the <b>Regional Water, Wastewater, and Stormwater Infrastructure Design Study Project</b>.</p>	Legislative Services	<p>No action required at this time. Condition of the application to acknowledge receipt of funding approval as regional partner.</p> <p>Acknowledging that the Town of Smoky Lake was successful in the ACP Grant for \$200,000.00 as Managing Partner for the Project: <b>Regional Water, Wastewater, and Stormwater Infrastructure Design Study Project</b>.</p> <p><b>Municipal File: 19-129</b></p>
417-24: Fenerty	<p><b>Alberta Environment and Parks - Gladden Pit NE-09-58-19-W4</b></p> <p>That Smoky Lake County acknowledge receipt of the letter from Alberta Environment and Parks, dated February 15, 2024, in respect to the Code of Practice for Pits, relating to “Gladden Pit” located on the land legally described as NE-09-58-19-W4, under Provincial Application No. 005-16126; and comply with all requirements of the <i>Environmental Protection and Enhancement Act</i>, associated Regulations, and any other applicable laws, and requirements of the Code of Practice.</p>	Legislative Services	<p>Information retained for awareness purposes and for reference.</p> <p>Electronically, under <b>Municipal File: 4-34: Gladden Pit</b>.</p>
418-24: Gawalko	<p><b>Alberta Community Partnership (ACP) Program – Regional Fire Services Study Project No. 2021-IC-25</b></p> <p>That Smoky Lake County acknowledge receipt of the letter from Minister of Municipal Affairs, dated February 22, 2024, relating to the 2020/21 Alberta Community Partnership (ACP) Program funding in the amount of \$200,000.00 for the Smoky Lake Regional Fire Services Study Project No. 2021-IC-25, announcing a time extension of the project completion date from December 31, 2023, to December 31, 2024, has been approved.</p>	Legislative Services	<p>No action required at this time. Condition of the application to acknowledge receipt of extension period of previous funding approved as managing partner.</p> <p>Acknowledging that the Smoky Lake County was successful in the ACP Grant for \$200,000.00 as Managing Partner for the Project: <b>Smoky Lake Regional Fire Services Study Project No. 2021-IC-25</b> time extension to December 31, 2024 to complete this regional project.</p> <p><b>Municipal File: 19-125-D</b></p>

# ACTION LIST:

## March 2024 County Council Meetings



March 7, 2024			
MOTION NO.	RESOLUTION	DEPARTMENT	ACTION
419-24: Fenerty	<p><b>Victoria Trail Agricultural Society (VTAS) – Thanking the County for Support</b></p> <p>That the letter received by Smoky Lake County from the Victoria Trail Agricultural Society (VTAS), dated February 19, 2024, thanking the County for supporting their efforts, be filed for information.</p>	Legislative Services	<p>No action required – provided for awareness of appreciation for Council's support.</p> <p>Information retained electronically, under <b>Municipal File: 7-57</b></p>
420-24: Fenerty	<p><b>Minister of Transportation &amp; Economic Corridors – Response Fall 2024 Meeting</b></p> <p>That Smoky Lake County acknowledge receipt of the letter from the Minister of Transportation and Economic Corridors, dated February 20, 2024, responding to the meeting held between the County and the Minister, during the Fall 2023 Rural Municipalities of Alberta (RMA) Convention, confirming the funding application for Bridge # BF08200 is being considered for funding under the typical process.</p>	Legislative Services	<p>Documentation for references purposes.</p> <p>Information retained electronically, under : <b>Municipal File:19-38AD: Alberta Transportation</b></p>
421-24: Fenerty	<p><b>Meeting Request with Transportation &amp; Economic Corridors Chief of Staff – BF08200</b></p> <p>That Smoky Lake County Council seek a meeting with Alberta Transportation and Economic Corridors' Chief of Staff to express the urgent need for funding to conduct the necessary repairs to re-open the closed bridge identified as Bridge # BF08200, and bring forward (if possible) a letter in support of same from Saddle Lake Cree Nation, as well as supporting documentation from Associated Engineering Ltd, to support, to the said meeting.</p>	Legislative Services	<p>Legislative Services forwarded on March 7, 2024 at 2:15 p.m. all supporting documentation on BF08200 and Saddle Lake's information.</p> <p>Administration complied meeting notes to meet with the Minister of Alberta Transportation and Economic Corridors.</p> <p>Saddle Lake did indicate to the Public Works Manager that they will give a letter of support.</p> <p>Unfortunately, Minister of Transportation and Economic Corridors was not scheduling any meeting during the 2024 Spring Convention.</p>
422-24: Gawalko	<p><b>FCM Pre-Budget 2024 Campaign on Infrastructure &amp; Municipal Growth</b></p> <p>That Smoky Lake County acknowledge receipt of the Email from FCM, dated February 27, 2024 - Unveiling FCM's pre-budget 2024 campaign on infrastructure and a new Municipal Growth Framework &amp; Toolkit.</p>	Legislative Services	<p>Retained for information purposes as awareness.</p> <p>Information retained electronically, under <b>Municipal File:1-152: Federation of Canadian Municipalities.</b></p>

**ACTION LIST:**

**March 2024 County Council Meetings**



March 7, 2024			
MOTION NO.	RESOLUTION	DEPARTMENT	ACTION
<p><b>423-24:</b> Halisky</p>	<p><b>Need to Negotiate a “Municipal Growth Framework”</b></p> <p>That Smoky Lake County Council unanimously agree in response to the Email from FCM, dated February 27, 2024, in respect unveiling FCM’s pre-budget 2024 campaign on infrastructure and a new Municipal Growth Framework:</p> <p>WHEREAS, Canada is experiencing record population growth, having welcomed 1.25 million new Canadians last year alone; and</p> <p>WHEREAS, According to the Canada Mortgage and Housing Corporation (CMHC) we need to build at least 3.5 million additional homes by 2030, and municipalities need to build or expand the infrastructure to accommodate this growth; and</p> <p>WHEREAS, FCM has estimated that the cost of the municipal infrastructure required support housing development is, on average, in the range of \$107,000 per unit; and</p> <p>WHEREAS, According to Statistics Canada the cost of upgrade existing municipal infrastructure so that it is in a state of good repair is in the range of \$170 billion; and</p> <p>WHEREAS, Non-residential construction price inflation has risen by 29% since the end of 2020 and municipalities are facing soaring costs for infrastructure project without a corresponding growth in revenue; and</p> <p>WHEREAS, Unlike federal and provincial revenue, municipal tax revenue has not increased in recent years along with inflation, economic growth or population growth; and</p> <p>WHEREAS, Municipalities are facing a gap in federal infrastructure funding as the 10-year Investing in Canada Infrastructure Program has come to an end, the Canada Community-Building Fund is being renegotiated and the Permanent Public Transit Fund is set to start in 2026;</p> <p>WHEREAS, The Canada Community-Building Fund (CCBF), which was formerly known as the federal Gas Tax Fund, provides more than \$2billion in annual capital funding directly to municipalities through a predictable allocation mechanism, and municipalities of all sizes use the CCBF to deliver direct results for Canadians by building and renewing critical core public infrastructure, including water infrastructure, local roads, public transit and community, and cultural and recreational facilities; now therefore be it</p> <p>RESOLVED, That the federal government work with agreement signatories and municipalities to maintain the CCBF as a source of direct, predictable, long-term funding for local infrastructure priorities; and be it further</p> <p>RESOLVED, That the federal government commit, in Budget 2024, to the next generation of infrastructure programs, including a new program for water and wastewater infrastructure and an increase to the Disaster Mitigation and Adaptation Fund; and be it further</p> <p>RESOLVED, That the federal government convene provinces, territories and municipalities to negotiate a “Municipal Growth Framework” to modernize the way that municipalities are funded in order to enable Canada’s long-term growth.</p>	<p><b>Legislative Services</b></p>	<p>Letter signed by the Reeve on May 10, 2024 was sent by email to <a href="mailto:Shannon.Stubbs@park.gc.ca">Shannon.Stubbs@park.gc.ca</a> to MP Shannon Stubbs, Constituency Office – 5009-50 Street P.O. Box 599, Two Hills, Alberta T0B 4K0 - <b>Subject: Urgent Call for federal commitment in infrastructure to sustain growth.</b></p> <p>The MLA Glenn van Dijken, MLA, at email <a href="mailto:Athabasca.Barrhead.Westock@assembly.ab.ca">Athabasca.Barrhead.Westock@assembly.ab.ca</a> was cc</p> <p>Letter indicated: On March 7, 2024, the Council of Smoky Lake County unanimously resolved to urge the federal government to dedicate funds in the 2024 Budget to the next generation of infrastructure programs, including a new program for water and wastewater infrastructure and an increase to the Disaster Mitigation and Adaptation Fund.</p> <p>The federal government must step up in Budget 2024 and solidify its commitment to new housing by channeling investments into the supporting infrastructure. The housing crisis is not something any single order of government can solve. Our municipality, along with others across the country, has been accelerating housing construction, fast-tracking permit approvals, and coming up with innovative zoning solutions to get more housing built faster.</p>

**ACTION LIST:**

**March 2024 County Council Meetings**



March 28, 2024												
MOTION NO.	RESOLUTION	DEPARTMENT	ACTION									
435-24: Halisky  7.1	<b>Farmers Ranchers Appreciation Day Event Location</b> That Smoky Lake County Council approve the location of the Year-2024 Farmers and Ranchers Appreciation BBQ event to be at the Smoky Lake Agricultural Complex, in the Town of Smoky Lake, as scheduled on June 14, 2024.	Agriculture	No action required.  Location required to proceed with Advertising and promoting the event.  This motion accompanies March 7, 2024 – Motion 410-24.									
436-24: Halisky  7.2	<b>Bylaw No. 1458-24: Water &amp; Sewer</b> That Smoky Lake County <b>Bylaw No. 1458-24: Water &amp; Sewer</b> , for the purpose of setting and collecting water and sewer rates, fees, and charges, be given <b>FIRST READING...</b> ..., be given <b>THIRD &amp; FINAL READING</b> , and the Reeve and Interim Chief Administrative Officer be hereby authorized to fix their signatures to all necessary documents and the corporate seal be fastened where it is deemed to be necessary.	Legislative Services & Communications	Bylaw No. 1458-24, has been confirmed as signed by the Reeve and Interim Chief Administrative Officer, filed in the Master Bylaw Binder in the vault and posted to the website.									
437-24: Fenerty  7.3	<b>Policy Statement No. 04-01-03: Operation Maintenance Transfer Station</b> That Smoky Lake County Policy Statement No. 04-01-03: Operation Maintenance Transfer Station, be amended to the following:  <table border="1" data-bbox="296 966 1056 1096"> <tr> <td colspan="2">Title: Operation and Maintenance of Transfer Sites Agreement</td> <td>Policy No.: 01-03</td> </tr> <tr> <td>Section: 04</td> <td>Code: P-R</td> <td>Page No.: 1 of 2</td> </tr> <tr> <td>Purpose:</td> <td colspan="2">Maintain Standard Costs throughout commission area.</td> </tr> </table>	Title: Operation and Maintenance of Transfer Sites Agreement		Policy No.: 01-03	Section: 04	Code: P-R	Page No.: 1 of 2	Purpose:	Maintain Standard Costs throughout commission area.		Legislative Services	Policy Statement No. 04-01-03: Operation and Maintenance of Transfer Sites Agreement was posted on the Website April 16, 2024.  Policy memo sent to all staff on April 16, 2024 at 8:55 AM  *See minutes for policy*.
Title: Operation and Maintenance of Transfer Sites Agreement		Policy No.: 01-03										
Section: 04	Code: P-R	Page No.: 1 of 2										
Purpose:	Maintain Standard Costs throughout commission area.											
438-24: Halisky  7.1	<b>Truckfill Water Storage Tanks for Extra Capacity</b> That Smoky Lake County Council <b>defer</b> further discussion in respect to potentially funding a 6-month rental or purchase of two 63 cubic meter stand up tanks including mobilization, demobilization and required adaptive fittings and hoses, which could be utilized for extra water storage capacity at the Smoky Lake County truck fill, as a proactive measure to assist the farming community during the predicted Year-2024 drought; <b>to the April 11, 2024, Council Meeting</b> ; and bring forward quotes to determine the cost of potentially purchasing the said tank as well as research in respect to any potential grant funding.	Environment & Parks	April 11, 2024, Motion #491-24: That Smoky Lake County Council approve to add the cost in the amount of \$28,000.00 into the final Year-2024 budget for the purpose of funding the purchase of one 63 cubic meter stand up tank including mobilization, demobilization and required adaptive fittings and hoses, to be utilized for extra water storage capacity at the Smoky Lake County truck fill, as a proactive measure to assist the farming community during the predicted Year-2024 drought.									

**ACTION LIST:**

**March 2024 County Council Meetings**



March 28, 2024											
MOTION NO.	RESOLUTION	DEPARTMENT	ACTION								
439-24: Céré  7.5	<p><b>Policy Statement No. 08-10-04: Special Tax Cancellation</b> That Smoky Lake County Policy Statement No 08-10-04: Special Tax Cancellation, be amended to include the cancellation of the 2024 Local Improvement Tax charged to the Bellis Ukrainian Orthodox Church:</p> <table border="1"> <tr> <td>Title: <b>Special Tax Cancellation</b></td> <td>Policy No.: <b>01-04</b></td> </tr> <tr> <td>Section: <b>08</b></td> <td>Code: <b>P-S</b></td> </tr> <tr> <td>Purpose:</td> <td>To provide financial relief to non-profit groups or registered charities that are levied a special tax through bylaw.</td> </tr> <tr> <td></td> <td>Page No.: <b>1 of 2 E</b></td> </tr> </table>	Title: <b>Special Tax Cancellation</b>	Policy No.: <b>01-04</b>	Section: <b>08</b>	Code: <b>P-S</b>	Purpose:	To provide financial relief to non-profit groups or registered charities that are levied a special tax through bylaw.		Page No.: <b>1 of 2 E</b>	Legislative Services & Communications & Finance	Policy Statement No. 08-10-04: Special Tax Cancellation was posted on the Website as of June 17, 2024.  *See minutes for policy”.
Title: <b>Special Tax Cancellation</b>	Policy No.: <b>01-04</b>										
Section: <b>08</b>	Code: <b>P-S</b>										
Purpose:	To provide financial relief to non-profit groups or registered charities that are levied a special tax through bylaw.										
	Page No.: <b>1 of 2 E</b>										
440-24: Halisky  7.6	<p><b>Property Tax Write Off Request Roll #14593040</b> That Smoky Lake County Council approve to write off taxes in the amount of \$207.11 and penalties in the amount of \$79.68 on Property Tax Roll #14593040, due to the cancellation of the lease to deceased lessee.</p>	Finance	Taxes & Penalties on Roll Number 14593040 were written off on April 3, 2024.								
441-24: Céré  7.7	<p><b>Property Tax Sale Results</b> That Smoky Lake County register a Tax Forfeiture on Property Tax Roll 40300413, legally described as Block 4, Lot 13, Plan 314HW, as the said property was registered with a Tax Notification and did not sell at the December 12, 2023, Tax Sale and Council has accepted the option to not purchase the property but register the County’s name on the land title via a Tax Forfeiture Instrument, which allows the County the ability to rent, lease or dispose of the property at a price as close to market value as possible; and if the property is not disposed of under s. 425(1) of the MGA, the County can, in 15-years’ time following the date of the auction, request the Land Registrar to cancel the existing certificate of title from a Tax Forfeiture to a Certificate of Title in the County’s name; and if the County does take title of the property, it is exempt from taxation under MGA s.362(1)(b) and the County can dispose of the property in accordance with section 425.</p>	Finance	Registered on title at Alberta Land Titles on May 10/24								

**ACTION LIST:**

**March 2024 County Council Meetings**



March 28, 2024									
MOTION NO.	RESOLUTION	DEPARTMENT	ACTION						
<p><b>442-24:</b> Fenerty</p> <p>7.8</p>	<p><b>FCSS Grant Funding Applications</b></p> <p>That Smoky Lake County <b>approve</b> to allocate funding from the 2024 Family and Community Support Services (FCSS) Grant budget in accordance with Policy No. 08-17-01: Family and Community Support Services (FCSS) grant as follows:</p> <table border="1"> <thead> <tr> <th>Community Group</th> <th>Eligibility</th> <th>Funding</th> </tr> </thead> <tbody> <tr> <td>Royal Canadian Legion 227 Smoky Lake</td> <td>Activity supplies to provide more opportunities for community engagement.</td> <td>\$1,500.00</td> </tr> </tbody> </table>	Community Group	Eligibility	Funding	Royal Canadian Legion 227 Smoky Lake	Activity supplies to provide more opportunities for community engagement.	\$1,500.00	<p>Finance</p>	<p>Cheque Number 54234, issued on April 3, 2024, in the amount of \$1,500.00, to Royal Canadian Legion 227 Smoky Lake .</p>
Community Group	Eligibility	Funding							
Royal Canadian Legion 227 Smoky Lake	Activity supplies to provide more opportunities for community engagement.	\$1,500.00							
<p><b>447-24:</b> Céré</p> <p>7.9</p>	<p><b>Request to Amend Development Concept Plan - Estates of Bonnie Lake Road Access</b></p> <p>That Smoky Lake County Council <b>take no action to</b> the verbal information provided on February 22, 2024, by the Delegation: Casey Tchir, Developer, who spoke about recommending revisions to the Development Concept Plan contained within The Estates of Bonnie Lake Out Line Plan, to allow access to Township Road 600 from and through the land legally described as NE-34-59-13-W4, for the purpose of providing another exit/access route to the unapproved, conceptual subdivision plan on and for the said land; <b>and confirm</b> there is no approval of the Delegation's recommendation, and any such approval (or denial) to change the proposed development plan will be done so in due course and in accordance will all applicable bylaws, legislation, and compliance with Council's <b>January 29, 2015, Motion #301-15:</b> <i>"That Smoky Lake County request that the owner of lands legally described by NE 34-59-13-W4M provide the following reports to the satisfaction of the Subdivision Authority with the subdivision application: Biophysical Assessment, Traffic Impact Assessment, Water Report which satisfies Section 23(3) of the Water Act, Geotechnical Report, Environment Site Assessment Phase I &amp; Phase II if necessary, a Historical Resource Act Clearance, and a Conservation Easement Agreement and addresses issues with RR132 to the satisfaction of the Subdivision Authority."</i></p>	<p>Planning and Development</p>	<p>The Planning and Development Manager met with Casey Tchir on April 17, 2024, and informed him of Council's decision to take no action with respect to his requested dated February 22, 2024, and reiterated that Council's January 29, 2015 Motion #301-15 is still in effect.</p> <p>Mr. Tchir is considering his options and will determine his next course of action in due course.</p> <p>Inquiry also received from a resident Bonnie Lake (Marion) for a copy of the motion. Unapproved minutes were sent to on April 8, 2024.</p>						

**ACTION LIST:**

**March 2024 County Council Meetings**



March 28, 2024			
MOTION NO.	RESOLUTION	DEPARTMENT	ACTION
<p>448-24: Fenerty</p> <p>7.10</p>	<p><b>County-Owned Land Sales Revenue</b></p> <p>That Smoky Lake County Council acknowledge the total funds disbursed in the amount of \$775,954.75 generated from the Public Land Sale Tender of County-Owned Lands, which were advertised through CLHbid.com, legally described as follows and resulting in revenue to the County in the total amount of \$701,168.49, for:</p> <ul style="list-style-type: none"> <li>• NE 23-60-13-W4M (136.30 ACRES) with \$210,655.30 to the County and \$22,338.75 to CLHbid.com,</li> <li>• SW 34-61-13-W4M (127.60 ACRES) with \$266,148.55 to the County and \$28,651.88 to CLHbid.com, &amp;</li> <li>• NE 32-59-14-W4M (160.0 ACRES) with \$224,394.64 to the County and \$23,795.63 to CLHbid.com.</li> </ul>	<p><b>Planning and Development</b></p>	<p>No action necessary – Proceeds from the sale of County-owned lands have been received by the County.</p>
<p>449-24: Céré</p> <p>7.11</p>	<p><b>Bylaw No. 1459-24: Next Generation 9-1-1 (NG9-1-1) Service</b></p> <p>That Smoky Lake County <b>Bylaw No. 1459-24: Next Generation 9-1-1 (NG9-1-1) Service</b>, for the purpose of authorizing the provision of TELUS' Next Generation 9-1-1 Service for the residents of the County, be given <b>FIRST READING...</b></p> <p>... be given <b>THIRD &amp; FINAL READING</b>, and the Reeve and Interim Chief Administrative Officer be hereby authorized to fix their signatures to all necessary documents and the corporate seal be fastened where it is deemed to be necessary.</p>	<p><b>Legislative Services &amp; Communications</b></p>	<p>Bylaw Number 1459-24 is confirmed as signed by the Reeve and Interim Chief Administrative Officer and filed in the Master Bylaw Book and posted to the County's website.</p>
<p>450-24: Fenerty</p> <p>7.12</p>	<p><b>Northeast Alberta Alliance for Growth and Opportunities (NAAGO) Membership</b></p> <p>That Smoky Lake County renew the Northeast Alberta Alliance for Growth and Opportunities (NAAGO) membership for Year-2024, in the amount of \$2,200.00, payable to the Town of Vegreville, as per the NAAGO's Terms of Reference, Schedule A; and incorporate the said Terms of Reference into a new County policy to establish the NAAGO as Municipal Committee with the Reeve being the appointed member.</p>	<p><b>Finance</b></p>	<p>Cheque Number 54236, issued on April 3, 2024, in the amount of \$2,200.00, to the Town of Vegreville.</p>

**ACTION LIST:**

**March 2024 County Council Meetings**



March 28, 2024																																																											
MOTION NO.	RESOLUTION	DEPARTMENT	ACTION																																																								
451-24: Céré  7.13	<b>Transportation Routing &amp; Vehicle Information System - Multi-Jurisdiction</b> That Smoky Lake County execute the Memorandum of Agreement with the Province of Alberta to renew or the Transportation Routing and Vehicle Information System Multi-Jurisdiction ( <b>TRAVIS-MJ</b> ) for a three (3) year term, commencing April 1, 2024, and ending March 31, 2027, to address the industry's need for a simplified, electronic oversize commercial vehicle permitting system.	Legislative Services	The agreement for the term April 1, 2024 to March 31, 2027 has been executed on March 25, 2024 and May 30, 2024 with the Majesty the King in right of Alberta as represented by the Minister of Transportation and Economic Corridors for the Transportation Routing and Vehicle Information System Multi-Jurisdiction ( <b>TRAVIS-MJ</b> ).  Council increased the fixed fee from the amount of \$25.00 to the amount of \$50.00, by the April 25, 2024, Motion #531-24.																																																								
452-24: Halisky	<b>Invitation to RoaData Services Ltd. as a Delegation</b> That Smoky Lake County extend an invitation to RoaData Services Ltd., to send a representative to be a delegation at a future Council meeting, for the purpose of reviewing the fees for services through the Transportation Routing and Vehicle Information System Multi-Jurisdiction (TRAVIS-MJ) system.	Legislative Services	The Executive Services Clerk arranged for Roadata Services Ltd.'s General Manager: Nicole Wright, and Operations Manager: Gail Wright, to review the permitting fees charged through the Transportation Routing and Vehicle Information System Multi-Jurisdiction (TRAVIS-MJ), at the April 25, 2024, Council Meeting.																																																								
453-24: Céré  7.14	<b>Gravel Crushing Tender Award</b> That Smoky Lake County award the Year-2024 to Year-2026 Gravel Crushing Tender to the second lowest bidder: <b>Auger Sand &amp; Gravel of Westlock</b> , to crush and stockpile the following gravel products within the White Earth Creek Gravel Pit located on the lands legally described as NW ¼ of Section 2-61-18-W4, and with an option to renew for Year-2025 and Year-2026, (being the lowest rates received), at the sole discretion of the County, described as follows:	Public Works	Public Works Manager spoke with Vance verbally by a phone conversation on March 28, 2024 at 4:00 p.m. that Auger Sand and Gravel was awarded the Year 2024 to 2026 Gravel Crushing Tender..  The Year 2024 Gravel Crushing Contract was executed on June 5, 2024.  Approximately in the Month of August Gravel Crushing starts, Public Works Manager shall advise through his Manager Report..  <b>Municipal File: 3-91L: 2024-2026 Gravel Crushing</b>																																																								
	<table border="1"> <thead> <tr> <th>Item Description</th> <th>Estimated Quantity for 2024</th> <th>Unit Price in 2024</th> <th>Unit Price in 2025</th> <th>Unit Price in 2026</th> <th>Total Bid for 2024</th> </tr> </thead> <tbody> <tr> <td>Crush to Stockpile Designation 4, Class 20 (3/4")</td> <td>42,000 Tonnes</td> <td>\$4.85</td> <td>\$4.85</td> <td>\$5.35</td> <td>\$203,700</td> </tr> <tr> <td>Crush to Stockpile Designation 4, Class 25 (1")</td> <td>45,000 Tonnes</td> <td>\$4.85</td> <td>\$4.85</td> <td>\$5.35</td> <td>\$218,250</td> </tr> <tr> <td>Crush to Stockpile Designation 4, Class 40 (1 1/2")</td> <td>13,000 Tonnes</td> <td>\$4.85</td> <td>\$4.85</td> <td>\$5.35</td> <td>\$63,050</td> </tr> <tr> <td>Crush to Stockpile Designation 3, Class 12.5C (1/2")</td> <td>0.00 Tonnes for 2024 5,000 Tonnes for 2025 &amp; 2026</td> <td></td> <td>\$5.85</td> <td>\$6.35</td> <td></td> </tr> <tr> <td>Sand Elimination</td> <td>10,000 Tonnes to 20,000 Tonnes</td> <td>N/A</td> <td>\$0.10</td> <td>\$0.10</td> <td>N/A</td> </tr> <tr> <td colspan="5" style="text-align: right;"><b>Subtotal TENDER</b></td> <td><b>\$485,000</b></td> </tr> <tr> <td colspan="5" style="text-align: right;"><b>GST</b></td> <td><b>\$24,250</b></td> </tr> <tr> <td colspan="5" style="text-align: right;"><b>TOTAL TENDER</b></td> <td><b>\$509,250</b></td> </tr> </tbody> </table>	Item Description	Estimated Quantity for 2024	Unit Price in 2024	Unit Price in 2025	Unit Price in 2026	Total Bid for 2024	Crush to Stockpile Designation 4, Class 20 (3/4")	42,000 Tonnes	\$4.85	\$4.85	\$5.35	\$203,700	Crush to Stockpile Designation 4, Class 25 (1")	45,000 Tonnes	\$4.85	\$4.85	\$5.35	\$218,250	Crush to Stockpile Designation 4, Class 40 (1 1/2")	13,000 Tonnes	\$4.85	\$4.85	\$5.35	\$63,050	Crush to Stockpile Designation 3, Class 12.5C (1/2")	0.00 Tonnes for 2024 5,000 Tonnes for 2025 & 2026		\$5.85	\$6.35		Sand Elimination	10,000 Tonnes to 20,000 Tonnes	N/A	\$0.10	\$0.10	N/A	<b>Subtotal TENDER</b>					<b>\$485,000</b>	<b>GST</b>					<b>\$24,250</b>	<b>TOTAL TENDER</b>					<b>\$509,250</b>				
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**ACTION LIST:**

**March 2024 County Council Meetings**



<b>March 28, 2024</b>			
<b>MOTION NO.</b>	<b>RESOLUTION</b>	<b>DEPARTMENT</b>	<b>ACTION</b>
<p><b>454-24:</b> Fenerty</p> <p><b>Delegation</b></p>	<p><b>2023 Consolidated Financial Statements and Gas Utility Financial Statements</b></p> <p>That Smoky Lake County Council approve the audited Smoky Lake County Consolidated Financial Statements and the Smoky Lake County Gas Utility Financial Statements for the year ended: December 31, 2023, as prepared by JMD Group LLP Chartered Professional Accountants; and approve to execute the Year-2023 Audit Findings letter affirming no significant deficiencies, dated March 28, 2024.</p>	<p><b>Finance</b></p> <p><b>And</b></p> <p><b>Communication</b></p>	<p>Legislative Requirement for Municipalities.</p> <p>Smoky Lake County Consolidated Financial Statement for Year Ended December 31, 2023 is made available to the public by being posted on County website. Social media reference is made as awareness. Also copies available if pick-up at front counter of the main office.</p> <p><b>Municipal File: 1-50P – 2023 Financial Statement</b></p>
<p><b>455-24:</b> Serben</p> <p><b>Interim CAO Report</b></p>	<p><b>Intermunicipal Collaboration Frameworks: Engagement Guide for RMA Members</b></p> <p>That Smoky Lake County acknowledge receipt of the Intermunicipal Collaboration Frameworks: Engagement Guide for RMA Members released by Rural Municipalities of Alberta (RMA) dated March 2024, and Council members who wish to participate - participate in the engagement survey prior to the deadline of April 19, 2024.</p>	<p><b>Interim Chief Administrative Officer</b></p>	<p>Elected members can voluntarily participate in the engagement survey in regard to the Collaboration Frameworks: Engagement Guide for RMA Members.</p> <p>In reference to the elected officials reports – no action was taken.</p> <p><b>Municipal File: 61-3 – Intermunicipal Collaboration Framework.</b></p>
<p><b>456-24:</b> Fenerty</p> <p><b>Interim CAO Report</b></p>	<p><b>Aspen View Public Schools – Regional Emergency Plan</b></p> <p>That Smoky Lake County's Director of Disaster Services Coordinator communicate with Aspen View Public Schools and provide information and engage in activities relating to the Regional Emergency Plan, as requested in the letter received from Amber Oko, Secretary-Treasurer, Aspen View Public Schools, dated March 20, 2024.</p>	<p><b>Loss Prevention Coordinator</b></p>	<p>Loss Prevention Coordinator did contact Aspen View by phone conversation on March 27, 2024.</p> <p>Aspen View Schools is invited to the next Regional Emergency Management Advisory Committee when a meeting is scheduled.</p>
<p><b>457-24:</b> Serben</p> <p><b>Interim CAO Report</b></p>	<p><b>Schedule Next Regional Community Development Committee (RCDC) Meeting</b></p> <p>That Smoky Lake County approve to schedule a Regional Community Development Committee (RCDC) Meeting, to be held virtually as well as in County Council Chambers.</p>	<p><b>Legislative Services</b></p>	<p>RCDC Meeting were held on April 16, 2024 &amp; April 30, 2024.</p>

**ACTION LIST:**

**March 2024 County Council Meetings**



March 28, 2024			
MOTION NO.	RESOLUTION	DEPARTMENT	ACTION
<p>458-24: Céré</p> <p>Interim CAO Report</p>	<p><b>Wildfire Community Preparedness Day Grant</b></p> <p>That Smoky Lake County approve action taken by Interim Chief Administrative Officer in executing the “FireSmart Canada Wildfire Community Preparedness Day Promotion” Award Acceptance, Consent and Release Form with the Canadian Interagency Forest Fire Centre Inc, (CIFFC), the Administrator and with the National Fire Protection Association, the Co-operators Group Ltd., and the Institute for Catastrophic Loss Reduction, as sponsors to receive the Grant in the amount of \$500.00 for the project to be completed by October 31, 2024.</p>	<p><b>Interim Chief Administrative Officer</b></p>	<p>Smoky Lake County submitted an application for a “Wildfire Community Preparedness Day” Grant for the amount of \$500.00 on January 9, 2024.</p> <p>The FireSmart Canada Wildfire Community Preparedness Day Promotion” Award Acceptance, Consent and Release Form as executed on March 10, 2024.</p> <p>No Emergency Preparedness Day Event was scheduled in Year 2024. Allocation if grant funds will be discussed at the RCMP Liaison Meeting scheduled for June 17, 2024 at 3:00 p.m.</p>
<p>461-24: Halisky</p> <p>10.1</p>	<p><b>Transportation &amp; Ec. Corridors “Keeping critical water infrastructure afloat”</b></p> <p>That Smoky Lake County acknowledge receipt of the emailed News Release from Transportation &amp; Economic Corridors, dated March 15, 2024, titled: “Keeping critical water infrastructure afloat” announcing the total funding allocations towards targeting investments in municipal infrastructure to improve water treatment and support Alberta’s growing communities, under the Provincial Budget 2024 through the following programs is:</p> <ul style="list-style-type: none"> <li>• \$206.5 million for Alberta Municipal Water/Wastewater Partnership,</li> <li>• \$237.7 million for Water for Life, and</li> <li>• \$37.7 million for First Nations Water Tie-In Program.</li> </ul>	<p><b>Legislative Services</b></p>	<p>Retained for documentation purposes.</p> <p><b>Municipal File: 4-19: Regional Water</b></p>
<p>462-24: Fenerty</p> <p>10.2</p>	<p><b>Minister of Municipal Affairs Awards for Municipal and Public Library Excellence</b></p> <p>That Smoky Lake County acknowledge receipt of the correspondence received from the Minister of Municipal Affairs, received March 6, 2024, in respect to the Minister’s Awards for Municipal and Public Library Excellence, being open for nomination, with a submission deadline of April 15, 2024.</p>	<p><b>Legislative Services</b></p>	<p>Retained for awareness purposes – no action taken.</p> <p>Municipal File: 7-2: Northern Lights Library System &amp; All Library Boards.</p>

**ACTION LIST:**

**March 2024 County Council Meetings**



March 28, 2024			
MOTION NO.	RESOLUTION	DEPARTMENT	ACTION
<p>463-24: Céré</p> <p>10.3</p>	<p><b>Review of MGA requirements for Intermunicipal Collaboration Frameworks (ICF)</b></p> <p>That Smoky Lake County acknowledge receipt of the letter received on March 1, 2024, from Minister of Municipal Affairs, encouraging participation in a survey in respect to the review of the MGA requirements relating to Intermunicipal Collaboration Frameworks (ICF), prior to the deadline of April 12, 2024.</p>	<p>Interim Chief Administrative Officer</p>	<p>This motion relates to March 28, 2024 – Motion 455-24. Reference Action printed under that motion.</p> <p>Awareness received from the Provincial Department – Alberta Affairs.</p> <p>Municipal File: 61-3 – Intermunicipal Collaboration Framework.</p>
<p>464-24: Fenerty</p> <p>10.4</p>	<p><b>High-speed Internet Connections for Buffalo Lake Metis Settlement</b></p> <p>That Smoky Lake County acknowledge receipt of the News Release received from the Minister of Technology and Innovation, dated March 5, 2024, titled: “Funding High-speed connections for tens of thousands more homes” announcing 14 projects which will improve internet speeds benefiting various communities including the Buffalo Lake Metis Settlement.</p>	<p>Legislative Services</p>	<p>Retained for documentation purposes as awareness and for references when meeting with the Provincial Government.</p> <p>Municipal File: 1-169: SuperNet / Broadband Connectivity.</p>
<p>465-24: Halisky</p> <p>10.5</p>	<p><b>Regulated Property Assessment System (Assessment Model Review)</b></p> <p>That Smoky Lake County acknowledge receipt of the letter from the Minister of Municipal Affairs, dated March 18, 2024, providing an update on the regulated property assessment system (Assessment Model Review (AMR)) process, which is aimed to update Alberta’s regulated property assessment system for a fairer valuation of regulated property, and encouraging stakeholders to provide feedback to the AMR Team.</p>	<p>Legislative Services</p>	<p>Retained for documentation and references purposes as awareness of the Provincial Government affairs. .</p> <p>Municipal File: 12-13: Provincial Assessment Model: Review</p>

**ACTION LIST:**

**March 2024 County Council Meetings**



March 28, 2024			
MOTION NO.	RESOLUTION	DEPARTMENT	ACTION
<p><b>466-24:</b> Halisky</p> <p><b>10.6</b></p>	<p><b>Break &amp; Enters and Thefts at Paradise Cove Resort</b></p> <p>That Smoky Lake County acknowledge receipt of the letter from a 'Concerned Citizen', dated March 9, 2024, in respect to "at least 13 break and enters and thefts at Paradise Cove Resort at Whitefish Lake in just the last 6 months", and forward the said letter to the Smoky Lake RCMP Detachment for follow up.</p>	<p><b>Legislative Services</b></p>	<p>Break &amp; Enters and Thefts at Paradise Cove Resort</p> <p></p> <p></p> <p>Good afternoon Anita,</p> <p>Please see the attached as per the Council Motion from today, March 28, 2024, below:</p> <p><b>10.6. Break &amp; Enters and Thefts at Paradise Cove Resort</b></p> <p>466-24: Halisky That Smoky Lake County acknowledge receipt of the letter from a "Concerned Citizen", dated March 9, 2024, in respect to "at least 13 break and enters and thefts at Paradise Cove Resort at Whitefish Lake in just the last 6 months", and forward the letter to the Smoky Lake RCMP Detachment for follow up.</p> <p style="text-align: right;">Carried.</p> <p>Thanks very much,</p> <p>Patti</p> <p>Anita Doktor did reply on March 28, 2024 at 2:53 PM indicating a Thank You and will speak to this when she attend the next meeting.</p>
<p><b>473-24:</b> Gawalko</p> <p><b>Executive Session</b></p>	<p><b>International Union of Operating Engineers Local 955 Pension Plan Bill 30</b></p> <p>That Smoky Lake County <b>defer</b> the letter received from Chris Flett, Business Manager &amp; CEO of Operating Engineers Local 955, dated March 18, 2024, as discussed on March 28, 2024, while in Executive Session, as a Personnel Issue, in respect to International Union of Operating Engineers Local 955 Pension Plan Bill 30, Letter of Understanding, under the authority of the FOIP Act Section 17: Third Party Personal Privacy, to the Negotiating Committee, when bargaining commences.</p>	<p><b>Interim Chief Administrative Officer</b></p>	<p>The discussion for Motion 473-24 will be held when Negotiation Bargaining commences in Year 2024 for Local 955 – International Union of Operating Engineers.</p>

# ACTION LIST:

## April 2024 County Council Meetings



#8.3

April 11, 2024			
MOTION NO.	RESOLUTION	DEPARTMENT	ACTION
483-24 Halisky  Delegation	<p><b>MCSNet Presentation</b></p> <p>That Smoky Lake County Council acknowledge the update received from the April 11, 2024, delegation: Rhonda Lafrance, Chief Marketing Officer, MCSNet, providing an overview of their broadband projects including the projects within the Smoky Lake Region:</p> <ul style="list-style-type: none"> <li>• Innovation, Science and Economic Development Canada (ISED) Connect to Innovate: built transit fiber along Highway 28 which allowed us to launch GigAir in Waskatenau, Warspite, Smoky Lake, Vilna, Spedden; and</li> <li>• Universal Broadband Fund (UBF): Spedden rural area and Southeast corner of County to receive enhanced broadband.</li> </ul>	Legislative Services	<p>No action required.</p> <p>Update was provided for awareness on broadband projects implemented to date by MCSNet in the Smoky Lake County and surrounding area.</p>
484-24 Fenerty  Delegation	<p><b>Smoky Lake RCMP Detachment – Annual Performance Plan 2024-2025</b></p> <p>That Smoky Lake County Council acknowledge Anita Doktor (Sgt), Detachment Commander, Smoky Lake RCMP Detachment, has consulted and discussed the detachment’s progress against last years priority issues and furthermore, agree to collectively focus on the following Community Priority Issues:</p> <ol style="list-style-type: none"> <li>1. Police / Community Relations - Police Visibility &amp; Youth Eng, &amp;</li> <li>2. Crime Reduction - Property Crime,</li> </ol> <p>as presented in the Royal Canadian Mounted Police Annual Performance Plan: “Acknowledgement of Consultation” Collator Code: K1652 for the fiscal year 2024-2025.</p>	Legislative Services	<p>Legislative Services sent an email to Sgt. Anita Doktor, RCMP on June 11, 2024 at 1:42 PM a copy of Motion 484-24 and an executed copy of the Annual Performance Plan – Acknowledgement of Consultation for Fiscal Year 2024-2025</p> <p><b>Municipal File: 2-85: RCMP</b></p>
485-24 Halisky  7.5	<p><b>2023-24 ACP Grant Application – Municipal Land Use Suitability Tool (MLUST) RFP</b></p> <p>That Smoky Lake County, as the Managing Partner, in partnership with the Town of Smoky Lake, the Village of Waskatenau and the Village of Vilna, for the Alberta Community Partnership (ACP) 2023-24 Grant, execute the Conditional Grant Agreement for Project No. 2324-IC-11, in the amount of \$99,900.00, and prepare a Request for Proposals for the preparation of a Regional Municipal Land Use Suitability Tool (MLUST), as per the conditions contained within the Conditional Grant Agreement.</p>	Planning & Development	<p>For record purposes - As an Intermunicipal Partner and as main Partner for the ACP Grant for Project: Municipal Land Use Suitability Tool (MLUST) in the amount of \$99,900.00, the Conditional Gant Agreement was executed and sent by email on April 23, 2024.</p> <p>The Request For Proposal for the Municipal Land Use Suitability Tool (MLUST) will be presented at the County Council Meeting scheduled for April 25, 2024.</p>

**ACTION LIST:**

**April 2024 County Council Meetings**



April 11, 2024									
MOTION NO.	RESOLUTION	DEPARTMENT	ACTION						
486-24 Fenerty  7.6	<p><b>2023 Safety Code Annual Review – Joint Accreditation No. J000148</b></p> <p>That Smoky Lake County Council approve action taken by Administration in completing and submitting the Year-2023 Safety Codes Annual Internal Review for Joint Accreditation No. J000148, covering the period of January 1, 2023, to December 31, 2023.</p>	<p><b>Planning &amp; Development</b></p>	<p>Motion required approval for action taken in request the SAFETY CODES ACT – AUDIT</p> <p>The Planning and Development Manager completed the annual internal Safety Codes Act audit for Year 2023 as the Joint Quality Management Plan manager for the Region. Council acknowledged action taken by administration at its April 11, 2024 Council meeting.</p>						
487-24 Céré  7.7	<p><b>Policy Statement No. 61-03-06: Application for Development Permit</b></p> <p>That Smoky Lake County Council amend Policy Statement No. 61-03-06: Application for Development Permit, to reflect the adoption of the Planning and Development Fees Bylaw and the Intermunicipal Subdivision and Development Appeal Board Bylaw</p> <table border="1" data-bbox="289 867 989 997"> <tr> <td><b>Title: Application for Development Permit</b></td> <td><b>Policy No.: 03-06</b></td> </tr> <tr> <td><b>Section: 61</b></td> <td><b>Code: P-A</b></td> </tr> <tr> <td><b>Purpose:</b></td> <td>To outline the procedures and requirements for applying for a Development Permit in Smoky Lake County.</td> </tr> </table>	<b>Title: Application for Development Permit</b>	<b>Policy No.: 03-06</b>	<b>Section: 61</b>	<b>Code: P-A</b>	<b>Purpose:</b>	To outline the procedures and requirements for applying for a Development Permit in Smoky Lake County.	<p><b>Legislative Services</b></p> <p><b>Municipal Clerk</b></p> <p><b>Communication</b></p>	<p>Policy Statement No. 61-03-06: Application for Development Permit was posted on the Website April 16, 2024.</p> <p>Policy memo sent to all staff on April 16, 2024 at 8:55 AM</p> <p>*See minutes for complete version of the policy”.</p>
<b>Title: Application for Development Permit</b>	<b>Policy No.: 03-06</b>								
<b>Section: 61</b>	<b>Code: P-A</b>								
<b>Purpose:</b>	To outline the procedures and requirements for applying for a Development Permit in Smoky Lake County.								
488-24 Fenerty  7.8	<p><b>Policy Statement No. 61-02: Resource Extraction Development Permit Application</b></p> <p>That Smoky Lake County Policy Statement No. 61-02: Resource Extraction Development Permit Application, <b>be rescinded</b> as the said Policy is made redundant by Policy Statement No. 61-03: Application for Development Permit.</p>	<p><b>Legislative Services</b></p> <p><b>Communication</b></p>	<p>Communications advised Legislative Services on April 15, 2024 at 1:25 PM that Policy Statement No. 61-02: Resource Extraction Development Permit Application was removed from the County website.</p>						

**ACTION LIST:**

**April 2024 County Council Meetings**



April 11, 2024			
MOTION NO.	RESOLUTION	DEPARTMENT	ACTION
489-24 Céré  7.5	<p><b>White Earth Creek Flood Mitigation</b></p> <p>That Smoky Lake County Council acknowledge:</p> <ol style="list-style-type: none"> <li>receipt of the research conducted by the Agricultural Department in respect to White Earth Creek flood mitigation; and acknowledge,</li> <li>there is no single government responsible for the removal of debris in streams and the decision to remove debris from streams rests with the landowner, where they feel the debris is cause for concern; and if the landowner believes it is necessary to remove debris from streams, it is the landowners' responsibility to ensure they obtain any necessary authorization from Environment and Parks, in accordance with the correspondence received from the Assistant Deputy Minister of Alberta Environment and Parks, dated September 14, 2022; and acknowledge,</li> <li>landowners can submit a request for services in accordance with Policy Statement No. 62-21-06: Beaver Control – Fee for Removal with Explosives, for the County to undertake beaver control services for a fee, which can mitigate flooding; and acknowledge,</li> <li>the flooding from White Earth Creek onto the lands legally described as SE-32-59-16-W4 is currently not directly related to beavers; and acknowledge,</li> <li>dredging and lowering the creek bed of White Earth Creek for flood mitigation on the lands legally described as SE-32-59-16-W4 is unreasonable as doing so would have significant negative environmental and wildlife impacts as well as significant financial burden onto the County, and therefore, Smoky Lake County will not conduct any action to dredge and lower White Earth Creek's bed and will continue regular trapping of beavers and removal of dams where it is deemed to be necessary for flood mitigation and continue to seek awareness and consideration of any available grants in respect to flood mitigation.</li> </ol>	Agricultural Fieldman	<p>A letter was written to the MLA Glenn Van Dijken on April 11, 2024 in regards to funding opportunities in relation to flood mitigation efforts.</p> <p>Received response from MLA Glenn Van Dijken on May 5, 2024 at 4:21 PM in respect to the Smoky Lake County Flood Mitigation Funding; as follows:</p> <p>Dear Carleigh Danyluk:</p> <p>Thank you for your letter inquiring about provincial flood mitigation funding. I have consulted with my colleague, the Honourable Rebecca Schulz, Minister of Environment and Protected Areas (EPA), and can share the following information.</p> <p>EPA recently launched the Drought and Flood Protection Program (DFPP). The DFPP provides \$25 million per year (over five years), for a total of \$125 million, to help Alberta communities raise their level of protection against drought and flood impacts. To be eligible for DFPP funding, the primary applicant must be a municipality, First Nation, Metis Settlement, improvement district, or special area. Regional commissions, water cooperatives, and irrigation groups are encouraged to partner with their local government to apply for funding. Collaboration between groups is strongly encouraged.</p> <p>The DFPP opened for applications on May 6, 2024, and the deadline to apply for this round of funding is June 6, 2024, at 2 p.m. You can find program and application information at <a href="http://alberta.ca">alberta.ca</a> and by searching for "Drought and Flood Protection Program."</p> <p>Please contact <a href="mailto:dfpp@gov.ab.ca">dfpp@gov.ab.ca</a> if you have questions or need additional information.</p> <p>Thank you again for writing.</p> <p>Sincerely, Glenn van Dijken, MLA Athabasca-Barrhead-Westlock</p>

# ACTION LIST:

## April 2024 County Council Meetings



April 11, 2024			
MOTION NO.	RESOLUTION	DEPARTMENT	ACTION
490-24 Halisky  7.2	<b>Riverland Recreational Trail Society Annual Maintenance Fee</b>  Smoky Lake County Council extend an invitation to representatives from the Riverland Recreational Society and Smoky Lake Trail Twisters, to be a joint delegation to Council for the purpose of clarifying the Riverland Recreational Trail Society's Annual Maintenance fees.	<b>Legislative Services</b>	An email was sent on April 11, 2024 at 3:46 PM to Marianne at <a href="mailto:info@ironhorsetrail.ca">info@ironhorsetrail.ca</a> and Spencer at 'smokylaketrailtwisters@gmail.com' that Smoky Lake County Council is extending an invitation to you (or your representatives) from the Riverland Recreational Society <b>and</b> Smoky Lake Trail Twisters, to be a <b>joint delegation</b> to Council (as per their April 11, 2024, Council Motion #490-24) for the purpose of clarifying the Riverland Recreational Trail Society's Annual Maintenance fees.  Scheduled as a Delegation: May 23, 2024 Council Meeting.
491-24 Fenerty  7.3	<b>Truckfill Water Storage Tanks for Extra Capacity</b>  That Smoky Lake County Council approve to add the cost in the amount of \$28,000.00 into the final Year-2024 budget for the purpose of funding the purchase of one 63 cubic meter stand up tank including mobilization, demobilization and required adaptive fittings and hoses, to be utilized for extra water storage capacity at the Smoky Lake County truck fill, as a proactive measure to assist the farming community during the predicted Year-2024 drought.	<b>Environment &amp; Parks</b>	From Calroc Industries Inc. – Lloydminster - One supply of 2012 AFC 400BBL Insulated Tank with SN: RLS4 1714 – tank has pre-existing coating – Invoice # 27039.  Cheque Number 5229 issued on April 12, 2024: Cost 25,000.00 plus Delivery to Smoky Lake County Public Works: Cost 2,400.00 for a <b>Total Cost of \$27,400</b> extra was GST: \$1,370.00.  The additional cost will be reflected in the Budget to Actual in 2024.
492-24 Halisky  7.4	<b>Lemonade Day: Teaching Kids the Power of Entrepreneurship</b>  That Smoky Lake County support the Community Futures: St. Paul – Smoky Lake Region's project "Lemonade Day" on June 15, 2024, by promoting the event on social media; and participate in the Lemonade Day 2024 by: Issuing Lemonade Stand Business Licenses at a cost of \$1.00, and Entering into a simple lease – should the youth want to locate their stand on municipal land, in response to the correspondence from Penny Fox, General Manager, Community Futures, dated March 20, 2024; and Proclaim June 15, 2024 as LEMONADE DAY in Smoky Lake County.	<b>Planning &amp; Development</b>  <b>and</b>  <b>Communication</b>	Planning and Development will address all necessary documentation if young entrepreneurs approach the County of a Business License. No inquiries from the County  Promoted on Smoky Lake County social media on April 11, 2024. The signed proclamation was posted on the Smoky Lake County website on April 16, 2024, & a Lemonade Day promotion scheduled to appear on social media on June 15, 2024.

# ACTION LIST:

## April 2024 County Council Meetings



April 11, 2024															
MOTION NO.	RESOLUTION	DEPARTMENT	ACTION												
493-24 Halisky  7.9	<p><b>Policy Statement No. 03-18-19: Five-Year Road Plan</b></p> <p>That Smoky Lake County Policy Statement No. 03-18-19: Five-Year Road Plan, be amended:</p> <table border="1"> <tr> <td><b>Title: Five Year Road Plan</b></td> <td colspan="3"><b>Policy No.: 18-19</b></td> </tr> <tr> <td><b>Section: 03</b></td> <td><b>Code: P-I</b></td> <td colspan="2"><b>Page No.: 1 of 9 E</b></td> </tr> <tr> <td><b>Purpose:</b></td> <td colspan="3">The intent of the Five-Year Road Plans is to identify and prioritize required roadway improvements on long-term basis.</td> </tr> </table>	<b>Title: Five Year Road Plan</b>	<b>Policy No.: 18-19</b>			<b>Section: 03</b>	<b>Code: P-I</b>	<b>Page No.: 1 of 9 E</b>		<b>Purpose:</b>	The intent of the Five-Year Road Plans is to identify and prioritize required roadway improvements on long-term basis.			<p><b>Shop Clerk II</b></p> <p><b>Communications</b></p>	<p>The Shop Clerk II amended the Policy to remove the duplication of RR 124 om 2025 within Policy Statement No. 03-18-19: Five Year Road Plan.</p> <p>Communication was directly notified to update Policy on website.</p> <p>*See minutes for complete version of the Policy*</p>
<b>Title: Five Year Road Plan</b>	<b>Policy No.: 18-19</b>														
<b>Section: 03</b>	<b>Code: P-I</b>	<b>Page No.: 1 of 9 E</b>													
<b>Purpose:</b>	The intent of the Five-Year Road Plans is to identify and prioritize required roadway improvements on long-term basis.														
494-24 Halisky  7.10	<p><b>Backsloping Application</b></p> <p>That Smoky Lake County Council approve the backsloping program project along the lands legally described as SE-35-59-16-W4, adjacent to Range Road 161, as per the application received from Dan and Ashley Gargus, dated April 3, 2024, and subject to the pass of an inspection conducted by the Public Works Manager or designate, upon completion the County will provide funding to the applicant in the amount of half the total cost of the project up to a maximum amount of \$2,500.00, in accordance with County Policy Statement No. 03-21-06.</p>	<p><b>Public Works</b></p> <p><b>Finance</b></p>	<p>Dan and Ashley Gargus were provided on June 11, 2024 – Cheque Number 52698 in the amount of \$2,500.00.</p> <p>Public Works completed final Inspection on April 25, 2024.</p>												
495-24 Céré  7.11	<p><b>Highway 28 Speed Reduction Along Town of Smoky Lake</b></p> <p>That Smoky Lake County request an update in respect to the status of the ministerial order to lower the speed limit of Highway 28 along the Town of Smoky Lake, as per the March 27, 2023 letter addressed to the Reeve of Smoky Lake County and Mayor of the Town of Smoky Lake, from the Honourable Deven Dreeshen, Minister of Transportation and Economic Corridors, stating: “I agree that a posted speed limit of 80 kilometres per hour could be accommodated for this section of roadway. I have asked department staff to prepare the ministerial order so that the lower speed limit can be implemented. The speed limit would then come into effect once the ministerial order is complete and the signs are installed.”.</p>	<p><b>Legislative Services</b></p>	<p>The Minister of Transportation and Economic Corridors responded in a letter dated May 14, 2024 which was taken to the May 23, 2024 Council Meeting to get acknowledge.</p> <p>The Minister said that the department is in the process of preparing the Ministerial Order to amend (reduce) the speed limit for Highway 28 along the Town of Smoky Lake.</p> <p>The Minister has requested it to be completed before the next school year in September 2024, then the new signs will be installed along the highway to reduce the speed limit to 80 Km.</p> <p><b>Municipal File: 3-161: Highway 28</b></p>												

# ACTION LIST:

## April 2024 County Council Meetings



April 11, 2024			
MOTION NO.	RESOLUTION	DEPARTMENT	ACTION
496-24 Céré  7.12	<b>Bylaw No.1460-24: Annual Borrowing Bylaw</b> That Smoky Lake County Bylaw No. 1460-24: Borrowing Bylaw, for the purpose of providing authorization to borrow up to \$5,000,000.00 on the operating line of credit and \$50,000.00 on the Corporate Mastercard Account, be given <b>FIRST READING</b> ... ... be given <b>THIRD &amp; FINAL READING</b> , and that the Reeve and the Chief Administrative Officer are hereby authorized to fix their signatures to all necessary documents and that the corporate seal also be fastened where it is deemed to be necessary.	<b>Assistant Chief Administrative Officer</b>	Bylaw No. 1460-24 has been confirmed as executed by the Reeve and the Interim Chief Administrative Officer.  Municipal Clerk did provide Finance a digital copy on June 18, 2024.  Finance provides ATV Bank Institution with a copy of the Bylaw.
497-24 Serben  7.13	<b>Vilna/Bellis Citizens on Patrol's Request for Donation</b> That Smoky Lake County Council acknowledge the release of County funds to the Vilna/Bellis Citizens on Patrol, in the amount of \$3,000.00 as per Council's September 26, 2018, annual funding Motion #940-18, and in respect to the letter deferred on March 16, 2023, from Vilna/Bellis Citizens on Patrol's letter received, dated February 24, 2023, requesting funding.	<b>Legislative Services</b>	Cheque Number 54284 was issued on April 18, 2024 in the amount of \$3,000.00.  Information retained electronically in <b>Municipal File: 2-91</b>
498-24 Céré  10.1	<b>Minister Approval of North Saskatchewan River as a Canadian Heritage River</b> That Smoky Lake County Council acknowledge receipt of the letter from Minister of Environment & Climate Change, dated February 2, 2024, approving the designation of Alberta section of the North Saskatchewan River as a Canadian Heritage River.	<b>Planning and Development</b>	Acknowledged for awareness purposes to retain as references in respect to as a County Project.  <b>Municipal File: 61-48</b>
499-24 Céré  10.2	<b>Alberta Designates North Saskatchewan River as a Canadian Heritage River</b> That Smoky Lake County Council acknowledge receipt of the News Release from Government of Canada, dated March 22, 2024, titled: "Governments of Canada and Alberta officially designate Alberta section of the North Saskatchewan River as a Canadian Heritage River".	<b>Planning and Development</b>	A joint press release announcing the designation of the North Saskatchewan River as part of the Canadian Heritage Rivers System was issued on March 22, 2024.  The Planning and Development Manager and the Public Works Manager are working with Parks Canada and the provincial and federal governments to prepare text for a commemorative plaque and to arrange a ceremony commemorating the designation.

**ACTION LIST:**

**April 2024 County Council Meetings**



April 11, 2024			
MOTION NO.	RESOLUTION	DEPARTMENT	ACTION
500-24 Halisky  10.3	<p><b>Award Nomination of the North Saskatchewan River Heritage River Designation</b></p> <p>That Smoky Lake County Council approve action taken as per the email received from Chris Hardwicke, Principal, Urban Design, O2 Planning + Design Inc., dated March 13, 2024, providing notice of their submission to the Alberta Professional Planners Institute (APPI) 2024 Planning Awards, for the 'North Saskatchewan River (kisiskâciwani-sîpiy) in Alberta Heritage River Designation Document: a 'living strategy' Concept Plan' under the 'Special Study' Category Three.</p>	<p><b>Planning &amp; Development</b></p>	<p>Formalizing action for acknowledging that O2 Planning + Design Inc., on March 13, 2024, provided notice of their submission to the Alberta Professional Planners Institute (APPI) 2024 Planning Awards, for the 'North Saskatchewan River (kisiskâciwani-sîpiy) in Alberta Heritage River Designation.</p> <p><b>Municipal File: 61-48</b></p>
501-24 Céré  10.4	<p><b>Métis Nation of Alberta: "Notice of Engagement - Healing Waters Tea and Talk"</b></p> <p>That Smoky Lake County Council who can attend – attend, the event as per the from Métis Nation of Alberta (MAN) poster titled: "Notice of Engagement - Healing Waters Tea and Talk" scheduled for Thursday, April 18, 2024, 6:00 p.m. to 9:00 p.m. at the Ukrainian National Hall, Smoky Lake, and approve action taken by Administration in promoting the MNA's event on social media to increase County resident's awareness of the event.</p>	<p><b>Planning &amp; Development</b></p> <p><b>Communication</b></p>	<p>Councillors Serben, Fenerty, Cere &amp; Halisky attend the Métis Nation of Alberta (MAN) - "Notice of Engagement - Healing Waters Tea and Talk" on Thursday, April 18, 2024, 6:00 p.m. to 9:00 p.m. at the Ukrainian National Hall.</p> <p>As well Planning &amp; Development Manager and Interim Chief Administrative Officer, as well as some staff members.</p> <p>County Promoting, as per email sent by Communications to the Planning and Development department on March 28, 2024 at 11:39 AM:</p> <ul style="list-style-type: none"> <li>- Submitted to the Redwater Review on March 28, for publishing in the April 3 &amp; April 10 editions</li> <li>- Posted on the Smoky Lake County website as a 'notice' on the main page and on the Public Notice webpage (found here: <a href="https://www.smokylakecounty.ab.ca/p/publicnotices">https://www.smokylakecounty.ab.ca/p/publicnotices</a>)</li> <li>- Scheduled to appear on Smoky Lake County social media channels on April 2, April 8 and April 17</li> <li>-</li> </ul> <p>And on April 3, 2024: a Revised public engagement poster (incorporating the word "proposed") has been (re)placed in the Redwater Review for the April 10 edition. Social media posts have also been scheduled for April 4 (in the evening) and April 16.</p>

# ACTION LIST:

## April 2024 County Council Meetings



April 11, 2024			
MOTION NO.	RESOLUTION	DEPARTMENT	ACTION
502-24 Gawalko  10.5	<b>Two-Year Extension to Provincial Education Requisition Credit (PERC) Program</b> That Smoky Lake County Council acknowledge receipt of the letter from Minister of Municipal Affairs, received March 22, 2024, announcing a two-year extension to the Provincial Education Requisition Credit (PERC) Program and promising to continue working in collaboration with partners in industry, Rural Municipalities of Alberta, Alberta Municipalities, and the Alberta Energy Regulator, to ensure oil and gas companies pay their fair share of taxes.	Legislative Services	Acknowledged letter for documentation purposes for awareness and reference.  <b>Municipal File: 12-14</b>
503-24 Halisky  10.6	<b>Explore Edmonton Forgoes the Farm Family Awards Program in Year-2024</b> That Smoky Lake County Council write a letter of disappointment in response to the email from Kimberly Zagar, Agricultural Specialist, Community Initiatives and Agriculture, Explore Edmonton, dated March 15, 2024, announcing their decision to forgo the Farm Family Awards program in Year-2024; and forward the information to the Agricultural Service Board.	Agricultural Fieldman	Letter was sent on April 12, 2024  <b>Municipal File: 12-14</b>
505-24 Serben  10.7	<b>News Release - Alberta Government - Investment for More Rural Physicians</b> That Smoky Lake County Council acknowledge receipt of the New Release from Alberta Government, dated April 3, 2024, announcing a \$224.8 million investment through Budget 2024 to help train more physicians in rural areas by “working with post-secondary institutions to train more physician in rural area because students who learn in rural communities are more likely to stay and work in them after completing training”; and distribute to the information local schools for awareness.	Legislative Services	Acknowledge receipt for awareness and Legislative Services on April 11, 2024 at 3:56 PM did forward to News Release by email to the following schools: Constantine Kastrinos <a href="mailto:Constantine.Kastrinos@aspview.org">Constantine.Kastrinos@aspview.org</a> 'vilna@aspview.org' 'hak@aspview.org' 'hfs@lrcssd.ca' <b>Municipal File: 12-14</b>
506-24 Halisky  10.8	<b>News Release - Smoky Lake Public Library - Employment and Citizenship Support</b> That Smoky Lake County Council acknowledge receipt of the New Release from Smoky Lake Public Library, received April 4, 2024, announcing “Employment and Citizenship Support”, including resume writing, job searches, PR card renewal, and finding/sending government forms; and share the news release on the County’s Social Media.	Communication	On April 15, 2024 at 11:56 AM, the Communication Department advised that Smoky Lake Public Library post announcing Employment and Citizenship support was shared on the Smoky Lake County Facebook page on April 15, 2024.  The poster was printed and tacked to the Main Office Public Bulletin Board on April 4, 2024.

**ACTION LIST:**

**April 2024 County Council Meetings**



April 11, 2024			
MOTION NO.	RESOLUTION	DEPARTMENT	ACTION
507-24 Céré  10.9	<p><b>Minister's Award for Municipal Excellence for the joint Métis Solar Project</b></p> <p>That Smoky Lake County, as a grant funding application partner of the completed joint Métis Solar Project, support and acknowledge the Town of Smoky Lake has completed a submission to the Minister's Award for Municipal Excellence for the said Métis Solar Project, as per the email received from Dawn Phillips, Chief Administrative Officer, Town of Smoky Lake, dated March 28, 2024.</p>	<p><b>Assistant Chief Administrative Officer</b></p>	<p>Email was forward to Dawn Phillips, CAO, Town of Smoky Lake on June 21, 2024 at 9:44 AM as documentation to be retain as partner in the Metis Solar Project in support of the Town's submission for the Minister's Award for Municipal Excellence.</p> <p><b>Municipal File: 61-42: Metis Crossing Solar Project</b></p>
508-24 Fenerty  10.10	<p><b>Email from Deputy Reeve Fenerty - Bridge BF08200 "Contingency plan / grant"</b></p> <p>That Smoky Lake County Council acknowledge receipt of the email from Deputy Reeve Fenerty, dated April 3, 2024, requesting "Bridge 8200 – Contingency plan / grant" be placed on the April 11, 2024, Council Meeting Agenda; and request an update in respect to same through the Public Works Manager, from Jen Plamondon, P.Eng., Project Manager, of Associated Engineering Alberta Ltd..</p>	<p><b>Assistant Chief Administrative Officer</b></p>	<p>Public Works Manager has a Bridge Program Check-In with Jen Plamondon, Associated Engineering on a monthly basis.</p> <p>At this current time as of April 11, 2024 – emails exchanged as no correspondence received from the Province on Bridge BF08200.</p> <p>Government of Alberta has not made any releases or updates.</p> <p><b>Municipal File: 12-14</b></p>

**ACTION LIST:**

**April 2024 County Council Meetings**



April 25, 2024			
MOTION NO.	RESOLUTION	DEPARTMENT	ACTION
525-24: Céré  7.4	<b>Municipal Land Use Suitability Tool (MLUST) Request for Proposals</b>  That Smoky Lake County, as the Managing Partner, in partnership with the Town of Smoky Lake, the Village of Waskatenau and the Village of Vilna, for the Alberta Community Partnership (ACP) 2023-24 Grant, issue a Request for Proposals (RFP) for the preparation of a Regional Municipal Land Use Suitability Tool, and advertise said RFP on the Alberta Purchasing Connection, with a closing date and time of Friday, May 31, 2024, at 4:00 p.m. Mountain Time.	<b>Planning &amp; Development</b>	The Planning and Development Manager, with assistance from the Finance Manager, advertised the MLUST RFP on the Alberta Purchasing Connection with a closing date and time of Friday, May 31, 2024, at 4:00 p.m. Mountain Time.
526-24: Fenerty  7.5	<b>Heartland Training &amp; Support Hub (formerly: Farm Safety Centre)</b>  That Smoky Lake County contribute funding in the amount of \$526.50 to the "Heartland Training and Support Hub" (formerly known as the Farm Safety Centre), towards their Year-2024 farm safety program "Safety Smarts Program" initiative and promote the Heartland Training & Support Hub through a Social Media post, in response to the letter received from Jordan Jensen, Executive Director, Heartland Training and Support Hub, dated April 9, 2024; and recommend the program be delivered in Vilna School, as well as H. A. Kostash School in Smoky Lake and to Holy Family Catholic School in Waskatenau.	<b>Finance</b>  <b>and</b>  <b>Agricultural Fieldman</b>  <b>nd</b>  <b>Communication</b>	Cheque Number 52521, issued on May 08, 2024, in the amount of \$526.50.  On April 30, 2024 at 4:47 PM email received from Agricultural Fieldman advising that an email was sent to Jordan Jansen on April 25, 2024 requesting Vilna School to be added to the next Safety Smart Program.  Heartland Training & Support Hub promoted on social media on May 3, 2024
527-24: Halisky  7.1	<b>Bylaw No. 1429-23 – Undeveloped Road Allowance - River Lot 10</b>  That Smoky Lake County <b>Bylaw No. 1429-23 – Undeveloped Road Allowance, East Side of River Lot 10, Victoria Settlement</b> , for the purpose of closing to public travel, a portion of the undeveloped road allowance, in accordance with section 22 of the municipal government act, chapter m-26, revised statutes of Alberta 2000, be given <b>SECOND READING</b> ... ... be given <b>THIRD &amp; FINAL READING</b> , and the Reeve and Interim Chief Administrative Officer be hereby authorized to fix their signatures to all necessary documents and the corporate seal be fastened where it is deemed to be necessary.	<b>Legislative Services</b>	Bylaw Number 1429-23 is confirmed as signed by the Reeve and Interim Chief Administrative Officer and filed in the Master Bylaw Book and posted to the County's website.

**ACTION LIST:**

**April 2024 County Council Meetings**



April 25, 2024			
MOTION NO.	RESOLUTION	DEPARTMENT	ACTION
528-24: Halisky  7.2	<p><b>Bylaw No. 1462-24: to Amend Road Closure Bylaw No. 1429-23 – Undeveloped Road Allowance, East Side of River Lot 10, Victoria Settlement</b></p> <p>That Smoky Lake County <b>Bylaw No. 1462-24: to Amend Road Closure Bylaw No. 1429-23 – Undeveloped Road Allowance, East Side of River Lot 10, Victoria Settlement</b>, for the purpose of closing to public travel <u>and disposing</u> a portion of the undeveloped road allowance, in accordance with section 22 of the municipal government act, chapter m-26, revised statutes of Alberta 2000, be given <b>FIRST READING</b>...</p> <p>... be given <b>THIRD &amp; FINAL READING</b>, and the Reeve and Interim Chief Administrative Officer be hereby authorized to fix their signatures to all necessary documents and the corporate seal be fastened where it is deemed to be necessary.</p>	Legislative Services	Bylaw Number 1462-24 is confirmed as signed by the Reeve and Interim Chief Administrative Officer and filed in the Master Bylaw Book and posted to the County's website.
529-24: Gawalko  7.3	<p><b>Bylaw No. 1453-23: LUB Amendment for Supportive Living Facilities, Establishment of a Direct Control District for Supportive Living Facilities &amp; Rezoning</b></p> <p>That Smoky Lake County <b>Bylaw No. 1453-23: to amend the Land Use Bylaw No. 1272-14</b>, to define Supportive Living Facilities and creating provisions relating thereto, and to rezone Part of River Lot 15 (Victoria Settlement) from Victoria Commercial (C2) District to Direct Control (DC2) District', and to ensure public safety, environmental protection and minimal impacts on landowners adjacent to Supportive Living Facilities, be given <b>SECOND READING</b>.</p> <p>Councillor Céré requested a Recorded Vote:  <b>In Favour:</b> Serben, Fenerty, Halisky, Gawalko  <b>Opposed:</b> Céré</p> <p>... be given <b>THIRD &amp; FINAL READING</b>, and the Reeve and Interim Chief Administrative Officer be hereby authorized to fix their signatures to all necessary documents and the corporate seal be fastened where it is deemed to be necessary.</p> <p>Councillor Céré requested a Recorded Vote:  <b>In Favour:</b> Serben, Fenerty, Halisky, Gawalko  <b>Opposed:</b> Céré</p>	Legislative Services	<p>Bylaw Number 1453-23 is confirmed as signed by the Reeve and Interim Chief Administrative Officer and filed in the Master Bylaw Book and posted to the County's website.</p> <p>The Planning and Development Manager did notify Aaron Barner on April 25, 2024 by phone text, as well Lewis Semashewich, Meleuka Structure &amp; Design was made aware of the Bylaw being passed.</p>

# ACTION LIST:

## April 2024 County Council Meetings



April 25, 2024			
MOTION NO.	RESOLUTION	DEPARTMENT	ACTION
531-24: Halisky  4.1 and Delegation	<b>Transportation Routing &amp; Vehicle Information System Multi-Jurisdiction (TRAVIS-MJ)</b> That Smoky Lake County Council approve to increase the Transportation Routing and Vehicle Information System Multi-Jurisdiction (TRAVIS-MJ), fixed fee from the amount of \$25.00 to the amount of \$50.00, for overweight and/or oversized load permits authorizing travel on Provincial and Municipal roadways within Smoky Lake County, facilitated and charged through Roadata Services Ltd..	Legislative Services	Legislative Services on May 30, 2024 at 1:35 PM did forward by email to Kerry at <a href="mailto:vonhollen@gov.ab.ca">vonhollen@gov.ab.ca</a> the Memorandum of Agreement executed for the Transportation Routing and Vehicle Information System Multi-Jurisdiction (TRAVIS-MJ), fixed fee from the amount of \$25.00 to the amount of \$50.00; also provided Motion 451-23 and 531-24 for their records and transparency purposes.
532-24: Gawalko  4.1 and Delegation	<b>Inspections of Roads Before &amp; After Overweight and/or Oversized Loads Travel</b> That Smoky Lake County Administration utilize Roadata Services Ltd.'s General Manager: Nicole Wright, and Operations Manager: Gail Wright, as an information resource for drafting a bylaw to be brought forward for Council's consideration at a future meeting, to address the inspection of roads before and after overweight and/or oversized loads travel within Smoky Lake County.	Assistant Chief Administrative Officer	The Legislative Department has added this motion to the list of 2024 Priorities.  When Bylaw is drafted will be presented at the future Committee of the Whole Meeting with Council.
533-24: Fenerty  7.6	<b>Federation of Alberta Gas Co-ops Ltd Operations and Maintenance Manual</b> That Smoky Lake County adopt the Federation of Alberta Gas Co-ops Ltd.'s Operation and Maintenance (O&M) Manual for Year-2024, outlining the guidelines for rural Alberta natural gas utilities, and follow and enforce the said guidelines as mandated, as a Federation of Alberta Gas Co-ops Ltd. member.	Natural Gas Manager	For documentation and record purposes.  This is an annual process for members to annual adopt for the year the Federation of Alberta Gas Co-op O & M Manual.
534-24: Céré  7.7	<b>Natural Gas Safety and Loss Management System (SLMS)</b> That Smoky Lake County Council approve and execute the declaration for the Safety and Loss Management System (SLMS) for the Smoky Lake County Natural Gas Department, required by the Alberta Energy Regulator (AER) for pipeline licensees in Alberta under Section 9, of the Pipeline Rules, and in accordance with Clause 3, of the Canadian Standards Association (CSA) Z662 Oil and Gas Pipeline Standard, as part of the annual review update and approval requirements from the Federation of Alberta Gas Co-ops Ltd.'s Member Operations and Maintenance Guidelines	Natural Gas Manager	The Natural Gas Safety and Loss Management System (SLMS) was executed by the Reeve, Chief Administrative Officer and the Natural Gas Manager on April 24, 2024.

**ACTION LIST:**

**April 2024 County Council Meetings**



<b>April 25, 2024</b>			
<b>MOTION NO.</b>	<b>RESOLUTION</b>	<b>DEPARTMENT</b>	<b>ACTION</b>
<p><b>535-24:</b> Halisky</p> <p><b>7.8</b></p>	<p><b>Rural Utilities Quality Management Plan</b></p> <p>That Smoky Lake County adopt and execute the Year-2024 Quality Management Plan issued by Rural Utilities, and submit the executed form to Rural Utilities, representing an agreement with the Province of Alberta under Section 5 of the Gas Distribution Act, to acknowledge Smoky Lake County Natural Gas Utility is designed, constructed, operated, and maintained, in accordance with the requirements of Section 2 of the Gas Distribution Act, hereby accepting the responsibility for compliance of the natural gas distribution system.</p>	<p><b>Natural Gas Manager</b></p>	<p>The Rural Utilities Quality Management Plan was executed executed by the Reeve, Chief Administrative Officer and the Natural Gas Manager on April 25, 2024.</p>
<p><b>536-24:</b> Fenerty</p> <p><b>7.9</b></p>	<p><b>Annual Safety Meeting</b></p> <p>That Smoky Lake County Council approve to schedule the Annual Safety Meeting for Friday, May 24, 2024, to be held at the National Hall in Smoky Lake; and authorize the closure of all County offices on the day of the Year-2024 Annual Safety Meeting, to allow for (and strongly encourage) all County employees to attend.</p>	<p><b>Communications &amp; Loss Prevention</b></p>	<p>County Main and Public Works Offices closed for the Annual Safety Meeting posted on social media on May 21 &amp; 23. Posted to the main office and shop front entrance doors and added to the Smoky Lake County website calendar and as a website notice for the week of May 20<sup>th</sup>.</p> <p>The Annual Safety Meeting was held on May 24<sup>th</sup> at the National Hall in Smoky Lake. Guest Speakers included, Jeff Beven, who spoke about dealing with aggressive people, and an ATCO power representative who spoke about safety and protocol when working around electrical lines.</p>
<p><b>537-24:</b> Céré</p> <p><b>7.10</b></p>	<p><b>Alberta Indigenous &amp; Municipal Police Transition Grant Agreement</b></p> <p>That Smoky Lake County approve action taken by the Finance Manager, Brenda Adamson, in executing the Alberta Indigenous/Municipal Police Transition Study Grant Agreement, between His Majesty in Right of Alberta (the "Minister") and Smoky Lake County, on April 9, 2024, to receive conditional grants funds in the amount of \$90,000.00 for the purpose of conducting a study to explore policing challenges within Smoky Lake County, Village of Viina, and Village of Waskatenau.</p>	<p><b>Finance</b></p>	<p>The agreement was executed &amp; submitted on April 9, 2024.</p> <p>Information retained electronically in <b>Municipal File: 19-19</b></p>

**ACTION LIST:**

**April 2024 County Council Meetings**



April 25, 2024			
MOTION NO.	RESOLUTION	DEPARTMENT	ACTION
538-24: Gawalko  7.11	<b>Tax Penalty Waive Request for Roll #17593420</b> That Smoky Lake County <b>take no action</b> to the request from the Owners of Property Tax Roll #17593420, to have tax penalties in the amount of \$1,1413.50 waived due to a misunderstanding within the family resulting in the 2023 property taxes not being paid before the penalty deadline. .	Finance	An email was sent by the Finance Manager to the Owners on April 25, 2024, to notify them of Council's decision.
539-24: Halisky  7.12	<b>Donation Request – Smoky Lake Holubka Dancers for Highway Cleanup Lunch</b> That Smoky Lake County Council approve to provide funds in the amount of \$350.00 to the Smoky Lake Holubka Dancers, towards their lunch during their participation in the annual highway cleanup, scheduled for May 4, 2024.	Finance	Paid by E.F.T. (Electronic Funds Transfer) # 1375 issued on May 9, 2024 to the Smoky Lake Holubka Dancers in the amount of \$350.00.
540-24: Céré  7.13	<b>Waterline Crossing on Road Allowance</b> That Smoky Lake County Council approve to allow for a private permanent waterline crossing on Township Road 601A, between Range Road 320 and Range Road 313, approximately 1,200 meters from the corner of Township Road 602 and Range Road 132, adjacent to the lands legally described as NW-34-59-14-W4, as per the application received from landowners: Kyle & Nadia Latimer, dated April 10, 2024, with an approval and inspection fee in the amount of \$300.00 payable to the County in accordance with Policy Statement No. 03-27-01: Water Line Crossing on Road Allowance.	Public Works	On April 30, 2024 at 9:50 a.m., the Public Works Assistant contacted Kyle verbally by phone advising that the Waterline Crossing the Road Allowance was approved.  Owner cheque were cashed on May 1, 2024 and Public Works, Bob Novosiwsky notified the owners to go ahead via telephone call on May 1, 2024.
541-24: Fenerty  7.14	<b>Day of Mourning – April 28<sup>th</sup></b> That Smoky Lake County declare April 28, 2024 as a “Day of Mourning” remembering all workers who have been killed, injured or disabled at their place of work and honouring the <b>165 men and women</b> who were killed “together we remember” in <b>Year-2023</b> ; and commemorate the day by lowering the flags as per Policy Statement No. 01-35: Flags: Half Mast, and share the “Day of Mourning” in the County Grapevine, social media and internal bulletin boards for awareness as well as discuss it at the next Toolbox Safety Meeting and Joint Health & Safety Committee Meeting.	Communication  and  Loss Prevention	<b>Communication:</b> <ul style="list-style-type: none"> <li>- Day of Mourning proclamation posted on the Smoky Lake County website on March 27</li> <li>- Ad scheduled to appear on Smoky Lake County social media on April 28</li> <li>- Day of Mourning awareness promoted in the April Smoky Lake County Grapevine</li> </ul> <b>Loss Prevention Coordinator:</b> <ul style="list-style-type: none"> <li>- Posters set up at the county office and County shop.</li> <li>- Moment of silence was asked at toolbox meeting along with a video.</li> <li>- was also discussed at management meeting.</li> </ul> And flags lowered day prior to April 28, 2024

**ACTION LIST:**

**April 2024 County Council Meetings**



April 25, 2024			
MOTION NO.	RESOLUTION	DEPARTMENT	ACTION
542-24: Serben  Interim CAO Report	<p><b>Aspen View Robotics Tournament</b></p> <p>That Smoky Lake County Council approve to provide funds in the amount of \$200.00 payable to H. A. Kostash School, allocated from the Grants Organizations and Individuals budget, to sponsor the Year-2024 Aspen View Robotics Tournament, scheduled for May 7, 2024, being held in Smoky Lake, in response to the letter request received from Brenda Mykytiuk, Principal of H. A. Kostash School, dated April 22, 2024.</p>	Finance	Cheque Number 52519 was issued on May 08, 2024, in the amount of \$200.00 to the H. A. Kostash School.
545-24: Fenerty  10-1	<p><b>Rural Municipalities of Alberta, Backgrounder, Bill 18: Provincial Priorities Act</b></p> <p>That Smoky Lake County acknowledge receipt of the Rural Municipalities of Alberta, Backgrounder, publication in respect to Bill 18: Provincial Priorities Act, dated April 2024, with RMA's key message being:</p> <p><i>"Bill 18 places additional red tape around federal-municipal funding agreements. Municipalities are reliant on provincial and federal grant funding to support local priorities. Any legislative or regulatory changes that make funding more difficult to access are concerning and contradict the province's priority of reducing red tape.</i></p> <p><i>From a municipal perspective, Bill 18 implies that municipalities are unable to determine what is best for their residents. Although the Government of Alberta is responsible for advocating for what is best for the province as a whole, municipalities are closest to their residents and are in the best position to determine how to support their communities.</i></p> <p><i>Most federal-municipal agreements are small scale, supporting local community events and projects. RMA is concerned about politics interfering with these opportunities.</i></p> <p><i>The high-level nature of the legislation creates uncertainty for municipalities in terms of how current funding opportunities will be impacted. It is unknown whether regulations will be developed to exempt certain projects.</i></p> <p><i>Municipalities view themselves as partners of the provincial and federal government. Bill 18 instead further isolates municipalities from collaborating with other levels of government to support community needs."</i></p>	Legislative Services	<p>For transparency purposes as documentation is acknowledged as receipt from Rural Municipalities of Alberta (RMA)</p> <p><b>Municipal File: 1-10: Association</b></p>

**ACTION LIST:**

**April 2024 County Council Meetings**



April 25, 2024			
MOTION NO.	RESOLUTION	DEPARTMENT	ACTION
546-24: Fenerty  10.2	<b>Alberta Health Services, Reception Centres: A Guide for Municipalities</b>  That Smoky Lake County acknowledge receipt of the publication received from Alberta Health Services, titled: "Reception Centres: A Guide for Municipalities", received by email on April 8, 2024.	<b>Legislative Services</b>	For documentation purposes – retain for future reference.  <b>Municipal File: 5-12: Alberta Health Services</b>
547-24: Halisky  With 10.2	<b>Alberta Health Services, Reception Centres: A Guide for Municipalities</b>  That Smoky Lake County share the publication received from Alberta Health Services, titled: "Reception Centres: A Guide for Municipalities", received on April 8, 2024, to any party involved with emergency management, including Town of Smoky Lake Family & Community Supports Services, and the Regional Emergency Management Committee.	<b>Legislative Services</b>	The Guide & email was forwarded to the Town FCSS on April 26, 2024.  The guide has been saved in the folder for the next Regional Emergency Management Advisory Committee Meeting.
548-24: Serben  10.3	<b>Victoria Trail Agricultural Society, Request for Garbage Bins</b>  That Smoky Lake County provide in-kind assistance to the Victoria Trail Agricultural Society (VTAS) of waiving the landfill fees to dispose of materials for the duration of, and relating to, their major resurfacing project of the arena in Waskatenau, subject to them separating and sorting the waste appropriately to the best of their abilities, in response to the letter received from Chad Ollikka, Vice President of the Victoria Trail Agricultural Society (VTAS), dated April 18, 2024.	<b>Environment &amp; Parks</b>	Legislative Services sent an email on April 25, 2024 at 10:46 AM to advise the Environment and Parks Manager of Motion 548-24.  The Environment & Parks Manager did let the Victoria Trail Agricultural Society, c/o Chad Ollikka know verbally by Phone call on April 25, 2024 that landfill fees have been waived.
550-24: Serben  Addition to the Agenda	<b>Alberta's Health Advisory Councils</b>  That Smoky Lake County promote the Government of Alberta's News Release titled "Get involved in Alberta's health advisory councils", dated April 16, 2025, to encourage Albertans across the province to apply to join the new advisory councils dedicated to improving health care in their communities.	<b>Communications</b>	Government of Alberta Health Advisory Council ad shared on Smoky Lake County social media on April 29, 2024.

**ACTION LIST:**

**April 2024 County Council Meetings**



<b>April 25, 2024</b>			
<b>MOTION NO.</b>	<b>RESOLUTION</b>	<b>DEPARTMENT</b>	<b>ACTION</b>
<b>558-24:</b> <b>Gawalko</b>  <b>Executive Session:</b> <b>Personnel</b>	<p><b>Quotes for Contract Herbicide Application Services</b></p> <p>That Smoky Lake County request quotes from licensed vegetation control service companies to potentially provide the County with contract licensed herbicide application services between of the period of June 15, 2024, to September 1, 2024, for the purpose of covering the temporary shortfall in staffing and meet the vegetation management program requirements, as discussed on April 25, 2024, while in Executive Session, under the authority of the FOIP Act Section 24: Advice from Officials.</p>	<p><b>Agricultural Fieldman</b></p>	<p>Only one "Request For Quote" (RFQ) was received for the Smoky Lake 2024 Herbicide Application Services from Rebecca McAndrew, Cortex Vegetation.</p> <p>\$30,000 for herbicide for contract sprayer                      \$9,147 labour for contract sprayer (based on \$30.49/mile and 300 miles)  <b>\$ 39,147 Total</b></p>

## Councillor's Report

May 24, 2024 – June 27, 2024

Deputy Reeve Linda Fenerty, Division 2

### **May 29, June 5, June 12, 2024 – Municipal Corporate Planning & Finance – Augustana University – via Zoom**

- This course offered an overview of the key benefits and challenges of maintaining collaborative frameworks within Alberta Municipalities. I took this course with the thought of our fire services becoming regional. The course focused on relationship-building considerations, strategies for collaboration, and growing interpersonal skills. It was very interesting to network with other municipalities who took partnerships on as a challenge, an opportunity or as a necessity.

### **May 31, 2024 – Save the Date! Alberta Rural Health Week Cookie Delivery – Vilna Lodge**

### **June 6 - 8, 2024 – Federation of Canadian Municipalities (FCM) – Calgary**

- This conference was designed with multiple objectives. (1) Network with leaders from across Canada who have similar municipal issues, (2) Learn about best practices to meet ongoing challenges by attending workshops, study tours, and discussions, (3) Connect with suppliers and experts at the trade show, and (4) Experience the City of Calgary through study tours.
- Unfortunately, due to a water main break, several of the study tours were cancelled. I had scheduled a tour of Calgary Emergency Operations Centre which obviously was cancelled.

### **June 19, 2024 – Community Futures – AGM & Board Meeting – St. Paul – 4:30 p.m.**

- Delinquency/Loan Portfolio/Clients Supports discussed – all of these are confidential. Auditor reviewed CF financials, all in order. Three loans notified via email, ratified at meeting today. Penny's report – several ongoing events – just finished Lemonade Day. Connect for Food has a new advisory committee. New financial program (Xero) is working incredibly. Bylaw committee will start working on all bylaws which are very out-of-date. Admin position – shortlist candidates will be contacted tomorrow. CF Symposium is in Red Deer Sept 17-19. Power Up North – Oct 8-10.
- AGM – Executive are: Parrish Tung, Gary Ward, Evelynne. Shareholder proxies re-appointed. Auditor appointed, signing authority reconfirmed. Next meeting – September 11, 2024.

### **June 21, 2024 – Vilna School – Vilna – 8:00 a.m.**

### **June 21, 2024 – Grand Opening of Salay Prayzaan (Solar Project) – Metis Crossing – 2:00 p.m.**

## **Other Meetings**

- June 6, 2024 – Emerald Awards – Calgary Public Library – 6:00 p.m.
- May 24, 2024 – Annual Safety Day – National Hall – Smoky Lake
- June 11, 2024 – Healthcare in Smoky Lake (w/MLA Martin Long) – via Zoom (Jered & I) – 9:00 a.m.
- June 11, 2024 – Smoky Lake Tourism Company Shareholder Board Meeting – Metis Crossing – 10:00 a.m.
- June 13, 2024 – Council Meeting (Council Chambers) – 9:00 a.m.
- June 14, 2024 – Farmer & Ranchers’ Appreciation BBQ – Smoky Lake Complex – 11:00 a.m.
- June 24, 2024 – Hwy 28/63 RWSC – Operations Orientation Bus Tour – Egremont to Whitefish Lake
- June 27, 2024 – Council Meeting (Council Chambers) – 9:00 a.m.

Councillor Report  
May 19 – June 21, 2024  
Dominique Céré

May 22 ABMA (Zoom)

- ABMA mtg. with the Francophone Secretariat to discuss possibly participating in the next meeting of the Alberta Advisory Council on the Francophonie. That particular meeting will be held on June 4 at 11 am in Edmonton and will be a conversation regarding how ABMA can help achieve the priorities which have been set out in the new Action Plan for the Francophonie.

May 23 Regular Council Mtg.

May 24 Annual Safety Meeting

May 24 AB Counsel Bill 20 Amendment Webinar (Zoom)

- AB Counsel reviewed amendments to the Bill and answered a few questions for clarification; this was a very brief overview of how the Bill might affect municipalities

May 29 Smoky Lake Interagency Meeting (Zoom)

June 10 Bellis 4-H Annual Show and Sale

June 12 Joint Health and Safety Mtg., (Zoom)

June 13 Regular County Council Mtg.

June 14 Annual Farmers & Ranchers Appreciation BBQ

June 17 Smoky Lake Region ICC Fire Mtg.

June 18 Ag. Service Board Mtg. (Alt., Zoom)

June 20 Smoky Lake FCSS

- Heather Nickel (facilitator) present to help with the development of the mission, vision and value statements. Very interesting and innovative method of finalizing the statements.



# Councillor's Report

#9.4

**For May 16 to June 20, 2024  
From Councillor Lorne Halisky, Division 4.**

**May 16, 2024 – Evergreen Regional Waste Management Services Commission Meeting in St Paul (in-person)**

- As per Danny's report(s).
- Next Meeting date is June 20, 2024.

**May 16, 2024 – Alberta's Lakeland DMO Meeting in St Paul (in-person)**

- Discussion was held on approving 2024-2025 Travel Alberta funding (but not for the full ask – short \$25k), approved for one full contract position to support projects such as event calendar, Lac La Biche Region is a new DMO Member, held discussion with Thorhild for potential membership, hired contractor to write two grants for a cost of \$150 per grant and 2% of grant funding.
- Fort McMurray Tradeshow had lower traffic than other years but overall interest in the Lakeland Region was high looking at close distance travel/OHV & pedal bike use/lakes & camping.
- Fort Saskatchewan and Two Hills Tradeshows are smaller in size but had good traffic with interest in the Lakeland Region due to close distance travel.
- Financial report was given with all in good standing receiving GOA Funding/short by \$25k etc.
- The summer/year is going to be busy, so all members are encouraged to use the Alberta Lakeland DMO Event Calendar for events etc.
- Next Meeting date is July 18, 2024.

**May 27 to 29, 2024 – Alberta Fire Chiefs Conference Calgary (in-person)**

- Attended AFCS AGM and eleven resolutions were presented and in progress, introduced Roadside Safety Incident Report for members use and discussed changing conference date/location.
- Attended Alberta Fire Services Core Competency Framework Session discussing profiles, staffing, organization, level of services, budgets, SOG's etc.
- Attended Operational Stress Session discussing cultural impacts, stress injury, components of resiliency etc.
- Attended Coffee Cup Leadership Session discussing everything hinges on leadership etc.
- Attended Leadership Lessons Session discussing building a positive team, lead as they need you to lead, lead by example, team needs, make time for wellness etc.
- Attended Building Mental Health & Wellness Support Session using service animals, self care, peer support, specialized treatment etc.

**June 1, 2024 – MLCA Mons Lake Community Association Meeting at Mons Lake (in-person)**

- Discussed the south beach and east playground erosion issue.
- Discussed boat dock use, proper signage, and swim areas.
- Discussed applying for grant funding opportunities.
- Discussed riparian area use etc.
- Discussed OHV use, County bylaws and enforcement.
- Next Meeting date is TBD.



# Councillor's Report

**For May 16 to June 20, 2024**

**From Councillor Lorne Halisky, Division 4.**

**June 11, 2024 – Smoky Lake Tourism Company Shareholder and Board Meeting at Metis Crossing (in-person)**

- Reconfirmed board positions, reviewed/approved CEO job description, chose recruitment agency and team for CEO recruitment etc.
- Next Meeting date is July 31, 2024.

**June 12, 2024 – Highway 28/63 Regional Water Services Commission Regular Meeting (Lorne and Dan in-person)**

- Discussed Member Municipalities Drought and Water Restriction Management Plans and still waiting for St Paul's Plan.
- Financial report was given by the Commission Financial Manager with all in good standing and on budget.
- Discussed Northeast Muni-Corr compensation request and legal council involvement.
- Whitefish Lake First Nation is proceeding with setting up a corporation and becoming a commission member etc.
- Operations Manager reported that they are continuing boosting chlorine to assure safe drinking parameters at Whitefish Lake Reservoir and requested funding from ISC for extra/back up chemical pumps and hardware. Radway communications tower was replaced and all working fine. Work is continuing on a water connection for a Thorhild County resident. SCADA System work is ongoing to support remote operations and applied for grant funding to replace SCADA System as the current system is outdated/failing including proactive tower inspections to help prevent communication failures etc.
- Water for Life Grant announcement will happen soon.
- Set up a Water Commission Orientation Tour on June 24, 2024.
- Booked a workshop on July 17 to work on managing, administration, and operations of the commission etc.
- Next Meeting date is August 14, 2024.

**June 17, 2024 – RCMP Liaison Meeting (in-person)**

- Fish and Wildlife possibly getting a jet boat for the region, boat/water safety checks.
- RCMP stated B&Es are increasing and will support boat/safety checks.
- County Peace Officer stated that the lake campgrounds/resorts/trails are busy.
- County Fire Department discussed enforcement of OHV Bans with support from RCMP and Fish & Wildlife, traffic analyst delays, animal strikes are up, boat/water safety for emergency preparedness event, July 8 to 12 Junior Fire Camp, smoke sign thefts, member training ensuring competency and claim info is going well with RCMP.
- Next Meeting date TBD.

**June 19, 2024 – Fed Gas Insurance Reciprocal Exchange Meeting in Edmonton (Dan and Lorne in-person)**

- Discussed insurance claims, fees, and service such as predicted versus event.
- Gas Alberta stated that pricing/supply performance was good lower than competitors.
- 60<sup>th</sup> Anniversary event will take place August 21, 2024. More details to come.
- O&M Presentation discussed GOA and Federal Government requirements, maintenance, and documentation requirements etc.



# Councillor's Report

**For May 16 to June 20, 2024**

**From Councillor Lorne Halisky, Division 4.**

- Hydrogen use is slow because governments are focusing on renewable energy such as electricity.

**June 20, 2024 – Evergreen Regional Waste Management Services Commission Meeting in St Paul (in-person)**

- As per Danny's report(s).
- Next Meeting date is July 18, 2024.

\*Please contact myself if you would like to discuss any of these items in further detail.

Thank you,

Lorne



# Reeve's Report

**#9.5**

**Jered Serben: Reeve and Councillor for Division 5**

**May 17, 2024 to June 22, 2024**

May 17, 2024 – Smoky Lake Foundation Meeting, held at Vilna Lodge (Jered & Dominique)

- Received reports from the CAO and Finance, as well as an update on occupancy.
- Executed the Management and Operating agreement.
- Discussed seasonal preventative maintenance for the facilities.
- Had a tour of Vilna Lodge.
- Inquired about developing affordable housing development plans, to be prepared to apply for the next Affordable Housing Partnership grant intake.

May 23, 2024 - Council Regular Meeting, held in Chambers and virtually (All Council)

- Appointed Kevin Lucas as the Chief Administrative Officer for Smoky Lake County.
- Approved to pay the Riverland Recreational Trail Society's Operations and Maintenance fees invoices for Years 2022, 2023, and 2024.
- Approved to amend Policy Statement No. 03-18-19: Five-Year Road Plan to add a 2025 project worth \$25,000, for oil-based dust control along the west side of Warspite.
- Approved \$1,290 of FCSS grant funding to Friends of the Vilna Pool Hall Society, for Volunteer Appreciation.
- Approved to request a meeting jointly with the Town & Villages to discussing concerns with physician recruitment in the Smoky Lake Region and the need for our own "North East Zone" for healthcare, with the Ministers of Health, and Mental Health and Addiction.
- Received a presentation from STARS outlining the benefits received by the residents of the Smoky Lake Region from STARS, and thanking the County for the \$6,000 Annual Donation (see the May 23, 2024 Minutes to view the slides from the presentation).
- Initiated a request for the MLA to contact the Minister of Health to expedite the final Practice Readiness Assessment (PRA) process for Dr. Arian Esterhuizen, and enable her to commence practice at the Raubenheimer Medical Clinic, in Smoky Lake as soon as possible.

May 24, 2024 – County's Annual Safety Meeting, held at the National Hall (All Council)

- The County offices were closed so that all employees could attend.
- Each department spoke about their activities and importance of safety.
- IT provided a presentation on the cyber security and what to avoid and watch out for.
- Guest Speaker: Jeff Bevan had a motivational speech on dealing with aggressive people.
- Guest Speaker: Atco Electric provided a presentation on powerline safety

May 31, 2024 – Cookie Deliveries to the hospital & lodge to honor of Alberta Rural Health Week (Jered)

- To show appreciation of the contributions made by the rural health providers, who enhance the quality of life in Smoky Lake County.

June 6-9, 2024 – Federation of Canadian Municipalities Conference, held in Calgary (Jered & Linda)

- Networked with attendees and toured the tradeshow.
- Held discussion with District RMA Members about mutual concerns.
- Held discussion with the representatives from the Egg and Chicken Producers booth, about how to promote farming, specifically farming that require quotas and how to get people into the entry level. Learned about their lottery for 7 allotments of a 1,500 quota of birds – with the end goal of carrying the quota for 10 years and increase its value.
- Speeches were made by Prime Minister, Justin Trudeau and by the Leader of Canada's New Democratic Party, Jagmeet Singh.



# Reeve's Report

Jered Serben: Reeve and Councillor for Division 5

**May 17, 2024 to June 22, 2024**

June 6, 2024 - 33<sup>rd</sup> Annual Emerald Awards, held in Calgary (Jered & Linda)

- Attend because the Metis Nation of Alberta's Salay Prayzaan at Métis Crossing's Solar Project was shortlisted in the Energy Category for an Emerald Award, and we were already in Calgary for FCM. Although the project was nominated, it was not awarded.

June 11, 2024 – Virtual session, MLA Martin Long, Parliamentary Secretary for Rural Health (Jered & Linda)

- We raised concerns about the lack of healthcare professionals in Smoky Lake County.
- Was informed that they are working on it and these concerns are being heard across Province and Canada; it is not specific to Smoky Lake County.
- They are working on restructuring on how AHS reports, in order to increase contractor competition and provide the best healthcare.
- There were ambulances purchased for urban centers to mitigate the rural ambulances going into the large urban center and are they are still working on that.
- They recommended to immediately continue recruiting physicians for the region.
- The province has been working College of Physicians & Surgeons of Alberta (CPSA) to encourage them to streamline the flow through for more physicians and to increase the capacity for practicums. The CPSA has announced the addition of 30 more assessors to increase their capacity.
- Inquired on the possibility of having specialized surgeries in the Smoky Lake and learned that at least 2 surgical theatres are required (ideally 3 and 4 would be like an urban centre), and surgeon's want to do 6-8 surgeries a day or they typically won't entertain it; and if that's what the region wants then a plan needs to be established to do so.
- They acknowledged the negative impacts on Firefighters in respect to how their roll has changed into medical services.

June 12, 2024 – Joint Health & Safety Committee Meeting, held in Chambers (Jered & Dominique)

- Review progress on the Safety Audit Action Plan to correct deficiencies from the audit conducted by the Loss Prevention Officer.
- Suggested changes to the Safety Policy Statement No. 07-03: Backing Up Safely.
- Reviewed training conducted in May & June.
- Discussed an incident involving a male worker urinating publicly.

June 12, 2024 – Highway 28/63 Regional Water Services Commission, in Chambers (Lorne, Dan, & Jered)

- Received updated reports from the Interim Commission Manager, Finance Manager, and Operations.
- Scheduled a workshop to discuss Commission Management Options.
- Approved to engage legal Counsel to respond to the letter from North East Muni-Corr Ltd., dated May 21, 2024, concerning the auto renewal of the Utility Right of Way Agreement and Annual Linear Fee.

June 13, 2024 – Regular Council Meeting, held in Chambers & virtually (All Council)

- Voted on the local students' submissions to the Agricultural Services Poster Contest to award prizes as per Policy Statement No. 62-06-01.
- Amended Policy Statement No. 08-19: Smoky Lake County Community Learning Council Program Legal Host Agreement, to update the CAO name to Kevin Lucas.
- Gave 3<sup>rd</sup> Reading to Bylaw 1463-24: Planning and Development Fees Bylaw.
- Deferred discussion of the County-Owned Lands to Committee of the Whole to receive further information and explore conservation management options, for environmentally sensitive areas.



# Reeve's Report

Jered Serben: Reeve and Councillor for Division 5

**May 17, 2024 to June 22, 2024**

- Agreed to participate in the Region's parades.
- Accepted the final report for the Smoky Lake County Wildfire Mitigation Strategy, outlining the implementation plan for twelve recommendations.
- Acknowledged the letters of support from Smoky Lake County, Village of Vilna, Village of Waskatenau, and Town of Smoky Lake, being in favour of the Smoky Lake Region, becoming a Designated Community under the Alberta Advantage Immigration Program (AAIP) Rural Renewal Stream (RRS).
- Approved to sponsor \$500 to the Ukrainian Day Event, scheduled for August 25, 2024, at the Ukrainian Cultural Heritage Village.
- Approved to attend the LARA Smoky Lake Summer Field Day, scheduled for July 30, 2024.
- Acknowledged to bring attention to the Smoky Lake RCMP Detachment's letter in respect traffic complaints at Public Works Shop: vehicles pulling out of the yard & onto the roadway without stopping.
- Agreed to write a letter to the Minister of Public Safety and Emergency Services, to request information specific to Smoky Lake County, such as the expected cost to be incurred by the County and to clarify what services would be provided to the County, should Bill 11 come into force.
- Approved to execute the "Right of Access & Consent to Transfer of Land for Compensation" agreement for the purpose of a roadway widening to accommodate a culvert bridge replacement project # BF76552, located on Range Road 132, North of Township Road 610.
- Awarded the contract for Municipal Land Use Suitability Tool (MLUST) project funded through the Alberta Community Partnership (ACP) 2023-24 Grant, to O2 Planning and Design Inc.

June 13, 2024, Summary of activities relating to Health Advocacy (Jered)

- Raymond Cormie from Smoky Lake Foundation wrote a letter of support in respect to emergency response to Minister LaGrange and MLA Martin Long.
- Reached out to Nicole Williams, Chief of Staff to the Alberta Minister of Health (left message)
- Talked to Garth Rowsell MLA Vermilion-Lloydminster-Wainwright, twice
- Talked to Glenn van Dijken MLA Athabasca-Barrhead-Westlock, three times
- Talked to Dan Williams Minister of Mental Health and Addiction
- Talked with the Tony Yao's office (MLA for Fort McMurray-Wood Buffalo) who got me in contact with Martin Long, Parliamentary Secretary for Rural Health for a meeting (June 11)
- Talked to Deborah Whetstone, AHS North Zone Medical Affairs
- Sent a Regional Letter from the County, Town & Villages to the Minister of Health and Minister of Mental Health and Addiction

June 14, 2024 – Farmers and Ranchers Appreciation Day, held in Smoky Lake (All Council)

- Attended to show support & appreciation, as well as to discuss ratepayer's concerns one on one.

June 17, 2024 – Smoky Lake Region Intermunicipal Collaboration Committee, held in Chambers (Jered, Lorne & Dominique)

- Approved a Smoky Lake Region Fire Rescue Organizational Chart, to be incorporated into the future Smoky Lake Region Fire Bylaw.
- Discussed a draft Smoky Lake Region Fire Rescue 3-Year Draft Budget, and agreed to a rental concept for the Region's Fire Hall Buildings, and to hire a third-party organization to appraise the value of the Town and County fire equipment for amortization and budgetary purposes.



# Reeve's Report

Jered Serben: Reeve and Councillor for Division 5

**May 17, 2024 to June 22, 2024**

June 18, 2024 – Agricultural Service Board, held in Chambers (Dan & Jered)

- Acknowledge the Producers from Smoky Lake County appointed by Lakeland Agricultural Research Association (LARA) as Directors are confirmed to be Charlie Leskiw & Amanda Fischer.
- Received reports from LARA, and the Board's Chair.
- Received updated Spraying Progress Maps & Mowing Progress Maps.
- Reviewed and agreed with the initial grades for the Agricultural Service Board Provincial Committee (ASBPC) Year-2024 Resolutions.
- Discussed compliance with the laws and license coverage relating to the County's external sourced, contracted Licensed Vegetation Control for County right-of-ways.
- Acknowledged participation in a survey about the Weed Control Regulation (WCR) Review: AAFF / ASB, to help identify unintended outcomes or concerns associated with these regulatory changes.
- Recommend that County Council write a letter to the Minister of Alberta Transportation and Economic Corridors, to address weed control and overgrown brush along provincial highways.

June 21, 2024 – Smoky Lake Foundation Meeting, held at Bar-V-Nook (Jered & Dominique)

- Received reports from the CAO and Finance, as well as an update on occupancy.
- Discussed the HVAC Systems Preventative Maintenance Program and Tractor purchase.

June 21, 2024 - Grand Opening of Salay Prayzaan - Solar project at Métis Crossing (Jered)

- Brought greetings to the event as the project was a collaboration between the Town of Smoky Lake, Smoky Lake County, and the Métis Nation of Alberta.
- This 4.86 MW Métis Crossing Solar Project, aims to reduce greenhouse gas emissions and generate economic and community benefits for the partnering communities. It is the most northern grid connected solar generation project of significant size in Alberta and received a \$3.9 million investment from the Municipal Climate Change Action Centre.

June 22, 2024 – Metis Fest 2024, held at Métis Crossing (Jered)

- Attended to bring greetings and welcome everyone, on behalf of Smoky Lake County.

Other Community events attended:

- May 21, 2024 - HAK Drama Class play at the HAK School
- June 4, 2024 – Victoria Trail Agricultural Society (VTAS) Meeting – the resurfacing of building is complete & open to the public now
- June 10, 2024, Bellis 4-H Beef Club Achievement Day – Show & Sale, in Waskatenau

For more information about County meetings, minutes, agendas, bylaws, policies, or departments, please visit: [www.smokylakecounty.ab.ca](http://www.smokylakecounty.ab.ca)



# Rural Renewal Stream Community Designation Application

Protected A (when completed)

Alberta Advantage Immigration Program

## Application for Community Designation

<b>Community Name</b>	<b>Population</b>
Smoky Lake Region (County, Town, Villages of Vilna and Waskatenau)	4,200

If this community consists of two or more towns/municipalities that are working together, list each one

Smoky Lake County, Town of Smoky Lake, Village of Vilna and Village of Waskatenau

**Economic Development Organization (EDO)**  
 \*May include economic development-related organizations including, municipal government agency, industry association, research organization and business service provider with a day-to-day economic development capacity/focus.

Smoky Lake and District Chamber of Commerce, Spcc Consulting Firm

Street Address	City or Town	Province	Postal Code
141 White Earth Street	Smoky Lake	AB	T0A 3C0

EDO Contact Name

Michelle Wright

Position/Occupation	Phone	Email Address
Vice President	780-656-5398	cedo@smokylakeregion.ca smokylakeregionalchamber@gmail.com

### Declaration, Consent and Release

By signing and submitting this Application form:

- I understand that the information contained in this application will be disclosed to an authorized employee, agent, or contractor of the Alberta Advantage Immigration Program for the purpose of assessing this application for Community Designation under the Rural Renewal Stream.
- I confirm that this application contains current, true, complete and correct information.
- I confirm that I understand the requirements and commitment associated with becoming a Designated Community under the Rural Renewal Stream.

Michelle Wright

Printed Name

2024-05-21

Date yyyy-mm-dd

Signature

Good afternoon Mr. Serben

The office of MLA Tany Yao has sent an email to Martin Long, Parliamentary Secretary for Rural Health raising your concerns about the lack of healthcare professionals in Smoky Lake County.

I would like to arrange a virtual meeting between Mr. Long and yourself in early June. Are there any specific days in June that you are not available?

Respectfully  
Cynthia



**Cynthia Matsson**

Constituency Manager/Scheduler for  
MLA Martin Long  
West Yellowhead

Tel: (780) 712-7790

This email including attachments is privileged and confidential. If you are not the intended recipient, a message is prohibited. If you have received this email in error please notify us immediately, by return e attachments.

# CHAMBER MEMBERSHIP

This Certifies that

**Smoky Lake County**  
**Membership #2024-175**

is a current member in good standing with the  
Smoky Lake and District Regional Chamber of Commerce

**2024**

**January 11, 2024**

DATE

*Noel Simpson*

PRESIDENT



ALBERTA  
MUNICIPAL AFFAIRS

*Office of the Minister  
MLA, Calgary-Hays*

AR114222

Dear Chief Elected Officials:

The Government of Alberta administers federal funding through the Canada Community-Building Fund (CCBF) to provide Alberta communities with flexible capital funding to invest in local infrastructure priorities. As you may be aware, the Canada-Alberta agreement for the CCBF for 2014-24 expired on March 31, 2024. The Alberta government is in active negotiations with the Government of Canada on a 10-year renewal agreement that will cover the 2024-34 period.

The Government of Canada sent a draft renewal agreement to Alberta late in 2023, and the agreement has several aspects that are concerning for Alberta and for local governments. As a result, we are standing up for the interests of Alberta in negotiations and doing our utmost to ensure funding continues to flow to local governments with as much flexibility as possible to address local priorities without unnecessary administrative burdens. As these negotiations are ongoing, there may be delays in the 2024 program, including the notification of allocation amounts and timing of payments to local governments.

As discussions with the federal government continue, we are working with the municipal associations to ensure the Alberta government understands the perspectives of local governments. We will continue to advocate for your interests and the interests of the province, and I will provide more information on the signing of the agreement as soon as possible.

Thank you for your understanding and patience during this renewal process.

Sincerely,

A handwritten signature in blue ink that reads "Ric McIver".

Ric McIver  
Minister

cc: Chief Administrative Officers

**ALBERTA ADVANCED EDUCATION  
COMMUNITY ADULT LEARNING PROGRAM GRANT AGREEMENT**

**SCHEDULE B – PAYMENT SCHEDULE**

**B.1 Payment Schedule** – Subject to and in accordance with this Agreement, the Grant of up to \$390,000 will be paid according to the following schedule:

- (a) Up to \$130,000 within a reasonable time following the signing of this Agreement;
- (b) Up to \$130,000 on or about July 1, 2025; and
- (c) Up to \$130,000 on or about July 1, 2026.

**ALBERTA ADVANCED EDUCATION  
COMMUNITY ADULT LEARNING PROGRAM GRANT AGREEMENT**

**SCHEDULE C - REPORTS**

- C.1 Reports Format** – All reports must contain the information and be in a format specified by or acceptable to the Minister.
- C.2 Reporting Compliance** – The Legal Host must comply with all reporting requirements under this Schedule C. In cases where the Legal Host is found to be in non-compliance with Schedule C requirements, the Legal Host will be deemed to have committed an event of default as defined in section 10.2 and the remedies in section 10.3 shall apply.
- C.3 Annual Reports** – In consideration of the Minister providing the Grant, the Legal Host shall provide Annual Reports by the submission deadlines set out in the schedule below. Each Annual Report shall include:
- (a) information on, and assessment of, the progress of the Approved Activities, within the designated reporting period, measured against the actions set out in Schedule C; and
  - (b) an acceptable financial statement accounting for all revenues and expenditures relating to the Approved Activities, including all interest and other income earned from investments of the Grant Proceeds and a statement of the amount of unexpended Grant Proceeds. Annual Reports without a financial statement will be considered incomplete and will not be accepted.

The Legal Host shall submit Annual Reports according to the following schedule:

<b>Period</b>	<b>Submission Deadline</b>
(1) July 1, 2024 to June 30, 2025	August 31, 2025
(2) July 1, 2025 to June 30, 2026	August 31, 2026
(3) July 1, 2026 to July 30, 2027	August 31, 2027

- C.4 Other Reports** – During the Term and for a period of five (5) years afterwards, the Legal Host must provide such additional follow-up information as the Minister may reasonably request for the purpose of evaluating the Approved Activities.

MÉTIS CROSSING

JOIN US FOR THE GRAND OPENING OF

*Salay Prayzaan*

*"a gift from the sun"*

2:00PM - 4:00PM	JUNE	17339 VICTORIA TRAIL
MÉTIS CROSSING	21	SMOKY LAKE, AB





May 29, 2024

Paul Poulin  
Manager  
Evergreen Regional Waste Management Services Commission  
Box 3  
Lafond AB T0A 2G0

Mr. Poulin,

**Subject: Compliance Inspection of the Smoky Lake Regional Landfill**

Environment and Protected Areas (EPA) conducted a compliance inspection of the above noted facility on December 12th, 2023. The inspection was completed in order to assess the facility's compliance with Registration No. 227604 issued under the *Environmental Protection and Enhancement Act* (EPEA).

Included with this letter is a copy of the inspection report prepared by EPA as documentation of the inspection. Only the terms and conditions of the Code of Practice for Landfills (COP) and Waste Control Regulation were reviewed and are detailed in the report and those not identified in the inspection report were not reviewed for compliance.

During the inspection, contraventions of the Registration were identified. Please see the attached inspection report listing the sections of the COP that were in non-compliance.

In order to gain assurance from the Registration holder that all areas of non-compliance will be immediately addressed, Environment and Protected Areas requires that the Evergreen Regional Waste Management Services Commission provides Environment and Protected Areas with a written response by **July 9, 2024** outlining the actions taken to remedy the identified non-compliances.

Should you have any questions regarding this letter or require any additional information, please contact me at 780-916-6835 or by email [meagantungate@gov.ab.ca](mailto:meagantungate@gov.ab.ca).

Respectfully,

A handwritten signature in black ink, appearing to be "Meagan Tungate".

Meagan Tungate  
Environmental Protection Officer

cc: Alysa Weatherall, District Compliance Manager (Environment and Protected Areas)  
Rajinder Jassar, Approvals (Environment and Protected Areas)

It has been a very busy year so far in 2024! The research staff have been working hard to ensure seeding was completed by the end of May and preparing for upcoming field days and summer tours. We welcomed Kristy Tetreau to our staff in May in the part-time role of Environment and Communications Coordinator. In addition to providing environment related extension activities for our local farmers and ranchers, Kristy will be spearheading our youth education programs.

In total we have 4 small-plot research trials in the County:

- Regional Variety Trials – Oats
- Investigating the impact of low-growing clovers (white and subterranean clover) and nitrogen rates on silage crop yield, weed pressure, cereal leaf disease levels, and forage quality.
- Determining the effects of EcoTea seed dressing on the emergence rate and early season vigor of canola.
- Determining the effects of EcoTea and varying starter fertilizer on barley biomass, feed quality and yield.

We have hosted a total of 4 extension events in the County and 3 webinars. A few recent highlights of those events include:

- It's Dry: Now What on March 26<sup>th</sup>, 2024 at Bellis Hall. The event saw 33 local producers come out to listen to topics on cattle health considerations in extreme heat and dry conditions (Dr. Ann-Marie Russ) and rotational grazing for drought management (Kelly Sidoryk).
- Funding Assistance on March 25<sup>th</sup>, 2024 at the Smoky Lake County office saw 3 producers drop-in for assistance.
- Securing Success: Programs, Services and Funding Opportunities for your Farm or Ranch on March 13<sup>th</sup>, 2024 at the Ukrainian National Hall. This event included a booth and presentation by Smoky Lake County as well as information on funding programs open to local farmers. A total of 48 local producers attended.
- Overcoming Weed Challenges in Regenerative Agriculture on February 7<sup>th</sup>, 2024 at the Vilna Cultural Center. This event was presented by Dr. Kris Nichols and Kimberly Cornish and combined experience and science to explore the subject of weed management in regenerative systems. A total of 28 producers attended.

We currently have two (2) events scheduled in the County over the summer:

- Smoky Lake Summer Field Tour on July 30<sup>th</sup>, 2024 starting at the Smoky Lake Agriplex followed by a field tour to our research site. Topics and speakers include a spot spraying demonstration, canola disease management and new wheat varieties.
- Agricultural Drone Demonstration on July 24<sup>th</sup>, 2024. Location TBD.

We have been very busy with assisting producers with filling out and submitting funding applications through the Resilient Agriculture Landscapes Program (RALP) and the On-Farm Climate Action Fund (OFCAF). LARA staff assist producers in the County free of charge and, so far, we have assisted over 30 local producers from the County. LARA has also been assisting producers with the Watershed Resiliency and Restoration Program (WRRP), a grant administered by LARA to our local producers.

Our two environmental farm plan (EFP) technicians have been busy assisting local producers with completing and/or updating their EFP, which is now required for most funding opportunities available. As of May 31<sup>st</sup>, 2024, we have assisted 14 producers in the County with completing their EFP this year and have 4 more in progress.

We greatly appreciate the continued support we receive from Smoky Lake County! We are always looking for feedback on our extension and research programming, please reach out to any LARA staff if there is a specific trial or event you would like to see in the County.

June 19, 2024

Town of Smoky Lake  
County of Smoky Lake  
Village of Vilna  
Village of Waskatenau

**Re: Concerns with Physician Recruitment in the Smoky Lake Region**

Thank you for your letter dated June 12, 2024, regarding your concerns with Physician Recruitment in the Smoky Lake Region.

The College of Physicians and Surgeons of Alberta (CPSA) have a fixed process in place to support the credentialling of new physicians which ensures they are safe to provide patient care in the community and within Alberta Health Services (AHS) facilities. This credentialling process includes a Practice Readiness Assessment, comprised of two parts – a 3-month Practice Clinical Assessment and a 3-month Supervised Practice Assessment. For newly recruited physicians into private practice, who wish to work in AHS facilities, it is imperative the clinic and AHS work in conjunction to ensure the physician is practicing in a cohesive manner.

Over the years AHS has worked with the local physician group on recruitment of a fourth physician to the clinic. Several candidates had been found but were not felt to be acceptable to the current physician group.

Unfortunately, on May 17, 2024, citing delays in the credentialling of Dr. Esterhuizen, the three local physicians advised that they would no longer be able to keep the Emergency Department open, effective May 24, 2024, until such time that Dr. Esterhuizen received her privileges. Fortunately, AHS received confirmation from CPSA that Dr. Esterhuizen could start her Supervised Practice Assessment on June 12<sup>th</sup> and AHS Appointment & Privileges were issued on the same day. She is currently working in the clinic and our Associate Zone Medical Director has been out to Smoky Lake to welcome her and orient her to the role.

AHS is hopeful that with four permanent licensed physicians, full functionality of the Emergency Department will resume quickly, with additional support of locum weekend coverage provided through the Rural Locum Program.

Alberta Health Services will continue to support further recruitment for additional physicians in Smoky Lake.

Please feel free to reach out should you wish to meet to discuss this matter further.

Regards,



Dr. Kirstie McLelland  
Interim Zone Medical Director – North Zone



Stacy Greening  
Chief Zone Officer, North Zone

To: Smoky Lake County Council

From: Victoria Home Guard Historical Society

Date: June 20, 2024

Subject: Victoria Trail History Tour

The Home Guard would like to offer a tour of the Victoria Trail in our County to the Smoky Lake County Council. The Home Guard's mission is "to seek out, and to preserve and promote the history of the Victoria District for the benefit of present and future generations". Development and general interest in the Victoria District has been on the uptick and increasing going forward. We believe, therefore, that it would be of benefit to conduct a tour of the Victoria Trail with the Councilors and senior management. This tour would focus on the general history of the area with some specific features along the Trail.

This tour would be led by Elaine Breadon-Peiche and me. The Home Guard will make all the arrangements as far as transportation, etc. The time is approximately 3 hours and can be conducted in the morning or afternoon. We would traverse the entire Trail from the Fort White Earth interpretive sign just east of the Victoria Settlement Historical Provincial Site to the Elbow interpretive sign just west of Highway 831.

Please let me know if the Council would like to accept this offer and a possible date. I suggest any time through the months of July, August, and September.

Regards,

Don Klym, President, Victoria Home Guard

Phone 780-656-2114

email [eastklym@mcsnet.ca](mailto:eastklym@mcsnet.ca)



ALBERTA

TRANSPORTATION AND ECONOMIC CORRIDORS

*Office of the Minister  
MLA, Innisfail-Sylvan Lake*

May 14, 2024

AR 97103

Mr. Jared Serben  
Reeve  
Smoky Lake County  
PO Box 310  
Smoky Lake, AB T0A 3C0  
[iserben@smokylakecounty.ab.ca](mailto:iserben@smokylakecounty.ab.ca)

Dear Reeve Serben:

Thank you for your letter regarding the speed limit on Highway 28 near the Town of Smoky Lake. As Minister of Transportation and Economic Corridors I am able to provide the following information.

I am pleased to advise the department is in the process of preparing the ministerial order to amend the speed limit on Highway. Once this process is complete and I have signed the order, the new signs will be installed along the highway to reduce the speed limit. I have asked the department to complete this before the next school year in September 2024.

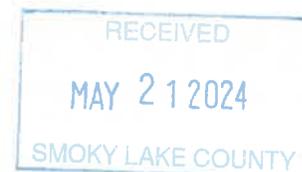
If you would like to discuss this further or receive updates on the progress, please contact Mr. Michael Botros, Regional Director. Mr. Botros can be reached toll-free at 310-0000, then 780-305-2405, or at [michael.botros@gov.ab.ca](mailto:michael.botros@gov.ab.ca).

Thank you for following up on this matter.

Sincerely,

A handwritten signature in blue ink that reads 'Devin Dreeshen'.

Honourable Devin Dreeshen, ECA  
Minister of Transportation and Economic Corridors



cc: Glenn van Dijken, MLA for Athabasca-Barrhead-Westlock  
Michael Botros, Regional Director, Transportation and Economic Corridors



Alberta Emergency Management Agency  
5th Floor – Terrace Building  
9515 107 Street NW  
Edmonton, AB T5K 2C1  
P: 1-888-671-1111  
E: drp.info@gov.ab.ca

June 7, 2024

Scott Franchuk  
Fire Chief  
Smoky Lake County  
4612 McDougall Drive  
Smoky Lake, AB T0A 3C0

**RE: 2023 Spring Alberta Wildfires DRP – Smoky Lake County - Final Payment Summary**

Dear Mr. Franchuk,

The Alberta Emergency Management Agency has received your request for reimbursement of costs for the project in the table below. The total eligible cost is \$33,642.32 before the application of the 90:10 cost-sharing arrangement.

Please find a payment summary, including the amount submitted, eligible costs, and payable amount below. A final detailed listing of eligible costs is attached for your reference.

Project Number	Project Description	Amount Submitted	Eligible Costs (not including GST)	Payable Amount (90% of eligible costs)
1	Emergency Operations	\$33,733.48	\$33,642.32	\$30,278.09
<b>Total</b>				<b>\$30,278.09</b>

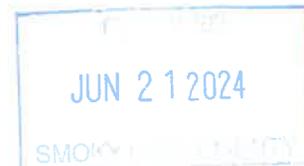
You will receive \$30,278.09, which will be provided via electronic funds transfer.

The 90:10 cost-sharing arrangement with the Government of Alberta and local authority applies to all applicants. This means the DRP provides 90% of eligible costs and the applicants are responsible for the remaining 10% of their respective disaster related costs. 10 percent has been deducted from the total eligible DRP assistance with no out-of-pocket payments will be required from applicants. This project is now closed, and no additional claims will be accepted.

If you have any questions or concerns, contact your Case Manager for this program, Catherine Kloczkowski at 780-641-9261 or catherine.kloczkowski@gov.ab.ca. Thank you for your cooperation.

Sincerely,

Sean Pettie  
Manager, Community Recovery Services  
Alberta Emergency Management Agency



Alberta

Detail Form

Smoky Lake County  
Emergency Operations

Vendor	Invoice Date	Invoice #	# of Hours	Rate	Municipal Cost	Provincial Cost (No GST)	Federal Cost (No GST)	Activity	Project ID	Comments	DRP Comments
Vilna Fire Department	07-Jul-23	1	45.50	200.00	9,100.00	9,100.00	9,100.00	Contract	9249	6 fire suppression units	No Mutual aid agreement in place, see Bylaws instead. Equipment is owned by County, Vilna provided FF. County charges Units out at rate of \$200/hr including FF (Bylaw 1285-15 Schedule A, par. 1), invoices for FF wages paid to Vilna every 6 months. See unit tracking sheet for hours and time sheet for FF hours. Unit hours changed to reflect latest submission.
Smoky Lake Fire Department	07-Jul-23	2	43.00	200.00	8,600.00	8,600.00	8,600.00	Contract	9249	6 fire suppression units	No Mutual aid agreement in place, see Bylaws instead. Equipment is jointly owned by County and Town, SL provided FF. The County charged out units at a rate of \$200/hr including FF (Bylaw 1285-15 Schedule A, par. 1), invoices for FF wages are paid to SL every 6 months. See unit tracking sheet for hours and time sheet for FF hours. Unit hours changed to reflect latest submission.
County of St. Paul Municipal Firefighting Mutual Aid	05-Jul-23	93239	34.50	250.00	8,625.00	8,625.00	8,625.00	Contract	9249	7 fire suppression unit for 5.5 hours	Corrected Name of Vendor. 7 units deployed for total of 34.5 hours.
Provincial Firefighting Mutual Aid							0.00	Contract	9249	Requested invoice in July, September and October	Not being billed, see email
Fractured Aggregates Ltd	02-May-23	1124	7.50	200.00	1,575.00	1,500.00	1,500.00	Contract	9249	Contract dozer	Rates acceptable, GST excluded.
D Machura Farms	30-Apr-23	1013	5.00	200.00	1,000.00	1,000.00	1,000.00	Contract	9249	Requested invoice in July, September and October Invoice	D6R @ \$200. Rates within guidelines. Eligible expense.
Red Chimney Restaurant	30-Apr-23	53370			134.10	134.10	134.10	Contract	9249	Food for the fire crews	Eligible cost
Smoky Lake Bigway Foods	01-May-23	219780			39.37	38.49	38.49	Contract	9249	Food for the fire crews	GST excluded, eligible costs.
Betsy's Burger Shack	01-May-23	153100			109.20	104.00	104.00	Contract	9249	Food for fire crews	GST excluded, eligible costs.
Smoky Lake Bigway Foods	02-May-23	220022			36.72	35.39	35.39	Contract	9249	Food for fire crews	GST excluded, eligible costs.
Betsy's Burger Shack	02-May-23	153102			172.95	164.70	164.70	Contract	9249	Food for fire crews	GST excluded, eligible costs.
Smokey Lake Home hardware	02-May-23	9603			10.49	9.99	9.99	Contract	9249	consumable goods - 100% covered	GST excluded, eligible costs.
Matt Trufyn	30-Apr-23	6	8.50	65.24	554.54	554.54	554.54	OT Operator	9249	Dozer/tanker operator	\$65.24 is OT hourly rate. Pay stubs shows 30hrs. OT. Eligible expense.
Matt Trufyn	30-Apr-23		1.50	43.49	228.32	228.32	0.00	Operator	9249	Dozer/tanker operator	Personnel working with heavy equipment are considered operators and not just laborers. Regularly worked hours eligible. Equipment: Unit 138 & 601
Unit 601 - Municipal Dozer	30-Apr-23	4	4.50	109.50	492.75	492.75	394.20	Equipment	9249	Municipal dozer	Confirmed ARHCA rate. Eligible items. Operator Matt Trufyn 4.5hrs
Unit 138 - Municipal Tanker	30-Apr-23	5	11.00	75.50	830.50	830.50	664.40	Equipment	9249	Municipal tanker	Confirmed ARHCA rate. April 30 & May 1, eligible items. Operator Matt Trufyn 5.5hrs and Dale Moric 5.5hrs.
Max Novosiwsky	30-Apr-23	1	1.00	57.49	57.49	57.49	57.49	OT Operator	9249	tanker operator	Regular operator hours. Operating Units 180 and 601. Eligible expense.
Max Novosiwsky	30-Apr-23		6.00	38.33	229.98	229.98	0.00	Operator	9249	tanker operator	Regular operator hours. Operating Units 180 and 601. Eligible expense.
Unit 601 - Municipal Dozer	30-Apr-23		6.00	109.50	657.00	657.00	525.60	Equipment	9249	Municipal dozer	Vehicle and operator time sheet in one. Operator Max Novosiwsky. Dozer used for fire break work.
Unit 180 1999 kenworth T800 truck	30-Apr-23		1.00	129.50	129.50	129.50	103.60	Equipment	9249	Tandem truck	Vehicle and operator time sheet in one. Operator Max Novosiwsky. Max used Unit 180 to transport Unit 601 to and from fire site as per Fire Chief Scott Franchuk.

Vendor	Invoice Date	Invoice #	# of Hours	Rate	Municipal Cost	Provincial Cost (No GST)	Federal Cost (No GST)	Activity	Project ID	Comments	DRP Comments
Dale Moric	01-May-23		3.00	65.24	195.72	195.72	195.72	OT Operator	9249	tanker operator	\$65.24 is OT hourly rate. Equipment: Unit 138. Timesheet shows 5.5 hours work for DRP. Muni submitted 3 hrs OT for DRP. Going with timesheet and allocating another 2 hrs Reg time as Operator. Equipment: Unit 138. Eligible expense
Dale Moric	01-May-23		2.50	43.49	108.73	108.73	0.00	Operator	9249	tanker operator	Personnel working with heavy equipment are considered operators and not just laborours. Regularly worked hours eligible. Equipment: Unit 138
Spencer Kotylak	30-Apr-23	9	11.00	76.92	846.12	846.12	846.12	OT Labour	9249	Deputy Fire Chief	See hours in GI Report. OT counted in next pay period paystub May 1 - May 31. Eligible expense.
<b>Subtotal</b>					\$33,733.48	\$33,642.32	\$32,653.34				
Less 10% Cost Sharing						\$3,364.23	\$3,265.33				
<b>Total Eligible Expenses</b>						<b>\$30,278.09</b>	<b>\$29,388.01</b>				

**Budget to Actual 2024  
Notes As At June 19, 2024**

**Taxes (net)** Taxes have been levied (\$13,601,369 including requisitions). Thus far adjustments have provided \$116,000 additional revenue. Penalties of 210,000 were levied but most will be uncollectable.

**Legislative** We have completed 33% of the year. Council has spent 40% of the budget

**Administration** Administration has spent 39% of the operating budget. Other Services will be over budget by \$61,600. These are the fees to sell three properties. The cost is offset by the revenue from the land sales.

**Communications** Communications has spent 36% of the budget.

**GIS** GIS has spent 30% of the budget

**Other Government Service:** The budget for grants is \$31,000 plus \$360,000 for HAK

250.00 STARS hockey tour	1,500.00 Ann Chorney Library annual donation
360,000.00 Aspen View	1,500.00 SL Public Library annual donation
200.00 Mighty Moose Endurance	500.00 SL Riding Club annual donation
500.00 Randy Russ Barrel Race	1,500.00 Vilna Library annual donation
500.00 Archery Tournament	6,000.00 Stars Annual Donation
1,000.00 Kalyna annual donation	3,000.00 Annual COPS Donation
1,500.00 Threshing bee annual donation	200.00 Robotics Tournament
500.00 HAK Girls Rugby	350.00 SL Holubka Dancers

<u>379,000.00</u>	<b>balance remaining</b>	<u>12,000.00</u>
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**Fire Services** Fire has spent 43% of the budget. Advertising is over budget due to OHV ban signs

**Bylaw** Bylaw has spent 40% of the budget

**Transportation** Public works has spent 32% of the budget

**Environmental Services** Water has spent 38% of the budget. Sewer 40%. Bellis Sewer has cost \$12,344 to date which is \$10,334 over budget. An unexpected repair was necessary. Landfill has spent 40% of the budget

**FCSS** 2024 FCSS funds granted out are:

1706 Wask Library	6500 SL Library
1875 Vilna Ag Society	2000 Warspite Community Hall
1500 Legion	1290 Friends of Vilan Pool Hall
6500 Fire Camp	

<u>\$ 21,371.00</u>	<b>grant remaining</b>	<u>\$ 3,006.00</u>
---------------------	------------------------	--------------------

**Planning & Communication** Planning has spent 25%. This is low due to a vacant position in the dept.

**Agriculture Service Board** ASB has spent 32%

**Economic Development** RD/CD did not provide a budget for approval. Expenditures to date are \$8,830. Dr Recruitment/Retention costs are \$14,640

**Recreation & Cultural Serv** Parks and Rec has spent 25% of the budget

**Gas** Natural Gas Administration has spent 33% of the budget  
The odorant has a profit is \$61,405  
The CNG program has been cancelled  
Natural Gas Distribution expenses are at 46%  
Gross Margin to May 31 is \$335,101.98.

	Total Gas Rev	Purchase	Capital	Gross Marg	Profit Marg
2024	\$ 938,972.34	-\$ 545,040.42	-\$ 60,853.94	\$ 335,101.98	61%
2023	\$ 1,863,967.45	-\$ 1,275,933.53	-\$ 118,689.19	\$ 469,344.73	37%
2022	\$ 3,224,440.00	-\$ 2,692,763.00	-\$ 144,974.00	\$ 386,703.00	14%
2021	\$ 2,703,448.00	-\$ 1,942,250.00	-\$ 147,212.00	\$ 613,986.00	32%
2020	\$ 1,975,881.00	-\$ 1,261,073.00	-\$ 149,802.00	\$ 565,006.00	45%
2019	\$ 1,938,495.00	-\$ 1,202,745.00	-\$ 148,785.00	\$ 586,965.00	49%

Accounts Receivable	Receivables under review			
	Total	Current	Over 30 days	
\$	104,881.44	\$ 58,906.71	\$ 1,486.07	\$ 44,488.66

**Budget to Actual 2024  
Notes As At June 19, 2024**

<b>Taxes Receivable</b>		<i>Total</i>	<i>2024 o/s</i>	<i>Arrears prior to 2023</i>	<i>Allowance for write off</i>
<b>Percentage of 2024 taxes collected</b>	1% \$	16,125,921.49	\$ 13,398,371.25	\$2,727,550.24	\$ 2,202,904.40
<b>Natural Gas Receivable</b>		<i>Total</i>	<i>Current</i>	<i>Over 90 days</i>	<i>credits from the budget plan have been paid out.</i>
		\$192,933.81	\$90,780.31	\$ 75,962.45	
<b>Warspite Water Receivable</b>		<i>Total</i>	<i>Current</i>	<i>Over 90 days</i>	
	\$	2,374.76	\$ 1,202.33	\$ 1,211.22	

SMOKY LAKE COUNTY  
For the Twelve Months Ending December 31, 2024

	Municipal Budget to Actual Report				
	YTD ACTUAL Period 12	YTD BUDGET 2024 BUDGET	VARIANCE	VAR %	Notes
<b>OPERATING REVENUE</b>					
<b>Taxes</b>					
Farmland & Residential	\$4,305,936	\$4,300,093	-5,843	(0.14%)	
Machinery & Equipment	1,357,698	1,357,698	0	(0.00%)	<i>Assessment</i>
Non - Residential	1,390,865	1,318,187	-72,678	(5.51%)	<i>adjustments have</i>
Linear	6,534,391	6,435,843	-98,548	(1.53%)	<i>provided \$116,000</i>
Provincial Government	12,479	72,831	60,352	82.87%	<i>additional tax revenue</i>
Sewer Levy	9,625	9,040	-585	(6.47%)	
<b>Other Income</b>					
Well Drilling/Drill Rigs	843	5,500	4,657	84.67%	<i>most of this revenue is</i>
					<i>uncollectable</i>
Penalties	210,725	85,200	-125,525	(147.33%)	
User Fees and Sales of Goods	214,987	641,950	426,963	66.51%	
Investment Income	418,712	693,498	274,786	39.62%	
Development Levies	18,714	69,000	50,286	72.88%	
Licenses and Permits	110,335	224,500	114,165	50.85%	
<b>Sales to Other Governments</b>	<b>133,973</b>	<b>336,135</b>	<b>202,162</b>	<b>60.14%</b>	
<b>Grants</b>					
Provincial Conditional - Operating	237,529	609,753	372,224	61.04%	
CLC	-132	113,230	113,362	100.12%	
<b>Transfer from Operating Reserve</b>		<b>1,035,000</b>	<b>1,035,000</b>	<b>100.00%</b>	
<b>TOTAL OPERATING REVENUE</b>	<b>14,956,680</b>	<b>17,307,458</b>	<b>2,350,778</b>	<b>13.58%</b>	
<b>OPERATING EXPENSES</b>					
<b>Salaries, Wages, and Benefits</b>					
Salaries & Wages	1,998,800	5,822,998	3,824,198	65.67%	
Benefits	244,866	1,243,983	999,117	80.32%	
WCB	23,527	85,000	61,473	72.32%	
Other Wages	1,250	10,000	8,750	87.50%	
<b>Contracted and General Services</b>					
Mileage	10,560	45,700	35,140	76.89%	
Meals and Lodgings	22,084	95,360	73,276	76.84%	
Membership & Conference Fees	29,333	60,435	31,102	51.46%	
Freight, Express, Postage	19,185	42,250	23,065	54.59%	
Telephone & Communication	34,785	98,150	63,365	64.56%	
Training	17,189	112,700	95,511	84.75%	
Advertising, Printing, Subscriptions	27,037	60,550	33,513	55.35%	
Accounting & Auditing	33,500	34,000	500	1.47%	
Legal Fees	3,175	40,000	36,825	92.06%	
Assessor Fees	70,559	146,000	75,441	51.67%	
Engineering Fees	72,879	133,670	60,791	45.48%	
Other Consulting	59,110	62,700	3,590	5.73%	
Computer Programing	44,473	187,417	142,944	76.27%	
Insurance	10,562	271,261	260,699	96.11%	
Other Services	367,680	1,648,358	1,280,678	77.69%	
<b>Materials, Goods, and Utilities</b>					
Office/Food/Janitorial Supplies	40,923	95,830	54,907	57.30%	
Fuel/Parts/ Etc	401,686	1,547,100	1,145,414	74.04%	
Offset to Road Plan Engineering Structures)		-1,618,946	-1,618,946	100.00%	**
Gravel	57,740	490,000	432,260	88.22%	
Chemicals	39,156	40,000	844	2.11%	
Computer Supplies	12,552	69,148	56,596	81.85%	
Utilities	88,829	220,999	132,170	59.81%	
Employee Recognition	2,640	30,000	27,360	91.20%	
Other General Supplies	116,800	819,800	703,000	85.75%	
<b>Transfers to Local Boards &amp; Agencies</b>	<b>433,901</b>	<b>678,794</b>	<b>244,893</b>	<b>36.08%</b>	
<b>Write Offs</b>	<b>907</b>	<b>3,000</b>	<b>2,093</b>	<b>69.76%</b>	
<b>Bank Charges &amp; Interest</b>	<b>2,487</b>	<b>6,100</b>	<b>3,613</b>	<b>59.23%</b>	
<b>Requisitions</b>	<b>537,452</b>	<b>2,583,857</b>	<b>2,046,405</b>	<b>79.20%</b>	
<b>Contingency</b>		<b>13,749</b>	<b>13,749</b>	<b>100.00%</b>	

Notes

	YTD ACTUAL Period 12	YTD BUDGET 2024 BUDGET	VARIANCE	VAR %
<b>Amortization</b>		<b>2,044,300</b>	<b>2,044,300</b>	<b>100.00%</b>
	4,825,627	17,224,263	12,398,636	71.98%
<b>Total Operations</b>	<b>10,131,053</b>	<b>83,195</b>	<b>-10,047,859</b>	<b>(12077.49%)</b>
<b>Capital Funding</b>				
Sale of Capital Assets	1,007,824	1,306,699	298,875	22.87%
Provincial Capital Grants	257,748	4,074,411	3,816,663	93.67%
Transfer from Reserve		1,431,717	1,431,717	100.00%
<b>Capital Funding</b>	<b>1,265,572</b>	<b>6,812,827</b>	<b>5,547,255</b>	<b>81.42%</b>
<b>Capital Expenses</b>				
Buildings & Land		14,000	14,000	100.00%
Transfer to Reserve		1,428,000	1,428,000	100.00%
Land Improvements		18,000	18,000	100.00%
Engineering Structures		6,011,475	6,011,475	100.00% **
Equipment	694,830	874,427	179,597	20.54%
Vehicles	245,656	594,419	348,763	58.67%
	940,486	8,940,321	7,999,835	89.48%
<b>Total Capital</b>	<b>325,086</b>	<b>-2,127,494</b>	<b>-2,452,581</b>	<b>115.28%</b>
<b>Net Profit/Loss</b>	<b>10,456,139</b>	<b>-2,044,299</b>	<b>-12,500,439</b>	<b>611.48%</b>
<b>Remove Amortization</b>		<b>2,044,300</b>	<b>2,044,300</b>	<b>100.00%</b>
<b>Adjusted Surplus (Deficit)</b>	<b>10,456,139</b>	<b>1</b>	<b>-10,456,139</b>	<b>#####</b>

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SMOKY LAKE COUNTY  
For the Twelve Months Ending December 31, 2024

Council  
Budget to Actual Report

	YTD ACTUAL Period 12	YTD BUDGET 2024 BUDGET	VARIANCE	VAR %	Notes
<b>OPERATING REVENUE</b>					
Taxes					
Other Income					
Grants					
<hr/> <hr/>					
<b>OPERATING EXPENSES</b>					
<b>Salaries, Wages, and Benefits</b>					
Salaries & Wages	\$151,216	\$362,792	\$211,576	58.32%	
Benefits	33,412	77,105	43,693	56.67%	
<b>Contracted and General Services</b>					
Mileage	7,233	28,200	20,967	74.35%	
Meals and Lodgings	7,816	23,770	15,954	67.12%	
Membership & Conference Fees	7,489	15,185	7,696	50.68%	
Telephone & Communication	2,341	6,100	3,759	61.62%	
Other Services		1,500	1,500	100.00%	
<b>Materials, Goods, and Utilities</b>					
Office/Food/Janitorial Supplies	142	3,000	2,858	95.27%	
Computer Supplies		3,000	3,000	100.00%	
	209,649	520,652	311,003	59.73%	
<b>Total Operations</b>	<b>-209,649</b>	<b>-520,652</b>	<b>-311,003</b>	<b>59.73%</b>	
<hr/> <hr/>					
<b>Capital Funding</b>					
<hr/> <hr/>					
<b>Capital Expenses</b>					
<hr/> <hr/>					
<b>Net Profit/Loss</b>	<b>-209,649</b>	<b>-520,652</b>	<b>-311,003</b>	<b>59.73%</b>	
<b>Adjusted Surplus (Deficit)</b>	<b>-209,649</b>	<b>-520,652</b>	<b>-311,003</b>	<b>59.73%</b>	

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SMOKY LAKE COUNTY  
For the Twelve Months Ending December 31, 2024

	Natural Gas Budget to Actual Report				Notes
	YTD	YTD	VARIANCE	VAR %	
	ACTUAL Period 12	BUDGET 2024 BUDGET			
<b>OPERATING REVENUE</b>					
<b>Taxes</b>					
<b>Other Income</b>					
Penalties	\$9,607	\$10,000	\$393	3.93%	
User Fees and Sales of Goods	1,184,827	2,970,620	1,785,793	60.12%	
Investment Income		35,000	35,000	100.00%	
Licenses and Permits		9,600	9,600	100.00%	
<b>Grants</b>					
<b>TOTAL OPERATING REVENUE</b>	<b>1,194,434</b>	<b>3,025,220</b>	<b>1,830,786</b>	<b>60.52%</b>	
<b>OPERATING EXPENSES</b>					
<b>Salaries, Wages, and Benefits</b>					
Salaries & Wages	331,044	889,889	558,845	62.80%	
Benefits	79,133	144,020	64,887	45.05%	
<b>Contracted and General Services</b>					
Mileage		3,000	3,000	100.00%	
Meals and Lodgings	6,284	18,500	12,216	66.03%	
Membership & Conference Fees	500	38,000	37,500	98.68%	
Freight, Express, Postage	7,498	12,600	5,102	40.49%	
Telephone & Communication	7,938	20,400	12,462	61.09%	
Training	371	7,000	6,629	94.70%	
Advertising, Printing, Subscriptions		2,500	2,500	100.00%	
Accounting & Auditing	13,150	16,000	2,850	17.81%	
Legal Fees		1,000	1,000	100.00%	
Engineering Fees	5,105	7,500	2,395	31.93%	
Other Consulting	192	1,200	1,008	83.96%	
Computer Programing	18,052	30,000	11,948	39.83%	
Insurance	8,104	35,000	26,896	76.85%	
Other Services	38,309	51,750	13,441	25.97%	
<b>Materials, Goods, and Utilities</b>					
Office/Food/Janitorial Supplies	3,455	18,200	14,745	81.02%	
Fuel/Parts/ Etc	38,457	95,500	57,043	59.73%	
Computer Supplies	226	19,000	18,774	98.81%	
Utilities	5,576	12,120	6,544	53.99%	
Employee Recognition		2,000	2,000	100.00%	
Other General Supplies	513,374	1,550,042	1,036,668	66.88%	<i>includes gas purchase</i>
<b>Amortization</b>		<b>245,000</b>	<b>245,000</b>	<b>100.00%</b>	
	1,076,768	3,220,221	2,143,453	66.56%	
<b>Total Operations</b>	<b>117,666</b>	<b>-195,001</b>	<b>-312,667</b>	<b>160.34%</b>	
<b>Capital Funding</b>					
Transfer from Reserve		267,000	267,000	100.00%	
<b>Capital Funding</b>		<b>267,000</b>	<b>267,000</b>	<b>100.00%</b>	
<b>Capital Expenses</b>					
Buildings & Land		140,000	140,000	100.00%	
Transfer to Reserve		50,000	50,000	100.00%	
Equipment	14,118	60,000	45,882	76.47%	
Vehicles		67,000	67,000	100.00%	
	14,118	317,000	302,882	95.55%	
<b>Total Capital</b>	<b>-14,118</b>	<b>-50,000</b>	<b>-35,882</b>	<b>71.76%</b>	
<b>Net Profit/Loss</b>	<b>103,548</b>	<b>-245,001</b>	<b>-348,550</b>	<b>142.26%</b>	
<b>Remove Amortization</b>		<b>245,000</b>	<b>245,000</b>	<b>100.00%</b>	
<b>Adjusted Surplus (Deficit)</b>	<b>103,548</b>	<b>-1</b>	<b>-103,550</b>	<b>#####</b>	

## Smoky Lake County 2024 Capital Budget

		EXPENSE		
Dept		BUDGET	ACTIAL	Notes
ADM	AGGREGATE LICENSE REV TO RESERVE	200,000		from aggregate license
	LAND SALES	701,000	820,000	( budget = cash reveune)
ADM	ADMIN BUILDING RESERVE	-		
<b>ADM</b>	<b>Admin Total</b>	<b>901,000</b>	<b>820,000</b>	
Bylaw	LIDAR GUN	7,000		
<b>Bylaw</b>	<b>Bylaw Total</b>	<b>7,000</b>	-	
FIRE	FIRE BUILDING RESERVE	-		
FIRE	FIRE EQUIPMENT RESERVE	-		
FIRE	FIRE APPARATUS RESERVE	-		
FIRE	MSA 6000 PLUS TIC WITH TRUCK MOUNT	14,435		Town to pay 40%
FIRE	AFRRCS RADIO REPLACEMENT	18,500		Insurance to cover 10,500
FIRE	NEW AFRRCS RADIOS	10,500		Town to pay 40%
<b>FIRE</b>	<b>Fire Total</b>	<b>43,435</b>	-	
PW	GRADER RESERVE	500,000		order in 2025
				carried over from prev year
PW	2022 GRADER ORDERED	659,000	659,000	
PW	REPLACE SANDING TRUCK 195 RESERVE	-		replace in 2026
				Pay back for 2023 purchase
PW	REPLACE RESERVE FOR WHEEL LOADER	-		
PW	PICK UP TRUCK PROGRAM	335,476	245,656	
PW	ENTERPRISE 3500 TRUCK PROGRAM	251,943		
PW	NEW SANDER FOR UNIT 435	13,992		
PW	GRAVEL SALES TO RESERVE	27,000		
<b>PW</b>	<b>PUBLIC WORKS DEPARTMENT TOTAL</b>	<b>1,787,411</b>	<b>904,656</b>	
E & P	SPEEDEN DISTRIBUTION PUMP	6,000		
E & P	SPEEDEN LANDFILL MONITORING WELLS	9,000		
E & P	SL LANDFILL MONITORING WELLS	5,000		
E & P	LAKE BOAT LAUNCH REHAB	8,000		
E & P	MOWER X 2	32,000		
E & P	Motion 491-24 Water Storage	28,000	27,400	
E & P	RESERVE FOR SEWER	-		
E & P	RESERVE FOR SIGN REPLACEMENT	-		
E & P	GARBAGE TRUCK RESERVE	-		
<b>E &amp; P</b>	<b>ENV &amp; PARKS DEPARTMENT TOTAL</b>	<b>88,000</b>	<b>27,400</b>	
PLN	HISTORIC DESIGNATION PLAQUE	10,000		
<b>PLN</b>	<b>PLANNING TOTAL</b>	<b>10,000</b>	-	
AG	REPLACE FLEX ARM & MOWER 473/474	92,000		sell old for 30,000 / 50,000 from reserve
AG	RESERVE FOR EQUIPMENT	-		
<b>PW</b>	<b>AGRICULTURE DEPARTMENT TOTAL</b>	<b>92,000</b>	-	
<b>MUNICIPAL TOTAL</b>		<b>2,928,846</b>	<b>1,752,056</b>	
GAS	Infrastructure Line Replacement	50,000		
GAS	METER READING EQUIPMENT	36,000		
GAS	RMO REPLACEMENT	140,000		
GAS	RMO MODEM REPLACEMENT	16,000	14,118	
GAS	TRUCK	60,000		
GAS	GPS Unit to Track lines	8,000		
GAS	REFURBISH TRUCK BOX (UNIT 202)	7,000		
<b>NATURAL GAS TOTAL</b>		<b>317,000</b>	<b>14,118</b>	