



SMOKY LAKE COUNTY COUNCIL MEETING

AGENDA

Thursday, May 23, 2024, at 9:00 a.m. held

Virtually <https://video.businessconnect.telus.com/join/007163895> (Meeting ID # 007163895)
and Physically in Smoky Lake County Council Chambers, 4612 McDougall Drive, Smoky Lake

1. Call to Order
2. Adoption of Agenda
3. Adoption of Minutes
 - 3.1. Minutes of the Regular Council Meeting, May 9, 2024
4. Delegation(s)
 - 4.1. Representative from Riverland Recreational Society and Smoky Lake Trail Twisters, as a joint delegation to clarify the Riverland Recreational Trail Society's Annual Maintenance fees for the Iron Horse Trail. @ 9:15 p.m.
 - 4.2. Shannon Paquette, Donor Relations and Development Officer, Central Alberta Foundation, STARS, to provide the annual update @ 10:30 a.m.
5. Public Hearing

Nil
6. Municipal Planning Commission (MPC)

Nil

PUBLIC QUESTION AND ANSWER PERIOD - announced between 11:30 a.m. & 12:00 p.m.

7. Business – Requests for Decisions
 - 7.1. Five-Year Road Plan Amendment to include Warspite Dust Control on Range Road 183
 - 7.2. FCSS Grant Funding Request – Friends of the Vilna Pool Hall Society
 - 7.3. Community Communication Mobile Application
 - 7.4. Regional Municipal Energy Manager through Municipal Climate Change Action Centre (MCCAC)
8. Chief Administrative Officer (CAO) Report
 - 8.1. Interim CAO Report (*handout*)
 - 8.2. CAO Position Fulfilled Announcement & Press Release (*handout*)
9. Council Committee Reports
 - 9.1. Councillor Division One Report (*handout*)
 - 9.2. Councillor Division Two & Deputy Reeve Report (*handout*)
 - 9.3. Councillor Division Three Report (*handout*)
 - 9.4. Councillor Division Four Report
 - 9.5. Councillor Division Five & Reeve's Report
 - 9.5.a. Recommendation to write a joint letter from the Smoky Lake Region Municipalities to request a meeting with the Ministers of Health and Mental Health & Addiction

10. Correspondence

- 10.1. Letter from the Minister of Transportation and Economic Corridors, dated May 14, 2024, in respect to Highway 28 Speed Limit along the Town of Smoky Lake
- 10.2. Government of Alberta Communications & Public Engagement, Information Sheet – Rural Health and System Refocus, from the Telephone Town Hall held on May 14, 2024
- 10.3. Letter from Canadian Association of Municipal Administrators (CAMA), dated April 30, 2024, in respect to the Long Service Recognition of 35 Years of Service from Lydia Cielin
- 10.4. Email from County of Camrose (Host of the next RMA District 5 Meeting), dated April 7, 2024, announcing the RMA District 5 Meeting will be held on August 23, 2024, in Camrose
- 10.5. Bulletin from RMA (Rural Municipalities of Alberta), “RMA Concerns with Bill 20 Impacts on Municipal Democracy”, dated May 2, 2024

11. Information Release

Nil.

12. Financial Reports

- 12.1. Budget to Actual Report as at May 10, 2024

13. Next Meetings

- 13.1. Reconfirm Smoky Lake County Council's scheduled upcoming Meetings are as follows:
Thursday, June 13, 2024, at 9:00 a.m. (Regular Council Meeting)
Thursday, June 27, 2024, at 9:00 a.m. (Regular Council Meeting)
- 13.2. Schedule Smoky Lake County Council's next Meetings for July and August

14. In Camera (Executive Session)

- 14.1. Legal Issue: Update from the Peace Officer, under the authority of the FOIP Act, Section 27: Privileged Information
- 14.2. Legal Issue, in respect to a Letter from Concerned Ratepayer, dated May 8, 2024, (*deferred from May 9, 2024, by Council Motion #592-24*), and Legal Advice from Brownlee LLP, dated May 16, 2024, under the authority of FOIP Act, Section 27: Privileged Information, and Section 24: Advice from Officials

15. Adjournment.

SMOKY LAKE COUNTY

Minutes of the **County Council Meeting** held on Thursday, **May 9, 2024**, at 9:01 A.M. held both virtually online and physically in Council Chambers.

The meeting was called to order by the Reeve, Jered Serben, in the presence of the following persons:

ATTENDANCE		
<u>Div. No.</u>	<u>Councillor(s)</u>	<u>Thursday, May 9, 2024</u>
1	Dan Gawalko	Present in Chambers
2	Linda Fenerty	Present in Chambers
3	Dominique Cere	Present in Chambers
4	Lorne Halisky	Present in Chambers
5	Jered Serben	Present in Chambers
Interim CAO	Lydia Cielin	Present in Chambers
Finance Manager	Brenda Adamson	Present in Chambers
Executive Svcs/R.S.	Patti Priest	Virtually Present

Observers in Attendance Upon Call to Order:

Natural Gas Manager	Daniel Moric	Virtually Present
	Tate Murphy	Present in Chambers
Public Works Manager	Chirs Minailo	Present in Chambers
Ag. Fieldman	Carleigh Danyluk	Present in Chambers
Fire Services Clerk	Meaghan Andreychuk	Virtually Present
Public	3 Members	Virtually Present
Media	No Members	N/A
RCMP	Sgt. Anita Doktor	Present in Chambers
Delegation, 4-H	Ellie Senetza	Present in Chambers

2. Agenda:

562-24: Fenerty That the Smoky Lake County Council Meeting Agenda for Thursday, May 9, 2024, be adopted, as amended:

Addition to the Agenda:

1. Friends of the Vilna Pool Hall Society - Request for FCSS Funding.
2. Executive Session – Legal Issue: Letter from Concerned Ratepayer.

Carried Unanimously.

3. Minutes:

3.1. Council Committee of the Whole Meeting Minutes of April 17, 2024

563-24: Cere That the minutes of the **Smoky Lake County Council Committee of the Whole Meeting**, held on Wednesday, April 17, 2024, be adopted as presented.

Carried.

3.2. Council Budget Meeting Minutes of April 24, 2024

564-24: Halisky That the minutes of the **Smoky Lake County Council Budget Meeting**, held on Wednesday, April 24, 2024, be adopted as presented.

Carried.

3.3. Council Regular Meeting Minutes of April 25, 2024

565-24: Gawalko That the minutes of the **Smoky Lake County Council Regular Meeting**, held on Thursday, April 25, 2024, be adopted as presented.

Carried.

4. Delegations:

Ellena Senetza, President of the Bellis 4-H Club

Present before Council from 9:05 a.m. to 9:10 a.m. was Ellena Senetza, President of the Bellis 4-H Club, to thank the County for previous support and provide a review of the Clubs activities and volunteerism, as well as request continued support of their champion belt buckles.

Ellena Senetza, President of the Bellis 4-H Club, left Council Chambers, time 9:10 a.m.

Carole Dowhaniuk, GIS Operator, and Scott Franchuk, Fire Chief, virtually joined the meeting, time 9:11 a.m.

One Member of the Public, virtually joined the meeting, time 9:12 a.m.

Bellis 4-H Club - Request for Sponsorship

565-24: Halisky

That Smoky Lake County Council approve to sponsor the Bellis 4-H Beef Club trophy belt buckles with funds allocated from the Agricultural Budget, in the amount of \$1,225.00, towards the champion and reserve champion steers as well as for supreme female and reserve supreme female, to be awarded at their annual achievement day scheduled for June 10, 2024, to be held in Waskatenau.

Carried.

Smoky Lake RCMP Detachment

Present before Council from 9:12 a.m. to 9:36 a.m. was Sgt. Anita Doktor – Detachment Commander, and Cpl. Brendin Feere - NCO, Smoky Lake RCMP Detachment, to provide a briefing on a proposal in respect to the County Peace Officer working collaboratively with the Smoky Lake RCMP Detachment to target crime hot spots through patrolling under an assigned schedule (which will be considered at a later date), as well as review the Smoky Lake RCMP Detachment Community Policing Report from January 1, 2024 to March 31, 2024.

Sgt. Anita Doktor – Detachment Commander, and Cpl. Brendin Feere - NCO, Smoky Lake RCMP Detachment, left Council Chambers, time 9:36 a.m.

Smoky Lake RCMP Detachment – Annual Performance Plan 2024-2025

566-24: Cere

That Smoky Lake County Council accept the verbal presentation received from the May 9, 2024, Delegation: Smoky Lake RCMP Detachment representatives: Sgt. Anita Doktor – Detachment Commander, and Cpl. Brendin Feere - NCO, Smoky Lake RCMP Detachment, as information.

Carried.

One Member of the Public virtually joined the meeting time 9:39 a.m.

10. Correspondence:

10.7. Smoky Lake RCMP Detachment Community Policing Report

567-24: Fenerty

That Smoky Lake County Council acknowledge receipt of the Smoky Lake RCMP Detachment Community Policing Report from January 1, 2024 to March 31, 2024.

Carried.

5. Public Hearing:

Nil.

6. Municipal Planning Commission:

Nil.

7. Request for Decision:

7.1. Contract Licensed Vegetation Control for County Right of Ways

568-24: Serben

That Smoky Lake County engage Cortex Vegetation Controls, to perform licensed vegetation control services within the County for the period of June 15, 2024, to September 1, 2024, up to a maximum cost in the amount of \$9,147.00, to apply vegetation control on both sides of the County's road allowance for approximately 300 miles, in response to the recent shortfall in staffing of the Agricultural Department and to meet the vegetation management program requirements.

Carried.

7.2. Weed and Pest Inspector Appointment

569-24: Fenerty

That Smoky Lake County Council appoint Kierstin Dubitz as a Weed and Pest Inspector for Smoky Lake County, effective May 6, 2024 to termination of employment.

Carried.

7.3. Safe Grad Request to use Victoria Picnic Grounds

570-24: Cere

That Smoky Lake County **take no action** to the email received from Cheryl Semeniuk, dated April 22, 2024, requesting the H. A. Kostash Graduating Class of 2024 to use the Victoria Picnic Grounds site, located at the rural address of 58343 Hwy 855, for a Safe Grad Celebration on Saturday June 29, 2024, as the said land is not owned by the County and the extent of liability risk is unknown.

Carried.

7.4. Year-2024 Junior Fire Summer Day Camp - Request for FCSS Funding

571-24: Cere

That Smoky Lake County **approve** to allocate funding from the 2024 Family and Community Support Services (FCSS) Grant budget in accordance with Policy No. 08-17-01: Family and Community Support Services (FCSS) grant as follows:

Community Group	Eligibility	Funding
Smoky Lake County Year-2024 Junior Fire Summer Day Camp	Teaches youth interpersonal, planning, and decision-making skills	\$6,500.00

Carried.

7.5. Policy Statement No. 15-01-03: Discipline Policy

572-24: Halisky

That Smoky Lake County Council amend Policy Statement No. 15-01-03: Discipline Policy:

Title: Discipline Policy	Policy No.: 01-03
Section: 15	Code: P-S Page No.: 1 of 8 <i>E</i>

Legislation Reference:	<i>Municipal Government Act, Section 201(1)</i>
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Purpose:	To describe the disciplinary process for correcting unacceptable performance or conduct among employees that is fair and consistent of all employees.
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Title: Discipline Policy		Policy No.: 01-03
Section: 15	Code: P-S	Page No.: 1 of 8 <i>E</i>

Legislation Reference:	<i>Municipal Government Act, Section 201(1)</i>
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Purpose:	To describe the disciplinary process for correcting unacceptable performance or conduct among employees that is fair and consistent of all employees.
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Policy Statement and Guidelines:	
1.	<p>STATEMENT:</p> <p>This Discipline Policy outlines "Progressive Discipline" Framework that lays out the County's procedure for corrective actions related to unacceptable employee work performance and inappropriate workplace conduct. The County reserves the right to combine, modify, or skip steps in this Policy depending on the nature of the concern. Nothing in this Policy modifies or alters the at-will employment between Smoky Lake County and its employees.</p>
2.	<p>DEFINITION(S):</p> <p>2.1 Discipline: is an action taken in instances where the employee should be aware of the performance and conduct expected of them; where the employee has the capacity to meet the performance or conduct expected, but the employee fails to provide satisfactory performance or conduct.</p> <p>2.2 Progressive Discipline: is tiered discipline measures that help an employee understand that a problem may exist and gives them a chance for improvement before moving to a more serious tier of discipline if the conduct continues. The idea of progressive discipline is that after a number of attempts to rectify an employee's performance or conduct, to obtain documentation to terminate the employee with cause.</p> <p>2.3 Discipline Measures: range from verbal warning, written warning, final warning/ suspension to termination, with terminations always being an absolute last resort.</p>
3.	<p>OBJECTIVES:</p> <p>3.1 To ensure fair and consistent process is in place for disciplinary action to address an employee's performance or conduct within a responsible timeframe.</p> <p>3.2 To communicate the framework of progressive discipline and provide a process for effectively notifying an employee when there is an issue with their performance or conduct and gives the employee an opportunity to correct it.</p> <p>3.3 Ensure Disciplinary actions are congruent to the current Alberta Employment Standards Code, Collective Agreement between Smoky Lake County and International Union of Operating Engineers Local 955 and Canadian Union of Public Employees Local 4575, and County Bylaws, Policies, and Contracts.</p>

Title: Discipline Policy		Policy No.: 01-03
Section: 15	Code: P-S	Page No.: 2 of 8 <i>E</i>

Policy Statement and Guidelines:	
4.	<p>GUIDELINES</p> <p>It's important to note that there is no one size fits all approach to disciplinary actions. Each situation will differ depending on the employee, their conduct and the overall material impact on the workplace and County. Progressive discipline gives both the employer and employee the opportunity to provide the employee with the tools for improvement.</p>
4.1	<p>Responsibilities of the Chief Administrative Officer (or designate):</p> <ul style="list-style-type: none"> ■ Recommend changes to the Discipline Policy when considered appropriate. ■ Advise managers in the application and monitoring of the Discipline Policy. ■ Take appropriate corrective action when deemed necessary. ■ Review each case with the appropriate Union representative if the employee is a Union Member. ■ Ensure that a copy of all correspondence between the employer and employee in respect to discipline, is maintained in the employee file.
4.2	<p>Responsibilities of the Managers:</p> <ul style="list-style-type: none"> ■ Be held accountable by the Chief Administrative Officer (or designate) for conducting necessary corrective actions in their respective departments. ■ Ensure employees are aware of the this Discipline Policy. ■ Be aware of the Rights for all employees, referencing Alberta Employment Standards Code, Union Collective Agreements with the County, and County Bylaws, Policy and Contracts.
4.3	This Policy applies to all union and out-of-scope (non-union) employees, supervisors, and managers working for Smoky Lake County.
4.4	<p>Employees must be aware and comply with this Policy as part to their responsibilities and are required to sign and date the acknowledgement page, as per Schedule "A": Discipline Policy Acknowledgement, which confirms the Policy was received by the employee and confirms understanding of its contents.</p>
4.4.1	The signature sheet will be kept in the Personnel File. If the Policy is revised, copies of the revised documents and acknowledgment page will be re-distributed to each employee for authorization.
4.5	The primary focus of enacting Progressive Discipline measures is to allow time for the Employer and Employee to resolve the issues causing the unacceptable work performance or conduct and find corrective actions that would deter any future issues of a similar nature. The Progressive Discipline is a four-step process described in Section 5.3:

Title: Discipline Policy		Policy No.: 01-03
Section: 15	Code: P-S	Page No.: 3 of 8 E

Policy Statement and Guidelines:

4.6 The following is a list, while certainly not an exhaustive list, of all unacceptable offences, includes some of the most common examples that would warrant Progressive Discipline action up to and including termination of employment:

- Violation of County Policies such as Harassment or violence in the workplace
- Consistent lateness or absenteeism
- Abuse of County property
- Falling short of job expectations
- Creating conflict with or between co-workers
- Special Circumstances: it's critical to note that in cases of severe misconduct (e.g., theft, violence, fraud, impairment while operating vehicles or equipment or breach of trust), the employer may have grounds to proceed directly to termination, bypassing progressive steps. *Nonetheless, the onus remains on the employer to prove that the misconduct occurred and was sufficiently serious to justify immediate dismissal.*

5. PROCEDURES

5.1 The steps of Progressive Discipline shall be utilized as soon as an employee is not meeting expectations and immediate documentation describing the situation will be conducted by the Manager to document evidentiary record throughout the entire disciplinary process, **Schedule "B": Discipline Notice**, will be completed for all discipline steps involved.

5.2 The Manager and Chief Administrative Officer (or designate) will make a determination as to the severity of the offence while considering factors including, but not limited to, length of employment, employee's record and position.

5.3 **Progressive Discipline Steps:**

5.3.1 **Step 1: Verbal Warning**

Verbal counseling is typically the first step in the Progressive Discipline process and shall be performed by the Manager, upon concern with an employee's work performance or conduct. The Manager will meet with the employee face-to-face to communicate to the employee: what the nature of the concern is and to clearly describe what the Manager's expectations are, and how the employee is falling to meet those expectations. There shall be a clear message about what the consequences are if the work performance or conduct continues and the direction and support that shall be offered to the employee to improve.

After the employee and Manager have completed the verbal counseling, the Manager will complete **Schedule "B": Discipline Notice**, as the written documentation for the evidentiary record outlining the summary of the conversation and the steps the employee must take. The employee will be asked to sign this document and it will be placed in the employee's personnel file.

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Policy Statement and Guidelines:

5.3.2 **Step 2: Written Warning**

Written warning is issued after Step 1, if the concern remains unresolved. Written warning is a formal documentation detailing the continuation of unacceptable work performance and conducts outlined in **Schedule "C": Letter of Warning**.

The Manager will meet with the employee face-to-face to read the Letter of Warning to the employee and provide them with a copy of it. The details of the written warning should also provide the employee with constructive advice to resolve the issue and potentially connect them with external resources if necessary. The Manager will complete **Schedule "B": Discipline Notice**, as documentation for evidentiary record, detailing the conversation to offer direction and support for the employee to improve their future performance or conduct. The Manager will have the employee sign and date the Discipline Notice to indicate receipt of the written warning. One copy of the warning should be placed in the employee's personnel file and another copy is given to the employee.

5.3.3 **Step 3: Final Written Warning / Suspension**

In this final written warning, an employee will be notified that they have failed to successfully improve their work performance or conduct resulting in additional disciplinary action or immediate suspension without pay to complete an investigation. This final written warning will include a reference to previous disciplinary actions and discussions. The Manager will complete **Schedule "B": Discipline Notice**, as documentation for the evidentiary record. The Manager will have the employee sign and date the Discipline Notice to indicate receipt of the final written warning. One copy of the warning should be placed in the employee's personnel file and another copy is given to the employee.

NOTE: Evaluate: Following any discipline process will allow for evaluation time so the employee can reflect and improve on their work performance or conduct. The amount of time and leniency will depend on the situation. The evaluation process will be documented along with the employee's conduct throughout.

5.3.4 **Step 4: Termination**

Lastly, if an employee fails to correct their work performance or conduct, the result may be termination of employment. This is not a step the County takes lightly and terminating with or without cause may, if necessary, initiate legal advise. The County reserves the right to combine, modify, and skip steps depending on the circumstances of each specific situation. Employees may be terminated without prior notice or disciplinary action.

The Manager will complete **Schedule "B": Discipline Notice**, as documentation for the evidentiary record. The documentation and termination letter will be placed in the employee's personnel file.

Section 15

Policy: 01-03

SCHEDULE "B"



DISCIPLINE NOTICE

Progressive Discipline Steps

- Verbal Warning
- Written Warning
- Final Written Warning / Suspension
- Termination

This form refers to one incident only

DATE: _____

Employee Name (print name):	Job Title:	Department:
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Description of Incident:

Disciplinary Action Taken: *Detail the actions that the employee must undertake including a timeframe.*

Next Level of Discipline for Repeat Offense:

- Verbal Warning
- Written Warning
- Final Written Warning / Suspension
- Termination

Employee Comments:

Manager's Name (print name)	Manager's Signature
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Employee's Acknowledgement of Receipt Signature	Date:
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Chief Administrative Officer: <i>Signature</i>	Date:
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Copy to Payroll for placement in Employee Personnel File: <i>Person Submitting (Print name & signature)</i>	Date
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Schedule B: Discipline Notice

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Section 15

Policy: 01-03

SCHEDULE "C"



LETTER OF WARNING

Template

County Letterhead

Date:

Employee Address:

Dear Employee:

Paragraph One:

Describe incident/offence/situation/concern which had led to the warning. Be clear and specific, using dates and times where possible. Avoid making assumptions about the employee's conduct where possible. Stick to facts. If the employee has received prior verbal or written warnings, make note of this in this letter.

Paragraph Two:

Describe specifically the change(s) of the desired performance you want to see and your expectations of the employee.

Paragraph Three:

Advise the employee of a review date, to meet and discuss progress. You may wish to include a positive statement regarding your belief in the employee's ability to make the changes necessary.

If this is a final warning letter, advise the employee that any further incidences of the behavior will result in termination.

Sincerely,

Manager's Name
Title

Schedule C: Letter of Warning - Template

Page 8 of 8.

Carried.

7.6. Alberta Advantage Immigration Program - Rural Renewal Stream Designation

573-24: Serben

That Smoky Lake County endorse a letter of support for the Smoky Lake Region (Smoky Lake County, Town of Smoky Lake, Village of Vilna, and Village of Waskatenau) to become a Designated Community under the Rural Renewal Stream (RRS) through the Alberta Advantage Immigration Program (AAIP); and approve the Smoky Lake Regional Chamber of Commerce to be the lead in submitting the Rural Renewal Community Designation Application form and act as the Economic Development Organization (EDO) who will lead and manage the project and represent the Community through the designation period (approximately three-years) to fulfill the responsibilities of a designated community which are:

- identifying and working with community employers that have permanent (minimum of 12 months, full-time, non-seasonal) jobs that need to be filled;
- connecting with a settlement providing organizations to identify and plan for some of the settlement needs within the community;
- developing additional criteria (optional) to recruit foreign nationals;
- this could include narrowing down the occupations that the community is interested in recruiting;
- responding to foreign national inquiries while community is actively recruiting;
- collaborating with employers on selecting and endorsing the foreign national; and
- developing and implementing a plan for welcoming and settling foreign national(s) to the community.

Carried.

7.7. Smoky Lake Holubka Dancers – Additional Named Insured (ANI) Application

574-24: Fenerty

That Smoky Lake County Council accept the Smoky Lake Holubka Dancers as an Additional Named Insured (ANI) with RMA under the County's Insurance Umbrella; and execute the Municipality / Additional Named Insured Letter of Understanding Agreement under Policy Statement No. 14-B.02-02.

Carried.

One Member of the Public, virtually left the meeting, time 10:16 a.m.

Addition to the Agenda:

Friends of the Vilna Pool Hall Society - Request for FCSS Funding

575-24: Halisky

That Smoky Lake County **defer** consideration to allocate funding from the 2024 Family and Community Support Services (FCSS) Grant budget in accordance with Policy No. 08-17-01: Family and Community Support Services (FCSS) towards the Friends of the Vilna Pool Hall Society, to the next meeting to allow time for a **completed application** to be submitted.

Carried.

8. Interim Chief Administrative Officer's Report:

Nil.

9. Council Committee Reports:

Nil.

Bob Novosiwsky, Public Works Road Foreman, entered Council Chambers, time 10:35 a.m.

10. Correspondence:

10.1. RMA District 5 Annual Golf Tournament

576-24: Cere

That Smoky Lake County Council who can attend – attend the RMA District 5 Annual Golf Tournament, July 18, 2024, hosted by County of Vermilion River; and provide County Promotional items as per policy.

Carried.

10.2. Federation of Alberta Gas Co-ops Ltd. Members Meeting & FIRE AGM

577-24: Halisky

That Smoky Lake County Council who can attend – attend (Councillor Halisky & Gawalko) the FedGas Insurance Reciprocal Exchange (FIRE) Annual General Meeting & the Federation of Alberta Gas Co-ops Ltd. Members Meeting June 19, 2024 at the River Cree Resort & Casino.

Carried.

10.3. Minister of Public Safety and Emergency Services - RCMP and Future of Policing

578-24: Halisky

That Smoky Lake County Council acknowledge receipt of the Letter from Minister of Public Safety and Emergency Services, dated April 22, 2024, responding to the County's March 7, 2024 letter to the Premier regarding the RCMP and the future of policing in Alberta, dated May 1, 2024; **and** write a letter to the Lakeland Member of Parliament: Shannon Stubbs, concerning same and extending an invitation for her to be a delegation at future Council Meeting.

Carried.

10.4. 105th Anniversary Celebration of the Smoky Lake Train Station

579-24: Cere

That Smoky Lake County Council who can attend – attend the 105th Anniversary Celebration of the Smoky Lake Train Station, scheduled for May 25, 2024.

Carried.

10.5. Northeast Alberta Alliance for Growth & Opportunities (NAAGO) future of Hwy 28

580-24: Fenerty

That Smoky Lake County Council acknowledge receipt of the copy of the letter to the Chair of Northeast Alberta Alliance for Growth and Opportunities (NAAGO) from three MLAs: Scott Cyr, MLA for Bonnyville-Cold Lake-St. Paul, Glenn van Dijken, MLA for Athabasca-Barrhead-Westlock, and Dale Nally, MLA for Morinville-St. Albert, dated April 26, 2024, in respect to the future of Highway 28.

Carried.

10.6. Six Residents (Four Landowners) Request for Discount 900 Meters of Dust Control

581-24: Halisky

That Smoky Lake County respond to the letter from Trevor Henry representing 6 residents (4 landowners), requesting dust control for approximately 900 meters, dated May 1, 2024, by reviewing the Policy Statement No. 03-39-13: Dust Control, with the said landowners and reiterating the cost of Dust Control is as per policy, and is substantially subsidized by the County already.

Carried.

Whitefish Lake First Nation #128

582-24: Halisky

That Smoky Lake County Council extend an invitation to meet with Whitefish Lake First Nation #128 to for the purpose of discussing Range Road 130 maintenance and Mutal Aid agreements.

Carried.

10.8. Buffalo Lake Métis Settlement - Temporary Signage for Pro Rodeo

583-24: Halisky That Smoky Lake County Council give permission to allow temporary signage placement, subject to the placement being located on the County’s right-of-way, in response to the verbally request by Buffalo Lake Métis Settlement’s representative, to the Interim Chief Administrative Officer on April 30, 2024, for the purpose of wayfinding to the Buffalo Lake Métis Settlement’s Pro Rodeo hosted at the Tom Blyan Memorial Rodeo Grounds, 45km North of Smoky Lake within the Buffalo Lake Métis Settlement, scheduled for May 24-26, 2024.

Carried.

10.9. Alberta Emerald Foundation - Emerald Award for Métis Crossing Solar Project

584-24: Halisky That Smoky Lake County Council who can attend – attend the 33rd Annual Emerald Awards Ceremony, scheduled for June 6, 2024, being held in Calgary, Alberta, in response to the email from Alberta Emerald Foundation, dated April 26, 2024, announcing the Métis Crossing Solar Project as being shortlisted for the Energy Category.

Carried.

10.10. Government of Alberta’s “Alberta Drought Response Plan”

585-24: Halisky That Smoky Lake County Council acknowledge receipt of the Publication from the Government of Alberta, titled “Alberta Drought Response Plan” dated May 2, 2024, and share the information on the County’s Social Media, as well as at the 2024 Farmer and Ranchers Appreciation Day.

Carried.

11. Information Releases:

586-24: Fenerty That Smoky Lake County Council’s “Information Releases” received within the period of March to April, 2024, listed as follows, be filed for information:

Tracking Number & Description of Information Released:	Date	
	Released:	Municipal File #:
R045.24 – County Manager's Reports for March 2024	Mar.26'24	N/A
R046.24 – RMA Contact Newsletter March 28, 2024	Mar.28'24	1-10
R047.24 - UCC-APC Newsletter, March 31, 2024	Apr.04'24	1-209
R048.24 - UCC-APC Newsletter, April 2, 2024	Apr.03'24	1-209
R049.24 - UCC-APC Newsletter, April 9, 2024	Apr.09'24	1-209
R050.24 – RMA Contact Newsletter April 5, 2024	Apr.09'24	1-10
R051.24 - HAK School April 2024 Newsletter	Apr.09'24	17-4
R052.24 – RMA Contact Newsletter April 12, 2024	Apr.12'24	1-10
R053.24 - UCC-APC Newsletter, April 13	Apr.15'24	1-209
R054.24 - RCMP Media Release - Smoky Lake 2024-491722	Apr.16'24	2-85
R055.24 - Town FCSS Emergency Social Services Training	Apr.17'24	2-24
R056.24 - RMA Contact Newsletter April 19, 2024	Apr.22'24	1-10
R057.24 - UCC-APC Newsletter, April 22, 2024	Apr.22'24	1-209
R058.24 – County Manager's Reports for April 2024	Apr.22'24	N/A
R059.24 – Waskatenau Pryveet April 10 2024 ANI Minutes	Apr.23'24	7-69
R060.24 - Minister Response to NAAGO Hwy 28 Apr 22'24	Apr.23'24	1-226 & 3-161
R061.24 - ERWMS – Minutes, Audit, & Financials	Apr.23'24	4-29
R062-24 - Victoria Home Guard - Annual Report	Apr.23'24	7-88
R063.24 - UCC-APC Newsletter, April 23	Apr.24'24	1-209
R064.24 - Fed Gas 60th Anniversary & upcoming events	Apr.24'24	9-22
R065.24 - LARA Events & Update April 15, 2024	Apr.25'24	62-9
R066.24 – RMA Contact Newsletter April 28, 2024	Apr.29'24	1-10
R067.24 - NSWSA Newsletter April 30, 2024	Apr.30'24	4-35
R068.24 - RMA Bill 20 Member Resource & Press Release	Apr.30'24	1-10

Carried.

12. Financial Reports:

Bills and Accounts – Cheque Register

587-24: Halisky

That Smoky Lake County’s Cheque Register as of May 9, 2024, as follows, be filed for information:

County Council Meeting: May 09th 2024

Batch #	Cheque Numbers	Total of Batch
PMCHQ230	54238 to 54269	\$35,429.37
PMCHQ232	54270 to 54284	\$20,469.34
PMCHQ233	52485 to 52504	\$205,383.29
PMCHQ235	52505 to 52507	\$208,973.28
Total Cheques from 54238 to 52507		\$470,255.28

Batch #	EFT Numbers	Total of Batch
240411	1327 to 1337	\$52,032.02
240418	1338 to 1348	\$274,251.12
240424	1349 to 1359	\$83,449.58
Total EFTs from 1327 to 1359		\$409,732.72

Direct Debit Register

Batch #	Description	Total of Batch
PMPAY075	AB School Foundation	\$494,408.64
Total Direct Debits		\$494,408.64

Grand Total Bills and Accounts	\$1,374,396.64
<i>(Note: From General Account)</i>	

Carried.

13. Next Meeting(s):

Next & Scheduled County Council Meetings

588-24: Gawalko

That the next Smoky Lake County Council Meetings be re-confirmed and **scheduled** as follows:

- Thursday, May 23, 2024, at 9:00 a.m. (Regular Council Meeting)
 - Thursday, June 13, 2024, at 9:00 a.m. (Regular Council Meeting)
 - Thursday, June 27, 2024, at 9:00 a.m. (Regular Council Meeting)
- to be held virtually, through Electronic Communication Technology as per Bylaw 1376-20 **and/or** physically in County Council Chambers.

Carried.

11:30 to 11:31 a.m.

Public Question and Answer Period:

None.

14. Executive Session:

14.1. Legal Issue: Security Vulnerabilities

14.2. Personnel Issue: Chief Administrative Officer (CAO) Recruitment

Legal Issue: Letter from Concerned Ratepayer (Addition to the Agenda)

589-24: Cere

That Smoky Lake County Council go into Executive Session to discuss following issues, in the presence of all Council, Interim Chief Administrative Officer, Finance Manager, and Executive Services Clerk:

- from 11:32 a.m. to 11:43 a.m. to discuss a Legal Issue, in respect to Security Vulnerabilities, under the authority of FOIP Act: Section 27: Privileged Information;
- from 11:43 a.m. to 12:09 a.m. to discuss a Personnel Issue, in respect to Chief Administrative Officer (CAO) Recruitment, under the authority of FOIP Act: Section 27: Privileged Information; and
- from 12:09 a.m. to 12:28 a.m. to discuss a Legal Issue, in respect to a Letter from Concerned Ratepayer, under the authority of FOIP Act: Section 27: Privileged Information.

Carried.

590-24: Halisky

That Smoky Lake County Council go out of Executive Session, time 12:28 p.m.

Carried.

Smoky Lake Food Bank Location

591-24: Halisky

That Smoky Lake County recommend the Town of Smoky Lake Administration and County Administration work together in consultation with the Smoky Lake Food Bank operators, to explore potential options for relocating the Smoky Lake Food Bank, and bring forward the findings to a future meeting for consideration.

Carried.

Letter from Concerned Ratepayer

592-24: Serben

That Smoky Lake County Council defer the letter received on May 9, 2024, in Executive Session as a Legal Issue, in respect to a letter from concerned ratepayer, under the authority of FOIP Act: Section 27: Privileged Information, to the May 23, 2024, Council Meeting for further discussion.

Carried.

15. ADJOURNMENT:

593-24: Gawalko

That the Smoky Lake County Council Meeting of May 9, 2024, be adjourned, time 12:30 p.m..

Carried.

REEVE

S E A L

CHIEF ADMINISTRATIVE OFFICER

Patti Priest

From: Patti Priest
Sent: April 11, 2024 3:46 PM
To: info@ironhorsetrail.ca; 'smokylaketrailtwisters@gmail.com'
Cc: Lydia Cielin; Dave Franchuk
Subject: Invitation to be a Delegation to Council
Attachments: 7.2d - Invoice 2024-24 Smoky Lake County.pdf; 7.2b - Invoice 2022-24 Smoky Lake County.pdf; 7.2c - Invoice 2023-24 Smoky Lake County.pdf

Good afternoon Marianne & Spencer,

Smoky Lake County Council, is extending an invitation to you (or your representatives) from the Riverland Recreational Society **and** Smoky Lake Trail Twisters, to be a **joint delegation** to Council (as per their April 11, 2024, Council Motion #490-24) for the purpose of clarifying the Riverland Recreational Trail Society's Annual Maintenance fees.

Our next scheduled Council meetings are:

Thursday, April 25, 2024

Thursday, May 9, 2024

Thursday, May 23, 2024

Would any of these dates work for you to attend?

Thank you,

Patti



Patti Priest

Executive Services Clerk

office: 780-656-3730 or toll free 1-888-656-3730

direct: 780-656-1592

4612 - McDougall Drive, PO Box 310

Smoky Lake, Alberta, T0A 3C0

ᑭᓕᓕᓕᓕᓕ ᑭᓕᓕᓕᓕᓕ (kaskapatau sakahigan) / Димних Озеро (Дымных Озеро) / Lac qui Fume / Smoky Lake

Located on Treaty 6 Territory and Homeland of the Métis Nation

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Studies show that trees live longer when they are not cut down. Please do not print this email unless you really need to.

CRITICAL CARE, ANYWHERE



Your best hope, in a worst-case scenario.



STARS ALBERTA REVENUE FISCAL 2023

AB Government contribution
\$15.0 million

2023 =
50% of
Operational
costs

2024
Pending

NET fundraising revenue
\$27.8 million

2024 NET lottery proceeds: \$10.7 million
35% of total fundraising

- **STARS LOTTERY**
- **Provides for one base in Alberta!**

Fundraising revenue:
\$18.0 million
65% of total fundraising

*** Includes \$2M+ Annual Municipal Support**

FUELED BY GENEROSITY. Achieving success together.

ESSENTIAL SERVICE FOR ALL

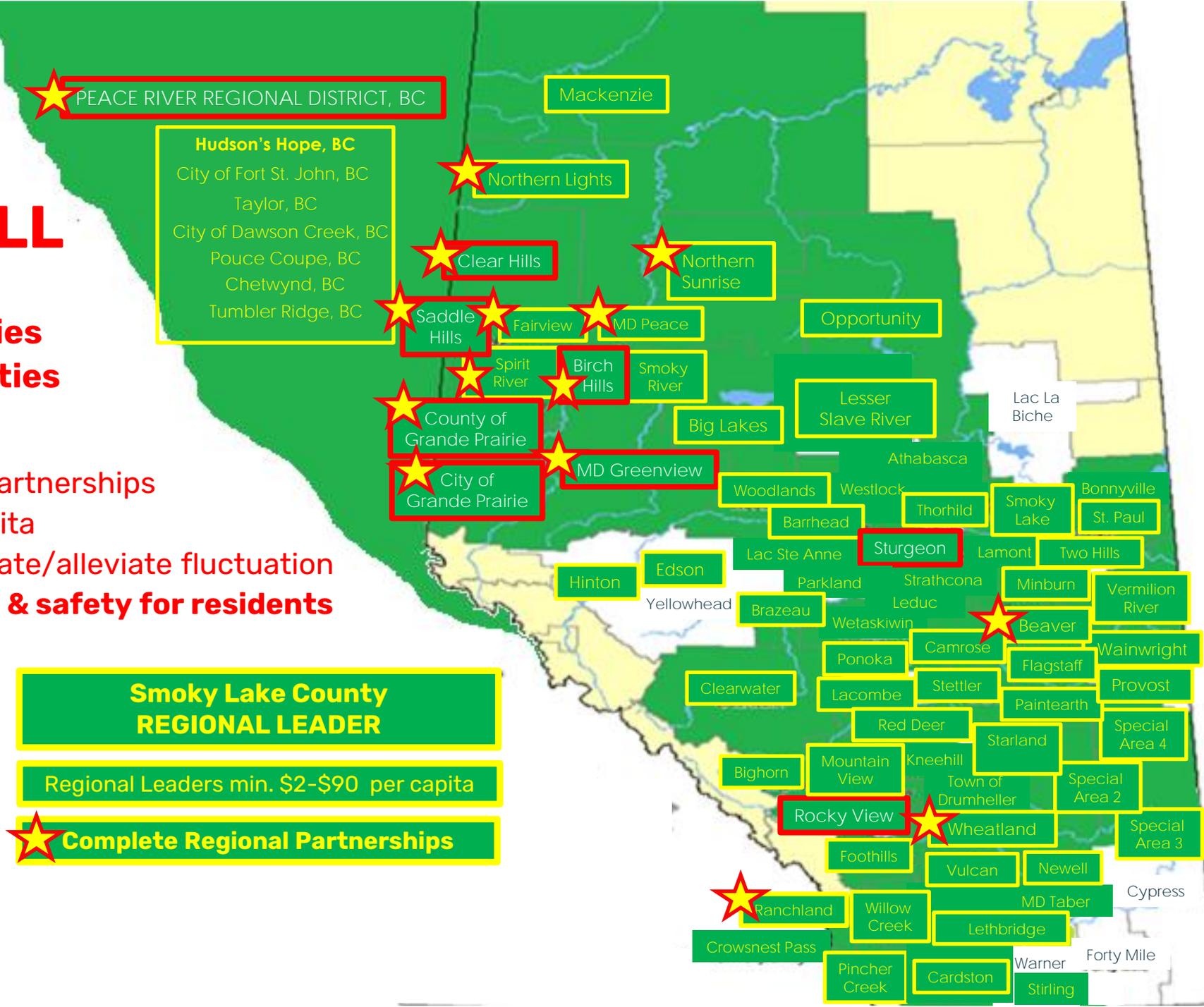
- **New! 9 rural municipalities**
- **New! 9 urban municipalities**
- **Requests Pending**
- Over 90% Alberta Municipal partnerships
- Range = \$2 up to \$90 per capita
- 70% Regional Leaders/fixed rate/alleviate fluctuation
- **Partnership ensures health & safety for residents**

(9) MUNICIPAL LEADERS

- Standing Motion / Fixed rate
- Included in Protective Services
- **Welcome Birch Hills County**

*GREEN = AB/BC municipalities

*WHITE = currently non-supporter



Smoky Lake County REGIONAL LEADER

Regional Leaders min. \$2-\$90 per capita

Complete Regional Partnerships

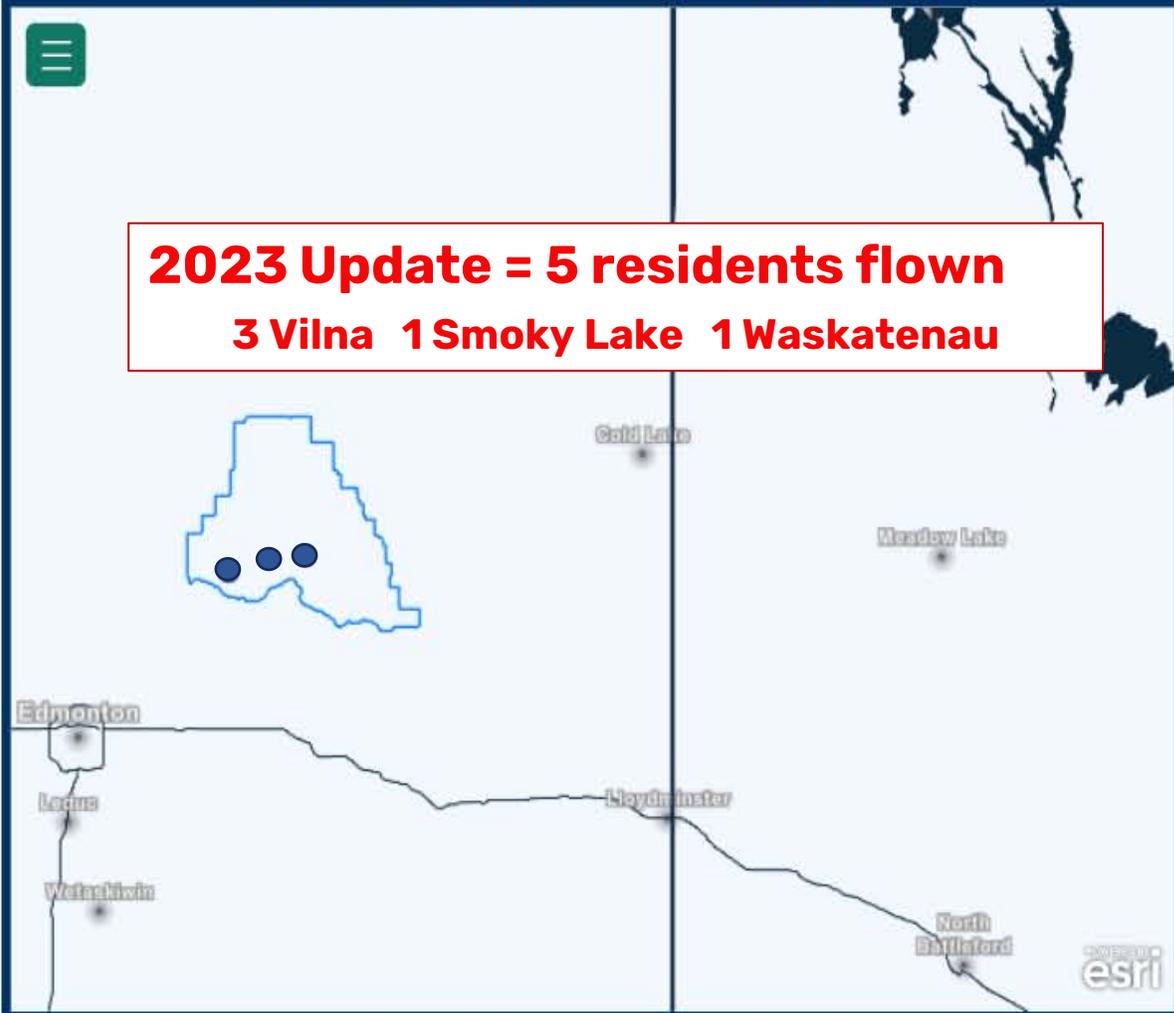
WITHIN SMOKY LAKE COUNTY @ May 15, 2024	2019	2020	2021	2022	2023	2024	TOTAL
Near Caslan (within Smoky Lake County)			1	1	2		4
Near Gold Creek	1		1				2
Near Kikino			1			1	2
Saddle Lake FN	1	4	3	4	5		17
Smoky Lake Hospital critical inter-facility transfers	7	8	11	7	7	5	45
Near Smoky Lake	5	6	3	5	6	1	26
Near Spedden	1		2				3
Near Vilna	1	1	1	2	1	1	7
Near Waskatenau				2			2
TOTAL *Annual area average = 20 missions per year	16	19	23	21	21	8	108



Within Smoky Lake County Boundaries - Patients Flown by STARS (2010-Present)

Smoky Lake County Residents Flown by STARS

2023 Update = 5 residents flown
3 Vilna 1 Smoky Lake 1 Waskatenau

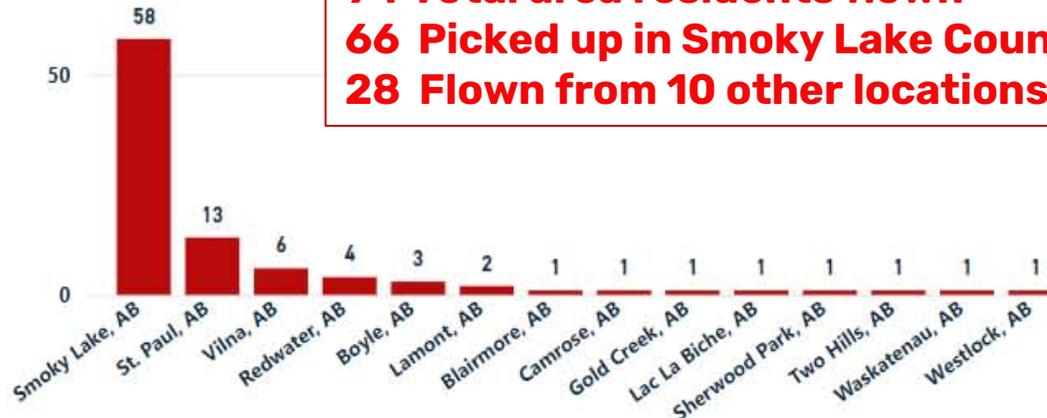


Locations where Smoky Lake County Residents Travelled and Needed STARS

Accidents and illness do not happen only close to home.



Count by Pickup Location



94 Total area residents flown
66 Picked up in Smoky Lake County
28 Flown from 10 other locations

Resident Community	5 Yrs Ago	4 Yrs Ago	3 Yrs Ago	2 Yrs Ago	Last Year	5 Year Total	Total Since 2010
Vilna	4	2	5	1	2	14	43
Smoky Lake	3	4	2	1	1	11	29
Waskatenau	3	2	0	0	1	6	22
Total	10	8	7	2	4	31	94

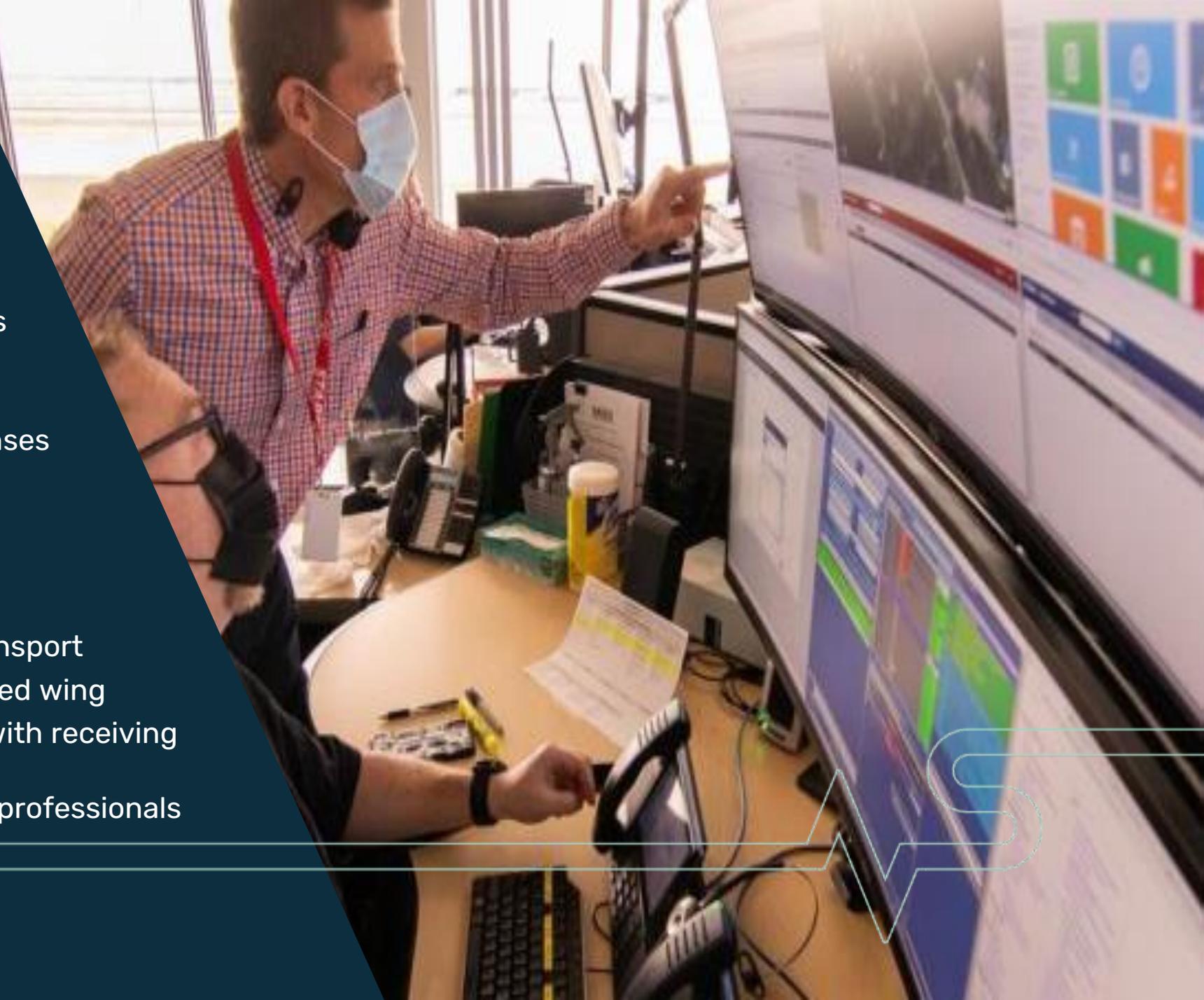
More Than Rapid Transport

EMERGENCY LINK CENTRE (ELC)

- Integrated with all dispatch centres and resources
- Precise GIS mapping coordinates
- Dispatches HALO and HERO responses
- 36,000 emergency requests/year

STARS TRANSPORT PHYSICIANS

- Medical and procedural guidance
- Every critical call / All modes of transport
- Ground ambulance, rotary wing, fixed wing
- Schedule logistical arrangements with receiving Doctors and Hospitals
- Virtual care supports rural medical professionals



Innovative Leader

Night Vision Goggles (NVG)

- 1st Civilian Org. in Canada (2002)
- 50% of calls occur at night

Universal Blood Onboard

- 1st HEMS in North America (2013)
- Increased to 4 Units
- The difference between life and death.

New! A Canadian First! Massive Hemorrhage Protocol

- Reverse anticoagulation
- Promote blood clotting in severe trauma patients



Critical Care Experts

Mandatory Training

- Up to 200 hours per year
- Simulation lab and online
- Clinical Educators at each base
- Replicate complex/distinct cases

In-Field Training

- Ready for the unthinkable
- Inclement weather / Patient vulnerability
- High-consequence situations

Chain of Survival Partners

- Landing Zone Training (available online)
- STARS.ca (critical care anywhere tab)



International Air Medical Transport Conference (AMTC)

- Rigorous competition
- Triage multiple patients
- Inconceivable critical situations
- Graded: decision-making
- Timing and patient outcomes

STARS TOP 3 - 21 Years!



SMOKY LAKE COUNTY

LEADERSHIP - DEDICATION - SUPPORT

CURRENT SUPPORT

**\$6,000.00 Fixed Rate
Standing Motion**

A life is saved every day. Partnership makes it possible.





Request for Decision (RFD)

Meeting Date: Thursday, May 23, 2024

Agenda Item: #7.1

Topic: Policy Statement No. 03-18-19: Five-Year Road Plan Oil/Pavement Project Addition

Presented By: Public Works Manager

Recommendation:

That Smoky Lake County Council approve the unbudgeted expense in the amount up to \$25,000.00, for the purpose of adding an oil-based dust control along the west side of the Hamlet of Warspite, on Range Road 183, south of Township Road 592, between 51 Avenue, Warspite, up to the existing oil-based dust control at the Rural Address: 59153 Rge Rd 183, for approximately 250 meters; and amended Policy Statement No. 03-18-19: Five-Year Road Plan to incorporate the said project into Year-2024 of Plan.

Background:

Range Road 183 S of Hwy 28 is an oil treated/paved road up to 51 Ave in Warspite. The residence at 59153 RR 183 has paid for an oil blade mix dust control application which will leave a ~250-meter stretch of gravel between both sections of oil. We propose this section of gravel road on 183 between 51 Ave Warspite and the residence of 59153 RR 183 be added to the 2024 road plan as an additional road project with the purpose of tying in both paved portions of road. The estimated cost breakdown for the project would be as follows:

Oil Project: 250m application		2 1/2"
Gravel 1	214 tonne @ \$26.00	\$5,564.00
Total	Material	\$5,564.00
Equipment 2	Tandem Oil Truck: 4.00 hours @ \$100.00	\$400.00
	Graders: Grader 1: 5.0 hours @ \$244.00	\$1,220.00
	Grader 2: 3.5 hours @ \$244.00	\$854.00
	Double Drum Packer 2.5 hours @ \$100.00	\$250.00
Total	Equipment	\$ 2724.00
Labour3	Oil Truck Operator 4.00 hours @ \$43.49	\$173.96
	Grader Operator 1: 5.0 hours @ \$43.49	\$217.45
	Grader Operator 2: 3.5 hours @ \$43.49	\$152.22
	Double Drum Packer Operator 2.5 hours @ \$36.44	\$91.10
Total	Labour	\$ 634.73
	Sub-Total	\$ 8,922.73
Oil4	11,756.8 Litres @ \$0.96	\$11,286.53
Total	PROJECT COST	\$20,209.26

We would estimate upwards of \$25,000.00 due to unforeseeable costs, for example there may need to be some reclaiming done to the existing oil to tie in the new oil project.



Request for Decision (RFD)

Benefits: Will create one complete section of paved road with no gravel gaps in between. Will be easier road maintenance for grader operators, less dust for residents on the west side of Warspite along RR 183

Disadvantages: This is an unbudgeted expense and could potentially create a deficit if there is no road plan surplus at the end of 2024.

Alternatives: Council's discretion.

Financial Implications: Allocated from within the Public Works Budget

Legislation:

Intergovernmental: N/A

Strategic Alignment: N/A

Enclosure(s): Policy Statement No. 03-18-19: Five-Year Road Plan Year 2024

Signature of the CAO: _____

SMOKY LAKE COUNTY



Title: Five-Year Road Plan		Policy No.: 18-19
Section: 03	Code: P-I	Page No.: 1 of 9 E

Legislation Reference:	<i>Municipal Government Act.</i>
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Purpose:	The intent of the Five-Year Road plans is to identify and prioritize required roadway improvements on a long-term basis.
-----------------	--

Policy Statement and Guidelines:

1. GUIDELINES

- 1.1 The Five-Year Road plan conforms with the objectives and criteria outlined, *as per Policy 03-15: Road Policy* and *Policy 03M-04: Road Project Profile*.
- 1.2 The plan is limited to the identification of specific annual projects for a future period of Five-Years based on anticipated revenue and/or other budget and capacity limitation.
- 1.3 The Five-Year plan is subject to an annual review and update.

2. ROAD PLANS: REVIEW AND UPDATE PROCESS

- 2.1 The Five-Year Road Plan will be reviewed, updated, and accepted by Council *as per Policy 08-11: Budget Development* process during October and November of each year.
- 2.2 The review process will include past year’s projects.
- 2.3 The development and approval of a “**new**” Five-Year Plan will primarily include:
 - uncompleted projects from the previous year, plus projects previously identified in plan.
 - projects for coming year (previously identified in the plan).
 - plus new proposed projects for third, fourth and fifth year.
- 2.4 The planned order of year-one construction projects will be determined every year with the setting of the Transportation Budget: Five-Year Road Plan, *as per Policy 03-15: Road Policy*.
- 2.5 Once the annual plan and construction schedule have been approved, additions or deletions of specific projects require approval by resolution of Council. Normally, changes to the above should be considered on the basis of persistent weather problems, major equipment problems or financial considerations only. Progress on the planned order of construction will be reported to Council by Public Works monthly.

Title: Five-Year Road Plan	Policy No.: 18-19
Section: 03	Page No.: 2 of 9 E

	Date	Resolution Number
Approved	December 7, 2005	# 148-05 - Page # 8062
Amended	January 18, 2007	# 178-07 - Page # 8272
Amended	November 13, 2007	# 092-07 - Page # 8543
Amended	January 10, 2008	# 168-08 - Page # 8571
Amended	February 23, 2009	# 303-09 - Page # 8904
Amended	January 26, 2010	# 342-10 - Page # 9256
Amended	January 5, 2011	# 234-11 - Page # 9595
Amended	December 8, 2011	# 164-11 - Page # 9909
Amended	December 20, 2012	# 267-12 - Page #10377
Amended	December 20, 2013	# 161-13 - Page #10979
Amended	January 13, 2015	# 283-15 - Page #11538
Amended	December 17, 2015	# 250-15 - Page #12026
Amended	October 20, 2016	#1125-16 - Page #12409
Amended	December 14, 2018	# 251-18 - Page #13429
Amended	November 29, 2019	# 135-19 - Page #13874
Amended	December 11, 2020	# 271-20 - Page #14420
Amended	December 16, 2021	# 209-21 - Page #14933
Amended	January 26, 2023	# 312-23 - Page #15480
Amended	April 11, 2024	# 493-24 - Page #15601



2024 Road Projects Information

Calculation of 2024 year: Project(s) Workdays:

Project days: May to Mid-October 2024

5.5 months x 20 days = 110 days

Less 20 days: weather

and 20 days: moves/breakdowns, dust controls/road repairs

Equals 70 days

Maintenance Gravel:

41,141.5 tonnes to be distributed among all divisions

5,000.0 tonnes of contingency gravel

The 2024 Road Plan will be Funded by:

⊗	2023 Municipal Sustainability Grant	=	\$ 68,585.00
⊗	Local Government Fiscal Framework Grant	=	\$ 816,415.00
⊗	Aggregate Reserve	=	\$ 191,000.00

2024 Gravelling Projects Information

Road Categories	Description	Code	Rate of material/mile Tonne - Yards	# of Year's	
Exceptional	Extreme traffic and Heavy loads	Exc	187 - 150	annual	
Category # 1	Paved, oiled and base stabilized roads	C1	---	--	
Category # 2	High usage arterial and feeder gravel roads	C2	187 - 150	2	
Category # 3	Moderate usage collector gravel roads with	C3	156 - 125	3	
Gravelling – Smoky Lake County					
Miles per Category	Code	Recommended Miles	Recommended Gravel	Estimate Costs	Actual Cost
19.0	Exc	11.5	2,150.5	\$ 59,092.00	
107.0	C1				
153.5	C2	77.5	14,492.0	\$ 383,630.50	
500.5	C3	131.0	20,436.0	\$ 533,286.00	
128.0	C4	32.5	4,062.0	\$ 106,937.50	
Total miles = 908	Total	252.5	41,141.50	\$ 1,082,946.00	



2024 Road Projects

OIL TREATMENT/PAVING							
Project Name	Code	# Days	Length/Miles	Res #s	Estimate Costs	Actual Cost	Funding
Twp 590 between RR 174(N)- RR 180(s)	P1813	2	1.25		\$ 150,000.00		MSI/MO
		2		Total	\$ 150,000.00	\$0.00	

CHIP-SEAL							
Project Name	Code	# Days	Length/Miles	Res #s	Estimate Costs	Actual Cost	Funding
		0		Total	\$ -	\$0.00	

MG30 BASE STABILIZATION							
Project Name	Code	# Days	Length/Miles	Res #s	Estimate Costs	Actual Cost	Funding
RR 124 between Twp 601- Twp 603A	MG2411	5	2.5		\$ 62,500.00		MSI/MO
Twp 590 between RR 143(N)- RR 144(S)	MG1822	1	0.5		\$ 10,000.00		MSI/MO
RR 144 between Twp 590- Hwy 652	MG2412	8	6		\$ 80,000.00		MSI/MO
RR 164 between Hwy 28- Twp 592A	MG2423	4	1.5		\$ 70,000.00		MSI/MO
Twp 604 between RR 181- RR 184	MG2415	4	3		\$ 80,000.00		MSI/MO
		22		Total	\$ 302,500.00	\$0.00	

CONSTRUCTION							
Project Name	Code	# Days	Length/Miles	Res #s	Estimate Costs	Actual Cost	Funding
		13		Total	\$ -	\$0.00	

MG HAUL ROADS-PW57							
Project Name	Code	# Days	Length/Miles	Res #s	Estimate Costs	Actual Cost	Funding
Twp 584 between Hwy 855- RR 165	MG2413	4	5.5		\$ 121,000.00		Aggregate Reserve
		4		Total	\$ 121,000.00	\$0.00	

GRAVELLING							
Mile per Division	Code	Proposed Miles	Proposed Gravel	Estimate Costs	Actual Gravel	Actual Cost	Funding
144	PW45	38.5	6,517.50	\$ 189,007.50			RTG
218.5	PW46	79	12,851.00	\$ 346,977.00			RTG
159.5	PW47	36	5,817.50	\$ 145,437.50			RTG
167	PW48	41	6,659.50	\$ 159,828.00			RTG
219	PW49	58	9,296.00	\$ 241,696.00			RTG
908		252.5	41,141.5	\$ 1,082,946.00			
Contingency:			5,000.00	\$ 125,000.00			
Total			46,141.50	\$ 1,207,946.00			
Road Repair PW90:							Unbudgeted-Cost of gravel only

Five-Year Road Plan: Year 2024-2028



2025 Road Projects

OIL TREATMENT/PAVING							
Project Name	Code	# Days	Length/Miles	Res #'s	Estimate Costs	Actual Cost	Funding
Twp 600 between RR 181- RR 182	P2415	3	1		\$ 150,000.00		MSI/MO
RR 174 between Twp 612- Twp 613A	P2514	3	1.5		\$ 200,000.00		MSI/MO
RR 124 between Twp 601- Twp 603A	P2511	6	2.5		\$ 460,000.00		MSI/MO
		12		Total	\$ 810,000.00	\$0.00	

CHIP-SEAL							
Project Name	Code	# Days	Length/Miles	Res #'s	Estimate Costs	Actual Cost	Funding
RR 170 between Hwy 28- Twp 600	FM2414	3	2		\$ 210,240.00		MSI/MO
		3		Total	\$ 210,240.00	\$0.00	

REHABILITATION							
Project Name	Code	# Days	Length/Miles	Res #'s	Estimate Costs	Actual Cost	Funding
RR 174 between Twp 612- Twp 613A	R2514	3	1.5		\$ 35,000.00		MSI/MO
RR 190 between Hwy 28- Twp 600	R2515	6	3.5		\$ 85,000.00		MSI/MO
Twp 594 between RR 185- RR 190	R2525	2	1		\$ 24,000.00		MSI/MO
		11		Total	\$ 144,000.00	\$0.00	

MG30 BASE STABILIZATION							
Project Name	Code	# Days	Length/Miles	Res #'s	Estimate Costs	Actual Cost	Funding
Twp 620 between RR 135- RR 142	MG2511	5	3		\$ 75,000.00		MSI/MO
RR 143 between Twp 584- Hwy 652	MG1942	6	4		\$ 100,000.00		MSI/MO
Twp 590 between RR 181(s)- RR 184(s)	MG2523	5	3		\$ 70,000.00		MSI/MO
RR 183 between Twp 591A- Twp 592	MG2433	2	0.5		\$ 20,000.00		MSI/MO
RR 163 between Twp 595- Twp 600	MG2514	2	1		\$ 25,000.00		MSI/MO
Twp 612 between RR 174- RR 174A	MG2524	1	0.5		\$ 12,000.00		MSI/MO
RR 180 between Hwy 28- Twp 594	MG2515	2	1.5		\$ 30,000.00		MSI/MO
Twp 612 between RR 174A- RR 180	MG2525	2	1.5		\$ 30,000.00		MSI/MO
RR 180 between Twp 612A- Twp 614	MG2535	2	1.5		\$ 30,000.00		MSI/MO
		27		Total	\$ 392,000.00	\$0.00	

CONSTRUCTION							
Project Name	Code	# Days	Length/Miles	Res #'s	Estimate Costs	Actual Cost	Funding
RR 171 between Twp 591- Twp 592	C2513	13	1		\$ 140,000.00		MSI/MO
RR 171 between Twp 590- Twp 591	C2413	13	1		\$ 140,000.00		MSI/MO
		26		Total	\$ 280,000.00	\$0.00	

MG HAUL ROADS-PW57							
Project Name	Code	# Days	Length/Miles	Res #'s	Estimate Costs	Actual Cost	Funding
Twp 584 between Hwy 855- RR 165	MG2513	4	5.5		\$ 121,000.00		Aggregate Reserve
		4		Total	\$ 121,000.00	\$0.00	

GRAVELLING							
Mile per Division	Code	Proposed Miles	Proposed Gravel	Estimate Costs	Actual Gravel	Actual Cost	Funding
144	PW45	46	7,641.00	\$ 221,589.00			RTG
218.5	PW46	83.5	13,243.00	\$ 357,561.00			RTG
159.5	PW47	43	6,770.00	\$ 169,250.00			RTG
167	PW48	51	8,002.50	\$ 192,060.00			RTG
219	PW49	59	9,359.00	\$ 243,334.00			RTG
908		282.5	45,015.5	\$ 1,183,794.00			
Contingency:			5,000.00	\$ 125,000.00			
Total			50,015.50	\$ 1,308,794.00			
Road Repair PW90:							Unbudgeted- Cost of gravel only



2026 Road Projects

OIL TREATMENT/PAVING							
Project Name	Code	# Days	Length/Miles	Res #'s	Estimate Costs	Actual Cost	Funding
							MSI/MO
0		Total			\$ -	\$0.00	

REHABILITATION							
Project Name	Code	# Days	Length/Miles	Res #'s	Estimate Costs	Actual Cost	Funding
							MSI/MO
0		Total			\$ -	\$0.00	

MG30 BASE STABILIZATION							
Project Name	Code	# Days	Length/Miles	Res #'s	Estimate Costs	Actual Cost	Funding
RR 144 between Twp 590- Hwy 652	MG2612	8	6		\$ 90,000.00		MSI/MO
Twp 584 between Hwy 859- RR 144	MG2622	6	4		\$ 60,000.00		MSI/MO
Twp 592 between RR 183- RR 182A	MG2623	1	0.5		\$ 12,000.00		MSI/MO
RR 183 between Twp 592- Twp 591A	MG2633	0.5	0.5		\$ 10,000.00		MSI/MO
RR 163 between Twp 595- Twp 600	MG2614	2	1		\$ 30,000.00		MSI/MO
17.5		Total			\$ 202,000.00	\$0.00	

CONSTRUCTION							
Project Name	Code	# Days	Length/Miles	Res #'s	Estimate Costs	Actual Cost	Funding
Twp 590 between RR 150(s)- RR 150A	C2612	7	0.5		\$ 60,000.00		MSI/MO
Twp 590 between RR 154(s)- RR 154A	C2622	4	0.25		\$ 15,000.00		MSI/MO
Twp 592 between RR 171- RR 172	C2113	12	1		\$ 130,000.00		MSI/MO
RR 200 between Twp 592- Twp 593	C1715	12	1		\$ 130,000.00		MSI/MO
Twp 592 between RR 200- RR 195A	C2615	6	0.5		\$ 50,000.00		MSI/MO
41		Total			\$ 385,000.00	\$0.00	

MG HAUL ROADS-PW57							
Project Name	Code	# Days	Length/Miles	Res #'s	Estimate Costs	Actual Cost	Funding
Twp 584 between Hwy 855- RR 165	MG2613	4	5.5		\$ 121,000.00		Aggregate Reserve
4		Total			\$ 121,000.00	\$0.00	

GRAVELLING							
Mile per Division	Code	Proposed Miles	Proposed Gravel	Estimate Costs	Actual Gravel	Actual Cost	Funding
144	PW45	40.5	6,798.50	\$ 197,156.50			RTG
218.5	PW46	83.5	13,615.00	\$ 367,605.00			RTG
159.5	PW47	41.5	6,675.50	\$ 166,887.50			RTG
167	PW48	52.5	8,360.50	\$ 200,652.00			RTG
219	PW49	70	11,168.00	\$ 290,368.00			RTG
908		288.0	46,617.5	\$1,222,669.00			
Contingency:			5,000.00	\$ 125,000.00			
Total			51,617.50	\$1,347,669.00			
Road Repair PW90:							Unbudgeted- Cost of gravel only

Five-Year Road Plan: Year 2024-2028



2027 Road Projects

OIL TREATMENT/PAVING							
Project Name	Code	# Days	Length/Miles	Res #'s	Estimate Costs	Actual Cost	Funding
							MSI/MO
		0		Total	\$ -	\$0.00	

REHABILITATION							
Project Name	Code	# Days	Length/Miles	Res #'s	Estimate Costs	Actual Cost	Funding
							MSI/MO
		0		Total	\$ -	\$ -	

MG30 BASE STABILIZATION							
Project Name	Code	# Days	Length/Miles	Res #'s	Estimate Costs	Actual Cost	Funding
RR 144 between Twp 590- Hwy 652	MG2712	8	6		\$ 100,000.00		MSI/MO
Twp 592 between RR 171- RR 172	MG2723	2	1		\$ 20,000.00		MSI/MO
RR 164 between Hwy 28- Twp 584A	MG2733	8	5.5		\$ 125,000.00		MSI/MO
Twp 612 between RR 174- RR 174A	MG2714	1	0.5		\$ 15,000.00		MSI/MO
Twp 612 between RR 174A- RR 180	MG2715	2	1.5		\$ 37,000.00		MSI/MO
RR 180 between Twp 612A- Twp 614	MG2725	3	1.5		\$ 37,000.00		MSI/MO
Twp 604 between RR 181- RR 183	MG2735	4	2		\$ 65,000.00		MSI/MO
		28		Total	\$ 399,000.00	\$0.00	

CONSTRUCTION							
Project Name	Code	# Days	Length/Miles	Res #'s	Estimate Costs	Actual Cost	Funding
RR 162 between Twp 594- Twp 594A	C2714	3	0.25		\$ 50,000.00		MSI/MO
		3		Total	\$ 50,000.00	\$ -	

MG HAUL ROADS-PW57							
Project Name	Code	# Days	Length/Miles	Res #'s	Estimate Costs	Actual Cost	Funding
Twp 584 between Hwy 855- RR 165	MG2713	4	5.5		\$ 121,000.00		Aggregate Reserve
		4		Total	\$ 121,000.00	\$ -	

GRAVELLING							
Mile per Division	Code	Proposed Miles	Proposed Gravel	Estimate Costs	Actual Gravel	Actual Cost	Funding
144	PW45	39	6,611.00	\$ 191,719.00			RTG
218.5	PW46	75	12,134.00	\$ 327,618.00			RTG
159.5	PW47	32.5	5,132.00	\$ 128,300.00			RTG
167	PW48	37	5,818.50	\$ 139,644.00			RTG
219	PW49	54	8,548.00	\$ 222,248.00			RTG
908		237.5	38,243.5	\$ 1,009,529.00			
Contingency:			5,000.00	\$ 125,000.00			
Total			43,243.50	\$ 1,134,529.00			
Road Repair PW90:							Unbudgeted- Cost of gravel only

Five-Year Road Plan: Year 2024-2028



2028 Road Projects

OIL TREATMENT/PAVING							
Project Name	Code	# Days	Length/Miles	Res #'s	Estimate Costs	Actual Cost	Funding
							MSI/MO
0		Total		\$	-	\$0.00	

REHABILITATION							
Project Name	Code	# Days	Length/Miles	Res #'s	Estimate Costs	Actual Cost	Funding
							MSI/MO
0		Total		\$	-	\$	-

MG30 BASE STABILIZATION							
Project Name	Code	# Days	Length/Miles	Res #'s	Estimate Costs	Actual Cost	Funding
Twp 620 between RR 135- RR 142	MG2811	5	3		\$ 80,000.00		MSI/MO
RR 144 between Twp 590- Hwy 652	MG2812	8	6		\$ 100,000.00		MSI/MO
Twp 604 between RR 191- RR 192A	MG2815	3	1.5		\$ 40,000.00		MSI/MO
Twp 604 between RR 181- RR 184	MG2825	5	3		\$ 85,000.00		MSI/MO
21		Total		\$	305,000.00	\$0.00	

CONSTRUCTION							
Project Name	Code	# Days	Length/Miles	Res #'s	Estimate Costs	Actual Cost	Funding
							MSI/MO
0		Total		\$	-	\$	-

MG HAUL ROADS-PW57							
Project Name	Code	# Days	Length/Miles	Res #'s	Estimate Costs	Actual Cost	Funding
Twp 584 between Hwy 855- RR 165	MG2813	4	5.5		\$ 130,000.00		Aggregate Reserve
4		Total		\$	130,000.00	\$	-

GRAVELLING							
Mile per Division	Code	Proposed Miles	Proposed Gravel	Estimate Costs	Actual Gravel	Actual Cost	Funding
144	PW45	43.5	7,297.50	\$ 211,627.50			RTG
218.5	PW46	80.5	13,085.00	\$ 353,295.00			RTG
159.5	PW47	46.5	7,455.50	\$ 186,387.50			RTG
167	PW48	55	8,843.50	\$ 212,244.00			RTG
219	PW49	64	10,232.00	\$ 266,032.00			RTG
908		289.5	46,913.5	\$ 1,229,586.00			
Contingency:			5,000.00	\$ 125,000.00			
Total			51,913.50	\$ 1,354,586.00			
Road Repair PW90:							Unbudgeted- Cost of gravel only

Five-Year Road Plan: Year 2024-2028



Request for Decision (RFD)

Meeting Date: Thursday, May 23, 2024

Agenda Item: #7.2

Topic: FCSS Applications

Presented By: Brenda Adamson / Finance

Recommendation:

**That Smoky Lake County approve to allocate funding from the 2024 Family and Community Support Services (FCSS) Grant budget in accordance with Policy no 08-17-01: Family and Community Support Services (FCSS) grant as follows:
\$1,290 to Friends of the Vilna Pool Hall Society for volunteer appreciation**

Background:

This meeting there is one application for FCSS funds from the County Fire department. The request is for \$1,290 for a volunteer event.

Benefits:

- ✓ Recognizes the efforts of community volunteers
- ✓ Brings awareness of the need or volunteers
- ✓ Encourages volunteerism

Disadvantages:

n/a

Alternatives:

Council can approve no funding or can choose an amount other than the amount requested.

Financial Implications:

The budget is	\$24,377
Balance available	\$ 4,296

Legislation:

Policy 08-17-01 Family and Community Support Services

Intergovernmental:

n/a

Strategic Alignment:

n/a

Enclosure(s):

- a) Application from Smoky Lake Legion

Signature of the CAO: _____

SMOKY LAKE COUNTY

Title: **Family and Community Support Services (FCSS) Grants**



Policy No.: **17-02**

Section: **08** Code: **P-S** Page No.: **1 of 7** **E** Legislation Reference: *Family and Community Support Services Act*

Purpose: To provide a consistent method for Smoky Lake County to award Family and Community Support Services (FCSS) Grant funding to various non-profit volunteer service organizations that support preventive social initiatives within the community.

Policy Statement and Guidelines:

1. STATEMENT:

- 1.1 Smoky Lake County will manage its FCSS program in compliance with statutory requirements and operate in accordance with the Act and regulations thereto.
- 1.2 The County recognizes investments made in organizations that provide preventive social initiatives under the Family and Community Social Services program will benefit the entire community.
 - 1.3 The County will establish an annual budget to assist non-profit organizations to operate their program or services providing these are within the FCSS Act and regulations.
 - 1.4 The County has the authority to set funding deadlines.

2. DEFINITIONS:

- 2.1 "Act": means the Family and Community Support Services Act (RSA 2000).
- 2.2 "County": means Smoky Lake County Council or the Family and Community Services (FCSS) Committee.
- 2.3 "Outcomes": means the benefits, impact or changes for individuals, families, communities, or populations during or after participating in program activities. They are influenced by a program's outputs. Outcomes may relate to knowledge, attitudes, values, skills, behavior, condition, status or other attributes. They are what participants know, think, or can do; or how they behave; or what their condition or status is, that is different following the

program.

Title: **Family and Community Support Services (FCSS) Grants**

Policy No.: **17-02**

Section: **08** Code: **P-S** Page No.: **2 of 7** **E** Policy Statement and Guidelines:

3. GUIDELINES:

3.1 Organizations must be non-profit and must operate within the Smoky Lake County region.

3.2 Services and programs provided by the organization must fall within the mandate of preventive social services as outlined in the Provincial FCSS Act and Regulations.

3.3 The applicant must demonstrate that the funds will be used to:

3.3.1 help individuals develop independence and strengthen coping skills.

3.3.2 develop awareness with regards to social needs.

3.3.3 develop interpersonal and group skills.

3.3.4 help communities assume responsibilities and actions which affect them.

3.3.5 provide supports that help sustain people as active participants in the community.

3.4 Granted funds **must be used** prior to December 31 of the granting year or returned to Smoky Lake County.

3.5 Unexpended or returned FCSS program funds shall be made available to other programs or projects.

4. PROCEDURES:

4.1 Each non-profit organization must apply for funding by submitting **Schedule "A": Smoky Lake County - FCSS Grant Application.**

4.2 The Finance Manager shall review the application to ensure that it meets the criteria established by the FCSS Act and FCSS Regulations.

4.2.1 Incomplete applications will be returned to the applicants and shall be reconsidered by County administration if funds are available and time allow before the deadline.

4.3 All completed application(s) shall be presented to a County Meeting.

4.4 County Council shall review the application(s) to determine an amount, if any to be granted.

4.5 The successful grant recipient shall submit a final accounting as per Schedule **"B": Smoky Lake County - FCSS Program Evaluation Report** and **Schedule "C" – Smoky Lake County -**

FCSS Financial Report upon completion of the program or prior to December 31 of current year.
Failure to provide a final accounting may result in future grant rejection.

Title: **Family and Community Support Services (FCSS) Grants**

Policy No.: **17-02**

Section: **08** Code: **P-S** Page No.: **3 of 7** **E** Policy Statement and Guidelines:

4.6 FCSS Funding applicants shall have the right to appeal funding decisions to Council.

4.7 At any time, the County may request non-profit organizations, who have received funding to make a presentation to Council.

Date Resolution Number

Approved **August 22, 2012** # 718-12 - Page 10122 Amended **December 16, 2021**
Amended

Section 08 Policy 17-02 **SCHEDULE "A"**

SMOKY LAKE COUNTY – FCSS GRANT APPLICATION

LEGAL REGISTERED NAME OF ORGANIZATION:

Friends of the Vilna Pool Hall Society

Incorporation number 50704151

Incorporation date 08/01/1996

ADDRESS: Box 600 Vilna, Alberta T0A 3L0

PHONE #: 780-645-0334; FAX #: N/A CONTACT PERSON: Carol Trider

EMAIL: caroltrider@hotmail.com

► **COMPLETE THIS APPLICATION IN ITS ENTIRETY**

1. Is your organization registered as a not-for-profit entity? Yes No **2.** Does your organization operate within Smoky Lake County region? Yes No **3.** Project Description (Include amount requested)

Annual volunteer and contributor appreciation event geared to bring the community together to recognize efforts and increase satisfaction and awareness to further participate in the non-profit organization. Encourage further commitment, professionalism and creativity and investment in the organization. Request is for \$1,290 to cover partial expenses in 2024 that are directly related to the implementation and delivery of the event.

4. What is the target group or population you wish to reach with this program?

Infants/Toddlers – 0-3 years

- Preschoolers – 3-5 years
- Children 5-12 years
- Youth 12-18 years
- Adults
- Seniors
- Families
- Community

5. Please select the main strategic social direction of the program.

- Help people develop independence, strengthen coping skills, and become more resistance to crisis
- Help people develop an awareness of social needs.

- Help people develop interpersonal and group skills which enhance constructive relationships among people.
- Help people and communities assume responsibility for decisions and actions which affect them.
 - Provide support that helps sustain people as active members of the community. Note: The activities of the Pool Hall encourage all of the above...the main social direction however is to provide support that helps sustain people as active members of the community.

Page 4 of 7

6. Please select the main strategic social outcome the program will attain.

Response: Although all outcomes are targeted, the main outcome is keeping the community connected and engaged.

- Individuals experience personal well being
- Individuals are connected with others
- Children and youth develop positively
- Healthy functioning within families
- Families have social supports
- The community is connected and engaged
- Community social issues are identified and addressed

7. Will the program be carried out by staff or volunteers?

100% volunteers - members of the board of the Pool Hall and Barber Shop and community volunteers.

8. What indicators of success will you use? How will you know the program has been successful? What is your outcome statement?

Outcome Statement: Folks that live in and visit the community feel connected and engaged and this is enhanced given their positive interactions with volunteers and pool hall members at the Historic Vilna Pool Hall and Barber Shop.

Success: Community members come out to discuss topics, share information and resources, socialize and network, and learn about the history of the Pool Hall and living museum. Volunteers are friendly, passionate about their role, are team players, are interested in personal growth and are committed and reliable.

Program to be measured against the following indicators.

1. Stakeholders (visitor):

Visitors feel accepted when visiting the Pool Hall

Visitors are able to share information freely without criticism

Visitors feel that they are being heard and are part of a "community"

Visitors identify that as a result of the interactions and socializing they know where to access social resources within the county that can help strengthen themselves, their family and their community.

Visitors (including youth) learn about the history of the pool hall/ residence museum, feel connected to the stories and history and feel confident that they can in turn share this information with others.

2. Volunteers/Contributors:

Volunteers are engaged/passionate

Volunteers are satisfied with their work/efforts

Volunteers see the value in their work

Volunteers see the value of the organization

Volunteers are able to identify what is most important to the visitor

Volunteers receive the training and supports they need to do their role within the organization

Volunteer and contributor efforts are celebrated!

9. What measurement tool will you use to measure success? (survey, interview, documentation review, observation, focus group, or case studies)

Measurement tools:

1. Surveys (stakeholder - visitor; volunteer) - Data collected from two surveys administered by Pool Hall Executive on July 6 and 13, 2024.
2. Qualitative report - appreciation letters and feedback, newspaper reporting, etc.

I declare that

- ✓ I am a duly authorized representative having legal, financial, and /or executive signing authority for the above noted organization.
- ✓ The project will benefit the general community and not specific individuals/families. ✓ A final budget report indicating the project's expenses and revenues will be provided to the County no later than 60 days after the grant year end (December 31). ✓ A final evaluation form will be provided to the County no later than 60 days from the stated completion date.
- ✓ Any unused funding will be returned to Smoky Lake County.
- ✓ Any changes to the project including extensions must have written approval from the County.

Name: Carol Trider _____

Signature: _____



Position: Vice President

Date: May 13,2024

Schedule "A" : SMOKY LAKE COUNTY - FCSS GRANT APPLICATION Page 5 of 7 Section 08 Policy 17-02



SCHEDULE "B"

SMOKY LAKE COUNTY – FCSS PROGRAM EVALUATION REPORT

LEGAL REGISTERED NAME OF ORGANIZATION: _____

_____ Box City or Town Postal Code

PHONE #: _____ FAX #:

_____ CONTACT PERSON: _____ EMAIL:

► COMPLETE THIS APPLICATION IN ITS ENTIRETY

1. What did your program accomplish?

2. How many participants were involved?

3. How many volunteers were involved?

4. Outcomes:

a. Please select at least one of the social outcome statements to report

- on Individuals experience personal well being
- Individuals are connected with others
- Children and youth develop positively
- Healthy functioning within families
- Families have social supports
- The community is connected and engaged
- Community social issues are identified and addressed

b. How did you measure results? (survey, interview, documentation review, observation, focus group, or case studies)

__ c. What is your outcome statement?

__ d. How many participants completed the measurement tool?
_____ e. How many participants experienced a positive change?

Name: _____
Signature: _____
Position: _____
Date: _____

Schedule "B" : SMOKY LAKE COUNTY - FCSS PROGRAM EVALUATION REPORT Page 6 of 7 Section 08 Policy 17-02



SCHEDULE "C"

SMOKY LAKE COUNTY – FCSS FINANCIAL REPORT

LEGAL REGISTERED NAME OF ORGANIZATION: _____

PHONE #: _____ FAX #: _____
Box City or Town Postal Code

CONTACT PERSON: _____ EMAIL: _____

▶ COMPLETE THIS APPLICATION IN ITS ENTIRETY

1. Were all funds spent this calendar year? Yes No

2. Financial Report:

REVENUES (please detail all actual revenues related to the project).

FCSS Grant
Other Revenue

Total Revenue \$

Total Expenses \$

Name: _____

Signature: _____

Position: _____

Date: _____



Request for Decision (RFD)

Meeting Date: Thursday, May 23, 2024

Agenda Item: #7.3

Topic: Community Communication Mobile Application

Presented By: Interim CAO

Recommendation(s):

Option #1

That Smoky Lake County not participate in purchasing a Community Communication mobile application to facilitate emergency alerts and day-to-day notifications from the Smoky Lake Region to subscribers, as recommend at the Joint Municipalities Meeting held on April 29, 2024, Motion #JMM-318-24.

Option #2

That Smoky Lake County Council agree to participate in purchasing a Community Communication mobile application to facilitate emergency alerts and day-to-day notifications from the Smoky Lake Region to subscribers, at a cost to the County not to exceed \$_____; and approve for the Town of Smoky Lake to be the primary contact and Managing Partner of the said mobile application, as recommend at the Joint Municipalities Meeting held on April 29, 2024, Motion #JMM-318-24.

Background:

The Town of Smoky Lake brought this forward at the last Joint Municipalities Meeting, held on April 29, 2024, where the resolution was passed Motion #JMM-318-24:

That the Joint Municipality Committee recommend each respective Municipality forward the information received from the Town of Smoky Lake, in respect to communication application platforms available for potential purchase to facilitate emergency alerts and day-to-day notifications to subscribers, for consideration of approving the said purchase which would be cost shared by each respective participating Municipality.

Benefits: Strengthen intermunicipal relationships and increase communication to those that choose to subscribe.

Disadvantages: This would be an unbudgeted expense and may result in additional time commitments from staff.

Alternatives: Any alternative to the recommendation is at the discretion of Council.

Financial Implications: Potential unbudgeted expense for a portion of approx. \$4,200/year

Legislation: N/A

Intergovernmental: May be incorporated into an Intermunicipal Collaboration Framework (ICF).

Strategic Alignment:

Enclosure(s):

Signature of the CAO: _____



Request for Decision (RFD)

Meeting Date: Thursday, May 23, 2024

Agenda Item: #7.4

Topic: Regional Municipal Energy Manager through Municipal Climate Change Action Centre (MCCAC)

Presented By: Interim CAO

Recommendation(s):

That Smoky Lake County Council support a joint application to the Municipal Climate Change Action Centre (MCCAC), with the Town of Smoky Lake, Village of Vilna, and Village of Waskatenau, for the purpose of potentially funding a salary up to the maximum amount of \$80,000.00, with any unfunded salary amount to be funded jointly by each regional partner to employ a Smoky Lake Region Municipal Energy Manager, who would develop an energy management plan, implement energy saving opportunities and realize energy savings; and approve for the Town of Smoky Lake to be the Managing Partner of the application.

Background:

This program was explored in 2019, however the application process was unsuccessful. The Town of Smoky Lake brought it forward again at the last Joint Municipalities Meeting, held on April 29, 2024, where the resolution was passed Motion #JMM-319-24:

That the Joint Municipalities Committee recommend each respective Municipality approve to support a joint application to the Municipal Climate Change Action Centre (MCCAC), for the purpose of potentially funding a salary for a Smoky Lake Region Municipal Energy Manager, up to the maximum amount of \$80,000.00, with any unfunded salary amount to be funded jointly by each regional partner; and notify the Town Smoky Lake as the managing partner of the application.

The Municipal Energy Manager Program (MEM) offers staffing grants to municipalities in Alberta and is open to expressions of interest at this time. Administration is recommending that the Smoky Lake Region consider applying for a Municipal Energy Manager jointly to utilize the position throughout the region.

The Municipal Energy Manager Program (MEM) offers staffing grants to municipalities in Alberta to offset the salary of an energy manager. The energy manager will work for a municipality to: develop an energy management plan, implement energy saving opportunities and realize energy savings. Additional funding is also available to support the implementation of energy management initiatives. offset the salary of an energy manager. The energy manager will work for a municipality to: develop an energy management plan, implement energy saving opportunities and realize energy savings. Additional funding is also available to support the implementation of energy management initiatives.



Request for Decision (RFD)

Through the program, a municipal energy manager will:

- Conduct an energy audit on the highest energy-consuming municipal building,
- Develop an energy management plan,
- Educate facility managers on best practices,
- Reduce greenhouse gas emissions, and
- Lead energy-efficient retrofits from start to finish.

Benefits:

- Strengthen intermunicipal relationships.
- increase energy efficiency and energy savings.
- create an employment opportunity.

Disadvantages:

A proportionately small unbudgeted cost in an amount to be determined.

Alternatives: Any alternative to the recommendation is at the discretion of Council.

Financial Implications:

Year One: 80% of MEM salary up to a maximum of \$80,000 per year. Up to \$20,000 in rebates to support implementation of energy management initiatives.

Year Two: 40% of MEM salary up to a maximum of \$40,000 per year. Up to \$40,000 in rebates to support implementation of energy management initiatives. Year Two funding is contingent on the municipality meeting Year One program requirements.

Legislation: N/A

Intergovernmental: May be incorporated into an Intermunicipal Collaboration Framework (ICF).

Strategic Alignment:

Enclosure(s):

1. *Municipal Energy Manager Program GUIDEBOOK*
<https://mccac.ca/wp-content/uploads/MEM-Guidebook-1.pdf>

Signature of the CAO: _____



Councillor's Report

#9.4

**For April 23 to May 15, 2024
From Councillor Lorne Halisky, Division 4.**

May 06, 2024 – Bellis Board of Trade Meeting in Bellis (in-person)

- Discussion was held on fund raising such as annual Hamlet garage sale and meat raffle; purchasing/set up of flower half barrels for/to beautify main street; set up for the August 2024 Randy Russ Barrell Race including raffle ticket table and tents.
- Financial report was giving with all in good standing.
- Presented some County things on the go such as Health Care, EMS, Policing, Housing, Fire Services, Tourism/SLTC and water/wastewater possible grant funding etc.
- Bellis Hamlet Hwy sign on Highway 28 was deferred to the next meeting.
- Next Meeting date is July 15, 2024.

May 08, 2024 – Highway 28/63 Regional Water Services Commission Regular Meeting (Lorne and Dan in-person)

- Discussed Member Municipalities Drought and Water Restriction Management Plans and still waiting for St Paul's Plan.
- Financial report was given by the Commission Financial Manager with all in good standing and on budget.
- Clayton Leonard legal council for Whitefish Lake First Nation stated that WFL is proceeding with the disposition, licencing, setting up a corporation and becoming a commission member etc.
- Operations Manager reported that they are continuing boosting chlorine to assure safe drinking parameters at Whitefish Lake Reservoir. Radway communications tower replacement will take place in May/24. Work is continuing on a water connection for a Thorhild County resident. SCADA System work is ongoing to support remote operations and applied for grant funding to replace SCADA System as the current system is outdated/failing including proactive tower inspections to help prevent communication failures etc.
- Government of Alberta Grant Program Representative stated that we will hear soon on the Water for Life Grant and stated that we will be happy with the announcement.
- Set up a Water Commission Orientation Tour tentatively on June 19, 2024.
- Had a presentation from Aquatera Utilities Inc. on managing the administration and operations for the commission and drafting a commission management document to possibly go out for tender etc.
- Next Meeting date is June 12, 2024.

May 13, 2024 – Smoky Lake Region – Kosiv Ukraine Twinning Committee Meeting (virtual)

- Update from Kosiv starting with thanking the Twinning Committee and Smoky Lake Region for the support, all the funding is basically going to war activities and trying to maintain infrastructure. Their Council is working hard to support education, health, and workers. Russia tried to take over more territory and Kosiv Region has over 1000 people involved in the war and unfortunately have lost 46 lives in the war.
- Kosiv teachers discussed the School Video Exchange Project making the videos traditional with dance, culture, food etc. New initiatives to explore are shoe box exchange, pen pals and Christmas elf in traditional dress etc.
- Next Meeting date TBD.



Councillor's Report

**For April 23 to May 15, 2024
From Councillor Lorne Halisky, Division 4.**

May 13, 2024 – Smoky Lake Region – Ukrainian Twinning Committee Meeting (virtual)

- Updated the Project List with primarily focusing on the School Video Exchange Program, sending Kosiv expired Fire Fighting Gear, Crafts/Arts Project, Team Building amongst members and Educational Cooperation in 2024.
- Terms of Reference was discussed with minor amendments.
- Wire Transfer Donation of \$1000 CAD to Kosiv was confirmed.
- Financial report was given and all in good standing with a balance of \$3209.72. No budget required for 2024.
- Next Meeting date TBD.

*Please contact myself if you would like to discuss any of these items in further detail.

Thank you,

Lorne



Reeve's Report

Jered Serben: Reeve and Councillor for Division 5

April 18, 2024 to May 13, 2024

April 18, 2024 - Métis Nation of Alberta's (MNA) Proposed Supportive Living Facility Development: Healing Waters Treatment Center, held at the National Hall, Smoky Lake (All Council)

- This public engagement session was facilitated by the MNA who provided information about the proposed development alongside the Minister of Mental Health and Addiction to address concerns raised by the public.

April 18, 2024 – HAK School Open House (Jered & Lorne)

- Learned about the programs that HAK has to offer and met with other local agencies who were present to showcase their offerings to the community, such as the RCMP, Volunteer Firefighters, FCSS, and several others.

April 19, 2024 – Smoky Lake Foundation meeting, held at Bar-V-Nook (Jered & Dominique)

- Received updates from the Foundation CAO and Finance, as well as the Occupancy Report and Committees & Working group reports.
- Discussed the maintenance truck in Vilna, operating agreement, a legal fees query, affordable housing and the HVAC Systems at BVN & VL.

April 23, 2024 – RhPAP (Alberta's Rural Health Professions Action Plan) Strategic Plan 2024-2027 Presentation, held virtually (Jered & Domique)

- Tracy Sopkow, RhPAP's CEO, provided a high-level overview of RhPAP's new strategic plan for 2024-2027, outlining their vision, goals, and actions for the upcoming years, with an opportunity to provide feedback and insights to achieve shared goals and drive success in efforts to keep healthcare close to home.

April 24, 2024 - Council Budget Meeting, held in Chambers and virtually (All Council)

- Approved the consolidated 2024-2028 Five-Year Capital Budget including the Capital Bridge Plan and Capital Road Plan expenditures.
- Approved the balanced Year-2024 Municipal Total Function Budget, with a total Revenue in the amount of \$24,120,286 and total Expenditures in the amount of \$26,164,586, not including amortization in the amount of \$2,044,300.
- Gave 3rd Reading to Bylaw No. 1461-24: Year-2024 Tax Rate.

April 25, 2024 – Council Regular Meeting, held in Chambers and virtually (All Council)

- Approved to provide \$526.50 to the "Heartland Training and Support Hub" (formerly known as the Farm Safety Centre).
- Gave 3rd & Final Readings to Bylaw No. 1429-23 – Undeveloped Road Allowance, East Side of River Lot 10, Victoria Settlement & Bylaw No. 1462-24: to Amend Road Closure Bylaw No. 1429-23 – Undeveloped Road Allowance, East Side of River Lot 10, Victoria Settlement.
- Gave 3rd & Final Reading to Bylaw No. 1453-23: to amend the Land Use Bylaw No. 1272-14, to define Supportive Living Facilities.
- Approved to increase the Transportation Routing and Vehicle Information System Multi-Jurisdiction (TRAVIS-MJ), fixed fee from \$25 to \$50.
- Adopted the Federation of Alberta Gas Co-ops Ltd.'s Operation and Maintenance (O&M) Manual, executed the Safety and Loss Management System (SLMS) for the County's Natural Gas System, & adopted the Quality Management Plan issued by Rural Utilities.



Reeve's Report

Jered Serben: Reeve and Councillor for Division 5

April 18, 2024 to May 13, 2024

- Approved to close the County Offices on May 24th for the Annual Safety meeting so all staff can attend.
- Approved to provide \$350 to Smoky Lake Holubka Dancers, towards their lunch during their participation in the 2024 highway cleanup.
- Approved to provide \$200 to HAK School, to sponsor the Year-2024 Aspen View Robotics Tournament.
- Approved to waive the landfill fees for Victoria Trail Agricultural Society (VTAS) during their major resurfacing project of the arena in Waskatenau.

April 29, 2024 - Joint Municipalities Meeting, held in Vilna (All Council)

- Received updates from the RCMP, Aspen View Schools & Métis Crossing.
- Recommended exploring a community communication mobile application.
- Recommended regionally applying to the Municipal Climate Change Action Centre (MCCAC), for potentially funding a Municipal Energy Manager.

April 30, 2024 – Physician and Health Care Professionals Committee Meeting, held Town Council Chambers (Jered & Linda)

- Received an update on the "Let's Go Rural" event held on March 1, 2024 at the Complex, with stations including Lab/Digital Imaging, Injections, EM, Pharmacy and Senior's Care. The overall satisfaction rate from students was 4.8/5 with 100% strongly agreeing that it was a worthwhile learning experience.
- Acknowledged the Rural Health Professionals Action Plan Rhapsody Awards submission was unsuccessful.
- Received an update on Doctor Esterhuizen's completed 1st half of her practicum.
- Discussed other potential uses for the Vilna Health Care Centre.
- Approved to a donation \$750 to George McDougall Healthcare Centre to support renos to nurse's break room; and deliver cookies to the Bar-V-Nook Lodge, Vilna Lodge and the Vilna Clinic on May 31, 2024, in honour of Rural Health Care Week.
- Recommended attending the RhPAP - Rural Community Health Provider Attraction and Retention (A&R) Conference in October 8-10, 2024 in Wainwright.
- Acknowledged receipt of RhPAP's Strategic Plan 2024-2027.

April 30, 2024 – Regional Community Development Committee (RCDC) Meeting, held in Chambers and virtually (Jered, Lorne, & Linda)

- Discussed and received information about Alberta Advantage Immigration Program (AAIP), as part of the Rural Renewal Stream, from delegates and guests representing: Smoky Lake Region Chamber of Commerce, Town of Slave Lake's Economic Development, and Town of Two Hills' Economic Development & Tourism.

May 6, 2024 – Smoky Lake Agricultural Society, held at the Smoky Lake Ag Complex (Jered)

- Will be installing a new HVAC system and will be applying for grant funding.
- Discussions was held regarding the Pumpkin Fair as well as filling ice time in the arena.
- County of Sturgeon - Legal is major reno time slots
- The STARS fundraiser held on April 13th made \$117,000

May 7, 2024 – Aspen View Robotics Competition, held at HAK School (Jered)

- Volunteered to attend as a judge for the 2024 competition.



Reeve's Report

Jered Serben: Reeve and Councillor for Division 5

April 18, 2024 to May 13, 2024

May 7, 2024 – Rural Crime Watch Annual General Meeting, held at the Smoky Lake Ag Complex (Jered)

- Volunteered to attend and become a member.

May 9, 2024 – Regular Council Meeting, held in Chambers & virtually (All Council)

- Approved to fund the Bellis 4-H Beef Club trophy belt buckles from the Agricultural Budget, in the amount of \$1,225.
- Approved to engage Cortex Vegetation Controls, to perform licensed vegetation control services from June 15 to September 1 this year at a cost of \$9,147 for approximately 300 miles.
- Appointed Kierstin Dubitz as a Weed and Pest Inspector for Smoky Lake County.
- Refused the 2024 safe grad party to be held at Victoria Picnic Grounds site on Hwy 855, due to it not being owned by the County and the extent of liability risk is unknown.
- Approved \$6,500 of FCSS grant funds to the Smoky Lake County Year-2024 Junior Fire Summer Day Camp.
- Amended Policy Statement No. 15-01-03: Discipline Policy.
- Approved to endorse a letter of support to become a Designated Community under the Rural Renewal Stream (RRS) through the Alberta Advantage Immigration Program.
- Approved to accept the Smoky Lake Holubka Dancers as an Additional Named Insured (ANI) with RMA under the County's Insurance Umbrella.

May 9, 2024 – MCC for the Smoky Lake Development Corp. Annual Meeting of Shareholders, held in the Town of Smoky Lake Chambers (Linda, Jered, Lorne, Dominique, Dan)

- Held general discussion about the condition of the Corporation.
- Received the Compiled Financial Information Period Ended December 31, 2023, & the Statement of Operations January 1 to December 31, 2023.

May 16, 2024 - Northeast Alberta Alliance for Growth and Opportunities (NAAGO), with Brian Jean Minister of Energy & Minerals, who previously served as the Minister of Jobs, Economy and Northern Development, (Jered)

- MLA - Jackie Armstrong-Homeniuk (Fort Saskatchewan-Vegreville), Garth Rowswell (Vermilion-Lloydminster-Wainwright) and Scott Cyr (Bonnyville-Cold Lake-St. Paul), were in attendance, Glenn van Dijken (Athabasca-Barrhead-Westlock) was absent.
- Discussion was about requesting our own North East Zone for healthcare, as we have issues and would like to offer solution.
- MLAs Garth Rowswell (Vermilion-Lloydminster-Wainwright) and Scott Cyr (Bonnyville-Cold Lake-St. Paul), will come to the next NAAGO meeting to take notes and bring the information forward to the Minister.

For more information about County meetings, minutes, agendas, bylaws, policies, or departments, please visit: www.smokylakecounty.ab.ca



ALBERTA
TRANSPORTATION AND ECONOMIC CORRIDORS

*Office of the Minister
MLA, Innisfail-Sylvan Lake*

May 14, 2024

AR 97103

Mr. Jared Serben
Reeve
Smoky Lake County
PO Box 310
Smoky Lake, AB T0A 3C0
jserben@smokylakecounty.ab.ca

Dear Reeve Serben:

Thank you for your letter regarding the speed limit on Highway 28 near the Town of Smoky Lake. As Minister of Transportation and Economic Corridors I am able to provide the following information.

I am pleased to advise the department is in the process of preparing the ministerial order to amend the speed limit on Highway. Once this process is complete and I have signed the order, the new signs will be installed along the highway to reduce the speed limit. I have asked the department to complete this before the next school year in September 2024.

If you would like to discuss this further or receive updates on the progress, please contact Mr. Michael Botros, Regional Director. Mr. Botros can be reached toll-free at 310-0000, then 780-305-2405, or at michael.botros@gov.ab.ca.

Thank you for following up on this matter.

Sincerely,

A handwritten signature in cursive script that reads "Devin Dreeschen".

Honourable Devin Dreeschen, ECA
Minister of Transportation and Economic Corridors

cc: Glenn van Dijken, MLA for Athabasca-Barrhead-Westlock
Michael Botros, Regional Director, Transportation and Economic Corridors

Information Sheet -

Rural Health and System Refocus

Telephone Town Hall to provide updates on initiatives related to rural health
May 14, 2024 from 6:00–7:30 p.m.

Refocusing Alberta's health care system - Engagement

- The refocused health system will be a unified provincial health care delivery system that centers on providing timely access to a health practitioner, shorter wait times for surgery and at the ER, consistent access to continuing care and expanded access to mental health and addiction treatment.
 - The first step is creating a unified health system with four specialized areas of focus: primary care, acute care, continuing care and mental health and addiction.
- Since November 8, 2023, thousands of Albertans shared feedback on health system refocusing:
 - 65 public in-person engagement sessions were held across the province between January 23 and April 12, 2024 (45 of these sessions were held in rural communities). More than 2,800 Albertans attended, and Alberta Health gained valuable insight into Albertans' perspectives and experiences of existing successes and challenges within the health system.
 - Alberta Health hosted four public telephone town halls with over 9,000 attendees, in November and December 2023.
 - Thousands of Albertans responded to two online feedback forms available between November 10, 2023 and April 21, 2024. These forms provided health care workers and Albertans a platform to share feedback about system refocusing.
 - An online question and answer tool was available from January 23 to May 14, 2024, for all Albertans to submit questions about system refocusing. Answers were provided through frequently asked questions (FAQs).
- Virtual information gathering sessions were held between April 11 and May 10 with Indigenous leadership groups. Registration for four [in-person information gathering sessions](#) opened on April 17.
 - The first two sessions were in Siksika Nation on April 30 and Hinton on May 9.
 - The last two sessions will be in Fort McMurray on May 29 and Cold Lake on June 24.

Regional Advisory Councils

- As part of health care system refocusing and the commitment to listen to regional voices, Alberta Health is creating 12 Regional Advisory Councils and one Indigenous Advisory Council.
- The Regional Advisory Councils will bring forward local priorities and give input on ways to improve the health care system.
- The councils will represent a wide range of perspectives and lived experiences, including those of everyday Albertans who receive health care, municipal representatives, health care workers, and Indigenous representatives.
- The councils will advise the government and the new primary care, acute care, continuing care, and mental health and addiction organizations on clinical and workforce planning, and capital planning.
- The councils will explore potential solutions to local challenges and identify opportunities for the health system to better support local decision-making.
- Public recruitment for the councils opened on April 16. Albertans interested in joining the Regional Advisory Council can apply online until August 30, 2024 at alberta.ca/advisory-councils-health.

Indigenous Advisory Council

- The Indigenous Advisory Council will have a provincial scope and provide advice on priorities and ways to improve health care for Indigenous Peoples.
- The council will advise the government and the new primary care, acute care, continuing care, and mental health and addiction organizations on clinical and workforce planning, and capital planning and inform the design and delivery of culturally appropriate health care programs and service delivery.
- Indigenous council membership will represent a wide range of geographic locations and diverse experiences of First Nations, Métis and Inuit peoples including those receiving health care services, Indigenous health care workers and Indigenous community leaders.
- Public recruitment for the Indigenous Advisory Council opened on April 16. Individuals who identify as First Nation, Métis or Inuit, who are interested in joining the Indigenous Advisory Council can apply online until August 30, 2024 at alberta.ca/advisory-councils-health.

System Planning

- System refocusing is changing the responsibility for and approach to health system planning.
- To replace the five planning zones previously developed by AHS, Alberta Health is developing an integrated health system plan that will span across the four organizations and regions to inform decisions on services, workforce, and infrastructure.
- Alberta Health will work with Albertans and communities throughout the planning process to ensure their health needs are accurately captured.

Rural Health

- Alberta Health recently established a dedicated Rural Health Branch, which will provide a rural and remote lens to health policies and programs to ensure the unique perspective is considered and thereby enhance government's approach to improving rural health outcomes.
- The Rural Health Branch has been meeting with stakeholders, attending refocus engagement sessions in rural Alberta, and conducting analysis to arrive at the following focus areas for rural and remote Albertans:
 - Workforce Attraction and Retention
 - Access to Care
 - Models of Care
 - Enhancing Community Health
 - Prevention and Wellness

Rural Training

- Increasing the Number of Health Care Professionals, with a focus on rural settings
 - [Budget 2023](#) targeted \$158 million toward workforce planning to increase the number of health care professionals in Alberta and to strengthen programs to attract and retain physicians and support targeted recruitment of internationally trained nurses.
- Developing Regional Training Centres
 - In Budget 2024, the province set aside \$224.8 million to boost physician training in rural areas. The University of Calgary is partnering with the University of Lethbridge to create the medical training centre in the southern part of the province, and the University of Alberta is working with Northwestern Polytechnic to open the training centre in Grande Prairie.
 - Together, the two training centres will contribute more than 100 practising physicians every year.
- Rural, Remote, Northern Program (RRNP)
 - The RRNP compensates physicians who practise in underserved areas in Alberta, including rural and remote regions. The program incentivizes recruitment and retention of physicians to these communities in Alberta.

Non-Municipal Drinking Water Program

- In rural Alberta, 90% of people use private well water supplies for domestic use, like drinking, cooking and bathing. Domestic well water systems are not regulated by the provincial or federal government. The quality of the water in non-municipal drinking water systems can be tested for free through Alberta Health's non-municipal drinking water program, which is administered through Alberta Health Services. This testing helps mitigate potential risks from hazards that may compromise the safety of drinking water in rural areas.
- For more information, visit [Non-municipal drinking water guidelines | Alberta.ca](#).

Prevention and Wellness Activities

Programs and initiatives available to all of Alberta:

- The [Tobacco and Vaping Reduction \(TVR\) Strategy](#), which was released in January 2024, outlines approaches to preventing and reducing tobacco and vaping product use, with a focus on youth. It was developed through consultations with Albertans of all ages.
- The Alberta Newborn Screening Program (ANSP) is a population-based screening program designed to reduce infant morbidity and mortality. In the 2022-23 fiscal year, the ANSP successfully screened 99.20% of Alberta-born infants.
 - This program screens for conditions that may lead to serious health problems, developmental delays, or death when not diagnosed and treated before the onset of symptoms.
 - Alberta is investing \$6 million in Budget 2024 to build on the success of the ANSP by screening for four additional conditions.
- There are three population-based cancer screening programs in Alberta, breast, cervical, colorectal, and a pilot screening program for lung cancer that was launched in September 2022. These programs aim to detect cancers and precancerous lesions accurately and at earlier stages.
 - Alberta Health and Alberta Health Services (AHS) are working to restore screening volumes to pre-pandemic levels and to raise screening rates in rural Alberta.
- Work continues with service providers to remove barriers to and enhance testing, treatment, and prevention strategies for sexually transmitted and blood borne infections (STBBI) and increase access to prenatal syphilis screening.
 - In 2023-24 Alberta Health provided more than \$9.6 million for community-based prevention, identification, and treatment of STBBIs and for wrap-around supports for people living with those infections.
 - The Syphilis Outbreak Action Response (SOAR) grant program, announced in December 2023, provides \$6 million over three years to eight community-based organizations for initiatives that focus on increased awareness, prevention, testing and treatment of syphilis.
- Alberta Health funds five Vulnerable Women programs, which provide access to health and social supports to pregnant and child-bearing aged women with complex and intersecting vulnerabilities, resulting in healthier women and babies. About 60% of women accessing these programs identify as Indigenous, over half of the women are or have recently experienced domestic violence, and all clients face barriers to accessing health services.
 - Programs include Women's Health Outreach in Grande Prairie; Healthy, Empowered and Resilient (H.E.R.) Pregnancy Program in Edmonton; Women's Program in Red Deer; Pregnancy Outreach Support Team (POST) in Calgary; and Well Program in Medicine Hat.
- Alberta Health funds the Injury Prevention Centre (IPC), which provides research and education to prevent and reduce injuries and address injury issues causing the greatest level of harm province wide.
 - Injury prevention is a public health priority that directly reduces costs to the health care system by decreasing the number of injury-related deaths, hospital admissions, and emergency department visits.
 - IPC programs include the Brainwaves Program, targeting elementary-aged children and teachers; the Poison Prevention Program, working to increase awareness on how to reduce poisoning and take preventive measures; and the Seniors Fall Prevention Program, targeting communities, seniors, families, and health providers to increase knowledge to reduce and prevent the risk of falls.

Community Health

- Alberta Health funds Communities Choose Well (CCW), which promotes healthy eating and active living (HEAL) to reduce inequities between populations in Alberta.
- CCW supports HEAL champions through learning opportunities, funding, and recognition programs to build healthier environments and targets vulnerable populations, helping them to build healthier environments by delivering micro-grants.
- Between 2017 and 2025, the micro-grant recipient demographics include:
 - 45% rural communities, 31% urban communities, and 24% Indigenous communities
 - project categories included 28% healthy food education, 24% physical activity, 18% community gardens, 13% Traditional Indigenous Wellness, and 9% active transportation.

Alberta Safe Beach Protocol

- The Alberta Safe Beach Protocol outlines how the province assesses and manages public health risks associated with recreational water.
 - Each summer, recreational water sites with a history of high-use and poor water quality are designated as priority beaches to be routinely sampled to monitor water quality, including blue-green algae. Advisories are issued by Alberta Health Services as needed.
- Public complaints regarding sites not routinely sampled can be forwarded to Alberta Health Services, either through a local public health inspector or [online](#).

Should I Eat This Fish?

- Should I Eat This Fish? is a mobile app developed by Alberta Health and can be used to find out [how many servings of fish a person can safely eat](#) based on the species and the waterbody the fish was caught in and levels of harmful chemicals in the fish.

Indigenous Health planning and engagement

- On October 18, 2023, Alberta Health released two MAPS initiative recommendation reports: the [Strategic Advisory Panel Final Report](#) and the [Indigenous Primary Health Care Advisory Panel \(IPHCAP\) Final Report](#).
- The IPHCAP final report, [Honouring our roots: growing together towards a culturally safe, holistic primary health care system for Indigenous peoples](#), consists of 22 recommendations grouped into five overarching themes: Culturally Safe and Appropriate Care; Access; Integration; Quality; and Indigenous Peoples as Partners.
- The Indigenous Primary Health Care Implementation Panel (IPHCIP) was convened in December 2023 to provide advice on the how the recommendations could be implemented in a culturally safe and appropriate manner. The IPHCIP released their report, [The Way Forward](#), which provides a pathway for advancing the 22 recommendations in the IPHCAP final report.
- To date, Alberta Health has implemented the Indigenous Primary Health Care Innovation Fund and the Indigenous Patient Navigator grant programs, with the following updates:
 - Establishing a \$20 million Indigenous Innovation Fund to invest in innovative primary health care services designed and delivered by Indigenous communities. The Innovation Fund call for proposals opened December 20, 2023, and closed on February 2, 2024. Alberta Health is undertaking a grant review process, and grant recipients will be announced in the coming weeks. The next call for proposal closes on May 15, 2024, and the third on August 31, 2024.
 - A community-based Indigenous patient navigator program is being established to support First Nations, Métis and Inuit peoples throughout their health care journeys. The call for proposals for this grant program opened December 20, 2023, and closed February 2, 2024. Alberta Health is reviewing grant applications and successful applicants will be notified.
 - Alberta Health is working to develop the position of Indigenous Patient Complaints Investigator through the Office of the Alberta Health Advocate. More information will soon be made public. In addition, members of the Elders Roster will be selected by Patient Navigators to best support needs of each community to ensure Indigenous patients are best supported through their health care journey.
 - Alberta Health has established the Indigenous Health Division, with Lisa Higgerty serving as the Assistant Deputy Minister. The division's work includes but is not limited to:
 - Using established channels, to collaborate on addressing health gaps identified by First Nations, Métis and Inuit peoples, and to advise the department on health-related matters.

EMS Update and Committee

- A new Alberta EMS Standing Committee (AEMSSC) launched on April 24, 2024. It is comprised of frontline paramedics, municipalities, Indigenous representatives, and other key community partners.
- AEMSSC will provide advice on all aspects of the EMS system, including air ambulance, ground ambulance, medical first responder, and workforce; and progress updates on the implementation of recommendations from the Alberta EMS Provincial Advisory Committee and Alberta EMS Dispatch Review.
- Budget 2024 executes on \$2 million for an independent review of the provincial air ambulance program and a paramedic workforce study to inform improvements to the EMS system to optimize coverage. With active involvement from emergency services staff across the province, the air ambulance review will examine response times, operational efficiency and coordination with ground EMS.
- 45 new resources for non-emergent interfacility transfer (IFT) will be added to the system in 2024, aimed at improving resource availability by diverting 44,000 IFTs per year away from current EMS resources, improving response times, and ensuring rural resources stay in their rural communities.

Non-clinical transports

- Non-Clinical Transports (NCTs) differ from IFTs because the patient does not require clinical care or monitoring by a paramedic or other regulated healthcare provider during transport.
- These NCTs do not require the use of an approved ambulance or licensed operators and can be performed using community shuttles, wheelchair accessible taxis, stretcher vans, and other locally available transportation options.
- AHS accesses private NCT service providers directly from acute care hospitals when a patient is discharged. NCTs are not part of the emergency health services system in Alberta. Potential providers can access the unsolicited proposal process through AHS's procurement website.

Surgeries

- Budget 2024 commits \$313 million to the Alberta Surgical Initiative Capital Program, which will add and expand operating rooms across the province. Through this program, Alberta Health plans to renovate surgical suites and support areas in Brooks, Calgary, Crownsnest Pass, Edmonton, Innisfail, Lethbridge, Medicine Hat, Olds, Rocky Mountain House and Taber.
- A total of \$305 million is being provided to AHS to perform 310,000 surgical procedures this year—an increase of almost 6% from 2022-23. An estimated 60,000 to 65,000 of these surgical procedures will be completed at publicly-funded chartered surgical facilities, freeing up hospital operating rooms for more complex surgeries.

EMS and Acute Care Performance Framework

- Alberta Health is developing performance frameworks for both the EMS system and acute care to provide more information on key metrics like wait times and surgeries performed to increase understanding and accountability within the acute care system.

Patient Flow in Continuing Care

- \$654 million over three years is being allocated to the Continuing Care Capital Program to improve access to continuing care spaces for Albertans, including those who no longer need to stay at a hospital and require further support. This funding will also support efforts to reduce emergency department wait times by freeing up beds and making sure Albertans are getting the right supports in the appropriate settings.

Primary Care

- Albertans' main point of contact for primary health care are their health care providers. For most people, this is their family doctor or nurse practitioner's clinic.

- Primary health care is provided in over 1,000 community-based physician clinics province wide. Primary health care models include Primary Care Networks (PCNs), Community Health Centres, and the PCN Nurse Practitioner Support Program.

MAPS

- On September 23, 2022, the former Minister of Health announced Alberta's plan for primary health care system modernization through the MAPS initiative, which aims to improve primary health care for all Albertans, regardless of where they live.
- Addressing the limitations of Alberta's primary health care system is critical to refocusing, and the MAPS initiative is working to address health equity by improving population health and care experience, reducing costs, supporting health care workers in finding joy and value in their work, and advancing health equity. Throughout the MAPS Advisory Panel Report, considerations for rural and remote communities are recognized as unique and distinct from those for urban centres.
- Alberta Health recently released the [MAPS – 2-Year Implementation Plan](#). Implementation focuses on seven key focus areas of action to transform the primary health care system. Accomplishing these goals will help stabilize and strengthen Alberta's primary health care system:
 - Transforming governance, strengthening and aligning accountabilities
 - Evolving patients' medical homes within an integrated health neighbourhood
 - Enabling the primary health care workforce to improve health outcomes
 - Building capacity in quality, safety and innovation
 - Digitally enabling primary health care
 - Significantly investing in primary health care
 - Addressing Indigenous racism

Stabilization of family practitioners

- Alberta Health is working to stabilize, strengthen and improve the primary health care system. Additional one-time funding has been provided to the Alberta Medical Association (AMA) as part of a [December 2023](#) commitment of \$200 million over two years to stabilize primary health care. The AMA will distribute this funding to eligible family physicians and rural generalists.
- Approximately 3,000 family doctors are eligible to receive transition funding between \$24,000 and \$40,000. The amount a family physician or rural generalist receives depends on the number of patients they have.
- \$57 million is being allocated over three years to provide family doctors and nurse practitioners with support to help manage costs related to increasing patients. Each provider has the potential to receive up to \$10,000 annually.
- Alberta Health reinstated the 'good faith' claims process, ensuring doctors get paid even if patients can't prove insurance coverage, reducing their administrative burden.

Nurse Practitioner Program

- Alberta Health is committed to supporting primary care as the foundation of the provincial health care system by leveraging all health professionals, including Nurse Practitioners (NPs).
- On April 25, 2024, Alberta Health [announced](#) the Nurse Practitioner Primary Care Program, which will allow NPs to work within their full scope of practice, offer competitive compensation, include an overhead component, promote collaborative team-based primary care, increase comprehensive NP primary care services in the community, and provide mechanisms to evaluate and revise the funding model for further spread and scale.
- Interested providers are encouraged to visit the [Nurse Practitioner Primary Care Program](#) page and review the [program guide](#) to determine their eligibility and to obtain detailed instructions on how to submit expressions of interest.
- Alberta Health has given the Nurse Practitioner Association of Alberta a \$2 million support grant for the next three years to help implement the compensation model, recruit nurse practitioners to participate, and support them as they establish their own practice.

Pharmacy Announcement

- Since 2007, pharmacists in Alberta have been operating under an enhanced scope of practice that enables them to provide important clinical services to Albertans under well-established Standards of Practice.
- Pharmacies can provide several clinical services including prescribing, prescription renewals, administering a drug by injection, vaccinations, review of medications, disease screening, referrals, and provision of health advice. These clinical services are available to all Albertans.
- In some cases, pharmacy ownership groups like Shoppers Drug Mart have created terms like 'pharmacy-led clinics' and 'pharmacy care clinics' to highlight where and when these additional clinical services are provided and to distinguish from typical community pharmacy practice. Often, this means having dedicated hours for the clinic and additional professional staff who may have the extra training needed to provide clinical care.
- In January 2024, Shoppers Drug Mart announced that they were investing \$77 million over four years into upgrades for their stores to support the expansion of pharmacist-led clinics across the province. Alberta Health has not provided any direct funding for pharmacist-led clinics.
- The Alberta College of Pharmacy (ACP) has jurisdiction over Alberta's pharmacists and pharmacies and is responsible for determining appropriate practice standards for its members and ensuring pharmacists adhere to those standards. Pharmacists, when providing any health care service including clinical services, are required to practise within their skills and competencies based on their training, experience and practice environment as well as their collaborative relationship with other members of the patient's care team.

Primary care compensation model

- Following extensive consultation, on [April 17, 2024](#) Alberta Health introduced a new physician compensation model framework. When implemented, it is expected to make Alberta a national leader in recruiting and retaining primary care physicians. The new compensation model will support family physicians in developing long-term relationships with their patients and ensure health care needs are met through all phases of a patient's life. It will also incentivize family physicians to provide care for more patients so more Albertans have a primary care provider.
- The new model will provide alternative physician compensation for family physicians and rural generalists who are currently paid through fee-for-service or alternative physician compensation models. This model will include recognition of their unique work and will support physicians in providing comprehensive, life-long patient care. It will also support family physicians and rural generalists to work within a team environment to ensure patients receive the right care when and where they need it.

Online mental health services

- Online mental health services are being expanded by allowing doctors to bill for virtual mental health checks and therapy and compensating them for extra time spent with patients virtually.

Tony Kulbisky
President / Président

Vacant
First Vice-President /
Premier vice-président

Brenda Orchard
Second Vice-President /
Deuxième vice-présidente

Marc Melanson
Treasurer / Trésorier

Bev Hendry
Past President /
Présidente sortant

Vincent Lalonde
Director / Directeur

Jamie Nagy
Director / Directrice

Mike Dolter
Director / Directeur

Gary Kent
Director / Directeur

Raffaëlle Di Stasio
Director / Directrice

Sheila Bassi-Kellett
Director / Directrice

Jennifer Goodine
Executive Director
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April 30, 2024

Reeve Jered Serben
Smoky Lake County
4612 McDougall Drive, Box 785
Smoky Lake, AB
T0A 3C0

Dear Reeve Serben,

The Long Service Recognition Awards Program of the Canadian Association of Municipal Administrators (CAMA) is dedicated to honoring and celebrating the dedication of our members to public service and municipal management, a cornerstone priority for our Association. These awards are based on the duration of full-time, paid employment in municipal government, specifically in management roles such as Chief Administrative Officer or those reporting directly to them. Recognition is granted at the ten-year mark and subsequently in five-year intervals.

This year, it is our privilege to acknowledge the commitment of your Assistant Chief Administrative Officer, Lydia Cielin, for her remarkable thirty-five years of service in municipal government management roles. Lydia's dedication to her role has undoubtedly contributed to the advancement of your municipality, and we are pleased to recognize her achievements. Her recognition pin has been mailed to her directly.

We invite you to assist us in recognizing Lydia for this milestone, perhaps through a special presentation at City Council, in acknowledgement of her continued support of the municipal profession.

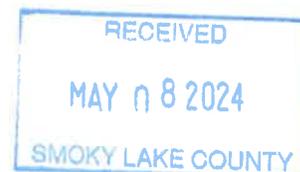
In closing, we wish to express our heartfelt appreciation to City Council for their unwavering support of Lydia as a valued member of CAMA.

Sincerely,



Tony Kulbisky
CAMA President

cc Lydia Cielin, Assistant Chief Administrative Officer



Patti Priest

From: Jody Yuha <jyuha@county.camrose.ab.ca>
Sent: May 7, 2024 1:53 PM
To: kspiess@beaver.ca; Delayna Koch; Teresa Gratrix; info@md.bonnyville.ab.ca; ahoggan@md.bonnyville.ab.ca; county@flagstaff.ab.ca; sarmstrong@flagstaff.ab.ca; main.office@laclabichcounty.com; dan.small@laclabichcounty.com; info@lamontcounty.ca; peter.t@lamontcounty.ca; David Marynowich - Minburn (info@minburncounty.ab.ca); cao@minburncounty.ab.ca; county; CAO; Lydia Cielin; brichard@county.stpaul.ab.ca; jwallsmith@county.stpaul.ab.ca; jlakevold@mdprovost.ca; tlawrason@mdprovost.ca; info@strathcona.ca; darrell.reid@strathcona.ca; info@thcounty.ab.ca; sdary@thcounty.ab.ca; office@county24.com; cao@county24.com; info@mdwainwright.ca; Kelly Buchinski - Wainwright (admin@mdwainwright.ca); margo.firman@rmwb.ca; henry.hunter@rmwb.ca
Subject: Save the Date - RMA District 5 Meeting

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Camrose County will be hosting the RMA District 5 Meeting on Friday, August 23, 2024 at 9:30 am, at the Days Inn Camrose Norsemen, 6505-48 Avenue in Camrose.

Jody Yuha
Executive Assistant
Camrose County
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RMA Concerns with Bill 20 Impacts on Municipal Democracy

Bill 20 allows the Government of Alberta unreasonable control over municipal decision-making. RMA is hopeful that promised amendments to the bill will correct this over-reach

On April 25, 2024, [Bill 20: Municipal Affairs Statutes Amendment Act, 2024](#) was introduced in the Legislative Assembly. Bill 20 makes significant amendments to both the *Municipal Government Act* (MGA) and the *Local Authorities Elections Act* (LAEA). On May 2, Minister McIver announced that there [will be changes made to the bill](#) as a response to the criticism [levied from the RMA](#), other stakeholders, and the public. These amendments are not yet known, and as the bill is currently drafted, the RMA is most concerned with the following:

- ♦ **S.603.01 The Lieutenant Governor in Council may make regulations directing a municipality, with or without conditions to amend or repeal a bylaw. (Pg.63)**

With this amendment, Cabinet could amend or repeal any municipal bylaws, including tax rate bylaws. Municipalities develop bylaws to best serve the community and guide all aspects of municipal operations, administration, and governance. Bylaws are the backbone of a municipality's ability to operationalize its vision for the community and provincial intervention could create significant issues if left unchecked.

- ♦ **S. 179.1 The Lieutenant Governor in Council may dismiss a person from council and declare a position on council to be vacant if it is in the public interest. (pg. 55)**

The RMA is concerned that this power, if unchecked, will lead to the province removing councillors without a process to ensure fairness and due diligence. Further, with no definition of public interest, or guidelines for what might lead to dismissal, the province is creating a situation in which democratically elected councillors can be dismissed without cause.

- ♦ **S. 615.11 The Lieutenant Governor in Council, by order, may require a council to take any action that the Lieutenant Governor in Council considers necessary in the circumstances to protect public safety or health. (Pg.63)**

The legislation does not define "protect public safety and health." This amendment is concerning due to the ambiguity around what actions might look like and for how long they would be implemented. This requirement could also have major cost implications for municipalities. If a municipality refuses to abide by provincial direction, Cabinet may dismiss the council or any member of it.

Earlier this week, the RMA provided members with a brief guide on the bill and has issued a [media release](#) speaking to the RMA's concerns. We are [pleased to see that Minister McIver will be making changes](#) to Bill to protect municipal autonomy and will continue to monitor the amendments to see how this will be enacted. As more information is released on Bill 20, the RMA will continue to provide analysis and updates to members.

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**Budget to Actual 2024
Notes As At May 10, 2024**

Taxes (net) Taxes will be levied end of May/beginning of June. March penalties were \$211,381 (most are uncollectable)

Legislative We have completed 33% of the year. Council has spent 32% of the budget

Administration Administration has spent 34% of the operating budget. Other Services will be over budget by \$61,600. These are the fees to sell three properties. The cost is offset by the revenue from the land sale

Communications Communications has spent 28% of the budget.

GIS GIS has spent 23% of the budget

Other Government Service: The budget for grants is \$31,000 plus \$360,000 for HAK

250.00 STARS hockey tour	1,500.00 Ann Chorney Library annual donation
360,000.00 Aspen View	1,500.00 SL Public Library annual donation
200.00 Mighty Moose Endurance	500.00 SL Riding Club annual donation
500.00 Randy Russ Barrel Race	1,500.00 Vilna Library annual donation
500.00 Archery Tournament	6,000.00 Stars Annual Donation
1,000.00 Kalyna annual donation	3,000.00 Annual COPS Donation
1,500.00 Threshing bee annual donation	200.00 Robotics Tournament
	350.00 SL Holubka Dancers

<u>378,500.00</u>	balance remaining	<u>12,500.00</u>
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Fire Services Fire has spent 27% of the budget. Advertising is over budget due to OHV ban signs

Bylaw Bylaw has spent 28% of the budget

Transportation Public works has spent 28% of the budget

Environmental Services Water has spent 28% of the budget. Sewer 35%. Bellis Sewer has cost \$12,344 to date which is \$10,334 over budget. An unexpected repair was necessary. Landfill has spent 36% of the budget

FCSS 2024 FCSS funds granted out are:

1706 Wask Library	6500 SL Library
1875 Vilna Ag Society	2000 Warspite Community Hall
1500 Legion	
6500 Fire Camp	

<u>\$ 20,081.00</u>	grant remaining	<u>\$ 4,296.00</u>
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Planning & Communication Planning has spent 23%.

Agriculture Service Board ASB has spent 24%

Economic Development RDCD did not provide a budget for approval. Expenditures to date are \$8,594. Dr Recruitment/Retention costs are \$14,640

Recreation & Cultural Serv Parks and Rec has spent 20% of the budget

Gas Natural Gas Administration has spent 27% of the budget
The odorant has a profit is \$35,151
The CNG program has been cancelled
Natural Gas Distribution expenses are at 35%
April Natural Gas has not been billed, therefore there are no changes to April report: Gross Margin is \$257,411.58

	Total Gas Rev	Purchase	Capital	Gross Marg	Profit Marg
2024	\$ 778,491.58	-\$ 462,250.06	-\$ 60,853.94	\$ 257,411.58	56%
2023	\$ 1,863,967.45	-\$ 1,275,933.53	-\$ 118,689.19	\$ 469,344.73	37%
2022	\$ 3,224,440.00	-\$ 2,692,763.00	-\$ 144,974.00	\$ 386,703.00	14%
2021	\$ 2,703,448.00	-\$ 1,942,250.00	-\$ 147,212.00	\$ 613,986.00	32%
2020	\$ 1,975,881.00	-\$ 1,261,073.00	-\$ 149,802.00	\$ 565,006.00	45%
2019	\$ 1,938,495.00	-\$ 1,202,745.00	-\$ 148,785.00	\$ 586,965.00	49%

Accounts Receivable	Total	Current	Over 30 days	Receivables under review

Budget to Actual 2024
Notes As At May 10, 2024

	\$	99,842.01	\$	42,271.69	\$	13,081.66	\$	44,488.66
Taxes Receivable								
		<i>Total</i>		<i>2023 o/s</i>		<i>Arrears prior to 2023</i>		<i>Allowance for write off</i>
Percentage of 2023 taxes collec	98%	\$ 2,611,109.91	\$	320,771.33	\$	2,433,159.35	\$	2,202,904.40
Natural Gas Receivable								
		<i>Total</i>		<i>Current</i>		<i>Over 90 days</i>		
		\$43,911.22		\$2,322.04		\$ 48,310.75		
Warspite Water Receivable								
		<i>Total</i>		<i>Current</i>		<i>Over 90 days</i>		
	\$	5,605.78	\$	2,803.07	\$	2,735.93		

SMOKY LAKE COUNTY
For the Twelve Months Ending December

Municipal
Budget to Actual Report

	YTD ACTUAL Period 12	YTD BUDGET 2024 BUDGET	VARIANCE	VAR %	Notes
OPERATING REVENUE					
Taxes					
Farmland & Residential		\$4,307,447	\$4,307,447	100.00%	
Machinery & Equipment		1,324,157	1,324,157	100.00%	
Non - Residential		1,432,764	1,432,764	100.00%	
Linear		6,429,717	6,429,717	100.00%	
Provincial Government		12,978	12,978	100.00%	
Sewer Levy		9,040	9,040	100.00%	
Other Income					
Well Drilling/Drill Rigs	109	5,500	5,391	98.02%	
Penalties	210,675	85,200	-125,475	(147.27%)	
User Fees and Sales of Goods	133,126	761,950	628,824	82.53%	
Investment Income	263,994	693,498	429,504	61.93%	
Development Levies	11,123	69,000	57,877	83.88%	
Licenses and Permits	110,335	224,500	114,165	50.85%	
Sales to Other Governments	70,890	336,135	265,245	78.91%	
Grants					
Provincial Conditional - Operating CLC	78,753	489,753	411,000	83.92%	
	-132	113,230	113,362	100.12%	
Transfer from Operating Reserve		500,000	500,000	100.00%	
TOTAL OPERATING REVENUE	878,873	16,794,869	15,915,995	94.77%	
OPERATING EXPENSES					
Salaries, Wages, and Benefits					
Salaries & Wages	1,790,179	5,822,998	4,032,819	69.26%	
Benefits	198,320	1,243,983	1,045,663	84.06%	
WCB	11,441	85,000	73,559	86.54%	
Other Wages	1,250	10,000	8,750	87.50%	
Contracted and General Services					
Mileage	7,861	45,700	37,839	82.80%	
Meals and Lodgings	17,154	95,360	78,206	82.01%	
Membership & Conference Fees	26,708	60,435	33,727	55.81%	
Freight, Express, Postage	18,264	42,250	23,986	56.77%	
Telephone & Communication	25,729	99,650	73,921	74.18%	
Training	15,352	112,700	97,348	86.38%	
Advertising, Printing, Subscriptions	22,589	60,550	37,961	62.69%	
Accounting & Auditing	33,500	34,000	500	1.47%	
Legal Fees		40,000	40,000	100.00%	
Assessor Fees	59,029	146,000	86,971	59.57%	
Engineering Fees	56,541	128,670	72,129	56.06%	
Other Consulting	57,810	62,700	4,890	7.80%	
Computer Programing	43,066	167,417	124,351	74.28%	
Insurance	10,562	269,361	258,799	96.08%	
Other Services	259,590	2,104,118	1,844,528	87.66%	
Materials, Goods, and Utilities					
Office/Food/Janitorial Supplies	23,922	90,830	66,908	73.66%	
Fuel/Parts/ Etc	304,211	-70,846	-375,057	529.40%	
Gravel	22,735	5,000	-17,735	(354.70%)	
Chemicals		40,000	40,000	100.00%	
Computer Supplies	10,221	69,149	58,928	85.22%	
Utilities	62,580	220,999	158,419	71.68%	
Employee Recognition	1,994	30,000	28,006	93.35%	
Other General Supplies	65,393	818,800	753,407	92.01%	
Transfers to Local Boards & Agencies	432,111	318,794	-113,317	(35.55%)	<i>includes transfer to Aspen View</i>
Write Offs	207	3,000	2,793	93.10%	

	YTD ACTUAL Period 12	YTD BUDGET 2024	VARIANCE	VAR %	Notes
Bank Charges & Interest	1,278	6,100	4,822	79.05%	
Requisitions		2,574,024	2,574,024	100.00%	
Contingency		70,000	70,000	100.00%	
Amortization		2,044,300	2,044,300	100.00%	
	<u>3,579,597</u>	<u>16,851,042</u>	<u>13,271,445</u>	<u>78.76%</u>	
Total Operations	-2,700,724	-56,173	2,644,550	(4707.87%)	
Capital Funding					
Sale of Capital Assets	966,044	605,700	-360,344	(59.49%)	<i>land sales</i>
Provincial Capital Grants	110,270	3,674,178	3,563,908	97.00%	
Transfer from Reserve		1,419,717	1,419,717	100.00%	
Capital Funding	1,076,314	5,699,595	4,623,281	81.12%	
Capital Expenses					
Buildings & Land		14,000	14,000	100.00%	
Transfer to Reserve		227,000	227,000	100.00%	
Land Improvements		18,000	18,000	100.00%	
Engineering Structures		6,011,475	6,011,475	100.00%	
Equipment	687,000	823,827	136,827	16.61%	
Vehicles	245,656	593,419	347,763	58.60%	
	<u>932,656</u>	<u>7,687,721</u>	<u>6,755,065</u>	<u>87.87%</u>	
Total Capital	143,658	-1,988,126	-2,131,784	107.23%	
Net Profit/Loss	-2,557,066	-2,044,299	512,766	(25.08%)	
Remove Amortization		2,044,300	2,044,300	100.00%	
Adjusted Surplus (Deficit)	-2,557,066	1	2,557,066	#####	

2024-05-09

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SMOKY LAKE COUNTY
For the Twelve Months Ending December 31, 2024

Council
Budget to Actual Report

	YTD ACTUAL Period 12	YTD BUDGET 2024 BUDGET	VARIANCE	VAR %	<i>Notes</i>
OPERATING REVENUE					
Taxes					
Other Income					
Grants					
<hr/>					
OPERATING EXPENSES					
Salaries, Wages, and Benefits					
Salaries & Wages	\$120,973	\$362,792	\$241,819	66.66%	
Benefits	27,030	77,105	50,075	64.94%	
Contracted and General Services					
Mileage	5,906	28,200	22,294	79.06%	
Meals and Lodgings	7,415	23,770	16,355	68.80%	
Membership & Conference Fees	6,244	15,185	8,941	58.88%	
Telephone & Communication	1,834	6,100	4,266	69.93%	
Other Services		1,500	1,500	100.00%	
Materials, Goods, and Utilities					
Office/Food/Janitorial Supplies	97	3,000	2,903	96.76%	
Computer Supplies		3,000	3,000	100.00%	
	169,499	520,652	351,152	67.44%	
Total Operations	-169,499	-520,652	-351,152	67.44%	
Capital Funding					
<hr/>					
Capital Expenses					
<hr/>					
Net Profit/Loss	-169,499	-520,652	-351,152	67.44%	
Adjusted Surplus (Deficit)	-169,499	-520,652	-351,152	67.44%	

2024-05-09

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SMOKY LAKE COUNTY
For the Twelve Months Ending

Natural Gas
Budget to Actual Report

	YTD ACTUAL Period 12	YTD BUDGET 2024	VARIANCE	VAR %	Notes
OPERATING REVENUE					
Taxes					
Other Income					
Penalties	\$9,615	\$10,000	\$385	3.85%	
User Fees and Sales of Goods	999,670	2,970,620	1,970,950	66.35%	
Investment Income		35,000	35,000	100.00%	
Licenses and Permits		9,600	9,600	100.00%	
Grants					
TOTAL OPERATING REVENUE	1,009,285	3,025,220	2,015,935	66.64%	
OPERATING EXPENSES					
Salaries, Wages, and Benefits					
Salaries & Wages	272,207	835,550	563,343	67.42%	
Benefits	64,986	198,359	133,373	67.24%	
Contracted and General Services					
Mileage		3,000	3,000	100.00%	
Meals and Lodgings	4,429	18,500	14,071	76.06%	
Membership & Conference Fees	500	38,000	37,500	98.68%	
Freight, Express, Postage	6,964	12,600	5,636	44.73%	
Telephone & Communication	6,195	20,400	14,205	69.63%	
Training	371	7,000	6,629	94.70%	
Advertising, Printing, Subscriptions		2,500	2,500	100.00%	
Accounting & Auditing	13,150	16,000	2,850	17.81%	2023 audit
Legal Fees		1,000	1,000	100.00%	
Engineering Fees	5,105	7,500	2,395	31.93%	
Other Consulting	192	1,200	1,008	83.96%	
Computer Programing	17,766	30,000	12,234	40.78%	
Insurance	288	35,000	34,712	99.18%	
Other Services	37,059	51,750	14,691	28.39%	
Materials, Goods, and Utilities					
Office/Food/Janitorial Supplies	2,572	18,200	15,628	85.87%	
Fuel/Parts/ Etc	35,069	95,500	60,431	63.28%	
Computer Supplies	226	19,000	18,774	98.81%	
Utilities	3,786	12,120	8,334	68.76%	
Employee Recognition		2,000	2,000	100.00%	
Other General Supplies	512,574	1,550,042	1,037,468	66.93%	includes natural gas purchases
Amortization		245,000	245,000	100.00%	
	983,439	3,220,221	2,236,780	69.46%	
Total Operations	25,846	-195,001	-220,845	113.25%	
Capital Funding					
Transfer from Reserve		267,000	267,000	100.00%	
Capital Funding		267,000	267,000	100.00%	
Capital Expenses					
Buildings & Land		140,000	140,000	100.00%	
Transfer to Reserve		50,000	50,000	100.00%	
Equipment		60,000	60,000	100.00%	
Vehicles		67,000	67,000	100.00%	
		317,000	317,000	100.00%	
Total Capital		-50,000	-50,000	100.00%	
Net Profit/Loss	25,846	-245,001	-270,845	110.55%	
Remove Amortization		245,000	245,000	100.00%	
Adjusted Surplus (Deficit)	25,846	-1	-25,845	#####	