

SMOKY LAKE COUNTY

Minutes of the **County Council meeting** held on Thursday, **October 20, 2011** at 10:00 A.M. in the County Council Chambers.

The meeting was called to Order by the Reeve Mr. Dareld Cholak in the presence of the following persons:

		<u>A T T E N D A N C E</u>
<u>Div. No.</u>	<u>Councilors(s)</u>	<u>Thursday, October 20, 2011</u>
1	Dareld Cholak	Present
2	Ron Bobocel	Present
3	Rick Cherniwchan	Present
4	Lori Danyluk	Present
5	Randy Orichowski	Present
C.A.O.	Cory Ollikka	Present
Asst CAO/R.S	Lydia Cielin	Present
Finance Manager	Brenda Adamson	Present

2 Members of the Public in attendance.

2. Agenda:

Agenda

44-11: Bobocel

That the Agenda for Thursday, October 20, 2011 County Council meeting, be adopted as presented.

Carried Unanimously.

3. Minutes:

Minutes of September 22, 2011 - County Council Meeting

45-11: Orichowski

That the minutes of the County Council Meeting held on Thursday, September 22, 2011 be adopted.

Carried.

4. Request For Decision(s):

Bylaw 1234-11: Borrowing Bylaw

46-11: Danyluk

That **Bylaw No. 1234-11:** authorize the Municipal Council of Smoky Lake County to provide **operating expenditure borrowing** and short-term **capital property borrowing** as follows: **Operating Line-of-Credit not to exceed \$5,000,000.00 and Corporate MasterCard Account with a credit limit of \$50,000.00,** be given **FIRST READING.**

Carried.

Moved by Councillor Cherniwchan that **Bylaw No. 1234-11:** authorize the Municipal Council of Smoky Lake County to provide **operating expenditure borrowing** and short-term **capital property borrowing** as follows: **Operating Line-of-Credit not to exceed \$5,000,000.00 and Corporate MasterCard Account with a credit limit of \$50,000.00,** be given the **SECOND READING.**

Carried.

Moved by Councillor Orichowski that **Bylaw No. 1234-11**: authorize the Municipal Council of Smoky Lake County to provide **operating expenditure borrowing** and short-term **capital property borrowing** as follows: **Operating Line-of-Credit not to exceed \$5,000,000.00 and Corporate MasterCard Account with a credit limit of \$50,000.00**, be given **PERMISSION** for **THIRD AND FINAL READING**.

Carried Unanimously.

Moved by Councillor Bobocel that **Bylaw No. 1234-11**: authorize the Municipal Council of Smoky Lake County to provide **operating expenditure borrowing** and short-term **capital property borrowing** as follows: **Operating Line-of-Credit not to exceed \$5,000,000.00 and Corporate MasterCard Account with a credit limit of \$50,000.00**, be given the **THIRD and FINAL READING** and that the Reeve and the Chief Administrative Officer are hereby authorized to fix their signatures to all necessary documents and that the corporate seal also be fastened where it is deemed to be necessary.

Carried.

Joint Funding: Purchase of Emergency Trailers

47-11: Bobocel

That Smoky Lake County approve the action taken for the Joint Emergency Preparedness Program (JEPP) Application for the purchase of three trailers for the emergency use, as follows:

That be it resolved, that Council authorizes Smoky Lake County in partnership with the Town of Smoky Lake, Village of Waskatenau and Village of Vilna, to participate in three Joint Emergency Preparedness Program Grant application for Smoky Lake Emergency Preparedness Emergency Use Trailer Project to Alberta Municipal Affairs; and

That Smoky Lake County agrees to jointly fund the three Projects Applications with the Projects totaling in amount of **\$11,400.00** and the municipal portion of fifty percent (50%) to be funded by the Trider Formula: Smoky Lake County: 50% = \$2,850.00; Town of Smoky Lake: 25% = \$1,425.00; Village of Waskatenau: 12.5% = \$712.50 and Village of Vilna: 12.5% = \$712.50.

Carried.

Scott Franchuk, Agricultural Fieldman/Fire Chief entered the Council Chambers, time 10:04 a.m.

Policy Statement No. 02-22-01: Fireworks Permit Agreement

48-11: Cherniwchan

That **Policy Statement No. 02-22-01** entitled "Fireworks Permit Agreement" be adopted:

Purpose:	To monitor the discharge of Low-Hazard or Consumer Fireworks.
Policy Statement and Guidelines:	
1. STATEMENT:	
1.1	Fireworks are a safety issue that can result in harm to individuals and property.
1.2	Fireworks are primarily regulated under the Alberta Fire Code – Part 5, Section 5.8, which forms part of the <i>Safety Codes Act</i> .

1.3 Within Smoky Lake County, fireworks classified as Low-Hazard or Consumer will be regulated by permit issued by the County Fire Chief.

2. DEFINITIONS

2.1 **Alberta Fire Code:** means the most current version of fire safety regulations adopted by the Province of Alberta and legislated under the *Safety Codes Act*.

2.2 **County Fire Chief:** means the individual who is appointed Fire Chief of the County, or his or her delegate authorized to act in this place as Fire Guardian.

2.3 **Low-Hazard or Consumer Fireworks:** means those types of fireworks which are regulated for storage, sale and discharge under the Alberta Fire Code, but do not require certifications for handling, transporting or discharge. Commonly referred to as Shop Grade or Family Fireworks.

3. GUIDELINES:

3.1 No person shall discharge Low-Hazard or Consumer Fireworks within Smoky Lake County unless he/she holds a valid permit for that purpose issued by the County Fire Chief or his/her delegate as Fire Guardian.

3.2 Valid Permit is the application, as per **Schedule "A": Permit to Display / Discharge Low-Hazard or Consumer Fireworks**, approved by the County Fire Chief or his/her delegate as Fire Guardian.

3.3 Persons who discharge Low-Hazard or Consumer Fireworks within Smoky Lake County must comply with the regulations as stated in the most current version of the Alberta Fire Code.

3.4 Permit issued under this Policy is not transferable.

3.5 Low-Hazard or Consumer Fireworks Permit are required all year round.

3.6 The County Fire Chief may refuse a permit application or cancel any permit. In the event a permit is cancelled, the permit holder shall be notified by the County of the cancellation and the reason for the cancellation, as soon as is practicable.

3.7 Low-Hazard or Consumer Fireworks shall not be discharged during times of fire advisory or fire ban, as **referenced in Bylaw No. 1233-11: Fire Protection Services**.



SCHEDULE "A"

**PERMIT TO DISPLAY / DISCHARGE
LOW-HAZARD OR CONSUMER FIREWORKS**

THIS PERMIT IS ONLY VALID IN SMOKY LAKE COUNTY to Discharge Low-Hazard or Consumer Fireworks.

This Permit authorizes: _____

Applicant's Name

of Address: _____

Box City or Town Postal Code

Phone: _____ Cellular: _____

Location of Display / Discharge: _____

Date and Time of Discharge: _____

Fireworks Value: \$ _____

Special Conditions: _____

The Applicant acknowledges the risks of using Fireworks and understands the conditions of display/discharge as outlined in the Alberta Fire Code excerpts and special conditions shown below and furthermore understands that this permit may be subject to cancellations.

I have read and understand all the conditions and accept full responsibility.

Permit Holder: _____ Date: _____

Countersigned by: _____
 Fire Chief / Fire Guardian Print Name

Note: THIS PERMIT IS NOT VALID UNLESS COUNTERSIGNED AND MAY BE CANCELLED AT ANY TIME.

CONDITIONS:

Any person must have a valid Fireworks Permit issued by Smoky Lake County. **Fire Permits are required year round** and can only be obtained and approved by a County Fire Chief or Guardian.

ALL APPROVED LOW-HAZARD FIREWORKS BY PERMIT, ARE SUBJECT TO PROVINCIAL OR LOCAL REGULATIONS.

EXCERPTS FROM THE

ALBERTA FIRE CODE – SECTION 5.8 FIREWORKS
FOR REFERENCE ONLY: To be considered as best practices.

Individuals are responsible for attaining the most recent version of the Alberta Fire Code for accurate reference.

Section 5.8.1.3 DISCHARGE

- (1) No person shall discharge fireworks from, on or over
 - (a) public land as defined in the Public Lands Act, or
 - (b) a forest protection area designated under the Forest and Prairie Protection Act.

Section 5.8.1.4 PROHIBITED

- (1) No person shall have in his possession, sell, offer for sale, give away or otherwise distribute, discharge, fire or set off
 - (a) firecrackers, or
 - (b) unless approved, any other pyrotechnic device.

Section 5.8.1.5 ACTIVITIES

- (1) No person shall discharge, fire or set off fireworks
 - (a) in a place or in a manner that creates a danger or constitutes a nuisance to any person or property.
 - (b) on a highway, road allowance, public beach or park unless he first obtains written permission from the Fire Guardian.
 - (c) on privately owned land unless he
 - (i) first obtains the written consent of the owner or occupant of that land and the owner or occupant of neighbouring land on which debris might reasonably be expected to fall, and
 - (ii) provide a copy of the consent required in Subclause (i) together with the application for a permit under this Section to the Fire Guardian.
 - (d) in a building or place, unless
 - (i) the fireworks are specifically designed and clearly marked by the manufacturer for such use, and
 - (ii) the building is accepted.

<p>(e) within 10 m of any building, tent, trailer, canvas shelter or motor vehicle.</p> <p>(f) within 200 m of any place where explosives or flammable or combustible liquids or substances are manufactured or stored.</p> <p>(g) within 250 m of a correctional institution as defined in the Corrections Act, a facility as defined in the Mental Health Act, a nursing home within the meaning of the Nursing Homes Act, a social care facility as defined in the Social Care Facilities Licensing Act, a hospital as defined in the Hospitals Act, an educational institution or a church, unless acceptable to the authority having jurisdiction, or</p> <p>(h) when the wind velocity exceeds 45 km/h or when, in the opinion of the authority having jurisdiction, weather conditions create an undue fire hazard.</p> <p>(2) The authority having jurisdiction may order a person to cease the discharging, firing, or setting off of fireworks when it is considered necessary to do so for reasons of safety.</p> <p>Section 5.8.1.6 AUTHORITY</p> <p>(1) The authority having jurisdiction or forest officer in the forest protection area may seize, take, remove, or cause to be seized, taken or removed any fireworks offered or exposure for sale or being held or used contrary to</p> <p>(a) this Section or</p> <p>Section 5.8.1.7 PERMIT</p> <p>(2) (a) a permit issued in accordance with this section</p> <p>(b) Permits may contain any other terms and conditions the authority having jurisdiction or forest officer considers necessary to ensure the sale use of fireworks.</p> <p>Section 5.8.1.10 AGE REQUIREMENT</p> <p>No person who is under 18 years of age shall purchase, possess, handle, discharge, fire or set off fireworks.</p> <p>SPECIAL CONDITIONS</p> <p>No fireworks may be discharged on an urban residential lot within the hamlets of Smoky Lake County.</p> <p>Smoky Lake County may charge any fire suppression response cost to person responsible or the owner or occupancy of the property where a fire occurred from the use of fireworks.</p>

Carried.

Scott Franchuk, Agricultural Fieldman/Fire Chief entered the Council Chambers, time 10:05 a.m.

5. Issues for Information:

Chief Administrative Officer’s Report

The Chief Administrative Officer gave an updated report to Council for the period of September 22, 2011 to October 22, 2011.

Legislative / Governance:

- Received a Thank-you letter from the Canadian Common Ground Alliance (CCGA) for the support letter we provided for their Canadian Radio-Television and Telecommunications Commission (CRTC) application for a national 8-1-1 call service.
- Due to In-Service Training, Agricultural Service Board Staff will be away December 5 – 9, 2011. Gas Department is OK with re-scheduling the Ag/Utilities Meeting to January.
- Veronica Wells is asking that the Bellis Beach, Mons Lake and Kaduk Lake Contract she has with the County for Caretaker Services be transferred to Randy Wells. Section 21 of the Contract says that this requires consent of the County. Only other alternative is to re-advertise.
- As per the motion from Joint Municipalities regarding the Smoky Lake Foundation's application for a capital grant for the development of affordable supportive living units - support letter required.
- AAMD&C is requesting member input for issues to be presented at the "opposition panel" at the Fall Convention.
- Administration is anxious to start preparing the briefs for the Transportation Meeting at AAMD&C Convention (if Council still wishes to hold them). We will need a list of priorities to put into the briefs.

Administrative:

- Received a letter from Kyle Latimer requesting assistance with removing beaver dams where blasting is currently not feasible. This situation is fairly unique and not covered by our Policy.

Canadian Common Ground Alliance

49-11: Danyluk

That the letter received from Mike Sullivan, Chair, Canadian Common Ground Alliance, dated September 30, 2011 in regards to the Canadian Common Ground Alliance Reply to Comments received following submission of its Application to Broaden the Assignment of the 8-1-1 Dialing Code, be filed for information.

Carried.

Ag/Utilities Meeting: Re-scheduled

50-11: Bobocel

That the next **Utilities Meeting: Natural Gas and Environmental Operations: Water, Wastewater & Waste Management** be re-scheduled to Thursday, **January 5, 2012** at 10:00 a.m. to be held at the County Council Chambers.

Carried.

Recreational Area Facility Supervision and Cleaning Services

51-11: Danyluk

That Smoky Lake County re-advertise for a Recreational Area Facility Supervision and Cleaning Services Contractor for County Lakes: Bellis Beach, Mons Lake, and Kaduk Lake for the term January 1, 2012 - December 31, 2014.

Carried.

Smoky Lake Foundation

52-11: Orichowski

That Smoky Lake County write a letter of support for the Smoky Lake Foundation's application for Alberta Seniors and Community Supports Capital Grant at a 100% Provincial Funding for the development of affordable supportive living units.

Carried.

AAMD&C: Alberta's Opposition Parties

53-11: Cherniwchan That the letter received from Kim Heyman, Director of Advocacy and Communication, Alberta Association of Municipal District and Counties of dated October 12, 2011 in regards to Member Input Requested Provincial Perspectives – Alberta's Opposition Parties, be filed for information.

Carried.

2011/2012 to Alberta Transportation: Transportation Priorities

54-11: Orichowski That Smoky Lake County prepare a Presentation and schedule a meeting with Alberta Transportation at the Alberta Association of Municipal Districts and Counties Fall 2011 Convention addressing the following 2011/2012 Transportation priorities and project status update:

1. **Highway 28/63 Regional Water Line:** verify construction funding for Smoky Lake to Spedden.
2. **Intersection Lighting:**
 - Highway 28 and 831.
 - Highway 656 and 831.
 - Highway 28 and North on Highway 855.
3. **Status of Project(s): to provide indication on the following:**
 - **Highway 855 North of Buffalo Lake to Atmore:** Study report was completed – status when project is placed on the three-year business plan.
 - **Highway 28 to Highway 831:** Construction of the “S” Curve at the intersection junction.
 - **Highway 28:** Status on timeframe of the re-surfacing the highway.
4. **Photo Enforcement Bylaw:** Signage to indicate Photo Enforcement - update.

Carried.

Scott Franchuk, Agricultural Fieldman/Fire Chief entered the Council Chambers, time 10:35 a.m.

Landowner: Kyle Latimer

55-11: Bobocel That Smoky Lake County notify Landowner Kyle Latimer that the County will only provide services as per Policy, in regards to the e-mail received from Kyle Latimer, dated October 18, 2011 regarding Beaver Problems located on NW-34-59-14-W4.

Carried.

Scott Franchuk, Agricultural Fieldman/Fire Chief left the Council Chambers, time 10:40 a.m.

7. Delegation:**Iron Horse Trail**

Present before County Council at 10:45 a.m. to 11:10 a.m. was Marianne Price, Administrative Coordinator, Alberta's Iron Horse Trail to discuss with Council the Community Facility Enhancement Program (CFEP) Application – Danyluk Hill Erosion.

56-11: Danyluk

That Smoky Lake County defer discussion in regards to the Alberta's Iron Horse Trail Application for the Community Facility Enhancement Program for the Danyluk Hill Erosion project until further information is provided.

Carried.

Vilna & District Chamber of Commerce

Present before County Council at 11:11 a.m. to 11:34 a.m. was Dianne Anderson, President, Vilna & District Chamber of Commerce to discuss the concept of a Visitor Information Tourism Facility and partnering with Smoky Lake County and Village of Vilna.

Doug Ponich, Public Works Manager entered the Council Chambers, time 11:25 a.m.

9. Public Question and Answer Period:

11:35 a.m.

No questions from the public.

Management Reports**Public Works Department**

Doug Ponich, Public Works Manager updated Council on the 2011 Road Projects dated as of October 19, 2011.

Doug Ponich, Public Works Manager left the Council Chambers, time 11:45 a.m.

Vilna & District Chamber of Commerce

57-11: Cherniwchan

That Smoky Lake County will not provide any funding to the Vilna & District Chamber of Commerce concept of a Visitor Information Tourism Facility; and the County will not participate in any proposals in reference to tourist information facilities.

Carried.

5. Issues for Information:**Chief Administrative Officer's Report: *Continued***

The Chief Administrative Officer continued to give an updated report to Council for the period of September 22, 2011 to October 20, 2011.

Administrative:

- Received a request from Victor Strembesky to install a Water Service in Warspite and set-up a monthly payment plan to pay off the installation fee. Such a payment plan is not covered in our Bylaw, hence it is brought to Council.

Financial:

- Authorized the sale of 8 loads (235 Tonnes) of gravel to Sungro for the additional 30% fee as per Policy,
- Authorized \$500.00 for H.A. Kostash School – Grade 11 Class to attend Wildlife Class, as per Policy.
- Authorized \$500.00 for H.A. Kostash School – Grade 6 Class students to attend a Course at the Alberta Legislature, as per Policy.

Human Resources:

- Have filled the casual Custodian position.
- Have received 6 applications for the Planning and Development Manager position. Have scheduled interviews for next week and will take stock of the situation after that. Jane Dauphinee will be sitting in on the interviews as well as myself and Lydia. If none of the potential candidates work out. I have been working on Plan B to have Jane assist with a candidate search.

Community:

- Town of Smoky Lake FCSS is requesting that the County participate in their Welcome Wagon endeavour.
- The Power Alternative is seeking assistance from the Smoky Lake County Agricultural Service Board in organizing producer meetings to explain Bio-diesel production from off-grade canola and Pennycress stinkweed. They are hoping to do 3 producers sessions in early-mid November and would like assistance with locating venues and advertising.
- Smoky Lake Kinsmen Club is requesting to forward all of the unused in-kind work that the County committed to them in the past to their continued work on their pavilion in 2012. Council originally approved \$50,000 of in-kind work and the Kinsmen have used about \$14,000 to date (leaving approximately \$36,000 unaccessed). Normally, this would be a given, since the original motion in 2008 did not put a “sunset” on the contributions, but the Kinsmen were kind enough to send us a request letter.

Training:

- Have received much on-the job training in Planning and Development in the last 4 weeks.

Hamlet of Warspite: Water Service

58-11: Bobocel

That Smoky Lake County deny the request to establish monthly payment plan for the installation of Water Services on property Lot 8 and Lot 9, Plan 2716CL, (NW 10-59-18-W4), Hamlet of Warspite; and landowner to adhere to the County Bylaw.

Carried.

Town of Smoky Lake: Welcome Wagon

59-11: Chernwihan

That Smoky Lake County participate in the Town of Smoky Lake FCSS Welcome Wagon Program by providing information and County promotional items.

Carried.

TPA - The Power Alternative

60-11: Bobocel

That Smoky Lake County assist The Power Alternative (TPA) with booking venues for three Agricultural Producer / Public Information Sessions and assist with radio and print advertising for the Smoky Lake Region Bio-Diesel Project; and allocate funding from the Agricultural Service Board Budget not to exceed the amount of \$2,500.00.

Carried.

Kinsmen Club of Smoky Lake & District

61-11: Orichowski

That Smoky Lake County agree to roll forward to the end of October 2012 the unutilized portion of the 2008 “in kind” donation of manpower and equipment to the Kinsmen Club of Smoky Lake & District to a maximum dollar value amount of \$35,000.00 towards the Open Air Pavilion Project in the Kinsmen Park in the Town of Smoky Lake.

Carried.

Financial Update:As annexed to the minutes:

↳ Financial Statement for the Month: August 2011.

Action List:

↳ Action List:

- County Council Meeting: September 22, 2011.

62-11: Cherniwchan

That the updated report for the period of September 22, 2011 to October 20, 2011 by the Chief Administrative Officer, be accepted and filed for information.

Carried.

Meeting Recessed

Meeting recessed for Lunch, time 12:10 p.m.

Meeting Reconvene

The meeting reconvened on a call to order by Reeve Dareld Cholak at 12:45 p.m. in the presence of all Council members, and the Chief Administrative Officer, Assistant Chief Administrative Officer/Recording Secretary and the Finance Manager.

Finance Manager's: Report

Brenda Adamson, Finance Manager provided an updated Finance report for the period of September 10, 2011 to October 10, 2011.

2012 Cost-of-Living

63-11: Bobocel

That Smoky Lake County Management and Non-Union (out-of-scope) employees, including Council, receive a three percent (3%) Cost-of-Living salary increase, effective January 1, 2012.

Carried.

64-11: Orichowski

That the Finance Manager's Report received by Brenda Adamson for the period of September 10, 2011 to October 10, 2011, be accepted and filed for information.

Carried.

Reeve's Report

Reeve Dareld Cholak presented the following report:

- Letter from Honourable Luke Ouellette, Minister of Transportation, dated September 21, 2011 – approval funding for Bridge Projects.
- Cell Phone usage - Councillor Rick Cherniwchan.
- Changes to the Ministerial Cabinet / Deputy Ministerial positions. I have been in contact with the new Ministers in regards to scheduling appointments/ meetings.
- Issues will be addressed during the Committee Task Force and Board reporting.

Alberta Transportation: Road Bridge Projects

65-11: Bobocel That Smoky Lake County acknowledge receipt of the letter received from Honourable Luke Ouellette, Minister of Transportation, dated September 21, 2011 in regards to the approved funding for road bridge projects for the following projects:

<u>Bridge File</u>	<u>Location</u>	<u>Type of Work</u>	<u>Legal Description</u>
Watercourse (BF 73306)	Smoky Lake	Engineering to replace	SE 27-59-16-W4 Amount: \$ 65,700.00
Watercourse (BF 73306)	Smoky Lake	Contract to replace	SE 27-59-16-W4 Amount: \$ 174,200.00
Stony Creek (BF 75352)	Vilna	Engineering to replace	SW 3-60-14-W4 Amount: \$ 41,100.00
Stony Creek (BF 75352)	Vilna	Contract to replace	SW 3-60-14-W4 Amount: \$ 333,150.00

Carried.

Cell Phone: Bill

66-11: Danyluk That Smoky Lake County pay for Councillor Rick Cherniwchan Cell Phone Bills for conducting County Business, less \$20.00 fee deducted towards personal cell phone usage.

Carried.

67-11: Danyluk

That the Reeve's report received, be accepted.

Carried.

Management Reports

68-11: Cherniwchan That the management reports received for the period of September 23, 2011 to October 13, 2011 from Doug Ponich, Public Works Manager; Bob Novosiwsky, Public Works Road Foreman; Dave Kully, Public Works Shop Foreman; Ed English, Peace Officer; John Malysh, Natural Gas Manager; Dave Franchuk, Environmental Operations Manager; Scott Franchuk, Agricultural Fieldman; and Trevor Tychkowsky, Safety Officer, be accepted and filed for information.

Carried.

Committee Task Forces and Boards: Reports**Alberta Care**

- No report.

Community Futures Corporation: St. Paul / Smoky Lake Region

- Attended the Community Futures Symposium on September 29, 2011 to October 1, 2011 in Edmonton: Issues in regards to Western Diversification and funding from the Federal Government.
- Ad Hoc Committee to be established consisting of 27 Community Futures. Purpose is to look a ways to reduce costs.
- Next meeting scheduled for October 26, 2011 in Smoky Lake.

Corridor Communications Incorporated

- Shareholder's Meeting: December 1, 2011 at 3:00 p.m. at the Federation of Alberta Gas Co-ops Ltd Convention – One Board Vacancy.
- Three Tower Sites locations in Smoky Lake Region is

progressing.

Doctor Retention & Recruitment Committee

- No report.

Evergreen Regional Waste Management Commission

- Advertising for Accounting/Scale Clerk Position.
- Financial Position – very close to budget.

Family Community Support Services Committee

- Family and Community Support Services: Funding Agreement.

69-11: Danyluk

That Smoky Lake County execute with the Minister of Children and Youth Services the 2012 Family and Community Support Services (FCSS) Funding Agreement in the amount of **\$97,195.00**: Provincial Contribution: \$77,756.00 and Municipal Contribution: \$19,439.00 for January 1, 2012 to December 31, 2012.

Carried.

Family-School Liaison Committee

- No report.

Fire and Rescue Committee

Vilna:

- No report.

Waskatenau:

- Training Sessions in Excruciation.

Smoky Lake:

- No report.

Government Liaison Committee

- No report.

Highway 28/63 Regional Water Group Steering Committee

- Committee Meeting – Re: Construction scheduled for November 2, 2011 at 11:00 a.m.

In-House Safety Committee

- Minutes: August 23, 2011.
- Newsletter: AMHSA – Alberta Municipal Health and Safety Association, dated August 2011.
- Training: First Aid in schools - 37 students.
- Scissor Lift Training – Fall 2011.
- Chainsaw Training – Fall 2011.
- Mapping Course – Spring 2012.
- WHMIS Course – 2 new employees.
- Flagging Course – Spring 2012.
- Orientation: Completed on new employees – last one this Friday.
- Working on Policy: Heavy Equipment.
- Security Camera at the Public Works: Installation at each Gate Entrances.
- Fire Drills and Floor Plans: In working progress.
- Internal Audit: Process has started.
- Rural Utilities and Safety Association Convention: 4 employees attending.
- Next meeting scheduled for November 15, 2011.

Joint Economic Development Initiative (JEDI) Committee

- **Minutes:**
 - June 21, 2011.
 - July 26, 2011.
 - September 21, 2011.
- Next meeting scheduled for October 27, 2011.

Lakeland DMO: Destination Marketing Organization

- No report.

Municipal Planning Commission

- No report.

North East Muni-Corr Ltd.

- The Alberta's Iron Horse Trail Application for the Community Facility Enhancement Program for the Danyluk Hill Erosion project has not come to the Board yet.
- Trail Inspections: Concerns in regards to the Water Line and the Trail on the west end of the County.
- Gate in need of repair: east of Road 170.
- Next Meeting scheduled for November 14, 2011.

Policy Committee

- Meeting scheduled for October 28, 2011.

R.C.M.P. Liaison Committee

- No report.

Risk Pro Control Management Committee

- **Minutes:** Added Named Insured:
 - **Alberta Healthcare Auxiliaries:**
 - Minutes: October 4, 2010.
 - Minutes: January 17 and 18, 2011.
 - Minutes: April 4 and 5, 2011.
 - Minutes: July 11 and 12, 2011.

7. Delegation(s):**CRISP: Comprehensive Regional Infrastructure Sustainability Plan**

Present before County Council at 1:10 p.m. to 1:50 p.m. was Karen Henderson, Government of Alberta to provide an update to Council on CRISP: Comprehensive Regional Infrastructure Sustainability Plan on the Cold Lake Oil Sands Area (35 year plan) as follows:

- Process: February to December
 - Opportunities & Constraints Analysis
 - Development Vision and Principles
 - Scenario Development
 - Scenario Evaluation
 - Develop CRISP
- Development between AOSA and CLOSA Areas
 - There is more existing community & infrastructure development within CLOSA.
 - CLOSA is more densely populated.
 - In-situ oil sands development is more evolved in CLOSA.
 - In-situ oil sands development doesn't involve mining, thereby reducing employment needs for extraction.
 - More economic drivers in CLOSA including agriculture, tourism, and CFB Cold Lake.

■ CLOSA Opportunities & Constraints

Opportunities:

- Available Workforce
- Numerous Communities & Available Land for Growth
- Diversified Economy
- Transportation Capacity
- Proximity of Oil Sands Jobs to Existing Communities
- Regional Collaboration & Strategic Alliances

Constraints:

- Water & Wastewater Capacity
- Road Connections to Metis Settlements
- Air Weapons Range
- Attracting & Maintaining Community Services
- Competition between Communities
- Existing Infrastructure Deficit

■ Population & Employment Scenarios for CLOSA – Growth

- Two scenarios and one sensitivity analysis undertaken. Each assumed there would be natural growth rates for the CLOSA (i.e. births and deaths)
- Growths
 - Current Trends (CT) scenario assumed conservative growth estimates for all key industries
 - High Oil Sands Growth (HOSG) scenario assumed high growth rate in oil sands sector, conservative growth for all key industries
 - Sensitivity Analysis assumed high growth in all key economic driver industries. Assumed First Nation communities would experience in-migration back onto reserves of 0.25% per year

■ Population & Employment Scenarios for CLOSA-Bitumen Production

- Assumptions
 - CT and HOSG bitumen production increases to 710,000 bpd from 21 commercial bitumen projects in CERI list identified as in place, under construction or planned
- For CT
 - CLOSA cold production remains steady at current rate of roughly 120,000 bpd per ERCB data
 - Overall bitumen production increases until 2023, remains steady to end of projection period (2045)
- For HOSG
 - 110,000 bpd bitumen production from projects not currently planned
 - Cold production increases at 2.5% annual growth to reach 190,000 bpd by 2045
 - New bitumen upgrader is built with capacity of just over 200,000 bpd

■ CLOSA Public Open Houses

- Allowed the community an opportunity to provide feedback on proposed growth and infrastructure scenarios
- Held in Bonnyville (September 20), Cold Lake (September 21) and St. Paul (September 22)
- General feedback included:
 - Need to ensure water quality and quantity
 - Addressing transportation issues (air, road, bus)
 - Realizing regional economic potential
- Not always consistent feedback on how issues should be handled

■ Scenario Evaluation – Conclusions

- Population growth in CLOSA expected to be typical of other Alberta regions

- Even under high bitumen production scenario oil sands related growth represents small proportion of overall population growth
- Majority of growth is expected to be an urban/rural mix in Cold Lake – Bonnyville corridor
- Work camp accommodations not preferred means of housing for majority of oil sands companies
- Communities in southern portion of CLOSA are less impacted by oil sands development
- Additional school / hospital capacity will be required at a rate typical for other regions in the province
- Growth requires additional water / wastewater servicing capacity
- High potential for regional water servicing; benefits for regional wastewater servicing is less significant
- Road network appears to sufficient in terms of capacity and coverage with some localized exceptions
- Growth in oils sands could justify enhanced bus-based transit service for oil sands commuters
- Enhanced airport capacity does not appear to be strongly needed from an oil sands development perspective
- Additional pipeline & utility capacity needed
- As with other municipalities in Alberta, addressing existing infrastructure gap is key concern

Committee Task Forces and Boards: Reports - *Continued*

Smoky Lake Agricultural Society

- No report.
- Next meeting scheduled for November 7, 2011.

Smoky Lake Foundation

- In process of finalizing the application for Alberta Seniors and Community Supports Capital Grant.

Smoky Lake Heritage Board

- No Minutes.

Joint Municipalities

- No report.

Northern Lights Library System

- Board Meeting #105 – September 24, 2011.

70-11: Orichowski

That the Committee Task Force and Board Reports presented by Councillors be accepted.

Carried.

6. Correspondence:

71-11: Bobocel

That the following correspondence received from the Alberta Association of Municipal Districts and Counties, be filed for information:

- a. The Advantage:
 - September 2011.
- b. Contact Newsletter:
 - September 21, 2011.

- c. Contact Newsletter:
 - September 28, 2011.
- d. Contact Newsletter:
 - October 6, 2011.
- e. Contact Newsletter:
 - October 12, 2011.

Carried.

Remembrance Day

72-11: Bobocel

That Smoky Lake County purchase a 20” wreath in the amount of **\$40.00** from the Smoky Lake Branch #227, Royal Canadian Legion to participate in the annual Campaign of Remembrance to recognize our past and present soldiers and veterans and the thanks for our peace and freedom; and that Deputy Reeve Lori Danyluk or Councillor Rick Cherniwchan attend the Remembrance Day Ceremonies on November 11, 2011 in Smoky Lake and Councillor Randy Orichowski attend the Remembrance Day Ceremonies on November 11, 2011 in Waskatenau.

Carried.

Foster Parent Citations and Appreciation

73-11: Cherniwchan

That the letter received from Terry Sims, Foster Care Support Worker, St. Paul Office, dated September 27, 2011 in regards to the Annual Foster Parent Citations and Appreciation Event held in Glendon on October 15, 2011 at the Glendon & District Senior Citizen’s Club, be filed for information as to no recipients from the Smoky Lake County area.

Carried.

Northern Lights Library System

74-11: Danyluk

That the newsletter received from the Northern Lights Library System, entitled, “Board Briefs”, dated September 2011, Volume 8, Issue 2, be filed for information.

Carried.

Alberta’s Lakeland Destination Marketing Organization

75-11: Bobocel

That the e-mail received from Marianne Price, Administrative Coordinator, Alberta’s Iron Horse Trail, dated October 4, 2011 in regards to the Alberta’s Lakeland Destination Marketing Organization - the Themed Tourism Produce Gap Analysis For Northeast Alberta, be filed for information.

Carried.

Alberta Health Services Plan

76-11: Orichowski

That the PowerPoint Presentation of the Alberta Health Service Plan presented at the Alberta Association of Municipal Districts & Counties on September 23, 2011, be filed for information.

Carried.

Northern Alberta Development Council

77-11: Danyluk That the correspondence received from the Northern Alberta Development Council – 2010-2011 Annual Booklet, Helping deliver on the promise of the future, be filed for information.

Carried.

Alberta Transportation: Road Bridge Projects

78-11: Cholak That Smoky Lake County acknowledge receipt of the letter received from Honourable Luke Ouellette, Minister of Transportation, dated September 21, 2011 in regards to the approved funding for road bridge projects for the following projects:

<u>Bridge File</u>	<u>Location</u>	<u>Type of Work</u>	<u>Legal Description</u>
Watercourse (BF 73306)	Smoky Lake	Engineering to replace	SE 27-59-16-W4 Amount: \$ 65,700.00
Watercourse (BF 73306)	Smoky Lake	Contract to replace	SE 27-59-16-W4 Amount: \$ 174,200.00
Stony Creek (BF 75352)	Vilna	Engineering to replace	SW 3-60-14-W4 Amount: \$ 41,100.00
Stony Creek (BF 75352)	Vilna	Contract to replace	SW 3-60-14-W4 Amount: \$ 333,150.00

Carried.

Veterans Memorial Highway Association

79-11: Danyluk That the minutes received from the Veterans Memorial Highway Association, Board of Directors Meeting held on Friday, September 23, 2011 at the Royal Canadian Legion Taber Branch # 20, Taber, Alberta be filed for information.

Carried.

Town of Athabasca

80-11: Orichowski That the letter received from Roger Morrill, Mayor, Town of Athabasca, dated September 12, 2011- extending a thank you for the plaque commemorating the Town of Athabasca's Centennial, be filed for information.

Carried.

Statistics Canada

81-11: Bobocel That the letter received from Lise Rivais, Director, Western Region and Northern Territories, Statistics Canada, dated August 24, 2011 expressing thanks for the support in promoting the 2011 Census and the National Household Survey (NHS), be filed for information.

Carried.

Alberta Environment: Water Control Measures – Beaver Dams

82-11: Cherniwchan That the letter received from Honourable Rob Renner, Minister of Alberta Environment, dated October 3, 2011 in regards the use of water level control measures for beaver dams, be filed for information.

Carried.

Government of Alberta: New Cabinet

83-11: Danyluk That the News Release received from Government of Alberta, dated October 12, 2011 in regards to the new cabinet team focused on Alberta’s priorities – Shorter front bench features new talent and proven performers, be filed for information.

Carried.

2011 Northeast Regional ASB Conference

84-11: Bobocel That County Council and relevant staff who can attend – attend the 2011 Northeast Regional Agricultural Service Board Conference on Friday, November 4, 2011 at 9:30 a.m. at Lac Bellevue Hall in the County of St. Paul.

Carried.

Thank You: Summary Listing

85-11: Danyluk That Smoky Lake County file for information the October 2011 Summary Listing of Thank You received from organizations extending appreciation of support:

- Vilna School: Grand Opening – Flowers.
- Vilna Agricultural Society: Show and Shine – Donation.
- Northern Lights Library System: Conference – Donation.
- Town of Athabasca: Centennial Celebration – Plaque.

Carried.

Information Releases

86-11: Danyluk That the Information Releases for the Month of October 2011, be filed for Information.

Carried.

Reading File

No correspondences in the Reading File.

Bills & Accounts:

87-11: Danyluk That all the Bills and Accounts approved for payment, including the bills and accounts recommended for payment by the Natural Gas Council, including transfers to the Payroll Account be filed for information:

Batch #	Cheque Numbers	Total of Batch
24538	29554 to 29592	\$ 365,017.01
24553	29593	\$ 2,342,205.20
24584	29594 to 29655	\$ 292,777.08
24589	29656	\$ 600.00
24602	29657 to 29658	\$ 6,947.04
24603	29659 to 29663	\$ 4,240.37
24609	29664 to 29676	\$ 175,114.09
24614	29677 to 29705	\$ 84,731.65
24650	29706 to 29745	\$ 69,559.56
24656	29746	\$ 7,350.00
Total Cheques		\$ 3,348,542.00
Direct Debit Register		
24631	Bank of Canada	\$ 2,750.00
24633	Smoky Lake County	\$ 159,312.07
24635	Smoky Lake County	\$ 118,224.75
Total Direct Debits		\$ 280,286.82
Grand Total Bills and Accounts		\$ 3,628,828.82

Carried.

County Council Meeting(s): November

88-11: Bobocel That the next County Council Meeting be scheduled for Thursday, **November 17, 2011** at 9:00 a.m. and for Friday, **December 16, 2011** at 9:00 a.m. to be held at the County Council Chambers.

Carried.

8. Executive Session:

89-11: Danyluk That County Council go into an executive session to discuss Personnel and Legal issues, time 2:30 p.m.

Carried.

90-11: Orichowski That County Council go out of an executive session, time 3:04 p.m.

Carried.

ADJOURNMENT:

91-11: Bobocel That this meeting be adjourned, time 3:05 p.m.

Carried.

REEVE

S E A L

CHIEF ADMINISTRATIVE OFFICER