

SMOKY LAKE COUNTY

Minutes of the **County Council Budget meeting** held on Thursday, **December 8, 2011** at 10:00 A.M. in the County Council Chambers.

The meeting was called to Order by the Reeve Mr. Dareld Cholak in the presence of the following persons:

<u>A T T E N D A N C E</u>		
<u>Thursday, December 8, 2011</u>		
<u>Div. No.</u>	<u>Councilors(s)</u>	
1	Dareld Cholak	Present
2	Ron Bobocel	Present
3	Rick Cherniwchan	Present
4	Lori Danyluk	Present
5	Randy Orichowski	Present
C.A.O.	Cory Ollikka	Present
Asst CAO/R.S	Lydia Cielin	Present
Finance Manager	Brenda Adamson	Present

Members of the Administrative Staff in attendance:

Doug Ponich – Public Works Manager	Present
Bob Novosiwsky - Public Works Foreman	Present
Dave Kully – Public Works Shop Foreman	Present
Ed English – Peace Officer/Rec. Manager	Present
Aline Brousseau, Planning & Dev. Manager	Present
Scott Franchuk – Agri. Fieldman/Fire Chief	Present
Dave Franchuk – Env. Operations Manager	Present
John Malysh – Natural Gas Manager	Present

Agenda:

Agenda

157-11: Orichowski

That the Agenda for Thursday, December 8, 2011 County Council Budget meeting, be accepted as amended:

Addition:

1. Mons Lake Community Association: Letter.
2. Di-vestment of Community Futures Shares.
3. Smoky Lake Agricultural Society.

Carried Unanimously.

3. Minutes:

No minutes.

4. Request for Decision:

Bridge Plan

158-11: Cherniwchan

That Smoky Lake County include the Maintenance/Replacement in the 2012 Budget for the following Bridge Files:

Bridge File # 77862:

Tributary to North Saskatchewan River, 6.51, Watercrs-st – Waskatenau located at SW 6-59-18-W4: Local Road Twp 590, East of RR 190.

Bridge File # 79279:

Tributary to Whitefish Creek, 7.25.2.4, Watercrs-st – Goodfish Lake located at NW 4-62-13-W4: Local Road RR 133A , North of Twp 620.

Bridge File # 01603:

Waskatenau Creek, 6.53, Watercrs-st – Waskatenau located at SW 22-59-19-W4: Local Road RR 193, North of Hwy 28.

Bridge File # 00849:

Waskatenau Creek, 6.53, Watercrs-st – Waskatenau located at NW 33-58-19-W4: Victoria Trail, East of Sec. Hwy 831.

Bridge File #08744:

White Earth Creek,6.45, Watercrs-st – Smoky Lake located at SE 25-60-18-W4:Local Road Twp 604, West of RR 180.

Bridge File # 07479:

Waskatenau Creek, 6.53, Watercrs-st – Waskatenau located at SE 28-59-19-W4: Local Road Twp 594, West of RR 193.

Bridge File # 01603:

Waskatenau Creek, 6.53, Watercrs-st – Waskatenau located at SW 22-59-19-W4: Local Road RR 193, North of Hwy 28.

subject to Alberta Transportation funding; and in the event of the final decision made in regards to Bridge File # 01603, request may be made to fund work for another bridge.

Carried.

2012 Budget: Discussion

County Council reviewed the 2012 Total Function Budget - Operations, Three-Year Road Plan and the Five-Year Capital Plan.

Five-Year Capital Plan- Year 2012:

Public Works Department:

- Hydro-Axe: re-allocate to Year 2013 \$ 250,000.00
- 14M Grader: reduce the amount to \$470,000.00
from \$500,000.00 \$ 30,000.00
- Truck Tractor: reduce the amount to \$140,000.00
from \$160,000.00 \$ 20,000.00
- ¾ Ton Truck: reduce the amount to \$45,000.00
from \$55,000.00 \$ 10,000.00
- 1 Ton 4x4: reduce the amount to \$55,000.00
from \$65,000.00 \$ 10,000.00

Protective Services:

- Fire Equipment Storage Shop Reserve:
Reduce amount to \$50,000.00 from \$100,000.00 \$ 50,000.00

Environmental Services:

- ¾ Ton Truck: reduce the amount to \$45,000.00
from \$55,000.00 \$ 10,000.00

Addition to the Agenda:

Mons Lake Community Association

159-11: Danyluk

That the letter received from Lorraine Miller, President, Mons Lake Community Association, dated December 7, 2011 in regards to improving Playground Equipment and Beach facilities, be filed for information; and that the Recreation Manager advise and assist the Mons Lake community Association to apply for the CIP (Community Initiatives program) Grant funding.

Carried.

2012 Budget: Discussion

County Council discussed options to the 2012 Budget - Millrate and Budget Reserves.

2012 Taxes:

Landfill Millrate: Decrease by .1355 Levy to .4 millrate

Millrate: Increase Levy by .1355

Reserves:

Bridge Reserve: Allocate to the 2012 Budget the amount of \$123,000.00.

Transportation Reserve: Allocate to the 2012 Budget the amount of \$952,145.00.

Meeting Recessed

Meeting recessed for Lunch, time 1:00 p.m.

Meeting Reconvene

The meeting reconvened on a call to order by Reeve Dareld Cholak at 1:30 p.m. in the presence of all Council members, and the Chief Administrative Officer, Assistant Chief Administrative Officer/Recording Secretary, Finance Manager and Administrative Staff.

2012 Budget: Discussion

County Council discussed options to the 2012 Budget - Tax Millrate.

2012 Taxes:

Millrate: Increase each Millrate Class levy by .1645.

Reserve:

Transfer Landfill Reserve of Millrate .1355 to Municipal Levy.

General Revenue:

Allocate to 2012 Budget – approximate 2011 Budget Surplus in the amount of \$100,000.00.

Addition to the Agenda:**Smoky Lake Agricultural Society**

160-11: Orichowski

That Smoky Lake County include in the 2012 Budget contribution funding in the amount as follows to support the Agricultural Societies:

Smoky Lake Agricultural Society the amount of **\$48,000.00**

Vilna Agricultural Society in the amount of **\$14,000.00.**

Victoria Trail Agricultural Society - Waskatenau in the amount of **\$14,000.00.**

Carried.

4. Request for Decision:**2012 Total Function Budget**

161-11: Cherniwchan

That County Council adopt the 2012 Total Function Budget of Expenditures in the amount of **\$21,614,659.00**, including amortization of **\$1,444,503.00**, for Smoky Lake County.

Carried.

Addition to the Agenda:

Di-vestment of Community Futures

162-11: Bobocel That Smoky Lake County withdraw its Community Futures St. Paul/Smoky Lake Corporation membership and thereby divest all Smoky Lake County shares back to the Community Futures St. Paul/Smoky Lake Corporation.

Carried.

5. Issues for Information:

Five-Year Capital Asset Budget: 2012 – 2016

163-11: Danyluk That County Council adopt the Five-Year Capital Asset Budget: 2012 - 2016 for Smoky Lake County, as follows:

Administration	Funding Source	Budget Cost	Sales Budget	Grants/Reserves	Municipal Operations
2012					
Office Renovations		\$ 30,000.00			\$ 30,000.00
Phone System					
		\$ 30,000.00	\$ 0.00	\$ 0.00	\$ 30,000.00
2013					
		\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
2014					
		\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
2015					
Pave Administration Parking Lot		\$ 100,000.00			\$ 100,000.00
		\$ 100,000.00	\$ 0.00	\$ 0.00	\$ 100,000.00
2016					
		\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

Fire Protection	Funding Source	Budget Cost	Sales Budget	Grants/Reserves	Municipal Operations
2012					
Equipment Storage Shop – Reserve	MO	\$ 50,000.00			\$ 50,000.00
Vilna Water Truck	Insurance	\$ 120,000.00	-\$ 65,000.00		\$ 55,000.00
Smoky Lake Fire Truck	MO	\$ 400,000.00		-\$ 310,000.00	\$ 90,000.00
Emergency Trailers (3)	MO	\$ 5,700.00	-\$ 2,850.00		\$ 2,850.00
		\$ 575,700.00	-\$ 67,850.00	-\$ 310,000.00	\$ 197,850.00
2013					
Fire Truck Reserve	MO	\$ 75,000.00			\$ 75,000.00
Tank for Water Truck – Truck came from Public Works	MO	\$ 35,000.00			\$ 35,000.00
Equipment Storage Shop - SL	MO	\$ 500,000.00		-\$ 100,000.00	\$ 400,000.00
		\$ 610,000.00	\$ 0.00	-\$ 100,000.00	\$ 510,000.00
2014					
Fire Truck – Reserve Transfer	MO	\$ 75,000.00			\$ 75,000.00
Waskatenau Rescue Truck	MO	\$ 170,000.00	-\$ 35,000.00	-\$ 100,000.00	\$ 35,000.00
Fire Equipment Storage Shop Reserve	MO	\$ 100,000.00			\$ 100,000.00
		\$ 345,000.00	-\$ 35,000.00	-\$ 100,000.00	\$ 210,000.00
2015					
Fire Truck – Reserve Transfer	MO	\$ 75,000.00			\$ 75,000.00
Equipment Storage Shop - Waskatenau	MO/MSI	\$ 500,000.00		-\$ 100,000.00	\$ 400,000.00
		\$ 575,000.00	\$ 0.00	-\$ 100,000.00	\$ 475,000.00
2016					
Fire Truck – Reserve Transfer	MO	\$ 75,000.00			\$ 75,000.00
		\$ 75,000.00	\$ 0.00	\$ 0.00	\$ 75,000.00

Enforcement Services	Funding Source	Budget Cost	Sales Budget	Grants/Reserves	Municipal Operations
2012					
Security Camera System	MO	\$ 10,000.00		-\$ 10,000.00	
		\$ 10,000.00	\$ 0.00	-\$ 10,000.00	\$ 0.00
2013					
3/4 Ton –move old truck to P.W.	MO	\$ 70,000.00			\$ 70,000.00
		\$ 70,000.00	\$ 0.00	\$ 0.00	\$ 70,000.00
2014					

		\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
2015					
		\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
2016					
		\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

Public Works Department	Funding Source	Budget Cost	Sales Budget	Grants/Reserves	Municipal Operations
2012					
Replace 14M Grader	MO	\$ 470,000.00	-\$150,000.00		\$ 320,000.00
3/4 Ton Truck Tractor	MO	\$ 45,000.00	-\$ 2,500.00		\$ 42,500.00
1 Ton 4 x 4	MO	\$ 140,000.00	-\$ 10,000.00		\$ 130,000.00
Replace 1985 Hydroaxe – Reserve	MO	\$ 55,000.00	-\$ 500.00		\$ 54,500.00
		\$ 0.00			\$ 250,000.00
		\$ 720,000.00	-\$ 163,000.00	-\$ 0.00	\$ 797,000.00
2013					
Replace Grader	MO	\$ 525,000.00	-\$ 150,000.00		\$ 375,000.00
1Ton	MO	\$ 70,000.00			\$ 70,000.00
Water Truck	MO	\$ 170,000.00			\$ 170,000.00
Lathe	MO	\$ 30,000.00		-\$ 15,000.00	\$ 15,000.00
Service Body for Service Truck		\$ 15,000.00			\$ 15,000.00
Salt Storage Shed Reserve	MO	\$ 100,000.00			\$ 100,000.00
Used Rock Truck	MO	\$ 150,000.00			\$ 150,000.00
Gravel Trailer	MO	\$ 60,000.00	-\$ 5,000.00		\$ 55,000.00
		\$ 1,120,000.00	-\$ 155,000.00	-\$ 15,000.00	\$ 950,000.00
2014					
Replace Grader	MO	\$ 525,000.00	-\$150,000.00		\$ 375,000.00
¾ Ton	MO	\$ 50,000.00			\$ 50,000.00
D6 or D7 Dozer	MO	\$ 500,000.00			\$ 500,000.00
Salt Storage Shed Reserve	MO	\$ 100,000.00			\$ 100,000.00
Gravel Trailer	MO	\$ 70,000.00			\$ 70,000.00
		\$1,245,000.00	-\$ 150,000.00	\$ 0.00	\$ 1,095,000.00
2015					
Replace Grader	MO	\$ 525,000.00	-\$ 150,000.00		\$ 375,000.00
Truck Tractor	MO	\$ 180,000.00			\$ 180,000.00
Gravel Trailer	MO	\$ 70,000.00	-\$ 5,000.00		\$ 65,000.00
Salt Storage Shed	MO	\$ 400,000.00		-\$ 200,000.00	\$ 200,000.00
Excavator	MO	\$ 325,000.00	-\$ 87,000.00		\$ 180,000.00
		\$ 1,500,000.00	-\$ 242,000.00	-\$ 200,000.00	\$ 1,000,000.00
2016					
Replace Grader	MO	\$ 525,000.00	-\$ 150,000.00		\$ 375,000.00
7800 Tractor	MO	\$ 180,000.00			\$ 180,000.00
Rock Truck	MO	\$ 450,000.00	-\$ 110,000.00		\$
1 Ton	MO	\$ 70,000.00			\$ 180,000.00
		\$ 1,225,000.00	-\$ 260,000.00	\$ 0.00	\$ 735,000.00

Water and Wastewater Services	Funding Source	Budget Cost	Sales Budget	Grants/Reserve	Municipal Operations
2012					
Regional Water – Reserve Transfer	MSI	\$ 250,000.00			\$ 250,000.00
3/4 Ton Truck	MO	\$ 45,000.00			\$ 45,000.00
Water Sewer Line Replacement (if not used transfer to reserve)	MO	\$ 25,000.00			\$ 25,000.00
		\$ 320,000.00	\$ 0.00	\$ 0.00	\$ 320,000.00
2013					
Regional Water – Reserve Transfer	MSI	\$ 250,000.00			\$ 250,000.00
Warspite Subdivision – Reserve Transfer	MO	\$100,000.00			\$ 100,000.00
Water Vac Truck	MO	\$300,000.00			\$ 300,000.00
Bellis Water Sewer Feasibility Study	MO	\$ 30,000.00			\$ 30,000.00
Water Sewer Line Replacement (if not used transfer to reserve)	MO	\$ 50,000.00			\$ 50,000.00
Reclaim Warspite Wells	MO				
		\$ 730,000.00	\$ 0.00	\$ 0.00	\$ 730,000.00
2014					
Regional Water – Reserve Transfer	MSI	\$ 250,000.00			\$ 250,000.00
Bellis Sewer Valve Cluster	MO	\$ 50,000.00			\$ 50,000.00
Warspite Subdivision	MO	\$ 300,000.00		-\$ 100,000.00	\$ 200,000.00
Water Sewer Line Replacement	MO	\$ 50,000.00			\$ 50,000.00

(if not used transfer to reserve)					
		\$ 650,000.00	\$ 0.00	-\$ 100,000.00	\$ 550,000.00
2015					
Regional Water – Reserve Transfer	MSI	\$ 250,000.00			\$ 250,000.00
Water Sewer Line Replacement (if not used transfer to reserve)	MO	\$ 50,000.00			\$
		\$ 300,000.00	\$ 0.00	\$ 0.00	\$ 250,000.00
2016					
Water Sewer Line Replacement (if not used transfer to reserve)	MO	\$			\$
		\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

Waste Management Services	Funding Source	Budget Cost	Sales Budget	Grants/ Reserve	Municipal Operations
2012					
Garbage Truck	MO	\$ 500,000.00	-\$ 50,000.00	-\$ 450,000.00	\$ 0.00
Bellis Transfer Station	MO	\$ 35,000.00		-\$ 35,000.00	\$ 0.00
Engineering Studies for Smoky Lake Landfill		\$ 20,000.00		-\$ 20,000.00	\$ 0.00
Engineering Studies for Spedden Landfill		\$ 20,000.00		-\$ 20,000.00	\$ 0.00
		\$ 575,000.00	-\$ 50,000.00	-\$525,000.00	\$ 0.00
2013					
		\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
2014					
Replace Dry Waste Cell – Smoky Lake					
		\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
2015					
Replace Dry Waste Cell – Spedden					
		\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
2016					
		\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

Planning Services	Funding Source	Budget Cost	Sales Budget	Grants/ Reserve	Municipal Operations
2012					
GIS – Phase VI	MSI	\$ 148,000.00		-\$ 148,000.00	\$ 0.00
Warspite Subdivision/ RV Park	MO	\$ 50,000.00		-\$ 50,000.00	\$ 0.00
		\$ 198,000.00	\$ 0.00	-\$ 198,000.00	\$ 0.00
2013					
		\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
2014					
		\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
2015					
		\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
2016					
		\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

Agricultural Services	Funding Source	Budget Cost	Sales Budget	Grants/ Reserve	Municipal Operations
2012					
Tractor	MO	\$ 90,000.00	-\$ 15,000.00		\$ 75,000.00
Trailer for Sprayer	MO	\$ 12,000.00			\$ 12,000.00
		\$ 102,000.00	-\$ 15,000.00	\$ 0.00	\$ 87,000.00
2013					
1 Ton Truck (replace Unit #440)	MO	\$ 70,000.00	-\$ 5,000.00		\$ 65,000.00
		\$ 70,000.00	-\$ 5,000.00	\$ 0.00	\$ 65,000.00
2014					
1 Ton	MO	\$ 70,000.00	-\$ 1,000.00		\$ 69,000.00
		\$ 70,000.00	-\$ 1,000.00	\$ 0.00	\$ 69,000.00
2015					
Mower	MO	\$ 30,000.00			\$ 30,000.00
		\$ 30,000.00	\$ 0.00	\$ 0.00	\$ 30,000.00
2016					
Mower	MO	\$ 30,000.00			\$ 30,000.00
		\$ 30,000.00	\$ 0.00	\$ 0.00	\$ 30,000.00

Parks and Recreation Services	Funding Source	Budget Cost	Sales Budget	Grants/Reserves	Municipal Operations
2012					
Playground	MO/CFEP	\$ 50,000.00		- \$ 50,000.00	\$ 0.00
Bonnie Lake Playground	MO/CFEP	\$ 50,000.00		- \$ 50,000.00	\$ 0.00
		\$ 100,000.00	\$ 0.00	- \$ 100,000.00	\$ 0.00
2013					
Replace Mower	MO	\$ 25,000.00			\$ 25,000.00
Kaduk Lake Pier (Walk)	MO	\$ 20,000.00			\$ 20,000.00
Mons Lake Boat Launch & Parking	MO	\$ 50,000.00			\$ 50,000.00
		\$ 95,000.00	\$ 0.00	- \$ 0.00	\$ 95,000.00
2014					
		\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
2015					
Replace Mower	MO	\$ 25,000.00			\$ 25,000.00
		\$ 25,000.00	\$ 0.00	\$ 0.00	\$ 25,000.00
2016					
		\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

Natural Gas Services	Funding Source	Budget Cost	Sales Budget	Grants/Reserves	Municipal Operations
2012					
Replace 1 Ton 4x4 Truck	MO	\$ 55,000.00	- \$ 2,000.00		\$ 53,000.00
Small Trencher	MO	\$ 24,000.00			\$ 24,000.00
Used 1 Ton for Bale Truck	MO	\$ 20,000.00	- \$ 7,000.00		\$ 13,000.00
Infrastructure – Line Replacement – If not used it should be put into reserve AMR Project	MO	\$ 50,000.00			\$ 50,000.00
	MSI	\$ 150,000.00		- \$ 150,000.00	\$ 0.00
		\$ 299,000.00	- \$ 9,000.00	- \$ 150,000.00	\$ 140,000.00
2013					
Large Trencher	MO	\$ 200,000.00	- \$ 75,000.00		\$ 200,000.00
Infrastructure – Line Replacement – If not used it should be put into reserve AMR Project	MO	\$ 50,000.00			\$ 50,000.00
	MSI	\$ 150,000.00			\$ 150,000.00
		\$ 400,000.00	- \$ 75,000.00	- \$ 0.00	\$ 325,000.00
2014					
Replace 1 Ton 4x4 Truck	MO	\$ 65,000.00	- \$ 10,000.00		\$ 55,000.00
Infrastructure – Line Replacement – If not used it should be put into reserve AMR Project	MO	\$ 50,000.00			\$ 50,000.00
	MSI	\$ 150,000.00			\$ 150,000.00
		\$ 265,000.00	- \$ 10,000.00	\$ 0.00	\$ 255,000.00
2015					
Replace 1 Ton 4x4 Truck	MO	\$ 65,000.00			\$ 65,000.00
Infrastructure – Line Replacement – If not used it should be put into reserve	MO	\$ 50,000.00			\$ 50,000.00
		\$ 115,000.00	\$ 0.00	\$ 0.00	\$ 115,000.00
2016					
Replace 1 Ton 4x4 Truck	MO	\$ 65,000.00			\$ 65,000.00
Infrastructure – Line Replacement – If not used it should be put into reserve	MO	\$ 50,000.00			\$ 50,000.00
		\$ 115,000.00	\$ 0.00	\$ 0.00	\$ 115,000.00

Carried.

Transportation: Three-Year Road Plan**Policy Statement No. 03-18-08: Three-Year Road Plan**

164-11: Bobocel

That **Policy No. 03-18-08** entitled **Three-Year Road Plan** be approved, as amended:

Purpose:	The intent of the three-year road plans is to identify and prioritize required roadway improvements on a long-term basis.
-----------------	---

Policy Statement and Guidelines:

GUIDELINES

1. The three-year road plan conforms with the objectives and criteria outlined, *as per Policy 03-15-02: Road Policy and Policy 03M-04-01: Road Projects Profile.*
2. The plan is limited to the identification of specific annual projects for a future period of three-years based on anticipated revenue and/or other budget and capacity limitation.
3. The three-year plan are subject to an annual review and update.

ROAD PLANS: REVIEW AND UPDATE PROCESS

1. The Three-Year Road Plan will be reviewed, updated and accepted by Council *as per Policy 08-11-01: Budget Development* process during October and November of each year.
2. The review process will include past year’s projects.
3. The development and approval of a “new” Three-Year Plan will primarily include:
 - uncompleted projects from the previous year, plus projects previously identified in the plan.
 - projects for coming year (previously identified in the plan).
 - plus new proposed projects for the third year.
4. The planned order of year-one construction projects will be determined every year with the setting of the Transportation Budget: Three-Year Road Plan, *as per Policy 03-15-02: Road Policy.*
5. Once the annual plan and construction schedule have been approved, additions, or deletions of specific projects require approval by resolution of Council. Normally, changes to the above should be considered on the basis of persistent weather problems, major equipment problems or financial considerations only. Progress on the planned order of construction will be reported to Council by Public Works monthly.

2012 Road Projects

<p>Calculation of 2012 year: Project(s) Workdays: Project days: May to Mid October 2012 5.5 months x 20 days = 110 days <ul style="list-style-type: none"> ▪ Less 20 days: weather and 20 days: moves/breakdowns, dust control/road repairs <i>Equals 70 days</i></p>
--

<p>Maintenance Gravel: 42,194.0 tonnes to be distributed among all divisions. 5,000.0 tonnes: Contingency Gravel</p>

<p>Grants Available for 2012:</p> <ul style="list-style-type: none"> ➤ Federal Gas Tax = \$ 281,606.00 (formally New Deal for Cities and Communities) ➤ Rural Transportation Grant = \$ 442,517.00 ➤ Streets Improvement Grant = \$ 29,466.00 ➤ Municipal Sustainability Initiative = \$ 1,037,000.00 (traditionally allocated the AMIP portion of \$414,899.00 to roads)
--

2012 Graveling Projects

Road Categories	Description	Code	Rate of Material / mile Tonne - Yards	# of Years
Exceptional	Extreme traffic and Heavy Loads	Exe	175 - 140	Annual
Category #1	Paved , oiled and base stabilized roads	C1	----	---
Category #2	High usage arterial and feeder gravel roads	C2	187 - 150	2
Category #3	Moderate usage collector gravel roads with through traffic and serving several residents	C3	156 - 125	3
Category #4	Little used and dead end roads	C4	125 - 100	4

2012 Graveling

Miles per Category	Code	Recommended Miles	Recommended Gravel	Estimate Costs
15.5	Exe	11.5	2,012.5	\$ 28,700.00
95.0	C1	---	---	---
152.0	C2	74.0	13,838.0	\$ 255,909.00

517.5	C3	136.0	21,216.0	\$ 371,358.00
125.0	C4	29.0	3,500.0	\$ 69,500.00
Total Miles – 905	Total	250.5	40,691.5	\$ 725,467.00

2011 ROAD PROJECTS – COMPLETED

PAVING, OIL TREATMENT AND BASE STABILIZATION	Code	Days	Length	Actual Costs
Saddle Lake Road	P1031	7	4.5 miles	\$ 607,405.76
Twp 620 between RR 140A – 142	P1121	3	1.75 miles	\$ 198,313.63
Twp 620, between RR 134A – 140A	P1011	3	2.25 miles	\$ 182,509.03
Twp 602 between RR 170-164	P1024	3	1.1 miles	\$ 99,346.18
RR 183 between Twp 602-601 Res #645-11	P1025	2	1 mile	\$ 0.00
Twp 584 between Hwy 855 – RR172 Res #351-11	MG1113	1	2 miles	\$ 35,140.65
Twp 584 between Hwy 855-RR 180	MG1123	2	2 miles	\$ 23,284.55
ASHPHALT PAVING				
Mons Lake and Sandy Lane Res # 692-11	RES114	4	1.58 miles	\$ 200,791.52
RR 170 between Twp 592A – Hwy 28 Res #351-11 Res #691-11	P1123	3.5	1.5 miles	\$ 210,314.27
RR 170 between Hwy 28-Twp 595 Res # 689-11	P914	5	1.125 miles	\$ 183,664.87
RR 180 between Twp 595 – 600 Res. #645-11	P1015	2	1 mile	\$ 158,942.89
Twp 600 between RR 180-181A Res #645-11	P1155	2	1.15 miles	\$ 188,364.64
RR 181 between Twp 604-610 Res #645-11	P1135	3	2 miles	\$ 336,542.15
Twp 604 between RR 181-192A Res #645-11	P1125	10	7.5 miles	\$1,179,488.51
Twp 610 between RR 181-Hwy 855 Res #645-11	P1145	6	4 miles	\$ 702,648.49
TOTAL				\$ 4,306,757.14

REHABILITATION	Code	Days	Length	Actual Costs
Twp 584 between Hwy 859-RR 134	R1112	1.5	1 mile	\$ 7,177.21
Twp 592 between RR 174 – Hwy 855	R1113	2	1 mile	\$ 10,939.14
TOTAL				\$ 18,116.35

CONSTRUCTION	Code	Days	Length	Actual Costs
RR 131 between Twp 580-Twp 583A Res #351-11	C2912		2.3 miles	\$ 18,507.96
Intersection RR 143 – Twp 590 Res. # 772-10 Res #351-11	C21022			\$ 1,819.81
RR 141 between Twp 583 – 584 Contract RR 141; north and south of Hwy 652 Contract Transfer from crushing budget Res #552-11	C1112	23	1 mile 0.75 miles	\$ 266,190.31
Hamlet of Bellis "side walk" Contract	BEL11			\$ 34,318.75
TOTAL				\$ 320,836.83

GRAVELLING				
Miles per Division	Code	Recommended Miles	Actual Gravel	Actual Costs
146.5	PW45	38.5	6,397.60	\$ 134,349.60
222.0	PW46	73.0	10,413.98	\$ 239,521.54
157.0	PW47	48.0	6,146.80	\$ 86,055.20
162.5	PW48	48.5	7,700.99	\$ 115,514.85
221.0	PW49	49.5	7,949.19	\$ 119,237.85
909.0 Miles		257.5 Miles	38,608.56	\$ 694,679.04
Contingency			3,216.16	\$ 57,890.88
TOTAL			41,824.72	\$ 752,569.92



2012 ROAD PROJECTS

PAVING, OIL TREATMENT AND ROAD STABILIZATION	Code	Days	Length	Estimate Costs
RR 180 south of Twp 594	P1225	1.5	.37 miles	\$ 52,500.00
Hill Side Acres	MG1211	2	.81 miles	\$ 18,000.00
Twp 592 between RR 170-171	MG1213	2	1 mile	\$ 23,000.00
Twp 592 between RR 183-182A	MG1223	2	.5 miles	\$ 12,500.00
RR 183 between Twp 592-591A	MG1233	2	.5 mile	\$ 6,400.00
RR 173 between Twp 584-583A	MG1243	2	.5 mile	\$ 6,400.00
ASHPHALT PAVING				
Twp 620 between Hwy 36 – RR 142	P1231	2	1 mile	\$ 210,042.00
Bonnie Lake	P1241	6	2.45 miles	\$ 449,549.00
Twp 584 between Hwy 859-RR 134	P1212	2	1 mile	\$ 229,531.00
RR 152 between Hwy 28-Twp 593	P1222	2	1 mile	\$ 165,000.00
Twp 584 between RR 173- Hwy 855	P1233	2	1 mile	\$ 217,614.00
Twp 584 between RR 182-181	P1243	2	1 mile	\$ 215,500.00
Mons Lake	P1254	5	1.29 miles	\$ 245,060.00
RR 170 between Twp 595-600A	P1234	4	1.43 miles	\$ 284,945.00
(RR 152) Bellis; 50st	P1244	1	624' x 69'	\$ 65,020.00
RR 183 between Twp 600-602	P1215	3	2 miles	\$ 399,830.00
TOTAL				\$ 2,600,891.00

REHABILITATION	Code	Days	Length	Estimate Costs
Twp 590 between Hwy 859-RR 130	R21012	5	5 miles	\$ 100,000.00
Twp 594 between Hwy 855-RR 174	R1214	1.5	1 mile	\$ 20,000.00

RR 183 between Twp 600-601	R1215	1	1 mile	\$ 20,000.00
RR 181 between Twp 600-601	R1225	1	1 mile	\$ 20,000.00
TOTAL				\$ 160,000.00

GRAVELLING				
Miles per Division	Code	Recommended Miles	Recommended Gravel	Estimate Costs
143.5	PW45	34.0	5,676.0	\$ 119,195.50
221.5	PW46	69.0	11,043.5	\$ 253,989.00
159.0	PW47	44.5	7,305.0	\$ 102,270.00
163.5	PW48	40.0	6,576.0	\$ 98,640.00
217.5	PW49	63.0	10,091.5	\$ 151,372.50
905.0 Miles		250.5 Miles	40,691.5	\$ 725,467.00
		Contingency	6,502.5	\$ 120,745.50
TOTAL				\$ 846,212.50



2013 ROAD PROJECTS

PAVING , OIL TREATMENT AND BASE STABILIZATION	Code	Days	Length	Estimate Costs
RR 124 between Twp 602-Twp 600 A	P1311	2.5	1.5 miles	\$ 218,000.00
Twp 592 between RR 170 – RR 171	P1223	2	1 mile	\$ 133,200.00
Twp 584 between RR 181 – RR 180	P1333	2	1 mile	\$ 138,200.00
RR 162 between Hwy 28-Twp 595	P1334	2.5	1.5 miles	\$ 210,000.00
Twp 600 between RR 181A – 183	P1225	2	1.2 miles	\$ 158,000.00
RR 191 between Hwy 28 – Twp 594	P1315	3	1.5 miles	\$ 210,000.00
TOTAL				\$1,067,400.00

REHABILITATION	Code	Days	Length	Estimate Costs
RR 124 between Twp 602 – Twp 600A	R1211	2	1.5 miles	\$ 38,000.00
RR 163 between Hwy 28 – Twp 595	R1314	2	1.2 miles	\$ 35,000.00
TOTAL				\$ 73,000.00

CONSTRUCTION	Code	Days	Length	Estimate Costs
RR 142 between Hwy 28-Twp 592	C1312	25	1.5 miles	\$ 280,000.00
TOTAL				\$ 280,000.00

GRAVELLING				
Miles per Division	Code	Recommended Miles	Recommended Gravel	Estimate Costs
143.5	PW45	40.0	7,077.0	\$ 148,617.00
221.5	PW46	73.0	11,837.5	\$ 272,262.50
159.0	PW47	48.0	7,677.0	\$ 107,478.00
163.5	PW48	54.5	8,621.0	\$ 129,315.00
217.5	PW49	59.0	9,514.0	\$ 142,710.00
905.0 Miles		274.5 Miles	44,726.5	\$ 800,382.50
		Contingency	5,000.0	\$ 90,000.00
TOTAL				\$ 890,382.50



2014 ROAD PROJECTS

PAVING ,OIL TREATMENT AND BASE STABILIZATION	Code	Days	Length	Estimate Costs
Twp 602 east of RR 124	P1221	1	0.25 miles	\$ 32,500.00
Twp 594 between RR 134A – RR 140	P1411	3	1.5 miles	\$ 220,000.00
Twp 590 between RR 181 – RR 182S	P1213	2	1 mile	\$ 140,000.00
RR 163 between Hwy 28 – Twp 594A	P1414	2	1 mile	\$ 147,000.00
RR 174 between Twp 594-595	MG1414	2	1 mile	\$ 20,000.00
TOTAL				\$ 559,500.00

REHABILITATION	Code	Days	Length	Estimate Costs
Twp 602 east of RR 124	R1411	1	.25 miles	\$ 4,500.00
Twp 584 between RR 183-RR 184	R 1313	1.5	1 mile	\$ 20,000.00
RR 182 between Twp 590 – Twp 584	R1333	2.5	2 miles	\$ 40,000.00
RR 172 between Twp 590 – Twp 584	R2843	2.5	2 miles	\$ 40,000.00
RR 180 between Twp 590 – Twp 584	R1323	2.5	2 miles	\$ 40,000.00
TOTAL				\$ 144,500.00

CONSTRUCTION	Code	Days	Length	Estimate Costs
RR 142 between Twp 592-Twp 590 "Contract"	C1312	30	2 miles	\$ 300,000.00
Twp 602 between RR 181 –183"Contract"	C1315	30	2 miles	\$ 270,000.00
TOTAL				\$ 570,000.00

GRAVELLING				
Miles per Division	Code	Recommended Miles	Recommended Gravel	Estimate Costs
143.5	PW45	39.0	6,425.0	\$ 134,925.00
221.5	PW46	69.0	11,136.0	\$ 256,137.00
159.0	PW47	53.0	8,622.0	\$ 121,268.00
163.5	PW48	52.0	8,355.0	\$ 125,325.00
217.5	PW49	50.0	8,048.0	\$ 120,720.00
905.0 Miles		263.0 Miles	42,626.0	\$ 758,375.00
		Contingency	5,000.0	\$ 90,000.00
TOTAL				\$ 848,375.00

Carried.

6. CORRESPONDENCE:

Smoky Lake Regional Heritage Board

Discussion: Cost-analysis: Secretary-Treasurer Position

The cost model, as presented here, is simply based on time commitment of a Secretary-Treasurer position's duties will be, as per Bylaw 1236-11: Section 6 – 6.6 and 6.7.:

6.6 The duties of the Secretary will be to:

- 6.6.1 Conduct the correspondence.
- 6.6.2 Issue the notice of meetings.
- 6.6.3 Keep minutes of all meetings.
- 6.6.4 Have custody of all records and documents.
- 6.6.5 File documents and records as required by the County, grantors and private and corporate donors.

6.7 The duties of the Treasurer will be to:

- 6.7.1 Keep or oversee the keeping of financial records.
- 6.7.2 Carry out the banking.
- 6.7.3 Prepare and sign cheques / cheque vouchers for co-signature.
- 6.7.4 Report on the financial transactions and status of the Board at every Board meeting.
- 6.7.5 Ensure that the books of account are audited annually.
- 6.7.6 Ensure that the Board makes no expenditure that is beyond budgeted limits, unless the prior authorization of the County is obtained.

Proposed cost-analysis model:

Heritage Board	Duties	Hours	Proposed Rate: \$25.00/ Hour
Meetings	Attending 9 Meetings x 3 hours	27 hours	\$ 675.00
Meetings	Preparation for 9 Meetings: Agenda x 1 hour	9 hours	\$ 225.00
Meetings	Minutes: Typing, distribution, etc. x 6 hours	54 hours	\$ 1,350.00
Bookkeeping	Bank reconciliation and Statement preparation: 12 Months x 1 hour	12 hours	\$ 300.00
Administration	Clerical work: 12 Months x 10 hours: Letter writing, Grant Applications, reporting, monitoring and banking.	120 hours	\$ 3,000.00
TOTAL	Approximately: 18.5 hours monthly Cost: \$ 462.50 monthly	222 hours	\$ 5,550.00 Annually

Note: This is a huge time commitment for a County employee to undertake and would involve over-time (increasing the employee hourly rate by .5).

165-11: Bobocel That That Smoky Lake County provide to the Smoky Lake County Regional Heritage Board an annual Budget in the amount of \$5,550.00 toward the position of Secretary-Treasurer to undertaken the duties required under Bylaw 1286-11: Smoky Lake County Regional Heritage Board.

Carried.

Municipal Planning Commission: Meeting

166-11: Cholak

That the next **Municipal Planning Commission Meeting** be scheduled for Thursday, **January 5, 2012**; and for at 1:00 p.m. to be held at the County Council Chambers.

Carried.

8. Executive Session:

167-11: Danyluk

That County Council go to Executive Session to discuss a Legal issue, time 1:55 p.m.

Carried.

Lydia Cielin, Assistant Chief Administrative Officer; Brenda Adamson, Finance Manager and Administrative Staff; Doug Ponich, Public Works Manager; Bob Novosiwsky, Public Works Foreman; Dave Kully, Public Works Shop Foreman; Ed English, Peace Officer/Recreation Manager; Aline Brousseau, Planning and Development Manager; Scott Franchuk, Agricultural Fieldman and Fire Chief; Dave Franchuk – Environmental Operations Manager and John Malysh – Natural Gas Manager left the Council Chambers, time 1:55 p.m.

168-11: Orichowski

That County Council go out of Executive Session, time 2:24 p.m.

Carried.

ADJOURNMENT:

169-11: Bobocel

That this meeting be adjourned, time 2:25 p.m.

Carried.

REEVE

S E A L

CHIEF ADMINISTRATIVE OFFICER