

SMOKY LAKE COUNTY

Minutes of the **Agricultural Service Board Meeting** held on **Friday, May 4, 2012** at 10:50 A.M. in the County Council Chambers.

The meeting was called to Order by the Chairperson, Mr. Ron Bobocel in the presence of the following persons:

<u>Div. No.</u>	<u>Councillor(s)</u>	<u>A T T E N D A N C E</u> <u>Friday, May 4, 2012</u>
1	Dareld Cholak	Present
2	Ron Bobocel	Present
3	Rick Cherniwchan	Present
4	Lori Danyluk	Present
5	Randy Orichowski	Present
A.F.	Eugene Senetza	Present
Fire Chief	Scott Franchuk	Present
C.A.O.	Cory Ollikka	Present
Asst. C.A.O.	Lydia Cielin	Present
Finance Manager	Brenda Adamson	Present
Asst. A.F./R.S.	Evonne Zukiwski	Present

Kelly Lund, P.Eng, Research Engineer, On-Farm Energy Systems, Environmental Stewardship Division with Alberta Agricultural and Rural Development present for the meeting as a key contact for Smoky Lake County.

1 member of the Public in attendance.

2. **Agenda:**

521-12: Cholak That the Agricultural Service Board Meeting Agenda for Friday, May 4, 2012 be adopted as presented.

Carried Unanimously.

3. **Minutes:**

522-12: Danyluk That the Minutes of the Agricultural Service Board Meeting held on Monday, March 5, 2012 be adopted as presented.

Carried.

523-12: Cholak That the Action List of March 5, 2012 Agricultural Service Board Meeting, be filed for information.

Carried.

PART 1: Agricultural Service Board

4. **Request for Decision:**

Weed Inspectors: Appointment

524-12: Danyluk That Smoky Lake County Council appoint Eugene Senteza, Evonne Zukiwski and Scott Franchuk as Weed Inspectors, effective May 4, 2012 to termination of employment.

Carried.

Pest Inspectors: Appointment

525-12: Orichowski That Smoky Lake County Council appoint Eugene Senteza, Evonne Zukiwski and Scott Franchuk as Pest Inspectors, effective May 4, 2012 to termination of employment.

Carried.

5. Issues for Information:

Agricultural Service Board: Report

The Agricultural Fieldman presented an updated report on the following issues:

■ **Agricultural Service Board – Manager’s Report:
March 22, 2012 to April 27, 2012.**

526-12: Cholak`

That the updated report presented by the Agricultural Fieldman, dated March 22, 2012 to April 27, 2012 be accepted, and filed for information.

Carried.

Assistant Agricultural Fieldman: Environmental Services Report:

**Updated report presented Evonne Zukiwski, Assistant
Agricultural Fieldman; Environmental Services:
March:**

- Assisted 2 producers in completing their Growing Forward Grazing and Winter Feeding Management workplan and application form
- Attended Environmental Farm Plan training session
 - March 8th, 2012
 - The workshop is to launch the development of the web book hoping to make the EFP available to producers on-line after some pilot projects
 - In order for producers to access the workbook they will still need to be in contact with a local technical assistant
- Attended Thorhild CO-OP Tradeshow
 - March 9th, 2012
- Growing Forward Conference Call
 - March 16th, 2012
 - Integrated Crop Management (ICM)→ Program is now closed and is no longer accepting applications
 - Grazing and Winter Feeding Management (GWFM)→ Program is still accepting application in the hopes that more funding will become available, HOWEVER the program is fully allocated for 2012 -2013
 - A draft program evaluation was to be sent to all rural extension staff (RES) in April so we can comment on the Growing Forward program → no draft has been sent yet, nor has there been any talk about it
 - There has been little to no progress on formal negotiation with Agriculture and Agri-Food Canada on Growing Forward 2. It is expected that formal negotiations will commence in mid-April after the announcement of the federal budget (March 29th).
- Attended Pest Surveillance Update Conference
 - March 21st, 2012 in Leduc
- Wrote 1080 exam for Coyote Control
- Assisted in a peer to peer Environmental Farm Plan review session
- Attended Thorhild ASB Meeting
 - March 28th, 2012

April:

- Attended the NE AAAP Meeting
 - April 3rd, 2012
- Co-hosted a Crop Update Meeting with Two Hills County
 - April 4th, 2012 in Willingdon
 - Had about 40 producers in attendance
- Been in contact with Shelley Barkley about doing more crop and insect surveys this up-coming year (will be doing grasshopper and diamond back moth for sure)
- Grazing School for Women
 - Speakers and topics are all finalized
 - Posters and brochures are out
 - Have been in contact with those ladies that have expressed interest in attending
- Piloted first draft of the web based Environment Farm Plan on-line workbook as both a “producer” and “technical assistant”
- Assisted a producer in starting their Environmental Farm Plan workbook
- Attended Foreign Animal Disease Emergency Support Plan Workshop
 - April 18th, 2012
- Attempted to host an Energy Workshop
 - April 20th, 2012 in Thorhild
 - Had to cancel due to lack of producer interest
- Hosted another Working Well Workshop in Smoky Lake
 - April 24th, 2012
 - Had about a dozen participants registered
- Will be delivering Classroom Agriculture Program (CAP) presentations
 - H.A.Kostash School (x2)
 - April 26th, 2012
- Asked to be a guest speaker at Vilna Gardeners Day
 - April 28th, 2012
 - Spoke on Weed Wise Gardening

Up Coming Events:

- Deliver remaining Classroom Agriculture Program (CAP) presentation
 - Holy Family Catholic School in Waskatenau (x1)
 - May 2nd, 2012
- Continue to follow up with producer to get their Environmental Farm Plan binder completed and ready for review
- Distributing Shelterbelt trees
 - Trees arrive May 11th, 2012
 - Trying to locate a plastic mulching machine for a producer who is receiving trees
- Finalizing Grazing School for Women plans
- Start collecting year 2 of the Watch Your Water Program samples.
- Attending Weed Inspector School
 - May 16th, 2012
- If ready, complete phase 2 of the Environmental Farm Plan web book pilot
 - Will be working one on one with a producer and having them go through the workbook
- Begin planning for H.A. Kostash Grade 1 – 3 Wetland Day
 - Date tentatively set for June 22, 2012.

527-12: Orichowski

That the updated report presented by the Assistant Agricultural Fieldman; Environmental Services, dated May 4, 2012 be accepted, and filed for information.

Carried.

Alberta Agriculture Report

528-12: Cholak

That the Alberta Agriculture report presented by Kelly Lund, P.Eng on the update of the Growing Forward On Farm Energy Program and the update on the allocation of funds of the Solar PV Equipment Pilot Program, be accepted.

Carried.

Smoky Lake Field Visit 2011

Discussion was held on the following issue:

Smoky Lake Field Visit 2011 report, received from Maureen Vadnais, Manager, Agricultural Service Board Program, Alberta Agriculture and Rural Development, on March 5, 2011.

<u>Spraying</u>
<i>ARD Comments:</i> <ul style="list-style-type: none">- “Spraying program is one area where some additional focus could be placed to improve the program”- “The fieldman needs to continue with the proposed plan of spraying 1/3 of the ROW each year while maintaining the spot spray program for problematic areas.- A reverse fenceline spraying program may resolve some of the weed issues that were noticed during the field visit.
<i>Improvements/ changes to be made:</i> <ul style="list-style-type: none">- With returning staff and fully trained personal the 2012 spray program will be able to run and operate at maximum efficiency

<u>Pest Monitoring & Control</u>
<i>ARD Comments:</i> <ul style="list-style-type: none">- ARD would like to see grasshopper survey data for the entire county
<i>Improvements/ changes to be made:</i> <ul style="list-style-type: none">- In 2011 all townships within Smoky Lake County were surveyed for grasshoppers and data was submitted to ARD (submitted September 15, 2011)- Will continue to collect grasshopper data for entire county moving forward

<i>ARD Comments:</i> <ul style="list-style-type: none">- ARD would like to see more overall participation in other provincial insect surveys
<i>Improvements/ changes to be made:</i> <ul style="list-style-type: none">- Spoke with Shelley Barkley, Alberta Insect Pest Monitoring Network on April 11, 2012 about participating in insect surveys offered by AIPMN.- Will be participating in Diamond Back Moth Surveys and Bertha Army Worms in 2012- Smoky Lake County is on the AIPMN lists for participating in any further insect surveys

<i>ARD Comments:</i> <ul style="list-style-type: none">- ARD would like to see at least two people with Form 7 training for distribution of toxicants for coyote control
<i>Improvements/ changes to be made:</i> <ul style="list-style-type: none">- As of March 15th, 2012 all full time ASB staff have received Form 7 training and are now licensed to distribute toxicants for coyote control

<u>Environmental Stream</u>
<i>ARD Comments:</i> <ul style="list-style-type: none">- ARD would have liked to see more examples highlighted in the Environmental Stream (newsletter, projects that received funding (before and after pictures))

Improvements/ changes to be made:

- Following Field Visit Report receipt, newsletter from 2011 were sent to ARD
- Going forward when working with producers that applied for Growing Forward funding, will be taking pictures showing operation before project set up and after project completion

ARD Comments:

- Use applied demonstration projects

Improvements/ changes to be made:

- Use demonstration sites as hands on training and information sessions for producers
- Working Well Workshops indicated that many producers are unfamiliar with the process of shock chlorination of wells
- Spoke with Melissa Orr-Langner, Alberta Agriculture and Rural Development, on February 8th, 2012 about hosting a shock chlorination demonstration workshop
- May know of a producer that might be using plastic mulch for their shelterbelt planting this spring. Potential location for a future demonstration site

ARD Comments:

- County staff are encouraged to take advantage of all environmental program training opportunities

Improvements/ changes to be made:

- Spoke with Dale Chrapko about what training opportunities were offered to Environmental Stream staff on March 7th, 2012
- Training opportunities include those offered directly through ARD, as well as, those offered through other organizations (ex: Farm Tech, Western Canadian Grazing Conference, training offered by Cows and Fish, on-line courses, etc.)
- Continuing to keep up to date on current issues and attending training opportunities on a variety of topics throughout the year

Other Comments

ARD Comments:

- Develop a Weed Notice Appeal Board Committee

Improvements/ changes to be made:

- By-law passed March 5th, 2012
- Advertisements for appeal board committee members placed in the Smoky Lake Signal and Redwater Review for the week of April 23rd and April 30th, 2012

ARD Comments:

- Add participation of the Shelterbelt programs as an additional strategy to the "Soil Conservation" portion of the business plan

Improvements/ changes to be made:

- Add participation of the Shelterbelt programs as an additional strategy to the "Soil Conservation" portion of the business plan

ARD Comments:

- Make more use of the county website (add newsletters, information about problematic weeds, other agricultural issues, etc)

Improvements/ changes to be made:

- Continue to update the Smoky Lake County website with upcoming events and current agricultural issues that are arising in the county in a timely fashion
- Work with communication staff to update website and provide timely agricultural updates to appear in the Smoky Lake County Grapevine

ARD Comments:

- Staff appear to have a lack of direction

Improvements/ changes to be made:

- Full time Agricultural Fieldman position has been created to strengthen leadership of the Ag Department
- Could consider the implementation of an advisory board or members at large to the current ASB structure to ensure that there is a high priority placed on the agricultural and environmental needs of the municipality

529-12: Cherniwchan That Smoky Lake County Council accept and file the Smoky Lake Field Visit 2011, for information.

Carried.

2012 North East Regional ASB Conference

530-12: Cholak That Smoky Lake County Council proceed with hosting the 2012 North East Regional Agricultural Service Board Conference on Friday, November 2, 2012 at the Vilna Cultural Center, with the theme “Agriculture and Energy”.

Carried.

6. Correspondence:

End of the Prairie Shelterbelt Program

531-12: Danyluk That Smoky Lake County Council write a letter to Honourable Gerry Ritz, Minister of Agriculture and Agri-Food Canada, in response to the closure of the Prairie Shelterbelt Program.

Carried.

Elected Officials Education Program

532-12: Cholak That the correspondence received from Lavinia Henderson, CEO of Elected Officials Education Program, dated March 30, 2012 be filed for information.

Carried.

Cooperative Invitation Letter

533-12: Orichowski That the update on the invitation letter to the cooperatives and list of invitees, dated April 12, 2012, along with the advertisement placed in the May edition of the Grapevine, be accepted for information.

Carried.

Alberta Farm Safety

534-12: Cholak That the letter received from Laura Nelson, Executive Director, Alberta Farm Safety Centre, dated April 3, 2012, extending appreciation for financial support, be filed for information.

Carried.

Day of the Honey Bee

535-12: Cholak That Smoky Lake County proclaim May 29, 2012 as the third annual “Day of the Honey Bee”; and the correspondence received from Clinton Shane Ekdahl, Founder of “Day of the Honey Bee”, dated April 3, 2012 be filed for information.

Carried.

Agricultural Service Board Grant Funding

536-12: Cholak That Smoky Lake County acknowledge receipt of the 2012 Agricultural Service Board additional grant in the amount of \$13,571.42 of the Legislative Funding Stream, as per letter received from Maureen Vadnais, ASB Program Manager, Agriculture and Rural Development, dated April 19, 2012.

Carried.

Waskatenau Agricultural Society

537-12: Danyluk That Smoky Lake County allow the Waskatenau Agricultural Society to host a farm safety demonstration in conjunction with the Farmer Appreciation Day on Friday, June 15, 2012.

Carried.

538-12: Cherniwchan That Smoky Lake County Deputy Reeve Rick Cherniwchan and Councillor Randy Orichowski attend the Waskatenau Ag Society's 50th Anniversary celebration in August and bring greetings on behalf of Smoky Lake County.

Carried.

PART 2: Fire Protection Services

4. Request for Decision:

Joint Operation Agreement for Fire Protection Services

539-12: Cholak That Smoky Lake County amend **Joint Operation Agreement** for the provision of **Fire Protection Services** and send to the Town of Smoky Lake and discuss further at a joint meeting.

Carried.

Councillor Dareld Cholak left the Council Chambers, time 11:59 a.m.

Management Policy: 02M-03-01: Fire Chief: Emergency Services Work Plan

540-12: Cherniwchan That Smoky Lake County accept the received Work Plan for 2012 as a Management Policy: 02M-03-01: Fire Chief: "Emergency Services Work Plan", for information.

Purpose:	To establish a Fire Chief's Work Plan for the Smoky Lake County Emergency Services.
Policy Statement and Guidelines:	
STATEMENT: The Fire Chief's Work Plan: Schedule "A" outlines the Work Schedule of Projects and duties on a daily, weekly, monthly, periodic and seasonal time frame which provides detail work to be undertaken in the Emergency Services.	
BENEFITS: The Fire Chief's Work Plan will provide the following benefits: <ul style="list-style-type: none">■ Broaden the portfolio of the Emergency Services for Smoky Lake County.■ Good understanding of the process of the Fire Chief.■ Increase efficiency and strengthen timeframe of deadlines.■ Establishes accountability of Emergency Services.■ Communication Tool.	
REVIEW: The Fire Chief's – Emergency Services Work Plan will be reviewed and presented to Council on an annual basis beginning of each year.	

Time	Work Schedule Projects	Work Description Projects	Elements: Tasks Duties	Verified Outcome
DAILY				
	General Administration	Coding of purchased goods. Research purchasing goods.	Code purchased goods to the correct department.	Monitor budget throughout the year and make sure every department gets paid on time.
	Fire Permits	Issue fire permits to residents.	Write up permits, site inspections during dry periods or questionable burns.	
	Office Work	Check emails, work on grants, phone calls.	Respond to email and research grants to fund projects for the fire departments.	Make sure grant deadlines are met.
	Bank Deposits	County deposits.	Deliver bank deposits.	Help out office staff.
	Respond to Fire Calls and Medical Assists	Organize equipment or manpower, if needed.	To be of assistance and guidance to the departments.	Complete the tasks safely and in a timely manner. Monitor the SOG's are adhered to.
WEEKLY				
	Manager Meetings	Meet with other managers to ensure timely operations are occurring.	Assist other departments as required.	Communication tool.
	Fire Hall/ Equipment Inspections	Inspect fire hall trucks, equipment and document issues to be replaced or fixed.	Look for problems and issues the department may have with the equipment.	Ensure all trucks and equipment are ready for calls.
	Safety Meetings	Meet with all staff.	Discuss safety issues and incidents. Discuss workers concerns.	Address concern and issues that take place in the work week.
	Fire Meetings	Meet with all fire departments.	Discuss concerns or equipment purchases. Maintenance and call sheets.	
	Fire Calls	Fill out all reports for all outside agencies.	Report environment hazards to Alberta Environment. Report all incidents to AEMA contact fire investigators and any other agencies needed.	Ensure all agencies have the information to complete the job. Adhere to legislative requirements.
MONTHLY				
	Monthly Reports to Council	Manager report form.	Fill out forms.	Maintain record of reports.
	Prepare Fire Agenda Packages every second month	Research topics. Prepare packages.	Type agenda. Prepare Request for Decision forms. Photocopy packages.	Maintain agenda packages.
	Prepare Agenda Packages for County and Town Fire and Rescue Committee Meetings every four months.	Research all information for up-to-current date. Prepare and distribute Agenda Packages.	Consult with Chairperson. Type agenda. Photocopy material. Notify appropriate members of the meeting.	Maintain all Committee Correspondence and packages.
	Action Lists	Motions directly action to be completed.	Complete action requests as directed by Council and Committee.	Complete action list prior to next meeting.

Time	Work Schedule Projects	Work Description Projects	Elements: Tasks Duties	Verified Outcome
MONTHLY (continued)				
	Monthly Time Sheets	Summary sheets for holidays, vacation and sick time.	Fill out form and hand-in to Payroll Department and Chief Administrative Officer.	Maintain records.
	Training	Schedule and plan training nights for the weekly meetings for the departments.	Research and develop training for the members.	
	Emergency Services	Invoice for all accidents and fire that occurred.	Obtain fire reports from the departments and RCMP reports. Write letters and invoices explaining the various charges.	Forward copies to appropriate departments. Maintain records and all invoices.
	Fire Department Supplies	Order supplies for the departments are requested.	Research best quality and prices. Place orders and deliver them.	
	Fire Department Inventory			
	Mutual Fire Aids	Update Mutual Fire Aid Agreements.		
PERIODIC				
	Review and create Policies	Change and create Policies to assist departments operate efficiently.	Provide guidance to the fire Departments.	Communication tool.
	Bylaw Review	Amend Bylaws when required to adhere to current legislation.	Provide fire department with Bylaws as guidelines to follow.	Communication tool.
	SOG Review	A standard established by the Municipalities for the level of service the fire departments will perform.	This is a working document. Fire Departments review and make recommendations based on more equipment and training or a need to provide a service.	Proper documentation.
	Conference and Regional Meetings	Attend Fire Chief Conference and Regional Meetings.	Look at new products. Network with surrounding departments, share information on what works and what needs improvement.	
	Load Occupancies, Building Inspections, Fire Investigations	Provide inspections and information for businesses and home owners for insurance and licensing permits. Assist in fire investigations on an structure or insurance claims,	Allow business to open and apply for liquor licenses. Find causes of fire and get insurance to approve payments for the cost of fire suppression.	
	Insurance	Review insurance coverage with Fire Departments.		
	Mock Disaster Training every second year			
	Presentations, schools, etc.			
	Assist Safety Officer			

Time	Work Schedule Projects	Work Description Projects	Elements: Tasks Duties	Verified Outcome
SEASONAL: Yearly Outline				
January & February	Review Policies and Bylaws	Update all Policies and Bylaws.	Make the departments more efficient.	
	Year End	Ensure all invoices are paid and bills were coded to proper accounts.	Go through the ledger.	Meet with Finance Department.
	Plan Fire Training	Talk to Cory Whitlock for Fire Courses.	Complete the year of training schedules.	
	Renew Memberships	Renew all fire fighters and Councillors.	Fill out paper work and send away.	
	Fire Fighter Insurance Renewal	Renew all fire fighters that would like insurance coverage.	Fill out paperwork to Fire Departments to confirm.	Forward to Finance Department.
	Fire Department SOG's	Review the Fire Department Standard Operating Guidelines.	Make recommended changes to the SOG binders. Review with each Fire Department. Make sure all binders are updated.	Communication with each respective Council.
	Fire Call Invoicing	Invoice for all calls.	Meeting with Fire Department, police to get all the reports for accurate billing.	
	Order Equipment	Start ordering equipment for the Departments.	Order is approved as per Capital Budget.	
March & April	Summer Preparations	Order supplies.	Order foam, forestry hoses from grass fire season.	
	Formal Training	Cory Whitlock teaches an NFPA 1001 course.	Train Departments to the Professional Fire Fighter standards.	
	Service Fire Equipment	Prepare Fire equipment for full operation.	Prepare 1 Ton Truck with skid unit. Ensure 2 Ton Truck is fully operational.	
	Update Work Plan	Update Work Plan to keep current and accurate.	Review the years worked and make appropriate changes.	Communication to Council.
	Attend Regional Spring Fire Meeting	Update region on Fire Calls, training, issues and share information networks with counter parts.	Register and submit.	
	CVIP Fire Trucks	Public Works Mechanics certify vehicles.	Year Requirements.	Communicate with Public Works Shop Foreman.
May	Fire Bans	Monitor Fire Bans: weather, SRD reports and County conditions.	Fire Bans maybe implemented.	Implement as per Policy.
	Fire Protection	Monitor Fire situation.	Implement a Fire Ban, if necessary. Advertise and ensure all fire ban signs are posted. Call residents that have fire permits to cancel.	Implement as per Policy.
	Maintenance on Equipment	Regular maintenance and oil changes.	Done yearly.	Communicate with Public Works Shop Foreman.
June, July & August	Fire Chief's Convention	Week-long conference.	Register all Council and fire chiefs.	
	Equipment	Order equipment as per budget.	Order equipment for departments that were specked out at Fire Chief's Convention.	
	Formal Training	Cory Whitlock teaches an NFPA 1001 courses.	Train departments to the professional fire fighter standards.	

Time	Work Schedule Projects	Work Description Projects	Elements: Tasks Duties	Verified Outcome
SEASONAL: Yearly Outline (continued)				
June, July & August (continued)	Fire Hall and Equipment Inspections	Inspect all trucks and equipment is working.	Make sure fire departments are ready to respond to calls.	
September	Fire Protection	Monitor Fire Stations.	Implement a Fire Ban, if necessary. Advertise and ensure all fire ban signs are posted. Call residents that have fire permits and cancel.	
October	Fire Equipment	Service Fire Equipment	Winterize 1 Ton Truck and skid unit. Ensure the 2 Ton is ready for winter and parked in the heated shop.	Communicate with the Public Works Shop Foreman.
	Budget Meeting for Fire and Capital Assets	Meet with the Finance Department to review Budget.	Evaluate programs and capital needs, price items and prepare budget.	Communicate with Fire Departments and Finance Department.
	Fire Department Budgets	Meet with each Fire Department on the training, equipment and maintenance the departments requires.	Prepare cost to date, price new equipment and prepare for the Budget to Council.	Communicate with Fire Departments and Finance Department.
November	Region Fire Meeting	Attend Regional Fire Meeting.	Report to the region the Smoky Lake Fire year.	
	Formal Training	Cory Whitlock teaches NFPA 1001 courses.	Train departments to the professional fire fighter standards.	
December	Grants	Apply for Grants	Training Grants and Capital Grants.	
	License Renewal	Renew Fire Fighters Medical License.	Complete paper work and submit.	
	Fire Training	Preparation of fire training schedules.	Coordinate schedule with Cory Whitlock and develop a training calendar.	
	Budget Review	Review the Budget.	Review ledger- make sure all purchases and properly coded and all purchases are complete.	Communicate with Finance Department.
	Fire Department Payments	Reconcile Fire Department hours.	Review all call sheets and reimburse each department.	

Carried.

Councillor Darled Cholak returned to the Council Chambers, time 12:01 p.m.

5. Issues for Information:

Fire Chief's Report

The Fire Chief presented an updated report on the following issues:

- **Fire Chief – Manager's Report:
March 23, 2012 to April 30, 2012.**

541-12: Cholak

That the updated report presented by the Fire Chief, dated March 23, 2012 to April 30, 2012 be accepted, and filed for information.

Carried.

FireSmart Grant

542-12: Cholak That Smoky Lake County file the 2011-2012 information package on the FireSmart Community Grant Program, for information.
Carried.

6. Correspondence:

Mons Lake FireSmart Grant

543-12: Danyluk That Smoky Lake County respond to the letter received from Betty Epp and Shane Hillstrom, dated March 7, 2012, indicating that the Smoky Lake County does not qualify for the FireSmart Community Grant Program and there and no plans to construct alternate evacuation road out of Mons Lake.
Carried.

Joint Operations Agreement

544-12: Cherniwchan That Smoky Lake County Administration meet with the Village of Waskatenau to draft up a Joint operating agreement for fire services, in response to the letter received from Bernice Macyk, Municipal Administrator, Village of Waskatenau, dated April 19, 2012.
Carried.

Whitefish Lake First Nations; Mutual Aid Agreement

545-12: Cholak That Smoky Lake County execute a Mutual Aid agreement with the Whitefish Lake First Nation effective April 20, 2012 as per the request received from James Jackson, Chief, Whitefish Lake First Nation, dated April 20, 2012.
Carried.

Next Meeting

546-12: Cholak That the next **Agricultural Service Board Meeting** be scheduled for Monday, **July 30, 2012** at 9:00 a.m. to be held at the County Council Chambers.
Carried.

ADJOURNMENT:

547-12: Bobocel That this meeting be adjourned, time 12:12 p.m.
Carried.

CHAIRMAN

S E A L

CHIEF ADMINISTRATIVE OFFICER