

SMOKY LAKE COUNTY

Minutes of the **Agricultural Service Board Meeting** held on **Friday, December 13, 2013** at 9:55 A.M. in the County Council Chambers.

The meeting was called to Order by the Chief Administrative Officer, Cory Ollikka in the presence of the following persons:

A T T E N D A N C E		
<u>Div. No.</u>	<u>Councillor(s)</u>	<u>Friday, December 13, 2013</u>
1	Dareld Cholak	Present
2	Ron Bobocel	Present
3	Craig Lukinuk	Present
4	Cary Smigerowsky	Present
5	Randy Orichowski	Present
A.F.	Kurt Holdis	Present
Fire Chief	Scott Franchuk	Present
C.A.O.	Cory Ollikka	Present
Asst. C.A.O.	Lydia Cielin	Present
Finance Manager	Brenda Adamson	Present
R.S.	Jenna Preston	Present
Asst. A.F./R.S.	Evonne Zukiwski	Absent

Ed English, Peace Officer/ Parks and Recreation Manager entered the Agricultural Service Board Committee Meeting, at 9:55 a.m.

1. **Election of Chairperson/Vice-Chairperson:**

Chairperson

The Chief Administrative Officer called first (1) time for nominations for Chairperson.

131-13: Orichowski

That Councillor Ron Bobocel be nominated as the Chairperson of the Agricultural Service Board Committee.

The Chief Administrative Officer called second (2) time for nominations for Chairperson.

The Chief Administrative Officer called third (3) time for nominations for Chairperson.

NO FURTHER NOMINATIONS.

132-13: Bobocel

That nominations cease.

Carried.

Mr. Ron Bobocel was declared elected by acclamation by the Chief Administrative Officer as the Chairperson of the Agricultural Service Board Committee and assumed the Chair.

Vice-Chairperson

The Chairperson called first (1) time for nominations for Vice-Chairperson.

133-13: Cholak That Councillor Randy Orichowski be nominated as the Vice-Chairperson of the Agricultural Service Board Committee.

The Chairperson called second (2) time for nominations for Vice-Chairperson.

The Chairperson called third (3) time for nominations for Vice-Chairperson.

NO FURTHER NOMINATIONS.

134-13: Bobocel That nominations cease.

Carried.

Mr. Randy Orichowski was declared elected by acclamation by the Chairperson as the Vice-Chairperson of the Agricultural Service Board Committee.

2. **Agenda:**

135-13: Cholak That the Agricultural Service Board Meeting Agenda for Friday, December 13, 2013 be adopted as presented.

Carried Unanimously.

3. **Minutes:**

136-13: Cholak That the Minutes of the Agricultural Service Board Meeting held on October 10, 2013 be adopted as amended:

- Motion 1020-13: Letter of Support to be written to the Minister of Agriculture – Not Cypress County.

Carried.

137-13: Orichowski That the Action List of October 10, 2013, Agricultural Service Board Meeting, be filed for information.

Carried.

7. **Delegation:**

Town of Smoky Lake

Present before County Council during the Agricultural Service Board and Fire Protection Services at 10:00 a.m. to 11:58 a.m. was the Town of Smoky Lake Council: Ernest Brousseau, Mayor; Pat Palechuk, Councillor; Dan Kotylak, Councillor; Dianne Ross, Councillor; Chief Administrative Officer, Harvey Prockiew; Finance Manager, Holly Omelchuk; and Public Works Foreman, Hank Zawaduk to discuss with County Council the following issues as **Joint Council(s)**:

Issues for Discussion:

1. Doctor House: Status.
2. Unit Number 405: 1997 Freightliner Truck.
3. Town of Smoky Lake Natural Gas Pipelines.
4. Smoky Lake Fire Supplies and Training: 2014 Budgets.
5. FCSS.
6. Secondary Highway 855 Committee.

Doctor House: Status

138-13: Cholak

That Smoky Lake County confirm to the Town of Smoky Lake to proceed with the Offer to Purchase, as previously indicated on November 16, 2012 – Motion 128-12: “That Smoky Lake County write a letter to the Town of Smoky Lake indicating the County’s position of the net purchase price for the property: Lot 8, Block 7, Plan 852 1480) located on 4514 – 55th Avenue in Smoky Lake, Alberta; and if Town Council is in agreement then send a letter to Doctor Fatokun Johnson of the Counter-Offer purchase price agreed between Smoky Lake County and the Town of Smoky Lake.”

Carried.

Unit # 405: 1997 Freightliner Truck

139-13: Smigerowsky

That Smoky Lake County not sell Unit # 405: 1997 Freightliner that is cost-shared 60% Smoky Lake County and 40% Town of Smoky Lake; and utilize the Fire Apparatus as a second line pumper for the Smoky Lake Fire Department.

Carried.

Town of Smoky Lake Natural Gas Pipelines

140-13: Cholak

That Smoky Lake County Administration meet with the Town of Smoky Lake Administration to develop an Agreement (In-Principle) for the Smoky Lake County to assume control of the Town of Smoky Lake Natural Gas Pipeline System.

Carried.

Smoky Lake Fire Supplies and Training – 2014 Budget

141-13: Cholak

That Smoky Lake County approve that the 2014 budget purchases be in the amount of \$ **25,000.00** towards **Personal Protective Equipment, Equipment, and Occupational Health & Safety**; and that the 2014 budget in the amount of \$ **30,000.00** towards **Training**; for a Total 2014 Budget for the Smoky Lake Fire Department in the amount of **\$55,000.00**; subject to the Town of Smoky Lake approval.

Carried.

FCSS

Discussion

Comment

■ **Town of Smoky Lake Council:**

- 1.2 Million in funding still available.

- Recommend to join forces with FCSS Municipalities to develop more programs.
 - Parent-Link – January 14, 2014.
- Comment**
- **Smoky Lake County Council:**
 - County’s current FCSS Operations: Funding of 80% is dedicated to the Family-School Liaison Program. Partnership program with Aspen View, Village of Waskatenau and the Lakeland Catholic School Board.
 - The remaining 20% of the funding is allotted within the communities to Clubs and Organizations, as per County Policy 08-17: Family and Community Support Services (FCSS Grant) within the designated regulations; i.e., Playschools.
 - Smoky Lake County Councillor Craig Lukinuk indicated he will participant in the Parent-Link, if available.

Secondary Highway 855 Committee

- Comment**
- **Town of Smoky Lake Council:**
 - Addressed the importance for Secondary Highway 855 and the need to establish a Committee.

- Comment**
- **Smoky Lake County Council:**
 - The RCDC – Regional Community Development Committee would be the Group to address Secondary Highway 855.

Ed English, Peace Officer/ Parks and Recreation Manager left the Agricultural Service Board Committee Meeting, at 11:59 a.m.

PART 1: Agricultural Service Board

4. Request for Decision:

Policy Statement No. 62-20-02: Agricultural Issues Advisory Committee: Terms of Reference

142-13: Smigerowsky That **Policy Statement No. 62-20-02** entitled "Agricultural Issues Advisory Committee: Terms of Reference" be amended:

Title: Agricultural Services Board Committee: Terms of Reference		Policy No.: 20-02
Section: 62	Code: P-I	Page No.: 1 of 1
Purpose:	Agricultural Issues Advisory Committee is appointed by the Agricultural Services Board and is comprised of active agricultural producers who reside within the boundaries of Smoky Lake County. The role of the committee is to provide feedback and direction to the Agricultural Services Board from a farmer perspective.	
Policy Statement and Guidelines:		
1. MEMBERSHIP:		
1.1	Three members of the public-at-large. Must be active farmers and reside within Smoky Lake County.	
1.2	Appointed annually by Council at the organization meeting.	
2. MANDATE:		
2.1	Attend two (2) ASB meetings per year to address agricultural related issues in an advisory capacity by sharing knowledge and expertise.	
2.2	Advisory committee member will attend the spring and fall scheduled ASB meetings.	
2.3	Advisory Committee members will be given time to speak at ASB meetings and interact with Council,	

	Administration and ASB Staff and provide feedback and any relevant recommendations. This committee will act in an advisory capacity only and will not have any voting privileges within the ASB.
2.4	Advisory Committee members may be invited to additional meetings at the discretion of the Agricultural Services Board.
3.	RENUMERATION:
3.1	Committee members will be paid expenses as per county remuneration rates.

Carried.

Policy Statement No. 62-03-04: Coyote Control

143-13: Orichowski

That **Policy Statement No. 62-03-04** entitled "Coyote Control" be amended:

Title: Coyote Control		Policy No.: 03-04
Section: 62	Code: P-R	Page No.: 1 of 1
Purpose:	Agricultural Issues Advisory Committee is a Committee established by County Council under the Agricultural Service Board . Appointments made when required.	
Policy Statement and Guidelines:		
The Agricultural Service Board Committee will undertake a Coyote Control Program within it's boundaries under provisions of the <i>Agricultural Pest Act</i> . Upon receipt of a request for Coyote Control materials, the Agricultural Fieldman will thoroughly investigate reasons for the request. If, in the opinion of the Agricultural Fieldman, the request is justified, he may issue a limited number of control materials in accordance with guidelines as outlined by the Pest Control Branch, Alberta Agriculture. Smoky Lake County Agricultural Service Board will not issue Form 9's – Permit to Destroy Coyotes Using Dogs. At the discretion of the Agricultural Fieldman, landowners will be informed of alternative measures i.e. hunters and trappers. The County will provide a list of hunters and trappers available to assist landowners in dealing with problem coyotes.		

Carried.


Policy Statement No. 62-11-03: Weed Control "No Spray" Request

144-13: Cholak

That **Policy Statement No. 62-11-03** entitled " Weed Control "No Spray" Request", be amended:

Title: Weed Control "NO SPRAY" Request		Policy No.: 11-03
Section: 62	Code: P-S	Page No.: 1 of 4
Purpose:	To establish vegetation management within right-of-way where adjacent landowners prefer that herbicides for weed and/or brush control not be sprayed along their property..	
Policy Statement and Guidelines:		
1.	STATEMENT:	
1.1	Smoky Lake County recognizes that some landowners/tenants are not in favor of having County-owned roadside ditches adjacent to their property treated with herbicides for weed control.	
1.2	In order to accommodate these landowners/tenants, the Agricultural Service Board, at the request of the landowner/tenants, allow the landowner/tenant the option of carrying out Vegetation Control, on County right-of-way adjacent to their property. Reference Policy 62-15: Vegetation Management Plan.	

- 2. GUIDELINES:**
- 2.1 Agricultural Service Board Department will provide notification in local paper as to its intent to carry out the Vegetation Management Program prior to the spray season.
 - 2.2 Advertisement will make reference to an option for a Weed Control “NO SPRAY” Request Form.
 - 2.3 Landowner/tenant will complete a **Schedule “A”:**
RIGHT-OF-WAY VEGETATION CONTROL APPLICATION Request Form and submit it to the Agricultural Fieldman before **June 1**.
 - 2.4 The landowner/tenant has until **July 31** to carry out his/her responsibility to control prohibited noxious weeds and noxious weeds on the County right-of-way.
 - 2.5 All agreements will automatically terminate should control of prohibited noxious weeds and noxious weeds not be carried out to the satisfaction of the Agricultural Fieldman and future agreements will be at the discretion of the Agricultural Fieldman. The Agricultural Fieldman shall provide notice to landowner if an agreement is terminated or cancelled.
 - 2.6 The County reserves the right to cancel any agreement at any time and implement any control deemed necessary at any time.
 - 2.7 When the County has the authority to cancel or terminate an agreement, that authority may be exercised by either the Chief Administrative Officer or the Agricultural Fieldman.
 - 2.8 The County will, to the best of its ability, avoid applying herbicides to any land that has a “NO SPRAY” Request in place provided that the conditions are met to the satisfaction of the Agricultural Fieldman.
However, the County makes no claim or guarantee that herbicides will not be applied to any County controlled lands including road right-of-ways.

 AGRICULTURAL SERVICE BOARD RIGHT-OF-WAY VEGETATION CONTROL APPLICATION (Chemical Spray Exemption)		Application Date: _____
APPLICANT NAME		
ADDRESS	TELEPHONE NUMBER	
DEFINITIONS:		
<p>“Prohibited Noxious Weeds” means those weed classified as such by Alberta Regulation 171/2001, as amended, and made pursuant to the <i>Weed Control Act</i>, R.S.A. 2008, c. W-5.1, as amended.</p> <p>“Noxious Weeds” means those weeds classified as such by Alberta Regulation 171/2001 as amended, and made pursuant to the <i>Weed Control Act</i>, R.S.A. 2008, c. W-5.1, as amended.</p>		
TERMS AND CONDITIONS:		
<ol style="list-style-type: none"> 1. The Applicant hereby requests that Smoky Lake County refrain from using herbicides to control brush, prohibited noxious weeds and noxious weeds within the right-of-way under its control and described as Designated Non-Treatment Areas as indicated in the Agreement. 2. The Applicant warrants that he/she is the owner or has an interest by reason of being an occupant in the lands described as Designated Non-Treatment Areas as indicated in the Agreement. The Applicant warrants that he/she has the full power and authority necessary to make this Application and comply with its terms and conditions. 3. The Applicant agrees to destroy all prohibited noxious weeds and 		

control of noxious weeds and brush in the Designated Non-Treatment Areas to the standard required by Smoky Lake County.

4. Should the Applicant fail to destroy prohibited noxious weeds, and control noxious weeds and brush to the standard acceptable to Smoky Lake County by **July 31**; Smoky Lake County, after the deadline, will at any time and by any means including the use of herbicides, undertake such activities as are necessary to achieve proper control acceptable to the County of prohibited noxious weeds and noxious weeds and brush.
5. The Applicant agrees to indemnify and save harmless Smoky Lake County, its employees, agents and contractors from any and all claims, demands, actions, or costs of any claims, demands, actions, whatsoever, that may arise directly or indirectly out of the granting of this application by Smoky Lake County. Further, the Applicant also releases Smoky Lake County, its employees, agents or contractors from any claims, demands, or actions that may arise directly or indirectly out of any unintended spraying of the Designated Non-Treatment Areas by Smoky Lake County, its employees, agents or contractors.
6. The Smoky Lake County shall apply 8' sign posts and "Do Not Spray" Zone signs – one for each end of each Designated Non-Treatment Area, (Applicant Lifetime) and it shall be the Applicant's responsibility to repair, replace and display the signs.
7. Signs shall be kept in a safe, clean and tidy condition by the Applicant.
8. If a sign or post becomes damaged and a replacement is requested, the Applicant shall purchase the replacement sign/post from the Agricultural Service Board.
9. "Do Not Spray" Zone signs must be displayed adjacent to the requested "Do Not Spray" Zone area. "Do Not Spray" signs must be affixed to a sign post supplied by Smoky Lake County Agricultural Service Board; installed at a height of no more than 5' off the ground; and a minimum of 10' from the edge of the County road facing the road traffic.
10. It is the Applicant's responsibility to ensure clear visibility of the signs from the road during the months of June through October.
11. The "Do Not Spray" Zone signs and posts must be returned to Smoky Lake County immediately upon termination of agreement by the County or cancellation of agreement by the landowner/tenant when the request is no longer required or the property changes ownership.
12. Subject to the Applicant complying with the terms and conditions of this application, Smoky Lake County, within the limits described herein, agrees to use reasonable efforts to refrain from the use of herbicides within the Designated Non-Treatment Areas.
13. The County has the right to cancel this Agreement at any time and to implement weed or brush control deemed necessary at any time.

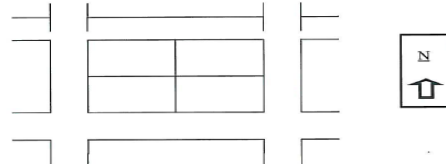
Designated Non-Treatment Areas

LEGAL, LAND LOCATION:

¼ _____ SECTION: _____ TOWNSHIP: _____ RANGE: _____ W4M

Please specify the designated non-treatment areas on the diagram below - including

Legal Descriptions.



Use additional pages for more Designated Non-Treatment Areas

**I, THE UNDERSIGNED,
HAVE READ THIS APPLICATION AND AM AWARE OF ITS CONTENTS AND AGREE
TO THE TERMS AND CONDITIONS.**

DATED THIS _____ DAY OF _____, 20____.

SIGNATURE OF APPLICANT:

AGRICULTURAL FIELDMAN:

Carried.

Statement No. 62-21-05: Beaver Control-Fee for Removal with Explosives

145-13: Cholak

That Smoky Lake County make no changes to amend **Policy No. 62-07-04: Agricultural Land Flood Control and Policy 62-21-05: Beaver Control-Fee for Removal with Explosives.**

Carried.

5. Issues for Information:

Agricultural Service Board: Report

The Agricultural Fieldman presented an updated report on the following issues:

■ **Agricultural Service Board – Manager’s Report:
October 7, 2013 to December 6, 2013.**

146-13: Smigerowsky

That the updated report presented by the Agricultural Fieldman dated October 7, 2013 to December 6, 2013 be accepted, and filed for information.

Carried.

Assistant Agricultural Fieldman: Environmental Services Report:

**Updated report presented by Kurt Holdis, Agricultural Fieldman on behalf of Evonne Zukiwski, Assistant Agricultural Fieldman; Environmental Services:
December 13th, 2013**

October/ November/ December:

- Typed ASB Meeting minutes from October 10th, 2013 meeting
- Submitting final forage/ drought and crop reporting conditions
- Answering questions about Growing Forward 2 and the Environmental Farm Plan
- Continuing to plan the 2014 Agriculture Workshop
 - Sponsorships are almost finalized
 - Working on the brochure and conference proceedings drafts
- Submitted 2013 Wild Boar stats to Alberta Agriculture
- Sent monthly reports to Thorhild
- Submitted Fall Forum to AAAF
- Assisted producer in completing their Environmental Farm Plan
- Planning the 12th Annual Grazing School for Women
 - Date set for June 10 & 11, 2014
 - Will be held at the Ukrainian Cultural Heritage Village
 - Starting to contact speakers
- Attended Lakeland College Career Fair with the AAAF booth on October 25th, 2013
- Attended North East Regional Conference on November 1st, 2013 in Czar
- Planning shelterbelt workshop for the new year
- Working on newsletter to be released in December
- Attended Environmental Farm Plan peer review session on November 14th, 2013
- Started on-line Nutrient Management Course
- Prepare ASB meeting packages for December 13th, 2013 meeting
- Attended In-Service Training; December 2 – 6, 2013.

147-13: Smigerowsky

That the updated report presented by Kurt Holdis, Agricultural Fieldman on behalf of the Evonne Zukiwski, Assistant Agricultural Fieldman; Environmental Services, dated December 13, 2013 be accepted, and filed for information.

Carried.

Policy Statement No. 62M-02-01: Mowing Program

148-13: Cholak

That the Agricultural Service Board Committee defer discussion on Policy Statement No. 62M-02-01: Mowing

Program to a future Agricultural Service Board Meeting after the 2014 Capital equipment budget is completed.

Carried.

2014 Agricultural Service Board Provincial Conference

149-13: Orichowski That County Council who can attend and Administration attend the 2014 Agricultural Service Board Provincial Conference – “Agriculture For Generations” on January 27, 2014 to January 30, 2014 at Medicine Hat Cypress Centre.

Carried.

6. Correspondence:

Agroclimate Impact Reporter

150-13: Lukinuk That the email and received from Bobby Jo Moore, National Agroclimate Information Service, Agriculture and Agri-Food Canada, dated December 5, 2013, regarding reporters for surveys, be advertised to see if anyone would like to volunteer.

Carried.

PART 2: Fire Protection Services

4. Request for Decision:

Bylaw No. 1260-13: Fire Protection Services

151-13: Cholak That **Bylaw No. 1260-13:** authorize the Municipal Council of Smoky Lake County for the purpose of providing for the establishment and operation of Fire Protection Services, be given **FIRST READING.**

Carried.

Moved by Councillor Bobocel that **Bylaw No. 1260-13:** authorize the Municipal Council of Smoky Lake County for the purpose of providing for the establishment and operation of Fire Protection Services, be given the **SECOND READING.**

Carried.

Moved by Councillor Orichowski that **Bylaw No. 1260-13:** authorize the Municipal Council of Smoky Lake County for the purpose of providing for the establishment and operation of Fire Protection Services, be given **PERMISSION** for **THIRD AND FINAL READING.**

Carried Unanimously.

Moved by Councillor Smigerowsky that **Bylaw No. 1260-13:** authorize the Municipal Council of Smoky Lake County for the purpose of providing for the establishment and operation of Fire Protection Services, be given the **THIRD and FINAL READING** and that the Reeve and the Chief Administrative Officer are hereby authorized to fix their signatures to all necessary documents and that the corporate seal also be fastened where it is deemed to be necessary.

Carried.

Fire Department Level of Services: High Angle Rescue Mutual Aid

152-13: Orichowski That the Smoky Lake County enter into a mutual aid agreement

with the City of Fort Saskatchewan Fire Department to provide high angle rescue services in the Smoky Lake County.

Carried.

Alberta Transportation Outstanding Invoices

153-13: Orichowski That the Smoky Lake County cancel the Accounts Receivable Fire Invoice No. 30383 for the amount of \$800.00 and Accounts Receivable Fire invoice No. 30372 for the amount of \$7,200.00 to Alberta Transportation.

Carried.

5. Issues for Information:

Fire Chief's Report

The Fire Chief presented an updated report on the following issues:

■ **Fire Chief – Manager's Report:
October 7, 2013 to December 9, 2013.**

154-13: Cholak That Smoky Lake County acknowledge receipt of the letter written to William Trenchuk, from Smoky Lake County Fire Chief, Scott Franchuk dated December 9, 2013, in regards to Fire Permit No. 1053 for information.

Carried.

155-13: Smigerowsky That Smoky Lake County Fire Chief notify William Trenchuk to be responsible to contact Carillion Canada to obtain the necessary 'Warning Smoke Ahead' signs and arrange for traffic control when smoke is an issue on Highway 28; and that Fire Permit No. 1053 be cancelled and a new fire permit be issued with amended conditions.

Carried.

156-13: Cholak That the updated report presented by the County Fire Chief, dated October 7, 2013 to December 9, 2013 be accepted, and filed for information.

Carried.

6. Correspondence:

No Correspondence.

Next Meeting

157-13: Orichowski That the next **Agricultural Service Board Meeting** be scheduled for Tuesday, **February 25, 2014** following the Utilities Meeting to be held at the County Council Chambers.

Carried.

ADJOURNMENT:

158-13: Bobocel That this meeting be adjourned, time 1:38 p.m.

Carried.

CHAIRMAN

S E A L

CHIEF ADMINISTRATIVE OFFICER