

SMOKY LAKE COUNTY

Minutes of the County Council Budget meeting held on Tuesday, April 8, 2014 at 10:08 A.M. in the County Council Chambers.

The meeting was called to Order by the Reeve, Mr. Cary Smigerowsky, in the presence of the following persons:

ATTENDANCE		
<u>Div. No.</u>	<u>Councilors(s)</u>	<u>Tuesday, April 8, 2014</u>
1	Dareld Cholak	Present
2	Ron Bobocel	Present
3	Craig Lukinuk	Present
4	Cary Smigerowsky	Present
5	Randy Orichowski	Present
C.A.O.	Cory Ollikka	Present
Asst CAO	Lydia Cielin	Present
Finance Manager	Brenda Adamson	Present

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Member of the Administrative Staff in attendance:

Doug Ponich – Public Works Manager	Present
Bob Novosiwsky - Public Works Foreman	Present
Dave Kully – Public Works Shop Foreman	Present
Ed English – Peace Officer/Rec. Manager	Present
Aline Brousseau, Planning & Dev. Manager	Present
Kurt Holdis – Agricultural Fieldman	Present
Scott Franchuk – Fire Chief	Present
Dave Franchuk – Env. Operations Manager	Present
Thomas Ponich – Gas Utility Operator	Present
Trevor Tychkowsky – Safety Officer	Absent
Paul Miranda – GIS/Comm Director	Present
Rose Lyle – Tax Clerk/R.S.	Present

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**2. Agenda:**

That the Agenda for Tuesday, April 8, 2014, County Council Budget Meeting, be adopted, as amended:

Additions:

1. Smoky Lake Foundation – Recommendation to Joint Municipal Meeting.
2. Executive Session - Legal

Carried Unanimously.

**3. Minutes:**

No Minutes.

**4. Request for Decision:**

**Agenda**

449-14: Lukinuk

**Joint Smoky Lake Town and County Council Meeting Date**

450-14: Bobocel

That a Joint Council Meeting of Smoky Lake Town and Smoky Lake County be scheduled for May 5, 2014, at 10:00 a.m., to be held in the Smoky Lake County Council Chambers.

Carried.

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**2014 Capital Budget: Revisions**

451-14: Cholak

That County Council accept the 2014 Capital Budget as amended:

		2014 Capital/Project Budget				
Project Description	Dept	Project Cost	Funding			
			Grant	Reserves	Sale of Asset	Operation
County Hiway Signs	ADM	30,000				30,000
Office Repair Water Pipes	ADM	15,000				15,000
Internet Tower Reserve Transfer	ADM	0				0
Fire Truck- Reserve Transfer	PS	75,000				75,000
Tank for Water Truck - Truck came from Public Works	PS	0				0
Fire Equipment Storage Shop Reserve	PS	0				0
Used Truck for Rapid Attack	PS	0				0
Rescue Lifting Bags	PS	10,000				10,000
Replace Grader	PW	460,000	250,000		150,000	60,000
Sander for unit 108	PW	6,500				6,500
Purchase 2 used trucks (replacing 1)	PW	45,000				45,000
Backhoe	PW	120,000				120,000
Salt Storage Shed Reserve	PW	280,000		100,000		180,000
Truck Tractor - old to be passed to PS	PW	0				0
Lathe	PW	0				0
Gravel Trailer	PW	60,000				60,000
Replace 1985 Hydro axe	PW	542,000		392,000		150,000
Used Rock Truck	PW	0				0
Snow Plow Wings	PW	55,000				55,000
Parts Truck	PW	0				0
Transfer Switch (for generator)	PW	15,000				15,000
Fuel Tank for East County	PW	10,000				10,000
Reserve for Bellis Sewer Valve Cluster	WWW	10,000				10,000
Water Sewer Line Replacement (if not used transfer to reserve)	WWW	25,000				25,000
Spedden/Bellis Water Sewer Feasibility Study reserve transfer	WWW	0				0
Reclaim Lake Wells	WWW	5,000				5,000
Install Heat in Warspite Sewer Lift Station	WWW	8,000				8,000
Reserve transfer for Cell in Smoky Lake	WWW	0				0
Replace Fencing for Burn Pits	WWW	20,000		20,000		0
Reserve transfer for Garbage Truck	WWW	0			0	0
Heritage Signs		7,000				7,000
Replace Mower	ASB	35,000			2,500	32,500
Replace Flex Arm	ASB	15,000				15,000
Mons Lake Boat Launch & Parking	REC	40,000				40,000
Whitefish Lake Boat Launch	REC	10,000				10,000
Hanmore Lake Swim Platform	REC	5,000				5,000
Playground	REC	50,000	25,000	25,000		0
<b>Municipal Total</b>		<b>1,953,500</b>	<b>275,000</b>	<b>537,000</b>	<b>152,500</b>	<b>989,000</b>
Infrastructure - Line Replacement - if not used it should be put into a reserve		50,000				50,000
AMR Project		150,000	43,000	107,000		0
Truck and Service Body		58,000				58,000
Line Locator		6,000				6,000
<b>Gas Sub Total</b>		<b>264,000</b>	<b>43,000</b>	<b>107,000</b>	<b>0</b>	<b>114,000</b>
<b>Total</b>		<b>2,217,500</b>	<b>318,000</b>	<b>644,000</b>	<b>152,500</b>	<b>1,103,000</b>

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ITEMS CARRIED FORWARD FROM 2013						
Emergency Trailers (3) / electric work	PS	5,700		2,850	2,850	0
Security Camera System	PS	10,000		10,000		0
1 Ton	PW	50,000		50,000		0
Service Body for Service Truck	PW	35,000		35,000		0
Burner Mgmt System for Oil Tanks	PW	60,000		60,000		0
Purchase Land	PW	15,000		15,000		0
Well Reclamation	WWW	5,000		5,000		0
Bellis Transfer Station	WWW	40,000		40,000		0
Safety rails for transfer sites	WWW	8,200		8,200		0
Bellis Truck Fill	WWW	1,000,000	1,000,000			0
Spedden Reservoir	WWW	167,000	167,000			0
Pumper repairs for SL Fire Truck	ps	10,000		10,000		0
Heritage Signs	PLAN	5,000		5,000		0
Boat Launch Surveys	REC	10,000		10,000		0
<b>Gas Sub Total</b>		<b>1,420,900</b>	<b>1,167,000</b>	<b>251,050</b>	<b>2,850</b>	<b>0</b>
<b>Total</b>		<b>1,420,900</b>	<b>1,167,000</b>	<b>251,050</b>	<b>2,850</b>	<b>0</b>

Carried.

**Total Function Budget: Changes**

**Discussion:**

- AESA Funding
- Dr.'s House Sale and Rent to Date
- Vilna and Spedden Landfill Costs
- Regional Collaboration Grant

452-14: Bobocel

That County Council adopt the 2014 Total Function Budget, as amended, with Expenditures in the amount of \$19,083,844.83, including amortization of \$1,837,440.00 for Smoky Lake County.

Carried.

**Additions To The Agenda**

**Smoky Lake Foundation Land Title Transfer**

453-14: Orichowski

That Smoky Lake County write a letter to the Smoky Lake Foundation, as the managing body, in support of transferring the land titles of Bar-V-Nook Lodge and the new facility, located at Block B Plan 4623 MC, to Alberta Housing, subject to Smoky Lake Foundation Board approval being received.

Carried.

**5. Issues For Information**

**2014 Mill Rate Presentation**

Finance Manager, Brenda Adamson, presented the 2014 tax and mill rate information, including:

- 2013 assessment increase of 2.63%
- % of assessment class mix remained constant
- 2013 tax rates compared to surrounding counties
- 2014 Requisitions for Education, Seniors Foundation and Landfill
- No increase is needed to balance 2014 budget

454-14: Bobocel

That County Council accept the 2014 Tax Rate Presentation for information; and that Administration proceed to prepare a 2014 Mill Rate Bylaw and bring forward to the next County Council meeting.

Carried.



**2014 Reserve Summary**

**Discussion:**

- Aggregate Haul Levies compared to ESRD Annual Reports
- Fire Fighting Reserve
- Retirement Payouts

455-14: Lukinuk

That the 2014 Reserve Summary be accepted as presented for information:

**Smoky Lake County  
Reserves Summary  
For the Budgeted Year 2014**

Updated

April-15-14

Reserve Description	2013 Actual Transactions				2014			
	Beginning Reserve Balance	Actual Transfers Out	Actual Transfers In	2013 Reserve Balance	YE Transfer	Budgeted Transfers Out	Budgeted Transfers In	2014 Reserve Balance
<b>OPERATING RESERVES</b>								
<b>General</b>								
1-4-790-00-01	\$ 598,024.09			\$ 1,205,480.71				\$ 1,787,630.71
Phone System			\$ 14,289		\$ 1,000,000.00			
well reclamation surplus			\$ 55,000					
PW equipment postponed			\$ 183,000					
Heritage signs			\$ 55,000					
retirement payout	\$ 10,000.00		\$ 55,000					
boat launch			\$ 10,000					
County BCDC project			\$ 22,706					
Rec Masterplan project			\$ 7,279					
bylaw camera	\$ 10,000.00							
Playground	\$ 30,290.01		\$ 25,000					
Mons Lake Pier	\$ 10,000.00							
Lathe	\$ 15,000.00							
emergency trailers	\$ 2,850.00							
Roads	\$ 162,755.14	\$ -162,755	\$ 75,040					
Road C1215	\$ 9,653.40							
Bogdans Pit	\$ 40,000.00							
bridge work carried over	\$ 331,900.00	\$ -320,551						
<b>CAPITAL RESERVES</b>								
<b>Building 6-4-791-12</b>	\$ 80,874.00		\$ 12,500	\$ 93,374.00				\$ 93,374.00
<b>Future Expenditures (6-4-790-97)</b>	\$ 2,342,117.74			\$ 2,392,117.74				\$ 2,352,118
Warspite Development							\$ 10,000	
Bells Sewer valve cluster								\$ 0
Salt Storage Shed						\$ -50,000		
Warspite Development	\$ 50,000.00							
<b>Fire (6-4-791-23)</b>	\$ 278,500.00	\$ -222,546	\$ 75,000	\$ 291,953.95				\$ 356,953.95
Fire Truck Reserve	\$ 75,000.00		\$ 75,000				\$ 75,000	
Equipment	\$ 6,000.00					\$ -10,000		
Equip Storage Reserve	\$ 50,000.00		\$ 20,000				\$ 0	
<b>Regional Landfill</b>	\$ 366,870.10		\$ 26,775	\$ 581,113.67				\$ 462,913.67
Regional Landfill Levy Transfer			\$ 26,775					
Shop Renovations for Garbage Truck		\$ -48,918						
Safety Rails		\$ -489						
Transfer Stations		\$ -13,133						
SL cell								
Garbage Truck (2009 bal = 75,000)	\$ 200,000.00							
<b>Transportation (6-4-790-32)</b>	\$ 0.36			\$ 400,000.36				\$ 61,000.36
Salt Storage Shed			\$ 30,900			\$ -50,000.00	\$ 60,000	
Hydro Axe	\$ 250,000.00		\$ 100,000		\$ 43,000	\$ -302,000		
<b>Road Development (6-4-792-32-01)</b>	\$ 108,874.58		\$ 137,463	\$ 48,337.53				\$ 51,662.47
Annual Aggregate Levy			\$ 137,463					
Gravel Aggregate Tax Project		\$ -108,000						
<b>Gravel Pit Reclamation</b>	\$ 272,358.66		\$ 50,650	\$ 322,994.96				\$ 335,994.96
Sale of Gravel			\$ 50,650				\$ 53,895	
<b>Gravel Pit Development (6-4-792-32)</b>	\$ 80,330.72		\$ 69,815	\$ 250,146.96				\$ 264,246.96
Sale of Gravel			\$ 69,815				\$ 14,000	
<b>Connectivity</b>	\$ -			\$ -				\$ -
<b>Street Sweeper</b>	\$ 19,210.97		\$ 4,285	\$ 23,496.32				\$ 23,496
Transfer surplus from rental			\$ 4,285					
<b>Regional Water Line</b>	\$ 1,000,000.00		\$ 250,000	\$ 987,359.15				\$ 987,359
Transfer		\$ -263,641	\$ 250,000					
<b>Water</b>	\$ 25,000.00		\$ 25,000	\$ 50,000.00				\$ 75,000
Transfer			\$ 25,000				\$ 25,000	
<b>Municipal Reserve</b>	\$ 27,893.57		\$ 1,047	\$ 29,941				\$ 29,941
<b>Gas AMR</b>	\$ 61,748.85		\$ 139,160	\$ 200,909				\$ 200,909
<b>General Gas Reserve</b>	\$ 904,799.33		\$ 50,000	\$ 947,621.46				\$ 947,621
trencher		\$ -120,000						
general			\$ 50,000					
system capital chg			\$ 112,822					
	\$ 6,079,834.12	\$ -1,237,024.21	\$ 1,486,839.02	\$ 7,674,846.23		\$ -1,395,950	\$ 197,000.00	\$ 7,806,746.23

Carried.

**2014 Grant Summary**

**Discussion:**

- Grants for volunteer groups who are not registered societies
- CFEP Grant Application Rules

456-14: Bobocel That the 2014 Grant Summary be accepted as follows:

SMOKY LAKE COUNTY  
Summary Of Grants Budgeted  
For the Year Ending December 31, 2014

	Operating	Capital
Community Learning Council	\$ 51,480.00	
FCSS	\$ 77,756.00	
Regional Collaboration Grant	\$ 128,644.00	
Agricultural Services Board Grant	\$ 175,000.00	
MSI Operating (Agricultural Societies and Gas AMR)	\$ 119,000.00	
MSI Capital (includes unused funding from previous years)		\$ 1,252,000.00
Federal Gas Tax Fund - Roads		\$ 150,000.00
Federal Gas Tax Fund - Water Truckfills		\$ 267,000.00
Basic Muncipal Transportation Grant		\$ 442,517.00
CFEP Grant for Playground		\$ 25,000.00
	\$ 551,880.00	\$ 2,136,517.00

For information.

Carried.

**Addition To The Agenda:**

**Executive Session: Legal**

457-14: Orichowski That County Council go into Executive Session for the purpose of discussing a legal issue, time 11:40 a.m.

Carried.

458-14: Bobocel That County Council go out of an Executive Session, time 12:16 p.m.

Carried.

**Policy Committee Meeting**

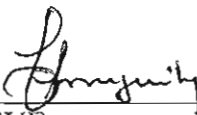
459-14: Cholak That a Policy Committee Meeting be scheduled for May 5, 2014, at 1:00 p.m., to be held in the County Council Chambers.

Carried.

**ADJOURNMENT:**

460-14: Smigerowsky That this meeting be adjourned, time 12:20 p.m.

Carried.

  
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REEVE

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CHIEF ADMINISTRATIVE OFFICER