

**SMOKY LAKE COUNTY**

Minutes of the **County Council meeting** held on Thursday, **April 24, 2014** at 9:00 A.M. in the County Council Chambers.

The meeting was called to Order by the Reeve Mr. Cary Smigerowsky in the presence of the following persons:

<u>Div. No.</u>	<u>Councillor(s)</u>	<u>ATTENDANCE</u> <u>Thursday, April 24, 2014</u>
1	Dareld Cholak	Present
2	Ron Bobocel	Present
3	Craig Lukinuk	Present
4	Cary Smigerowsky	Present
5	Randy Orichowski	Present
C.A.O.	Cory Ollikka	Present
Asst CAO/R.S	Lydia Cielin	Present
Finance Manager	Brenda Adamson	Present

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2 Members of the Public in attendance.

Doug Ponich, Public Works Manager; Bob Novosiwsky, Public Works Foreman; Dave Kully, Public Works Shop Foreman and Paul Miranda, GIS/Communication Director entered the Council Chambers, time 9:00 a.m.

**2. Agenda:**

That the Agenda for Thursday, April 24, 2014 County Council meeting, be adopted as amended:

**Addition(s):**

1. Sgt. S (Steve) Smith – Smoky Lake Detachment, R.C.M.P.
2. Executive Session: Legal and Labour.

Carried Unanimously.

**7. Delegation:**

**Sgt. S. (Steve) Smith: RCMP**

Present before County Council at 9:02 a.m. to 9:10 a.m. was Sgt. S. (Steve) Smith, Smoky Lake Detachment, R.C.M.P. to make an announcement of his Retirement in June 2014.

County Council expressed deepest regret but "Thanked" Sgt Smith for the wonderful job and service provided to the County and Community and wished the best for his future endeavors.

You will be missed. Picture taken.



*Handwritten signature or initials.*

**Agenda**  
461-14: Bobocel

**3. Minutes:**

**Minutes of March 3, 2014 – County Council Departmental Meeting**

462-14: Lukinuk

That the minutes of the County **Council Departmental Meeting** held on Monday, March 3, 2014, be adopted.

Carried.

**Minutes of March 28, 2014 – County Council Meeting**

463-14: Bobocel

That the minutes of the County **Council Meeting** held on Friday, March 28, 2014, be adopted.

Carried.

**Minutes of April 1, 2014 – County Council Committee of the Whole Meeting**

464-14: Bobocel

That the minutes of the County Council **Committee of the Whole** for the purpose of **Planning Meeting** held on Tuesday, April 1, 2014, be adopted.

Carried.

**4. Request For Decision(s):**

**Bylaw No. 1266-14: 2014 Tax Rate**

465-14: Lukinuk

That Bylaw No. **1266-14: Authorize** the Municipal Council of Smoky Lake County to authorize the rates to be levied against assessable property within the municipality of Smoky Lake County for Smoky Lake County for the **2014 Taxation Year**, be given **FIRST READING**.

Carried.

Moved by Councillor Orichowski that Bylaw No. **1266-14: Authorize** the Municipal Council of Smoky Lake County to authorize the rates to be levied against assessable property within the municipality of Smoky Lake County for Smoky Lake County for the **2014 Taxation Year**, be given **SECOND READING**.

Carried.

Moved by Councillor Bobocel that Bylaw No. **1266-14: Authorize** the Municipal Council of Smoky Lake County to authorize the rates to be levied against assessable property within the municipality of Smoky Lake County for Smoky Lake County for the **2014 Taxation Year**, be given **PERMISSION** for **THIRD AND FINAL READING**.

Carried Unanimously.

Moved by Councillor Bobocel that Bylaw No. **1266-14: Authorize** the Municipal Council of Smoky Lake County to authorize the rates to be levied against assessable property within the municipality of Smoky Lake County for Smoky Lake County for the **2014 Taxation Year**, be given **THIRD AND FINAL READING** and that the Reeve and the Chief Administrative Officer are hereby authorized to fix their signatures to all necessary documents and that the corporate seal also be fastened where it is deemed to be necessary.

Carried.



**Van: Unit No. 447 - 2003 Ford E450 Van**

466-14: Lukinuk

That Smoky Lake County advise the Smoky Lake Foundation and the Vilna Seniors Citizens; and inform the Village of Vilna that Smoky Lake County is releasing the "registered owner" status to remove the Van from the County's commercial vehicle fleet; therefore the County will sell **Unit No. 447: 2003 Ford E450 Van** to an interested group in the amount of \$1.00 and provide a donation of funds to compensate for the Insurance premiums coverage; and provide a response to Smoky Lake County in these regards by May 15, 2014.

Carried.

**Van: Unit No. 411 - 2002 Ford E350 Van**

467-14: Cholak

That Smoky Lake County proceed to purchase a new vehicle for the County Fire Chief to replace Unit # 410 with funds to be allocated from the 2014 Contingency Budget; to donate the current Unit #410 to the Vilna Fire Department and sell back to the Vilna Fire Department in the amount of \$ 1.00 - **Unit No. 411: 2002 Ford E350 Van** to release the County as "registered owner" status to remove the Van from the County's commercial vehicle fleet; and the Vilna Fire Department, on a probationary period, be the User Group for Unit No. 411 must adhered to the following obligations:

- Pre and post trip inspections must be completed.
- Class 1, 2, and 4 license operators only for hauling passengers.
- Only to be operated with the Province of Alberta.
- Drivers Abstracts to be completed before taking the Van.
- Time Sheets for Driver's Log as to the hours of operations must be completed for each use.

Carried.

**Addition to the Agenda:****Executive Session: Legal**

468-14: Orichowski

That County Council go into Executive Session to discuss legal issue relating to Smoky Lake County roads, time 10:10 a.m.

Carried.

469-14: Cholak

That County Council go out of Executive Session, time 10:35 a.m.

Carried.

**7. Delegation:****Knelsen Sand and Gravel Ltd.**

Present before County Council at 10:36 a.m. to 10:44 a.m. were Darrell Quist, Construction Manager and Jake Wiebe, Aggregate Manager with Knelsen Sand and Gravel Ltd. to discuss a Haul Road Agreement to utilize aggregate material from White Earth Creek Pit, located in NW 11-61-18-W4 - Government Pit; as being the Company awarded the Project by Alberta Transportation on Highway 63.

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**Haul Road Agreement**  
470-14: Orichowski

That Smoky Lake County Council enter into a Haul Road Agreement with Knelsen Sand and Gravel Ltd. and execute as follows:



**Schedule "A"**  
**HAUL ROAD AGREEMENT**

This Agreement made this 24<sup>th</sup> day of April, 2014;

**BETWEEN:**

**SMOKY LAKE COUNTY**  
a Municipal Corporation  
Box 310  
4612 McDougall Drive  
Smoky Lake, Alberta T0A 3C0  
Phone: 780-656-3730  
(hereinafter called "the County")

OF THE FIRST PART

- AND -

**KNELSEN SAND AND GRAVEL LTD.**  
Box 125  
La Crete, Alberta T0H 2H0  
Phone: 780-928-3935  
(hereinafter called "the Company")

OF THE SECOND PART

**WHEREAS**, the County has jurisdiction over all local roadways within the Smoky Lake County;

**AND WHEREAS**, the County is committed to maintained every road subject to its control and management in a reasonable state or repair, having regard for the character of each road and the area of the municipality in which it is located.

**AND WHEREAS**, the Company wishes to use a designated haul road for the purpose of a Aggregate Haul Activity.

**NOW THEREFORE**, in consideration of the premises and the mutual terms, covenants and conditions to be observed and performed, the County and Company agree as follows:

**1. LOCATION:**

**1.1 Designated haul road/route:**

1.1.1 The developed road +/- 0.5 mile portion of Range Road 181 North of Township Road 610.

1.1.2 Township Road 610 to Secondary Highway 855.

1.1.3 No hauling on Township Road 604 and RR 181.

1.1.4 Any departure of the project from the designated haul road route as per map below requires County approval in writing.



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2. **CONDITIONS FOR PERMISSION:**

The Conditions for granting permission to use the haul road are as follows:

- 2.1 The County is to be notified when the project is started and completed.
- 2.2 Parties hauling aggregate, sand or gravel shall complete:
  - Aggregate Haul Report ( *Schedule "B"*).
  - Provide the County with a copy of any and all reporting / documentation on Hauled Quantities such as required by Provincial or Federal Government, i.e., to ESRD (Environment and Sustainable Resource Development), on all volumes hauled, to the satisfaction of the County.

*Please specify:* \_\_\_\_\_

- 2.3 Smoky Lake County shall be notified prior to the start of any hauling activity.
- 2.4 The term of this Agreement is for **one year** from the date executed.
- 2.5 The County will advise the Company of any weight restrictions or other road restrictions/bans and these shall be adhered to by the Company in accordance with **Bylaw No. 1225-11: Road Ban/Restriction.**
  - 2.5.1 The cost of meeting the following conditions will be the responsibility of the Company, or as otherwise determined by the County.
  - 2.5.2 No hauling during or after any rain or snow that noticeably softens the road.
  - 2.5.3 Dust control is to be maintained at all times, as indicated (*by check marks*).
    - water treatment on the haul road, where no oil treatment applied.
    - calcium and water will be required if dust can not be controlled with only water, at County discretion.
    - Vegetable or Petroleum Based Product Road Dust Suppressant (RDS). The Company is responsible to provide the Material Safety Data Sheet (MSDS) for any products applied to roads.
    - N/A or other: \_\_\_\_\_
  - 2.5.4 All road maintenance, other than the dust control method, *as per Section 2.5.3*, shall be the responsibility of the County and be conducted at the sole discretion of the County.

- 2.6 The Company will comply to the following noise control measures:
  - No use of engine retarder brakes at/near intersection of Twp 610 and Highway 855; and/or near any residences along the Haul Route.

- 2.7 Other conditions:
  - 2.7.1 The Haul Road Agreement must be reviewed on an annual basis.
  - 2.7.2 The Company will be required to provide the County with Quarterly Reports and payment as follows:

<u>Hauling Period</u>	<u>Reports and Payment due to Smoky Lake County</u>
January – March	not later than April 30 <sup>th</sup>
April – June	not later than July 31 <sup>st</sup>
July – September	not later than October 31 <sup>st</sup>
October – December	not later than January 31 <sup>st</sup>

- 2.7.3 Other: : \_\_\_\_\_



**3. FINANCIAL:**

- 3.1 All costs of compliance with the condition for permission are to be borne by the Company.
- 3.2 The Company will be required to submit a **HAUL ROAD LEVY in the amount of 85 cents per tonne** for any and all aggregate materials hauled. The Haul Road Levy will be non-negotiable with the County.
- 3.2 The Company shall provide **SECURITY** in the amount of **NOT LESS THAN \$15,000.00:**
- The Agreement must be accompanied by a certified cheque, made payable to Smoky Lake County for the specified amount.
  - The County shall refund the Security amount to the Company, upon receipt of all Quarterly Reports and payments and at the expiration date of the Agreement. The Security amount may continue to be held by the County at the request of the Company, if a new agreement is signed for an ensuing year.
- 3.4 No levy may be imposed on shipments of sand or gravel that are subject to another tax, levy or payment that is established by and payable to a municipality in accordance with **Bylaw 1142-06: Community Aggregate Payment Levy.**

**4. NON-COMPLIANCE**

- 4.1 The County may inspect the designated haul road/route at any time during the term of this agreement.
- 4.2 The County will stop the project, if the County, in its sole discretion, judges that the conditions of conditions of permission are not being satisfactorily fulfilled.

**5. HOLD HARMLESS:**

- 5.1 The Company shall indemnify and save harmless the County, its Councillors, directors, officers, employees, agents and representatives and each of them from and against, any and all liabilities, claims, suits or actions, costs, damages and expenses (and without limiting the generality of the foregoing, any direct or indirect losses, costs, damages and expenses of the County or such individual including costs as between solicitor and client) which may be brought or made against the County or such individual or which the County or such individuals may pay or incur as a result of or in connection with any breach, violation or non-performance of any covenant, condition or agreement of this Agreement required to be fulfilled, kept, observed or performed by the Company or any negligent act or omission of the Company, its directors, officers, employees, agents and representatives in connection with or arising out of this Agreement or the performance of the Agreement.
- 5.2 In consideration of the permission hereby granted to it by the County, the Company covenants and agrees to arrange for and to pay for and discharge, any and all damages which may result to bridges or other property during such activity and any expenses or out-of-pocket disbursements which may be incurred by the County in connection therewith whether they be for inspection, escort, supervision, repair, maintenance, or whatsoever; and shall indemnify and save harmless the County.

- The Undersigned (referred to as the "Company", having carefully read the Haul Road Agreement and supporting Schedules and hereby agrees to execute.**

**IN WITNESS WHEREOF**, the said parties hereto have affixed their corporate seals under the hands of proper officers on their behalf, the day and year first above written.

SMOKY LAKE COUNTY

Company Name

Industry Liaison Officer

Phone: (780) 656-3730


Signature of Company Representative

Fax: (780) 656-3768

Cell: (780) 650-5100

Print Name

Schedule "B"

 <b>AGGREGATE HAUL REPORT</b>	<b>Reporting Period:</b> <input type="checkbox"/> January – March <input type="checkbox"/> April – June <input type="checkbox"/> July – September <input type="checkbox"/> October – December
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Name of Operator:

ADDRESS	TELEPHONE NUMBER: _____
	FAX NUMBER: _____

E-MAIL ADDRESS: \_\_\_\_\_

Name of Pit /Property Owner:

ADDRESS	TELEPHONE NUMBER: _____
	FAX NUMBER: _____

E-MAIL ADDRESS: \_\_\_\_\_

Name and Destination of Receiving Party/Parties: \_\_\_\_\_

ADDRESS of DESTINATION	TELEPHONE NUMBER: _____
	FAX NUMBER: _____

E-MAIL ADDRESS: \_\_\_\_\_

<b>Proposed:</b> TOTAL AGGREGATED (Tonnes) TO BE HAULED: _____	<b>Actual:</b> TOTAL AGGREGATED (Tonnes) HAULED: _____ <input type="checkbox"/> Copy of any and all reporting / documentation attached for verification of tonnes hauled.
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<b>START DATE</b> DATED THIS ____ DAY OF _____, 20__ SIGNATURE OF OPERATOR/COMPANY REPRESENTATIVE: _____ PUBLIC WORKS: _____	<b>END DATE:</b> DATED THIS ____ DAY OF _____, 20__ SIGNATURE OF OPERATOR/COMPANY REPRESENTATIVE: _____ PUBLIC WORKS: _____
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Schedule "C"

 <b>PERMISSION AND PROVISION FORM FOR MINOR HAULS</b>
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Date and Time of Call:

Company Name:	TELEPHONE NUMBER: _____
	FAX NUMBER: _____

Approximate Loads: \_\_\_\_\_

Designated Route: \_\_\_\_\_

Date of Move: \_\_\_\_\_

Time of Move: \_\_\_\_\_

Notes/Special Provisions: \_\_\_\_\_

DATED THIS \_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_

Approved By: \_\_\_\_\_

Carried.



Dave Kully, Public Works Shop Foreman left the Council Chambers, time 11:04 a.m.

Rose Lyle, Tax Clerk/Accounting and Aline Brousseau, Planning and Development Manager entered the Council Chambers, time 11:04 a.m.

**7. Delegation:**

**Accurate Assessment Group Ltd.**

Present before County Council at 11:04 a.m. to 11:40 a.m. Sean Barrett, Industrial Assessment Coordinator and Steve Sawatsky, Industrial Assessment Coordinator; and Alison Reid, AMAA, Residential Assessor, representatives from Accurate Assessment Group Ltd. to present the Smoky Lake County 2013 Assessment.

Rose Lyle, Tax Clerk/Accounting left the Council Chambers, time 11:40 a.m.

**9. Public Question and Answer Period:**

11:42 a.m.

**Media: Smoky Lake Signal**

**Comment:** Village of Vilna – Confession of Van Issue.

**County Reply:** Will clarify the County Commercial Carrier Status.

**5. Issues for Information:**

**Chief Administrative Officer's Report**

The Chief Administrative Officer gave an updated report to Council for the period of March 31, 2014 to April 23, 2014.

**Legislative / Governance:**

- Two years ago, Alberta Health (Seniors Services) initiated a change to the Milenet agreement so as to access our tax data to administer Seniors' Property Tax Deferral and other programs. The Province has asked us to consent to a change in the master Milenet Agreement so that the Minister of Municipal Affairs can authorize other provincial government departments to access our data (especially equalized assessment data) to administer provincial programs.

**Administration:**

- Received a phone call from HAK Principal, Dick Richards. He indicated the \$1000.00 nutrition check was to be deposited last week and HAK will update the County on how it will be spent once the school sorts out the food program details. They anticipate "baby steps at first".
- The annual "Vitalize" conference for the volunteer and human service sectors is being held in Calgary on June 5 – 7, 2014.

**Financial:**

- To accommodate plans for the Wild Pink Yonder tour, we estimate that a \$7000.00 budget is needed. We will attempt to arrange the meal preparations through the various Halls groups in the hamlets (they will of course, have the option of adding to those events at their discretion). If their assistance cannot be secured, then the meal monies will be provided to the Pink Yonder organizers. We will provide decorations as well for our hamlets and assist with advertising and other in-kind work as necessary.

**Human Resources:**

- No report.

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**Community:**

- Provided \$100 donation to the Vilna 2014 Grad Class towards a community perogy lunch to be held on April 23, 2014.
- Northern Lights Library System is hosting its 22<sup>nd</sup> Annual Conference on September 18 – 19, 2014, and have requested financial assistance.
- The Ukrainian Catholic Churches of St. Onuphrius and Sts. Olga & Volodymyr are celebrating anniversaries. They have requested a greeting for their history book, as well as County representation at their events.

**Training:**

- No report.

**Financial Update:**

As annexed to the minutes:

↳ Financial Statement for the Month: February 2014.

**Action List(s):**

↳ **Action List(s):**

- **County Council Departmental Meeting:** March 3, 2014.
- **County Council Meeting:** March 28, 2014.

**Milenet Master Agreement**

471-14: Bobocel

That Smoky Lake County execute the consent to the proposed amendment to ASSET – Schedule “C” of the Milenet Master Agreement to allow the Minister of Municipal Affairs to grant permission to Alberta Government officials to access Smoky Lake County Data in the ASSET system.

Carried.

**Vitalize 2014 Conference**

472-14: Cholak

That Smoky Lake County advertise in the Smoky Lake County Grapevine for Community awareness the Vitalize 2014 Conference: Provincial Voluntary Sector on June 5 to 7, 2014 at the Calgary Telus Conference Centre in Calgary, Alberta.

Carried.

**Wild Pink Yonder**

473-14: Cholak

That Smoky Lake County approve a budget in the amount of **\$7,000.00** to be allocated from the 2014 Contingency Budget for the initiative to host in the County - the “Wild Pink Yonder” horseback trail ride on August 21 – 26, 2014 to raise funds for Breast Cancer research on behalf of the Alberta Cancer Foundation; and promote recognition of Smoky Lake County’s support to this endeavour.

Carried.

**Wild Pink Yonder: T-Shirts**

474-14: Cholak

That Smoky Lake County purchase T-Shirts for all personnel and Council of Smoky Lake County for the promotion and support of the “Wild Pink Yonder” horseback trail ride on August 21 – 26, 2014 during the period travelling through the County to raise funds for Breast Cancer research on behalf of the Alberta Cancer Foundation.

Carried.

**Vilna 2014 Grad Class**

475-14: Bobocel

That County Council approve action taken by administration to provide a donation in the amount of **\$100.00** for the 2014 Vilna School Grade Class towards a community perogy lunch held on April 23, 2014.

Carried.

**Northern Lights Library System**

476-14: Cholak

That the County Council representative and alternate who can attend – attend the Northern Lights Library System – 22<sup>nd</sup> Annual Conference: “Tales and Treasures” on September 18 and 19, 2014; as per letter received from Mircea Panciuk, Executive Director, Northern Lights Library System, dated April 15, 2014.

Carried.

**Northern Lights Library System**

477-14: Orichowski

That Smoky Lake County donate in the amount of **\$100.00** to the Northern Lights Library System towards its 22<sup>nd</sup> Annual Conference: “Tales and Treasures” on September 18 and 19, 2014; and provide door prizes for the conference; as per letter received from Mircea Panciuk, Executive Director, Northern Lights Library System, dated April 15, 2014.

Carried.

**Ukrainian Catholic Parish of St. Paraskevia**

478-14: Bobocel

That the Smoky Lake County local Councillor if available – attend the St. Onuphrius Ukrainian Catholic Church celebrating 100 years on June 14, 2014; and the Sts. Olga and Volodymyr Ukrainian Catholic Church celebrating 50 years on July 19, 2014; and provide written greetings on behalf of Smoky Lake County and prepare an Anniversary Plaque for each Church to commemorate the Anniversary celebrations.

Carried.

479-14: Orichowski

That the updated report for the period of March 31, 2014 to April 23, 2014 by the Chief Administrative Officer, be accepted and filed for information.

Carried.

**Finance Manager’s Report**

Brenda Adamson, Finance Manager provided an updated Finance report for the period of March 12, 2014 to April 17, 2014.

**Alberta Transportation: Bridge Work reimbursement**

480-14: Lukinuk

That County Council transfer in the amount of \$667,000.00 received from Alberta Transportation for reimbursement for 2013 Bridge Work to “Transportation Reserve” for future bridge repairs or replacement.

Carried.

**Smoky Lake County Strategic Planning Meeting**

481-14: Cholak

That the Smoky Lake County Strategic Planning Meeting be re-schedule from Monday, April 28, 2014 at 1:00 p.m. to Wednesday, **May 7, 2014** at 1:00 p.m. to be held at the County Council Chambers.

Carried.

482-14: Cholak

That the Finance Manager’s Report received by Brenda Adamson for the period of March 12, 2014 to April 17, 2014, be accepted and filed for information.

Carried.

**Reeve's Report**

Reeve Cary Smigerowsky presented the following report:

- County Council to arrange for a 2014 County Road Tour.
- Issues will be addressed during the Committee Task Force and Board reporting.

**Smoky Lake County: 2014 Road Tour**

483-14: Cholak

That County Council schedule a Smoky Lake County 2014 County Road Tour for May 15, 2014 and May 16, 2014 at 9:00 a.m. to 2:30 p.m.

Carried.

484-14: Bobocel

That the Reeve's report received, be accepted.

Carried.

**Management Reports****Public Works Manager**

- **2014 Road Plan** – Preliminary Work Schedule: Month of April 2014 to October 2014.

**Smoky Lake Agricultural Society: Parking Lot Paving Project**

485-14: Cholak

That Smoky Lake County advise the Smoky Lake Agricultural Society that an Engineer's Report has be to completed on the Project of the Parking Lot Paving prior to the County providing in-kind assistance of manpower and equipment.

Carried.

Doug Ponich, Public Works Manager and Bob Novosiwsky, Public Work Foreman left the Council Chambers, time 12:15 p.m.

**Meeting Recessed**

Meeting recessed for Lunch, time 12:15 p.m.

**Meeting Reconvene**

The meeting reconvened on a call to order by Reeve Cary Smigerowsky at 1:05 p.m. in the presence of all Council members, and the Chief Administrative Officer; Assistant Chief Administrative Officer/Recording Secretary; and Finance Manager.

Carried.

**5. Issues for Information:****Management Reports****Planning and Development Manager****County Road Closures and Cancellation**

486-14: Bobocel

That County Council acknowledge the Road Closure and Cancellation Listing prepared by the Planning and Development Manager, dated April 10, 2014; and approve the following action:

- Files highlighted in **Yellow** have been worked by Administration and Rachynski Land Surveys in 2012 through 2014:
  - **File No. RC-013:** NW 26-58-19-W4M – Road Plan 569AU.
  - **File No. RC-016:** Lot 5, Plan 4486TR.
  - **File No. RC-022:** Lot R4, Plan 4486TR – (Undeveloped Road Allowance adjacent to property).



- Files highlighted in **Red** will be sent to AMEC, for completion in 2014 in conjunction with Administration:
  - **File No. RC-014**: N ½ -NE 3-60-14-W4M – Road Plan 3214HW.
  - **File No. RC-015**: SE 2 and SW 1-62-17-W4M: Long Island Lake.
  - **File No. RC-021**: SE 6-60-17-W4M – Road Plan 3255HW.
- Files highlighted in **Blue** have been worked by Administration in 2014:
  - **File No. RC-009**: SE 2-58-13-W4M – Road Plan 2463BM.
- Outstanding road closure files to be reviewed in **2015**:
  - **File No. RC-001**: SE 8-59-14-W4M – Road Plan 8415 ET and 1863AU.
  - **File No. RC-002**: SW 3-59-19-W4M – (Undeveloped road allowance).
  - **File No. RC-003**: NE 24-60-18-W4M – Road Plan 19CL.
  - **File No. RC-004**: NW 24-60-17-W4M.
  - **File No. RC-005**: SE 14-58-13-W4M – Road Plan 6194BM.
  - **File No. RC-006**: NE 10-58-13-W4M – Road Plan 1350CL.
  - **File No. RC-007**: NW 10-58-13-W4M – Road Plan 4368NY.
  - **File No. RC-008**: SE 145813W4M – Road Plan 270EO.
  - **File No. RC-010**: NE 9-58-13-W4M – Road plan 2814ET.
  - **File No. RC-011**: SW 14-58-13-W4M – Road Plan 2229ET.
  - **File No. RC-012**: NE and SE 32-59-19-W4M – Road Plan 6259BM.
  - **File No. RC-017**: SW 29-58-16-W4M.
  - **File No. RC-018**: SW 21-57-13-W4M – Road Plan 2241ET.
  - **File No. RC-019**: Lot 1, Block 1, Plan 0326069 – Road Plan.
  - **File No. RC-020**: SW 4-59-19-W4M – Victoria Trail re-alignment.

Carried.

**Request For Proposal: Whitefish Lake Area**

487-14: Lukinuk

That Smoky Lake County Administration proceed to prepare a Request For Proposal for the Whitefish Lake Area – County owned portion located on legal land description: SE 8-62-13-W4 of 125.10 acres and SW 8-62-13-W4M of 153.50 acres; and bring back to a future County Council meeting.

Carried.

**Committee of the Whole Meeting: Victoria District Area Structure Plan**

488-14: Cholak

That Smoky Lake County schedule a Committee of the Whole Meeting for the purpose of Planning: Victoria District Area Structure Plan for Wednesday, **May 28, 2014** at 1:00 p.m. to be held at the County Council Chambers.

Carried.

**Municipal Planning Commission Meeting: Re-scheduled**

489-14: Cholak

That the Municipal Planning Commission Meeting be re-schedule from Monday, April 28, 2014 at 10:00 a.m. to Wednesday, **May 7, 2014** at 10:00 a.m. to be held at the County Council Chambers.

Carried.

**Planning and Development Department: Planning Brochure**

490-14: Cholak

That County Council accept the process of the Planning and Development Department developing a “Smoky Lake County Planning and Development – Property Line Set-backs” Brochure, as part of the Planning and Development Communication Tool for public information.



## PROPERTY LINE SETBACKS

### What is a setback?

means the minimum perpendicular distance that a development must be set back from the front, side, or rear property lines and the nearest point on the exterior wall of a building on the lot.

### Front Yard

means that portion of a lot extending across the full width of the lot from the front line to the exterior wall of the specified building.

### Lake Front Lot Yard

means the yard extending across the full width of a lake-front lot and situated between the lot line closest to the lake and the front wall of the main building.

### Rear Yard

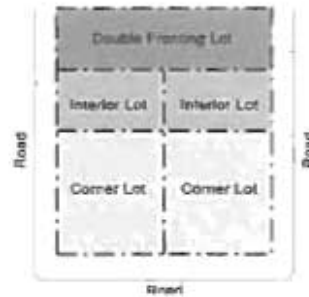
means that portion of a lot extending across the full width of the lot from the rear line to the exterior wall of the specified building.

### Side Yard

means that portion of a lot extending from the front yard to the rear yard and lying between the side line and the exterior wall of the specified building.

### Double Fronting Lot

means a lot which abuts two roads (except as defined in the Traffic Safety Act, R.S.A. 2000, as amended), which are parallel or nearly parallel where abutting the lot but does not include a corner lot.



### For more information:

Website: [www.smokylakecounty.ab.ca](http://www.smokylakecounty.ab.ca)  
 Facebook: Smoky Lake County

Email: [pd@smokylakecounty.ab.ca](mailto:pd@smokylakecounty.ab.ca)  
 Phone: 780-656-3730 Fax: 780-656-3768



## PROPERTY LINE SETBACKS

Land Use District	Front Yard Setback	Rear Yard Setback	Side Yard Setback
Agriculture District (A0)	92 ft (28.1 m) - Road	60 ft (18.3m) - Road	60 ft (18.3m) - Road
Victoria Agriculture District (A1)	134 ft (40.84m) - Provincial Highway	134 ft (40.84m) - Provincial Highway	134 ft (40.84m) - Provincial Highway
Industrial District (I1)	25 ft (7.62m) - Internal Subdivision Road	25 ft (7.62m) - Internal Subdivision Road	25 ft (7.62m) - Internal Subdivision Road
Rural Industrial District (I2)	25 ft (7.62m) - Internal Subdivision Road	25 ft (7.62m) - Internal Subdivision Road	25 ft (7.62m) - Internal Subdivision Road
Multi-Unit Country Residential District (R1)	92 ft (28.1 m) - Road	60 ft (18.3m) - Road	60 ft (18.3m) - Road
	134 ft (40.84m) - Provincial Highway	25 ft (7.62m) - Internal Subdivision Road	25 ft (7.62m) - Internal Subdivision Road
	25 ft (7.62m) - Internal Subdivision Road	5 ft (1.52m) - Adjacent to another parcel	5 ft (1.52m) - Adjacent to another parcel
Residential (Cluster) Conservation District (R2)	92 ft (28.1 m) - Road	60 ft (18.3m) - Road	60 ft (18.3m) - Road
Victoria Residential District (R3)		134 ft (40.84m) - Provincial Highway	134 ft (40.84m) - Provincial Highway
	134 ft (40.84m) - Provincial Highway	25 ft (7.62m) - Adjacent to another parcel	25 ft (7.62m) - Internal Subdivision Road
	25 ft (7.62m) - Internal Subdivision Road	25 ft (7.62m) - Internal Subdivision Road	5 ft (1.52m) - Adjacent to another parcel
Hamlet Residential District (R4)	25 ft (7.62m) - Internal Subdivision Road	25 ft (7.62m) - Internal Subdivision Road	10% of lot width but not less than 5 ft (1.52m)
Hamlet Commercial District (C3)	No setback is required unless Development Authority requires	25 ft (7.62m) as required by the Development Authority	No setback when bounded by commercial lot or lane. 15 ft (4.5 m) when bounded by commercial lot and no lane. 5 ft (1.5m) when adjacent to a residential lot.
Highway Commercial District (C1)	92 ft (28.1 m) - Road	60 ft (18.3m) - Road	60 ft (18.3m) - Road
Victoria Commercial District (C2)		134 ft (40.84m) - Provincial Highway	134 ft (40.84m) - Provincial Highway
	134 ft (40.84m) - Provincial Highway	25 ft (7.62m) - Adjacent to another parcel	25 ft (7.62m) - Internal Subdivision Road
	25 ft (7.62m) - Internal Subdivision Road	25 ft (7.62m) - Adjacent to another parcel	25 ft (7.62m) - Internal Subdivision Road
Community and Institutional District (P)	All site requirements shall be as required by the Development Authority		
Direct Control District (DC)	All regulations shall be established by Council.		
Direct Control District (DC1)	All regulations shall be established by Council.		

### NOTE:

- For corner and double fronting lots please see Section 6.3 of Land Use Bylaw 1250-12.
- Each zoning district contains additional regulations pertaining to site regulations prior to construction. Please confirm your zoning by accessing the zoning layer under Planning & Development Webmap <http://webmap.smokylakecounty.ab.ca>.



## SMOKY LAKE COUNTY

Carried.

491-14: Cholak

That the management reports received for the period of March 31, 2014 to April 17, 2014 from Doug Ponich, Public Works Manager; Bob Novosiwsky, Public Works Foreman; Dave Kully, Public Works Shop Foreman; Ed English, Peace Officer; Aline Brousseau, Planning and Development Manager; Trevor Tychkowsky, Safety Officer; and Paul Miranda, GIS/Communication Director, be accepted and filed for information.

Carried.

Aline Brousseau, Planning and Development Manager left the Council Chambers, time 1:30 p.m.

### **Committee Task Forces and Boards: Reports**

#### **Alberta Care**

- No report.

#### **Corridor Communications Incorporated**

- \$3.5 Million Grant – Industry Canada.

#### **Doctor Retention & Recruitment Committee**

- Committee Meeting is scheduled for April 30, 2014 at 7:00 p.m. to be held at the County Council Chambers.

#### **Evergreen Regional Waste Management Commission**

- Tenders: New Cell Construction.
- Tender opening held on April 16, 2014 – Engineering are reviewing the tenders.
- Next meeting is scheduled for May 8, 2014.

#### **Family Community Support Services Committee**

- No report.

#### **Family-School Liaison Committee**

- No report.
- Next meeting scheduled for June 9, 2014 at 1:00 p.m..

#### **Fire and Rescue Committee**

##### Smoky Lake:

- No report.

##### Vilna:

- No report.

##### Waskatenau:

- No report.

#### **Government Liaison Committee**

- No report.

#### **Highway 28/63 Regional Water Services Commission**

- **Minutes:** March 6, 2014.
- **Financial Statement:** December 31, 2013.
- **Regional Water Line:** Vilna - maintenance work to be done at the Reservoir to be completed by May 9, 2014. Spedden chlorination levels low to due this delay.
- Next Meeting scheduled for June 5, 2014 in Thorhild.

#### **In-House Safety Committee**

- Meeting held on April 23, 2014.
- Training continues:
- First Aid – Smoky Lake Foundation completed.
- ATV / UTV Training: Upcoming.



- Forklift Training: Upcoming.
- Chain Saw: Upcoming.
- Formal Inspection: Internal Teams scheduled to conduct formal inspections.
- 2014 County Annual Safety Meeting held on April 4, 2014 was well received.
- **Letter:** Dayna Therien, Director of Corporate Communication, WCB-Alberta, dated March 19, 2014 – Re: April 28 – National Day of Mourning.

**April 28: “Day of Mourning”**

492-14: Bobocel

That Smoky Lake County declare in the County Grapevine April 28 as a “Day of Mourning” remembering all workers who have been killed, injured or disabled at their place of work and commemorate the event as per Policy to honour the memory of workers injured or killed on the job.

Carried.

**Municipal Planning Commission**

- No report.

**North East Muni-Corr. Ltd.**

- **Minutes:** February 10, 2014.
- **Minutes:** March 10, 2014.
- **Financial Statement:** December 13, 2013.
- Beaver River Trestle Replacement Project: Continues.
- North East Muni-Corr. Ltd. - remaining report to be held in Executive Session.

**Northern Lights Library System**

- Council representative attending the Northern Lights Library System Convention in Jasper in April 24, 2014.

**Policy Committee**

- No report.

**R.C.M.P. Liaison Committee**

- No report.

**Regional Community Development Committee**

- **Meeting:** Scheduled on April 30, 2014 at 10:00 a.m. with Buffalo Lake Metis Settlement and the Regional Community Development Committee members to discuss common issues of interest.
- **Trade Show:** Fort McMurray – April 25 – 27, 2014.
- Next meeting is scheduled for May 6, 2014 at 9:00 a.m.

**Regional Disaster Services Agency Committee**

- No report.

**Risk Pro Control Management Committee**

- **Minutes:** Added Named Insured: No Minutes.

**Smoky Lake Agricultural Society**

- **Maintenance:** Mezzanine renovation concept – 90% complete.
- Checking into the Boiler System – replacement.

**Smoky Lake Foundation**

- **Facility Tour:** April 16, 2014.
- April 9, 2014: Minister of Health and MLA Jeff Johnson – toured the new facility.
- Continuing with the Alberta Seniors and Community Supports Affordable Supportive Living Initiative – Project.
- Looking at Housing Authority – Options.
- Self-Containing Units: Need of Upgrades/Maintenance.
- Lodge Operations: Financial Statement: December 31, 2013.
- Resignation – Maintenance Department: Don Fowler.

**Smoky Lake Heritage Board**

- No Minutes.

**Joint Municipalities**

- No Report.

**6. Correspondence:**

**AAMD&C**

493-14: Cholak

That Smoky Lake County acknowledge that no correspondence received from the Alberta Association of Municipal Districts and Counties for the Month of April 2014.

Carried.

**Alberta Tourism, Parks and Recreation**

494-14: Orichowski

That the letter received from Dr. Richard Starke, Minister, Alberta Tourism, Parks and Recreation, dated March 1, 2014 in regards to an invitation to submit bid to host the 2017 Alberta 55 Plus Winter Games, be filed for information.

Carried.

**Partners for the Saskatchewan River Basin**

495-14: Lukinuk

That the letter received from Lis Mack, Manager, Partners for the Saskatchewan River Basis, dated March 21, 2014 in regards to continued support towards Partners for the Saskatchewan River Basin membership Application and Renewal or April 1, 2014 to March 31, 2015, be filed for information.

Carried.

**Grand Rapids Pipeline Project**

496-14: Cholak

That the letter received from Tom Raptis, Project Manager, Grand Rapids Pipeline GP Ltd, dated April 9, 2014 in regards to the project update on the Grand Rapids Pipeline Project, be filed for information.

Carried.

**Alberta Municipal Affairs**

497-14: Bobocel

That Smoky Lake County acknowledge receipt of the grant funding in the amount of \$1,613,832.00 of the Consolidation of Municipal Sustainability Initiative and Basic Municipal Transportation Grant for Smoky Lake County – 2014 MSI Funding Break-Down, as follows:

2014 Capital Funding			2014 Operating Funding			2014 Total MSI Funding
MSI Capital Component	BMTG Component	Sub-Total	Non-SI Component	SI Component	Sub-Total	
\$ 1,040,097.00	\$ 457,250.00	\$ 1,497,347.00	\$ 51,236.00	\$ 65,249.00	\$ 116,485.00	<b>\$1,613,832.00</b>

as per letter received from Ken Hughes, Minister, Alberta Municipal Affairs, dated April 7, 2014.

Carried.

**Warspite Community Hall Association**

498-14: Bobocel

That Smoky Lake County take no action to the letter received from Ken VanInderstine, President, Warspite Community Hall Association, dated April 7, 2014 in regards to the request for financial assistance for the Warspite Community Hall – insulation for the attic.

Carried.

**13<sup>th</sup> Annual Minister's Awards for Municipal Excellence**

499-14: Orichowski

That the letter received from Ken Hughes, Minister, Alberta Municipal Affairs, dated April 7, 2014 in regards to the submission for the 13<sup>th</sup> Annual Minister's Awards for Municipal Excellence, be filed for information; and Administration to investigate options for future submissions.

Carried.

**Boreal Group Inc.: Cornerstone Pipeline Project**

500-14: Bobocel

That the letter received from Robin Reese, M.E. Des, B.Sc., P. Biol., Environmental Planner, The Boreal Group Inc., dated March 27, 2014 in regards to the Pembina Pipeline Corporation: Cornerstone Pipeline Project and Conservation and Reclamation, be filed for information.

Carried.

**Terry Fox Foundation**

501-14: Lukinuk

That the News Release received from the Terry Fox Foundation, dated March 28, 2014 in regards to Terry Fox Run Organizer needed in Smoky Lake County be posted in the Grapevine and Social Media to promote awareness in the Community to assist for the search of an Organizer for the Terry Fox Foundation in Smoky Lake County.

Carried.

**Enbridge Pipelines (Athabasca) Inc.**

502-14: Cholak

That the letter received from Jason Houncaren, Senior Manager, Project Execution, Enbridge Pipelines (Athabasca) Inc., dated March 24, 2014 in regards to the Enbridge Norlite Pipeline Project, be filed for information.

Carried.

**Go East of Edmonton**

503-14: Cholakl

That the newsletter received from Go East of Edmonton – Regional Tourism Organization, dated March 2014, be filed for information.

Carried.

**Crime Prevention Week**

504-14: Bobocel

That Smoky Lake County donate in the amount of **\$500.00** to the Royal Canadian Mounted Police (RCMP) Smoky Lake Detachment to assist with the Crime Prevention Week – Open House on May 14, 2014; and allocate funds from the 2014 Budget "Grant to Individuals and Organizations".

Carried.

**Ukrainian Cultural Heritage Village**

505-14: Orichowski

That the letter received from Ukrainian Cultural Heritage Village, Alberta culture, dated March 19, 2014 in regards to the 2014 Special Mobility-Impaired On-Site Driving Tours, be posted on the County web-site to promote awareness in the community.

Carried.



**Alberta Tourism, Parks and Recreation  
Tourism Attraction Highway Signs**

506-14: Lukinuk

That the letter received from Dr. Richard Starke, Minister, Alberta Tourism, Parks and Recreation, dated March 13, 2014 in regards to the new incentive for Tourism Attraction Highway Signs for Bellis Lake, be filed for information.

Carried.

**Alberta Tourism, Parks and Recreation  
Tourism Attraction Highway Signs**

507-14: Lukinuk

That the letter received from Dr. Richard Starke, Minister, Alberta Tourism, Parks and Recreation, dated March 13, 2014 in regards to the new incentive for Tourism Attraction Highway Signs for Island Lake, be filed for information.

Carried.

**Victoria Home Guard Historical Society**

508-14: Cholak

That Smoky Lake County donate in the amount of **\$500.00** to the Victoria Home Guard Historical Society in support towards the Raffle for the 17<sup>th</sup> Annual Guard Dinner held in the Monty of June 2014.

Carried.

**Smoky Lake Foundation**

509-14: Bobocel

That the letter received from Norman Martyniuk, Administrator, Smoky Lake Foundation, dated April 15, 2014 extending a "Thank You" to Smoky Lake County for the usage of the Council Chambers, be filed for information.

Carried.

**Rudie Loffelbein - Windshield Damage**

510-14: Cholak

That Smoky Lake County take no action to the letter received from Rudie Loffelbein, dated July 17, 2013 in regards to a Claim for Windshield Damage that occurred travelling on Highway 855, as per previous motion # 814-13 – July 25, 2013.

Carried.

**Thank You: Summary Listing**

511-14: Bobocel

That Smoky Lake County file for information the April 2014 Summary Listing of Thank You received from organizations extending appreciation of support:

- Orichowski Family - Sympathy.

Carried.

**Information Releases**

512-14: Lukinuk

That the Information Releases for the Month of April 2014, be accepted and filed for Information.

Carried.

**Reading File**

No correspondences in the Reading File.

**Bills & Accounts:**

513-14: Cholak

That all the Bills and Accounts approved for payment, including the bills and accounts recommended for payment by the Natural Gas Council, including transfers to the Payroll Account be filed for information:

Batch #	Cheque Numbers	Total of Batch
28960	35562 to 35605	\$ 1,021,444.99
28975	35606 to 35631	\$ 513,499.89

28992	35632 to 35647	\$ 201,181.48
29000	35648 to 35677	\$ 135,921.01
29003	35678	\$ 370.00
29012	35679 to 35687	\$ 44,366.94
29033	35688 to 35712	\$ 31,077.85
29070	35713 to 35768	\$ 727,031.23
Total Cheques		\$ 2,674,893.39
Direct Debit Register		
29049	Smoky Lake County	\$ 248,625.42
28837	Smoky Lake County	\$ 254,489.97
Total Direct Debits		\$ 503,115.39
Grand Total Bills and Accounts		\$ 3,178,008.78

Carried.

**County Council Meeting(s)**

514-14: Bobocel

That the next County Council Meeting(s) be scheduled for Thursday, **May 22, 2014**; for Thursday, **July 3, 2014**; and for Thursday, **August 28, 2014** at 9:00 a.m.; to be held at the County Council Chambers.

Carried.

**8. Executive Session:**

**North East Muni Corr Ltd.**

**Executive Session: Personnel**

515-14: Bobocel

That County Council go into Executive Session to discuss a personnel and a land and legal issue relating to the North East Muni Corr Ltd., time 2:05 p.m.

Carried.

Dave Franchuk, Environmental Operations Manager entered the Council Chambers, time 2:10 p.m.

516-14: Cholak

That County Council go out of Executive Session, time 2:34 p.m.

Carried.

Dave Franchuk, Environmental Operations Manager left the Council Chambers, time 2:34 p.m.

517-14: Orichowski

That the Committee Task Force and Board Reports presented by Councillors be accepted.

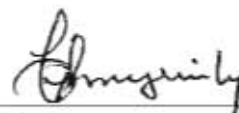
Carried.

**ADJOURNMENT:**

518-14: Lukinuk

That this meeting be adjourned, time 2:35 p.m.

Carried.



REEVE

SEAL



CHIEF ADMINISTRATIVE OFFICER