

SMOKY LAKE COUNTY

Minutes of the County Council meeting held on Thursday, December 4, 2014 at 9:10 A.M. in the County Council Chambers.

The meeting was called to Order by the Reeve Mr. Ron Bobocel the presence of the following persons:

		A T T E N D A N C E
<u>Div. No.</u>	<u>Councillor(s)</u>	<u>Thursday, December 4, 2014</u>
1	Dareld Cholak	Present
2	Ron Bobocel	Present
3	Craig Lukinuk	Present
4	Cary Smigerowsky	Present
5	Randy Orichowski	Present
C.A.O.	Cory Ollikka	Present
Asst CAO/R.S	Lydia Cielin	Present
Finance Manager	Brenda Adamson	Present
GIS/Communication	Paul Miranda	Present

2 Members of the Media:
Smoky Lake Signal and Redwater Review in attendance.

Aline Brousseau, Planning and Development Manager entered the Council Chambers, time 9:10 a.m.

2. Agenda:

Agenda

144-14: Cholak

That the Agenda for Thursday, December 4, 2014 County Council meeting, be adopted as presented.

Carried Unanimously.

3. Minutes:

Minutes of September 26, 2014 – County Council CAO Evaluation

145-14: Lukinuk

That the minutes of the County **Council Meeting** for the purpose of the **CAO Evaluation** held on Monday, September 26, 2014, be adopted.

Carried.

Minutes of September 29, 2014 – County Council Budget Meeting

146-14: Orichowski

That the minutes of the County **Council Budget Meeting** held on Monday, September 29, 2014, be adopted.

Carried.

Minutes of October 8, 2014 – County Council CAO Evaluation

147-14: Smigerowsky

That the minutes of the County **Council Meeting** for the purpose of the **CAO Evaluation** held on Wednesday, October 8, 2014, be adopted.

Carried.

Minutes of October 23, 2014 – County Council Organizational Meeting

148-14: Cholak

That the minutes of the County **Council Organizational Meeting** held on Thursday, October 23, 2014, be adopted.

Carried.

Minutes of October 23, 2014 – County Council Meeting

149-14: Smigerowsky That the minutes of the County **Council Meeting** held on Thursday, October 23, 2014, be adopted.

Carried.

Minutes of October 30, 2014 – County / Town Joint Council Meeting

150-14: Cholak That County Council acknowledge receipt of the minutes of the **Smoky Lake County and Town of Smoky Lake Joint Council Meeting** held on Thursday, October 30, 2014.

Carried.

Action List of October 30, 2014 – County / Town Joint Council Meeting

151-14: Lukinuk That County Council acknowledge receipt of the Action List of the **Smoky Lake County and Town of Smoky Lake Joint Council Meeting** held on Thursday, October 30, 2014.

Carried.

4. Request for Decision:

Bylaw 1274-14: Borrowing Bylaw

152-14: Cholak That **Bylaw No. 1274-14:** authorize the Municipal Council of Smoky Lake County to provide **operating expenditure borrowing** and short-term **capital property borrowing** as follows: **Operating Line-of-Credit not to exceed \$5,000,000.00 and Corporate MasterCard Account with a credit limit of \$50,000.00**, be given **FIRST READING**.

Carried.

Moved by Councillor Orichowski that **Bylaw No. 1274-14:** authorize the Municipal Council of Smoky Lake County to provide **operating expenditure borrowing** and short-term **capital property borrowing** as follows: **Operating Line-of-Credit not to exceed \$5,000,000.00 and Corporate MasterCard Account with a credit limit of \$50,000.00**, be given the **SECOND READING**.

Carried.

Moved by Councillor Smigerowsky that **Bylaw No. 1274-14:** authorize the Municipal Council of Smoky Lake County to provide **operating expenditure borrowing** and short-term **capital property borrowing** as follows: **Operating Line-of-Credit not to exceed \$5,000,000.00 and Corporate MasterCard Account with a credit limit of \$50,000.00**, be given **PERMISSION** for **THIRD AND FINAL READING**.

Carried Unanimously.

Moved by Councillor Lukinuk that **Bylaw No. 1274-14:** authorize the Municipal Council of Smoky Lake County to provide **operating expenditure borrowing** and short-term **capital property borrowing** as follows: **Operating Line-of-Credit not to exceed \$5,000,000.00 and Corporate MasterCard Account with a credit limit of \$50,000.00**, be given the **THIRD and FINAL READING** and that the Reeve and the Chief Administrative Officer are hereby authorized to fix their signatures to all necessary documents and that the corporate seal also be fastened where it is deemed to be necessary.

Carried.

153-14: Bobocel

That County Council recess the County Council meeting to call the Public Hearing Meeting to order, time 9:15 a.m.

Carried.

PUBLIC HEARING:

The Reeve Ron Bobocel called the Public Hearing to Order at 9:15 a.m. in the presence of all the Council members, the Chief Administrative Officer; the Assistant Chief Administrative Officer/Recording Secretary; and the Finance Manager.

Aline Brousseau, Planning and Development Manager; and Paul Miranda, GIS/Communication Director in attendance for the Public Hearing.

Jane Dauphinee, Principal/Senior Planner, Municipal Planning Services (2009) Ltd. in attendance for the Public Hearing.

General public: 5 members of the public in attendance for the Public Hearing.

Bylaw No. 1272-14:

Land Use Bylaw

1.0 Opening

- 1.1** Reeve Ron Bobocel declared the Public Hearing open at 9:15 a.m. The Reeve stated he will Chair the Public Hearing and welcomed all persons in attendance to the Public Hearing.
- 1.2** Reeve at this time asked the Chief Administrative Officer to confirm that the Public Hearing has been advertised and notice has been provided in accordance with the applicable legislation.
- Chief Administrative Officer replied: Yes.
- 1.3** The Chief Administrative Officer summarized the purpose of the Hearing is for the Council of Smoky Lake County to obtain **Public Input**, in favor and opposed to the **Bylaw No. 1272-14: Land Use Bylaw**.

Background:

- The Public Hearing Notice was advertised for 2 consecutive weeks in the Smoky Lake Signal and Redwater Review during the weeks of November 3 and 10, 2014. The proposed bylaw was advertised and notice has been provided in accordance with the applicable legislation.
- **Bylaw No. 1272-14** was given 1st reading on October 23, 2014.
- A complete copy of the Land Use Bylaw has been available since early November on our website http://www.smokylakecounty.ab.ca/pdf/bylaws/Bylaw_1272_14_LUB.pdf and is available here for you today as reference.
- An Open House was held on September 10, 2014 which residents were notified and invited to submit their comments and concerns.
- Municipal Planning Services has been working jointly with administration and Council on this planning documents beginning in early 2014.
- A written submission was received on the proposed bylaw as attached.
 1. Lorelei L. Janson, River City Chicken Collective Agreement – July 7, 2014.
- Proposed bylaw is in keeping with Section 639 and 640 of the *Municipal Government Act*.

Land Use Bylaw

Protection of agricultural operations

639.1 In preparing a land use bylaw, a municipality must consider the

protection of agricultural operations unless an ALSA regional plan requires agricultural operations to be protected or requires agricultural land or land for agricultural purposes to be protected, conserved or enhanced, in which case the municipality must comply with the ALSA regional plan.

- 640(1)** A land use bylaw may prohibit or regulate and control the use and development of land and buildings in a municipality.
- (2)** A land use bylaw
- (a) must divide the municipality into districts of the number and area the council considers appropriate;
 - (b) must, unless the district is designated as a direct control district pursuant to section 641, prescribe with respect to each district,
 - i) the one or more uses of land or buildings that are permitted in the district, with or without conditions, or
 - ii) the one or more uses of land or buildings that may be permitted in the district at the discretion of the development authority, with or without conditions, or both;
 - (c) must establish a method of making decisions on applications for development permits and issuing development permits for any development, including provisions for
 - i) the types of development permit that may be issued,
 - ii) applying for a development permit,
 - iii) processing an application for, or issuing, cancelling, suspending or refusing to issue, a development permit,
 - iv) the conditions that are to be attached, or that the development authority may attach, to a development permit, either generally or with respect to a specific type of permit,
 - v) how long any type of development permit remains in effect,
 - vi) the discretion that the development authority may exercise with respect to development permits, and
 - vii) any other matters necessary to regulate and control the issue of development permits that to the council appear necessary;
 - (d) must provide for how and to whom notice of the issuance of a development permit is to be given;
 - (e) must establish the number of dwelling units permitted on a parcel of land.
- (3)** A land use bylaw may identify additional land as adjacent land for the purposes of section 692.
- (4)** Without restricting the generality of subsection (1), a land use bylaw may provide for one or more of the following matters, either generally or with respect to any district or part of a district established pursuant to subsection (2)(a):
- (a) subdivision design standards;
 - (b) the ground area, floor area, height, size and location of buildings;
 - (c) the amount of land to be provided around or between buildings;
 - (d) the landscaping of land or buildings;
 - (e) the location, height and maintenance of fences and walls;
 - (f) the establishment and maintenance of
 - i) off-street or other parking facilities, and
 - ii) loading and unloading facilities, and any other similar matters;
 - (g) the design, character and appearance of buildings;
 - (h) the location and amount of access to lots from roads and ensuring that there is at least one means of access for each lot to a road;
 - i) the lighting of land, buildings or other things;
 - (j) the enlargement, alternation, repair, removal or relocation of buildings;
 - (k) the excavation or filling in of land;
 - (l) the development of buildings
 - i) on land subject to flooding or subsidence or that is low lying, marshy or unstable,
 - ii) on land adjacent to or within a specified distance of the bed and shore of any lake, river, stream or other body of water; or
 - iii) subject to regulations made under section 693 or 694, within a specified area around an airport;
 - (m) the construction, placement or use of billboards, signboards or other advertising devices of any kind, and if they are permitted at all, governing their height, size and character;
 - (n) the removal, repair or renovation of billboards, signboards or other devices of any kind;
 - (o) the density of population in any district or part of it;
 - (p) the designation of a district as a direct control district in

- accordance with section 641;
- (q) the establishment of any related agreements, forms, fees or procedural matters;
 - (r) issuing orders under section 645.
- (5) A land use bylaw may provide that when an application for a development permit or change in land use designation is refused another application with respect to the same lot
- (a) for a development permit for the same or a similar use, or
 - (b) for a change in land use designation may not be made by the same or any other applicant until the time stated in the land use bylaw has expired.
- (6) A land use bylaw may authorize a development authority to decide on an application for a development permit even though the proposed development does not comply with the land use bylaw or is a non-conforming building, if in the opinion of the development authority,
- (a) the proposed development would not
 - i) unduly interfere with the amenities of the neighbourhood, or
 - ii) materially interfere with or affect the use, enjoyment or value of neighbouring parcels of land, and
 - (b) the proposed development conforms with the use prescribed for that land or building in the land use bylaw.

1.4 The Reeve outlined the ground rules of the hearing and the order of speaking will be:

The ground rules of the hearing and the order of speaking will be:

- a. Planner will speak first to outline facts and present the recommendations on the proposed Bylaw.
- b. Members of the public, who have signed in will be given the opportunity to speak in the order they signed in.
- c. Anyone else, who did not sign in will be given the opportunity to speak.
- d. Planner will be given the opportunity to answer any questions or to comment on any of the issues presented.
- e. Councillors will be given the opportunity to ask questions.
- f. Council will then end the Hearing and retire to make consider the information received at the Public Hearing.
- g. Council will only consider matters raised at the Hearing.
- h. Only Councillors may ask questions of speakers during the Hearing, If any persons wish to ask questions of a speaker, they must ask Council to ask the question on their behalf during their presentation, and Council will only ask the question if it feels it wishes to have an answer in order to undertake its consideration.

2.0 Public Testimony and Written Submissions

2.1 The Chief Administrative Officer reported that no written submission has been received In Favour and one written submission has been received Opposed to the proposed Bylaw No. 1272-14: Land Use Bylaw.

■ **In Favour:** None.

■ **Opposed:**

1. **Email from Lorelei Hanson is opposed of the proposed bylaw: July 7, 2014.**

From: Double El (double.el.06@gmail.com)
 Sent: Monday, July 7, 2014, 11:56 AM
 To: Aline Brousseau
 Subject: The Smoky Lake County Land Use Bylaw and permitting backyard hens

Lorelei L. Hanson
 River City Chicken Collective
 Edmonton, AB

July 7, 2014

Aline Brousseau
 Planning and Development Manager
 Smoky Lake County, AB

Dear Ms. Brousseau,

I am writing as a representative of the River City Chicken Collective (RCCC), a small group of volunteers that have been working on various educational and advocacy projects over the past five years to work with Edmonton City Council to legalize backyard hens. The RCCC represents a diverse range of people from Edmonton including a lawyer, professor, veterinarian, business owners, etc. but what we share is a concern over advancing initiatives to help contribute to local food security. Like a number of municipalities, Edmonton is currently exploring allowing residents to keep small flock of hens, and we are interested in supporting this initiative, as well as similar steps being considered by other Alberta communities to allow for backyard hens.

It has been brought to our attention the Smoky Lake County Council will be reviewing the local Land Use Bylaw, particularly in reference to two development permits that allow for the keeping of animals, and that there is some consideration of setting thresholds to allow for responsible homeowners to own a few hens. We want to applaud you on considering such a progressive step, and offer our support of this initiative. As you are likely aware, after reviewing the results of a one-year pilot, Red Deer City Council recently drafted a bylaw for up to 65 licenses providing residents to keep up to 4 chickens each, and Peace River allows residents to have up to 6 hens. These Alberta cities will join hundreds of others throughout North America including Vancouver, Victoria and New York City that all allow for backyard hens.

In spite of the growing popularity of backyard hen keeping, we realize some residents in many communities have concerns about changing local by-laws to permit raising hens as pets. In the educational work we have conducted, we found that many of these concerns can be easily addressed through education about chickens, and clear guidelines and rules for residents wanting to keep hens. Some years ago we wrote and called staff of various municipalities throughout North America to inquire as to what were the main complaints that arose over backyard hens; we discovered that there were virtually no complaints. Most residents has no idea that someone was keeping chickens in their neighbourhood, as hens that are taken care of responsibly do no smell, help to control pets and cause no health concerns.

Again, on behalf of RCCC I want to extend my support for consideration by the Smoky Lake County to set thresholds and guidelines to allow residents to keep hens. We hope you will bring this letter to the attention of the Council, as that it will be read into the record a the public hearing for the by-law, should that occur.

If we can be of any assistance (e.g., through sharing information), please don't hesitate to contact me.

Cordially,
Lorelei Hanson
Double.el.06@gmail.com
780-988-7940

3.0 Staff Presentation

- 3.1 Municipal Planning Services, Jane Dauphinee, Principal/Planner** presented a report on the proposed changes to the Land Use Bylaw and comments will be brought forward from the Public Open House.

■ **Report: Proposed Land Use Bylaw:**

Summary of changes in the Land Use Bylaw:

- General changes: reference to Hamlet Residential District(R4) and the Hamlet Commercial District (C3) have been removed throughout the Land Use Bylaw and replaced with Hamlet General District (HG).
- Section 1.7: Interpretation. Revisions to the interpretation section have proposed to improve clarity with provisions in other sections of the Land Use Bylaw. The following definitions have been inserted or revised: campground, basic, campground, recreational vehicle, guesthouse, in-law suite, natural resource extraction/processing facility, neighbourhood commercial development, recreational vehicle park.
- Section 2.6 and 2.7: Application Requirements. These sections have been revised to ensure consistency with the current provincial requirements (abandoned well information) and the County's Natural Resource Extraction Permit application requirements.
- Section 2.14: Notice of Decision. This section has been revised to modernize the method of posting decisions related to development permits. Rather than posting notices of decisions in the County office, notices of decisions for development permit applications will now be posted on the County's website. The notices will be viewable on the County's Webmap, enabling interested parties to see where the

development is located.

- Section 6.1: Figure 17 has been removed from this section and replaced with a chart listing the required setbacks for accessory buildings and garages from property boundaries.
- Section 6.8: Development Setbacks. This section was revised to delete information that is included in the district provisions to remove opportunities for inconsistency within the document.
- Section 7.17: Pet keeping, Livestock and Kennels. This section has been significantly revised to address concerns that have arose over the last year relating to the keeping of livestock and fowl within the County's lake communities. The current Land Use Bylaw does not provide regulations regarding the keeping of livestock. Instead, the keeping of livestock is addressed as part of an extensive or intensive agricultural use. New provisions will regulate the keeping of livestock and fowl within the Country Residential District (R1) and Hamlet General District (HG) and within Area Structure Plan areas (Garner Lake, Mons Lake, Whitefish Lake and Hanmore Lake.)
- Section 8: Land Use Districts. The Hamlet Residential District (R4) and the Hamlet Commercial District (C3) have been deleted and replaced with the Hamlet General District (HG). This section has also been revised to allow for reduced yard setbacks in for properties within Hillside Acres at Whitefish Lake. Front and rear yard setbacks are to be a minimum of 7.62m (25 ft) from the property line.
- Section 8: Reference to the setbacks adjacent to highways, Alberta Transportation.
- Section 11: Appendix B Maps. The maps in this section have been revised to: delete the Hamlet Residential District (R4) and the Hamlet Commercial District (C3) and replace them with the Hamlet General District (HG), and incorporate mapping amendments that have been approved or proposed since the adoption of Bylaw 1250-12.

Why the revision: is being proposed:

The Land Use Bylaw (LUB) review that was completed in 2012 created a brand new LUB which was significantly different from the old Bylaw. After giving the new LUB a "test run" for a year, the County found that some of the changes, once applied, worked really well and other changes created challenges. They were either difficult to implement or did not provide the direction the County was hoping for.

The proposed amendments have been prepared to address those provisions and regulations that created challenges for administration, residents and the community at large. The amendment also fixes some typographical errors and inconsistencies in the 2012 LUB. It also reverts the land use districts (zoning) for Hamlet properties back to the pre-2012 LUB zoning in order to provide greater opportunities for a diverse range of uses on all lots within the Hamlets.

Motion of Smoky Lake County

Re: BYLAW No. 1272-14: (LAND USE BYLAW)

- A. That proposed Bylaw No. 1272-14, being a bylaw to repeal and replace the Land Use Bylaw of Smoky Lake County, is hereby amended as follows:**
- a. The Table of Contents is revised to correct formatting and numbering errors.
 - b. Sections 1-8 are revised to correct minor formatting, spelling and grammatical errors.
 - c. Delete the Heading of Section 7.17 "The Keeping of Pets Livestock and Kennels" and replace with "**Pet Keeping, Livestock and Kennels**".
 - d. Delete Section 7.23 and replace with the following:

7.23 RECREATIONAL VEHICLES

 1. The year round placement of 2 (two) recreational vehicles on a parcel in Multi-lot Country Residential (R1), Residential (Cluster) Conservation (R2), Victoria Residential (R3) or Hamlet General (HG) Districts is allowed without a development permit.
 2. Additional recreational vehicles shall be permitted within the Multi-lot Country Residential (R1), Residential (Cluster) Conservation (R2), Victoria Residential (R3) or Hamlet General (HG) Districts for a maximum of four (4) consecutive days.
 3. Notwithstanding **subsection (2)** a development permit maybe approved, at the discretion of the Development Authority for up to one (1) additional recreational vehicle per lot may be allowed for a maximum of thirty (30) days. The 3rd recreational vehicle on a lot is considered a permitted use. Additional permits will not be permitted for the same specific recreational vehicle unit in a calendar year.
 4. No recreational vehicle shall be permanently connected to any

utility or municipal service, such as power, gas, water supply, or sanitary sewage disposal facilities unless the recreational vehicle is located in an approved recreational vehicle park.

5. This section **does not** apply to the placement of recreational vehicles in the Agricultural District (AG), Victoria Agriculture District (A1), Highway Commercial District (C1), Victoria Commercial District (C2), Hamlet Commercial District (C3), Industrial District (M1), Rural Industrial District (M2), Institutional & Community District (P), Direct Control District (DC), and Direct Control Landfill District (DC1).

- e. Delete 8.2(4)(B)(ii) and replace with the following:
 “ii. Normally, the minimum lot area allowed for vacant residential parcels or for farmstead separations will be **0.8 ha (2.0 ac.)** and the maximum lot area will be 8.0 ha (20.0 ac).”

- f. Delete 8.2(5)(A)(i) through (iii) and replace with the following:

i. Minimum Front Yards

Front Municipal Road Allowances	23.1 m (92.0 ft.) from the property line
From Highways	40.84 m (134.0 ft) from the boundary of the right-of-way or as required by Alberta Transportation
Internal Subdivision Road	7.62 m (25.0 ft) from the property line

ii. Minimum Side Yards

Front Municipal Road Allowances	18.3 m (60.0 ft.) from the property line
From Highways	40.84 m (134.0 ft) from the boundary of the right-of-way or as required by Alberta Transportation
Internal Subdivision Road	7.62 m (25.0 ft) from the property line
Adjacent to Another Parcel	18.3 m (60.0 ft.) from the property line

iii. Minimum Rear Yards

Front Municipal Road Allowances	18.3 m (60.0 ft.) from the property line
From Highways	40.84 m (134.0 ft) from the boundary of the right-of-way or as required by Alberta Transportation
Internal Subdivision Road	7.62 m (25.0 ft) from the property line
Adjacent to Another Parcel	18.3 m (60.0 ft.) from the property line

- g. Delete 8.3(4)(D)(ii) and replace with the following:
 “ii. Normally, the minimum lot area allowed for vacant residential parcels or for farmstead separations will be **0.8 ha (2.0 ac.)** and the maximum lot area will be 8.0 ha (20.0 ac).”

- h. Delete 8.3(5)(A)(i) through (iii) and replace with following:

i. Minimum Front Yards

Front Municipal Road Allowances	23.1 m (92.0 ft.) from the property line
From Highways	40.84 m (134.0 ft) from the boundary of the right-of-way or as required by Alberta Transportation
Internal Subdivision Road	7.62 m (25.0 ft) from the property line

ii. Minimum Side Yards

Front Municipal Road Allowances	18.3 m (60.0 ft.) from the property line
From Highways	40.84 m (134.0 ft) from the boundary of the right-of-way or as required by Alberta Transportation
Internal Subdivision Road	7.62 m (25.0 ft) from the property line
Adjacent to Another Parcel	18.3 m (60.0 ft.) from the property line

iii. Minimum Rear Yards

Front Municipal Road Allowances	18.3 m (60.0 ft.) from the property line
From Highways	40.84 m (134.0 ft) from the boundary of the right-of-way or as required by Alberta Transportation
Internal Subdivision Road	7.62 m (25.0 ft) from the property line
Adjacent to Another Parcel	18.3 m (60.0 ft.) from the property line

- i. Delete 8.4(5)(C)(i) through (iii) and replace with the following:

i. Minimum Front Yards Setback

Front Municipal Road	23.1 m (92.0 ft.) from the property line
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Allowances	
From Highways	40.84 m (134.0 ft) from the boundary of the right-of-way or as required by Alberta Transportation
Internal Subdivision Road	7.62 m (25.0 ft) from the property line

ii. Minimum Side Yard Setback

Front Municipal Road Allowances	18.3 m (60.0 ft.) from the property line
From Highways	40.84 m (134.0 ft) from the boundary of the right-of-way or as required by Alberta Transportation
When adjacent to an Internal Subdivision Road	7.62 m (25.0 ft) from the property line
When adjacent to Another Parcel	1.52 m (5.0 ft.) from the property line

iii. Minimum Rear Yard Setback

Front Municipal Road Allowances	18.3 m (60.0 ft.) from the property line
From Highways	40.84 m (134.0 ft) from the boundary of the right-of-way or as required by Alberta Transportation
When adjacent to an Internal Subdivision Road	7.62 m (25.0 ft) from the property line
When adjacent to Another Parcel	7.62 m (25.0 ft.) from the property line

j. Delete 8.5(5)(C)(i) through (iii) and replace with the following:

i. Minimum Front Yards

Front Municipal Road Allowances	23.1 m (92.0 ft.) from the property line
From Highways	40.84 m (134.0 ft) from the boundary of the right-of-way or as required by Alberta Transportation
Internal Subdivision Road	7.62 m (25.0 ft) from the property line

ii. Minimum Side Yards

Front Municipal Road Allowances	18.3 m (60.0 ft.) from the property line
From Highways	40.84 m (134.0 ft) from the boundary of the right-of-way or as required by Alberta Transportation
When adjacent to an Internal Subdivision Road	7.62 m (25.0 ft) from the property line
When adjacent to Another Parcel	1.52 m (5.0 ft.) from the property line

iii. Minimum Rear Yards

Front Municipal Road Allowances	18.3 m (60.0 ft.) from the property line
From Highways	40.84 m (134.0 ft) from the boundary of the right-of-way or as required by Alberta Transportation
When adjacent to an Internal Subdivision Road	7.62 m (25.0 ft) from the property line
When adjacent to Another Parcel	7.62 m (25.0 ft.) from the property line

k. Delete 8.6(5)(C)(i) through (iii) and replace with the following:

i. Minimum Front Yards

Front Municipal Road Allowances	23.1 m (92.0 ft.) from the property line
From Highways	40.84 m (134.0 ft) from the boundary of the right-of-way or as required by Alberta Transportation
Internal Subdivision Road	7.62 m (25.0 ft) from the property line

ii. Minimum Side Yards

Front Municipal Road Allowances	18.3 m (60.0 ft.) from the property line
From Highways	40.84 m (134.0 ft) from the boundary of the right-of-way or as required by Alberta Transportation
When adjacent to an Internal Subdivision Road	7.62 m (25.0 ft) from the property line
When adjacent to Another Parcel	1.52 m (5.0 ft.) from the property line

iii. Minimum Rear Yards

Front Municipal Road Allowances	18.3 m (60.0 ft.) from the property line
From Highways	40.84 m (134.0 ft) from the boundary of the right-of-way or as required by Alberta Transportation
When adjacent to an Internal Subdivision Road	7.62 m (25.0 ft) from the property line
When adjacent to Another Parcel	7.62 m (25.0 ft.) from the property line

l. Delete 8.8(5)(A)(i) through (iii) and replace with the following:

i. Minimum Front Yards

Front Municipal Road Allowances	23.1 m (92.0 ft.) from the property line
From Highways	40.84 m (134.0 ft) from the boundary of the right-of-way or as required by Alberta Transportation
Internal Subdivision Road	7.62 m (25.0 ft) from the property line

ii. Minimum Side Yards

Front Municipal Road Allowances	18.3 m (60.0 ft.) from the property line
From Highways	40.84 m (134.0 ft) from the boundary of the right-of-way or as required by Alberta Transportation
When adjacent to an Internal Subdivision Road	7.62 m (25.0 ft) from the property line
When adjacent to Another Parcel	7.62 m (25.0 ft.) from the property line

iii. Minimum Rear Yards

Front Municipal Road Allowances	18.3 m (60.0 ft.) from the property line
From Highways	40.84 m (134.0 ft) from the boundary of the right-of-way or as required by Alberta Transportation
When adjacent to an Internal Subdivision Road	7.62 m (25.0 ft) from the property line
When adjacent to Another Parcel	7.62 m (25.0 ft.) from the property line

m. Delete 8.9(5)(A)(i) through (iii) and replace with the following:

i. Minimum Front Yards

Front Municipal Road Allowances	23.1 m (92.0 ft.) from the property line
From Highways	40.84 m (134.0 ft) from the boundary of the right-of-way or as required by Alberta Transportation
Internal Subdivision Road	7.62 m (25.0 ft) from the property line

ii. Minimum Side Yards

Front Municipal Road Allowances	18.3 m (60.0 ft.) from the property line
From Highways	40.84 m (134.0 ft) from the boundary of the right-of-way or as required by Alberta Transportation
When adjacent to an Internal Subdivision Road	7.62 m (25.0 ft) from the property line
When adjacent to Another Parcel	7.62 m (25.0 ft.) from the property line

iii. Minimum Rear Yards

Front Municipal Road Allowances	18.3 m (60.0 ft.) from the property line
From Highways	40.84 m (134.0 ft) from the boundary of the right-of-way or as required by Alberta Transportation
When adjacent to an Internal Subdivision Road	7.62 m (25.0 ft) from the property line
When adjacent to Another Parcel	7.62 m (25.0 ft.) from the property line

n. Delete 8.10(5)(A)(i) through (iii) and replace with the following:

i. Minimum Front Yards

Front Municipal Road Allowances	23.1 m (92.0 ft.) from the property line
From Highways	40.84 m (134.0 ft) from the boundary of the right-of-way or as required by Alberta Transportation
Internal Subdivision Road	7.62 m (25.0 ft) from the property line

ii. Minimum Side Yards

Front Municipal Road Allowances	18.3 m (60.0 ft.) from the property line
From Highways	40.84 m (134.0 ft) from the boundary of the right-of-way or as required by Alberta Transportation
When adjacent to an Internal Subdivision Road	7.62 m (25.0 ft) from the property line
When adjacent to Another Parcel	7.62 m (25.0 ft.) from the property line
iii. Minimum Rear Yards	
Front Municipal Road Allowances	18.3 m (60.0 ft.) from the property line
From Highways	40.84 m (134.0 ft) from the boundary of the right-of-way or as required by Alberta Transportation
When adjacent to an Internal Subdivision Road	7.62 m (25.0 ft) from the property line
When adjacent to Another Parcel	7.62 m (25.0 ft.) from the property line
o. Delete 8.11(5)(A)(i) through (iii) and replace with the following:	
i. Minimum Front Yards	
Front Municipal Road Allowances	23.1 m (92.0 ft.) from the property line
From Highways	40.84 m (134.0 ft) from the boundary of the right-of-way or as required by Alberta Transportation
Internal Subdivision Road	7.62 m (25.0 ft) from the property line
ii. Minimum Side Yards	
Front Municipal Road Allowances	18.3 m (60.0 ft.) from the property line
From Highways	40.84 m (134.0 ft) from the boundary of the right-of-way or as required by Alberta Transportation
When adjacent to an Internal Subdivision Road	7.62 m (25.0 ft) from the property line
When adjacent to Another Parcel	7.62 m (25.0 ft.) from the property line
iii. Minimum Rear Yards	
Front Municipal Road Allowances	18.3 m (60.0 ft.) from the property line
From Highways	40.84 m (134.0 ft) from the boundary of the right-of-way or as required by Alberta Transportation
When adjacent to an Internal Subdivision Road	7.62 m (25.0 ft) from the property line
When adjacent to Another Parcel	7.62 m (25.0 ft.) from the property line
p. Delete Section 11 Appendix B Maps and replace with the following: new Maps.	

- The Reeve, at this time asked: Does Council have any questions or points of clarification, they wish to ask of the Planner?
 - Clarification: Section 7.17: In regards to Country Residential District (R1) and animals?
 - **Planner’s Reply:** No animals on parcels less than or equal to 2.03 ha (5.0 acres in area.

Doug Ponich, Public Works Manager entered the Council Chambers, time 9:50 a.m.

4.0 Public Testimony in attendance of the hearing

4.1 In Favour of the Bylaw:

- No Public Testimonies.

4.2 Opposed of the Bylaw:

■ George Brooks:

- In Mons Lake – clarification on lots less than 5 acres – cannot raise chickens. What is the reason for this? It's a farming community and the constitution allows raising chickens, if waste is removed responsibility. Against restricting livestock and fowl in the Mons Lake Area.

■ D.M. Touth:

- No comment.

■ Don Keech:

▪ Reference a letter:

From: Don Keech – donjeech@gmail.com
Sent: Tuesday, October 14, 2014 10:40 AM
To: aline brousseau
Cc: cornelfilipchuk@hotmail.com
Subject: Amendment to Land Use Bylaw 1272-14
Attachments: brousseaulet.pdf; GarnerLake Bylaw.docx; ListReSect7.23.docx

Dear Ms. Brousseau,

Attached is a letter regarding the minor amendment to Land Use Bylaw 1272-14 which is being considered by County Council on October 23, 2014. Also attached is the proposed wording for Section 7.23 of the amendment as well as a list of landowners who were contacted and support the amendment.

Could you please confirm that you have received my email with the attached documents, and advise me if our attendance is required at the October 23 meeting when the amendment will be considered.

Thank you for your assistance with this manner.

Sincerely,
Don Keech

October 8, 2014

County of Smoky Lake
Box 310
Smoky Lake, Alberta
T0A 3C0

By email to Aline Brousseau
abrousseau@smokylakecounty.ab.ca

Attention: Ms. Aline Brousseau
Planning and Development Manager

Dear Ms. Brousseau,

Re: Amendment to Land Use Bylaw 1272-14

Thank you for taking time to speak with us last week. As we mentioned, we were present at the August 28, 2014 Council meeting when an amendment to section 7.23-Recreational Vehicles, of Land Use Bylaw No. 1250-12 was considered. We understand that County Council is still moving forward with the focused review of the overall Land Use Bylaw and as such will consider amendments without the requirement of an application and advertising fee. It is our understanding that this is consistent with the fee waiver for the previous proposed amendment that was considered on August 28, 2014.

We have taken the liberty of drafting an amendment to section 7.23-Recreational Vehicles for Council's consideration, for the proposed bylaw 1272-14. As noted, this amendment will adhere to the Garner Lake Area Structure Plan as well as respecting the Restrictive Covenant established in 1975. Please contact us if you require any additional information.

Also attached is a list of some of the property owners who were contacted, and support the amendment, and are looking forward to Council's favourable consideration on October 23, 2014.

Sincerely,

Don Keech
(780) 434-4764

Cornel Filipchuk
(780) 435-8677

SCHEDULE “A”

SECTION 7.23 – RECREATIONAL VEHICLES

BACKGROUND:

Section 7.23 adheres to Land Use and Development Policy of the Garner Lake Area Structure Plan, Bylaw No, 1227-11, point 2.1.2, which states “Only one permanent single family dwelling unit shall be allowed on each residential lot unless otherwise stated in an approve development concept plan or area structure plans”. Section 7.23 also adheres to point 3.3.9 which states “Only one single family dwelling shall be allowed on each lot. Guest houses shall not be allowed as they constitute a second dwelling unit.”. For purposes of Section 7.23 any dwelling on each residential lot, whether the dwelling is a permanent structure or a recreational vehicle, shall be deemed to be a single family dwelling unit.

Section 7.23 also respects the Restrictive Covenant placed on the residential lots in the Birchland Resort development at Garner Lake by the property developer, Garner Lake Development Ltd., on April 2, 1975.

1. The year round placement of two (2) recreational vehicles on a parcel in Multi-lot Country Residential, Residential (Cluster) Conservation, Victoria Residential or Hamlet Residential Districts is allowed without a development permit, except on any and all residential developments on the portion of Garner Lake located within the County of Smoky Lake which is restricted to the year round placement of one (1) recreational vehicle.
2. Additional recreational vehicles, to a maximum of three (3), shall be permitted within the Multi-lot Country Residential, Residential (Cluster) Conservation, Victoria Residential or Hamlet Residential Districts for a maximum of four (4) consecutive days.
3. Notwithstanding **subsection (2)** a development permit may be approved, at the discretion of the Development Authority, for one (1) additional recreational vehicle per lot for a maximum of six (6) months from May 1st to October 31st, the normal duration of the camping season. The additional recreational vehicle on a lot is considered a permitted use under the Land Use Bylaw.
4. No recreational vehicles shall be permanently connected to any utility or municipal service, such as power, gas, water supply, or sanitary sewage disposal facilities unless the recreational vehicle is located in an approved recreational vehicle park.

LANDOWNERS SUPPORTING PROPOSED AMENDMENT TO SECTION 7.23

Metro and Jeannette Chipiuk
 Diane and Dennis Romanchuk
 Dennis Shykowski
 Nancy and Doug Sauve
 Cathy and Gordon Gordey
 Malcolm and Heidi Kane
 Ann and Don Keech
 Jim and Marilyn McInnes
 Cornel and Anne Filipchuk
 Iris and Del Huchulak
 Delphine Brooker
 Hallia Romanchuk

- **Along with Cornel Filipchuk:** Consider the letter presented October 23, 2014 Council Meeting: Propose only one recreational vehicle at Garner Lake, as stated in the Garner Lake Area Structure Plan – own dwelling.
 - **Cornel Filipchuk:**
 - **Support Don Keech’s presentation:** Now occurring massive tree clearing to accommodate the placement of these recreational vehicles– impacts the environment – impacts the total infrastructure in the area.

5.0 Questions and Answers

5.1 Public Response:

No further questions.

5.2 Council:

No further questions.

Closing

Reeve Ron Bobocel declared discussion on the proposed Bylaw No. 1272-14: Land Use Bylaw, closed at **10:04 a.m.**

154-14: Bobocel That the Public Hearing be adjourned, time 10:04 a.m.

Carried.

County Council Meeting

County Council Meeting reconvened, time 10:05 a.m.

8. Executive Session:

Executive Session: Land

155-14: Cholak That County Council go into Executive Session to discuss a land issue, time 10:15 a.m.

Carried.

Ed English, Peace Officer / Parks and Recreation Manager entered the Council Chambers, time 10:18 a.m.

156-14: Orichowski That County Council go out of Executive Session, time 10:59 a.m.

Carried.

4. Request For Decision(s):

Bylaw No. 1272-14: Smoky Lake County Land Use Bylaw

157-14: Smigerowsky That **Bylaw No. 1272-14: Smoky Lake County Land Use Bylaw** is hereby amended as a result of the Public Hearing on December 4, 2014, as amended, as follows:

Motion	Smoky Lake County – Re: <u>BYLAW No. 1272-14:</u>
A.	That proposed Bylaw 1272-14: being a bylaw to repeal and replace the Land Use Bylaw of Smoky Lake County, is hereby amended as a result of the Public Hearing on December 4, 2014.
a.	The Table of Contents is revised to correct formatting and numbering errors.
b.	Sections 1-8 are revised to correct minor formatting, spelling and grammatical errors.
c.	Delete the Heading of Section 7.17 “The Keeping of Pets Livestock and Kennels” and replace with “ Pet Keeping, Livestock and Kennels ”.
d.	Delete Section 7.23 and replace with the following: 7.23 RECREATIONAL VEHICLES
1.	The year round placement of 2 (two) recreational vehicles on a parcel in Multi-lot Country Residential (R1), Residential (Cluster) Conservation (R2), Victoria Residential (R3) or Hamlet General (HG) Districts is allowed without a development permit.
2.	Additional recreational vehicles shall be permitted within the

Multi-lot Country Residential (R1), Residential (Cluster) Conservation (R2), Victoria Residential (R3) or Hamlet General (HG) Districts for a maximum of four (4) consecutive days.

~~3. Notwithstanding subsection (2) a development permit may be approved, at the discretion of the Development Authority for up to one (1) additional recreational vehicle per lot may be allowed for a maximum of thirty (30) days. The 3rd recreational vehicle on a lot is considered a permitted use. Additional permits will not be permitted for the same specific recreational vehicle unit in a calendar year.~~

- 4. No recreational vehicle shall be permanently connected to any utility or municipal service, such as power, gas, water supply, or sanitary sewage disposal facilities unless the recreational vehicle is located in an approved recreational vehicle park.
- 5. This section **does not** apply to the placement of recreational vehicles in the Agricultural District (AG), Victoria Agriculture District (A1), Highway Commercial District (C1), Victoria Commercial District (C2), Hamlet Commercial District (C3), Industrial District (M1), Rural Industrial District (M2), Institutional & Community District (P), Direct Control District (DC), and Direct Control Landfill District (DC1).

e. Delete 8.2(4)(B)(ii) and replace with the following:
 “ii. Normally, the minimum lot area allowed for vacant residential parcels or for farmstead separations will be **0.8 ha (2.0 ac.)** and the maximum lot area will be 8.0 ha (20.0 ac).”

f. Delete 8.2(5)(A)(i) through (iii) and replace with the following:

i. Minimum Front Yards

Front Municipal Road Allowances	23.1 m (92.0 ft.) from the property line
From Highways	40.84 m (134.0 ft) from the boundary of the right-of-way or as required by Alberta Transportation
Internal Subdivision Road	7.62 m (25.0 ft) from the property line

ii. Minimum Side Yards

Front Municipal Road Allowances	18.3 m (60.0 ft.) from the property line
From Highways	40.84 m (134.0 ft) from the boundary of the right-of-way or as required by Alberta Transportation
Internal Subdivision Road	7.62 m (25.0 ft) from the property line
Adjacent to Another Parcel	18.3 m (60.0 ft.) from the property line

iii. Minimum Rear Yards

Front Municipal Road Allowances	18.3 m (60.0 ft.) from the property line
From Highways	40.84 m (134.0 ft) from the boundary of the right-of-way or as required by Alberta Transportation
Internal Subdivision Road	7.62 m (25.0 ft) from the property line
Adjacent to Another Parcel	18.3 m (60.0 ft.) from the property line

g. Delete 8.3(4)(D)(ii) and replace with the following:
 “ii. Normally, the minimum lot area allowed for vacant residential parcels or for farmstead separations will be **0.8 ha (2.0 ac.)** and the maximum lot area will be 8.0 ha (20.0 ac).”

h. Delete 8.3(5)(A)(i) through (iii) and replace with following:

i. Minimum Front Yards

Front Municipal Road Allowances	23.1 m (92.0 ft.) from the property line
From Highways	40.84 m (134.0 ft) from the boundary of the right-of-way or as required by Alberta Transportation
Internal Subdivision Road	7.62 m (25.0 ft) from the property line

ii. Minimum Side Yards

Front Municipal Road Allowances	18.3 m (60.0 ft.) from the property line
From Highways	40.84 m (134.0 ft) from the boundary of the right-of-way or as required by Alberta Transportation
Internal Subdivision Road	7.62 m (25.0 ft) from the property line
Adjacent to Another Parcel	18.3 m (60.0 ft.) from the property line

iii. Minimum Rear Yards	
Front Municipal Road Allowances	18.3 m (60.0 ft.) from the property line
From Highways	40.84 m (134.0 ft) from the boundary of the right-of-way or as required by Alberta Transportation
Internal Subdivision Road	7.62 m (25.0 ft) from the property line
Adjacent to Another Parcel	18.3 m (60.0 ft.) from the property line
i. Delete 8.4(5)(C)(i) through (iii) and replace with the following:	
i. Minimum Front Yards Setback	
Front Municipal Road Allowances	23.1 m (92.0 ft.) from the property line
From Highways	40.84 m (134.0 ft) from the boundary of the right-of-way or as required by Alberta Transportation
Internal Subdivision Road	7.62 m (25.0 ft) from the property line
ii. Minimum Side Yard Setback	
Front Municipal Road Allowances	18.3 m (60.0 ft.) from the property line
From Highways	40.84 m (134.0 ft) from the boundary of the right-of-way or as required by Alberta Transportation
When adjacent to an Internal Subdivision Road	7.62 m (25.0 ft) from the property line
When adjacent to Another Parcel	1.52 m (5.0 ft.) from the property line
iii. Minimum Rear Yard Setback	
Front Municipal Road Allowances	18.3 m (60.0 ft.) from the property line
From Highways	40.84 m (134.0 ft) from the boundary of the right-of-way or as required by Alberta Transportation
When adjacent to an Internal Subdivision Road	7.62 m (25.0 ft) from the property line
When adjacent to Another Parcel	7.62 m (25.0 ft.) from the property line
j. Delete 8.5(5)(C)(i) through (iii) and replace with the following:	
i. Minimum Front Yards	
Front Municipal Road Allowances	23.1 m (92.0 ft.) from the property line
From Highways	40.84 m (134.0 ft) from the boundary of the right-of-way or as required by Alberta Transportation
Internal Subdivision Road	7.62 m (25.0 ft) from the property line
ii. Minimum Side Yards	
Front Municipal Road Allowances	18.3 m (60.0 ft.) from the property line
From Highways	40.84 m (134.0 ft) from the boundary of the right-of-way or as required by Alberta Transportation
When adjacent to an Internal Subdivision Road	7.62 m (25.0 ft) from the property line
When adjacent to Another Parcel	1.52 m (5.0 ft.) from the property line
iii. Minimum Rear Yards	
Front Municipal Road Allowances	18.3 m (60.0 ft.) from the property line
From Highways	40.84 m (134.0 ft) from the boundary of the right-of-way or as required by Alberta Transportation
When adjacent to an Internal Subdivision Road	7.62 m (25.0 ft) from the property line
When adjacent to Another Parcel	7.62 m (25.0 ft.) from the property line
k. Delete 8.6(5)(C)(i) through (iii) and replace with the following:	
i. Minimum Front Yards	
Front Municipal Road Allowances	23.1 m (92.0 ft.) from the property line
From Highways	40.84 m (134.0 ft) from the boundary of the right-of-way or as required by Alberta Transportation
Internal Subdivision Road	7.62 m (25.0 ft) from the property line

ii. Minimum Side Yards

Front Municipal Road Allowances	18.3 m (60.0 ft.) from the property line
From Highways	40.84 m (134.0 ft) from the boundary of the right-of-way or as required by Alberta Transportation
When adjacent to an Internal Subdivision Road	7.62 m (25.0 ft) from the property line
When adjacent to Another Parcel	1.52 m (5.0 ft.) from the property line

iii. Minimum Rear Yards

Front Municipal Road Allowances	18.3 m (60.0 ft.) from the property line
From Highways	40.84 m (134.0 ft) from the boundary of the right-of-way or as required by Alberta Transportation
When adjacent to an Internal Subdivision Road	7.62 m (25.0 ft) from the property line
When adjacent to Another Parcel	7.62 m (25.0 ft.) from the property line

1. Delete 8.8(5)(A)(i) through (iii) and replace with the following:

i. Minimum Front Yards

Front Municipal Road Allowances	23.1 m (92.0 ft.) from the property line
From Highways	40.84 m (134.0 ft) from the boundary of the right-of-way or as required by Alberta Transportation
Internal Subdivision Road	7.62 m (25.0 ft) from the property line

ii. Minimum Side Yards

Front Municipal Road Allowances	18.3 m (60.0 ft.) from the property line
From Highways	40.84 m (134.0 ft) from the boundary of the right-of-way or as required by Alberta Transportation
When adjacent to an Internal Subdivision Road	7.62 m (25.0 ft) from the property line
When adjacent to Another Parcel	7.62 m (25.0 ft.) from the property line

iii. Minimum Rear Yards

Front Municipal Road Allowances	18.3 m (60.0 ft.) from the property line
From Highways	40.84 m (134.0 ft) from the boundary of the right-of-way or as required by Alberta Transportation
When adjacent to an Internal Subdivision Road	7.62 m (25.0 ft) from the property line
When adjacent to Another Parcel	7.62 m (25.0 ft.) from the property line

m. Delete 8.9(5)(A)(i) through (iii) and replace with the following:

i. Minimum Front Yards

Front Municipal Road Allowances	23.1 m (92.0 ft.) from the property line
From Highways	40.84 m (134.0 ft) from the boundary of the right-of-way or as required by Alberta Transportation
Internal Subdivision Road	7.62 m (25.0 ft) from the property line

ii. Minimum Side Yards

Front Municipal Road Allowances	18.3 m (60.0 ft.) from the property line
From Highways	40.84 m (134.0 ft) from the boundary of the right-of-way or as required by Alberta Transportation
When adjacent to an Internal Subdivision Road	7.62 m (25.0 ft) from the property line
When adjacent to Another Parcel	7.62 m (25.0 ft.) from the property line

iii. Minimum Rear Yards

Front Municipal Road Allowances	18.3 m (60.0 ft.) from the property line
From Highways	40.84 m (134.0 ft) from the boundary of the right-of-way or as required by Alberta Transportation
When adjacent to an Internal Subdivision Road	7.62 m (25.0 ft) from the property line
When adjacent to Another Parcel	7.62 m (25.0 ft.) from the property line

- n. Delete 8.10(5)(A)(i) through (iii) and replace with the following:
 i. Minimum Front Yards

Front Municipal Road Allowances	23.1 m (92.0 ft.) from the property line
From Highways	40.84 m (134.0 ft) from the boundary of the right-of-way or as required by Alberta Transportation
Internal Subdivision Road	7.62 m (25.0 ft) from the property line

- ii. Minimum Side Yards

Front Municipal Road Allowances	18.3 m (60.0 ft.) from the property line
From Highways	40.84 m (134.0 ft) from the boundary of the right-of-way or as required by Alberta Transportation
When adjacent to an Internal Subdivision Road	7.62 m (25.0 ft) from the property line
When adjacent to Another Parcel	7.62 m (25.0 ft.) from the property line

- iii. Minimum Rear Yards

Front Municipal Road Allowances	18.3 m (60.0 ft.) from the property line
From Highways	40.84 m (134.0 ft) from the boundary of the right-of-way or as required by Alberta Transportation
When adjacent to an Internal Subdivision Road	7.62 m (25.0 ft) from the property line
When adjacent to Another Parcel	7.62 m (25.0 ft.) from the property line

- o. Delete 8.11(5)(A)(i) through (iii) and replace with the following:
 i. Minimum Front Yards

Front Municipal Road Allowances	23.1 m (92.0 ft.) from the property line
From Highways	40.84 m (134.0 ft) from the boundary of the right-of-way or as required by Alberta Transportation
Internal Subdivision Road	7.62 m (25.0 ft) from the property line

- ii. Minimum Side Yards

Front Municipal Road Allowances	18.3 m (60.0 ft.) from the property line
From Highways	40.84 m (134.0 ft) from the boundary of the right-of-way or as required by Alberta Transportation
When adjacent to an Internal Subdivision Road	7.62 m (25.0 ft) from the property line
When adjacent to Another Parcel	7.62 m (25.0 ft.) from the property line

- iii. Minimum Rear Yards

Front Municipal Road Allowances	18.3 m (60.0 ft.) from the property line
From Highways	40.84 m (134.0 ft) from the boundary of the right-of-way or as required by Alberta Transportation
When adjacent to an Internal Subdivision Road	7.62 m (25.0 ft) from the property line
When adjacent to Another Parcel	7.62 m (25.0 ft.) from the property line

- p. Delete Section 11 Appendix B Maps and replace with the following:
 new Maps.

Carried.

Bylaw No. 1272-14: Smoky Lake County Land Use Bylaw

158-14: Cholak

That **Bylaw No. 1272-14:** authorize the Municipal Council of Smoky Lake County to adopt the Land Use Bylaw, as amended, be given **SECOND READING.**

Carried.

Bylaw No. 1272-14: Smoky Lake County Land Use Bylaw

159-14: Orichowski That **Bylaw No. 1272-14:** authorize the Municipal Council of Smoky Lake County to adopt the Land Use Bylaw, as amended, be given **THIRD AND FINAL READING** and that the Reeve and the Chief Administrative Officer are hereby authorized to fix their signatures to all necessary documents and that the corporate seal also be fastened where it is deemed to be necessary.

Carried.

Jane Dauphinee, Senior Planner, Municipal Planning Services left the Council Chambers, time 11:03 a.m.

Ed English, Peace Officer/Parks and Recreation Manager left the Council Chamber, time 11:03 a.m.

Bob Novosiwsky, Public Works Foreman entered the Council Chamber, time 11:04 a.m.

7. Delegation(s):

Associated Engineering Alberta Ltd.

Public Works: Bridges – 2015 Program Budget Summary

Present before County Council at 11:05 a.m. to 11:20 a.m. were Mr. Gene Sobolewski, Project Manager; and Mringi Kitaly, Structural Engineer with Associated Engineering of Alberta Ltd. to discuss the Bridge Program Budget Summary for 2015.

● **2015 Bridge Program Budget Summary:**

1. INSPECTIONS							
Type	Season	Number	Unit Cost	Cost	AT	County	
Level 1	Spring	15	\$ 600	\$ 9,000		\$ 9,000	
Level 1	Fall	15	\$ 600	\$ 9,000		\$ 9,000	
Level 2	Spring	2	\$ 1,800	\$ 3,600		\$ 3,600	
Major Bridge Inspection	Fall	2	\$ 1,200	\$ 2,400		\$ 2,400	
TOTAL INSPECTIONS				\$ 24,000	\$ -	\$ 24,000	
Funds included in 2014 Budget				\$ 3,600	\$ -	\$ 3,600	
TOTAL 2015 INSPECTIONS					Total Cost	AT Share	County Share
Summary					\$ 20,000	\$ -	\$ 20,000
2. CONSTRUCTION CARRY OVER FROM 2014							
Bridge File #	Season	Number	Unit Cost	Cost	AT	County	
	Spring	2	n/a				
Component	Task	Rate	Units	Total Cost	AT Share	County Share	
BF 07798/07814	Engineering:	Construction Management		\$ 20,900	\$ -	\$ 20,900	
		Total Engineering Fees		\$ 20,900		\$ 20,900	
	Construction:	Tender Price		\$ 166,500	\$ -	\$ 166,500	
		<i>Net To Budget</i>		\$ 187,400	\$ -	\$ 187,400	
Funds included in 2014 Budget				\$ 187,400	\$ -	\$ 187,400	
TOTAL 2014 Carryover Project Costs				\$ 187,400	\$ -	\$ 187,400	
TOTAL CONSTRUCTION CARRY OVER					Total Cost	AT Share	County Share
Summary					\$ 187,400	\$ -	\$ 187,400
3. CONSTRUCTION (REPAIRS) 2015							
Bridge File #	Cost Category	Season	Number	Unit Cost	Cost	AT	County
*** No Bridges Scheduled For Construction							
Due to 2013 Provincial Program Cuts					\$ -	\$ -	\$ -
Due to 2013 Provincial Program Cuts							
BF 8201	Recommend post load restriction to 5 tonnes						
BF 1603	Recommend post load restriction to 3 tonnes						
BF 74018	Recommend reduce load restriction – analysis req'd						
TOTAL 2015 CONSTRUCTION					Total Cost	AT Share	County Share
Summary					\$	\$	\$
4. REHABILITATION							
Bridge File #	Cost Category	Season	Number	Unit Cost	Cost	AT	County
BF 77862, BF 79279 BF 78004, BF 09975		Spring/Summer	1	n/a			
Component	Task	Rate	Units	Total Cost	AT Share	County Share	
(Culvert replacement) Engineering:	Pre-Design			\$ -	\$ -	\$ -	
Low rating advisory issued	Detailed Design			\$ 46,000	\$ -	\$ 46,000	
	Cons. Mgmt.*				\$ -	\$ -	
	Approvals			\$ -	\$ -	\$ -	
	Total Engineering Fees			\$ 46,000	\$	\$ 46,000	
BF 77862, BF 79279, BF 78004, BF 09975 – Engineering Only				\$ 46,000	\$	\$ 46,000	

BF 13398		Spring/Summer	1	n/a			
Standard Bridge	Component	Task	Rate	Units	Total Cost	AT Share	County Share
Engineering:		Pre-Design			\$ 25,000	\$ -	\$ 25,000
		Detailed Design			\$ -	\$ -	\$ -
		Cons. Mgmt.*			\$ -	\$ -	\$ -
		Approvals			\$ -	\$ -	\$ -
		Total Engineering Fees			\$ 25,000	\$	\$ 25,000
BF 13398 - Engineering Only					\$ 25,000	\$	\$ 25,000
BF 00849		Spring/Summer	1	n/a			
Major Bridge	Component	Task	Rate	Units	Total Cost	AT Share	County Share
Engineering:		Assessment Letter			\$ 6,000	\$ -	\$ 6,000
		Total Engineering Fees			\$ 6,000	\$	\$ 6,000
Total BF 00849					\$ 6,000	\$	\$ 6,000
BF 01772		Spring/Summer	1	n/a			
Standard Bridge	Component	Task	Rate	Units	Total Cost	AT Share	County Share
Engineering:		Pre-Design			\$ 25,000	\$ -	\$ 25,000
		Detailed Design			\$ -	\$ -	\$ -
		Cons. Mgmt.*			\$ -	\$ -	\$ -
		Approvals			\$ -	\$ -	\$ -
		Total Engineering Fees			\$ 25,000	\$	\$ 25,000
BF 01772 - Engineering Only					\$ 25,000	\$	\$ 25,000
TOTAL 2015 MAINTENANCE (Engineering)					Total Cost	AT Share	County Share
Summary					\$ 102,000	\$ -	\$ 102,000
5. OPTIONAL MAINTENANCE WORK					(*Note: Subject to AT Approval)		
Bridge File #	Cost Category	Season	Number	Unit Cost	Cost	AT	County
TOTAL 2015 OPTIONAL MAINTENANCE					Total Cost	AT Share	County Share
Summary					\$	\$	\$
6. PROGRAM MANAGEMENT							
Description	Season	Number	Unit Cost	Cost	AT	County	
Budget Meetings	2015	1	\$ 1,200	\$ 1,200		\$ 1,200	
Bridge Management Services	2015	277	\$ 140	\$ 38,800		\$ 38,800	
TOTAL PROGRAM MANAGEMENT					\$ 40,000	\$ -	\$ 40,000
NOTE: Subject to County Input and Approval							
2015 BUDGET SUMMARY					Cost	AT	County
GRAND TOTAL					\$ 166,000	\$	\$ 166,000
Sub-Total							
TOTAL CONSTRUCTION COSTS					\$ -	\$ -	\$ -
Sub-Total							
TOTAL ENGINEERING FEES					\$ 166,000	\$ -	\$ 166,000
BUDGET Summaries –Based on Budget Review Meetings					2014-Aug	2014-Nov	2015 Budget
2015 Eng Budget Total – October 2015							\$ 166,000
Expected 2014 Carry Overs							
2014 Approved Engineering Budget					\$ 175,000	\$ 175,000	\$
Expected Engineering (to December invoices)						\$ 122,198	
Expected Eng Yearend Total						\$ 130,000	
Expected 2014 Engineering Surplus							\$ (45,000)
Approved Engineering Construction (07798, 07814) in August (Carryover)					\$ 20,900		\$ 20,900
2014 Approved Construction Budget in August					\$ 133,700		
2014 Construction (07798, 07814) Approved in November (as Carry Over)						\$ 166,500	\$ 166,500
Overage Amount						\$ 32,800	
Total 2015 Bridge Program Budget – including Const Carryover					\$ 308,700	\$ 341,500	\$ 308,400

■ **Handout:** Letter from Associated Engineering, dated November 27, 2014 received from Sara Wadlow, P. Eng. – Project Engineer – Re: 2014 Bridges and Culverts Maintenance Program – Budget Update.

160-14: Cholak That Smoky Lake County accept the 2015 Bridge Program Budget Summary List, as prepared by Associated Engineering of Alberta Ltd.; and the letter received from Sara Wadlow, P. Eng., Project Engineer, Associated Engineering, dated November 27, 2014 in regards to the 2014 Bridges and Culverts Maintenance Program Budget Update, be filed for information.

Carried.

**JH Drilling Inc.
Aggregate: Proposal**

Present before County Council at 11:23 a.m. to 11:29 a.m. were Shahrukh Sheikh, Land Administration Consultant; John Harms, Manager and Janelle Brooks with JH Drilling Inc. to discuss an Aggregate Proposal for Smoky Lake County by transferring their current SML130119 Application in the SW 35-60-18-W4 for \$2.00 per m3.

Bob Novosiwsky, Public Works Foreman left the Council Chamber, time 11:30 a.m.

9. Public Question and Answer Period:

11:30 a.m.

No Questions.

7. Delegation(s):

161-14: Cholak

That the letter received from John Harms, Manager and Shahrukh Sheikh, Land Administration Consultant, JH Drilling Inc., dated November 7, 2014 in regards to an Aggregate Proposal for Smoky Lake County by transferring their current SML130119 Application in the SW 35-60-18-W4 for \$2.00 per m3, as also presented as a delegation on December 4, 2014, be filed for information.

Carried.

Ed English, Peace Officer/Parks and Recreation Manager entered the Council Chamber, time 11:50 a.m.

4. Request For Decision(s):

**Request For Proposal: County Lake –
Recreational Area Facility Supervision and Cleaning Services
Site 1: Hanmore Lake: West End and East End and Island Lake**

162-14: Lukinuk

That Smoky Lake County award the Request For Proposal: County Lake – Recreational Area Facility Supervision and Cleaning Services and Schedule “A” – The Agreement for a Five (5) year term: January 1, 2015 to December 31, 2019 to Contractor: **Jaclyn Jarema** to supervise **Site 1: Hanmore Lake: West End and East End and Island Lake** with the following condition(s): Contractor will retain all camping fees and pay the County in the amount of **\$6.25 per unit per day** and toiletry to be supplied by the contractor.

Carried.

**Request For Proposal: County Lake –
Recreational Area Facility Supervision and Cleaning Services
Site 2: Bellis Beach**

163-14: Smigerowsky

That Smoky Lake County award the Request For Proposal: County Lake – Recreational Area Facility Supervision and Cleaning Services and Schedule “A” – The Agreement for a Five (5) year term: January 1, 2015 to December 31, 2019 to Contractor: **Dawn-Marie Tannas** to supervise **Site 2: Bellis Beach** with the following condition(s): Contractor will retain all camping fees and toiletry to be supplied by the County.

Carried.

8. Executive Session:

164-14: Bobocel That County Council go into Executive Session to discuss legal clarification, time 12:02 p.m.
Carried.

165-14: Cholak That County Council go out of Executive Session, time 12:07 p.m.
Carried.

**Request For Proposal: County Lake –
Recreational Area Facility Supervision and Cleaning Services
Site 3: Mons Lake and Kaduk Lake**

166-14: Orichowski That Smoky Lake County re-advertise the Request For Proposal: County Lake – Recreational Area Facility Supervision and Cleaning Services for a Five (5) year term: January 1, 2015 – December 31, 2019 for County Lake(s) for Site 3: Mons Lake and Kaduk Lake.
Carried.

Bylaw No. 1269-14: Road Closure – Long Island Lake

167-14: Smigerowsky That **Bylaw No. 1269-14:** authorize the Municipal Council of Smoky Lake County to close and consolidate the unused portion of road allowance within Long Island Lake on the most Westerly 66 meters in perpendicular width of the Statutory Road Allowance adjoining the South boundary of the SW ¼ 1-62-17-W4M, containing +/- 0.133 ha., more or less and the most Easterly 123 meters in perpendicular width of the Statutory Road Allowance adjoining the South boundary of the SE ¼ 2-62-17-W4M, containing +/- 0.247 ha., more or less, be given **FIRST READING;** and schedule a Public Hearing for **Bylaw No. 1269-14** for January's 2015 Council Meeting at 9:15 a.m..
Carried.

168-14: Cholak That Smoky Lake County waive the amount of **\$500.00** fee in accordance with Policy Statement No. 61-11-03: Planning and Development Fees, for the Road Closure Bylaw No. 1269-14 at Long Island Lake.
Carried.

Ed English, Peace Officer/Parks and Recreation Manager left the Council Chamber, time 12:15 p.m.

CUPE Agreement: Health Spending Account

169-14: Lukinuk That Smoky Lake County add a **\$400.00 Health Care Spending Account** to the existing AMSC Insurance Services Ltd. Group Benefits Plan, effective January 1, 2015; for all members covered under this plan.
Carried.

5. Issues for Information:**Chief Administrative Officer's Report**

The Chief Administrative Officer gave an updated report to Council for the period of October 24, 2014 to December 3, 2014.

Legislative / Governance:

- AAMD&C District 5 - Organizational and Regular Meeting is being held January 9, 2015 in Wainwright.

- The Collective Agreements with both IUOE 955 and CUPE 4575 have been settled and the Memorandum of Agreement are attached. Both Unions have ratified the Memorandum of Agreement.

AAMD&C District 5

170-14: Orichowski

That the correspondence received from Trudy Shukalak, Administrative Executive, County of Minburn, No. 27, dated January 9, 2014 in regards to the Alberta Association of Municipal District and Counties District 5 Organizational and Regular meeting on Friday, January 9, 2015 at the Wainwright Communiplex, Wainwright, Alberta, hosted by M.D. of Wainwright, be filed for information, due to conflict in meeting dates, unable to attend.

Carried.

8. Executive Session:

171-14: Cholak

That County Council go into Executive Session to discuss a personnel issue, time 12:20 p.m.

Carried.

172-14: Cholak

That County Council go out of Executive Session, time 12:33 p.m.

Carried.

Local 955: International Union of Operating Engineers

173-14: Smigerowsky

That Smoky Lake County ratify the Memorandum of Agreement with the Local 955: International Union of Operating Engineers Collective Agreement for the term January 1, 2015 to December 31, 2016.

Carried.

Local 4575: Canadian Union of Public Employees

174-14: Lukinuk

That Smoky Lake County ratify the Memorandum of Agreement with the Local 4575: Canadian Union of Public Employees Collective Agreement for the term January 1, 2015 to December 31, 2016.

Carried.

Meeting Recessed

Meeting recessed for Lunch, time 12:35 p.m.

Meeting Reconvene

The meeting reconvened on a call to order by Reeve Ron Bobocel at 1:15 p.m. in the presence of all Council members, and the Assistant Chief Administrative Officer/Recording Secretary; Finance Manager; and GIS/Communication Director.

Chief Administrative Officer's Report: *Continued*

The Chief Administrative Officer continued to give an updated report to Council for the period of October 24, 2014 to December 3, 2014.

Legislative / Governance:

- Recent snow events have raised various issues with our Snow Clearing Policy Statement No. 03-35-07. Administration has looked into these issues and we have some suggested changes.

Administration:

- Administration has submitted 2 ACP grant applications prior to the end of October and received confirmation on November 7, 2014 that Alberta Municipal Affairs is now processing the applications.
- Administration met with Alberta Municipal Affairs staff to

discuss grant program details. We extended our invitation to the Village Administrators, as they were unable to attend AUMA to have such meetings themselves.

Financial:

- Notice of 2014 Audit received and acknowledged.

Human Resources:

- The Job Description for the Legislative Services Clerk has been completed.

Community:

- No report.

Training:

- No report.

STRATEGIC PRIORITIES - CHART:

The Strategic Priorities Chart – September 26, 2014.

Process included in every Council meeting Agenda as a constant reference:

STRATEGIC PRIORITIES CHART		September 26, 2014
COUNCIL PRIORITIES		
<ol style="list-style-type: none"> 1. INDUSTRIAL LOTS: Business Case – Terms of Reference 2. COST/REVENUE: Terms of Reference 3. BUILDING CANADA GRANT: Application 4. SHARED SERVICES – Smoky Lake: Feasibility 5. REGIONAL STRATEGY FORUM: FOLLOW UP 		<p>Oct</p> <p>June</p> <p>Jan</p> <p>Dec</p> <p>2015</p>
<p>NEXT</p> <ul style="list-style-type: none"> ● LONG TERM CAPITAL PLAN - Inventory ● FIRE SERVICES ● ECONOMIC DEVELOPMENT STRATEGY <li style="padding-left: 20px;">- Terms of Reference 		<p>ADVOCACY</p> <ul style="list-style-type: none"> ● <i>Alberta Transportation: Highway Development conditions inconsistency</i> ● <i>Senior Lodge Ownership</i>
OPERATIONAL STRATEGIES		
<p>CAO (Cory)</p> <ol style="list-style-type: none"> 2. BUILDING CANADA GRANT: Application - Jan 5. Water Commission – Operations Manager - Nov 6. RCDC : Hire CEDO – Dec <ul style="list-style-type: none"> ● Alberta Community Partnership (ACP) Grant ● Executive Assistant / Legislative Assistant: Hire ● Strategic Plan: Policy 	<p>REGIONAL (Cory)</p> <ol style="list-style-type: none"> 1. COST/REVENUE SHARING - Terms of Reference - June 3. SHARED SERVICES - Smoky Lake: Feasibility – Dec 4. REGIONAL STRATEGY FORUM: FOLLOWUP – Sept <ul style="list-style-type: none"> ● ECONOMIC DEVELOPMENT STRATEGY: Terms of Reference ● Implement: Recommendations from RCDC 	<p>FINANCE & ADMINISTRATION (Brenda / Paul)</p> <ol style="list-style-type: none"> 1. Office Renovation Proposal - Dec 2. Communication Plan Revision & Implementation - March 3. GIS Strategy – Dec <ul style="list-style-type: none"> ● Capital Infrastructure Plan ● Office Renovation ● LONG TERM CAPITAL PLAN: Inventory
<p>PROTECTIVE SERVICES (Scott / Trevor)</p> <ol style="list-style-type: none"> 1. Reorganize Disaster Services – June 2. FIRE SERVICES – May 3. Implement of Gemini – December <ul style="list-style-type: none"> ● Risk Assessment – Hazardous Sites ● Emergency Infrastructure 		<p>PARKS & RECREATION (Ed)</p> <ol style="list-style-type: none"> 1. Employee for Succession Plan – May 2. Hanmore Lake Garbage Bins – May 3. Emergency River Launch – August <ul style="list-style-type: none"> ● Garbage Bins – Bellis ● Bellis Beach Playground
<p>PLANNING SERVICES (Aline)</p> <ol style="list-style-type: none"> 1. Land Use Bylaw: Review – Adopt Jan 2. INDUSTRIAL LOTS: Business Case Terms of Reference - Oct 3. Safety Codes Agency Selection - Dec <ul style="list-style-type: none"> ● Heritage Management Plan ● Victoria District ASP 		<p>AGRICULTURE SERVICES (Tori)</p> <ol style="list-style-type: none"> 1. White Earth Creek: Maintenance – Oct 2. Blasting: Standard Operating Procedures – June 3. Tansy Reduction Program - April <ul style="list-style-type: none"> ● Vegetation Control Program ● Implement LARA
<p>ENVIRONMENT & UTILITIES (Dave F / John)</p> <ol style="list-style-type: none"> 1. SL Dry Cell Construction: Budget - Oct 2. AMR Taps: 6, 7, and 8 – Dec. 		<p>PUBLIC WORKS (Doug / Dave K)</p> <ol style="list-style-type: none"> 1. Burner Replacement – Nov 2. Surface Material Exploration – Dec

3. Regional Water Line Completion – Nov ● Mini-Waste Transfer (Bellis) ● Heater Replacement - Budget Taps 3 & 6 ● AMR Taps 1 & 2	3. Resurface Twp 610 & 604: Budget-Assessment – Oct ● Expand Shop Yard ● Budget Proposal to purchase Lathe
KEY: BOLD CAPITALS – Council NOW Priorities BOLD CAPITALS = Councils NEXT Priorities	<i>Italics = Council Advocacy Issues</i> Regular Title Case = Staff Operational Strategies

Financial Update:

As annexed to the minutes:

↪ Financial Statement for the Month: September 2014.

Action List(s):

↪ **Action List(s):**

- **County Council Budget Meeting:** September 29, 2014.
- **County Council Organizational Meeting:** October 23, 2014.
- **County Council Meeting:** October 23, 2014.

Policy Statement No. 03-35-08: Snow Clearing

175-14: Cholak

That **Policy Statement No. 03-35-08** entitled " Snow Clearing" be amended:

Title: Snow Clearing		Policy No.: 35-08
Section: 03	Code: P-R	Page No.: 1 of 6 E
Purpose:	To set standards and direction for clearing snow from County roads to keep traffic moving.	
Policy Statement and Guidelines:		
<p>1. OBJECTIVE The County’s objective is to have its roads in a condition where traffic is moving for most residents within a 48 hour working man hours following any winter weather event.</p> <p>1.1 The severity of winter weather events may vary from one part of the County to another requiring redeployment of snow clearing equipment.</p> <p>1.2 Mechanical failure or safety consideration may interrupt snow clearing.</p>		
<p>2. DEFINITIONS</p> <p>2.1 Winter Weather Event: is defined as any combination of snow and wind that does not stop traffic from moving.</p> <p>2.2 Severe Winter Weather Event: is any combination of snow and wind that is predicted by Environment Canada to disrupt traffic or that occurs and disrupts traffic in the County and has been declared by the Chief Administrative Officer.</p> <p>2.3 Eligibility to purchase a Flag: must not be in conflict with <i>Section 6.2.3</i></p> <p>2.4 Eligibility for a Senior or Handicapped: seniors or handicapped is defined as having as least one person over age 65 or handicapped. Proof of age and/or handicap must be provided.</p> <p>2.5 Private Residential Driveways: are defined as the most direct route commonly used by a household between the nearest County road and the residence.</p> <p>2.6 Safety Consideration: Provisions as per Worker’s Compensation Board and Union Collective Agreements.</p>		
<p>3. SNOWPLOWING GUIDELINES</p> <p>Winter Weather Events:</p> <p>3.1 Snowplowing will be initiated by the instruction of the Public Works Manager.</p> <p>3.2 Grader operators will start snow clearing operations at a different point in their grader beat for each event where practical, to ensure that the same citizens are not always last to be served.</p>		

- 3.3 Grader operators will proceed to clear the roads in a systematic manner as directed by the Public Works Manager.
- 3.4 Truck plow(s) and/or tractor(s) will be deployed to main road, hamlets and subdivisions and private residential driveways in that order of priority.
- 3.5 Equipment operators will minimize snow berms across private driveways.
- 3.6 Roads may initially be opened only one way if needed to meet the objective of 48 hour working man hours of getting traffic moving.
- 3.7 Snow clearing equipment may be moved into areas of the County where conditions are more severe, once traffic is moving within a grader beat.
- 3.8 Management will prepare itself to keep equipment operating as continuously as possible without compromising the safety of County workers.

Severe Winter Weather Events:

- 3.9 A severe weather event will be declared by the Chief Administrative Officer in consultation with the Public Works Manager and the Public Works Road Foreman.

4. COMMUNICATIONS

- 4.1 Management will communicate situation reports to Councillors and emergency service providers by phone or e-mail during winter weather events.
- 4.2 Management will provide consistent information to concerned citizens on demand, particularly in regards to expectations for road openings and current operational priorities.
- 4.3 Communications from Councillors and residents should be directed to the Public Works Department, where requests for snow clearing will be prioritized.
- 4.4 Direct communications to request service by residents to snow clearing equipment operators are strongly discouraged and may result in the loss of priority.
- 4.5 The terms and conditions for snow clearing private residential driveways shall accompany each flag.

5. PUBLIC SERVICES

- 5.1 Community halls, church yards, and cemeteries will be cleared by request and at no cost subject to availability of equipment and operators.
- 5.2 Snow clearing will be given high priority at no cost for the emergent situations of medical emergencies and funerals.

6. PRIVATE RESIDENTIAL DRIVEWAYS

- 6.1 County residences are encouraged to make private arrangements to clear snow from their driveways.
- 6.2 The County provides snow clearing services to Smoky Lake County residents for their residential driveways under the following terms and conditions:
 - 6.2.1 The resident buys and posts a flag at the entrance to his/her driveway well before County snow clearing equipment is expected.
 - 6.2.2 Snow will be cleared along the most direct route commonly used to access the residence, including the turn-around in the yard where safe to do so, conditional upon minimum 6 inches of snow.
 - 6.2.3 Areas considered too narrow or close to buildings or other possible hazards to the safe use of the equipment as determined by the equipment operator will not be eligible for snow clearing.
 - 6.2.4 Snow clearing on private residential driveways will take place after all County roads.
- 6.3 Flags may be purchased at the County Shop and various other locations as determined from time to time.

- 6.4 Eligible general public individuals may buy a seasonal **FLAG** for the cost of **\$125.00**, entitling the purchaser to snow clearing for the full winter season, prior to October 31. After October 31, the cost of the flag will be **\$175.00**.
- 6.5 Eligible seniors and handicapped individuals may buy a seasonal **FLAG** for the cost of **\$60.00**, entitling the purchaser to snow clearing for the full winter season, prior to October 31. After October 31, the cost of the flag will be **\$100.00**.
- 6.6 Communications from Councillors and residents should be directed to the Public Works Department where requests for snow clearing will be prioritized.
- 6.7 All flags purchasers must sign a **“Hold Harmless Agreement – Schedule A”**. Each Agreement shall clearly indicate:
 - 6.7.1 The name of the purchaser(s).
 - 6.7.2 The title of the document proving age or handicap when required.
 - 6.7.3 The legal description for the location where snowplowing is requested.
 - 6.7.4 The serial number(s) of the flag(s) sold.
- 6.8 Under the exceptional circumstances approved the Public Works Manager/ Public Works Foreman, a resident may buy the flag, sign and back-date the **Hold Harmless Agreement** after the County has cleared snow from a private residential driveway.

7. OTHER PRIVATE SERVICES

Residents of the County may contract the County for snow clearing beyond private residential driveways at an hourly rate based on full cost recovery to the County using Alberta Road Builders Rates, subject to the availability of snow clearing equipment.

Schedule “A”

**HOLD HARMLESS AGREEMENT
FOR USE IN CONNECTION WITH CUSTOM WORK
OF SNOW CLEARING**

THIS AGREEMENT made this ____ day of _____, A.D., 20__.

BETWEEN:

SMOKY LAKE COUNTY
(hereinafter called “the Municipality”)
OF THE FIRST PART

Mailing Address Phone Numbers: Residence Work Cellular
(hereinafter called “the Landowner”)
OF THE SECOND PART

Legal Land Description: _____ **W4**
Quarter Section Township Range

Legal Address: _____ **Sub-division Name:** _____

Flag Number: _____ **Cost:** _____

WHEREAS the Landowner has requested that the Municipality be allowed to enter the property to snow clear, upon the terms and conditions as per **Policy 03-35-08**.

The “Landowner”, covenant and agree with the said municipality, for myself, my heir, executors, administrators and assigns that I shall not have claim for loss or damage caused to my property by reason of the performance of the said work of snow clearing, whether such loss or damage is the result of the negligence of any servant, agent, or employee of the said municipality, or otherwise.

IN WITNESS WHEREOF has hereunto set their hand and the day and year first above written.

SIGNED _____ } **SMOKY LAKE COUNTY**
_____ }
_____ }
Landowner _____ **Per:** _____

Carried.

2014 Year-end Financial Statements: Audit

176-14: Lukinuk That the letter received from Joly, McCarthy & Dion, Chartered Accountants, dated November 19, 2014 in regards to the audit of the financial statements of Smoky Lake County which comprise the consolidated statement of financial position as at December 31, 2014, be acknowledged and filed for information.

Carried.

Management Policy Statement: 01M-36-01: Legislative Services Clerk - Job Description

177-14: Smigerowsky That County Council accept the received Management Policy: 01M-36-01 entitled “Legislative Services Clerk – Job Description”, for information.

Title: Legislative Services Clerk	Policy No.: 36-01
Section: 1 – M	Code: P-A
Classification:	Page No.: 1 of 3
<i>As per Collective Agreement</i>	

Purpose:	<p>The Legislative Services Clerk shall report directly to the Finance Manager and take all direction for duties from the Assistant Chief Administrative Officer.</p> <p>The Legislative Services Clerk shall provide support in the effective delivery of secretarial, legislative, and administrative services for the Assistant Chief Administrative Officer. The position requires accuracy in analysis and details with and emphasis on independent work habits and a self motivated initiative. Proven written and verbal communication skills, superior organizational skills are required.</p>
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Policy Statement and Guidelines:

RESPONSIBILITIES

1. Key Accountabilities:

- 1.1 Record minutes of all Council and Committee meetings.
- 1.2 Transcribe minutes and type complex and technical materials from meetings into minutes at an efficient and accurate level for review and approval by the Assistant Chief Administrative Officer as soon as possible after each meeting.
- 1.3 Record all motions into an Action List of all Council meetings and Committee meetings in an electronic database.
- 1.4 Provide support to the Assistant Chief Administrative Officer for: research of minutes, copying of digital meeting recordings, and forwarding minutes to parties as requested.
- 1.5 Ensure all Council and Committee meeting minutes are posted on the County’s website, when approved.
- 1.6 Assist in the preparation and distribution of minutes and agendas.
- 1.7 Filing.
- 1.8 Records management.
- 1.9 Prepare correspondence as required from meetings.
- 1.10 Coordinates all delegations to County Council meetings.
- 1.11 Assist with municipal elections as required.
- 1.12 Proofread for accuracy Request For Decisions for Council agenda packages.

OTHER RESPONSIBILITIES

- Other responsibilities and duties as assigned from time to time by the Assistant Chief Administrative Officer or the Chief Administrative Officer.

<p>KNOWLEDGE AND ABILITIES</p> <ul style="list-style-type: none"> ■ Post-secondary training in related fields with two years relevant experience or a combination of training and experience will be considered. ■ Intermediate knowledge of Microsoft Office Suite. ■ Above average skills in written composition, grammar, spelling and clarity. ■ Strong knowledge of customary and formal meeting procedures. ■ Display strong communication skills, both written and verbal. ■ Possess excellent organizational, prioritizing and time management skills. ■ Ability to multi-task and function well in a high pressure situation
<p>STAFF DEVELOPMENT</p> <ul style="list-style-type: none"> ■ Attend workshops and meetings as required.
<p>EMPLOYEE PERFORMANCE EVALUATION</p> <ul style="list-style-type: none"> ■ By the Assistant Chief Administrative Officer – yearly.
<p>SALARY RANGE</p> <ul style="list-style-type: none"> ■ As per Local Collective Agreement.

Carried.

County Council Strategic Plan Meeting

178-14: Cholak

That a **County Council Strategic Plan Meeting** be scheduled for Tuesday, **January 13, 2015** at 9:00 a.m. to be held at the County Council Chambers.

Carried.

179-14: Orichowski

That the updated report for the period of October 24, 2014 to December 3, 2014 by the Chief Administrative Officer, be accepted and filed for information.

Carried.

5. Issues for Information:

Finance Manager’s Report

Brenda Adamson, Finance Manager provided an updated Finance report for the period of October 16, 2014 to November 25, 2014.

Property Tax Penalty: Cancellation

180-14: Lukinuk

That Smoky Lake County cancel the 2014 Property Tax penalties for Tax Roll Account Number 1791530 in the amount of \$59.55; and for Tax Roll Account Number 17591540 in the amount of \$44.96; and for Tax Roll Account Number 17593330 in the amount of \$104.98; and for Tax Roll Account Number 17593340 in the amount of \$46.60.

Carried.

Property Tax Penalty: Cancellation

181-14: Orichowski

That Smoky Lake County cancel the 2014 Property Tax penalties for Tax Roll Account Number 115582920 in the amount of \$6.47; and for Tax Roll Account Number 15582930 in the amount of \$38.50; and for Tax Roll Account Number 15583040 in the amount of \$6.47; and for Tax Roll Account Number 15591833 in the amount of \$7.18; and for Tax Roll Account Number 15591840 in the amount of \$203.68; and for Tax Roll Account Number 15591910 in the amount of \$30.50.

Carried.

2014 F.C.S.S.: Community Organization - Funding**Organization: Applications**

182-14: Cholak That Smoky Lake County allocate funding amounts from the 2014 F.C.S.S.– : Family and Community Support Services Grants budget to the following Community Organizations for Year 2014 :

Community Group	Eligibility	Funding
HAK Star Leader Program	Promote interpersonal relationship and strengthen coping skills.	\$ 3,639.00
Vilna Veselka Dance Club	Develop leadership and social skills.	\$ 1,500.00
Vilna School Parents Advisory Council	Promote teambuilding, tolerance individual differences outside school setting.	\$ 4,500.00
Town of Smoky Lake FCSS	Develop new friendship and awareness, reduce isolation	\$ 800.00
Smoky Lake Foundation: Bar-V-Nook Lodge & Vilna Lodge	Promote Social skills, less isolation, coping/interaction skills	\$ 4,000.00
Waskatenau School Youth Foundation	School Archery Program	Not Eligible

for a total budget amount of **\$14,439.00**

Carried.

2015 FCSS Funding Agreement

183-14: Orichowski That Smoky Lake County execute with the Minister of Children and Youth Services the 2015 Family and Community Support Services (FCSS) Funding Agreement in the amount of **\$97,195.00**: Provincial Contribution: \$77,756.00 and Municipal Contribution: \$19,439.00 for January 1, 2015 to December 31, 2015.

Carried.

Joly, McCarthy & Dion

184-14: Cholak That the letter received from Joly, McCarthy & Dion, Chartered Accountants, dated November 19, 2014 in regards to the “Terms of the Audit” for the Financial Statements for Year-Ending December 31, 2014, be filed for information.

Carried.

Joly, McCarthy & Dion

185-14: Smigerowsky That the letter received from Joly, McCarthy & Dion, Chartered Accountants, dated November 19, 2014 in regards to the “Engagement Letter” to do the Financial Statements for Smoky Lake County for Year-Ending December 31, 2014, be filed for information.

Carried.

186-14: Lukinuk

That the Finance Manager’s Report received by Brenda Adamson for the period of October 16, 2014 to November 25, 2014, be accepted and filed for information.

Carried.

Reeve’s Report

Reeve Ron Bobocel presented the following report:

- Attended AAMDC 2014 Fall Convention: Mayors and Reeves Liaison Meeting on November 17, 2014. *Discussion(s)*
 - Lamont County – Presentation: Heartland County.
 - Medical Co-response Program: Presentation.
- Federation of Alberta Gas Co-ops Convention: Bear Pit Session 42 Ministers and MLA in attendance.
- Attended with Administration at the AAMDC Convention: Grants Session Update.
- Attended the Corridor Communications Incorporated - Shareholders Meeting.
- Issues will be addressed during the Committee Task Force and Board reporting.

187-14: Orichowski That the Reeve’s report received, be accepted.

Carried.

**Management Report
Public Works Manager**

- **2014 Three-Year Road Plan Projects** dated as of November 26, 2014.
- **Roadway License Agreement: JLG Ball Enterprises.**
- **Purchase land for roadway: JMJ Farms Inc.**

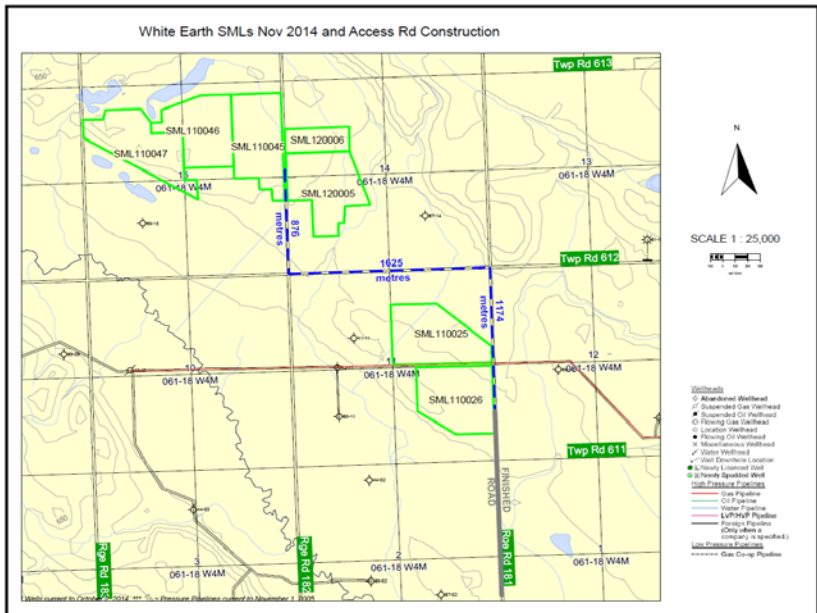
STRATEGIC PRIORITIES - CHART:

- **Completed:**
 - **Public Works Operational Priorities:**
 - **# 2. Burner Replacement: ATCO Power Installation – Completed – **October 22, 2014.****

Roadway License Agreement: JLG Ball Enterprises:

188-14: Cholak That Smoky Lake County execute a Roadway License Agreement with JLG Ball Enterprises Ltd. in regards to Aggregate Hauling - Natural Resource Extraction, as follows:

ROADWAY LICENSE AGREEMENT
<p>This Agreement made this <u>4th</u> day of <u>December</u>, <u>2014</u>.</p> <p style="text-align: center;">SMOKY LAKE COUNTY a Municipal Corporation Box 310 – 4612 McDougall Drive Smoky Lake, Alberta T0A 3C0 Phone: 780-656-3730 (hereinafter called “the County”)</p> <p style="text-align: right;">OF THE FIRST PART</p> <p style="text-align: center;">- AND -</p> <p style="text-align: center;">JLG BALL ENTERPRISES LTD. Box 211 Boyle, Alberta T0A 0M0 Phone: 780-689-2395 (hereinafter called “the Licensee”)</p> <p style="text-align: right;">OF THE SECOND PART</p>
<p>WHEREAS the Council of the County has the control and management of roadways within the municipal boundaries of the County;</p> <p>AND WHEREAS the <u>undeveloped road allowance +/- 0.73 miles going South of Twp 612, along Range Road 181 between NE 11-61-18-W4 and NW 12-61-18-W4; and +/- 1 mile going East along Township 612 between Range Road 182 – Range Road 181 between SW & SE 14-61-18-W4 and NW & NE 11-61-18-W4; and +/- 0.54 mile going North of Township 612, along Range Road 182 between SE 15-61-18-W4 and SW 14-61-18-W4</u> is the roadways located within the municipal boundaries of the County and is subject to the management and control of the County;</p> <p>AND WHEREAS the Licensee desires to use a portion of the roadway under the terms and conditions contained herein;</p> <p>AND WHEREAS that portion of the roadway is not currently required for public use and the County is prepared to grant the Licensee a license for the temporary occupation or use of that portion of the roadway, subject to the terms and conditions contained herein;</p> <p>NOW THEREFORE THIS AGREEMENT WITNESSES that in consideration of the premises, covenants, conditions and terms contained herein, the parties hereto agree as follows:</p> <ol style="list-style-type: none"> 1. The County does hereby, in consideration of the payments hereinafter specified and in consideration of the covenants and conditions herein contained, grant permission to the Licensee to use, for the purpose herein specified, that portion of the roadway, more particularly described as:



as indicated with dashed blue line indicated in the above map. (hereinafter referred to as “the License Area”)

2. The term of the license herein granted shall commence on the 4th day of December, A.D., 2014, and shall terminate on the 4th day of December, A.D., 2024, unless terminated earlier as provided for herein.
3. The license herein granted shall be limited solely to the purpose of aggregate hauling. **As highlighted on the attached Map.** (Hereinafter referred to as “the License Area”).
4. In consideration of the rights herein conferred upon the Licensee, the Licensee shall pay to the County the following amounts at the following times, namely: **\$ NIL**
5. The Licensee acknowledges and agrees that its rights to enter upon the use the Licensed Area shall not confer upon the Licensee any exclusive right whatsoever in respect to the use or occupation of the License Area, and that the Licensee shall have no claim to the License Area other than as herein provided.
NOTE:
The Licensee shall provide legal access to the Public and Crown to the lands and lake abutting the “License Area”; where such land or lakes abut the “License Area”.
6. The County and the Licensee agree that the rights of the Licensee are only personal in nature and that nothing herein confers upon the Licensee any legal or equitable estate whatsoever in the lands within the Licensed Area.
7. The County shall have the full right to occupy and use the Licensed Area in any manner whatsoever deemed appropriate by the County; provided that the County shall not unreasonably interfere with the rights herein conferred upon the Licensee.
8. The Licensee, by performing and observing the covenants and conditions herein contained, shall be entitled to reasonably exercise the rights herein conferred upon the Licensee without any unreasonable hindrance, molestation or interruption from the County.
9. The Licensee shall not, without the prior written consent of the County, assign either in whole or in part any of the rights herein conferred upon the Licensee.
10. The Licensee acknowledges that the County may deem it necessary or appropriate, from time to time, to cause or allow third parties to construct or install permanent underground or above ground utility lines, pipelines facilities and transmission lines which will cross the Licensed Area; or to perform such other work upon the Licensed Area as may be deemed necessary at the sole discretion of the County, and the Licensee acknowledges and agrees that the Licensee shall in no way interfere or hinder the construction, installation, repair or maintenance undertaken by the County or any person to whom the County has granted such permission, and further, the Licensee shall forthwith, upon receiving reasonable notice of the request of the County, execute such further documentation as deemed appropriate in the sole discretion of the County for the purposes of expedition or permitting any such work within the Licensed Area by the County or the nominee of the County.
11. The Licensee shall at all times hereafter indemnify and hold harmless the

- County against all actions, claims, demands, suits or proceedings whatsoever that may be lawfully brought or made against the County by reason of anything done by the Licensee, its agents, employees, invitees or contractors, whether or not such things are done in the exercise or purported exercise of the rights herein conferred upon the Licensee and whether occasioned by negligence or otherwise.
12. The Licensee shall carry comprehensive liability insurance with insurable limits of no less than **Two Million Dollars (\$2,000,000.00)** for each occurrence or incident, which shall name the County as an insured party and the Licensee shall provide proof of such insurance to the satisfaction of the County upon demand.
 13. The Licensee shall compensate the County for all damage to property of the County arising out of the activities of the Licensee on or adjacent to the Licensed Area, whether or not such activities are in pursuance or purported pursuance of the rights herein conferred upon the Licensee.
 14. The Licensee acknowledges and agrees that all property of the Licensee which may hereafter be located on, under, over or adjacent to the Licensed Area shall be at the sole risk of the Licensee and that the County shall not be liable for any loss or damage thereto howsoever occurring and the Licensee hereby releases the County from all actions, claims, demands, suits or proceedings whatsoever in respect of any such loss or damage, except and to the extent of which such loss or damage is caused by the neglect or fault of the County or its servants or agents.
 15. Notwithstanding anything to the contrary contained herein, it is understood between the County and the Licensee that the County shall have the absolute right and privilege to terminate this **Roadway License Agreement** herein granted (together with all rights contained herein or ancillary thereto) upon the County providing to the Licensee **Thirty (30) days** written notice of such termination.
 16. If in the opinion of the County the Licensee undertakes or permits any activity whatsoever within the Licensed Area which may be a nuisance or cause damage, or in the event that the County is of the opinion that the Licensee has undertaken or permitted any activity whatsoever which is inconsistent with the terms hereof, then the County, in its absolute discretion may:
 - a. Give to the Licensee **Ten (10) days** written notice to rectify or remedy any such nuisance or improper activity, and failing the Licensee remedying or rectifying such nuisance or improper activity, the **Roadway License Agreement** and the rights herein conferred upon the Licensee shall automatically terminate and the Licensee shall vacate forthwith the Licensed Area; **OR**
 - b. Give the Licensee notice or immediate termination of the **Roadway License Agreement** and the rights herein conferred upon the Licensee and the Licensee shall vacate forthwith the Licensed Area.
 17. The Licensee acknowledges and agrees that the total rights secured by the Licensee are only such rights as are specified herein and that the County has made no representations, warranties, promises or agreements, either express or implied, beyond those contained herein.
 18. The rights herein conferred upon the Licensee are not, and shall not be construed as, covenants running with the land and the Licensee shall not register at the Land Titles Office any instrument whatsoever which claims any interest, legal or equitable, in the lands within the Licensed Area.
 19.
 - a. The Licensee agrees that it shall not erect any buildings, improvements or structures on the License Area, without the express written consent of the County. If the Licensee is permitted to erect any buildings, improvements or structures, the same are to be constructed in a work-man-like manner so as to minimize damage to the Licensed Area, and the Licensee shall, after any such work, restore the Licensed Area to a level and condition equivalent to that which existed prior to the commencement of any such construction.
 - b. Gates should be provided at each end of the licensed roadway. These gates are to remain unlocked at all times, and be easy to open and close, unless expressed permission is granted; and not posted as private property.
 20. Upon termination of the **Roadway License Agreement**, the Licensee agrees to remove all property belonging to the Licensee from the Licensed Area and to leave the Licensed Roadway in a safe and well

maintained condition. If the Licensee fails or neglects to restore the Licensed Area and remove any and all property of the Licensee from the Licensed Area within fifteen (15) days of the termination of this **Roadway License Agreement**, the County shall have the right, but not be obligated, to take such action as is reasonably necessary at the sole discretion of the County to remove all property of the Licensee from the Licensed Area, and to restore the Licensed Area to the level and condition equivalent to that which existed prior to the commencement of this **Roadway License Agreement**. The Licensee agrees that the County shall not be responsible for any property of the Licensee hereby removed from the Licensed Area, and further hereby agrees to compensate the County for the cost of any and all such action performed by the County, its servants, contractors or agents pursuant to this clause.

- 21. The Licensee agrees that it will at all times and in all respects abide by all laws, bylaw, legislative and regulatory requirements of any governmental or other competent authority relating to the use and occupation of the Licensed Area.
- 22. The Licensee agrees to give the County prompt written notice of any accident or any damage or injury occurring on the Licensed Area howsoever caused.
- 23. Any notice to be given by one party hereto to the other shall be in writing and shall either be delivered personally or mailed by prepaid registered mail to the other party at the address shown below. Notice given in any such manner shall be deemed to have been received by the party on the day of delivery or upon the seventh (7th) day after the day of mailing, provided that normal postal service is in existence at the time. Notice shall be given:

TO THE COUNTY AT :

SMOKY LAKE COUNTY
Box 310
4612 McDougall Drive
Smoky Lake, Alberta T0A 3C0

TO THE LICENSEE AT:

JLG BALL ENTERPRISES LTD.
Box 211
Boyle, Alberta T0A 0M0

Any party may change its address for service from time to time upon notice to the effect. In the event of disruption of normal postage service, any party giving notice hereunder shall be required to deliver the same.

- 24. During the term of this Licensee, the Licensee shall at its own expense maintain and keep in good, safe and substantial repair and condition the Licensed Area.
- 25. The Licensee shall be responsible for all construction costs, including any maintenance or repairs of the licensed area.
- 26. The Licensee shall not alter the natural water flows when developing the licensed area. The use of culverts and/or sloping is permitted to prevent same.
- 27. This agreement expires on December 4th, 2024.
- 28. The Licensee shall obtain any and all approvals, permits, and authorizations from any and all agencies, departments, and authorities that may be required.
- 29. During the term of this agreement, the Licensee shall be responsible for dust control on the developed road allowance to the satisfaction of Smoky Lake County.

IN WITNESS WHEREOF the parties hereto have executed this Agreement as of the day first above written.

SMOKY LAKE COUNTY

Cory Ollikka
Chief Administrative Officer

WITNESS

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JLG Ball Enterprises Ltd.

Carried.

Purchase Land: Roadway

189-14: Smigerowsky That Smoky Lake County purchase .10 acre of land located within SE 32-60-18-W4 from JMJ Farms Inc., c/o Sharon and Curtis Boychuk in the amount of \$1.00 (one dollar) to provide legal access to NE 29-60-18-W4.

Carried.

Roadway: Survey

190-14: Orichowski That Smoky Lake County engage Focus Engineering to complete a survey – Road Plan, Road Closure and Consolidation within SW 32-60-18-W4 located at Township 605, East of Range Road 185; and to include the access through SE 32-60-18-W4 purchased from JMJ Farms Inc., not the exceed the total amount of \$9,000.00.

Carried.

Planning and Development Manager

- **Road Closure: NW 5-59-16-W4**
- **Municipal Planning Commission: Meeting.**

Road Closure: NW 5-59-16-W4

191-14: Smigerowsky That Smoky Lake County proceed with Road Closure of undeveloped roadway located within NW 5-59-16-W4, as per letter of request received from Pieter and Johanna-Maria Van Der Vaart, dated December 3, 2014.

Carried.

Municipal Planning Commission

192-14: Cholak That a Municipal Planning Commission be scheduled for Thursday, January 29, 2015 at 3:00 p.m. to be held in the County Council Chambers.

Carried.

The Inspections Group Inc.: Smoky Lake Foundation

193-14: Orichowski That the cc letter received from Patricia A. Palechuk, Chair, Smoky Lake Foundation, dated October 17, 2014 in regards to the Letter of Complaint on Inspections Group Services; and the cc letter received from Ryan Nixon, Director for Building, Plumbing & Gas, The Inspections Group Inc, dated October 31, 2014 in response to the Letter of Complaint to the Smoky Lake Foundation, be filed for information.

Carried.

Bylaw 1268-14: Estates of Bonnie Lake

194-14: Smigerowsky That Smoky Lake County scheduled a Public Hearing at the January Council Meeting on proposed Bylaw 1275-15: Estates of Bonnie Lake following the Public Hearing scheduled for Bylaw 1269-14: Road Closure Long Island Lake at 9:15 a.m.

Carried.

NRCB: Confined Feeding Operation

195-14: Cholak That the cc letter received from NRCB – Natural Resources Conservation Board written to William and Audrey Trenchuk, dated October 17, 2014 in regards to Notice of Decision - Application No. BA13006 and BA14002 – William & Audrey Trenchuk: SE 21-59-16-W4, NW 21-59-16-W4, and Pt. SW 21-59-16-W4, as approval for an expansion of an existing Confined Feeding Operation, be acknowledged and filed for information.

Carried.

Management Reports

196-14: Lukinuk

That the management reports received for the period of September 26, 2014 to October 16, 2014 from Doug Ponich, Public Works Manager; Bob Novosiwsky, Public Works Foreman; Dave Kully, Public Works Shop Foreman; Ed English, Peace Officer; John Malysh, Natural Gas Manager; Dave Franchuk, Environmental Services Operations; Tori Dey, Agricultural Fieldman; Aline Brousseau, Planning and Development Manager; Trevor Tychkowsky, Safety Officer; Scott Franchuk, Fire Chief; and Paul Miranda, GIS/Communication Director, be accepted and filed for information.

Carried.

Committee Task Forces and Boards: Reports**Alberta Care**

- Alberta Care Annual Joint Region 1 – 5 Regional Meeting: January 16, 2015 at Royal Executive Inn in Nisku.
- 2015 Alberta Recycling Spring Seminar in Banff, Alberta on February 25 – 27, 2015.

Alberta Care: Joint Region Meeting

197-14: Orichowski

That County Council who can attend and relevant administration attend the Alberta Care Annual Joint (Region 1 to 5) Regional Meeting on January 16, 2015 at 10:00 a.m. at the Royal Executive Inn and Conference Centre in Nisku, Alberta.

Carried.

Alberta Care: Recycling Seminar

198-14: Cholak

That County Council who can attend and relevant administration attend the Alberta Care (Alberta Coordinated Action for Recycling Enterprises) – 2015 Alberta Recycling Spring Seminar on February 25 – 27, 2015 at the Banff Park Lodge in Banff, Alberta.

Carried.

Corridor Communications Incorporated

- Receiving 3.0% – 3.5% growth per month.
- Upgrading Tower Service to LTD – stronger service.
- At the Shareholder Meeting: Will be submitting for the new Industry Canada Grant.

Doctor Retention & Recruitment Committee

- No report.

Evergreen Regional Waste Management Commission

- Quantity of Garbage in Volume: Record month October.
- Looking at purchasing another Compactor.

Family Community Support Services Committee

- No report.

Family-School Liaison Committee

- Meeting scheduled for December 8, 2014.

Fire and Rescue Committee**Smoky Lake:**

- No report.

Vilna:

- Firemen's Dine and Dance: January 31, 2015.

Waskatenau:

- No report.

Government Liaison Committee

- Federation of Canadian Municipalities (FCM) 78th – 2015 Annual Conference on June 5 – 8, 2015 in Edmonton, Alberta.

Federation of Canadian Municipalities

199-14: Lukinuk

That County Council and Administration who can attend – attend the Federation of Canadian Municipalities (FCM) 78th – 2015 Annual Conference and Trade Show - “Strong Communities, Strong Cities, Strong Canada” at the Shaw Conference Centre in Edmonton, Alberta on June 5 – 8, 2015.

Carried.

Doug Ponich, Public Works Manager left the Council Chambers, time 2:30 p.m.

Highway 28/63 Regional Water Services Commission

- Bellis Plant: Full Operations.
- Organizational Meeting is scheduled for December 5, 2014.

In-House Safety Committee

- No Safety Meeting held in the month of November.
- Attended the Municipal Elected Officials Introduction to Emergency Management Course held in Smoky Lake:
 - Review of the Emergency Management Act which explains the duties of an Elected Official.
 - Understanding the role in Mitigation, Preparedness and Response and Recovery.
- Internal Audit: Done by AMHSA – 2014 Audit Summary Report: 90% Score.

2014 Municipal Internal Safety Audit

200-14: Lukinuk

That Smoky Lake County acknowledge the Municipal 2014 Internal Safety Audit conducted by AMHSA completed with a score of 90%.

Carried.

Municipal Planning Commission

- No report.

Northeast Alberta Information HUB

- No report.

North East Muni-Corr. Ltd.

- Trail Steward: Muni-Corr's Trail is in good shape.
- Beaver River Trestle: Tender awarded to Johnson Construction for 1.2 Million.
- Continuing to search for corporate sponsors to rebuild the Beaver River Trestle and will apply for more grants.
- Still need to obtain clarification in reference to the Fibre Optic Line Installation along the trail.

Northern Lights Library System

- **Letter:** Arnold Hanson, Chairman, Northern Lights Library System Board, dated November 1, 2014 – Re: Northern Lights Library System – 2015 Levy Increase to Municipalities will come into effect January 1, 2015.
- November 1, 2014 Meeting held in Elk Point: Budget for Year 2015 was approved.
- The book allotment and budget is based on 2010 population numbers.
- Northern Lights Library System is increasing its Internet Band – starting in January.
- Laura Ross Giroux is the new President for Alberta.
- The new TRAC plastic Library Cards will be out soon: 50,000 cards have been ordered and will be delivered to the libraries based on registered patrons.
- Library in Waskatenau is now in operation.
- Board Election: Arnold Hanson was elected Chairman by Secret Ballot; Wayne Bokenfohr is Officer-At-Large by Virtue of Population. Parish Tung and Larry Tiedeman are no longer on the Northern Lights Library Board. Diane Ross is one of the newly elected Officer-At-Large.

Northern Lights Library System

201-14: Lukinuk That Smoky Lake County approve a levy increase for the Northern Lights Library Board in the amount per capita; from current \$9.7512 per capita to \$10.14 per capita, effective January 1, 2015; totaling the municipal levy for 2015 in the amount of **\$27,540.24**.

Carried.

Spray Park Committee

- Casino Night: Very successful - Approximately \$12,000.00 was raised in this fundraiser.

Policy Committee

- Minutes: October 8, 2014.

R.C.M.P. Liaison Committee

- No report.

Regional Community Development Committee

- Community Economic Development Officer (CEDO): Hired Shaun Green.
- 2014-2015 Alberta Community Partnership Grant.
- Bylaw: Protocol on Regional Cooperation.
- Regional Strategic Priorities Chart: #4 – Highway 28 Letter.
- 2014 Economic Development: Surplus

2014-2015 Alberta Community Partnership Grant Application

202-14: Smigerowsky That Smoky Lake County in partnership with the Town of Smoky Lake, Village of Waskatenau, and the Village of Vilna participate in the application in the Alberta Community Partnership (ACP) Grant Application: The Smoky Lake Region Community Development Partnership Project 2014-2015 Workplan on **Project #1: Regional Municipal Sustainability Assessment, Recommendations and “Next Steps” Roundtable** under the “Intermunicipal Collaboration” and “Viability Review Support” Component for the Grant amount of \$122,500.00; and **Project #2: Targeted Regional Community Development Initiatives: (1) Industrial Park and (2) Community Wellness** under the “Intermunicipal Collaboration” and “Strategic Initiatives” component for the Grant of \$124,000.00; and Smoky Lake County approves to be the Managing Partner under the Alberta Community Partnership (ACP) Grant; and further agrees to abide by the terms of a Conditional Grant Agreement governing the purpose and use of the grant funds.

Carried.

Bylaw: Protocol on Regional Cooperation

203-14: Smigerowsky That Smoky Lake County approve the concept of a Bylaw on Protocol on Regional Cooperation and jointly establish a Bylaw on Protocol for Regional Cooperation with the Town of Smoky Lake, Village of Waskatenau, and the Village of Vilna to provide a framework to guide for the purposes of sharing resources, expertise, risk and benefits associated with coordinating regional cooperation efforts.

Carried.

Regional Strategic Priorities Chart: #4 – Highway 28 Letter

204-14: Lukinuk That Smoky Lake County, as the managing partner of the Regional Community Development Committee (RCDC) approve to jointly with each respective municipality jointly execute the **Highway 28 Letter** as per the Regional Strategic Chart: Joint Municipal (RCDC) Priorities- # 4 and Village of Vilna Operational Strategies #1; and to be submitted by the Village of Vilna, therefore completing the Regional Strategic Priorities Chart - #4, dated September 29, 2014.

Carried.

2014 Economic Development: Surplus.

205-14: Orichowski That Smoky Lake County, as the managing partner of the Regional Community Development Committee (RCDC), approve to transfer the 2014 Economic Development surplus to the Economic Development “Operations Reserve” for the Regional Community Development Budget.

Carried.

Regional Disaster Services Agency Committee

- No report.

Risk Pro Control Management Committee

- **Minutes:** Added Named Insured:
 - **Smoky Lake Agricultural Society:**
 - October 14, 2014.
 - **Smoky Lake Riding Club:**
 - September 11, 2014.

Smoky Lake Agricultural Society

- **Letter:** Sharon Boychuk, President, Smoky Lake Ag Society, dated November 13, 2014 – Re: Ag Societies Continued Commitment to the Agriplex.
- **Letter:** Wayne Taylor, President, Smoky Lake & District Chamber of Commerce, dated November 14, 2014 – Re: Support for Complex.

206-14: Lukinuk

That the letter forwarded to Smoky Lake County from Sharon Boychuk, President, Smoky Lake Ag Society, dated November 13, 2014 in regard to the Ag Societies Continued Commitment to the Agriplex, be filed for information.

Carried.

Smoky Lake & District Chamber of Commerce

207-14: Cholak

That the letter forwarded to Smoky Lake County from Wayne Taylor, President, Smoky Lake & District Chamber of Commerce, dated November 14, 2014 in regards to the Support for Complex, be filed for information.

Carried.

Smoky Lake Foundation

- Organizational Meeting held on December 2, 2014:
 - Chairperson: Pat Palechuk
 - Vice-Chairperson: Randy Orichowski
- Staff Issue: Two staff personnel resigned / retired.
- Budget: Preliminary Budget was accepted – will be forwarded to each municipality shortly.
- Continuing with the Alberta Seniors and Community Supports Affordable Supportive Living Initiative – Project is well underway. Building Project: 64% complete.

Smoky Lake Heritage Board

- No Minutes.

Joint Municipalities

- Committee Wellness Committee
- Regional Strategic Joint Municipal Priorities Chart.
- Next Meeting: Scheduled for **March 2, 2015** hosted by the Smoky Lake County.

Community Wellness Committee

208-14: Lukinuk

That Smoky Lake County approve that a “**Community Wellness Committee**” be established and be incorporated under the Regional Community Development Committee (RCDC) as a sub-committee to address a regional approach for the implementation of the Regional Recreation Master Plan; currently identified as Recreation and Wellness Program, as adopted by each municipality in July and September of Year 2013.

Carried.

Regional Strategic Joint Municipal Priorities Chart.

209-14: Smigerowsky

That Smoky Lake County adopt the process of a **Regional Strategic Joint Municipal Priorities Chart** to be implemented and amended by the Regional Community Development Committee (RCDC).

Carried.

Joint Municipalities Meeting

210-14: Bobocel

That Smoky Lake County host the next Joint Municipalities Meeting on Monday, March 2, 2015 at 6:00 p.m. to be held in Division Two – Catered By Carmen c/o Carmen Bergeron, located at 58129-Highway 859.

Carried.

211-14: Cholak

That the Committee Task Force and Board Reports presented by Councillors be accepted.

Carried.

6. Correspondence:

212-14: Orichowski

That the following correspondence received from the Alberta Association of Municipal Districts and Counties, be filed for information:

- a. Contact Newsletter:
 - October 29, 2014 – Volume 2014, Issue 41.
- b. Contact Newsletter:
 - November 5, 2014 – Volume 2014, Issue 42.
- c. Contact Newsletter:
 - November 12, 2014 – Volume 2014, Issue 43.

Carried.

Lamont County

213-14: Cholak

That the letter received from Allan Harvey, CLGM, CTAJ, Lamont County, County Manager, dated October 29, 2014 in regards to October 21, 2014 Organizational Meeting of Lamont County – Wayne Woldanski was re-elected as Reeve and Daniel Warawa was elected as Deputy Reeve, be filed for information.

Carried.

Grand Rapids Pipeline Project

214-14: Lukinuk

That the letter received from Greg Bridgewater, Project Director, Grand Rapids Pipeline GP Ltd, dated October 24, 2014 in regards to the project update on the Grand Rapids Pipeline Project, be filed for information.

Carried.

10th Annual TLC Darts Blind Draw Double Tactic

215-14: Lukinuk

That Smoky Lake County donate the amount of **\$100.00** to the 10th Annual TLC Darts Blind Draw Double Tactic - Tournament for Charities held on December 6, 2014 in the Hamlet of Warspite – Warspite Hotel, for proceeds donated to Smoky Lake Food Bank, Smoky Lake Christmas Hamper, and Haying in the 30's as per letter received from Tom Bullas, dated November 1, 2014.

Carried.

Beaver County

216-14: Orichowski

That the letter received from Bob Beck, Chief Administrative Officer, dated October 24, 2014 in regards to October 16, 2014 Organizational Meeting of Beaver County – Kevin Smook was elected as Reeve and Ron Yarham was re-elected as Deputy Reeve, be filed for information.

Carried.

Municipal Dispute Resolution Services

217-14: Cholak

That County Council and administration who can attend – attend the Municipal Dispute Resolution Services – 2014-2015 Workshops; as per received letter and correspondence from Michael Scheidl, Manager, Alberta Municipal Affairs, Municipal Dispute Resolution Services, dated October 17, 2014.

Carried.

Brownlee LLP

218-14: Smigerowsky

That Smoky Lake County take no action to the correspondence received from Brownlee LLP – Emerging Trends in Municipal Law 2015 on Thursday, February 12, 2015 at the Northlands EXPO Centre in Edmonton.

Carried.

Village of Waskatenau

219-14: Lukinuk

That the letter received from Bernice Macyk, Municipal Administrator, Village of Waskatenau, dated November 3, 2014 in regards to Committee members and alternates appointed at the Organizational Meeting held on November 3, 2014 as follows:

- Organizational Meeting:
Mayor: Casey Caron
Deputy Mayor: Sherry Frankard
Councillor: Roy Krahulec
- Smoky Lake Foundation:
Member: Sherry Frankard

- Alternate: Roy Krahulec
- Evergreen Regional Waste Management Commission:
Member: Sherry Frankard
Alternate: Casey Caron
- Regional Community Development Committee (RCDC):
Member: Casey Caron
Alternate: Sherry Frankard and Roy Krahulec
- Highway 28/63 Regional Water Commission:
Member: Casey Caron and Sherry Frankard
Alternate: Roy Krahulec
- Smoky Lake County FSLW:
Member: Casey Caron
Alternate: Sherry Frankard
- Emergency Advisory Committee:
Mayor: Casey Caron
Deputy Mayor: Sherry Frankard
- Doctor Retention Committee:
Mayor: Casey Caron

be filed for information.

Carried.

Vilna and District Agricultural Society

220-14: Smigerowsky That Smoky Lake County acknowledge, in appreciation, receipt of the correspondence received from the Vilna and District Agricultural Society in regards to a “Certificate of Appreciation” awarded to Smoky Lake County for its Sponsorship towards the Vilna Boom Town Days Fair 2014.

Carried.

Anne Chorney Public Library

221-14: Smigerowsky That Smoky Lake County donate in the amount of **\$1,000.00** allocated from the 2015 Budget to the Anne Chorney Public Library to assist in the Charitable Giving towards renovating for the new “Anne Chorney Public Library” located in the Village of Waskatenau; as per letter received from Shawnalee Shwetz, Chair, the Village of Waskatenau Public Library Board – Anne Chorney Public Library, dated November 10, 2014.

Carried.

Victoria Home Guard Historical Society

222-14: Lukinuk That the newsletter received from the Victoria Home Guard Historical Society entitled, “Victoria Mission”, dated November 2014, No. 53, be filed for information.

Carried.

Thank You: Summary Listing

223-14: Orichowski That Smoky Lake County file for information the November 2014 Summary Listing of Thank You received from organizations extending appreciation of support:

- First Baptist Church of Smoky Lake – Gravel Donation.
- Northern Lights Library System – Door Prizes Donation.
- Smoky Lake Legion Branch No. 227 – Remembrance Day Monetary Donation.

Carried.

Information Releases

224-14: Lukinuk That the Information Releases for the Month of November 2014, be accepted and filed for Information.

Carried.

Reading File

No correspondences in the Reading File.

Bills & Accounts:

225-14: Cholak

That all the Bills and Accounts approved for payment, including the bills and accounts recommended for payment by the Natural Gas Council, including transfers to the Payroll Account be filed for information:

Batch #	Cheque Numbers	Total of Batch
29889	36882 to 36910	\$ 72,376.37
29906	36911 to 36922	\$ 18,267.55
29960	36923 to 36967	\$ 222,039.97
29999	36968 to 36981	\$ 200,227.54
30007	36982 to 37015	\$ 50,894.88
30047	37016 to 37066	\$ 105,915.18
30081	37067 to 37098	\$ 183,344.92
Total Cheques		\$ 853,066.41
Direct Debit Register		
30033	Smoky Lake County	\$ 298,041.49
Total Direct Debits		\$ 298,041.49
Grand Total Bills and Accounts		\$ 1,151,107.90

Carried.

Industry Meeting

226-14: Cholaki

That Smoky Lake County schedule its annual **Industry Meeting** with the Oil Companies on Monday, February 9, 2015 at 10:00 a.m.

Carried.

County Council Meeting(s)

227-14: Bobocel

That the next **County Council Meeting(s)** be scheduled for Thursday, **January 29, 2015**; Thursday, **February 19, 2015**; Thursday, **March 26, 2015**; Thursday, **April 16, 2015**; Thursday, **May 28, 2015**; and Thursday, **June 25, 2015** at 9:00 a.m.; to be held at the County Council Chambers.

Carried.

ADJOURNMENT:

228-14: Lukinuk

That this meeting be adjourned, time 3:20 p.m.

Carried.

REEVE

S E A L

CHIEF ADMINISTRATIVE OFFICER