

SMOKY LAKE COUNTY

Minutes of the County Council Meeting held on Thursday, February 19, 2015 at 9:00 A.M. in the County Council Chambers.

The meeting was called to Order by the Reeve, Mr. Ron Bobocel, in the presence of the following persons:

<u>Div. No.</u>	<u>Councillor(s)</u>	<u>ATTENDANCE</u> <u>Thursday, February 19, 2015</u>
1	Dareld Cholak	Present
2	Ron Bobocel	Present
3	Craig Lukinuk	Present
4	Cary Smigerowsky	Present
5	Randy Orichowski	Present
CAO	Cory Ollikka	Present
Asst CAO	Lydia Cielin	Present
Finance Manager	Brenda Adamson	Present
GIS/Communication	Paul Miranda	Present
Legislative Svcs/R.S.	Angela Bilski	Present

2 Members of the Media:
Redwater Review and Smoky Lake Signal in attendance.

Councillor Dareld Cholak left the Council Chambers, time 9:01 a.m.

2. Agenda:

Agenda

359-15: Orichowski

That the Agenda for Thursday, February 19, 2015 County Council Meeting be adopted, as amended.

Additions

1. Executive Session – Legal – Agenda Item 6.14
2. Executive Session – Land
3. Executive Session - Personnel

Carried Unanimously.

3. Minutes:

Minutes of January 13, 2015 – County Council Budget Meeting

360-15: Lukinuk

That the minutes of the County Council Budget Meeting held on Tuesday, January 13, 2015, be adopted.

Carried.

Minutes of January 29, 2015 – County Council Meeting

361-15: Smigerowsky

That the minutes of the County Council Meeting held on Thursday, January 29, 2015, be adopted.

Carried.

Minutes of February 2, 2015 – County Council Committee of the Whole for the Purpose of Planning Meeting

362-15: Orichowski

That the minutes of the County Council Committee of the Whole for the Purpose of Planning Meeting held on Monday, February 2, 2015, be adopted.

Carried.



Minutes of February 9, 2015 – County Council Committee of the Whole for the Purpose of Industry Liaison Meeting

363-15: Lukinuk

That the minutes of the County Council **Committee of the Whole** for the Purpose of Industry Liaison Meeting held on Monday, February 9, 2015, be adopted.

Carried.

4. Request for Decision.

Bylaw No. 1281-15: Regional Emergency Management Region

364-15: Orichowski

That **Bylaw No. 1281-15:** to establish a Regional Emergency Management Region, be given **FIRST READING.**

Carried.

Moved by Councillor Smigerowsky that **Bylaw No. 1281-15:** to establish a Regional Emergency Management Region, be given **SECOND READING.**

Carried.

Moved by Councillor Lukinuk that **Bylaw No. 1281-15:** to establish a Regional Emergency Management Region, be given **PERMISSION for THIRD AND FINAL READING.**

Carried Unanimously.

Moved by Councillor Orichowski that **Bylaw No. 1281-15:** to establish a Regional Emergency Management Region, be given **THIRD READING** and that the Reeve and the Chief Administrative Officer are hereby authorized to fix their signatures to all necessary documents and that the corporate seal also be fastened where it is deemed to be necessary.

Carried.

365-15: Lukinuk

That Smoky Lake County appoint Trevor Tychkowsky to the position as the “Regional Emergency Manager” who is delegated the responsibility for planning, preparedness and mitigation on behalf of the regions’ Director(s) of Emergency Management and who shall facilitate coordination of planning for response to regional or inter-municipal disaster or emergencies, as per **Bylaw No. 1281-15:** Regional Emergency Management Region.

Carried.

Chief Administrative Officer’s Report

The Chief Administrative Officer gave an updated report to Council for the period of January 30, 2015 to February 18, 2015.

Legislative / Governance:

- Genesis and Jubilee Annual Meeting on March 16, 2015.

Administrative:

- Meeting with Municipal Affairs during AAMDC Spring Convention to discuss administrative changes in the grant regime.

Financial:

- Audit taking place this week.
- Discussions with CCI about in-kind Board work and expenses; CCI may provide free internet to the County in return for writing off amounts owing.

RB

Human Resources:

- Planning and Development Officer position has now been filled after a 6 month vacancy.

Community:

- Meeting with ministers of Culture & ESRD for support in principle for The Lakeland Outdoor Recreation Group (LORG) via Muni-Corr for further advancement of regional trail development.

Training:

- Online Project Management Course for CAO scheduled to begin in September.

366-15: Smigerowsky

That the Reeve and Chief Administrative Officer attend the Genesis and Jubilee Annual Meeting on March 16, 2015, during the Alberta Association of Municipal Districts and Counties 2015 Spring Convention.

Carried.

367-15: Orichowski

That Smoky Lake County provide support, in principle, to further advancement of regional trail development and to support a meeting with the Ministers of Culture and Environment and Sustainable Resource Development to this end, as requested in a letter received from Marianne Price, Administrative Coordinator, N.E. Muni-Corr Ltd., regarding the Lakeland Outdoor Recreation Group, dated February 11, 2015.

Carried.

STRATEGIC PRIORITIES – CHART:

The Strategic Priorities Chart – January 13, 2015.

Process included in every Council meeting Agenda as a constant reference:

Financial Update:

As annexed to the minutes:

- ✎ Financial Statement for the Month: January, 2015.

Action List(s):

✎ **Action List(s):**

- **County Council Budget Meeting:** January 13, 2015
- **County Council Meeting:** January 29, 2015

368-15: Lukinuk

That the updated report for the period of January 30, 2015 to February 18, 2015 by the Chief Administrative Officer, be accepted and filed for information.

Carried.

Finance Manager's Report:

Brenda Adamson, Finance Manager provided an updated Finance report for the period of January 22, 2015 to February 11, 2015.

Doug Ponich, Public Works Manager entered the Council Chambers, time 9:25 a.m.

Property Tax: Cancellation

369-15: Smigerowsky

That Smoky Lake County cancel the 2014 Property Tax penalties for Tax Roll Account Number 17611020 in the amount of \$49.32 and Tax Roll Account Number 17611021 in the amount of \$49.32.

Carried.



2015 F.C.S.S.: Community Organization - Funding Organization: Applications

370-15: Smigerowsky That Smoky Lake County allocate funding amounts from the 2015 F.C.S.S.- : Family and Community Support Services Grants budget to the following Community Organizations for Year 2015:

Community Group	Eligibility	Funding
Vilna FCSS - Seniors Home Cleaning Services	Provide support that helps sustain people as active members of the community.	\$ 3,000.00
Smoky Lake Playschool	Develop interpersonal and group skills.	\$ 2,500.00
Vilna School Parents Advisory Council	Costa Rica Trip	Not Eligible

Carried.

371-15: Lukinuk

That the Finance Manager's Report received by Brenda Adamson for the period of January 22, 2015 to February 11, 2015, be accepted and filed for information.

Carried.

Councillor Dareld Cholak entered the Council Chambers, time 9:55 a.m.

Aline Brousseau, Planning and Development Manager, and Jordan Ruegg, Planning and Development Officer entered the Council Chambers, time 9:58 a.m.

7. Delegation(s):

**The Inspections Group Inc.
Safety Codes Act - Properties**

Present before County Council at 10:00 a.m. to 10:35 a.m. was Ryan Nixon, Director for Building, Fire, Plumbing and Gas from the Inspections Group Inc. to discuss Safety Codes Act in regards to properties.

Executive Session: Land

372-15: Cholak

That County Council go into Executive Session to discuss a Legal - Safety Codes Act - Properties in regards to the landowner of Building Permit No. 286TIG-12-B0008, time 10:00 a.m.

Carried.

Angela Bilski, Recording Secretary, left the Council Chambers, time 10:01 a.m.

Addition to the Agenda:

Executive Session: Land

County Council in Executive Session at 10:35 a.m. to 10:45 a.m. held discussion on a land issue in regards to JH Drilling Inc. on the SML #130119 Aggregate Proposal.

Paul Miranda, GIS/Communications Director left the Council Chambers, time 10:35 a.m.

Aline Brousseau, Planning and Development Manager, Jordan Ruegg, Planning and Development Officer, and Ryan Nixon of The Inspections Group left the Council Chambers, time 10:35 a.m.

RB

Executive Session: Legal

County Council in Executive Session at 10:45 a.m. to 10:47 a.m. held discussion on a legal issue in regards to the Smoky Lake County receiving "Fan" – irrelevant mail.

Executive Session: Personnel

County Council in Executive Session at 10:47 a.m. to 10:49 a.m. held discussion on a personnel issue – Elected Official's personal matter.

Angela Bilski, Recording Secretary, entered the Council Chambers, time 10:49 a.m.

373-15: Cholak

That County Council go out of Executive Session, time 10:50 a.m.

Carried.

374-15: Cholak

That Smoky Lake County administration write a letter to the landowner of Building Permit No. 286TIG-12-B0008 to rectify the outstanding deficiencies as per Inspection Reports dated October 11, 2012 and September 13, 2013 and suggest a joint meeting be held between Smoky Lake County, The Inspections Group, and the landowner within 30 days.

Carried.

375-15: Cholak

That Smoky Lake County schedule a meeting with the Minister of Environment and Sustainable Resource Development at the Alberta Association of Municipal Districts and Counties 2015 Spring Convention to discuss SME applications, high water mark, and unoccupied crown land issues.

Carried.

376-15: Orichowski

That Smoky Lake County reply to John Harms, Manager, and Shahrukh Sheikh, Land Administration Consultant, JH Drilling Inc., in regards to the Aggregate Proposal presented to Smoky Lake County on November 7, 2014 proposing to transfer their current SML130119 Application in the SW 35-60-18-W4 for \$2.00 per m3, when additional information is received from Alberta Environment and Sustainable Resource Development.

Carried.

Reeve's Report:

Reeve Ron Bobocel presented the following report:

- Installation of internet service issue at the foundation project was rectified by CCI.
- Attended Northern Mayors and Reeves Caucus meeting on February 13, 2015; handout regarding 211 Edmonton program "The Support Network", a free, confidential, multilingual, 24 hour information and referral system for thousands of community and social services available across the province; fee for service could possibly be added to telephone bills, similar to the 911 fee.

377-15: Bobocel

That the Reeve's Report received, be accepted.

Carried.

RB

Management Reports

Public Works Manager

Smoky Lake Agricultural Society

378-15: Cholak

That Smoky Lake County provide in-kind assistance to the Smoky Lake Agricultural Society in regards to the removal of the ice from the arena, at a cost not to exceed the amount of \$1,200.00.

Carried.

Vilna & District Agricultural Society

379-15: Smigerowsky

That Smoky Lake County waive the custom work fees for the Vilna & District Agricultural Society parking lot maintenance.

Carried.

Waskatenau Community Hall

380-15: Orichowski

That Smoky Lake County waive the custom work fees for the Waskatenau Community Hall winter parking lot maintenance.

Carried.

Paul Miranda, GIS/Communications Director entered the Council Chambers, time 11:25 a.m.

Aline Brousseau, Planning and Development Manager entered the Council Chambers, time 11:26 a.m.

Community Planning Association of Alberta Conference

381-15: Orichowski

That Smoky Lake County Council and relevant administration who can attend – attend the Community Planning Association of Alberta (CPAA) 2015 Annual Conference – “Planning vs. Economic Growth: How do we bridge the gap?” on April 13-15, 2015 at the Black Knight Inn in Red Deer, Alberta.

Carried.

Aline Brousseau, Planning and Development Manager left the Council Chambers, time 11:29 a.m.

Management Reports

382-15: Lukinuk

That the management reports received for the period of January 30, 2015 to February 12, 2015 from Doug Ponich, Public Works Manager; Bob Novosiwsky, Public Works Foreman; Dave Kully, Public Works Shop Foreman; Ed English, Peace Officer; Aline Brousseau, Planning and Development Manager; Trevor Tychkowsky, Safety Officer; and Paul Miranda, GIS/Communication Director, be accepted and filed for information.

Carried.

11:30 a.m.

9. Public Question and Answer Period:

No Questions.

Committee Task Forces and Boards: Reports

Alberta Care

- No report.
- Annual membership fee to be submitted.

Corridor Communications Incorporated

- No report.



Doctor Retention & Recruitment Committee

- No report.

Evergreen Regional Waste Management Commission

- Applied for a collaboration grant; Alberta Municipal Affairs to meet with St. Paul County and Smoky Lake County to do pre-planning in order to eventually develop a business plan.
- Audit to take place on March 11, 2015.

383-15: Orichowski

That Smoky Lake County approve the action of County Councillors in attending the Evergreen Regional Waste Management Commission meeting on Wednesday, February 11, 2015 as per the email received from Ramona Arnett, Manager, Evergreen Regional Waste Management Services Commission, dated February 6, 2015.

Carried.

Family Community Support Services Committee

- No report.

Family-School Liaison Committee

- 2015 Budget and Financial Update 2014 as at December 5, 2014 were distributed for information.

Fire and Rescue Liaison Committee

Smoky Lake:

- No report.

Vilna:

- No report.

Waskatenau:

- To assess the suitability of Schesnuk Motors building in Waskatenau for potential use by fire department.

Government Liaison Committee

- Health Minister and Senior's Minister visited Smoky Lake to discuss facility requirements.
- Agriculture Minister Olson's visit to Smoky Lake was very well attended.

Highway 28/63 Regional Water Commission

- Meeting held on February 5, 2015 in Thorhild.
- County of St. Paul and Urban Systems attended meeting to discuss regional water line extension; Commission to enter into water supply agreement with St. Paul, the draft of which is to be reviewed at the next meeting.
- Next meeting scheduled for Wednesday, March 4, 2015 at Smoky Lake County.

In-House Safety Committee

- In house safety meeting scheduled for February 25, 2015.
- First aid training completed for fire department and Vilna school.
- Flagging course for Vilna and Smoky Lake Fire is upcoming.
- WHMIS course for Smoky Lake Fire is upcoming.
- Annual Safety Meeting is scheduled for April 17, 2015; have yet to determine speakers.
- Incident reports were reviewed by the Committee.

RB

2015 County Annual Safety Meeting

384-15: Orichowski That Smoky Lake County close the central office and public works office on Friday, April 17, 2015 for the scheduled 2015 Annual Safety Meeting starting at 8:00 a.m.

Carried.

Municipal Planning Commission

- No report.

Northeast Alberta Information HUB

- Next meeting scheduled for March 19, 2015 at St. Paul Recreation Centre.

385-15: Smigerowsky That all who can attend – attend the Northeast Alberta Information Hub Meeting on March 19, 2015 regarding Tourism Event Destination Management Plan as per the email received from Bob Bezpalko, Executive Director, Northeast Alberta Information Hub, dated February 4, 2015.

Carried.

386-15: Lukinuk That the email received from Bob Bezpalko, Executive Director, Northeast Alberta Information Hub, dated February 18, 2015 regarding the Growing Rural Tourism Conference on February 23 - 25, 2015, be filed for information.

Carried.

North East Muni-Corr. Ltd

- Minutes: January 12, 2015
- Next meeting scheduled for March 9, 2015.

Northern Lights Library Board

- Vilna Library was awarded the New Horizons Grant in the amount of \$25,000; has applied for a Senior's Week provincial grant for a one day workshop with speakers from Alberta Seniors Policy Development and Community Partnership and RCMP on senior safety, etc.
- Public Services Report
 - Plastic Card Implementation
 - Consulting Visits by public staff with your library
 - Facebook has been resurrected
 - Winter Reading Program to run in January and February
- All public libraries in Alberta have now been connected to the ME service which allows patrons from any library in the public library network access to the collections of all member libraries by using their home library card; online access will be next step.
- NLL will have bandwidth of 1GBps with Supernet upgrade.
- NLLS Server will be replaced after 5 years of service.
- Polaris Upgrade (TRAC system) will be updated to a new version in January.

Policy Committee

- No report.

R.C.M.P. Liaison Committee

- No report.

Regional Community Development Committee (RCDC)

- Discussed development of regional website at last meeting.
- Next meeting scheduled for Friday, March 27, 2015 at 9:30 a.m.



- Economic development packages are in progress.
- Community Economic Development Officer will be doing business visitations.
- Cannot rely on heavy oil extraction; focus should be on tourism, agriculture, and small business.
- No update on Alberta Community Partnership grant application.
- News releases will update the public on the committees' activities.

Regional Disaster Services Agency Committee

- No report.

Risk-Pro Control Management Committee

- **Minutes:** Added Named Insured:
 - **Waskatenau Pryveet Dance Club:**
 - a. September 20, 2014
 - b. October 14, 2014
 - c. October 21, 2014
 - d. October 28, 2014
 - e. December 2, 2014
 - f. January 6, 2015
 - **Smoky Lake Town and Country Golf Club:**
 - g. January 27, 2014
 - h. February 24, 2014
 - i. March 17, 2014
 - j. May 26, 2014
 - k. June 16, 2014
 - l. July 21, 2014
 - m. August 18, 2014
 - n. September 15, 2014
 - o. November 19, 2014
 - p. December 8, 2014
 - **Vilna Curling Club**
 - q. November 5, 2014
 - r. April 1, 2013 to March 31, 2014 Financial Report
 - s. 2013-2014 Casino Report
 - t. 2013-2014 Bonspiel Report
 - u. 2013-2014 Leasehold Improvement Report
 - **Smoky Lake Riding Club**
 - v. Statement of Revenue and Expenditures: December 31, 2014
 - **Friends of the Vilna Pool Hall**
 - w. Minutes: November 23, 2014

Smoky Lake Agricultural Society

- Brookfield Johnson Controls requires more information before taking on management of the complex; looking into alternative property management companies also.
- Looking into scheduling a Gord Bamford concert on May long weekend at a cost of \$50,000.
- May host a demolition derby on August 3, 2015 in conjunction with rodeo; should be covered under society's liability coverage but participants will need to sign a waiver.
- Women's Conference scheduled for March 14, 2015.

Smoky Lake Foundation

- Last board meeting was postponed.
- Meeting with Alberta Health Services scheduled for February 25, 2015 to review ongoing contract issues.
- Cheque presentation from Atco Electric for \$1,000.
- Continuing with the Alberta Seniors and Community Supports Affordable Supportive Living Initiative – Project is well

RB

underway. Building Project: 70% complete.

Smoky Lake Heritage Board

- Minutes: September 29, 2014
- Minutes: December 1, 2014

Joint Municipalities

- Meeting scheduled for Monday, March 2, 2015 at Catered by Carmen in Division 2 – 58129 – Highway 859; meeting starts at 6:00 p.m., with supper served at 7:00 p.m.

387-15: Lukinuk

That the Committee Task Force and Board Reports presented by Councillors be accepted.

Carried.

Meeting Recessed

Meeting recessed for Lunch, time 12:03 p.m.

Meeting Reconvened

The meeting reconvened on a call to order by Reeve Ron Bobocel at 12:45 p.m. in the presence of all Council members, the Chief Administrative Officer, the Assistant Chief Administrative Officer, Finance Manager, Public Works Manager, GIS/Communication Director, and Recording Secretary.

6. Correspondence:

388-15: Cholak

That the following correspondence received from the Alberta Association of Municipal Districts and Counties, be filed for information:

- a. Contact Newsletter:
 - February 5, 2015 – Volume 2015, Issue 5.
- b. Contact Newsletter:
 - February 11, 2015 – Volume 2015, Issue 6.

Carried.

Portage College

389-15: Lukinuk

That the letter received from Samantha Dyck-Gamble, Corporate Communications and Promotions Officer, Portage College, dated January 19, 2015 regarding Sponsorship and silent auction donations for the Spring Gala held on May 8, 2015, be filed for information.

Carried.

County of Minburn

390-15: Smigerowsky

That Smoky Lake County Council who can attend – attend the Alberta Association of Municipal Districts and Counties District 5 Meeting on September 25, 2015 hosted by Beaver County.

Carried.

Vilna Fish and Game

391-15: Smigerowsky

That Smoky Lake County donate 13 Tonnes of 1” gravel (cash value of \$350.00) delivered within the boundaries of Smoky Lake County to the Vilna Fish and Game Association Silent Auction Event to be held on March 7, 2015 in celebration of 73rd year of aiding the preservation and conservation of wildlife in the Community, as per the letter from Kamiko Dmetruik, Vilna Fish and Game, dated January 26, 2015.

Carried.

RB

Minister of Municipal Affairs

392-15: Orichowski That Smoky Lake County file for information the letter received from the Honourable Diana McQueen, Minister of Municipal Affairs, dated January 2015 regarding the MGA Review Work Plan.

Carried.

Citizens on Patrol Association

393-15: Cholak That Smoky Lake County donate in the amount of \$2,500.00 to the Vilna Citizens on Patrol Association (COPS) in order to provide financial assistance to the Vilna COPS Program for 2015; as per the letter received from Edith Campbell, Secretary Treasurer, Citizens on Patrol Association, dated February 2015 regarding a funding request.

Carried.

2015 Grey Matters Conference

394-15: Orichowski That the email received from Health Seniors Information, dated February 6, 2015 regarding the 2015 Grey Matters Conference in Drumheller on September 29 – 30, 2015, be filed for information.

Carried.

Landowner: Roman Holowaychuk

395-15: Cholak That Smoky Lake County defer the letter received from Mr. Roman Holowaychuk, dated February 5, 2015, requesting development of an undeveloped road allowance adjacent to property located at NW 1-61-17-W4M to a future meeting until administration researches and provides options.

Carried.

Natural Resources Conservation Board

396-15: Lukinuk That the letter received from Susan Whittaker, Manager, Board Reviews, Natural Resources Conservation Board, dated December 19, 2014 in regards to the Board Decision upon Consideration of the Requests for Board Review of Decision Summary BA13006 and BA14002 / William and Audrey Trenchuk.

Carried.

Waskatenau School Youth Foundation

397-15: Orichowski That Smoky Lake County Council who can attend - attend the 2nd Annual Peroghy and Ham Supper on February 21, 2015; as per the letter received from Kim Karvonen, President, Waskatenau School Youth Foundation, dated February 5, 2015, and donate a County Jacket to the silent auction event.

Carried.

Alberta Environment and Sustainable Resource Development

398-15: Lukinuk That Smoky Lake County acknowledge receipt of the letter received from Donna Richards, Approvals and Dispositions Services Unit, Alberta Environment and Sustainable Resource Development, dated February 5, 2015 regarding a 90 Day Review Extension for County Surface Materials Exploration – SME 150029.

Carried.



Lakeland Agricultural Research Association

399-15: Cholak

That Smoky Lake County Council who can attend – attend the Lakeland Agricultural Research Association (LARA) 2014 Research Update on February 26, 2015 at 4:30 p.m. at the Ashmont Agriplex.

Carried.

Alberta Environment and Sustainable Resource Development

400-15: Smigerowsky

That Smoky Lake County acknowledge receipt of the letter received from Corinne Kristensen, Approvals and Dispositions Services Unit, Alberta Environment and Sustainable Resource Development, dated February 5, 2015 regarding Completeness Review Decision – Application Rejection for County Surface Materials Exploration – SME 150029.

Carried.

“Fan” mail received

401-15: Lukinuk

That Smoky Lake County destroy the irrelevant “fan” mail received on February 12, 2015 containing seven envelopes from an anonymous person.

Carried.

Redwater-Smoky Lake Victim Services

402-15: Cholak

That the letter received from Delores Cherwoniak, Program Manager, Redwater-Smoky Lake Victim Services, dated February 13, 2015, in regards to County representatives to sit as Board members on the Community Anti-Bullying Coalition, be filed for information.

Carried.

Thank You: Summary Listing

403-15: Smigerowsky

That Smoky Lake County file for information the February 2015 Summary Listing of Thank You received from organizations extending appreciation of support:

- H.A.K. School – Leadership Program

Carried.

Information Releases

404-15: Lukinuk

That the Information Releases for the Month of February 2015, be accepted and filed for Information.

Carried.

RB

10. Bills & Accounts:

405-15: Cholak

That all the Bills and Accounts approved for payment, including the bills and accounts recommended for payment by the Natural Gas Council, including transfers to the Payroll Account be filed for information:

Batch #	Cheque Numbers	Total of Batch
30359	37451 to 37465	\$18,156.00
30392	37466 to 37502	\$134,057.00
30398	37503 to 37514	\$226,141.75
30428	37515 to 37552	\$70,430.18
30453	37553 to 37590	\$573,106.08
30470	37591 to 37601	\$63,873.25
Total Cheques		\$1,085,764.33
Total Direct Debits		\$0.00
Grand Total Bills and Accounts		\$1,085,764.33

Carried.

County Council Meeting(s)

406-15: Lukinuk

That the next County Council Meeting(s) be scheduled for Thursday, **March 26, 2015**; Thursday, **April 16, 2015**; **Thursday, May 28, 2015**; and Thursday, **June 25, 2015** at 9:00 a.m.; to be held at the County Council Chambers.

Carried.

ADJOURNMENT:

407-15: Bobocel

That this meeting be adjourned, time 1:00 p.m.

Carried.


REEVE

SEAL

CHIEF ADMINISTRATIVE OFFICER