

SMOKY LAKE COUNTY

Minutes of the **Agricultural Service Board Meeting** held on Tuesday, **July 7, 2015** at 12:42 P.M. in the County Council Chambers.

The meeting was called to Order by the Agricultural Service Board Chairman, Ron Bobocel in the presence of the following persons:

<u>Div. No.</u>	<u>Councillor(s)</u>	<u>ATTENDANCE</u> <u>Tuesday, July 7, 2015</u>
1	Dareld Cholak	Present
2	Ron Bobocel	Present
3	Craig Lukinuk	Present
4	Cary Smigerowsky	Present
5	Randy Orichowski	Present
A.F.	Tori Dey	Present
Fire Chief	Scott Franchuk	Present
CAO	Cory Ollikka	Present
Asst CAO	Lydia Cielin	Present
Assistant A.F.	Amanda Shapka	Present
Ag Svcs. Tech.	Evonne Zukiwski	Present
Legislative Svcs./R.S.	Angela Bilski	Present

2. Agenda:

792-15: Orichowski That the Agricultural Service Board Meeting Agenda for Tuesday, July 7, 2015 be adopted, as presented.

Carried Unanimously.

3. Minutes:

793-15: Cholak That the Minutes of the Agricultural Service Board Meeting held on Tuesday, May 5, 2015, be adopted.

Carried.

794-15: Smigerowsky That the Action List of May 5, 2015, Agricultural Service Board Meeting, be filed for information.

Carried.

4. Request for Decision:

Policy Statement No. 62-18-01: Firearms Authorization for Agricultural Services Board

795-15: Lukinuk That **Policy Statement No. 62-18-01** entitled "Firearms Authorization for Agricultural Services Board", be adopted

Title: Firearms Authorization for Agricultural Services Board	Policy No.: 18-01	E
Section: 62	Code: P-R	Page No.: 1 of 4
Legislation Reference:	Alberta Agricultural Pest Act of Alberta	
Purpose:	Smoky Lake County recognizes there are circumstances where the Agricultural Service Board Staff may need to use a Firearm in the course of their duties to control Beaver or Muskrat in rights-of-way or lands affecting County infrastructure. The purpose of this policy and procedures is to provide a process for authorizing individual(s) to possess, discharge, and store firearms on property owned and operated by the Smoky Lake County.	
Policy Statement and Guidelines:		
1. OBJECTIVE:		
1.1 The County environment is conducive to animals of all kinds, including beaver.		

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muskrat, coyote, and skunk, and occasionally cougars. There are rules, regulations and common sense guidelines to consider when dealing with controlling problem wildlife, whether they are living on County property or in the wild.

- 1.2 The Agricultural Service Board Strategic Plan, as reference in **Policy Statement 62-10: Agricultural Services Board Strategic Plan** outlines management control activities for Problem Wildlife and Pest Control to ensure County residents that agricultural programming is maintained and in compliance with applicable regulations to enhance the environment and protect viable and sustainable agriculture (land and public roads) in the Municipality.
- 1.3 The use of Firearms is permissible in Wildlife Habitats as identified with the Discharge of Firearms Legislation. Use of Firearms is one part of multiple control techniques to control problem wildlife.

2. GUIDELINES:

- 2.1 The issuance of authorization to permit employees of the Smoky Lake County Agricultural Service Board to carry and use firearms for the control of problem wildlife while conducting field work in County locations in the performance of their official duties will be granted by the Chief Administrative Officer for the permission for possession, discharge or storage of firearms on property owned or managed by the County and approved by motion of Council.
- 2.2 Failure by any individual to comply with this policy or additional provisions of Federal, Provincial Legislation and Municipal Bylaws and Policies or handling a firearm in an unsafe manner will result in an immediate withdrawal of authorization to store, possess, or discharge a firearm on County property.
- 2.3 The Agriculture Service Board will implement the Discharge of Firearms for control of Problem Wildlife limited only for:
 - 2.3.1 Beavers and Muskrats only
 - 2.3.2 Problem Wildlife specified on the holder of a Form 7 issued by The Government of Alberta

3. DEFINITION(S):

- 3.1 Firearm: Any device capable of discharging a center or rim fire cartridge, black powder, CO2-powered projectiles, or projectiles powered by pumping or cocking the device.

4. PROCEDURES:

- 4.1 Personally-owned firearms used for County business:
 - 4.1.1 A description of the firearm (restricted to .22 or .22 magnum caliber rifle) shall be provided by the individual and the information shall be completed on the **Schedule "A": Firearm Authorization Form**.
 - 4.1.2 The individual must supply a copy of their Firearm License (PAL) Possession Acquisition License to be placed in their personnel file, to verify the individual can legally possess, transport, handle and discharge a firearm.
 - 4.1.3 Personally-owned firearm(s) must be removed from the County property and Vehicles at the end of each work day.
 - 4.1.4 When not being used by the authorized employee in the process of performing his/her official duties during working hours, the personally-owned firearm shall be maintained unloaded and in a locked location approved by the Agricultural Fieldman. Ammunition for the firearm shall be maintained in locked location separate from the firearm.
 - 4.1.5 Personally-owned firearm(s) must be properly secured and stored at all times with the appropriate firearms transportation implemented in the municipal vehicle as per the Firearms Act and Regulation thereto.
- 4.2 Nothing in this policy requires Smoky Lake County to provide storage facilities for employee's firearms.
- 4.3 The authorized employee must carry the approved permits in their possession at all times when controlling beaver or muskrat within the right-of-way for examination by RCMP and Fish and Wildlife Officers. Documentation required:
 - Damage Control License
 - Possession Acquisition License
 - Possession Only License
 - Signed Schedule A Form

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SCHEDULE "A"

**AGRICULTURAL SERVICE BOARD
FIREARM AUTHORIZATION FORM**

EMPLOYEE:	Name: _____
	Address: _____
	Job Position: _____
	Firearm License Number: _____
	Expiry Date: _____

DESCRIPTION DETAILS:	FIREARM INFORMATION:
	Ownership: _____
	Manufacturer: _____
	Caliber: _____
	Model No.: _____
Serial No.: _____	

AUTHORIZATION	Reason	Type of Use	Firearm
Problem Wildlife and Pest Control	Business Use:	<input type="checkbox"/> Beavers <input type="checkbox"/> Muskrats	Form 7 Permit Holder <input type="checkbox"/> Yes <input type="checkbox"/> No
	Animal / Predator Control	<input type="checkbox"/> Coyotes <input type="checkbox"/> Skunks	

SIGNATURE OF EMPLOYEE: _____	DATE: _____
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SIGNATURE OF CHIEF ADMINISTRATIVE OFFICER: _____	DATE: _____
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SMOKY LAKE COUNTY APPROVAL: Motion: _____	DATE: _____
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Carried.

Authorization to Carry Firearms

796-15: Cholak

That Smoky Lake County Agricultural Service Board approve Schedule "A": Firearms Authorization for Tori Dey, Agricultural Fieldman for the purpose of problem wildlife and pest control, until the expiration date of July 12, 2018.

Carried.

797-15: Orichowski

That Smoky Lake County Agricultural Service Board approve Schedule "A": Firearms Authorization for Dominique Stockford, Municipal Trapper for the purpose of problem wildlife and pest control, until the expiration date of March 31, 2019.

Carried.

2015 Emergency Drought Response

798-15: Orichowski

That Smoky Lake County Agricultural Service Board send a drought disaster advisory letter if advised by the North East Regional ASB Drought Committee to Rachel Notley, Premier, Oneil Carlier, Alberta Agriculture and Forestry Minister, Stephen Harper, Prime Minister of Canada, Gerry Ritz, Federal Minister of Agriculture and Agri-Foods, the Federation of Canadian Municipalities (FCM), and the Alberta Association of Counties and Municipal Districts (AAMDC), with carbon copies sent to Colin Piquette, MLA for Athabasca-Sturgeon-Redwater, David B. Hanson, MLA for Lac La Biche-St. Paul-Two Hills, and Brian Storseth, MP for Westlock-St. Paul.

Carried.

5. Issues for Information

Agriculture Department Report

799-15: Smigerowski That the updated report presented by the Agricultural Fieldman dated May 4, 2015 to July 1, 2015 be accepted, and filed for information.

Carried.

2015 Mowing Program Update

800-15: Orichowski That the 2015 Mowing Program Update be filed for information.

Carried.

2015 Roadside Spraying Program Update

801-15: Lukinuk That the 2015 Roadside Spraying Program Update be filed for information.

Carried.

Lakeland Agricultural Research Association Report

802-15: Cholak That the Lakeland Agricultural Research Association Report including the Agenda of June 22, 2015 and the Minutes of April 24, 2015, be filed for information.

Carried.

Agricultural Service Board 2015 Resolutions

803-15: Lukinuk That Smoky Lake County Agricultural Service Board reviewed the Agricultural Service Board 2015 Resolutions as discussed at the **2015 Agricultural Service Board Provincial Conference** held on January 20 – 23, 2015, as follows:

Resolution 1: Adapt Crop Insurance to Protect Clubroot Tolerant Varieties.

In Favor

Committee Response: Unsatisfactory

Resolution 2: Pest Control Act – Clubroot.

In Favor

Committee Response: Unsatisfactory

Resolution 3: Standardized Clubroot Inspection Procedure.

In Favor

Committee Response: Unsatisfactory

Resolution 4: Additional Funding for Municipalities Dealing with Prohibited Noxious Weeds that come from Outside the Province of Alberta.

In Favor

Committee Response: Unsatisfactory

Resolution 5: Maintaining Canada Thistle (*Cirsium arvense*) as a Noxious Weed under the *Alberta Weed Control Act and Regulation*

In Favor

Committee Response: Accept in Principle

Resolution 6: Legal Opinion on the Jurisdiction of the Weed Control Act on CN Rail.

In Favor

Committee Response: Accept in Principle

Resolution 7: Prevention of the Introduction of Zebra and Quagga Mussels into Alberta Water Bodies.

In Favor

Committee Response: Accept in Principle

Resolution 8: Monitor Ergot Levels in Livestock Feeds.

In Favor

Committee Response: Unsatisfactory

Resolution 9: Elk Quota Hunt.

In Favor

Committee Response: Accept in Principle

Resolution 10: Alberta Fish and Wildlife Officer Availability.

In Favor

Committee Response: Accept in Principle

Resolution 11: Wildlife Predator Compensation for Domestic Equine Loss.

In Favor

Committee Response: Accept in Principle

Resolution 12: Agriculture Plastics Recycling.

In Favor

Committee Response: Unsatisfactory

Resolution 13: Pesticide Container Collection Program.

In Favor

Committee Response: Defeated

Resolution 14: Management of Farm and Agricultural Leases.

Not in Favor

Committee Response: Accept in Principle

Resolution 15: Farm Property Assessment.

In Favor

Committee Response: Incomplete

Resolution 16: Preventing Licensing of Tolerant Wheat.

In Favor

Committee Response: Defeated

Emergent Resolution 1: Fusarium Management Plan

Committee Response: Incomplete

Carried.

Next Meeting

804-15: Orichowski

That the next **Agricultural Service Board Meeting** be scheduled for **Tuesday, September 8, 2015** at 9:30 a.m. to be held at the County Council Chambers.

Carried.

ADJOURNMENT:

805-15: Bobocel

That this meeting be adjourned, time 1:20 p.m.



CHAIRMAN

SEAL


CHIEF ADMINISTRATIVE OFFICER