

SMOKY LAKE COUNTY

Minutes of the **County Council Meeting** held on Thursday, **February 16, 2017** at 9:07 A.M. in the County Council Chambers.

The meeting was called to Order by the Reeve, Mr. Craig Lukinuk, in the presence of the following persons:

<u>Div. No.</u>	<u>Councillor(s)</u>	<u>ATTENDANCE</u> <u>Thursday, Feb. 16, 2017</u>
1	Dareld Cholak	Present
2	Ron Bobocel	Present
3	Craig Lukinuk	Present
4	Cary Smigerowsky	Present
5	Randy Orichowski	Present
CAO	Cory Ollikka	Present
Asst. CAO	Lydia Cielin	Present
Finance Manager	Brenda Adamson	Present
Public Works Mgr.	Doug Ponich	Present
GIS/Communication	Paul Miranda	Present
Plan/Dev Manager	Jordan Ruegg	Present
Legislative Svcs/R.S.	Patti Priest	Present

3 Members of the Media in attendance:

- The Redwater Review - 1
- Smoky Lake Signal - 2

3 Members of the public.

2. Agenda:

Agenda

363-17: Bobocel

That the Agenda for Thursday, February 16, 2017 County Council Meeting be adopted, as amended:

Addition to the Agenda:

1. Correspondence: Ahmed Hussen, P.C., M.P. Alberta Minister of Immigration, Refugees and Citizenship – Re: Relocating the Vegreville Case Processing Centre.

Carried Unanimously.

3. Minutes:

Minutes of January 17, 2017 – County Council Meeting

364-17: Orichowski

That the minutes of the **County Council** Meeting held on Tuesday, January 17, 2017, be adopted.

Carried.

Minutes of January 20, 2017 – Additional County Council Meeting

365-17: Cholak

That the minutes of the **Additional County Council** Meeting held on Friday, January 20, 2017, be adopted.

Carried.

4. Request for Decision:

Policy Statement No. 08-30-01: Financial Management

366-17: Cholak

That Policy Statement No. 08-30-01: Financial Management, be adopted:

Title: Financial Management	Policy No.: 30-01
Section: 08	Code: P-I
Page No.: 1 of 2	

Legislation Reference:	Alberta Provincial Statutes
-------------------------------	-----------------------------

Purpose:	The purpose of this policy is to guide financial decisions relating to the three year financial plan for the entire municipality, including all funds.
-----------------	--

Policy Statement and Guidelines:	
1. STATEMENT OF INTENT:	
1.1 The policy bridges the strategic plan to administration, operations and finance and acts as an overarching decision making document that integrates various financial parameters affecting service delivery and funding sources. The integration assures conflicting policy statements are minimized.	
2. STATEMENT OF GUIDING PRINCIPLES:	
2.1 The municipality complies with provincial legislation and the Public Sector Accounting Board recommendations.	
2.2 When deciding on a course of action that may impact the whole community, the outcome of the decision will be for the benefit of the community as a whole.	
2.3 Core services as mandated by legislation and as required to maintain quality of life will be provided at a base level with minimal interruption to service. Revenues supporting these services will be stable, assured and sustainable.	
2.4 Services outside a municipality's mandate will not be provided to the community by the municipality.	
2.5 Resources will support a centralized labour workforce providing on-going consistent services.	
2.6 Communications will center on information provision to the community and will meet all legislated requirements.	
2.7 Revenues collected from unreliable, one-time or uncertain sources should be applied to non-core operations or held in reserves for longer term needs.	
2.8 Cash and property investments will be made to first protect and maintain principal and then to maximize returns. Liquidity of investments will align with capital and operating needs.	

Policy Statement and Guidelines:	
2.9 Outsourcing of expertise will be supported if expertise is not available in-house; is project based; requires an independent assessment or opinion; or if there is a need to supplement the current workforce for a period of not more than six months.	
2.10 Reserves will be established and maintained to provide for stability of operations; asset replacement and renewal at the end of their useful life; growth obligations and statutory requirements.	
2.11 Infrastructure assets will be replaced once assets reach the end of their useful life and are no longer cost effective to operate and/or they impact health and safety. Notwithstanding a least cost approach applies that leverages senior government grants; combines projects for synergies (e.g. water, sewer and road replacements); and joint projects with other organizations.	
3. RESPONSIBILITIES:	
3.1 The Finance Manager is responsible for the stewardship of municipal finances and preparation of financial plans and financial reporting as legislated.	
3.2 Council approves the financial plan	
3.3 Departments are to comply with the financial plan process, structure, timelines and Council approved budgets.	
4. REPORTING:	
4.1 A Three Year Financial Plan will be adopted by Council in June of each year, following the annual tax rate bylaw. This will establish general parameters for the fall budget process.	
5. POLICY REVIEW:	
5.1 A review of this policy will be conducted each year as part of the financial plan development and annual budget process.	

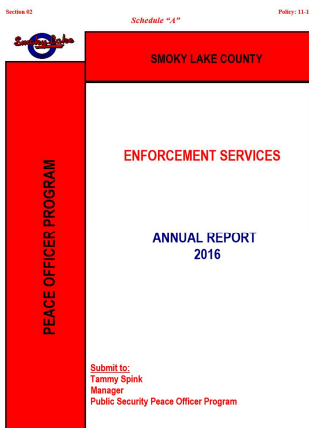
Carried.

Policy Statement No. 02-11-10: Peace Officer: Annual Reporting

367-17: Cholak

That Policy Statement No. 02-11-10: Peace Officer: Annual Reporting, be amended:

Title: Peace Officer: Annual Reporting		Policy No.: 11-10
Section: 02	Code: P-I	Page No.: 1 of 6
E		
Legislation Reference: Peace Officer Ministerial Regulations Act		
Purpose:	To submit a written report to the Alberta Solicitor General on an annual basis on the Peace Officer Program.	
Policy Statement and Guidelines:		
PREAMBLE		
The annual report is a new requirement designed to facilitate communication with the Director of the Alberta Solicitor General.		
The annual report includes areas such as the service provided, operational practices of the Peace Officer and enforcement related activities.		
ANNUAL REPORT		
The Annual report must include:		
<ol style="list-style-type: none"> 1. The general nature of the services provided by the peace officer. 2. Operational practices of the peace officer. 3. Enforcement and enforcement-related activities of the peace officer. 4. Name of the agency contact person in a senior management position. 5. Statistical data required by the director. 6. An updated list of peace officers employed and their positions in the agency. <ul style="list-style-type: none"> ■ The following format <i>Schedule "A": Peace Officer Annual Report</i> will be completed by January 31 each year and submit to the Director of Public Security Peace Officer Program. 		



Section 02	Policy: 11-10
PEACE OFFICER: ANNUAL REPORT	
EMPLOYEE FILE NUMBER: APPOINTMENT NO: 12013	
<p>1. General Nature of the Services provided by the Peace Officer:</p> <p><u>Program Overview:</u></p> <ol style="list-style-type: none"> 1. The Peace Officer is responsible for the enforcement and investigation of Municipal Bylaw and Provincial Statutes for Smoky Lake County. 2. As a Peace Officer, the overall duty is to protect and educate people and property; and to preserve and maintain the public peace. 3. The Peace Officer reports to the Smoky Lake County, Chief Administrative Officer (C.A.O.) 	
<p>2. Operational Practices of the Peace Officer:</p> <p><u>Key Areas:</u></p> <ul style="list-style-type: none"> ■ Ensuring public compliance with various County bylaws. ■ Provide information and interpretation of Municipal bylaws and Provincial Statutes requirements to the Smoky Lake County residents and community groups. ■ Develop and implement to educate on public awareness programs and maintain positive public relations. ■ Conducts highly visible mobile patrols of the County for the purpose of preventing and detecting violations of Municipal Bylaws and selected Provincial statutes. 	

PEACE OFFICER: Annual Report		Page 2
3. Enforcement and Enforcement-related activities of the Peace Officer:		
ENFORCEMENT:		
Responsibilities: Public Safety:		
3.1	As a Peace Officer appointed under the Peace Officer Act , enforce the following Provincial Statutes and Regulations, including: <ul style="list-style-type: none">■ The Animal Protection Act.■ The Dangerous Dogs Act.■ The Environmental Protection and Enhancement Act.■ The Fuel Tax Act.■ The Petty Trespass Act.■ The Provincial Offences Procedure Act.■ The Stray Animals Act.■ The Tobacco Reduction Act.■ The Traffic Safety Act.	
3.2	As the Enforcement Officer appointed under the Municipal Government Act , enforce Municipal Bylaws, Including: <ul style="list-style-type: none">■ The Animal Control Bylaw.■ The Corridor Regulation Bylaw.■ The Land Use Bylaw.■ The Off Highway Vehicles Bylaw.■ The Parks Control Bylaw.■ The Fire Bylaw■ The Road Right Of Way Bylaw■ The Nuisance and Unightly Premises Bylaw■ The Weight Restrictions For Vehicles Bylaw	
3.3	In accordance with the Municipal Government Act , the Bylaw Enforcement Officer is a Designated Officer. The Enforcement Officer time is to be equally divided between patrolling and enforcing.	

PEACE OFFICER: Annual Report		Page 3
3. Enforcement and Enforcement-related activities of the Peace Officer:		
ENFORCEMENT-RELATED ACTIVITIES:		
Enforcing Duties:		
3.4	<ul style="list-style-type: none">■ Receiving complaints and inquires.■ Investigation of complaints.■ Advising responsible parties of infractions, and taking remedial actions and/or following enforcement procedures.■ Advising responsible parties of infractions and laying of charges if founded.■ Educating and/or prosecuting violators.■ Conducts patrols of the trail systems, roads and hamlets within the corporate limits of Smoky Lake County.■ Receives and documents evidence relating to investigation and ensures that continuity of such evidence is maintained, stored and destroyed accordance with Provincial County Regulations and/or County policies.■ Prepares prosecutor information sheets and court briefs concerning a charge or ticket.	
Other Duties:		
<ul style="list-style-type: none">■ Assist R.C.M.P., as required.■ Prepare Monthly reports and distribute to Council, Chief Administrative Officer.■ Report at weekly Management meetings.■ To be familiar with the Policies of the Smoky Lake County and the mandate of the Peace Officer Program.■ Personnel conduct to enhance the image of Peace Officer in the Smoky Lake County.■ Attendance at conference and training programs that are pre-approved by the Chief Administrative Officer.■ Preparation and revision of Municipals Bylaws.■ Issue various letters of Permission and Permits relating to Municipal Bylaws.■ Participation with community interest groups as requested.■ Develop and/or take part in public awareness programs and maintain positive public relations.■ Conducts other related duties as required.		

PEACE OFFICER: Annual Report		Page 4																		
<p>3. Enforcement and Enforcement-related activities of the Peace Officer: ENFORCEMENT-RELATED ACTIVITIES: <i>Continued</i> Working Relationship:</p> <ul style="list-style-type: none"> ■ To be accessible, approachable and helpful to the residents and public who require information or assistance. ■ To establish and maintain a positive working relationship with Smoky Lake County employees. ■ To continue and enhance communication to the Chief Administrative Officer to be informed on all issues or concerns that could affect the Peace Officer Program. <p>Decision Making: Independence of Action:</p> <ul style="list-style-type: none"> ■ Works under minimal supervision while on patrol. ■ Deals with the public in confrontational situations and must use own judgment to resolve them, based on instant decisions relating to knowledge of laws and regulations. 																				
<p>4. Name of the Agency Contact Person in a Senior Management Position: Smoky Lake County: Cory Ollikka, Chief Administrative Officer Box 310 4612 McDougall Drive Phone: 780-656-3730 Smoky Lake, Alberta Fax: 780-656-3768 T0A 3C0 E-Mail: collikka@smokylakecounty.ab.ca</p>																				
<p>5. Statistical Date Required by the Director:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">Types of Incidents</th> <th style="text-align: center;">2016</th> </tr> </thead> <tbody> <tr> <td>Animal Control:</td> <td style="text-align: center;">44</td> </tr> <tr> <td>Unsanitary Premises:</td> <td style="text-align: center;">5</td> </tr> <tr> <td>Land Use Issues:</td> <td style="text-align: center;">5</td> </tr> <tr> <td>Road Right of Way:</td> <td style="text-align: center;">17</td> </tr> <tr> <td>Fire Issues:</td> <td style="text-align: center;">1</td> </tr> <tr> <td>Traffic Safety Issues:</td> <td style="text-align: center;">1</td> </tr> <tr> <td>Muni-Corr Trail</td> <td style="text-align: center;">1</td> </tr> <tr> <td style="text-align: right;">TOTAL</td> <td style="text-align: center;">74</td> </tr> </tbody> </table> <p><small>Combined complaints, written warnings, and violation tickets.</small></p>			Types of Incidents	2016	Animal Control:	44	Unsanitary Premises:	5	Land Use Issues:	5	Road Right of Way:	17	Fire Issues:	1	Traffic Safety Issues:	1	Muni-Corr Trail	1	TOTAL	74
Types of Incidents	2016																			
Animal Control:	44																			
Unsanitary Premises:	5																			
Land Use Issues:	5																			
Road Right of Way:	17																			
Fire Issues:	1																			
Traffic Safety Issues:	1																			
Muni-Corr Trail	1																			
TOTAL	74																			
<p>6. An updated List of Peace Officer Employed and their Position in the Agency: Name: James E. English Phone: 780-656-3730 Title: Peace Officer Fax: 780-656-3768 Agency: Smoky Lake County Cellular: 780-650-5429 Address: Box 310, 4612 McDougall Drive Smoky Lake Alberta T0A 3C0 E-Mail: eenglish@smokylakecounty.ab.ca</p>																				

Carried.

Appointment: Returning Officer

368-17: Bobocel That Smoky Lake County appoint Bernadette Dalpe as the Returning Officer for a total fee not to exceed \$5,500.00, for the 2017 General Municipal Election to be held on October 16, 2017.

Carried.

Appointment: Substitute Returning Officer

369-17:Smigerowsky That Smoky Lake County appoint Delores Jarema as the Substitute Returning Officer for the 2017 General Municipal Election to be held on October 16, 2017.

Carried.

Executive Session:

Land and Legal: Road Allowance adjacent to Plan 1423033, Block 1, Lot 2

370-17: Bobocel That Smoky Lake County Council go into Executive Session to discuss a Land and Legal Issue: Road Allowance adjacent to Plan 1423033, Block 1, Lot 2 (19473 Victoria Trail), time 9:28 a.m.

Carried.

371-17: Cholak That Smoky Lake County Council go out of Executive Session, time 9:48 a.m.

Carried.

Bylaw No. 1300-17: Cancellation of Undeveloped Government Road Allowance – Adjacent to Plan 1423033, Block 1, Lot 2 (19473 Victoria Trail).

372-17:Smigerowsky That **Bylaw No. 1300-17: Cancellation of Undeveloped Government Road Allowance – Adjacent to Plan 1423033, Block 1, Lot 2 (19473 Victoria Trail), be given FIRST READING; and schedule a Public Hearing on March 16, 2017.**

Carried.

5. Issues for Information:

Chief Administrative Officer's Report

The Chief Administrative Officer gave an updated report to Council for the period of January 17, 2017 to February 15, 2017:

Legislative/Governance:

- Our research into Nomination fees has turned up both a cap set by the Local Authorities Election Act and most neighbouring municipalities maintaining their fee at the capped rate of \$100.00.

Administrative:

- Alberta Association of Municipal Districts and Counties' Administration has sent an ALARIE "Recap and Update" dated January 30, 2017 for our information.

Financial:

- The Town of Smoky Lake CAO has requested that the County assist with half the cost of upgrading the defibrillator batteries at the Smoky Lake Agricultural Complex.
- The Mons Lake Association has been approved for a \$29,000 CFIP grant for their playground. It has been our intent to partner on this project, but equipment needs to be ordered to ensure timely completion. Because we have not yet formally approved our Capital Budget, we require a motion of Council to proceed with ordering the playground equipment. The entire project (including in-kind work) will cost approx. \$60,000. Our cash share will be approx. \$22,000

Human Resources:

- None.

Community:

- Smoky Lake Complex (our added named insured) requires an Emergency Response Plan in order to conform to the insurance requirements. We are providing several hours of our Safety Officer's time to assist them with this plan.
- The HAK Yearbook Committee is asking for a \$50 sponsorship for this year's Yearbook

Training:

- ICS 100 and ICS 200

Strategic Priorities - Chart:

- Ongoing.

Alberta Local Authorities Reciprocal Insurance Exchange (ALARIE)

373-17: Cholak

That the correspondence received from Alberta Association Municipal Districts and Counties (AAMDC), in regard to a recap and update as of January 30, 2017 on the close out of the former Alberta Local Authorities Reciprocal Insurance Exchange (ALARIE), the precursor to Jubilee Insurance, assets being distributed, be filed for information.

Carried.

Town of Smoky Lake – Defibrillator Batteries for Complex

374-17: Orichowski That Smoky Lake County assist the Town of Smoky Lake by providing half the cost of batteries and accessories in the amount not to exceed \$414.00, for the defibrillator located in the Smoky Lake Agricultural Complex.

Carried.

Mons Lake Association

375-17:Smigerwosky That Smoky Lake County approve to order the playground equipment in the amount not to exceed \$50,000.00 for the Mons Lake Association's Playground Project.

Carried.

Smoky Lake Agricultural Complex – Emergency Response Plan

376-17: Bobocel That Smoky Lake County approve for the Smoky Lake County Safety Officer to assist the County's Additional Named Insured: Smoky Lake Agricultural Society in creating an Emergency Response Plan for the Smoky Lake Agricultural Complex; including an Emergency Exit Plan for the building.

Carried.

H. A. Kostash School – Year Book

377-17:Smigerowsky That County Council sponsor the 2016-2017 H. A. Kostash School Yearbook in the amount of **\$50.00** to H. A Kostash School, as per written request from Principal Richards, received February 13, 2017.

Carried.

Financial Update

As annexed to the minutes:

- ↳ Financial Statement for the Months:
October 31, 2016
November 30, 2016

Action List(s):

- ↳ **Action List(s):**
 - **County Council** Meeting: January 17, 2017.
 - **County Council** Meeting: January 20, 2017.

378-17: Cholak That the updated report for the period of January 17, 2017 to February 15, 2017 by the Chief Administrative Officer, be accepted and filed for information.

Carried.

**Finance Manager's Report:
Actual to Budget Report**

Brenda Adamson, Finance Manager provided an updated Financial report for the period of January 9, 2017 to February 8, 2017.

Smoky Lake County Assessor Appointment

379-17: Cholak That Smoky Lake County award the Request For Proposal for Property Assessment Services to Accurate Assessment Group for a term of Five (5) years to commence on March 1, 2017 to December 31, 2022, with an option to extend for Two (2) additional years.

Carried.

FCSS Funding – Smoky Lake Senior Citizens Drop in Club

380-17:Smigerowsky That Smoky Lake County allocate funding amounts from the 2017 Family and Community Support Services (FCSS) Grant budget as follows:

Community Group	Eligibility	Funding
Smoky Lake Senior Citizens Drop In Club	Integrated Drum Circle Program - provides senior services, reduces isolation and promotes relationship building and co-operation.	\$ 1,000.00

Carried.

Dave Kully, Public Works Shop Foreman entered chambers, time 10:20 a.m.

FCSS Funding – Aboriginal Arts Council of Alberta

381-17: Orichowski That Smoky Lake County take no action to the Aboriginal Arts Council of Alberta’s Heart to Hand Enriching Lives Project - request for Family and Community Support Services (FCSS) funding application, dated January 25, 2017; and advise to pursue other funding avenues; and provide Council with an update.

Carried.

FCSS Funding – Vilna Seniors Citizen Society

382-17: Bobocel That Smoky Lake County allocate funding amounts from the 2017 Family and Community Support Services (FCSS) Grant budget as follows:

Community Group	Eligibility	Funding
Vilna Seniors Citizen Society	Transportation services to keep Seniors active and engaged in the community	\$ 2,500.00

Carried.

FCSS Funding – Town of Smoky Lake Library Board

383-17: Cholak That Smoky Lake County allocate funding amounts from the 2017 Family and Community Support Services (FCSS) Grant budget as follows:

Community Group	Eligibility	Funding
Town of Smoky Lake Library Board	Youth Programming - helps youth develop interpersonal and group skills.	\$ 1,050.00

and recommend the Town of Smoky Lake allocate the same.

Carried.

Account Receivable - Write Offs

384-17: Cholak That Smoky Lake County Council approve to **write off the updated penalties** in the amount of **\$4,063.47** on the County of St. Paul No.19’s water advisory services account number 2765, in light of the payment made and further to the December 8, 2016 Council Motion 218-16.

Carried.

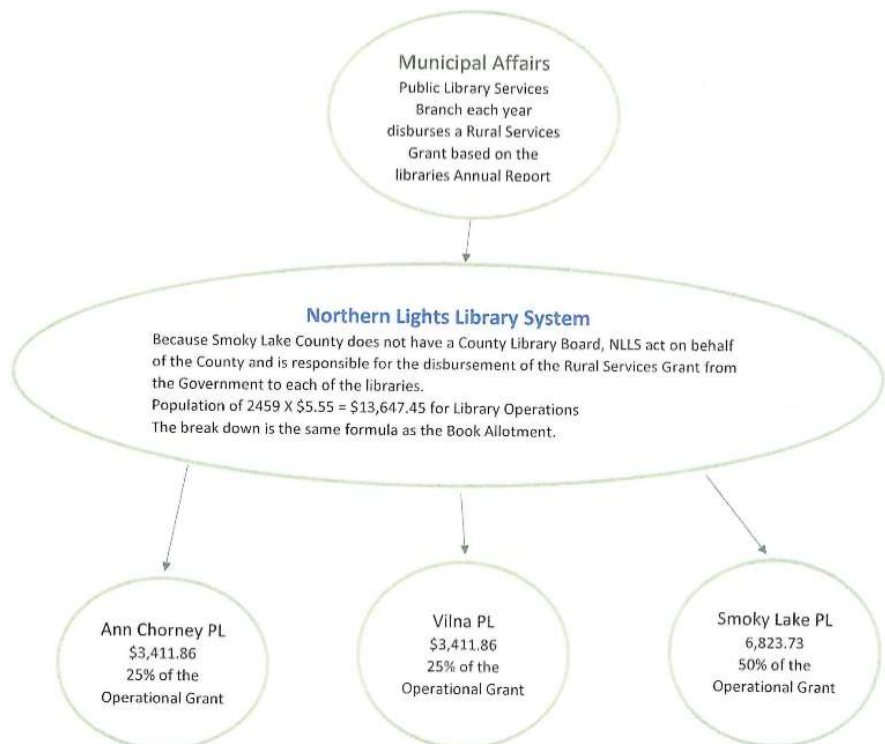
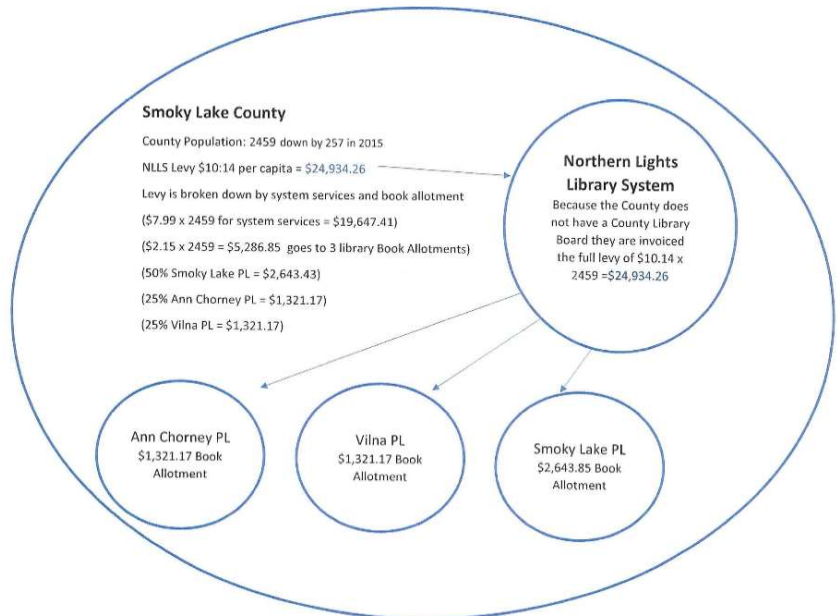
385-17: Cholak That the updated report for the period of January 9, 2017 to February 8, 2017 presented by the Finance Manager, be accepted and filed for information.

Carried.

7. Delegation:

Northern Lights Library System

Present before County Council from 10:41 a.m. to 11:00 a.m. was Northern Lights Library System Board representatives: Julie Walker, Executive Director and Terri Hampson, Finance Officer gave a presentation on the Northern Lights Library System Levy, including the following information:



Reeve's Report:

Reeve Craig Lukinuk presented the following written report:

Reeve's Report

For January 13, 2017 to February 8, 2017

January 13, 2017

AAMDC Zone 5 District Meeting was hosted by Flagstaff County. First the annual organizational meeting was held to choose a President and Vice President. Next topic on the agenda was the increase to our membership fees, followed by a report from AAMDC President: Al Kemmere who spoke on many different topics, including the lack of tools to recover unpaid linear property taxes. The AAMDC Financial Statements were presented and adopted that day as well. Our next zone 5 meeting is scheduled for September, 2017 and will be hosted by Lac La Biche County.

January 16, 2017

The regular Smoky Lake County: Fire Protection Services, Environmental Operations, Natural Gas, and Agricultural Service Board meetings were held. Highlights from the meeting included Council agreeing to:

- Write a letter to the Alberta Premier, Ministers and local MLA's requesting the carbon levy be waived on drying grain crops from Year 2016.
- A policy on Seed Cleaning Plant Inspections.
- The Fire Permit Agreement policy being amended.
- Execute a Mutual Fire Aid Agreement with Lamont County.

January 17, 2017

Some highlights from the Regular Council meeting were, Council agreeing to:

- Pass Bylaw 1299-17 Regional Community Development Committee (RCDC) Terms of Reference.
- Approve to proceed with the "Public Notice" to advertise two "Members-at-Large" positions for the Regional Community Development Committee (RCDC).
- Prepare an action plan, to include an open house for public feedback for an RV park concept in Warspite.
- Write a letter of support for Métis Crossing to acquire a small bison herd from Elk Island National Park.
- Advertise on social media and grapevine for self-nominations toward the 2017 Award of Alberta Order of Excellence.

January 18, 2017

NDP Minister of Finance, Joe Cici, had a Round table discussion on this year's Provincial budget. This round table event discussed different ways on how to reduce the provincial government deficit and how to reduce spending. This was an invitation only event in Redwater, that 20 people attended, who gave their opinions, ideas and feedback.

January 20, 2017

A special County Council meeting was held to go over the Alberta Community Partnership Intermunicipal Collaboration Grant Application in the amount of \$200,600. This grant application was in partnership with the Town of Smoky Lake for the Regional GIS System implementation.

January 20, 2017

Smoky Lake Region Fire and Rescue Committee had their organizational meeting where I was reappointed by acclamation as the Chairperson and Roy Krahulec was acclaimed as the Vice-Chairperson. Scott Franchuk, Fire Chief for Smoky Lake County, gave his monthly report and overview of all that had happened in our area. Both the Firefighter Fitness Evaluation and the Firefighter Recruitment Policies were reviewed and deferred to our next meeting. A review of the Regional Fire and rescue 2017 Strategic Priorities Chart was completed.

January 24 to 27, 2017

2017 Provincial Agricultural Service Board Conference was held in Edmonton this was a four day conference that had lots to offer like Keynote Speakers one being Bill Wilson he hosts one of the longest running agriculture based programs airing on TV Today-Prairie Farm Report, another being John Knapp discussing Global Macro-trends and the future of Agriculture in Alberta.

February 6, 2017

County Council Strategic Plan Meeting reviewed the strategic Priorities Chart, and was updated by all department Managers and Council. Council agreed to request a meeting the new Minister of Municipal Affairs Shaye Anderson at the spring AAMDC Convention.

February 6, 2017 (evening)

Joint Municipalities was held in the Village of Vilna. Mr. Colin Piquette – MLA for Athabasca-Sturgeon-Redwater attended as well as Mr. David B Hanson – MLA for Lac La Biche-St. Paul-Two Hills they both gave an overview update on what has been happening since our last Joint Municipalities meeting and were able to answer several questions by the board. Sgt. Al Baird also gave us his report on what is happening in the Smoky Lake County, Town and Villages. Updates were done by our School Trustees for both Aspen View and Lakeland Catholic. One other update was done by Leon Hunter-Boychuk on what is happening at Metis Crossing.

February 7, 2017

Family-School Liaison Committee was held in Smoky Lake County Council Chambers. Jacob Fox, Family School Liaison Worker, gave his review on Program Development, Professional Development, Program Plans, and updates from the schools and community as well. The CAO also gave the board an update on the Program Review Implementation. The school Trustees had their chance to explain what is happening in our Public and Catholic Schools.

February 8, 2017

I attended a Suicide awareness course held at the provincial building in Smoky Lake. The course was a half day and the discussion was based on how to detect if someone may be considering suicide the Course was called SafeTALK there were over 20 people who attended this course.

Sincerely,
Craig Lukinuk

386-17: Bobocel

That the Reeve's Report received for January 13, 2017 to February 8, 2017, be accepted.

Carried.

Management Reports

387-17: Bobocel That relevant administration and Council who can attend – attend the Community Planning Association of Alberta (CPAA) 2017 Annual Planning Conference, scheduled for May 1, 2017 to May 3, 2017 at the Black Knight Inn, Red Deer, Alberta.

Carried.

388-17: Cholak That the management reports received for the period between January 5, 2017 to February 8, 2017 from; Doug Ponich, Public Works Manager; Jordan Ruegg, Planning and Development Manager; Bob Novosiwsky, Public Works Road Foreman; Dave Kully, Public Works Shop Foreman; Ed English, Peace Officer; Trevor Tychkowsky, Safety Officer; and Paul Miranda, GIS/Communication Manager, be accepted and filed for information.

Carried.

Committee Task Forces and Boards: Reports

Alberta Care

- No Report.

Corridor Communications Inc.

- Annual General Meeting is scheduled for March 20, 2017 in Calgary, Alberta.

Doctor Retention & Recruitment Committee

- Next meeting is scheduled for March 10, 2017 at 10:00 a.m. in County Council Chambers.

Evergreen Regional Waste Management Services Commission

- The 2016 audit is not yet complete, and the commission will be requisitioning this year.
- Currently in the process of reducing costs on disposing leach aid.
- The Town of Smoky Lake is looking into waste shredding; the preliminary report showed costs were high.

Family Community Support Services Committee

- No Report.

Family-School Liaison Committee

- Addressed in the Reeve's report.

Fire and Rescue Liaison Committee

- Smoky Lake
 - No Report.
- Vilna
 - The Dine and Dance was a success.
- Waskatenau
 - No Report.

Government Liaison Committee

- Addressed in Reeve's Report.

Highway 28/63 Regional Water Services Commission

- Water is running to Ashmont.
- The County of St. Paul No. 19's Reeve will be attending meetings from now on as a non-voting member.
- The Province is looking into potable water options for Whitefish Lake First Nations, including water through the commission line.
- The cost of water went up \$0.07/cube from Capital Region Northeast Water Services Commission (CRNWSC).

In-House Safety Committee

- Minutes: December 21, 2016.

Annual Safety Meeting

389-17: Bobocel

That the Smoky Lake County **2017 Annual Safety Meeting** be scheduled for Friday, **April 7, 2017 at 9:00 a.m.** in the Public Works Shop; and the Smoky Lake County Central and Public Works Offices be closed on April 7, 2017.

Carried.

Municipal Planning Commission

- No Report.

Northeast Alberta Information HUB

- Bob Bezpalko, Executive Director of Northeast Alberta Information HUB reported interest in growing industrial hemp in our region and has been directed to the Agricultural Service Board and Lakeland Agricultural Research Association (LARA).

North East Muni-Corr. Ltd

- There is a trail Walk/Race Event scheduled for May 6, 2017.
- Next Meeting is scheduled for March 14, 2017.

Northern Lights Library Board

- Addressed in the Reeve's Report and Delegation's presentation.

Northern Lights Library

390-17: Bobocel

That Smoky Lake County approve the 2017 Northern Lights Library Board Levy in the amount of \$24,934.26, based on a per capita cost of \$10.14 as a Municipality without a Library Board, and a population of 2459.

Carried.

Policy Committee

- No report.

R.C.M.P. Liaison Committee

- The Smoky Lake RCMP Annual Performance Plan (APP) 2017/2018 – Community Consultation form was distributed by Sergeant A.E.A. (Al) Baird, Smoky Lake Detachment, at the Joint Municipalities Meeting on February 6, 2017 with a submission deadline of February 28, 2017.

Regional Community Development Committee (RCDC)

- Next Meeting is scheduled for March 27, 2017.

Regional Emergency Management Committee

- No report.

Risk-Pro Control Management Committee

391-17: Cholak

That Smoky Lake County acknowledge receipt of the email correspondence from Darcy Hale, Risk Management Advisor, Alberta Association of Municipal District and Counties (AAMDC), dated January 18, 2017 in regard to Operator Licensing Requirement for Heavy Equipment Operating on Public Roads and Highways; and file for information.

Carried.

Smoky Lake Foundation

- The new building is taking form, the prefabricated walls are ready to be erected.
- There is 13 people on a waiting list to get into the Bar-V-Nook lodge, and 3 people on a waiting to get into the new building.
- Looking into branding and possibly making a website.
- Operating License Inspections were completed at Bar-V-Nook and Vilna Lodge.
- Next meeting is scheduled for March 15, 2017 at 9:00 am
- The 2017 Alberta Seniors Communities & Housing Association (ASCHA) Convention is scheduled for March 22, 2017 to March 24, 2017, in Edmonton, Alberta.

Smoky Lake Region Fire and Rescue Committee

- Addressed in Reeve's Report.
- Next meeting April 21, 2017

Smoky Lake Heritage Board

- Meeting was held on January 26, 2017
- Booked to work a Casino on April 7 and 8, 2017
- Received the owner's signature on bylaw for Kulka house to be registered at Alberta Land Titles.

Joint Municipalities

- Next Meeting is scheduled for May 1, 2017 hosted by Smoky Lake County to be held in Spedden, Alberta.

392-17: Bobocel

That the Committee Task Force and Board Reports presented by Councillors be accepted.

Carried.

9. Public Questions and Answer Period:

11:51 to 11:52 a.m.

No Questions.

6. Correspondence:

Alberta Association of Municipal Districts and Counties (AAMDC)

393-17: Cholak

That the following correspondence received from the Alberta Association of Municipal Districts and Counties, be filed for information:

- a. Contact Newsletter: January 19, 2017.
- b. Contact Newsletter: January 13, 2017.
- c. Contact Newsletter: January 25, 2017.
- d. AAMDC Agenda Package: January 13, 2017.

Carried.

Alberta Electoral Boundaries Commission

394-17: Bobocel

That the correspondence received from the Honourable Myra Bielby, Chair, Alberta Electoral Boundaries Commission, dated December 12, 2016 in regard to Public Consultation in Redrawing of Alberta's Constituency Map, be filed for information.

Carried.

Alberta Environment and Parks – Recreational Cottage Permit

395-17: Orichowski

That the correspondence received from P. McNeil, Provincial Approvals Section, Alberta Environment and Parks, dated November 30, 2016, in regard to Miscellaneous Permit No. MLP, for the purpose of a Recreational Cottage on the land legally described as LSD 10 of Section 20-61-17-W4, be filed for information.

Carried.

Bill C-323 – Tax Credit for the Restoration of Heritage Properties

396-17: Bobocel That Smoky Lake County write a letter in support of Bill C-323: A Tax Credit for the Restoration of Heritage Properties, to Shannon Stubbs, Alberta Member of Parliament - Lakeland Constituency, and carbon copy David Hanson, MLA, Lac La Biche – St. Paul – Two Hills Constituency, and Colin Piquette, MLA for Athabasca-Sturgeon-Redwater Constituency, in response to the correspondence received from the Honourable Peter Van Loan, MP, Official Opposition Critic for Canadian Heritage and National Historic Sites, Member of Parliament for York-Simcoe, dated January 2017.

Carried.

Alberta TrailNet Newsletter

397-17: Smigerowsky That the Alberta TrailNet Newsletter, Issue Eighteen, Fall 2016, be filed for information.

Carried.

The Kinette Club of Smoky Lake

398-17: Cholak That the Smoky Lake County sponsor the Kinette Club of Smoky Lake's Fourth Annual Ladies Night scheduled for April 8, 2017, at the Smoky Lake Agricultural Complex, with a "Gold Package" sponsorship in the amount of **\$600.00**; with funds to be allocated from the Grants for Individuals and Organizations budget; and donate the 8 event tickets, 16 liquor tickets and reserved table that come as part of the "Gold Package", back to the Kinette Club of Smoky Lake to re-sell.

Carried.

Association of Alberta Registry Agents

399-17: Cholak That the report entitled: "Registries at Risk: Challenges Faced by a Unique Industry", received from the Association of Alberta Registry Agents, dated January 2017, be filed for information.

Carried.

Town of Vegreville

400-17: Cholak That the letter from Myron Hayduk, Mayor, Town of Vegreville, dated January 18, 2017 thanking Smoky Lake County for the Support Letters to Minister in Regards to Closure of Vegreville's Case Processing Centre Office, be filed for information.

Carried.

Canadian Association of Oilwell Drilling Contractors

401-17: Cholak That the letter from Mark A. Scholz, MBA, President, Canadian Association of Oilwell Drilling Contractors, dated January 16, 2017 in regard to declaring February 13, 2017 as "Oil and Gas Awareness Day" in Alberta, be filed for information.

Carried.

Radway & District Friends of STARS

402-17: Cholak That Smoky Lake County take no action to the donation request from Christine Dowhan, dated January 10, 2017, for the Radway & Districts Friends of STARS fundraiser event scheduled for March 25, 2017 at the Smoky Lake Agricultural Complex, as the County already allocates funds annually to STARS directly; and that those who can attend – attend the said event, on their own.

Carried.

HELP International – Center for Ecological Research and Training

403-17: Orichowski That the correspondence received from Rodney Sidloski, CEO, HELP International, dated January 16, 2017, Announcing the “Willows for Towns Program”, be forwarded to the Parks and Recreation Manager for information.

Carried.

Vilna Fish and Game Association

404-17: Bobocel That Smoky Lake County donate 13 Tonne of 1” gravel (cash value of \$325.00) delivered within the boundaries of Smoky Lake County to the Vilna Fish and Game Association Silent Auction Event to be held on March 4, 2017 in celebration of 76th year of aiding the preservation and conservation of wildlife in the Community, as per the email received from the Vilna Fish and Game Association, dated January 25, 2017.

Carried.

Community Adult Learning Program – Final Report

405-17: Smigerowsky That the Smoky Lake County as the legal host of the Community Learning Council acknowledge receipt of the letter from Pamela Cunningham, Director, Indigenous and Community Connections, dated January 31, 2017 in regard to the approval of the 2015/2016 Community Adult Learning Program (CALP) Final Report in fulfillment of the accountability obligations as outlined in the 2015-2016 CALP Grant Agreement, and file for information.

Carried.

Village of Glendon Pyrogy Bonspiel

406-17: Bobocel That the invitation to attend the Village of Glendon Pyrogy Bonspiel scheduled for March 11, 2017 in Glendon, Alberta, be filed for information.

Carried.

Minister of Immigration, Refugees and Citizenship

407-17: Cholak That Smoky Lake County acknowledge receipt of the letter from Ahmed Hussen, Minister of Immigration, Refugees and Citizenship in regard to proceeding with relocating the Case Processing Centre from the Town of Vegreville to Edmonton, be filed for information.

Carried.

Thank You: Summary Listing

408-17: Orichowski That Smoky Lake County acknowledge no written “Thank You’s” were received for the month of January, 2017.

Carried.

Information Releases

409-17: Cholak That the Information Releases for the Months of February 2017, be accepted and filed for information.

Carried.

10. Bills & Accounts:

410-17: Orichowski

That all the Bills and Accounts approved for payment, including the bills and accounts recommended for payment by the Natural Gas Council, including transfers to the Payroll Account, be filed for information:

County Council Meeting: Feb. 16th, 2017

Batch #	Cheque Numbers	Total of Batch
36107	42130 to 42162	\$31,724.71
36143	42163 to 42187	\$278,162.56
36221	42188 to 42226	\$178,295.65
36285	42227 to 42254	\$41,098.48
36347	42255 to 42268	\$263,148.79
36391	42269 to 42314	\$78,765.57

Total Cheques from 42129 to 42314 **\$871,195.76**

Direct Debit Register

Batch #	Description	Total of Batch

Total Direct Debits **\$0.00**

Grand Total Bills and Accounts **\$871,195.76**
(Note: From General Account)

Carried.

County Council Meeting(s)

411-17:Smigerowsky

That **County Council Meeting(s)** be scheduled for Thursday, **March 16, 2017**, Thursday, **April 20, 2017**, Thursday, **May 18, 2017**, Thursday, **June 15, 2017**, at 9:00 a.m.; to be held at the County Council Chambers.

Carried.

412-17: Bobocel

That a **County Council Meeting for the Purpose of Departmental Operations** be scheduled for Thursday, **March 30, 2017**, at 1:00 p.m. to be held at the County Council Chambers.

Carried.

ADJOURNMENT:

413-17: Lukinuk

That this meeting be adjourned, time 12:13 p.m.

Carried.

REEVE

S E A L

CHIEF ADMINISTRATIVE OFFICER