

SMOKY LAKE COUNTY

Minutes of the **County Council Meeting** held on Thursday, **May 25, 2017** at 9:08 A.M. in the County Council Chambers.

The meeting was called to Order by the Reeve, Mr. Craig Lukinuk, in the presence of the following persons:

<u>Div. No.</u>	<u>Councillor(s)</u>	<u>ATTENDANCE</u> <u>Thursday, May 25, 2017</u>
1	Dareld Cholak	Present
2	Ron Bobocel	Present
3	Craig Lukinuk	Present
4	Cary Smigerowsky	Present
5	Randy Orichowski	Present
CAO	Cory Ollikka	Present
Asst. CAO	Lydia Cielin	Present
Finance Manager	Brenda Adamson	Present
Public Works Mgr.	Doug Ponich	Present
GIS/Communication	Paul Miranda	Present
Plan/Dev Manager	Jordan Ruegg	Present
Legislative Svcs/R.S.	Patti Priest	Present

2 Members of the Media in attendance: The Redwater Review and Smoky Lake Signal.

2 Members of the public.

2. Agenda:

741-17: Cholak That the Agenda for Thursday, May 25, 2017 County Council Meeting be adopted, as amended:

Addition:

1. Mons Lake Association - Cost of Insurance for Fireworks.
2. Alberta Seniors and Housing - Seniors' Week Proclamation.

Carried Unanimously.

3. Minutes:

Minutes of April 20, 2017 – County Council Meeting

742-17: Orichowski That the minutes of the **County Council Meeting** held on Thursday, April 20, 2017, be adopted.

Carried.

Minutes of April 21, 2017 – County Council Budget Meeting

743-17: Bobocel That the minutes of the **County Council Budget Meeting** held on Friday, April 21, 2017, be adopted.

Carried.

Minutes of May 4, 2017 – County Council Budget Meeting

744-17: Smigerowsky That the minutes of the **County Council Budget Meeting** held on Thursday, May 4, 2017, be adopted.

Carried.

Minutes of May 5, 2017 – County Council Budget Meeting.

745-17: Smigerowsky That the minutes of the **County Council Budget Meeting** held on Friday, May 5, 2017, be adopted.

Carried.

Minutes of May 8, 2017 – County Council Strategic Plan Priorities Meeting

746-17: Cholak That the minutes of the **County Council Strategic Plan Priorities Meeting** held on Monday, May 8, 2017, be adopted.

Carried.

4. Request for Decision:

Request for Proposal for Safety Codes Agency Services Contract

747-17: Cholak That Smoky Lake County, as managing partner, in conjunction with the municipal partners: Town of Smoky Lake, Village of Waskatenau and Village of Vilna, **award the Request for Proposal** for providing Safety Codes Services in the Building, Electrical, Plumbing, Gas and Private Sewage Disposal Disciplines, in reference to the Joint Uniform Quality Management Plan, and as required under the Safety Codes Act, to: **The Inspections Group Inc.** and enter into a Safety Codes Services Agreement with the Inspections Group Inc. for a five (5) year term, effective January 1, 2017 and expiring December 31, 2021.

Carried.

Schedule Public Hearing - Reserve Boundary Adjustment, Plan 1039 CL, Hamlet of Bellis

748-17: Bobocel That Smoky Lake County schedule a **Public Hearing** for **June 15, 2017** at **9:15 a.m.** to obtain public input on the proposed undesignation of Municipal Reserve lands legally described as: Plan 1039CL, Block (R) Reserve within the Hamlet of Bellis; and advertise as well as provide Notice of said Public Hearing as required by the Municipal Government Act, Section 606 and Section 674.

Carried.

Bylaw 1290-16: Intermunicipal Development Plan with the Village of Vilna

749-17: Cholak That Bylaw No. **1290-16: Intermunicipal Development Plan with Smoky Lake County and the Village of Vilna**, a bylaw for the purpose of adopting an Intermunicipal Development Plan for Smoky Lake County and the Village of Vilna, be given the **SECOND READING**.

Carried.

Moved by Councillor Bobocel that Bylaw No. **1290-16: Intermunicipal Development Plan with Smoky Lake County and the Village of Vilna**, a bylaw for the purpose of adopting an Intermunicipal Development Plan for Smoky Lake County and the Village of Vilna, be given the **THIRD** and **FINAL READING** and that the Reeve and the Chief Administrative Officer are hereby authorized to fix their signatures to all necessary documents and that the corporate seal also be fastened where it is deemed to be necessary.

Carried.

Construction Project No. C1725 Tender Bid Proposal

Request For Proposal – C1725

Evaluation Framework



Evaluation Criteria	Points	Rondell Road Construction Ltd.	Martushev Logging Ltd.	Farm Cats Contracting Inc.	FMC Contracting Ltd.	Tri-Gen Construction Ltd.	JMB Crushing Systems ULC	Location Cats Ltd.
Price Subtract 1 point for each 2% over budget	20	9	-	20	-	-	-	-
Previous Experience	20	18	10	18	10	18	10	18
Timing / Completion	15	15	15	15	15	15	15	15
Equipment	10	8	10	10	8	10	8	10
Safety Record	15	10	10	15	10	15	15	15
Total Points	80	60	45	78	43	58	48	58
Bid Price		\$ 79,800.00	\$ 359,827.43	\$ 43,312.50	\$ 121,044.00	\$ 141,225.00	\$ 156,190.65	\$ 125,964.80
G.S.T.		\$ 3,990.00	\$ 17,991.37	\$ 2,165.63	\$ 6,052.20	\$ 7,061.25	\$ 7,809.53	\$ 6,298.24
Total		\$ 83,790.00	\$ 377,818.80	\$ 45,478.13	\$ 127,096.20	\$ 148,286.25	\$ 164,000.18	\$ 132,263.04

Smoky Lake County: Construction Project No. C1725

May 2017

750-17: Orichowski

That Smoky Lake County **award** the Request for Proposal for the 2017 Road Construction **Project: C1725** described as Range Road 182 between Township Roads 604 and 603A to **Farm Cats Contracting Inc.** of St. Paul, Alberta at a cost in the amount **not to exceed \$43,312.50**.

Councillor Ron Bobocel requested a recorded vote:

For the motion:

Dareld Cholak
Cary Smigerowsky
Randy Orichowski
Craig Lukinuk

Against the motion:

Ron Bobocel

Carried.

Construction Project No. C1612, C1715 and C1622 Tender Bid Proposals

751-17: Smigerowsky

That County Council **reject** the **Tender Bid Proposals** for the following 2017 Road Construction Projects:

- **C1612** described as Township Road 590 between Range Road 142 and Range Road 140,
- **C1715** described as Range Road 200, between Township Road 594 and Township road 592, and
- **C1622** described as Range Road 142 between Township Road 590A and Township Road 590,

in accordance with the May 4, 2017 County Council Budget Meeting Motion: 669-17.

Councillor Ron Bobocel requested a recorded vote:

For the motion:

Cary Smigerowsky
Randy Orichowski
Craig Lukinuk

Against the motion:

Dareld Cholak
Ron Bobocel

Carried.

Addition to the Agenda:

Mons Lake Community Association

752-17: Bobocel

That Smoky Lake County take no action in assisting with the cost of insurance for a fireworks display, scheduled for June 30, 2017 at Mons Lake, in response to the letter request received from Glenda McGinnis, President of the Mons Lake Community Association, dated May 18, 2017.

Carried.

5. Issues for Information:

Chief Administrative Officer's Report

The Chief Administrative Officer gave an updated report to Council for the period of April 21, 2017 to May 24, 2017:

Legislative/Governance:

- Smoky Lake County Regional Heritage Board has written a letter to Municipal Planning Services (MPS) regarding concerns with meeting Victoria District Area Structure Plan completion deadline. MPS has responded and Jane Dauphinee, Senior Planner at MPS and Jordan Ruegg, Planning and Development Officer will be meeting with the Heritage Board Chair on May 31, 2017.
- Have engaged Jack Hayden of Hayden and Associates for October's new Council Orientation on rolls/responsibilities. At the request of the regional administrators, an invitation to new Town and Village Councils will be extended for the October 26, 2017 orientation along with a request to assist in supporting it financially.

Administrative:

- As reported last month we have engaged a new software system/reporting template to allow for ongoing tracking of all departmental workplans and County Strategic Plan/priorities, and make reports to Council and Public less cumbersome. It is being acquired within the existing Administration software budget. We have begun the integration of workplan documents and manager/staff orientation. The first rollout of Council Reports will be this summer (planned for August 2017).

Financial:

- The Regional Community Development Committee (RCDC) has recommended that: "Smoky Lake County apply to the 2017-18 CARES Grant Program with an application deadline of May 31, 2017 for a Business Diversification Action Plan Project within the Smoky Lake County Region with a total proposed budget of \$20,000 with 50% funded by grant, 25% municipal funding, with municipal in-kind contribution." The proposed 25% municipal and in-kind contributions for a Business Diversification Action Plan will be drawn from the RCDC funds and resources.

Human Resources:

- None.

Community:

- Smoky Lake Public Library is requesting assistance for maintenance of their main door.
- Go East has requested a support letter for their CARES Grant application for a Regional Tourism Market Expansion project.

Training:

- None.

Strategic Priorities - Chart:

- Received confirmation from the Minister of Infrastructure and Transportation that 75% of eligible costs for repair of Bridge File 79279 will be covered to a maximum of \$1,209,450.00.

Smoky Lake County Regional Heritage Board

753-17: Orichowski

That carbon copy letter received by Smoky Lake County from Noreen Easterbrook, Chairperson of the Smoky Lake County Regional Heritage Board dated May 15, 2017 to Municipal Planning Services (2009) Ltd. in regard to concerns for meeting the deadline for completing the Victoria District Area Structure Plan, be filed for information.

Carried.

Envisio Software through PMH Insights Inc.

754-17: Bobocel That Smoky Lake County approve action taken by Administration in engaging the company PMH Insights Inc. for software named “**Envisio**” a software system/reporting template that allows for ongoing tracking of all departmental workplans and County Strategic Plan priorities, as well as produce less cumbersome reports to Council and Public; acquired from within the existing 2017 Administration Budget.

Carried.

Community and Regional Economic Support (CARES) Grant Program for Regional Community Development Committee (RCDC)

755-17: Cholak That Smoky Lake County, as managing partner apply to the 2017-18 Community and Regional Economic Support (CARES) Grant Program with an application deadline of May 31, 2017 for the Project: “**Business Diversification Action Plan**” within the Smoky Lake County Region for grant funding in the amount of \$20,000, with a 50% municipal contribution of funding, and in-kind support, as recommended at the Regional Community Economic Development Committee meeting held on May 1, 2017, in motion 71-17.

Carried.

756-17: Smigerowsky That Smoky Lake County acknowledge that the municipal funding and in-kind support portion of the 2017-18 Community and Regional Economic Support (CARES) grant application for the Project: “Business Diversification Action Plan” be allocated from the Regional Community Economic Development Committee (RCDC) 2017 budget.

Carried.

Smoky Lake Public Library

757-17: Orichowski That Smoky Lake County assist the **Smoky Lake Public Library** by providing 50% of the cost in the amount of **\$408.00** for the Smoky Lake Public Library main door maintenance repair, in response to the letter request from Melody Kaban, Library Manager of the Smoky Lake Public Library, dated May 4, 2017.

Carried.

GoEast - Regional Tourism Market Expansion - Letter of Support

758-17: Cholak That Smoky Lake County write a letter of support for the GoEast Community and Regional Economic Support (CARES) proposal: “Road Trip – Regional Tourism Market Expansion Project” to Cheryl Livingstone, Chair of GoEast Regional Tourism Organization (RTO), in response to the email request from Donna Jenson, Office Administrator for GoEast Regional Tourism Organization, received on May 17, 2017.

Carried.

Minister of Infrastructure and Transportation

759-17: Smigerowsky That Smoky Lake County acknowledge receipt of the letter received from the Honourable Brian Mason, Minister of Infrastructure and Transportation, dated May 3, 2017 advising the BF 79279 (located on lands legally described as SW 04-54-13-W4, near Whitefish Lake) – Culvert Replacement will be funded under the Alberta Government’s Strategic Transportation Infrastructure Program (STIP) – Local Road Bridge Component.

Carried.

Financial Update

As annexed to the minutes:

↳ Financial Statement for the Month: **March, 2017**

Action List(s):

↪ **Action List(s):**

- County Council Meeting: April 20, 2017.
- County Council Budget Meeting: April 21, 2017.
- County Council Budget Meeting: May 4, 2017.
- County Council Budget Meeting: May 5, 2017.
- County Council Strategic Plan Priorities Meeting: May 8, 2017.

760-17: Orichowski

That the updated report for the period of April 21, 2017 to May 24, 2017 by the Chief Administrative Officer, be accepted and filed for information.

Carried.

7. Delegation

Associated Engineering Alberta Ltd.

Present before County Council at 10:10 a.m. to 10:56 a.m. was Gene Sobolewski, C.E.T. Project Manager Associated Engineering Alberta Ltd. who spoke to the following open Smoky Lake County Project files:

1. Spedden/Warspite Water Reservoir – approximately 97% complete with reclamation underway, subcontractor: Vector has some additional work due to a compatibility issue with the control panel at Warspite.
2. Bridges – Associated Engineering Alberta Ltd. has anticipated undertaking BIM inspections of 15 bridges within the Smoky Lake County this year.

Priority	File	Location	Description	Status	Strategy
1	79279	NW 04-62-13-W4M Range Road 133A	2430 mm diameter SPCSP culvert with a 42.7 m invert length near Whitefish Lake recreational community	Level 2 Bridge Inspection Completed February 27, 2015 STIP Funding Request Made to Alberta Transportation - Design of Structure to be Completed Once Approved	Replace Culvert
2	8201	SE 26-59-14-W4M Township Rd. 594	8.5 -8.5 m treated timber bridge with treated timber substructure	Rehabilitation Tender prepared in 2013 Due to lack of funding, tender shelved	Rehabilitation/ Maintenance
3	1603	SW 22-59-19-W4M Range Road 193	8.5 -8.5 -8.5 m HC girder bridge with a treated timber substructure near Waskatenau	Rehabilitation Tender prepared in 2013 Due to lack of funding, tender shelved	Rehabilitation/ Maintenance
4	74018	NW 30-58-16-W4M Range Road 170	6.1 m PG girder bridge with a treated timber substructure near Smoky Lake	Rehabilitation Tender prepared in 2013 Due to lack of funding, tender shelved	Rehabilitation/ Maintenance
5	77862	SW 06-59-18-W4M Township Rd. 590	2057 x 1499 CSP culvert x 15.2 m invert length near Waskatenau	Rehabilitation Tender prepared in 2015	Rehabilitation/ Maintenance
6	78004	NW 31-58-19-W4M Township Rd. 585A	2314 x 2552 CSP culvert x 31.7 m invert length near Waskatenau	Rehabilitation Tender prepared in 2015	Rehabilitation/ Maintenance

7	9975	NE 31-58-19-W4M Township Rd. 585A	2 -1220 mm Dia CSP culverts near Waskatenau	-Rehabilitation Tender prepared in 2015	Rehabilitation/ Maintenance
8	13398	NW 07-60-12-W4M Range Road 130	6.1 m HH girder bridge with treated timber substructure	Assessment Completed with recommendation for replacement	Replacement
9	1772	NW 22-58-15-W4M Range Road 153	6.1 m PG girder bridge with a treated timber substructure near Bellis	Assessment Completed with recommendation for replacement	Replacement
10	849	NW 33-58-19-W4M Township Rd. 585A	8.5 m -13.7 m -8.5 m RB girder bridge with treated timber substructure near Waskatenau	Assessment Letter report being completed in November/December 2015	Rehabilitation/ Maintenance
11	70923	NW 20-59-15-W4M Range Road 155	6.1 m HC girder bridge with treated timber substructure near Bellis	L2 Timber Coring Completed in 2010	Rehabilitation/ Maintenance
12	72828	NW 13-60-13-W4M Range Road 131	6.1 m PG girder bridge with treated timber substructure near Vilna	L2 Timber Coring Completed in 2010	Rehabilitation/ Maintenance
13	74865	NE 19-57-13-W4M Range Road 135A	2134 x 1549 mm CSP culvert x 14 m invert length near Hamlin	No Engineering Work Completed to Date	Rehabilitation/ Maintenance
14	79429	NW 06-60-13-W4M Range Road 140	1600 mm dia CSP culvert x 17 m invert length near Vilna	No Engineering Work Completed to Date	Rehabilitation/ Maintenance
15	79073	SW 11-59-13-W4M Range Road 132	8.5 m PA girder bridge with treated timber substructure near Vilna	Assessment Completed in 2008	Rehabilitation/ Maintenance

Dave Franchuk, Environmental Operations Manager entered Council Chambers, time 10:23 a.m.

Bridge File 79279 - NW 04-62-13-W4 Range Road 133A

761-17: Cholak

That Smoky Lake County approve Associated Engineering Alberta Ltd. to design, prepare and release the Tender for Bridge File 79279, located on the lands legally described as NW 04-62-13-W4 on Range Road 133A, near Whitefish Lake.

Carried.

762-17: Bobocel

That Smoky Lake County Administration write a letter to Michael Botros, North Central Regional Director of Alberta Transportation requesting the status of funding for the following Bridge Files:

- BF 8201 – SE 26-59-14-W4, Township Road 594,
- BF 1603 – SW 22-59-19-W4, Range Road 193, and
- BF 74018 – NW 30-58-16-W4, Range Road 170.

Carried.

**Finance Manager's Report:
Actual to Budget Report**

Brenda Adamson, Finance Manager provided an updated Financial report for the period of April 11, 2017 to May 25, 2017.

Tax Recovery Property - Tax Agreement

763-17: Bobocel

That Smoky Lake County execute a Tax Agreement with the owner of property tax roll number 13613240, legally described as NE 32-61-13-W4, to recover arrears with a payment schedule of \$550.00 per month for a period of 36 Months effective June 20, 2017; and as per Policy Statement No. 12-01-01: Tax Agreement.

Carried.

Government of Alberta, Municipal Affairs – Alberta Disaster Assistance

764-17: Cholak

That Smoky Lake County submit an application to the Alberta Disaster Assistance program for Road Recovery: to gravel and repair damages due to extreme high levels of precipitation in the fall of 2016 and spring of 2017.

Carried.

765-17: Bobocel

That the updated report for the period of April 11, 2017 to May 25, 2017 presented by the Finance Manager, be accepted and filed for information.

Carried.

Reeve's Report:

Reeve Craig Lukinuk presented the following written report:

Reeve's Report

For April 20, 2017 to May 15, 2017

- April 20, 2017 - Regular County Council Meeting held in Smoky Lake County Council Chambers:
- Appointed Kurt Holdis as one of the public-at-large members to the Regional Community Development Committee (RCDC) in accordance with bylaw 1299-17.
 - The second public-at-large member position will be advertised until it is filled; interested County residents should submit their resume to the County office.
 - Executed an agreement with Cindy Cherniwchan to provide a portion of the Secretarial Clerical Services Contract required by the Smoky Lake RCMP Detachment.
 - Appointed Leon Boychuk-Hunter to the Smoky Lake County Regional Heritage Board of directors.
 - More meeting information can be found at: <http://www.smokylakecounty.ab.ca/agendas.html>
- April 21, 2017 - County Budget Meeting held in Smoky Lake County Council Chambers:
- Deferred 2017 Oil Treatment Project P1713 (Twp Rd 584 between Hwy 855 & Rge Rd 175) to 2018.
 - Adopted the 2017 Capital/Project Budget for Smoky Lake County.
 - Adopted the 2017 Natural Gas System Budget.
- April 21, 2017 - Smoky Lake Region Fire & Rescue Committee Meeting held in County Council Chambers:
- Village of Waskatenau Councillor Casey Caron was elected as Vice-Chairperson of Committee.
 - Policy Statement No. 02-30-01: Firefighter Fitness Evaluation was recommended to each respective council for adoption.
- April 27, 2017 - Northern Lights Library Annual Convention held in Jasper:
- Sessions included: "Food for Thought: Dishing Out What Your Community Needs", "The Human Library Experience in Rural Alberta" and "Extending Library Services to On-Reserve Population"
 - Key Note Speakers were: Rick Mercer - TV Celebrity, Kate Beaton - Canadian Cartoonist from Nova Scotia, and Joseph Boyden - Author of "Three Day Road".
- May 1, 2017 - Regional Community Development Committee (RCDC) Meeting held in County Council Chambers
- Agreed to write a letter to the Minister of Justice/Solicitor General requesting consideration to re-open the Smoky Lake Court House; and recommended each respective municipality do the same.
 - Recommended Smoky Lake County apply to the 2017-2018 Community and Regional Economic Support (CARES) Grant Program for a project titled: "Business Development".
- May 1, 2017 - Community Planning Association of Alberta Conference held in Red Deer:
- Sessions included: Planning Law, Regional Collaboration, Role of Municipal Planning Commissions, and Fort McMurray Response to Re-Entry to Recovery.
 - The keynote speaker's topic was continuing challenges faced by Canada's Oil and Gas Industry.
- May 4, 2017 - County Budget Meeting held in Smoky Lake County Council Chambers:
- Deferred the 2017 Construction Projects: C1715 (Rge Rd 200, between Twp Rd 594 and Twp Rd 592), C1612 (Twp Rd 590 between Rge Rd 142 and Rge Rd 140), and C1622 (Rge Rd 142 between Twp Rd 590A and Twp Rd 590) to Year 2018.
 - Approved the 2017 Total Function Budget.
- May 4, 2017 - Joint Municipalities Meeting held in the Hamlet of Spedden
- Mr. Colin Piquette, MLA for Athabasca-Sturgeon-Redwater gave a verbal report that included concerns for Bill 1 (an Act to reduce school fees), Farmers, Highway Rest Stops, and he also answered questions from the Committee.
 - Mr. David B. Hanson, MLA for Lac La Biche-St. Paul-Two Hills gave a verbal update that included concerns for Farmers, Carbon Levy and Green Energy Contracts, and he also answered questions from the committee.

- Mr. Stephen Bull, Assistant Deputy Minister- Supernet Secretariat gave an overview of the current state of SuperNet and Broadband Internet throughout Alberta as well as future direction concerns.
- Sgt. Al Baird R.C.M.P. Smoky Lake Detachment gave his report on local Police activities and statistics.

May 5, 2017 - Agricultural Service Board Meeting held in Smoky Lake County Council Chambers:

- Adopted Policy Statement No. 62-26-01: Scare Cannon Rental agreement.
- Appointed Ethan Jones and Zach Tychkowsky as Weed/Pest Inspector for the season.
- Agreed to make application to become a Wetland Restoration Agency to replace lost wetlands within our region in an effort to remain a diverse habitat for migrating bird species and animals.

May 5, 2017 - Fire Protection Services Meeting held in Smoky Lake County Council Chambers:

- Adopted Policy 02-30-01: Regional Fire and Rescue Committee: Firefighter Fitness Evaluation.

May 5, 2017 - Natural Gas Meeting held in Smoky Lake County Council Chambers:

- The Federation of Alberta Gas Co-ops Ltd. FIRE (Federation Insurance Reciprocal Exchange) Meeting is scheduled for June 21, 2017.
- Smoky Lake County administration will be submitting the Gas Alberta Inc. Customer Survey as requested by Dave Symon, President and CEO, Gas Alberta Inc.

May 5, 2017 - Environmental Operations Meeting held in Smoky Lake County Council Chambers:

- Agreed to submit a service application to Telus for future credit card payment options at all truck fills.

May 5, 2017 - County Budget Meeting held in Smoky Lake County Council Chambers:

- First and second reading was given to the Property Tax Rate Bylaw No. 1302-17.

May 8, 2017 - County Strategic Plan Priorities Meeting held in Smoky Lake County Council Chambers:

- Adopted the Council Priorities & Operational Strategies in the May 8, 2017 Strategic Priorities Chart.
- Third and final reading was given to the Property Tax Rate Bylaw No. 1302-17.

May 9, 2017 - Family and Community Support Services - Family School Liaison Worker Meeting held in Smoky Lake County Council Chambers:

- The "Hats On for Mental Health" day on May 3, 2017 was an unprecedented success in spreading awareness, thanks to Jacob Fox, Family School Liaison Worker and all who participated.

May 9, 2017 - Joint County/Town Council Meeting held in Smoky Lake County Council Chambers:

- Agreed to display the items from the R.M. of Wood Buffalo in appreciation of our support during the 2016 Fort McMurray wildfire at the Smoky Lake Ag. Society Complex.
- Agreed to pursue a draft terms of reference for a new Health and Wellness Committee.

May 10, 2017 - Minister of Municipal Affairs Meeting held at the Alberta Legislature Building:

- Requested consideration on the following issues affecting Alberta municipalities: Taxation Section of the Municipal Government Act (MGA), Carbon Levy, and Intermunicipal Collaboration Frameworks.

May 13, 2017 - Northern Lights Library System Board Meeting held in Elk Point:

- Was elected to the Executive Board for Zone 1 as well as to the Committees for Policy, Building, Grievance, and the Board of Directors.
- Northern Lights Annual Conference is scheduled for September 14-15, 2017 in Elk Point.

May 15, 2017 - North East Muni-Corr Ltd Meeting held in the Town of St. Paul:

- Debriefing on The Second Chance Trail Ride Event held on May 13, 2017 from Lindberg to Elk Point.
- New mandatory Helmet Law on ATV's effective May 15, 2017 on public roads and trails.

Sincerely,
Craig Lukinuk
Smoky Lake County Reeve

766-17: Cholak

That the Reeve's Report received for April 20, 2017 to May 15, 2017, be accepted.

Carried.

Management Reports

Public Works Manager

White Earth Pit Private/Public Gravel Pickup

767-17: Bobocel

That Smoky Lake County implement a two-day per week schedule: Tuesday and Thursday, between the time of 9:00 a.m. to 3:00 p.m., beginning June 1st to September 30th of each current year for Private/Public Gravel Haulers' gravel pick up service at White Earth Creek Gravel Pit, located on lands legally described as NW 02-61-18-W4; and upon the next review of Policy Statement No. 03-25: Sale of Gravel or Sand, incorporate the said schedule into the Policy.

Carried.

Planning and Development

Garner Lake Rezoning Request - Whiteman's Beach, Garner Lake

768-17: Cholak

That Smoky Lake County proceed with re-surveying of Plan 5662NY, Block 1, Lots 1, 2, 5 and 6, "Whiteman's Beach" at Garner Lake, in order to consolidate the adjacent portions of Plan 5662NY, Block 1, Lot R with said Lots, and enter into agreements with the owners of said Lots to sell the adjacent land to the owners of said Lots.

Carried.

Management Reports

769-17: Orichowski That the management reports received for the period between April 11, 2017 to May 17, 2017 from; Doug Ponich, Public Works Manager; Bob Novosiwsky, Public Works Road Foreman; Dave Kully, Public Works Shop Foreman; Ed English, Peace Officer; John Malysh, Natural Gas Manager; Dave Franchuk, Environmental Operations Manager; Tori Ponich, Agricultural Fieldman; Jordan Ruegg, Planning and Development Manager; Trevor Tychkowsky, Safety Officer; Scott Franchuk, Fire Chief; and Paul Miranda, GIS/Communication Manager, be accepted and filed for information.

Carried.

Committee Task Forces and Boards: Reports

Alberta Care

- No Reports.

Corridor Communications Inc.

- Addressed during the Finance Manager's Report.
- Amir Bigloo, Chief Administrative Officer for CCI Wireless (Corridor Communications Inc.) has retired, and interim is starting.

Doctor Retention & Recruitment Committee

- Next meeting is scheduled for June 23, 2017 at 10:00 a.m.

Evergreen Regional Waste Management Services Commission

- Next meeting is scheduled for June 7, 2017 at 10:00 a.m.

Family Community Support Services Committee

- No Report.

Family-School Liaison Committee

- Meeting held May 9, 2017.
- Continuing to finalize the terms of reference for the Family School Liaison Worker.
- Town of Smoky Lake will not be contributing funding to the program at this time.
- Looking at other in house career counselors
- Government of Alberta has reached an agreement for salaries.
- Next meeting is scheduled for June 20, 2017.

9. Public Question and Answer Period:

11:40 to 11:40 a.m.

No Questions.

Fire and Rescue Liaison Committee

- Smoky Lake
 - No Report.
- Vilna
 - No Report.
- Waskatenau
 - Changeover on rapid attack units.

Government Liaison Committee

- Addressed during the Reeve's Report and Chief Administrative Officer's Reports.
- Invite a Minister and two MLA's to the Federation of Alberta Gas Co-ops Ltd – Annual Charity Golf Classic scheduled for August 10, 2017 at the Goose Hummock Golf Resort with a respond date of June 12, 2017.

Highway 28/63 Regional Water Services Commission

- Meeting held on May 4, 2017.
- Next meeting scheduled for June 22, 2017 at 10:00 a.m.
- INAC WFL CAO Engineers next week

In-House Safety Committee

- Minutes: March 15, 2017.
- Minutes: April 19, 2017.
- Meeting held on May 17, 2017.
- Had healthy discussion on Mental Health.
- Next meeting is scheduled for June 14, 2017 at 8:00 a.m.

Municipal Planning Commission

- Next meeting is scheduled for May 25, 2017.

Northeast Alberta Information HUB

- No Report.

North East Muni-Corr. Ltd

- Addressed in the Reeve's Report.
- Chequing Account/Controller's Report: April 30, 2017.

Northern Lights Library Board

- Addressed during the Reeve's Report.

Policy Committee

- Next meeting is scheduled for Thursday, June 8, 2017 at 9:00 a.m.

Schedule a Policy Committee

770-17: Cholak

That a **Policy Committee** Meeting be scheduled for Monday, **July 24, 2017 at 1:00 p.m.**; to be held at the County Council Chambers.

Carried.

R.C.M.P. Liaison Committee

Royal Canadian Mounted Police - "K" Division

771-17: Cholak

That the Smoky Lake County acknowledge receipt of letter from T.G Shean, M.O.M., Deputy Commissioner, Commanding Officer "K" Division, Royal Canadian Mounted Police, dated May 10, 2017, in regard to Smoky Lake County's presentation during the 2017 AAMDC Spring Convention, in reference to funding an additional half time position and concern for the need of more members at the Smoky Lake Detachment, as well as the wish to re-open the Court House in Smoky Lake.

Carried.

Regional Community Development Committee (RCDC)

- Next Meeting is scheduled for June 19, 2017.

Appointment: Regional Community Development Committee (RCDC)

772-17: Smigerowsky

That Smoky Lake County take no action to the application received from Ed Boothman as Public-at-Large in accordance with Bylaw 1299-17: Regional Community Development Committee (RCDC): Joint Agreement - Terms of Reference; due to ineligibility, as his primary residence is not within the County and continue to advertise.

Carried.

Regional Emergency Management Committee

- No Report.

Elected Officials Education Program (EOEP)

773-17: Bobocel That the Reeve Craig Lukinuk and Deputy Reeve Randy Orichowski attend the Elected Officials Education Program (EOEP) course: Emergency Preparedness Planning, scheduled for June 12, 2017 at the Best Western Plus, 100 Southbank Road, Okotoks, Alberta.

Carried.

Risk-Pro Control Management Committee

- Waskatenau Pryveet Dance Club
Minutes: April 4, 2017.

Smoky Lake Foundation

- Minutes: February 15, 2017.
- Minutes: March 15, 2017.
- Meeting held May 17, 2017.
- Reviewing policies chronologically at each meeting.
- Vilna Lodge has a 1.7% funding increase for the coming year.
- Smoky Lake construction is going well, windows are installed.

Smoky Lake Region Fire and Rescue Committee

- Meeting held April 21, 2017.
- Next meeting is scheduled for September 8, 2017 at 1:00 p.m.

Smoky Lake Heritage Board

- Meeting scheduled for Tuesday between the Board Chairperson, Municipal Planning Services (2009) Ltd. and the Planning and Development Manager.

Joint Municipalities

- Next meeting scheduled for June 26, 2017 at 6:00 p.m. hosted by the Town of Smoky Lake.

Meeting Recessed

Meeting recessed for Lunch, time 12:02 p.m.

Meeting Reconvened

The meeting reconvened on a call to order by Reeve Craig Lukinuk at 12:42 p.m. in the presence of all Council, the Chief Administrative Officer, the Assistant Chief Administrative Officer, Finance Manager, Public Works Manager, Communications Manager, Planning & Development Manager, and Recording Secretary.

774-17: Bobocel

That the Committee Task Force and Board Reports presented by Councillors be accepted.

Carried.

6. Correspondence:

Alberta Association of Municipal Districts and Counties (AAMDC)

775-17: Cholak

That the following correspondence received from the Alberta Association of Municipal Districts and Counties, be filed for information:

- a. Contact Newsletter: May 3, 2017.

Carried.

776-17: Smigerowsky

That the letter received by Smoky Lake County from Al Kemmere, President of the Alberta Association of Municipal Districts and Counties (AAMDC) dated May 4, 2017, in regard to the boundaries of AAMDC, and clarifying that any request for a district shift should come directly to the AAMDC President in the form of a letter stating the reason for the request and perceived impacts on the requesting municipality and municipal neighbors, be filed for information.

Carried.

Alberta Environment and Parks - Grazing Lease No. GRL 37934

777-17: Smigerowsky That the correspondence received by Smoky Lake County from Diane Begon, Director of Record Approvals and Dispositions Services, Alberta Environment and Parks, dated April 11, 2017, in regard to Grazing Lease No. GRL 37934, with a carrying capacity of 162 AUMs of Grazing Annually, between Anne Marie Russ as Assignor and William C Gibson and Patricia Flinn (as joint tenants) as Assignees, expiring December 31, 2024, be filed for information.

Carried.

Minister of Seniors and Housing

778-17: Bobocel The Smoky Lake County acknowledge receipt of the letter from the Honourable Lori Sigurdson, Minister of Seniors and Housing, dated April 2017, sharing a series of resources developed by the Federal, Provincial and Territorial Minister's responsible for Seniors Forum, to support Canadians providing care to the elderly, available under the "Awareness and Information" section of the ministry's webpage: www.seniors-housing.alberta.ca; and share the information on social media.

Carried.

Alberta Recreation and Parks Association

779-17: Smigerowsky That Smoky Lake County nominate Sharon Boychuk for the Government of Alberta's Recreation Volunteer Recognition Awards acknowledging volunteers who have made significant contributions to recreation development at the community level, in response to the letter received by Smoky Lake County from Susan Laurin, President, Alberta Recreation and Parks Association, dated May 1, 2017 announcing the Government of Alberta is honouring outstanding work in the province's recreation and parks sector with a variety of awards that celebrate leadership and excellence.

Carried.

780-17: Cholak

That Smoky Lake County advertise in the Grapevine, and Social Media for self-nominations for the Government of Alberta's variety of awards: Outstanding Community Leader Award, Community Leader of Tomorrow Award, and Corporate Community Leader Award under the Lieutenant Governor's Leadership for Active Communities Award Program; as well as for the Lieutenant Governor's Leadership for Active Communities Awards Program that honours the achievement of groups and individuals who are leading their communities to increase citizen participation in active living, recreation, and sport, resulting in healthier people and communities; and the Alberta Recreation and Parks Association's A.V. Pettigrew Award honouring communities or organizations that have made a significant impact on improving the quality of life of their citizens through recreation and parks; as per letter received from Susan Laurin, President, Alberta Recreation and Parks Association, dated May 1, 2017.

Carried.

Municipal Sustainability Initiative (MSI)

781-17: Bobocel That Smoky Lake County execute the Municipal Sustainability Initiative (MSI) amending Memorandum of Agreement effective as at April 1, 2017, with "Her Majesty the Queen in Right of the Province of Alberta as represented by the Minister of Municipal Affairs", increasing the funding commitment from nine (9) years to eleven (11) years, notwithstanding that the grant payments will terminate in fiscal the year 2018-2019, the other provisions of the agreement shall continue in effect until March 31, 2024.

Carried.

Vilna and District Agricultural Society – Vilna Boomtown Days 2017

782-17: Bobocel That Smoky Lake County sponsor an additional amount of **\$700.00** to the **Vilna and District Agricultural Society** for the Vilna Boomtown Days scheduled for August 18 and 19, 2017 with funds to be allocated from Grants to Individuals and Organizations; and request that the Vilna and District Agricultural Society provide a Financial report indicating how the funds were expended; in response to the letter received from Mary Flondra, Vilna Boomtown Days Committee, dated on May 4, 2017 thanking Smoky Lake County for the \$500.00 donation in March 2017 and requesting reconsideration of their March, 2017 request for a Total of funds in the amount of \$1,200.00.

Carried.

Metis Crossing 2017 Aboriginal Days Celebration

783-17: Smigerowsky That Smoky Lake County donated in the amount of \$500.00, as well as in-kind assistance in delivering four bleachers and ten picnic tables to Metis Crossing during the 2017 National Aboriginal Day Celebration scheduled for Saturday June 24, 2017 from 11:00 a.m. to 6:00 p.m., in response to the letter request received from Audrey Poitras, President, Metis Nation of Alberta, dated May 9, 2017.

Carried.

Alberta Environment and Parks - Exploration Application File No: SME170040

784-17: Cholak That Smoky Lake County acknowledge receipt of the letter from Donna Richards, Approvals and Dispositions Services Unit, Alberta Environment and Parks, dated April 24, 2017, in regard to a 90 Day Review Extension of File No. SME 170040: an application for Gravel Exploration on lands legally described as NW and SW 10-61-16-W4 and SE-10-61-16-W4.

Carried.

Alberta Environment and Parks - Exploration Application File No: SME170039

785-17: Bobocel That Smoky Lake County acknowledge receipt of the letter from Donna Richards, Approvals and Dispositions Services Unit, Alberta Environment and Parks, dated April 24, 2017, in regard to a 90 Day Review Extension of File No. SME 170039: an application for Gravel Exploration on lands legally described as NE and SE 21-61-16-W4 and SW and SE 22-61-16-W4.

Carried.

Alberta Environment and Parks - Exploration Application File No: SME170040

786-17: Bobocel That Smoky Lake County acknowledge receipt of the letter from Catalina Montinola, Approvals and Dispositions Services Unit of Alberta Environment and Parks, dated May 4, 2017, in regard to deficiencies identified in File No. SME 170040: an application for Gravel Exploration on lands legally described as NW and SW 10-61-16-W4 and SE-10-61-16-W4; and that Smoky Lake County Public Works rectify the deficiencies stated in the above mentioned letter.

Carried.

Bellis Board of Trade
787-17: Smigerowsky

That Smoky Lake County Council approve the recommended actions by Administration in response to a letter received from Mark Schoepgens, president of Bellis Board of Trade, dated March 31, 2016; as follows:

Bellis Board of Trade Requests		Smoky Lake County Action
Old Business		
1.	Former School: Unightly premise and immediate safety concerns - the condition of the old school facility and grounds remain unchanged, and requires your attention. Please take the appropriate action by bringing this again to your bylaw officer's attention. Given this has been as issue brought to your attention previously, it is time for the County to enact their bylaw by removing the property and billing the owner for the clean-up? The noxious weeds on this property include Tansi.	A letter will be sent, as per Policy in 2017 to the property owner identifying that there is the Noxious Weeds Common Tansy found on the property after an inspection is completed during the growing season. The weed inspection procedures will be followed as stated in Policy 62-14 "Weed Inspection and Notice". The Bylaw Officer is continuing the process of issuing an order, the delay is due to difficulty in delivering the order to the owner.
2.	Power Poles: When the new power poles were installed and wired, the dusk to dawn sensors that operate the Christmas decoration no longer operate. We are now required to use timers. The wiring needs to be fixed to accommodate the sensors.	The Parks and Recreation Manger communicated with ATCO on April 25, 2017 while they were working on the street lights. ATCO agreed to wire the receptacles into the sensors in conjunction with the work they were doing on April 25, 2017.
3.	Residential garbage pick-up: Garbage pick-up is on Mondays. The contractor picks up the garbage at 5:00 am causing noise concerns for residents, including senior residents. Can the route be changed so that the pick-up aligns with hours set out in the noise restriction by-law?	AS per previous request, Council addressed this issue on May 9, 2016 at its Environmental Operations Meeting. A letter was sent on May 25, 2016 in regard to the status of garbage pickup. In respect to the noise restriction bylaw - Smoky Lake County only has noise restrictions at County Lakes.
4.	Necessary Street Repairs: Commitments made by the County last year - that the Bellis streets would be repaired - were not fulfilled. Cracks in pavement are getting bigger, wash-outs have occurred in several areas this spring due to plugged culverts and unintended road bumps/heaves are forming on some streets. The Bellis roads need your attention. This includes the road across from the curling rink (East/West) as well as the road on main-street by the Church (corner east of the Church). It is our understanding that the intent is now to repair the Bellis street and pave the road north of Bellis this year. Please provide confirmation as to when this will be attended to in 2017.	Road patching in Bellis took place on May 10, 2016, May 11, 2016 and October 4, 2016. Alley maintenance took place on June 6, 2016. Regular inspections, followed by patching, crack filling and alley grading will begin the week of April 24, 2017 (weather permitting).
New Business		
5.	Tower Light: The light on the top of the tower, by the potable water pump house, is not working.	On April 11, 2017, the Environmental Operations Manager contacted Westcan Wireless Communications who is scheduled to replace the burnt out light on the Potable Water Tower at their earliest convenience.
6.	Map: We are asking for a map of the hamlet of Bellis, with property owners identified by name. A map is available on-line but it does not identify this detail. We are looking for something similar to what the county prepares for rural land owners. Please advise, is this something that the County office could prepare for the Bellis Board of Trade?	A map of the hamlet of Bellis, identifying property owners by name has been created by the Planning and Development Manager. Printed copies of the map are now available for pickup at the County Administration Office.
7.	Unightly/Unsafe Premises: The residence (referred to as the Green House, coming in to Bellis, it is on your right hand side) is unightly, overgrown and a safety concern in its current condition. Please bring this to the attention of your peace office for prompt action. The noxious weeds that are on this property include Tansi.	A letter will be sent, as per Policy in 2017 to the property owner identifying that there is the Noxious Weeds Common Tansy found on the property after an inspection is completed during the growing season. The weed inspection procedures will be followed as stated in Policy 62-14 "Weed Inspection and Notice" In accordance with Smoky Lake County Bylaw No. 1169-08: Nuisance and Unightly Premises Bylaw, the landowner was issued a cleanup order on May 17, 2017.
8.	Lane by the Non-Potable Water Station: The lane beside the non-potable water station requires your attention. There is a large hole that needs to be repaired. We are recommending a cement pad, as opposed to a gravel pad, which has not worked in the past.	After the road surface conditions improve (dry up), Public Works will haul gravel to the site and will grade the gravel into place.

Carried.

Smoky Lake Lions “Pet Valu” Dog Walk

788-17: Cholak That Smoky Lake County donate in the amount of **\$200.00** towards the **Smoky Lake Lions “Pet Valu” Dog Walk** scheduled for Sunday, May 28, 2017 to raise funds for the Lions Foundation of Canada Dog Guides as well as to provide community members a chance to enjoy community spirit in being active together, in response to the letter received from Brenda Adamson, Secretary of Smoky Lake Lions Club, dated April 26, 2017.

Carried.

Telus Communications

789-17: Bobocel That Smoky Lake County Public Works and Planning and Development Departments incorporate Telus Communications into their notification process prior to commencing any construction projects in a timely manner as a proactive approach to avoid service disruption to residents; as well as provide Telus Communications with an overview of approved road projects for each year on an annual basis going forward.

Carried.

Thank You: Summary Listing

790-17: Cholak That Smoky Lake County file for information the May 2017 Summary Listing of Thank You’s received from organizations extending appreciation of support:

- Kinette Club of Smoky Lake for sponsoring their “4th Annual Ladies Night Out” event.

Carried.

Information Releases

791-17: Bobocel That the Information Releases for the Month of May 2017, be accepted and filed for information.

Carried.

Alberta Seniors and Housing – Seniors’ Week Proclamation

792-17: Lukinuk That Smoky Lake County make the declaration to proclaim Seniors’ Week 2017 from June 5 to 11, 2017, in honour of the contributions of the seniors of this community and throughout Alberta, **“I do hereby proclaim June 5 – 11, 2017, to be Seniors’ Week Dated this 25th Day of May, 2017, Smoky Lake County, Craig Lukinuk, Reeve”**; and coordinate with the Vilna and Smoky Lake Foundation Lodge managers for delivery of cake.

Carried.

10. Bills & Accounts:

793-17: Orichowski That all the Bills and Accounts approved for payment, including the bills and accounts recommended for payment by the Natural Gas Council, including transfers to the Payroll Account, be filed for information:

County Council Meeting: May 25th, 2017

Batch #	Cheque Numbers	Total of Batch
37084	42676 to 42713	\$265,358.78
37105	42714 to 42735	\$39,306.81
37182	42736 to 42793	\$397,658.48
37186	42794 to 42796	\$47,190.44
37199	42797 to 42799	\$18,857.23
37269	42800 to 42828	\$382,213.80

Total Cheques from 42676 to 42828

\$1,150,585.54

Direct Debit Register

Batch #	Description	Total of Batch
37098	Smoky Lake County	\$283,431.04

Total Direct Debits **\$283,431.04**

Grand Total Bills and Accounts **\$1,434,016.58**
(Note: From General Account)

Carried.

County Council Meeting(s)

794-17: Bobocel That County Council Meetings be scheduled for Thursday, **June 15, 2017**, Thursday, **August 17, 2017**, Thursday, **September 21, 2017** and Thursday, **October 19, 2017** at **9:00 a.m.**; and that a Departmental Meeting be scheduled for Thursday, **July 20, 2017** at **9:00 a.m.**, to be held at the County Council Chambers.

Carried.

ADJOURNMENT:

795-17: Lukinuk That this meeting be adjourned, time 1:14 p.m.

Carried.

REEVE

S E A L

CHIEF ADMINISTRATIVE OFFICER