

**SMOKY LAKE COUNTY**

Minutes of the **County Council Strategic Plan Priorities meeting** held on Monday, **July 24, 2017** at 10:03 A.M. in County Council Chambers.

The meeting was called to Order by the Reeve, Mr. Craig Lukinuk, in the presence of the following persons:

<u>Div. No.</u>	<u>Councillor(s)</u>	<u>ATTENDANCE</u> <u>Monday, July 24, 2017</u>
1	Dareld Cholak	Present
2	Ron Bobocel	Present
3	Craig Lukinuk	Present
4	Cary Smigerowsky	Present
5	Randy Orichowski	Present
CAO	Cory Ollikka	Present
Asst. CAO	Lydia Cielin	Present
Finance Manager	Brenda Adamson	Present
Legislative Svcs/R.S.	Patti Priest	Present

\*\*\*\*\*

Members of Administrative Staff in attendance:

Doug Ponich – Public Works Manager	Present
Dave Kully – Public Works Shop Foreman	Present
Bob Novosiwsky – Public Works Foreman	Absent
Ed English – Peace Officer/Rec. Manager	Absent
Jordan Ruegg, Planning & Dev. Manager	Present
Tori Cherniawsky – Agricultural Fieldman	Present
Thomas Ponich – Asst. Natural Gas Manger	Present
Scott Franchuk – Fire Chief	Present
Dave Franchuk – Environmental Operations	Present
Trevor Tychkowsky – Safety Officer	Present
Paul Miranda – GIS/Com. Director	Absent

\*\*\*\*\*

No Members of the Media.

No Members of the Public.

**2. Agenda:**

**Agenda**  
919-17: Cholak

That the Agenda for Monday, July 24, 2017 County Council Strategic Plan Priorities Meeting be adopted, as amended:

**Additions:**

1. Agricultural Service Board - 2017-2019 Grant Agreement.
2. 2017 Municipal Election - Advance Vote Date.
3. Accounts Receivable - Invoice No. 39156.

Carried Unanimously.

**3. Minutes:**

No Minutes.

**Additions to the Agenda:**

**Agricultural Service Board 2017-2019 Grant Agreement**

920-17: Bobocel

That Smoky Lake County execute the agreement with Her majesty the Queen in Right of Alberta, as represented by the Minister of Agriculture and Forestry, for the Agricultural Service Board 2017-2019 Grant: Legislative Streamline Funding in the amount of \$183,359.46, and Environmental Streamline Funding in the amount of \$15,000.00.

Carried.

**2017 Municipal Election – Advance Vote Date Rescheduled**

921-17: Cholak

That the Advance Vote Poll for the 2017 General Municipal Election be rescheduled from September 30, 2017 to **Saturday, October 7, 2017 from 10:00 a.m. to 6:00 p.m.** at the Smoky Lake County Administration Office located at 4612 McDougall Drive in Smoky Lake, as recommended by the Chief Returning Officer.

Carried.

**Accounts Receivable - Invoice No. 39156**

922-17: Cholak

That Smoky Lake County table the discussion on outstanding Accounts Receivable Invoice Number 39156 to later in the meeting.

Carried.

**Executive Session:**

**Legal Issue: Town of Smoky Lake Natural Gas System**

923-17: Cholak

That County Council go into Executive Session, for a Legal Matter in regard to the Town of Smoky Lake Natural Gas System, under the authority of the FOIP Act, Section 16: Third Party Business Interests, time 11:31 a.m.

Carried.

924-17: Bobocel

That Smoky Lake County Council go out of Executive Session, time 11:40 a.m.


Carried.

**4. Request for Decision:**

**Strategic Priorities Chart**

923-17: Cholak

That Smoky Lake County Council adopt the Council Priorities in the **2017 Strategic Priorities Chart** and accept the Operational Strategies as presented in the 2017 Strategic Priorities Chart, dated **July 24, 2017**, as amended:

 <b>STRATEGIC PRIORITIES CHART</b> July 24, 2017	
COUNCIL PRIORITIES	
<b>NOW</b> 1. LONG TERM CAPITAL PLAN- INVENTORY 2. REPAIR OR REPLACEMENT OF BF79279 PLAN 3. WARSPITE ACTION PLAN / RFP	
<b>ADVOCACY</b> Provincial Three Year Bridge Plan Funding • Linear • Carbon Levy • Bed and Shore Jurisdiction	<b>NEXT</b> • RESEARCH OPTIONS TO INCREASE ECONOMIC DIVERSITY
OPERATIONAL STRATEGIES	
<b>CAO (Cory &amp; Lydia)</b> 1. REPAIR OR REPLACEMENT OF BF79279 – Dec 2. Aggregate Business License Bylaw – July 3. Implementation of Envisio software – Aug • RESEARCH OPTIONS TO INCREASE ECONOMIC DIVERSITY	<b>FINANCE &amp; ADMINISTRATION (Brenda/Paul)</b> 1. LONG TERM CAPITAL PLAN-Inv – Dec 2. Implementation of Asset Finda - Sept • Capital Infrastructure Plan • Revise Budget Policy
<b>PROTECTIVE SERVICES (Scott/Trevor)</b> 1. Implement Gemini – Dec 2. Table Top Exercises for Emergency Social Services - Dec 3. Policy dealing with appeals on fire inv - Nov • Investigate Mutual Aid agreements (ds) re: all equipment • Risk Assessment (CEMP) – Hazardous Sites	<b>PARKS &amp; RECREATION (Ed)</b> 1. Emergency River Launch Proposal – Sept 2. Budget shelter belt along Warspite Trail - Nov 3. Lake Maintenance – Nov 4. Whitefish Boat Launch - Nov • Hanmore Lake Showers Plan
<b>PLANNING SERVICES (Jordan)</b> 1. Victoria District ASP Adoption – Sept 2. WARSPITE ACTION PLAN / RFP – Sept 3. Nuisance Ground Study – Oct • St Paul County IDP	<b>AGRICULTURE SERVICES (Tori)</b> 1. Wild Boar Bylaw – Nov 2. Wetland Policy – Oct 3. Tansy Reduction Evaluation – Nov • Wetland Restoration Agency • No-Spray Agreement Policy Revision
<b>ENVIRONMENT &amp; UTILITIES (Dave F/John)</b> 1. AMR meter expiration replacement – 2018 2. Update plant/ budget for truck fills 3. Tap 5 upgrade (odorant) – Nov 4. Tree Nursery Meter Changes - Oct • Research funding for Warspite water/sewer distribution replacement plan • GPS meters for future internet meter reading – Dec • Update AMR software from MVRS to FCS • Agreement with Town of SL	<b>PUBLIC WORKS (Doug/Dave K)</b> 1. REPAIR OR REPLACEMENT OF BF79279 - Dec 2. Surface Material Exploration - Oct 3. Expand Shop Yard - Dec • Heavy Haul Road Stability Plan • Implement Security recording system • Investigate new road stabilization equipment
<small>KEY: BOLD CAPITALS = Councils NOW Priorities; Italics = Councils Advocacy Issues; CAPITALS = Councils NEXT Priorities; Regular Title Case = Staff Operational Strategies</small>	

Carried.

**Accounts Receivable - Invoice No. 39156**

924-17: Smigerowsky That Smoky Lake County waive all penalties on Accounts Receivable Invoice Number 39156, if payment in the amount of \$30,129.60 is received on or before July 30, 2017, in response to the letter received from Dawn Coers, Accounting Department at Directional Mining & Drilling Ltd. dated July 20, 2017.


Carried.

**5. Issues For Information:**

**Strategic Plan Goal Achievement Summary**

925-17: Orichowski That the Strategic Plan Goal Achievement Summary be adopt as presented and filed for information:

		2015	2016	2017	
<b>STRATEGIC PLAN GOAL ACHIEVEMENT SUMMARY</b>					
<b>1.0 GOVERNANCE</b>	<b>1.1 Service Delivery</b>	The County provides high quality services to residents in a cost effective manner.		May 25, 2017 Motion 764-17 (Public Ground No. 20days) May 25, 2017 Motion 754-17 (Bioscience - Pile Rights)	
	<b>1.2 Human Resources</b>	Ensure that the County has fair and equitable human resources policies and practices.	Jun. 16, 2016 Motion 755-16 (policy 01-08-02: OAG Performance) Aug. 24, 2016 Motion 926-16 (policy: OAG Credit Salary Ranges Update) Dec. 8, 2016 Motion 187-16 (Local HR Collective Agreement) Dec. 8, 2016 Motion 188-16 (2016 Collective Agreement)	April 20, 2017 Motion 620-17 (Public Works Recognition) April 20, 2017 Motion 638-17 (Day of Mourning)	
	<b>1.3 Communications, Marketing &amp; Partnerships</b>	The County's communications strategy and practices foster new relationships and strengthen existing relationships with regional, provincial and federal partners.	November 4, 2015 Bylaw 1286-15: (Smoky Lake Region Fire and Rescue Committee)	May 19, 2016 Motion 725-16 (Joint Merit Cross to 2000) Jul. 4, 2016 Motion 831-16 (support 2016 Census) Aug. 25, 2016 Motion 937-16 (Meeting w/Deputy Minister of Transportation)	January 20, 2017 Motion 348-17 (SR Grant) April 20, 2017 Motion 605-17 (King-McIntosh - Transfer) April 20, 2017 Motion 610-17 (SCMP - Secretary) May 25, 2017 Motion 789-17 (Police Construction) May 25, 2017 Motion 747-17 (Inspection Group)
	<b>1.4 Land Management</b>	Planning and land development policies and regulations are streamlined for efficiency and regionally focused to encourage sustainable development within the region.		Dec. 8, 2016 Motion 159-16 (SR - Town of Smoky Lake)	May 25, 2017 Motion 749-17 (SR - SR)
	<b>1.5 Financial Resources</b>	Smoky Lake County is fiscally responsible and financially sustainable.	Sept. 24, 2015 Motion 992-15 (Electricity Provider)	May 19, 2016 Motion 701-16 (2016-2018 Financial Plan) Aug. 25, 2016 Motion 953-16 (Letter to First-Join AMSC electricity provider)	
<b>2.0 SOCIAL SERVICES, ARTS &amp; CULTURE</b>	<b>2.1 F.C.S.S.</b>	The diverse range of housing opportunities, community groups and organizations within the County contribute to the community's vibrancy and provide opportunities for residents to thrive within the County during every phase of their lives.		May 19, 2016 Motion 706-16 (Letter of Support to CEG) Aug. 25, 2016 Motion 939-16 (SR - Grants Received and Utility Program)	
	<b>2.2 Protective Services and Fire Services</b>	Protective Services and Fire Services within the County provide high level service to the region as a result of excellent management, funding and recruitment practices and commitment from volunteers.	Sept. 4, 2015 Motion 970-15 (FSEPP Grant)	May 19, 2016 Motion 713-16 (Annually Support STARS)	
	<b>2.3 Parks &amp; Recreation</b>	The County's parks and recreation areas are well utilized assets that contribute to the high quality of life experienced by County residents and to the prosperity of the region.		Jan. 22, 2016 Motion 315-16 (paid donation)	February 16, 2017 Motion 375-17 (Moos Lake Playground)
	<b>2.4 Heritage Resources</b>	The County recognizes heritage resources as a valuable asset and works collaboratively with community, provincial, and federal partners to promote and maintain heritage assets throughout the County.	August 20, 2015 Policy 61-15-01	Mar. 24, 2016 Motion 495-16 (Support Golden Heritage Event) Jun. 16, 2016 Motion 782-16 (Support Funding from Alberta Culture for Vic Trail) Oct. 27, 2016 Motion 88-16 (Commitment to Support Red River Car)	
<b>3.0 ECONOMIC DEVELOPMENT</b>	<b>3.1 Retention</b>	The vibrancy and quality of life enjoyed by County residents is directly impacted by the success of local businesses. Local businesses within the County provide residents with diverse services and prosper as a result of the County's commitment to assisting businesses in all aspects of business development and promotion.		July 25, 2016 Motion 838-16 (to fund growth to Spadina Gas Station)	
	<b>3.2 Attraction</b>	The County's collaborative relationships with local/regional partners and development ready attitude to new businesses support sustainable economic growth throughout the Smoky Lake Region; and Council remains open to considering incentives to assist with the attraction of new businesses.	Aug. 20, 2015 Motion 901-15 (Waldowood Motors)	Apr. 28, 2016 Motion 821-16 (2016 17 HRB Member)	
	<b>3.3 Expansion</b>	Smoky Lake County aggressively promotes its natural competitive advantage(s) across Northern Alberta to increase awareness and promote the range of business and industrial development and expansion opportunities within the County.			
	<b>3.4 Growth Management</b>	The County recognizes that sustainable growth management is directly linked to fiscally responsible and forward thinking infrastructure management. The County values, invests in and maintains public infrastructure to provide a consistent, high level of service, to be development ready, and ensure that new development will not adversely affect service provision to the existing community.			
	<b>3.5 Tourism</b>	High-quality recreation and tourism areas and trail networks within the County support active lifestyles for residents and draw tourists to the region. The Smoky Lake Region's natural assets (lakes, rivers and parks), rich cultural and heritage resources as well as inviting local businesses make the Smoky Lake Region an exciting and welcoming destination for visitors.	Sept. 24, 2015 Motion 991-15 (iHunter App)	Mar. 24, 2016 Motion 530-16 (paid membership) Jun. 16, 2016 Motion 759-16 (to fund service to Musk-Corr)	March 16, 2017 Motion 508-17 (CARRS Grant)
<b>4.0 PHYSICAL ENVIRONMENT</b>	<b>4.1 Ground &amp; Surface Water</b>	Smoky Lake County recognizes that the future sustainability of the region is depended, in part, on the long term health of ground and surface water resources. Ground and surface water management practices within the County are adaptive and multi-generational in scope in order to ensure the continued ecological integrity and resilience of water resources throughout the region.		Dec. 8, 2016 Motion 183-16 (Policy: Waterline Crossing)	

		STRATEGIC PLAN GOAL ACHIEVEMENT SUMMARY	2015	2016	2017
	4.2 Ecosystem Health	The County's recognizes that the success of the region is intrinsically related to the health and integrity of ecosystems within the County. The ecosystem approach embraced by the County to manage land use and development increases the long term livability, viability and sustainability of the County.		July 25, 2016 Motion 842-16 (AK Wetland Policy Workshop)	May 5, 2017 Motion 683-17 (Apply Wetland Restoration Agency)
	4.3 Working Landscapes	The County's most enduring resource is its working landscapes; the agricultural, forestry and resource lands which generate approximately one-third of all employment for county residents. Working landscapes within the County are carefully and equitably managed to retain their integrity and value for the benefit of future generations and to ensure continued economic growth.			
5.0 BUILT ENVIRONMENT	5.1 Roads, Sewage Disposal & Stormwater Mgmt.	Smoky Lake County continues to maintain high quality, cost effective roadways, sewage disposal systems, stormwater management practices and infrastructure systems throughout the County.		Aug. 25, 2016 Motion 938-16 (Amended by Rd Plan)	March 30, 2017 Motion 585-17 (Amend 3 yr Road Plan- Graveling Increase) May 25, 2017 Motion 761-17 (Bridge file 76276)
	5.2 Potable Water	The County and regional partners supply high quality potable water to County residents directly or through designated water fill stations.		July 25, 2016 Motion 841-16 (Wasipite Truckfill) Aug. 9, 2016 Motion 858-16 (Wasipite Truckfill)	May 5, 2017 Motion 723-17 (Twin phone lines Spadden/Walls Truckfill)
	5.3 Hamlet Infrastructur e	The hamlet areas within the County are vibrant places to live with high quality infrastructure and amenity areas, which ensure that these areas are development ready and support a high quality of life.			
	5.4 Gas Utility	The County's Gas Utility is successful and expanding. The gas utility provides residents and the region with an excellent, reliable gas service and the County with a stable source of revenue.			
	5.5 Tele- communicati ons	4G Broadband internet and wireless telecommunication access is available to an expanding area within the County which enables efficient and reliable telecommunication opportunities for emergency service providers, residents and businesses that operate within the County.			April 20, 2017 Motion 611-17 (COA Agreement)

Carried.

**6. Correspondence:**

No Correspondence.

**7. Delegation:**

No Delegation.

**8. Executive Session:**

No Executive Session.

**Next Meeting:**

**Next Meeting**  
926-17: Bobocel

That the next **County Council Strategic Plan Priorities Meeting** be scheduled for Monday, **October 2, 2017** at 10:00 a.m.

Carried.

**Adjournment:**

927-17: Lukinuk

That this meeting be adjourned, time 12:20 p.m.

Carried.

REEVE

SEAL

CHIEF ADMINISTRATIVE OFFICER