

**SMOKY LAKE COUNTY**

Minutes of the **County Council Meeting** held on Thursday, **August 17, 2017** at 9:03 A.M. in the County Council Chambers.

The meeting was called to Order by the Reeve, Mr. Craig Lukinuk, in the presence of the following persons:

<u>Div. No.</u>	<u>Councillor(s)</u>	<u>ATTENDANCE</u> <u>Thursday, August 17, 2017</u>
1	Dareld Cholak	Present
2	Ron Bobocel	Present
3	Craig Lukinuk	Present
4	Cary Smigerowsky	Present
5	Randy Orichowski	Absent
CAO	Cory Ollikka	Present
Asst. CAO	Lydia Cielin	Present
Finance Manager	Brenda Adamson	Present
Public Works Mgr.	Doug Ponich	Present
GIS/Communication	Paul Miranda	Present
Plan/Dev Manager	Jordan Ruegg	Present
Legislative Svcs/R.S.	Patti Priest	Present

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2 Members of the Media: The Redwater Review and Smoky Lake Signal.

7 Members of the public.

Jane Dauphinee, Principal/Senior Planner, Municipal Planning Services (2009) Ltd.

**2. Agenda:**

928-17: Cholak That the Agenda for Thursday, August 17, 2017 County Council Meeting be adopted, as amended:

**Additions to the Agenda:**

1. Executive Session – Labour and Personnel Issue.
2. Executive Session – Legal.

Carried Unanimously.

**3. Minutes:**

**Minutes of June 15, 2017 – County Council Meeting**

929-17: Bobocel That the minutes of the **County Council** Meeting held on Thursday, June 15, 2017, be adopted.

Carried.

**Minutes of June 26, 2017 – County Council - Public Hearing**

930-17: Bobocel That the minutes of the **County Council Public Hearing** Meeting held on Monday, June 26, 2017, at the Village of Waskatenau, be adopted.

Carried.

**Minutes of July 10, 2017 – County Council Meeting**

931-17: Cholak That the minutes of the **County Council** Meeting held on Monday, July 10, 2017, be adopted.

Carried.

**Minutes of July 20, 2017 – County Council Departmental Meeting**

932-17: Cholak That the minutes of the **County Council Departmental** Meeting held on Thursday, July 20, 2017, be adopted.

Carried.

**Minutes of July 24, 2017 – County Council Strategic Planning**

933-17: Cholak That the minutes of the **County Council Strategic Planning** Meeting held on Monday, July 24, 2017, be adopted.

Carried.

**4. Request for Decision:**

**Bylaw No. 1304-17: Village of Waskatenau & Smoky Lake County Intermunicipal Development Plan**

934-17: Bobocel That Bylaw No. **1304-17: Village of Waskatenau & Smoky Lake County Intermunicipal Development Plan**, be given the **SECOND READING**.

Carried.

Moved by Councillor Smigerowsky that Bylaw No. **1304-17: Village of Waskatenau & Smoky Lake County Intermunicipal Development Plan**, a bylaw for the purpose of describing the way in which future development within the Plan area may be carried out in an orderly and economic manner, be given the **THIRD** and **FINAL READING** and that the Reeve and the Chief Administrative Officer are hereby authorized to fix their signatures to all necessary documents and that the corporate seal also be fastened where it is deemed to be necessary.

Carried.

**Request to Purchase County Owned Land – Warspite Plan 314HW;4;East ½ 12 & 13**

935-17: Smigerowsky That Smoky Lake County decline the bid of \$10,500.00 from Mr. Matt Purych, dated August 8, 2017, to purchase the lands legally described as Plan 314HW, Block 4, East Half of Lot Twelve (12) and all of Lot Thirteen (13), Roll Number 40300413, in the Hamlet of Warspite, as per County Policy No. 61-10-01, as the bid does not meet the requirements of the Reserve Bid established by Council Motion 798-17; and reject the bid of \$8,190.00 from Mr. Cleveland Bovingdon, dated July 11, 2017; and reject the bid of \$5,250.00 from Mr. Roger Dougherty, dated May 19, 2017, to purchase the lands legally described as Plan 314HW, Block 4, East Half of Lot Twelve (12) and all of Lot Thirteen (13), Roll Number 40300413, in the Hamlet of Warspite, as per County Policy No. 61-10-01.

Carried.

**Request to Purchase County Owned Land – Warspite Plan 3474MC**

936-17: Cholak That Smoky Lake County proceed with advertising the lands legally described as Plan 3474MC, School Site Addition, Roll Number 40341501 in the Hamlet of Warspite for (2) two consecutive weeks in accordance with Policy No. 61-10-01: Disposition of County Owned Property with a reserve bid of \$36,500.

Carried.

**PUBLIC HEARING:**

**Victoria District Area Structure Plan**

The Reeve Craig Lukinuk called the Public Hearing to order at 9:16 a.m. in the presence of Council members, Chief Administrative Officer, Assistant Chief Administrative Officer, Finance Manager, GIS/Communication Director, Public Works Manager, and Recording Secretary.

Jordan Ruegg, Planning and Development Manager in attendance for the Public Hearing.

Jane Dauphinee, Principal/Senior Planner, Municipal Planning Services (2009) Ltd. in attendance for the Public Hearing.

General public: 7 members of the public in attendance for the Public Hearing.

## 1.0 Opening

**1.1** Reeve Craig Lukinuk declared the Public Hearing open at 9:16 a.m. the Reeve stated he will Chair the Public Hearing and welcomed all persons in attendance to the Public Hearing.

**1.2** The Reeve asked the Chief Administrative Officer to confirm that the Public Hearing had been advertised and notice had been provided in accordance with the applicable legislation.

The Chief Administrative Officer replied: Yes it has Mr. Chair.

The Victoria District Area Structure Plan, has been advertised and notice has been provided in accordance with Section 606 of the *Municipal Government Act, R.S.A. 2000*.

Specifically, Sec 606(2) which states:

*Notice of the bylaw, resolution, meeting, public hearing or other thing must be:*

*(a) published at least once a week for 2 consecutive weeks in at least one newspaper or other publication circulating in the area to which the proposed bylaw, resolution or other thing relates, or in which the meeting or hearing is to be held, or*

*(b) mailed or delivered to every residence in the area to which the proposed bylaw, resolution or other thing relates, or in which the meeting or hearing is to be held.*

**1.3** The purpose of this Hearing is for the Council of Smoky Lake County to obtain **Public Input**, in favour and opposed to the Bylaw 1305-17: Victoria District Area Structure Plan.

### 1.4 Background:

June 29, 2011 - Committee of the Whole for Planning Meeting

- Municipal Planning Services Consultant Jane Dauphinee presented details on the Victoria District Area Structure Plan Project.
- Representatives from Parks Canada and Alberta Culture and Community Spirit also made presentations with respect to the Project.

September 27, 2011 - Committee of the Whole for Planning Meeting

- An update was provided by Jane Dauphinee and a tentative date for an Open House was scheduled for October 22, 2011 to obtain public feedback.
- Public feedback received from the Open House was compiled and used to formulate the Victoria District Area Structure Plan Background Report.

May 28, 2014 - Committee of the Whole for the Purpose of Planning Meeting

- The draft version of the Victoria District Area Structure Plan Background Report was presented to Council along with an overview of the contextual framework behind the proposed Plan.

June 29, 2015 - Committee of the Whole for the Purpose of Planning Meeting

- The final version of the Victoria District Area Structure Plan Background Report was presented to Council.
- Instructions were given to hold stakeholder meetings and an Open House before considering First Reading on the proposed ASP.

June 29, 2016 - Committee of the Whole for the Purpose of Planning Meeting

- An update on the Victoria District Area Structure Plan was presented to Council.

- An Open House was scheduled for August 17, 2016 to obtain public input with respect to the proposed ASP.

August 17, 2016 - Open House

- An Open House on the proposed ASP was held at the Smoky Lake County office.
- Landowners in the affected area were notified by letter of the Open House and encouraged to participate.

November 8, 2016 - Stakeholder Meeting

- Various stakeholder groups including the Smoky Lake County Regional Heritage Board, Victoria Home Guard Historical Society, Metis Crossing, Parks Canada, Alberta Culture and Alberta Environment and Parks.

February 23, 2017 - Committee of the Whole for the Purpose of Planning Meeting

- Feedback obtained from the Open House and stakeholder meetings was presented to Council.

June 15, 2017 – Smoky Lake County Council Meeting

- Bylaw 1305-17 was presented for First Reading
- Motion 806-17: “That Bylaw No. 1305-17: Victoria District Area Structure Plan be given FIRST READING; and a Public Hearing be scheduled for August 17, 2017, at 9:15 a.m. in County Council Chambers.
- ADVERTISEMENTS: Smoky Signal – Weeks of August 1<sup>st</sup>, 8<sup>th</sup> & 15<sup>th</sup>, 2017, and Website – Beginning on August 1, 2017.

**1.5** The Reeve outlined the ground rules and the order of speaking will be:

- a. planner and/or planning staff will speak first to outline facts and present her recommendation on the proposed Resolution
- b. members of the public, who have signed in will be given the opportunity to speak in the order they signed in,
- c. anyone else, who did not sign in will be given the opportunity to speak,
- d. planner and/or planning staff will be given the opportunity to present closing remarks or address any of the issues presented,
- e. Councillors will be given the opportunity to ask questions,
- f. Council will then end the Hearing and consider the information received at the public hearing,
- g. Only Councillors may ask questions of speakers during the Hearing. If any persons wish to ask questions of a speaker, they must ask Council to ask the question on their behalf during their presentation, and Council will only ask the question if a Councillor wishes to have an answer.
- h. Council will consider the representations made regarding the bylaw and any other matter Council considers appropriate.
- i.

## **2.0 Staff Presentation**

**2.1** Jordan Ruegg, Planning and Development Manger made a brief verbal report that included the following:

- This has been a long process starting from the year 2011 as detailed in the above background information.

**2.2** Jane Dauphinee, Principal/Senior Planner, Municipal Planning Services (2009) Ltd. made a brief verbal report that included the following:

- The latest amendments have been made to address minor formatting, spelling, list numbering, figure numbering, and grammatical errors where the correction will not impact the interpretation or intent of the policies therein.

### **3.0 Public Presentations Via Written Submissions**

- 3.1** The Planning and Development Manager reported that there were no written submissions received.

### **4.0 Public Presentations at the Public Hearing**

#### **4.1 Against the Resolution:**

- Smoky Lake County Resident, Bob Gillespie :
  - No comment, just signed in to sign in, not here for or against, just here to observe.

#### **4.2 For the Resolution:**

- Chair of Smoky Lake County Regional Heritage Board and Smoky Lake County Resident, Noreen Easterbrook:
  - One of the purposes of the Smoky Lake County Regional Heritage Board includes conserving the County's historic and ecological heritage.
  - In keeping with this mandate, the Board recommended that an Area Structure Plan be developed for the Victoria District National Historic Site in order to guide land development decisions in the district.
  - We are very relieved the county has gone ahead with it and pleased to have facilitated the advancement of this tool.
  - We are in favour of the Area Structure Plan since it is an important document for residents and the public at large for our municipal government to balance the safeguarding of heritage while allowing development to occur as appropriate for the area.
- Victoria Home Guard Society, Don Klym:
  - In 1997 the Victoria Home Guard Society was formed to obtain national designation for the Victoria District area.
  - In 2002 approval was given and the final designation was in 2012.
  - There has been many deliberations on how to manage the area, and one of the outcomes was setting up the Smoky Lake Regional Heritage Board Society.
  - We are very happy that we will now have an Area Structure Plan in place.

Councillor, Dareld Cholak thanked the Smoky Lake County Regional Heritage Board for all their contributions.

### **5.0 Questions and Answers**

- 5.1** Public: no further items.

- 5.2** Council: no further items.

### **6.0 Closing Remarks**

Chief Administrative Officer, Cory Ollikka, acknowledged Smoky Lake County's citizens, staff, council, boards and planners for all the work that has been put into the Victoria Area Structure Plan, and acknowledged the time taken to do it right, resulting in positive national attention.

Reeve Craig Lukinuk declared discussion on the Victoria District Area Structure Plan closed at 9:43 a.m.

**County Council Meeting**

County Council Meeting reconvened, time 9:44 a.m.

**4. Request for Decision:**

**Bylaw No. 1305-17: Victoria District Area Structure Plan**

937-17: Cholak

**That Smoky Lake County Bylaw No. 1305-17: Victoria District Area Structure Plan be amended as follows:**

That proposed Bylaw No. 1305-17, being a bylaw of Smoky Lake County to adopt the Victoria District Area Structure Plan, is hereby amended as follows:

1. The entire Area Structure Plan is revised to correct minor formatting, spelling, list numbering, figure numbering, and grammatical errors where the correction will not impact the interpretation or intent of the policies therein.
2. Insert Table and Figure numbers throughout the documents
3. Insert Table of Figures and Table of Tables after the Table of Contents
4. Delete "status column" from Project Timeline chart in Part 1 and replace with the following:

TIMEFRAME	PROJECT
2002	Victoria District National Historic Site of Canada receives national designation
2007-2010	Smoky Lake County Heritage Inventory and Survey project PHASE 1 (Victoria District)
2009-2011	Smoky Lake County Heritage Inventory and Survey
2009	1 <sup>st</sup> Site receives heritage designation (Stry Church)
2011	Victoria District ASP Project begins – consultation with administration and data gathering for background report
2012	Smoky Lake County Heritage Management Plan approved
2013	Smoky Lake County new Municipal Development Plan is approved
2015	Adoption of process for municipal designation of heritage properties
2015	Smoky Lake County new LUB is approved – LUB incorporates Heritage Area Overlay and Victoria Land Use Districts into the Bylaw
2016	Draft Victoria District Background report complete and presented to Council and the community for review
2016	Draft Victoria District ASP complete and presented to Council and the Community for review
2016-2017	Consultation with the community and stakeholder groups
2017	Victoria District ASP adopted by Council

5. Insert the following into Part 1 – Stakeholder Consultation Program:

"In addition to working with County Council, administration, and the Heritage Board, public and stakeholder consultation was conducted to review background information,

discuss policy options, and develop a land use concept for the Victoria District plan area. A Public Open House was held on August 17, 2016. Another stakeholder meeting was held on November 8, 2016. Feedback provided at these meetings was used to further refine the plan's vision, goals, objectives, and policies."

6. Delete Table D: Resources with Municipal Heritage Designation and replace with the following table:

MAP REF. #	JURISDICTION	NAME	LOCATION	DESCRIPTION
3	Municipal	House in the Middle of the Road (Anderson House)	Pt. Lot 14 Lobstick Settlement	House
6	Municipal	St. Elias Church	NW 28-58-17-W4	Church
2	Municipal	Kulka House	NW 21-58-18 W4	House

7. Delete "Kulka House" from Table E: Resources with No Heritage Designation
8. Delete Viewscapes A through F and replace with the following viewscapes attached hereto as **Schedule A**.
9. Delete Maps 1 through 8 and replace with the following maps attached hereto as **Schedule B**.
10. Insert "Meronyk House – Significant Architectural Features" into Appendix B attached hereto as **Schedule C**.
11. Delete "Appendix C- Definitions" and replace with the following:

**APPENDIX C DEFINITIONS**

**Built Form** is the physical characteristics of a structure: how tall it is, what it looks like, how much of an area it consumes, how far it is setback from neighbouring structures and features, how it's windows and doors interface with the outdoors, and it's architectural style.

**Roof Pitch** is the angle, or pitch, of a roof is calculated by the ratio of inches it rises vertically for every inch it extends horizontally. For example, a roof that rises 14 inches for every 12 inches of horizontal run has a 14:12 pitch. For this plan, a steeply pitched roof is considered to be 14:12 or greater.

**Area Structure Plan** is a statutory plan that is approved by Council as a bylaw. An Area Structure Plan provides a planning framework for a specific area of a municipality that describes:

- the proposed land uses
- density of population sequence of development
- general location of major roadways
- public utilities in the area
- any additional requirements that council may require

**Neighbourhood Area Structure Plan** is a subarea within an ASP that constitutes a unique residential community/neighbourhood with specific servicing, access, land suitability, and land use considerations. A Neighbourhood Area Structure Plan area is considered to be an integrated planning unit by either natural or manmade boundaries. A neighbourhood Area Structure Plan is adopted by Council as a statutory plan, pursuant to the legislative requirements of an Area Structure Plan.

**Statement of Significance** is a declaration of value that briefly explains what a historic place is and why it is important. It summarizes the heritage values ascribed to a historic place and the key attributes/elements that embody those values.

**Cultural** is of or relating to Culture. Culture is the social behaviour and norms found in human societies. Culture encompasses the range of behaviours that are transmitted through social learning in human societies.

**Archeological** is of or relating to Archeology. Archeology is the study of human activity through the recovery and analysis of material culture. An archaeological record consists of artifacts, architecture, biofacts or ecofacts, and cultural landscapes. Archaeology can be considered both a social science and a branch of the humanities.

**Heritage Colours** are colours that blend with and complement the overall colour schemes of historic structures, building materials, and vegetation in the Victoria District.

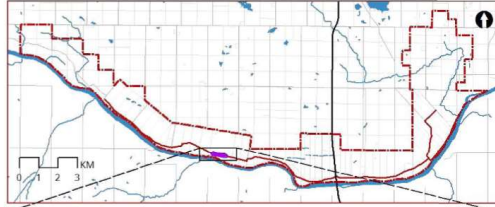
**SCHEDULE A – VIEWSCAPES A-F**

DRAFT for PUBLIC HEARING – 16 August 2017

**VIEWSCAPE A | ANDERSON HOUSE**

**DESCRIPTION**

The site line down Victoria Trail to the Anderson House in the Lobstick Settlement establishes this historic log structure as a prominent landmark within the district.

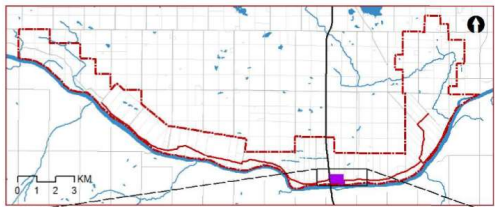


DRAFT for PUBLIC HEARING – 16 August 2017

**VIEWSCAPE B | VIEW FROM BRIDGE (FACING EAST)**

**DESCRIPTION**

The northbound view from the bridge looking east toward the North Saskatchewan River, and forms a gateway to the Victoria District.

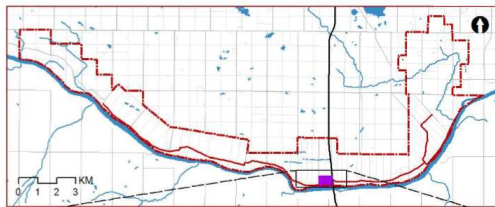


DRAFT for PUBLIC HEARING – 16 August 2017

**VIEWSCAPE C | VIEW FROM BRIDGE (FACING WEST)**

**DESCRIPTION**

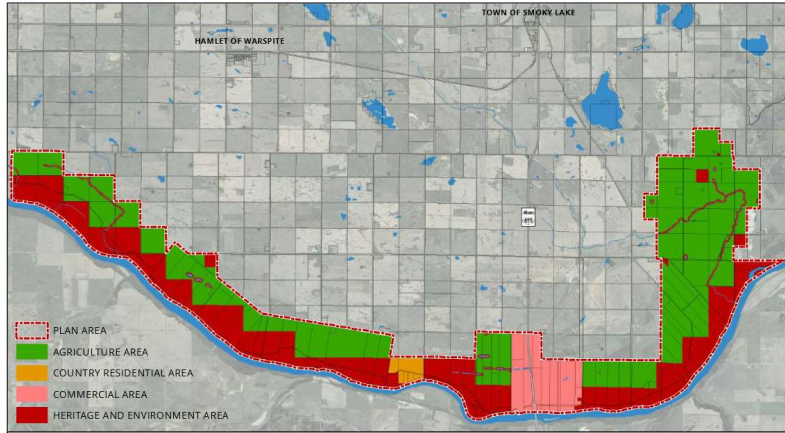
The northbound view from the bridge looking west toward the North Saskatchewan River, and forms a gateway to the Victoria District.



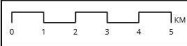




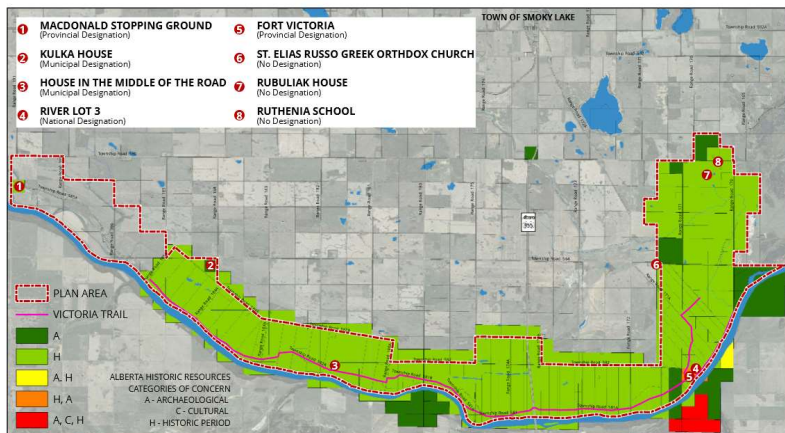
**SCHEDULE B – MAPS 1-8**



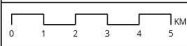
**MAP 1 FUTURE LAND USE AREAS**



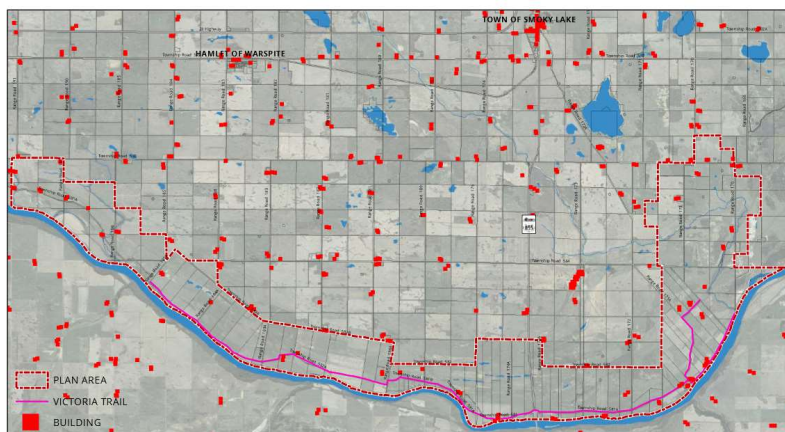
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PROJECTION: UTM NAD 83 12N



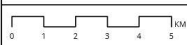
**MAP 2 HISTORIC RESOURCES**



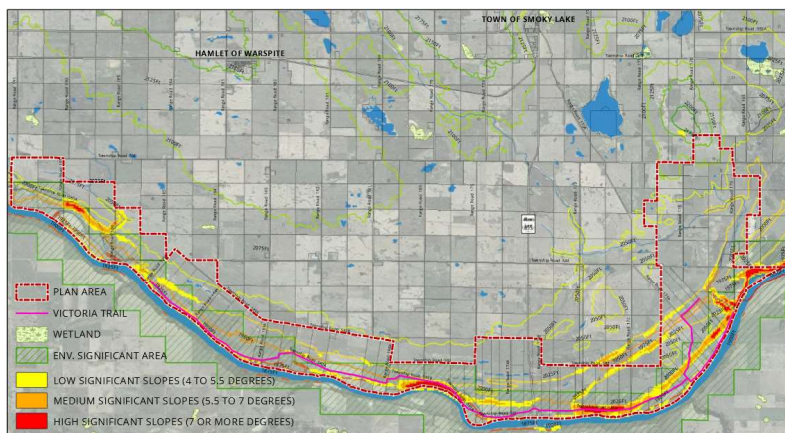
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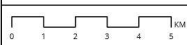
**MAP 3 LOCATION OF BUILDINGS**



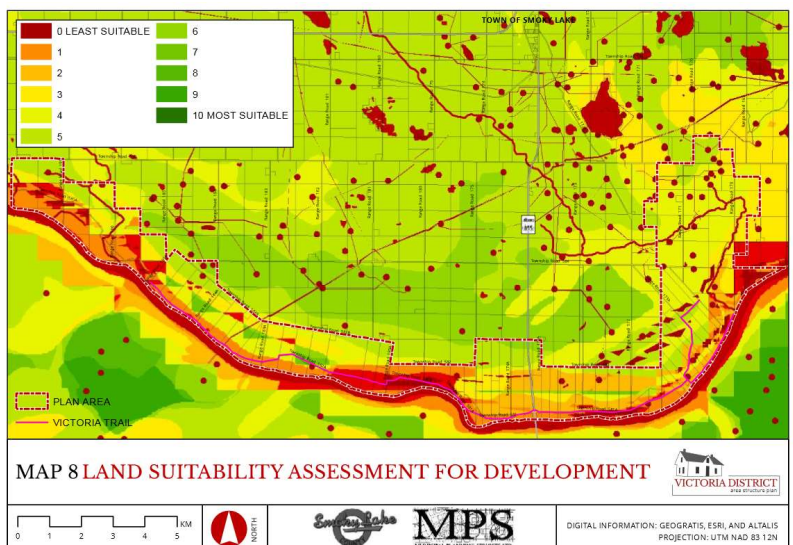
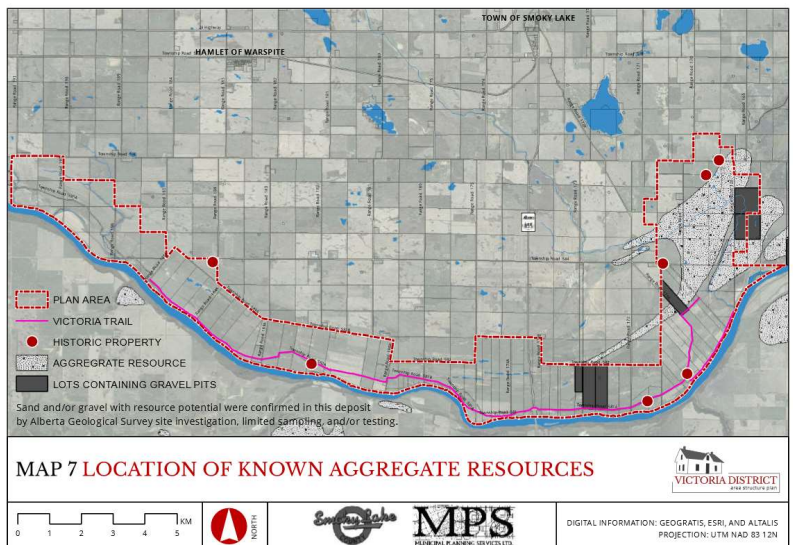
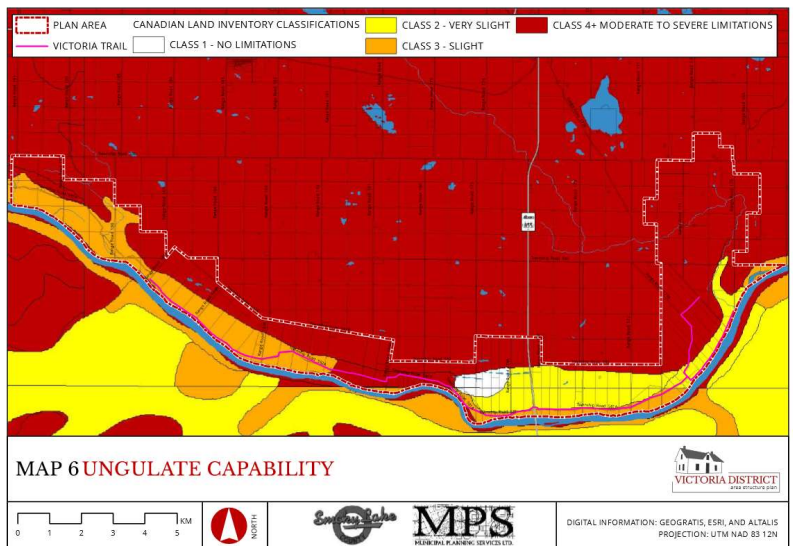
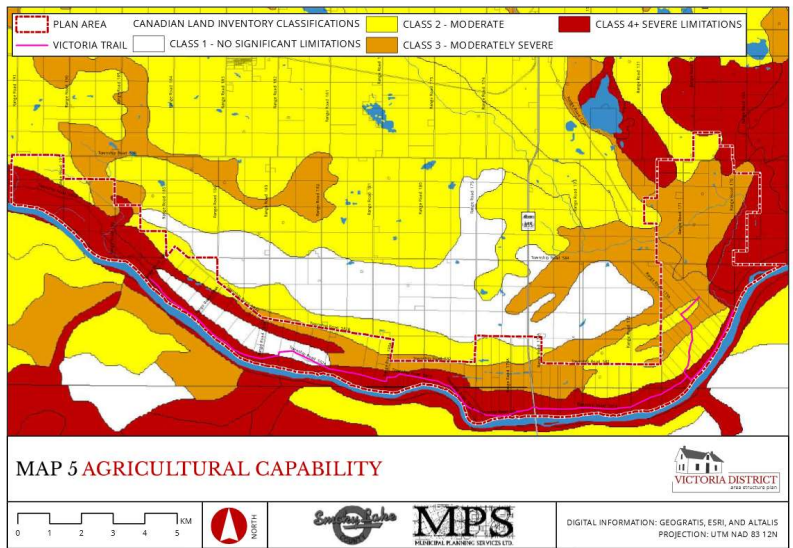
DIGITAL INFORMATION: GEOGRATIS, ESRI, AND ALTALIS  
PROJECTION: UTM NAD 83 12N



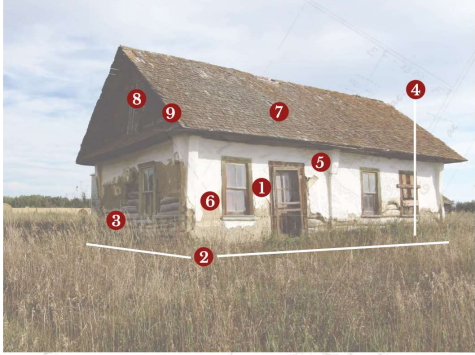
**MAP 4 SIGNIFICANT ENVIRONMENTAL FEATURES**



DIGITAL INFORMATION: GEOGRATIS, ESRI, AND ALTALIS  
PROJECTION: UTM NAD 83 12N



**SCHEDULE C – MERONYK HOUSE (SIGNIFICANT ARCHITECTURAL FEATURES)**



**MERONYK HOUSE**  
Ukrainian Farm House

The Meronyk Ukrainian Farm House is significant for its association with the provincial theme of Agricultural Development. Municipal heritage value is in the resource's connection with early Ukrainian settlement in the region, and in its design and methods of construction.

The farmhouse is an excellent example of a first generation immigrant rural farm residence which was based on a traditional design of a Ukrainian house.


Design Guideline Inspiration:

- Height (1.5 to 2 Storey)
- Massing (Rectangular Shape of Building)
- Colours (White and Natural Materials)
- Angles (Steep Roof Line - Approx. 14:12)

**Significant Architectural Features**

1 Wood Trim (Doors & Windows)	4 1.5 Storey Height	7 Shingled Roof
2 Rectangular Massing	5 Exterior Wall Buttresses	8 Gabled Roof
3 Log Construction	6 Plaster Siding	9 Steep Pitched Roof (Approx. 14:12)

Source: Smoky Lake Region Inventory of Historic Places (2012)



Carried.

938-17: Smigerowsky That Bylaw No. **1305-17: Victoria District Area Structure Plan**, be given the **SECOND READING**.

Carried.

Moved by Councillor Bobocel that Bylaw No. **1305-17: Victoria District Area Structure Plan**, a bylaw for the purpose of guiding growth and development within the Plan area while complementing (and, where possible, enhancing) the natural beauty and historically significant features of the local landscape, be given the **THIRD** and **FINAL READING** and that the Reeve and the Chief Administrative Officer are hereby authorized to fix their signatures to all necessary documents and that the corporate seal also be fastened where it is deemed to be necessary.

Carried.

**Policy Statement No. 01-48-01: Administration Fees for Information**

939-17: Bobocel That Smoky Lake County **Policy Statement No. 01-48-01: Administration Fees for Information**, be adopted as presented:

<b>Title: Administration Fees for Information</b>		<b>Policy No.: 48-01</b>
<b>Section: 01</b>	<b>Code: P-A</b>	<b>Page No.: 1 of 3</b>

<b>Legislation Reference:</b>	Alberta Provincial Statutes
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<b>Purpose:</b>	To establish a framework for fees and charges relating to various County Administration Information services and products not requested under the FOIP Act.
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<b>Policy Statement and Guidelines:</b>	
<b>1.</b>	<b>STATEMENT:</b>
1.1	In accordance with the <i>Municipal Government Act</i> , "a municipality may charge fees, tolls and charges for the use of its property, including property under the direction, control and management of the municipality".
1.2	The County supports a user pay philosophy, such that wherever possible the user of a particular service or product shall pay the cost of delivering or providing that service or product.
<b>2.</b>	<b>OBJECTIVE:</b>
2.1	Information on the fees and charges noted within this Policy shall apply to all users on services and products available to the public, unless a user is specifically exempted by this Policy.
2.2	Typically, fees and charges are used for recovering the cost of a service and shall provide Administration with a consistent fee structure.
<b>3.</b>	<b>GUIDELINES:</b>
3.1	Each year, in conjunction with the beginning of the Smoky Lake County budget process, the Finance Manager shall request Management to review the Administrative fees and charges and propose any modifications that are adequate and relate with its associated program costs.
3.2	Upon receipt of the requested modifications to the fees and charges, all modifications will be forwarded by the Finance Manager to the Chief Administrative Officer for review.
3.3	Upon completion of the review to the Fees and Charges, final modifications will then be taken to the Council for final approval. Council will also be advised of these fees and charges during the budget process.

<b>Title: Administration Fees for Information</b>		<b>Policy No.: 48-01</b>
<b>Section: 01</b>	<b>Code: P-A</b>	<b>Page No.: 2 of 3</b> <span style="float: right;"><b>E</b></span>

Policy Statement and Guidelines:	
<b>4. PROCEDURES:</b>	
4.1	This Policy includes the Fees and Charges related to the <b>Administration Department Services</b> of the County.
4.2	The Administration Department of Smoky Lake County shall provide information on all fees and charges as noted within this Policy on services and products available in accordance with <b>Schedule "A": Fees and Charges Administration for routine requests for general services or products under the control of the Administration Department, that is not requested under the FOIP Act.</b>
4.3	This Policy will apply as the Schedule of the Fee and Charges structure in reference with <b>Policy Statement No. 01-50: Access to Information.</b>
4.4	When the service involves records that cannot be provided as a routine request, such as personal information about a third party, or parts of the records need to be severed within the framework of the FOIP Act, the Applicant shall be advised on the Request For Information Form by stating the applicable legislative section under the FOIP Act, and the Fees will be referred to <b>Policy 01-09: Fees for the Provision of Information.</b>

Section 01



Policy: 48-01

**SCHEDULE "A"**  
**SMOKY LAKE COUNTY**

FEES AND CHARGES		
ADMINISTRATION		
Item Description	Cost	Cross-Reference
Administration Fee: Returned Cheques/NSF	\$ 25.00	Bylaw No. 1157-07
County Maps	\$ 15.00 per map \$ 20.00 mailed	
Faxed Transmittal of Information	\$ 2.00 per fax	
File Search: any requests for Smoky Lake County file information must be received in writing.	\$ 27.00 per hour	Policy: 01-50
Electronic Data on a Portable USB Drive	\$ 5.00	
Interest Rate: to be levied on all accounts receivable outstanding that remain unpaid after thirty (30) days.	1.5 % per month	Policy: 08-02
Folding Machine: <ul style="list-style-type: none"> <li>• Folding</li> <li>• Folding &amp; Stuffing (bringing own materials)</li> </ul>	\$ .02 per page \$ .04 per envelope	
Laminating: <ul style="list-style-type: none"> <li>• 1-2 Sheets</li> <li>• 3-9 Sheets</li> <li>• 10-15 Sheets</li> <li>• 16+ Sheets</li> <li>• Posters</li> <li>• County Map</li> </ul>	\$ 2.50 \$ 1.25 \$ 1.15 \$ .95 \$ 7.00 \$ 7.00	
Photocopying: Black & White <ul style="list-style-type: none"> <li>• Up to 10 pages</li> <li>• 10 or more pages</li> </ul>	\$ 0.25 per page \$ 0.10 per page	
Photocopying: Color <ul style="list-style-type: none"> <li>• Up to 10 pages</li> <li>• 10 or more pages</li> </ul>	\$ 0.35 per page \$ 0.20 per page	
Computer Printouts	\$ 0.25 per page	
Photocopies for Non-profit Groups, Historical Societies & Churches: <ul style="list-style-type: none"> <li>• Black &amp; White</li> <li>• Color</li> </ul>	No Charge \$ 0.10 per page	

Carried.

**Smoky Lake County 2017-2019 Financial Plan**

940-17: Cholack That Smoky Lake County adopt the 2017-2019 Financial Plan.

Carried.

**Bylaw No. 1306-17: Licensing of Aggregate Extraction Business Operating Within County**

941-17: Bobocel That **Bylaw No. 1306-17: Licensing of Aggregate Extraction Business Operating Within County**, a bylaw for the purpose of establishing rules of procedure to operate: Gravel Crushing, Aggregate Hauling, Concrete Batching Plant, or Asphalt Batching Plant Businesses, be given the **FIRST READING**; and a **Public Hearing** be scheduled in regard Bylaw No. 1306-17, for **Monday, September 25, 2017 at 9:15 a.m.** in County Council Chambers.

Carried.

### **Reschedule County Council Meeting**

942-17: Smigerowsky That the Regular County Council Meeting scheduled for Thursday September 28, 2017 be Rescheduled to **Monday, September 25, 2017 at 9:00 a.m.** in County Council Chambers.

Carried.

## **5. Issues for Information:**

### **Chief Administrative Officer's Report**

The Chief Administrative Officer gave an updated report to Council for the period of June 16, 2017 to August 16, 2017:

#### **Legislative/Governance:**

- Municipal Affairs is hosting a training seminar about changes to the Municipal Government Act on Sept 12-13, 2017 in Camrose. We have registered select Administration Staff as well as the Reeve and Deputy Reeve to attend.
- Met with Thorhild County CAO, County Planning & Development Manager, and Municipal Planning Services Planner to discuss the foundations and process of creating an Intermunicipal Collaborative Framework (ICF) and Intermunicipal Development Plan (IDP). A meeting for the new Council regarding this matter will be scheduled in early 2018.
- The joint ICF and IDP project involving six Counties/MDs in the Northeast (and managed by St. Paul County No. 19) is starting to take form. St. Paul County has put the consultant work out to procurement via a Request for Qualifications. Several companies have submitted proposals that will be vetted by a committee. Each municipalities CAO or designate will be part of the committee. St. Paul has asked if participating municipalities wish to appoint a Council member on the selection committee; so far only St. Paul and Lac La Biche have done so.
- Assisted the Reeve in providing a support letter for the proposed extension of the Highway 28/63 Regional Water Services Commission water line to the boundary of Whitefish Lake First Nation #128.
- There have been numerous meetings required for Highway 28/63 Regional Water Services Commission; the roll out of line extensions to Mallaig and Whitefish Lake First Nation #128 are consuming much time.

#### **Administrative:**

- Provided a letter of Support for the Smoky Lake County Community Learning Council's joint application for an "Excellence in Adult Learning Award".
- Provided information through a CBC Radio interview regarding fall/spring flooding that resulted major road damage and the application for disaster funding.

#### **Financial:**

- Received confirmation from Minister of Municipal Affairs of Municipal Sustainable Infrastructure (MSI) Capital approvals totaling \$1,789,650.

#### **Human Resources:**

- None.

#### **Community:**

- None

**Training:**

- Scheduled to attend the Alberta Rural Municipal Administrators' Association conference on September 6-8, 2017.
- Scheduled to attend the 2017 Municipal Affairs Regional Training Sessions for MGA updates on September 12-13, 2017.

**Strategic Priorities - Chart:**

- None.

**Municipal Affairs - Training Seminar**

943-17: Cholak

That Smoky Lake County Council approve action taken by the Chief Administrative Officer in registering the Reeve, Deputy Reeve and relevant administration to attend the 2017 Municipal Affairs Regional Training Session scheduled for September 12-13, 2017 in Camrose, Alberta, for the purpose of preparing for the upcoming Municipal Government Act changes.

Carried.

**The Joint Intermunicipal Collaboration Framework (ICF) and Intermunicipal Development Plan (IDP) Project**

944-17: Smigerowsky

That Smoky Lake County Reeve, Craig Lukinuk attend the committee meeting for the Joint Intermunicipal Collaboration Framework (ICF) and Intermunicipal Development Plan (IDP) Project involving six Counties/MDs in the Northeast, and managed by County of St. Paul No. 19, scheduled for August 30, 2017, in St. Paul, Alberta.

Carried.

**Highway 28/63 Regional Water Services Commission Waterline Extension to Whitefish Lake First Nation #128**

945-17: Bobocel

That Smoky Lake County Council approve action taken by the Chief Administrative Officer in assisting the Reeve to provide a letter of support for the Highway 28/63 Regional Water Services Commission's waterline extension to the Whitefish Lake First Nation #128, dated August 3, 2017.

Carried.

**Community Learning Council**

946-17: Smigerowsky

That Smoky Lake County Council approve action taken by the Chief Administrative Officer in writing a letter of support to the Smoky Lake County Community Learning Council for their Joint application with VegMin Learning Society towards the 2017 Outstanding Contribution to Community Adult Learning Award, dated August 15, 2017.

Carried.

**Minister of Municipal Affairs - MSI**

947-17: Bobocel

That Smoky Lake County acknowledge receipt of the letter received from the Honorable Shaye Anderson, Minister of Municipal Affairs, approving the following eligible projects for Municipal Sustainable Initiative (MSI) Capital funding:

Fibermat Road Sealing	\$438,000.00,
Road Construction C1612, C1622, C1715	\$ 80,000.00,
Road Rehabilitation and Base Stabilization	\$473,250.00,
Gravel Road Rehabilitation	\$798,400.00,

for a total funding in the amount of \$1,789,650.00.

Carried.

**Financial Update**

**As annexed to the minutes:**

- ↳ Financial Statement for the Months: **June, 2017**

**Action List(s):**

↪ **Action List(s):**

- County Council Meeting: June 15, 2017.
- County Council Meeting - Joint Public Hearing: Waskatenau IDP: June 26, 2017.
- Special County Council Meeting: July 10, 2017.
- County Council Departmental Meeting: July 20, 2017.
- County Council Strategic Priorities Meeting: July 24, 2017.

948-17: Cholak

That the updated report for the period of June 16, 2017 to August 24, 2017 by the Chief Administrative Officer, be accepted and filed for information.

Carried.

**Finance Manager's Report:  
Actual to Budget Report**

Brenda Adamson, Finance Manager provided an updated Financial report for the period of July 11, 2017 to August 3, 2017.

Carried.

**Schedule a County Council Budget Meeting**

949-17: Cholak

That a **County Council Budget Meeting** be scheduled for Monday, **October 2, 2017 at 1:00 p.m.**; to be held at the County Council Chambers

Carried.

950-17: Cholak

That the updated report for the period of July 11, 2017 to August 3, 2017 presented by the Finance Manager, be accepted and filed for information.

Carried.

**Reeve's Report:**

Reeve Craig Lukinuk presented the following written report:

**Reeve's Report**

**For June 15, 2017 to July 31, 2017**

June 15, 2017 - Regular County Council Meeting held in County Council Chambers:

- Smoky Lake County is **selling Plan 314HW, Block 4, East ½ of Lots 12 and 13, in Warspite**, with a reserve bid of \$13,400.
- Council approved to remove the Municipal Reserve Designation from Plan 1039CL, Block (R) Reserve in Bellis and resurvey it to adjust the boundaries allowing for more logical use.
- Bylaw No. 1304-17: Village of Waskatenau & Smoky Lake County Intermunicipal Development Plan was given first reading.
- Policy Statement No. 01-47-01: Executive Session at Council Meeting and Committee Meeting of Council was adopted.
- Policy Statement No. 01-03-23: Organizational Chart was amended.
- Bylaw No. 1303-17: Procedural Bylaw was passed with first, second, third and final reading.
- Policy Statement No. 01-50-01: Access to Information was adopted.
- Policy Statement No. 03-35-08: Snow Clearing was amended.
- Bylaw No. 1305-17: Victoria District Area Structure Plan was given first reading.
- The Three Year Road Plan was amended by deferring the 2017 Project on Rge Rd 130 between Twp Rd 610 and Twp Rd 611A to next year; and re-schedule the 2018 Project on Rge Rd 130 between Twp Rd 600 and Twp Rd 602 to this year.
- Smoky Lake County confirmed it will continue to provide a Deputy Returning Officer for the election of School Trustees in the 2017 General Municipal Election.

June 19, 2017 - Regional Community Development Committee Meeting held in County Council Chambers:

- The Committee is lobbying the Minister of Agriculture and Forestry for the future development and reinvestment into the Alberta Tree Improvement and Seed Centre, located in Smoky Lake County.

June 23, 2017 - Doctor Recruitment & Retention Committee Meeting held in County Council Chambers:

- The committee recommended lobbying the Minister of Health to expand services, such as Dialysis in the Smoky Lake Hospital.

June 26, 2017 - Agricultural Service Board Meeting held in County Council Chambers:

- Representatives from the Agriculture Financial Services Corporation (AFSC), as well as James Picorski from Alberta Environment will be invited as delegates for the next meeting to address concerns surrounding agricultural and the environment.

June 26, 2017 - Fire Protective Service Meeting held in County Council Chambers:

- Council approved to sponsor \$500 towards the Smoky Lake Fire Department's Fireworks Show on August 6, 2017.

June 26, 2017 - Natural Gas Meeting held in County Council Chambers:

- Council acknowledge concerns from Larry Lafleur, President of Smoky Lake Forest Nursery Ltd., in regard to the negative impact of additional costs of a natural gas system upgrade at the nursery, and approved to incur the costs of the natural gas regulator in an effort to assist.

June 26, 2017 - Environmental Operations Meeting held in County Council Chambers:

- Council approved to apply a credit towards a residential Warspite Water invoice from May 2017, due to extenuating circumstances and in response to a written request from the account holder.

June 26, 2017 - County Council Public Hearing Meeting held the Village of Waskatenau:

- A public hearing was held to obtain public input on the Village of Waskatenau and Smoky Lake County Intermunicipal Development Plan. There were seven members of the public present who did not wish to speak for or against the Bylaw.

June 26, 2017 - Joint Municipal Meeting held at the Smoky Lake Gold Club:

- The committee recommended a letter be written to the Alberta Electoral Boundaries Commission to provide feedback on the 2017 Provincial Electoral Division Boundary Changes.
- A representative from the Alberta Rural Physician Action Plan (RPAP) committee will be invited to attend the next scheduled Joint Municipalities Meeting.

July 10, 2017 - County Council Meeting held in County Council Chambers:

- The 2017 Three-Year Road Plan was amended by adding up to a maximum of \$448,000 from the 2017 Road Development Reserve, towards correcting deficiencies and repairing damages, under "Oil Treatment / Paving" Project Number: P1145 - Township Road 610, between Rge Rd 181 and Hwy 855, originally completed by Sandstar Construction Ltd. in year 2011.

July 20, 2017 - County Council Departmental Meeting held in County Council Chambers:

- The **Election Polling Stations** for the 2017 General Municipal Election are as follows:  
Division One - Spedden National Hall and Vilna Cultural Centre  
Division Two - Stry 75th Anniversary Hall and Dickiebush Church Hall  
Division Three - Warspite Community Hall and Smoky Lake National Hall  
Division Four - Bellis Ukrainian Rec. Cultural Centre and Smoky Lake National Hall  
Division Five - Waskatenau Community Centre and Smoky Lake National Hall  
Advance Poll Station for all divisions is in the Smoky Lake County Administration Office located at 4612 McDougall Drive in Smoky Lake.
- Council approved in-kind assistance to the **Quiet Nook Community Centre**, in preparation for their **Supper and Dance Fundraiser** event scheduled for **August 19, 2017**.

July 24, 2017 - County Council Strategic Plan Priorities Meeting held in County Council Chambers:

- Smoky Lake County executed the agreement for the Agricultural Service Board 2017-2019 Grant: Legislative: \$183,359.46, plus Environmental: \$15,000.00.
- That the **Advance Vote Poll** for the 2017 General Municipal Election is **Saturday, October 7, 2017** from 10:00 a.m. to 6:00 p.m. at the Smoky Lake County Administration Office located at 4612 McDougall Drive in Smoky Lake

July 24, 2017 - Policy Committee Meeting held in County Council Chambers:

- The Committee recommend Bylaw No. 1306-17: **Licensing of Aggregate Extraction Business Operating within Smoky Lake County**, be forwarded to a County Council Meeting for First Reading
- That the Policy Committee recommend that Policy Statement No. 01-48-01: Administration Fees for Information, be forwarded to a County Council Meeting for adoption.

951-17: Smigerowsky That the Reeve's Report received for June 15, 2017 to July 31, 2017, be accepted.

Carried.

Scott Franchuk, County Fire Chief, entered chambers, time 10:43 a.m.

## Management Reports

### Addition to the Agenda:

#### Executive Session

#### Legal Issue

952-17: Bobocel That Smoky Lake County go into Executive Session, in regard to a Legal Issue: third party business interests, and a Personnel Issue: privileged information under the authority of the FOIP Act: Section 16, and Section 27, time 10:44 a.m.

Carried.

953-17: Cholak That Smoky Lake County go out of Executive Session, time 11:11 a.m.

Carried.

954-17: Smigerowsky That Smoky Lake take no action to the letter request received from County Employee, Dan Kapicki, dated August 17, 2017, requesting permission to rent County Equipment Unit Number 604.

Carried.



**Management Reports**

955-17: Bobocel

That the management reports received for the period between July 13, 2017 to August 13, 2017, 2017 from; Doug Ponich, Public Works Manager; Bob Novosiwsky, Public Works Road Foreman; Dave Kully, Public Works Shop Foreman; Ed English, Peace Officer; John Malysh, Natural Gas Manager; Dave Franchuk, Environmental Operations Manager; Tori Ponich, Agricultural Fieldman; Jordan Ruegg, Planning and Development Manager; Trevor Tychkowsky, Safety Officer; Scott Franchuk, Fire Chief; and Paul Miranda, GIS/Communication Manager, be accepted and filed for information.

Carried.

**7. Delegation**

**Associated Engineering Alberta Ltd.**

Present before County Council at 11:21 a.m. to 11:45 a.m. was Gene Sobolewski, C.E.T., Project Manager, and Sarah Wadlow, E.I.T. Civil Engineer, both of Associated Engineering Alberta Ltd. to present a Three Year 2018-2020 Bridge Priority List with updated cost estimates.

956-17:Cholak

That Smoky Lake County apply for the Strategic Transportation Infrastructure Program (STIP) funding through the Municipal Grants Management Application (MGMA) grant reporting system to fund projects under Bridge Files BF8201, BF1603 as recommended by Associated Engineering Alberta Ltd. in response to the letter received from Dean Litke, P. Eng., Infrastructure Manager, Alberta Transportation, dated June 5, 2017.

Carried.

957-17: Bobocel

That Smoky Lake County adopt the Three Year 2018-2020 Bridge Priority List as presented by Associated Engineering on August 17, 2017, be referenced as amended to allocate a target year for each bridge, when applying for Bridge Funding through Alberta Transportation; and proceed with bridge repairs as they are approved by Alberta Transportation:

Priority	Replacement Year	Bridge File #	Location Description	Low Element Rating	Description	Sufficiency Rating/ Structural Rating	Investigations/ Inspections/ Design Status	Rehab/ Repair Strategy	Estimated Construction or Maintenance Costs
1	2017	79279	NW 04-62-13-W4M Range Road 133A	"1" - Longitudinal Seams Cracking	2430 mm diameter SPCSP culvert with a 42.7 m invert length near Whitefish Lake recreational community	45.8%/ 22.2%	- Level 2 Bridge Inspection Completed February 27, 2015 - STIP Funding Awarded in 2017 - Design Underway/Construction to Commence in 2017	Replace Culvert	STIP Grant Award: \$1,612,000 (Engineering & Construction)
2	2018	8201	SE 26-59-14-W4M Township Rd. 594	"2" - Pier Piles rated 2	8.5 - 8.5 m treated timber bridge with treated timber substructure	64.0%/ 33.3%	- Rehabilitation Tender prepared in 2013 - Due to lack of funding, tender shelved	Rehabilitation/ Maintenance	Engineering: \$16,500 Construction: \$108,900
3	2018	1603	SW 22-59-13-W4M Range Road 193	"2" - Bearing Cap "2" - Pier Stability	8.5 - 8.5 - 8.5 m HC girder bridge with a treated timber substructure near Waskatenau	63.7%/ 33.3%	- Rehabilitation Tender prepared in 2013 - Due to lack of funding, tender shelved	Rehabilitation/ Maintenance	Engineering: \$33,000 Construction: \$220,000
4	2018	74018	NW 30-58-16-W4M Range Road 170	"2" - Abutment Piles	6.1 m PG girder bridge with a treated timber substructure near Smoky Lake	58.2%/ 44.4%	- Rehabilitation Tender prepared in 2013 - Due to lack of funding, tender shelved	Rehabilitation/ Maintenance	Engineering: \$10,500 Construction: \$69,850
5	2019	77862	SW 06-59-18-W4M Township Rd. 590	"2" - Barrel Deflections	2057 x 1499 CSP culvert x 15.2 m invert length near Waskatenau	55.3%/ 22.2%	- Rehabilitation Tender prepared in 2015 - Due to lack of funding, tender shelved	Rehabilitation/ Maintenance	Engineering: \$5,625 Construction: \$37,500 (Assuming Tendered as Package with 78004 & 09975) Costs based on 2015 inspections
6	2019	78004	NW 31-58-19-W4M Township Rd. 585A	"2" - Longitudinal Seams Cracking	2314 x 2552 CSP culvert x 31.7 m invert length near Waskatenau	30.0%/ 22.2%	- Rehabilitation Tender prepared in 2015 - Due to lack of funding, tender shelved	Rehabilitation/ Maintenance	Engineering: \$17,250 Construction: \$115,000 (Assuming Tendered as Package with 77862 & 09975) Costs based on 2015 inspections
7	2019	9975	NE 31-58-19-W4M Township Rd. 585A	"2" - Barrel Deflections	2 - 1220 mm Dia CSP culverts near Waskatenau	21.3%/ 22.2%	- Rehabilitation Tender prepared in 2015 - Due to lack of funding, tender shelved	Rehabilitation/ Maintenance	Engineering: \$9,900 Construction: \$66,000 (Assuming Tendered as Package with 77862 & 78004) Costs based on 2015 inspections
8	2019	13398	NW 07-60-12-W4M Range Road 130	"3" - Girders "3" - Bearing Seats	6.1 m HH girder bridge with treated timber substructure	55.9%/ 33.3%	- Preliminary Design being completed in April 2016	Replacement	Construction: \$700,000 Engineering: \$105,000 (Assuming Tendered as Package with 01772) Costs based on preliminary design completed in 2016.
9	2019	1772	NW 22-58-15-W4M Range Road 153	"3" - Girders "3" - Backwalls "3" - Piles	6.1 m PG girder bridge with a treated timber substructure near Bellis	47.7%/ 33.3%	- Preliminary Design being completed in April 2016	Replacement	Construction: \$700,000 Engineering: \$105,000 (Assuming Tendered as Package with 01772) Costs based on preliminary design completed in 2016.
10	2020	849	NW 33-58-19-W4M Township Rd. 585A	"3" - Abutment Piles & Backwall Cap	8.5 m - 13.7 m - 8.5 m RB girder bridge with treated timber substructure near Waskatenau	49.0%/ 38.9%	- Assessment Letter report being completed in April 2016	Renewal option analysis	Construction: \$250,000 Engineering: TBD
11	2020	70923	NW 20-59-15-W4M Range Road 155	"2" - Piles	6.1 m HC girder bridge with treated timber substructure near Bellis	62.7%/ 38.9%	L2 Timber Coring Completed in 2010	Rehabilitation/ Maintenance	Construction: \$75,000 Engineering: TBD
12	2020	72828	NW 13-60-13-W4M Range Road 131	"2" - Piles	6.1 m PG girder bridge with treated timber substructure near Vilna	59.0%/ 38.9%	L2 Timber Coring Completed in 2010	Rehabilitation/ Maintenance	Construction: \$75,000 Engineering: TBD
13	2021	74865	NE 19-57-13-W4M Range Road 135A	"2" - Barrel Deflections "2" - Longitudinal Seams	2134 x 1549 mm CSP culvert x 14 m invert length near Hamlin	47.2%/ 22.2%	No Engineering Work Completed to Date	Rehabilitation/ Maintenance	Construction: \$75,000 Engineering: TBD
14	2021	79429	NW 06-60-13-W4M Range Road 140	"2" - Barrel Deflections	1600 mm dia CSP culvert x 17 m invert length near Vilna	39.7%/ 22.2%	No Engineering Work Completed to Date	Rehabilitation/ Maintenance	Construction: \$75,000 Engineering: TBD
15	2021	79073	SW 11-59-13-W4M Range Road 132	"3" - Bearing Cap Rating	8.5 m PA girder bridge with treated timber substructure near Vilna	55.7%/ 38.9%	Assessment Completed in 2008	Rehabilitation/ Maintenance	Construction: \$75,000 Engineering: TBD

Carried.

**9. Public Question and Answer Period:**

11:45 – 11:46 a.m.

None.

**Committee Task Forces and Boards: Reports**

**Alberta CARE (Alberta Coordinated Action for Recycling Enterprises)**

- The 18<sup>th</sup> Annual Alberta Recycling Conference is scheduled for September 6-8, 2017 at the Executive Royal Hotel, 8450 Sparrow Drive, Leduc, Alberta.
- No Report.

**Corridor Communications Inc.**

**Executive Session**

**Legal Issue**

958-17: Bobocel

That Smoky Lake County go into Executive Session, in regard to a Legal Issue in regard to Corridor Communication Inc., under third party business interests: under the authority of the FOIP Act: Section 16, time 11:47 a.m.

Carried.

959-17: Cholak

That Smoky Lake County go out of Executive Session, 11:55 time a.m.

Carried.

**Doctor Retention & Recruitment Committee**

- Meeting held June 23, 2017.
- Next meeting September 8, 2017

**Evergreen Regional Waste Management Services Commission**

- Operations are going well.
- The expense of removing the leachate is almost double what was budgeted.
- Renegotiated a reduction in fees for the contract to remove leachate.
- There will be a team from Alberta Environment that will inspect the site before approval of the leachate removal job being done.

**Family Community Support Services Committee**

- No Report.

**Family-School Liaison Committee**

- The meeting scheduled for June 20, 2017 at 9:30 a.m. was cancelled.

**Fire and Rescue Liaison Committee**

- Smoky Lake
  - No Report.
- Vilna
  - No Report.
- Waskatenau
  - No Report.

**Government Liaison Committee**

- Addressed during the Reeve's Report and Chief Administrative Officer's Reports.
- Reeve attend meeting with Danielle Larivee, Minister of Children's Services to discuss affordable child care. The Province will be looking for Federal funding for child care support.

**Highway 28/63 Regional Water Services Commission**

- Meeting held June 22, 2017.
- Next meeting scheduled for August 25, 2017 at 10:00 a.m.

- The Commission Manager has been working with Lawyers, Engineers, Provincial, Federal and Whitefish Lake First Nation #128 representatives for the “Water for Life” funded project.

**In-House Safety Committee**

- Next meeting is scheduled for August 23, 2017.

**Municipal Planning Commission**

- No Report.

**Northeast Alberta Information HUB**

- No Report.

**North East Muni-Corr. Ltd**

- No Report - unable to attend the last meeting.

960-17: Bobocel That Smoky Lake County Council and relevant staff who can attend - attend the annual North East Muni-Corr Golf Tournament on August 21, 2017, hosted by the Town of Bonnyville, in response to the email received from Marianne Janke, Alberta’s Iron Horse Trail, Administrative Coordinator, dated August 8, 2017.

Carried.

961-17: Bobocel That Smoky Lake County approve action taken in donating County promotional Items to Travel Lakeland as a door prize for The Great Trail completion event at the Ashmont Agriplex scheduled for August 26, 2017 in response to the email request from Marianne Janke, Travel Lakeland, dated August 8, 2017.

Carried.

962-17: Smigerowsky That Smoky Lake County Council approve action taken in donating County promotional items and County pins to Travel Lakeland as prizes for the annual North East Muni-Corr Golf Tournament on August 21, 2017, hosted by the Town of Bonnyville, in response to the email request received from Marianne Janke, Travel Lakeland, dated August 8, 2017.

Carried.

**Northern Lights Library Board**

- The Northern Lights Annual Conference is scheduled for September 14-15, 2017 at Elk Point, Alberta.

963-17: Cholak That the letter received by Smoky Lake County from Julie Walker, Executive Director, Northern Lights Library System, in regard to their Rural Services Grant Disbursement for 2017 Year, dated June 8, 2017, be filed for information:

Rural Services Grant Distribution 2017 Year - Smoky Lake County			
	2015 Population	Rural Services Grant at \$5.55 per Capita	
Smoky Lake County	2459	\$	13,647.45
Disbursement of Funds to Libraries within the County			
Ann Chorney Public Library	25%	\$	3,411.86
Smoky Lake Municipal Library	50%	\$	6,823.73
Vilna Municipali Library	25%	\$	3,411.86
Total Funds Disbursed	100%	\$	13,647.45

Carried.

**Policy Committee**

- Meeting was held on July 24, 2017 at 1:00 p.m.

**R.C.M.P. Liaison Committee**

- No Report.

**Regional Community Development Committee (RCDC)**

- Next Meeting is scheduled for August 21, 2017 at 10:00 a.m.

964-17: Smigerowsky That Smoky Lake County write a letter of support to the Minister of Agriculture and Forestry with carbon copies to the local MLAs, for the future development and reinvestment into the Alberta Tree Improvement and Seed Centre, located in Smoky Lake County.

Carried.

**Regional Emergency Management Committee**

- No Report.

**Risk-Pro Control Management Committee**

- Smoky Lake Riding Club  
Minutes: June 1, 2017.

**Smoky Lake Foundation**

- The \$11 million project is currently on track.

**Smoky Lake Region Fire and Rescue Committee**

- Next meeting is scheduled for September 8, 2017 at 1:00 p.m.

**Smoky Lake Heritage Board**

- No Report.

**Joint Municipalities**

965-17: Bobocel That the next Joint Municipality Meeting be scheduled for September 25, 2017 at 6:00 p.m. hosted by the Village of Waskatenau.

Carried.

966-17: Bobocel That the Committee Task Force and Board Reports presented by Councillors as of August 17, 2017, be accepted.

Carried.

**Meeting Recessed** Meeting recessed for Lunch, time 12:14 p.m.

**Meeting Reconvened** The meeting reconvened on a call to order by Reeve Craig Lukinuk at 1:03 p.m. in the presence of all Council, the Chief Administrative Officer, the Assistant Chief Administrative Officer, Finance Manager, Public Works Manager, Communications/GIS Manager, Planning & Development Manager, and Recording Secretary.

**7. Delegation**

**PMH Insights - Envisio Software**

Present before County Council at 1:04 p.m. to 1:23 p.m. was Philip Hicks, PMH Insights Inc. to give a brief overview of the Envisio reporting software that the County has purchased, as follows:



### 01 Agenda



- 1 Background
- 2 Council Planning & Reporting
- 3 Envisio overview

### 02 PMH Insights Inc.

PMH Insights implements web based tools that help Council's & Board's track, monitor and report against strategic, operational and master plans.

PMH Insights Inc. - Specialist Implementation partner for:




### 04 Common Challenges




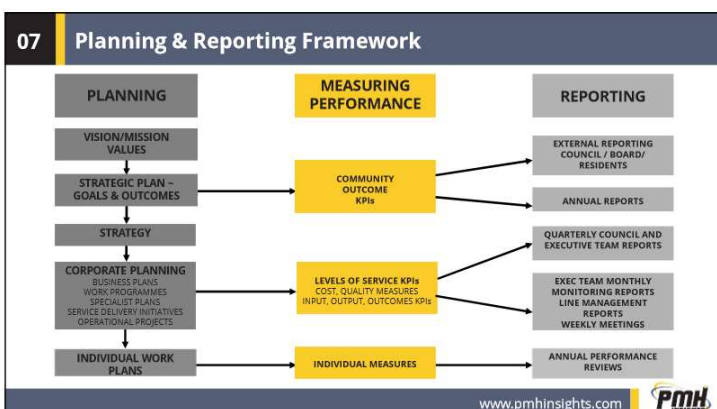
- 1 Many different plans
- 2 Plans overlap
- 3 Plans are developed on an ad hoc basis
- 4 Limited processes to implement and review plans
- 5 Often kept in a Word / Excel or PDF document
- 6 Time consuming to update and maintain
- 7 Time consuming to report against
- 8 Duplication of effort

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### 05 Project Deliverables

- 1 **ALIGNMENT**  
A structure to communicate priorities & align departmental operations
- 2 **VISIBILITY**  
Real-time status and progress visibility into work plans
- 3 **REPORTING**  
A system in place to effectively manage the flow of progress updates into credible reports for Council

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## **6. Correspondence:**

### **Alberta Association of Municipal Districts and Counties (AAMDC)**

967-17: Cholak That the following correspondence received from the Alberta Association of Municipal Districts and Counties, be filed for information:

- a. Contact Newsletter: June 28, 2017
- b. Contact Newsletter: July 5, 2017
- c. Contact Newsletter: August 2, 2017

Carried.

### **Alberta Municipal Affairs**

968-17: Bobocel That letter received by Smoky Lake County from JD Kliewer, Director, Grant Accountability, Alberta Municipal Affairs, dated May 29, 2017 in regard to the 2016 Certification Summary Report, be filed for information.

Carried.

### **Alberta Municipal Affairs**

969-17: Bobocel That letter received by Smoky Lake County from JD Kliewer, Director, Grant Accountability, Alberta Municipal Affairs, dated May 29, 2017 in regard to the Municipal Sustainability Initiative – 2016 Conditional Operating Funding Statement of Funding and Expenditures submission, be filed for information.

Carried.

### **Alberta Culture and Tourism**

970-17: Smigerowsky That Smoky Lake County advertise for Self-Nominations towards the Stars of Alberta Volunteer Awards: Call for Nominations recognizing extraordinary Albertans for persons interested to self-application nominations deadline of September 15, 2017 in response to the letter received from Ricardo Miranda, Minister, Alberta Culture and Tourism, dated June 28, 2017.

Carried.

### **Disaster Recovery Program**

971-17: Cholak That Smoky Lake County acknowledge receipt of the letter from Jennifer Dolecki, Director, Community Recovery Services, Disaster Recovery Program, dated June 29, 2017, acknowledging receipt of Application for Disaster Recovery Assistance, being forwarded to Alberta Emergency Management Agency (AEMA) to advance the review process.

Carried.

### **Alberta Culture and Tourism**

972-17: Bobocel That the letter received by Smoky Lake County from Ricardo Miranda, Minister, Alberta Culture and Tourism, dated June 14, 2017, in regard to an opportunity to submit a bid to host 2020 Alberta Summer Games, be filed for information.

Carried.

### **Quiet Nook Community Centre and Hamlin Hammer's Ball Field**

973-17: Smigerowsky That the letter received by Smoky Lake County from Charlene Lohstraeter, President, Quiet Nook Community Centre, dated June 28, 2017, thanking Smoky Lake County for their assistance in preparing the Quiet Nook Community Centre and Hamlin Hammer's Ball field grounds, be filed for information.

Carried.

### **Victoria Trail Agricultural Society**

974-17: Cholak That Smoky Lake County acknowledge receipt of the letter from Sharon Phillips, Victoria Trail Agricultural Society, dated July 5, 2017, in regard to the Waskatenau Parade being scheduled for Sunday, August 13, 2017.

Carried.

**Thank you to Council and Staff**

975-17: Bobocel That Smoky Lake County acknowledge receipt of the thank you letter to Council and Staff from Retiree: John Malysh, 32 Years of Service as the Smoky Lake County Natural Gas Department Manager, dated July 2017.

Carried.

**Vilna New Hope Community Church**

976-17: Bobocel That Smoky Lake County acknowledge receipt of the written updated from Reverend Wayne Johnson, Vilna New Hope Community Church, dated July 11, 2017, in regard to the Pine Knoll Cemetery certificate of land title being held by the United Church of Canada and stating the Pentecostal Church of Vilna as a working partner since year 1938, and negotiations being held to transfer the certificate of land title into the New Hope Community Church and PAOC AB / NWT; and thank Reverend in writing for the update.

Carried.

**Alberta Association of Municipal Districts and Counties (AAMDC) District No. 5 Meeting**

977-17: Smigerowsky That Smoky Lake County Council who can attend - attend the Alberta Association of Municipal Districts and Counties (AAMDC) District No. 5 Meeting hosted by Lac La Biche County scheduled for Friday September 22, 2017 at McArthur Place, in the Town of Lac La Biche, in response to the email received from Trudy Shukalak, Administrative Executive, County of Minburn No. 27, dated July 10, 2017.

Carried.

**Alberta Advanced Education**

978-17: Smigerowsky That Smoky Lake County acknowledge receipt of correspondence from Pamela Cunningham, Director, Indigenous and Community Connections, Alberta Advanced Education, dated July 21, 2017, in regard to the Approved 2017/2018 Community Adult Learning Program (CALP) Grant entitled "Alberta Advance Education" Community Adult Learning Program "Grant" Application for Smoky Lake County Community Learning Council.

Carried.

**Range Road 142**

979-17: Bobocel That Smoky Lake County provide culvert and reject sand to undeveloped road allowance: Range Road 142, as recommended by the Public Works Department, in response to the written request from Joe Lohstraeter, Landowner and Brad Shapka, Renter, of lands adjacent to Range Road 142, dated June 28, 2017.

Carried.

**Alberta Environment and Parks**

980-17: Cholak That Smoky Lake County confirm Grazing Lease No. GRL 31788 assignment effective July 24, 2017 from Wade and Natalie Mulkay to Bradley J. and Dalyn M. Veno, with a disposition expiry date of January 31, 2021, and carrying capacity of 80 AUMs for Grazing Annually, as per correspondence received from Diane Begon, Director of Record, Approvals and Dispositions Services, Alberta Environment and Parks, dated July 24, 2017, and file for information.

Carried.

**Minister of Municipal Affairs**

981-17: Bobocel That Smoky Lake County acknowledge receipt of the letter received from the Honourable Shay Anderson, Minister of Municipal Affairs, dated July 18, 2017, in regard to the acceptance of the operating spending plan submitted by Smoky Lake County for the Municipal Sustainability Initiative.

Carried.

**Grazing Leasing No. 790177 Alberta Environment and Parks**

982-17: Smigerowsky That Smoky Lake County confirm Grazing Lease No. 790177's disposition is renewed for a term of 10 years effective January 1, 2016 and has been amended due to the addition of land from cancelled MSL771422, as per letter received from Caroline Hiew, Approvals and Dispositions Unit, Alberta Environment and Parks, dated July 24, 2017, and file for information.

Carried.

**Lakeland Centre for Fetal Alcohol Spectrum Disorder**

983-17: Cholak That County Council defer the correspondence received from Audrey McFarlane, Executive Director, Lakeland Centre for Fetal Alcohol Spectrum Disorder, dated July 19, 2017 including the Lakeland Centre for Fetal Alcohol Spectrum Disorder 2016-2017 Annual Report; and request a representative from the Lakeland Centre for Fetal Alcohol Spectrum Disorder be a delegation at the County Council Meeting scheduled for November or thereafter.

Carried.

**Victoria Home Guard Historic Society**

984-17: Bobocel That the letter received by Smoky Lake County from Elaine Breadon-Peiche, President, Victoria Home Guard Historic Society, dated August 4, 2017, in regard not appealing the Development Permit No. DP 021-17 Resource Extraction: 10-58-17 (HB) Plan 5011CE upon meeting conditions, be filed for information.

Carried.

**Smoky Lake Heritage Board Society**

985-17: Smigerowsky That the letter received by Smoky Lake County from Noreen Easterbrook, Chair, Smoky Lake Heritage Board, dated August 1, 2017 in regard not appealing the Development Permit No. DP 021-17 Resource Extraction: 10-58-17 (HB) Plan 5011CE upon meeting conditions, be filed for information.

Carried.

**Thank You: Summary Listing**

986-17: Cholak That Smoky Lake County file for information the July and August 2017 Summary Listing of Thank You's received from organizations extending appreciation of support:

- H.A. Kostash Leadership Group - for donation towards the Alberta School Leadership Conference

Carried.

**Information Releases**

987-17: Bobocel That Smoky Lake County file for information the "Information Released" calendar for July and August 2017.

Carried.

**10. Bills & Accounts:**

988-17: Cholak That all the Bills and Accounts approved for payment, including the bills and accounts recommended for payment by the Natural Gas Council, including transfers to the Payroll Account, be filed for information:

**County Council Meeting: August 17th, 2017**

Batch #	Cheque Numbers	Total of Batch
37600	43028 to 43215	\$29,127.54
37615	43216 to 43223	\$588,792.44
37678	43224 to 43226	\$261,834.46
37736	43267 to 43292	\$94,906.04



37795	43293 to 43305	\$14,069.55
37820	43306 to 43311	\$20,467.77
37833	43312 to 43356	\$111,252.05
37839	43357 to 43369	\$262,604.38
37926	43370 to 43399	\$149,175.69
37928	43400 to 43406	\$63,878.28
37976	43407 to 43431	\$48,236.70
37982	43432 to 43437	\$32,366.21
38067	43438 to 43488	\$134,887.94
38128	43489 to 43522	\$62,992.54
38127	43523 to 43529	\$72,031.69
38169	43530 to 43543	\$37,447.06
38226	43544 to 43556	\$264,609.49
38249	43557 to 43562	\$29,780.25
38252	43563 to 43585	\$505,101.33
38307	43586 to 43625	\$94,112.28

**Total Cheques from 43028 to 43625      \$2,877,673.69**

**Direct Debit Register**

Batch #	Description	Total of Batch
37954	Smoky Lake County	\$346,347.38

**Total Direct Debits      \$346,347.38**

**Grand Total Bills and Accounts      \$3,224,021.07**  
(Note: From General Account)

Carried.

**County Council Meeting(s)**

989-17: Cholak

That County Council Meetings be scheduled for Monday, **September 25, 2017**, and Thursday, **October 19, 2017** at **9:00 a.m.** to be held at the County Council Chambers.

Carried.

**ADJOURNMENT:**

990-17: Lukinuk

That this meeting be adjourned, time 1:37 p.m.

Carried.

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REEVE

**S E A L**

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CHIEF ADMINISTRATIVE OFFICER