

SMOKY LAKE COUNTY



Minutes of the **Agricultural Service Board Meeting** held on Thursday, **October 12, 2017** at 9:05 A.M. in the County Council Chambers.

The meeting was called to Order by the Chairperson Ron Bobocel in the presence of the following persons:

		ATTENDANCE
<u>Div. No.</u>	<u>Councillor(s)</u>	<u>Thursday, October 12, 2017</u>
1	Dareld Cholak	Present
2	Ron Bobocel	Present
3	Craig Lukinuk	Present
4	Cary Smigerowsky	Present
5	Randy Orichowski	Present
CAO	Cory Ollikka	Present @ 9:13 a.m.
Assist. CAO	Lydia Cielin	Present
Finance Manager	Brenda Adamson	Present
Ag. Fieldman	Tori Cherniawsky	Present
Assistant A.F.	Amanda Shapka	Present
Ag Svcs. Tech.	Evonne Zukiwski	Absent
GIS/Comm.	Paul Miranda	Absent
Legislative Svcs./R.S.	Patti Priest	Present

Bob Novosiwsky, Public Works Road Foreman, was present.

No Media Present.

One member of the Public Present.

2. Agenda:

1118-17: Orichowski That the Agricultural Service Board Meeting Agenda for Thursday, October 12, 2017 be adopted, as presented. Carried Unanimously.

3. Minutes:

1119-17: Cholak That the Minutes of the Agricultural Service Board Meeting held on Thursday, August 24, 2017, be adopted. Carried.

1120-17: Lukinuk That the Action List from the Agricultural Service Board Meeting held on Thursday, August 24, 2017, be filed for information. Carried.

4. Request For Decision:

Policy Statement No. 62-M-02-03: Mowing Program

1121-17: Lukinuk That Smoky Lake County Council accept the received **Policy Statement No. 62-M-02-03: Mowing Program**, for information:

Title: Mowing Program		Policy No.: 02-03
Section: 62 – M	Code: P-R	Page No.: 1 of 2

Purpose:	To outline mowing guidelines that are subject to change with weather and budget. Mowing guidelines are based on a three tractor / mower – three operator system.
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Policy Statement and Guidelines:
<p>1. OBJECTIVES:</p> <p>The objective of the Mowing Program is to control unwanted vegetation, such as Noxious weeds and/or brush within the County Right-of-Way, thereby providing improved safety for the motoring public, while improving country-side esthetics and helping to control weeds in the mowed area. Smoky Lake County will mow from the roads edge to the municipal right-of-way boundary wherever possible.</p> <p>GUIDELINES:</p> <p>1.1 All roads within the County will receive a shoulder pass once as a minimum.</p> <p>1.2 The County will be divided into 3 zones, using Range Road 150 and Hwy 855 as boundaries.</p> <p>1.3 Parks and Recreation Department will mow lakes/resorts, Hamlets, ball diamonds, iron horse trail etc...</p> <p>1.4 Main roads into lake resorts will be mowed prior to the 4 long weekends in the summer.</p> <p>1.5 It will be expected that each mower operator can mow a minimum of 14 miles per day. 70 miles per week is a reasonable expectation unless other commitments (e.g., priority roads) have to be upheld or any mechanical breakdowns or weather situations interfere.</p> <p>2. PROCEDURES:</p> <p>2.1 Each mower operator will be assigned a zone within the County and this will be designated as their zone.</p> <p>2.2 Seasonal mowing will commence on the opposite side of the zone as the year prior and as soon as growth and weather permit.</p> <p>2.3 Every effort will be made to mow each zone twice. After completing the first pass mower operators will return to their starting point and continue mowing from there.</p> <p>2.4 Seasonal mowing operations will cease no later than November 1st, but may be terminated earlier if weather conditions necessitate</p>

Policy Statement and Guidelines:
<p>3. DUTIES OF MOWER OPERATORS</p> <p>3.1 Mower Operators must be knowledgeable of and adhere to the Smoky Lake County Safety Policies.</p> <p>3.2 Mower Operators must be fully competent in the operation and the day-to-day maintenance of tractor and mower, and be able to carry out mowing program in a safe and timely manner.</p> <p>3.3 As this is a seasonal position mower operators will be required to put in overtime hours to reach targets. A minimum of 50 hours per week the operator will be required to reach targets.</p> <p>3.4 The Agricultural Fieldman or their designate will be responsible for the direction and management of the mowing program. Complaints should be directed to the Agricultural Fieldman or their designate.</p> <p>3.5 Mower Operators will plan out a weekly mowing schedule on Monday mornings after the safety meeting. Every effort will be made to operate as efficiently as possible (e.g., not leaving un-mowed areas, eliminating unnecessary travel and eliminating as much "highblading" as possible).</p> <p>3.6 Mowing Maps are to be updated and handed in weekly with time sheets.</p> <p>3.7 All maintenance must be recorded and Mower Operators will assist shop staff in maintenance and repair of mowing equipment.</p> <p>3.8 Mower Operators may be expected to complete other duties as directed by the Agricultural Fieldman.</p>

Carried.

Cory Ollikka, Chief Administrative Officer, entered Council Chambers, time 9:13 a.m.

Policy Statement No. 62-07-04: Agricultural Land Flood Control Program

1122-17: Lukinuk

That Smoky Lake County defer **Policy Statement No. 62-07-04: Agricultural Land Flood Control Program**, to a future Agricultural Service Board Meeting.

Carried.

7. Delegation:

Alberta Agriculture and Forestry

Present before Council from 9:38 a.m. to 9:57 a.m. was Jeff Presley, Animal Health and Assurance Division, Alberta Agriculture and Forestry to give a Wild Boar Update that included the following points:

- In reference to the article on wild boar in Wildlife Canada magazine, and their suggestion to hunt the wild boar out: hunting them creates a problem, they are very smart animals, if you shoot, they'll go further in the bush, we don't want people hunting them; we have traps to trap them.
- There are approximately 3 million wild boar in Texas, and Saskatchewan also has a huge problem.
- The issue with some people farming wild boar is that they do not have adequate containment for them. When the animals get out into the wild, they are difficult to capture.
- Most wild boar producers are very good, they have electric fences that are 18 inches into the ground. If the Agricultural Fieldman goes out to inspect every two years, and all is good, it is not a problem.
- A free range pig is most likely not safe to eat and can carry all kinds of disease.
- Wild boar only come out at night, they are survivors and will eat almost anything. They are slow growing; a domestic pig take 5-6 months to mature and wild boar take 2 years. For this reason, producers do not want to buy a purebred wild boar.
- Thorhild County recently passed a bylaw to prohibit wild boar, however, they did not have any wild boar producers in their jurisdiction.
- There is currently no legislation to prevent or stop wild boar in Smoky Lake County, so there's no way to enforce containment compliance.
- If a bylaw was in place, compliance could be compulsory.

Bylaw No. 1307-17: Prohibited Animal(s)

1123-17: Cholak

That **Bylaw No. 1307-17: Prohibited Animal(s)**, a bylaw for the purpose of regulating prohibited animals within the municipal boundaries of Smoky Lake County, be given **FIRST READING**.

Carried.

Moved by Councillor Lukinuk that **Bylaw No. 1307-17: Prohibited Animal(s)**, be given the **SECOND READING**.

Carried.

Moved by Councillor Smigerowsky that **Bylaw No. 1307-17: Prohibited Animal(s)**, be given **PERMISSION for THIRD AND FINAL READING**.

Carried Unanimously.

Moved by Councillor Orichowski that **Bylaw No. 1307-17: Prohibited Animal(s)**, be given the **THIRD and FINAL READING** and that the Reeve and the Chief Administrative Officer are hereby authorized to fix their signatures to all necessary documents and that the corporate seal also be fastened where it is deemed to be necessary.

Carried.

Policy Statement No. 62-15-03: Vegetation Management Plan

1124-17: Orichowski That Smoky Lake County **Policy Statement No. 62-15-03: Vegetation Management Plan**, be amended:

Title: Vegetation Management Plan	Policy No.: 15-03
Section: 62	Code: P-I
	Page No.: 1 of 6
	E

Legislation Reference:	Alberta Provincial Statutes
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Purpose:	To carry out Vegetation Management Program under the provisions of the Weed Control Act, and the direction of the Agricultural Fieldman. All programs will be implemented in accordance with budget, manpower and weather.
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Policy Statement and Guidelines:	
1. Operational Guidelines:	
1.1	The Agricultural Fieldman must be a certified pesticide applicator and sprayer operators must be authorized assistants as a minimum.
1.2	Sprayer operators must follow all legislative requirements and all relevant acts and laws.
1.3	All areas of the Vegetation Management policy fall under the discretion of the Agricultural Fieldman.
1.4	Applicators must keep accurate spray records as follows:
1.4.1	Name of unwanted vegetation for which herbicide was applied.
1.4.2	Date of application and dimensions of application area.
1.4.3	Exact location.
1.4.4	Trade name of herbicide and PCP registration number.
1.4.5	Application rate and amount of herbicide used.
1.4.6	Temperature, wind speed, and wind direction at the time of application.
1.4.7	Method of application.
1.4.8	Applicators name.
1.4.9	Records must be kept for a minimum three (3) years.
1.5	Weather conditions: Applicator will cease spray operations if wind speed is greater than 16 km/hr. Wind measurements will be taken during spray operations and recorded. In temperatures below 5 degrees Celsius and above 25 degrees Celsius, and in weather conditions which are conducive to temperature inversions spraying operations will cease.

Policy Statement and Guidelines:	
2. Blanket Spray:	
2.1	Divide County into Three Zones as follows:
2.1.1	Zone 1: West County Line of Range Road 200 to Highway 855.
2.1.2	Zone 2: Highway 855 to Range Road 150.
2.1.3	Zone 3: Range Road 150 to East County Line of Range Road 120.
2.2	Spray all road allowances, one third of each zone per year, spraying the entire County in a three -year rotation.
2.3	Spray one third of each zone per year using a residual herbicide; Chemical choice will be at the discretion of the Agricultural Fieldman as environmental, climatic, technical and legal factors may change.
2.4	Conduct blanket spraying, targeting the whole ROW where possible. Where crops, pasture or brush are encroaching spray as close to edge as possible to gain best control. If brush is small enough to be controlled then it should be sprayed as well.
2.5	Blanket spray should be started June 1st as long as growing conditions permit.
3. Weed Inspections and Spot Spray:	
3.1	Spot Spraying will coincide with weed inspections. Weed inspectors will start roadside weed inspections as soon as possible; e.g., when weed identification becomes possible, as well as weed inspections on private land. Problem areas will be dealt with on a case by case basis.
3.2	Historical data (weed maps/GIS data) will be used to conduct weed inspections and spot spraying in problem areas.
3.3	Conduct blanket weed inspections as time and manpower permits.
3.4	Conduct weed inspections in response to complaints as they may arise.
3.5	An effort will be made to rectify weed problems on private land emphasizing cooperation between the Agricultural Service Board and the landowner as per Policy Statement No. 62-14: Weed Inspection and Notice . If the landowner is not willing to participate then, at the discretion of the Agricultural Fieldman, weed notices shall be issued and proper steps will be taken to rectify situation.
3.6	Spot Spraying may take place on private land at the discretion of the Agricultural Fieldman if it is in the best interests of the County's Vegetation Management Plan. There may or may not be a charge to the landowner and this will be determined on a case by case basis. Landowners will be required to sign a chemical release form as per Schedule "A": Chemical Release Form .

Policy Statement and Guidelines:	
3.7	Landowners may apply to participate in a "Reverse Fenceline Program" at the direction or request of the Agricultural Fieldman or at the request of the landowner. This program will allow Agricultural Service Board staff to apply herbicide from the landowner's property into the County Right-of Way thereby controlling invasive species on fencelines and field margins. Landowners interested in participating in the "Reverse Fenceline Program" must sign Schedule "B": Reverse Fenceline Spray Program – Application Form.
4.	Brush Spraying:
4.1	Brush spraying will commence once brush has "greened up" in late spring and continue until leaf color changes in fall.
4.2	Brush spraying will be coordinated with Public Works Department, following brushing easements to administer brush control program.
4.3	Re-growth is to be sprayed where hydro axing brushing was carried out the year prior as re-growth permits. Trees greater than five feet of height will need to be removed by mechanical means.
4.4	Landowners must be contacted and Schedule "A" Chemical Release Form sought for signature where application on private land takes place.
4.5	A non residual "brush" control chemical will be used (e.g. Garlon) at the discretion of the Agricultural Fieldman.
5.	Public Works/ Road Construction:
5.1	The Agricultural Service Board and the Public Works Department will coordinate to control vegetation where road construction is to take place and where road construction took place the year prior.
5.2	The Public Works Department will submit to the Agricultural Service Board a schedule for the current years' construction projects to allow glyphosate application for non-selective vegetation control.
5.3	Glyphosate must be applied a minimum of 14 days prior to construction up to a maximum of 30 days.
5.4	At the request of the Public Works Department the Agricultural Service Board may conduct other spray operations at the discretion of the Agricultural Fieldman.
6.	Hamlets, Resorts, Subdivisions, Other:
6.1	Hamlets and resorts will be sprayed at the discretion of the Agricultural Fieldman.
6.2	All proper legislation must be followed when applying pesticides in populated areas.

Policy Statement and Guidelines:	
6.3	Proper signage must be displayed where applicable.
6.4	Other spraying operations can take place at the discretion of the Agricultural Fieldman; e.g. Spraying around shop, spraying around office, spraying around gas dept. meter station etc.).
6.5	The Agricultural Service Board may take applications from the public, as required, to conduct spraying for noxious weeds on private land as manpower and budget permit. Landowners interested in herbicides applied on private land must sign Schedule "A": Chemical Release Form.

SCHEDULE "A"



CHEMICAL RELEASE FORM


DETAILS	Property Owner: Name: _____
	Address: _____
	Telephone Number: _____ Fax Number: _____ Cell Number: _____

LEGAL DETAILS	Legal Description (hereinafter referred to as the "Lands":
	Location: LEGAL, LAND LOCATION:
	1/4 _____ SECTION: _____ TOWNSHIP: _____ RANGE: _____ W4M
	1/4 _____ SECTION: _____ TOWNSHIP: _____ RANGE: _____ W4M
	1/4 _____ SECTION: _____ TOWNSHIP: _____ RANGE: _____ W4M

PERMISSION	I (We), do hereby grant permission to SMOKY LAKE COUNTY and its employees or agents, to enter upon the "Land(s)" and use such equipment and material as considered necessary for the application of <u>Herbicides</u> .
	List and rate of Herbicides to be used: _____
	I (We) hereby agree to, in consideration of the benefit derived by me (us) from the work description above shall indemnify and save harmless the SMOKY LAKE COUNTY, its Councillors, officers, employees, and agents from any claim, damages, liability, cost, fee, penalty, action, cause of action, demand, damage to property, injury to person or death (including, without limitation to, legal fees of SMOKY LAKE COUNTY on a solicitor-client full indemnity basis), that may arise directly or indirectly out of the performances of the above described work(s).

I, THE UNDERSIGNED, HAVE READ THIS APPLICATION AND AM AWARE OF ITS CONTENTS AND AGREE TO THE CONDITIONS.

SIGNATURE OF OWNER: _____	DATE: _____
SIGNATURE OF SMOKY LAKE COUNTY: _____	DATE: _____

 REVERSE FENCELINE SPRAY PROGRAM APPLICATION FORM		SCHEDULE "B"
Date: _____		
I, _____ APPLICANT NAME		<input type="checkbox"/> Owner <input type="checkbox"/> Lessee
ADDRESS: _____	TELEPHONE NUMBER: _____ FAX NUMBER: _____	
DO HEREBY apply for the Reverse Fenceline Spray Program and give SMOKY LAKE COUNTY and its employees or agents access to parcels below to spray Herbicides as per <i>Schedule "A": Chemical Release Form</i> , along the County road allowance on farmland that I own, rent, or control.		
Legal Description Location: LEGAL, LAND LOCATION: ¼ _____ SECTION: _____ TOWNSHIP: _____ RANGE: _____ W4M ¼ _____ SECTION: _____ TOWNSHIP: _____ RANGE: _____ W4M ¼ _____ SECTION: _____ TOWNSHIP: _____ RANGE: _____ W4M		
I (We) hereby agree to, in consideration of the benefit derived by me (us) from the work description above shall indemnify and save harmless the Smoky Lake County, its Councillors, officers, employees and agents from any claim, damages, liability, cost, fee, penalty, action, cause of action, demand, damage to property, injury to person or death (including, without limitation to, legal fees of Smoky Lake County on a solicitor-client full indemnity basis), that may arise directly or indirectly out of the performance of the above described work(s).		
SIGNATURES		
SIGNATURE OF OWNER: _____	DATE: _____	
SIGNATURE OF LESSEE: _____	DATE: _____	

Carried.

Policy Statement No. 03-M-02-02: Brushing

1125-17:Smigerowsky That Smoky Lake County Council accept the received **Policy Statement No. 03-M-02-02: Brushing**, for information:


Title: Brushing	Policy No.: 02-02 E
Section: 3 - M	Code: P-R
	Page No.: 1 of 2

Legislation Reference:	Alberta Provincial Statutes
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Purpose:	To provide guidelines in obtaining landowners permission to control brush trees on private property.
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Policy Statement and Guidelines:	
1. STATEMENT:	
1.1	Corner brush may cause problems with sightlines near or at intersections, Smoky Lake County will work with landowners to ensure sightlines are clear for the safety of the motoring public.
2. GUIDELINES:	
2.1	Guidelines in obtaining permission from landowners, to allow County employees to enter private property; for the purpose of improving site lines, particularly in corners, is completion of the <i>Schedule "A" Brushing</i> Form.
3. PROCEDURE:	
3.1	A selective herbicide will be applied following brush re-growth to help reduce the amount of mechanical control required.
3.2	All corner brushed locations shall be recorded and provided to the Agricultural Services Department every spring for follow up with herbicide applications.

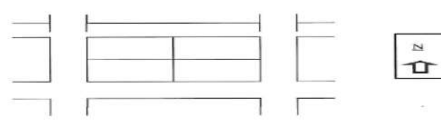
SCHEDULE "A"



BRUSHING FORM

Name of Landowner	Address	Consent to Brush <i>As per Diagram</i>	Date and Time

Legal Description (hereinafter referred to as the "Lands"):
 Location: LEGAL, LAND LOCATION: _____
 ¼ _____ SECTION: _____ TOWNSHIP: _____ RANGE: _____ W4M



PERMISSION Telephone Number: _____ Cell Number: _____

I (We), do hereby grant permission to SMOKY LAKE COUNTY and its employees or agents, to enter upon the "Land(s)" and use such equipment and material as considered necessary for the removal of brush and application of Herbicides.
 List and of Herbicides to be used: GARLON XRT

I (We) hereby agree to, in consideration of the benefit derived by me (us) from the work description above shall indemnify and save harmless the SMOKY LAKE COUNTY, its Councilors, officers, employees, and agents from any claim, damages, liability, cost, fee, penalty, action, cause of action, demand, damage to property, injury to person or death (including, without limitation to, legal fees of SMOKY LAKE COUNTY on a solicitor-client full indemnity basis), that may arise directly or indirectly out of the performances of the above described work(s).

Landowner: _____ Employee: _____
Signature Signature

Carried.

Lakeland Applied Research Association (LARA) Member

1126-17: Cholak

That Smoky Lake County nominate Barb Shapka as a Public-at Large: Farmer Member representative for Smoky Lake County on the Lakeland Applied Research Association (LARA) board.

Carried.

5. Issues for Information:

Agricultural Department Report

1127-17: Orichowski

That the written report presented by the Agricultural Fieldman, dated October 4, 2017 be accepted, and filed for information.

Carried.

Agricultural Service Board 2017 Report Card on the Resolutions

1128-17: Lukinuk

That Smoky Lake County acknowledge receipt of the "Agricultural Service Board - 2017 Report Card on the Resolutions" received from Maureen Vadnais, Provincial ASB Committee, as follows:

Res. No.	Title	Grade
1-17	Vegetation Management on Alberta Provincial Highways.	Accept in Principal
2-17	Ensuring Competition for Seed and Crop Protection Products.	Incomplete
3-17	Incorporating Agriculture and Agri-Food Education in the Classroom.	Incomplete
E1-17	Carbon Levy Exemption on Natural Gas and Propane for all recognized Agricultural Production.	Accept the Response
E2-17	Agricultural Disaster Policy.	DEFEATED
E3-17	Eradication of Bovine Tuberculosis and Brucellosis Prevalent in Bison within and surrounding Wood Buffalo National Park.	Unsatisfactory

Carried.

6. Correspondence

Wheatland County

1129-17: Cholak

That the letter received by Smoky Lake County from Don Vander Velde, Agricultural Service Board Chairman of Wheatland County, dated September 5, 2017, in regard to “concern with the grade of ‘Accept this Response’, assigned to emergent Resolution #1 - Carbon Levy Exemption on Natural Gas and Propane for all recognized agricultural production, be filed for information.

Carried.

North East Regional ASB Conference

1130-17: Lukinuk

That all Smoky Lake County Agricultural Service Board relevant staff who can attend - attend the 2017 North East Regional ASB Conference scheduled for November 2, 2017, hosted by M.D. of Bonnyville at Flat Lake Hall in Flat Lake, Alberta.

Carried.

Next Meeting

1131-17: Cholak

That the next **Agricultural Service Board Meeting** be scheduled for Tuesday, **December 12, 2017 at 9:00 a.m.** to be held at the County Council Chambers.

Carried.

ADJOURNMENT:

1132-17: Bobocel

That this meeting be adjourned, time 10:40 a.m.

Carried.

CHAIRPERSON

S E A L

CHIEF ADMINISTRATIVE OFFICER