

SMOKY LAKE COUNTY

Minutes of the **County Council Meeting** held on Thursday, **October 19, 2017** at 9:08 A.M. in the County Council Chambers.

The meeting was called to Order by the Reeve, Mr. Craig Lukinuk, in the presence of the following persons:

<u>Div. No.</u>	<u>Councillor(s)</u>	<u>ATTENDANCE</u> <u>Thursday, Oct. 19, 2017</u>
1	Dareld Cholak	Present
2	Ron Bobocel	Present
3	Craig Lukinuk	Present
4	Cary Smigerowsky	Present
5	Randy Orichowski	Present
CAO	Cory Ollikka	Present
Asst. CAO	Lydia Cielin	Present
Finance Manager	Brenda Adamson	Present
Public Works Mgr.	Doug Ponich	Present
GIS/Communication	Paul Miranda	Present
Plan/Dev Manager	Jordan Ruegg	Present
Legislative Svcs/R.S.	Patti Priest	Present

Bob Novosiwsky, Public Works Road Foreman was present.

2 Members of the Media present:
The Redwater Review and Smoky Lake Signal.

No members of the public.

Council Elect present:
Dan Gawalko, Division 1
Johnny Cherniwchan, Division 2
Lorne Halisky, Division 4

Reeve Craig Lukinuk welcomed the Council Elect to the meeting, and expressed sentiments of gratitude towards the outgoing Council members for their mentoring, wisdom, knowledge and working relationship in the past term, as well as a positive outlook towards working with the new Council.

2. Agenda:

1169-17: Cholak That the Agenda for Thursday, October 19, 2017 County Council Meeting be adopted, as amended:

Addition:

1. Delegation - WSP Representatives
Re: Aggregate Assessment - Surface Material Leases.

Carried Unanimously.

3. Minutes:

Minutes of September 25, 2017 County Council Meeting - CAO Evaluation

1170-17:Smigerowsky That the minutes of the **County Council Meeting for the purpose of CAO Evaluation** held on Monday, September 25, 2017, be adopted as presented.

Carried.

4. Request for Decision:

Request to Purchase County Owned Land - Warspite Plan 716CL, Block 1, Lot 9

1171-17: Bobocel That Smoky Lake County proceed with advertising the lands legally described as Plan 716CL, Block 1, Lot 9, Roll Number 40310109 in the Hamlet of Warspite for (2) two consecutive weeks in accordance with Policy No. 61-10-01: Disposition of County Owned Property with a reserve bid of \$23,650.00 + GST.

Carried.

Policy Statement No. 03-14-11: Haul Road Agreement

1172-17: Cholak That Policy Statement No. 03-14-11: Haul Road Agreement, be amended:

Title: Haul Road Agreement		Policy No.: 14-11
Section: 03	Code: P-A	Page No.: 1 of 8 <i>E</i>

Legislation Reference:	Municipal Government Act
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Purpose:	To establish a method of protecting municipally controlled roads to facilitate a reasonable and effective maintenance of roads used for heavy hauling subject to the control and management of Smoky Lake County.
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Policy Statement and Guidelines:	
<p>1. STATEMENT:</p> <p>Haul Road Agreement: provides the ability to given permission to use roads for a major hauling activity; and outlines conditions for such use(s).</p> <p>2. DEFINITIONS:</p> <p>Haul Road: A road that is, from time to time, so designated by the County for a specific hauling activity.</p> <p>Major Hauling Activity: Is defined as heavy and multiple loads carried out over a relatively long period of time, which may, at the discretion of the County, be subject to a Haul Road Agreement as provided for in this policy.</p> <p>Minor Hauling Activity: Is defined as any hauling which, at the discretion of the County, is of such nature as to not conform to the definition of a Major Haul Activity. Examples would include non-aggregate hauling or aggregate hauling to a maximum equivalent of five (5) trailer loads per day with each load not exceeding 30 tonnes and the maximum total haul volume not exceeding 500 mT per project.</p> <p>3. GUIDELINES:</p> <p>3.1 Individuals/companies using a designated haul road for Major Hauling Activity are required to enter into a Haul Road Agreement (Schedule "A").</p> <p>3.2 Companies/individuals hauling aggregate and who are subject to a Haul Road Agreement (Schedule "A") to the County.</p> <p>3.3 Hauling activity deemed by the County to be Minor shall be subject, only to the Permission and Provision Form for Minor Hauls (Schedule "B").</p> <p>3.4 Companies/Individuals requesting to use an alternate return route other than the designated haul route shall be required to submit a Empty Truck Route (Schedule "C") to the County.</p> <p>3.4.1 The Schedule "C": Empty Truck Route shall require the approval of County Council, prior to execution.</p> <p>3.5 Haul road status for any section of municipal road shall be designated by the Public Works Manager/Industry Liaison Officer/Public Works Foreman.</p>	



Schedule "A"
HAUL ROAD AGREEMENT

This Agreement made this _____ day of _____, 20____;

B E T W E E N:

SMOKY LAKE COUNTY
a Municipal Corporation in the Province of Alberta
(hereinafter referred to as the "County")

OF THE FIRST PART

- AND -

Phone: () _____ or () _____
(hereinafter referred to as the "Company")

OF THE SECOND PART

WHEREAS, the County has jurisdiction over all local roadways within the Smoky Lake County and;

AND WHEREAS, the County is committed to maintaining every road subject to its control and management in a reasonable state of repair, having regard for the character of each road and the area of the municipality in which it is located.

AND WHEREAS the Company wishes to use a designated haul road for the purpose of a _____ haul.
Activity

NOW THEREFORE, in consideration of the premises and the mutual terms, covenants and conditions to be observed and performed, the County and Company agree as follows:

1. LOCATION:

- 1.1 Designated haul road/route: _____
- 1.2 Any departure from the designated haul road route requires County approval in writing.

2. CONDITIONS FOR PERMISSION:

The Conditions for granting permission to use the haul road are as follows:

- 2.1 The County is to be notified when the project is started and completed.
- 2.2 Parties hauling aggregate, sand or gravel shall complete:
 - Permission and Provision Form for Minor Hauls (*Schedule "B"*).
- 2.3 Smoky Lake County shall be notified prior to the start of any hauling activity.
- 2.4 The term of this Agreement ongoing from the date executed, unless the route or other provisions require a new agreement be executed.
- 2.5 The County will advise the Company of any weight restrictions or other road restrictions/bans and these shall be adhered to by the Company in accordance with **Bylaw No. 1225-11: Road Ban/Restriction.**
 - 2.5.1 The cost of meeting the following conditions will be the responsibility of the Company, or as otherwise determined by the County.
 - 2.5.2 No hauling during or after any rain or snow that noticeably softens the road.
 - 2.5.3 Dust control is to be maintained at all times, as indicated (*by check marks*).
 - water treatment on the haul road, where no oil treatment applied.
 - calcium and water will be required if dust cannot be controlled with only water, at County discretion.
 - Vegetable or Petroleum Based Product Road Dust Suppressant (RDS). The Company is responsible to provide the Material Safety Data Sheet (MSDS) for any products applied to roads.
 - N/A or other: _____.
 - 2.5.4 All road maintenance, other than the dust control method, *as per Section 2.5.3*, shall be the responsibility of the County and be conducted at the sole discretion of the County.
- 2.6 The Company will comply to the following noise control measures: _____.

2.7 Other: _____

3. FINANCIAL:

- 3.1 All costs of compliance with the condition for permission are to be borne by the Company.
- 3.2 Certain circumstances may require a Security Deposit which would be negotiated by agreement between the County and the Company.
 - 3.2.1 Shall not exceed \$20,000.00 per mile.
 - 3.2.2 Aggregate haulers are exempt from this section (3.2).
 - 3.2.3 If a Security Deposit is required, a certified cheque, irrevocable letter of credit or other such instrument acceptable to the County, made payable to Smoky Lake County for the specified amount, must be provided.
 - 3.2.4 The County shall refund and/or release the Security Deposit amount to the Company upon the expiration date of the Agreement. The Security Deposit amount may continue to be held by the County at the request of the Company, if a new agreement is signed.
- 3.4 No levy may be imposed on shipments of sand or gravel that are subject to another tax, levy or payment that is established by and payable to a municipality in accordance with **Bylaw 1142-06: Community Aggregate Payment Levy**.

4. NON-COMPLIANCE

- 4.1 The County may inspect the designated haul road/route at any time during the term of this agreement.
- 4.2 The County will stop the project, if the County, in its sole discretion, judges that the conditions of conditions of permission are not being satisfactorily fulfilled.

5. HOLD HARMLESS:

- 5.1 The Company shall indemnify and save harmless the County, its Councillors, directors, officers, employees agents and representatives and each of them from and against, any and all liabilities, claims, suits or actions, costs, damages and expenses (and without limiting the generality of the foregoing, any direct or indirect losses, costs, damages and expenses of the County or such individual including costs as between solicitor and client) which may be brought or made against the County or such individual or which the County or such individuals may pay or incur as a result of or in connection with any breach, violation or non-performance of any covenant, condition or agreement of this Agreement required to be fulfilled, kept, observed or performed by the Company or any negligent act or omission of the Company, its directors, officers, employees, agents and representatives in connection with or arising out of this Agreement or the performance of the Agreement.

- 5.2 In consideration of the permission hereby granted to it by the County, the Company covenants and agrees to arrange for and to pay for and discharge, any and all damages which may result to bridges or other property during such activity and any expenses or out-of-pocket disbursements which may be incurred by the County in connection therewith whether they be for inspection, escort, supervision, repair, maintenance, or whatsoever; and shall indemnify and save harmless the County.

The Undersigned (referred to as the "Company", having carefully read the Haul Road Agreement and supporting Schedules and hereby agrees to execute.

IN WITNESS WHEREOF, the said parties hereto have affixed their corporate seals under the hands of proper officers on their behalf, the day and year first above written.

Company Name

Signature of Company Representative

Print Name

SMOKY LAKE COUNTY

Industry Liaison Officer

Phone: (780) 656-3730

Fax: (780) 656-3768

Cell: (780) 650-5100

Section 3

Policy 14-11

Schedule "B"

PERMISSION AND PROVISION FORM FOR MINOR HAULS	
Date and Time of Call:	
Company Name:	TELEPHONE NUMBER: _____ FAX NUMBER: _____
Approximate Loads: _____ _____ _____	
Designated Route: _____ _____ _____	
Date of Move:	
Time of Move:	
Notes/ Special Provisions: _____ _____ _____ _____ _____	
DATED THIS _____ DAY OF _____, 20_____.	
Approved By: _____	

Schedule "B": Permission and Provision Form for Minor Hauls

Page 1 of 1.

Section 3

Policy 14-11

Schedule "C"

EMPTY TRUCK ROUTE (if different than loaded route)							
<p>1. The designated empty truck route will be inspected jointly where possible, prior to commencing the haul, to document the starting condition of the following road(s):</p> <p>_____</p>							
<p>2. All costs of compliance with the condition for permission are to be borne by the Company.</p> <p>2.1 Deposit with the County an <u>original signed</u> irrevocable letter of credit or certified cheque in the amount, as indicated below, or as determined, from time to time, by Council, prior to the project and to be held by the County up to thirty (30) days following the Company notifying the County in writing of the completion of the project.</p> <table border="1" style="width: 100%; border-collapse: collapse; margin: 10px 0;"> <tr> <td style="padding: 2px;">Gravel Road:</td> <td style="padding: 2px;">AMOUNT: MILES = _____ X \$ 2,500.00 = TOTAL \$ _____</td> </tr> <tr> <td style="padding: 2px;">Oiled Road:</td> <td style="padding: 2px;">AMOUNT: MILES = _____ X \$15,000.00 = TOTAL \$ _____</td> </tr> <tr> <td style="padding: 2px;">MG or Similar Road Stabilized Material:</td> <td style="padding: 2px;">AMOUNT: MILES = _____ X \$ 7,500.00 = TOTAL \$ _____</td> </tr> </table> <p>(Suggested wording for the <u>irrevocable Letter of Credit</u> should include: The "Bank Branch" under this Letter of Credit if presented with any form of written demand from Smoky Lake County shall honour without inquiring whether the County has a right as between the County and "Company Name" to make such demand and without acknowledging any claim of the "Company Name".)</p> <p>The funds will be drawn if the conditions within this agreement are not met.</p> <p style="text-align: center;"><i>NOTE: Funds not used will be refunded.</i></p> <p style="text-align: center;"><i>NOTE: The funds required by this schedule are in addition to any other fees, levies or security required by other provisions of this policy</i></p> <p>The County has the sole and unfettered right to cancel the Haul Road Agreement if the status of the haul road changes. The Haul Road Agreement and security deposit may then be re-established to reflect any changes.</p>		Gravel Road:	AMOUNT: MILES = _____ X \$ 2,500.00 = TOTAL \$ _____	Oiled Road:	AMOUNT: MILES = _____ X \$15,000.00 = TOTAL \$ _____	MG or Similar Road Stabilized Material:	AMOUNT: MILES = _____ X \$ 7,500.00 = TOTAL \$ _____
Gravel Road:	AMOUNT: MILES = _____ X \$ 2,500.00 = TOTAL \$ _____						
Oiled Road:	AMOUNT: MILES = _____ X \$15,000.00 = TOTAL \$ _____						
MG or Similar Road Stabilized Material:	AMOUNT: MILES = _____ X \$ 7,500.00 = TOTAL \$ _____						
<p>3. Road must be maintained in a safe and passable condition for all users at all times.</p> <p>3.1 Upon completion of the haul, the road is to be left in the same condition as inspected before the haul. The Company shall repair (or compensate the County for) damages to the road surface along the designated empty truck route(s) at the request of and to the satisfaction of the County.</p> <p>3.2 If there are multiple users, the cost for repair will be shared proportionately by each hauler according to a daily trip count. The Company shall maintain a daily trip count to be provided to the County at the end of the haul/project or as requested by the County.</p>							
DATED THIS _____ DAY OF _____, 20_____.							
Approved By: _____							
County _____	Company _____						

Schedule "C": Empty Truck Route

Page 1 of 1.

Carried.

Councillor Randy Orichowski declared a Pecuniary Interest due to spouse being employed by ATB Financial and left Council Chambers, time 9:16 a.m.

Bylaw No. 1308-17: Borrowing Bylaw

1173-17: Cholak

That **Bylaw No. 1308-17**: authorize the Municipal Council of Smoky Lake County to provide **operating expenditure borrowing** and short-term **capital property borrowing** as follows: **Operating Line-of-Credit not to exceed \$5,000,000.00 and Corporate MasterCard Account with a credit limit of \$50,000.00**, be given **FIRST READING**.

Carried.

Moved by Councillor Smigerowsky that **Bylaw No. 1308-17**: authorize the Municipal Council of Smoky Lake County to provide **operating expenditure borrowing** and short-term **capital property borrowing** as follows: **Operating Line-of-Credit not to exceed \$5,000,000.00 and Corporate MasterCard Account with a credit limit of \$50,000.00**, be given the **SECOND READING**.

Carried.

Moved by Councillor Bobocel that **Bylaw No. 1308-17**: authorize the Municipal Council of Smoky Lake County to provide **operating expenditure borrowing** and short-term **capital property borrowing** as follows: **Operating Line-of-Credit not to exceed \$5,000,000.00 and Corporate MasterCard Account with a credit limit of \$50,000.00**, be given **PERMISSION** for **THIRD AND FINAL READING**.

Carried Unanimously.

Moved by Councillor Cholak that **Bylaw No. 1308-17**: authorize the Municipal Council of Smoky Lake County to provide **operating expenditure borrowing** and short-term **capital property borrowing** as follows: **Operating Line-of-Credit not to exceed \$5,000,000.00 and Corporate MasterCard Account with a credit limit of \$50,000.00**, be given the **THIRD and FINAL READING** and that the Reeve and the Chief Administrative Officer are hereby authorized to fix their signatures to all necessary documents and that the corporate seal also be fastened where it is deemed to be necessary.

Carried.

Councillor Randy Orichowski entered Council Chambers, time 9:17 a.m.

5. Issues for Information:

Chief Administrative Officer's Report

The Chief Administrative Officer gave an updated report to Council for the period of September 25, 2017 to October 18, 2017:

Legislative/Governance:

- After some delay, we have now received two self-nominations to fill the remaining Public-at-Large member vacancy on the Regional Community Development Committee; Noel Simpson and Leon Boychuk-Hunter.

Administrative:

- Received one Request for Information; a request for the 2017 Division 3 Nomination Papers for all candidates.

Financial:

- None.

Human Resources:

- None.

Community:

- Métis Crossing has informed the County of their communication with a nearby landowner that is concerned about festival noise at Métis Crossing.

Training:

- None.

Strategic Priorities - Chart:

- None.

The Chief Administrative Officer thanked the outgoing Council for the privileged honor of working with them.

Métis Crossing

1174-17: Orichowski

That the carbon copy letter received by Smoky Lake County from Leon Boychuk-Hunter, Manager, Métis Crossing, dated September 10, 2017 written to Ken Smith, land owner, in regard to the noise from Métis Crossing festivals, be filed for information.

Carried.

Financial Update

As annexed to the minutes:

- ↳ Financial Statement for the Months: **None.**

Action List(s):

- ↳ Action List(s):

- County Council CAO Evaluation Meeting - September 25, 2017.

1175-17: Bobocel

That the updated report for the period of September 25, 2017 to October 18, 2017 by the Chief Administrative Officer, be accepted and filed for information.

Carried.

Finance Manager's Report:

Actual to Budget Report

Brenda Adamson, Finance Manager provided an updated Financial report for the period September 25, 2017 to October 19, 2017.

Tax Agreement: Roll #14591940 and #14591930

1176-17: Cholak

That Smoky Lake County execute a Tax Agreement for NE-19-59-14-W4 and NW-19-59-14-W4, as per Policy Statement No. 12-01-01: Tax Agreement, for Tax Roll Numbers 14591940 and 14591930, with a total monthly payment in the amount of **\$410.00 per month** effective November 1, 2017.

Carried.

2017 Property Tax Sale

1177-17: Bobocel That the **Smoky Lake County 2017 Property Tax Sale** be re-scheduled from November 30, 2017 to **Tuesday, December 12, 2017 at 10:00 a.m.** in County Council Chambers.

Carried.

1178-17: Cholak That Smoky Lake County allocate funding amounts from the 2017 Family and Community Support Services (FCSS) Grant budget in accordance with Policy No. 08-17-01: Family and Community Support Services (FCSS) grant, as follows:

Community Group	Eligibility	Funding
H. A. Kostash Leadership Team	Travel and accommodations to the Alberta Schools Leadership Conference in Airdre, Alberta.	\$ 1,250.00

Carried.

1179-17:Smigerowsky That Smoky Lake County allocate funding amounts from the 2017 Family and Community Support Services (FCSS) Grant budget in accordance with Policy No. 08-17-01: Family and Community Support Services (FCSS) grant, as follows:

Community Group	Eligibility	Funding
H. A. Kostash	Show Thankfulness Appreciation Respect (STAR) Program.	\$ 1,500.00

Carried.

1180-17: Orichowski That the management report received for the period of September 25, 2017 to October 19, 2017, from Brenda Adamson, Finance Manager, be accepted and filed for information.

Carried.

7. Delegation

WSP

Present before County Council at 9:48 a.m. to 10:46 a.m. was Jennifer North, Aggregates Specialist, and Brad Grant, P.Eng., R.P.F., PMP, Area Manager, Athabasca/Lac La Biche, both of WSP to provide an Aggregate Assessment Surface Material Leases, as per, Council Motion Number 1115-17, October 2, 2017 Budget Meeting.

8. Executive Session:

Land and Legal: Surface Material Lease (SML)

1181-17: Orichowski That Smoky Lake County Council go into Executive Session, to discuss a Legal Land Issue in regard Surface Material Lease numbers: SML110045, SML110046, and SML110047, on legal land location: Section 15, Township 61, Range 18, West of the 4th Meridian, and Surface Material Lease numbers SML110025 and SML110026, on legal land location: East 1/2 of Section 11, Township 61, Range 18, West of the 4th Meridian, under the authority of the FOIP Section 16: Third Party Business Interests, time 9:48 a.m.

Carried.

Jordan Ruegg, Planning and Development Manager, left Council Chambers, time 9:53 a.m.

Jordan Ruegg, Planning and Development Manager, entered Council Chambers, time 9:55 a.m.

Paul Miranda, Communications Manager, entered Council Chambers, time 10:12 a.m.

Jordan Ruegg, Planning and Development Manager, left Council Chambers, time 10:12 a.m.

Brent Lybbert, Chief Mountain Capital, and Lisa Ball, JLB Ball, entered Council Chambers, time 10:26 a.m.

Jordan Ruegg, Planning and Development Manager, entered Council Chambers, time 10:39 a.m.

Brent Lybbert, Chief Mountain Capital, and Lisa Ball, JLB Ball, left Council Chambers, time 10:43 a.m.

1182-17: Cholak That Smoky Lake County Council go out of Executive Session, time 10:46 a.m.

Carried.

1183-17:Smigerowsky That Smoky Lake County take no further action on the following Surface Material Lease numbers: SML110045, SML110046, and SML110047, on legal land location: Section 15, Township 61, Range 18, West of the 4th Meridian, and Surface Material Lease numbers SML110025 and SML110026, on legal land location: East 1/2 of Section 11, Township 61, Range 18, West of the 4th Meridian; due to the aggregate material not being sufficient for municipal purposes based on the Site and Aggregate Testing Plan (drawing number 14308-02) presented by WSP representatives: Jennifer North, Aggregates Specialist, and Brad Grant, P.Eng., R.P.F., PMP, Area Manager, Athabasca/Lac La Biche.

Carried.

Reeve's Report: Reeve Craig Lukinuk presented the following written report:

Reeve's Report

For September 11, 2017 to October 13, 2017

September 11, 2017 - Muni-Corr Meeting held in St. Paul:

- Discussion was held dealing with the upcoming waterline from Cold Lake to Bonnyville.

September 12 & 13, 2017 - Municipal Affairs 2017 Regional MGA Training Seminar held in Camrose:

- Received information on the upcoming changes to the Municipal Government Act.

September 14, 2017 - Northern Lights Library Board Conference held in Elk Point:

- The keynote speaker was John Chrastka, the executive director of "EveryLibrary", the first US political action committee for libraries. Since 2013, "EveryLibrary" has helped over 61 library communities with ballot measures for funding, operations, and buildings that secured over \$210 million in funding on Election Days.

September 19, 2017 - Bordering on Disaster Conference held in Lloydminster:

- Learned how to react and respond to emergency situations from industry professionals.

September 25, 2017 - County Council Meeting and Public Hearing held in County Council Chambers:

- Bylaw No. 1306-17: Aggregate Extraction Business Licence was passed with Third and Final Reading.
- Fourteen properties were approved to be advertised for Tax Sale.
- Several pieces of County equipment and vehicles were approved to be advertised for sale.
- Agreed to write a joint letter of support with the Town and Villages for the Primary Care Network coming to Smoky Lake.
- Agreed to request action from the Minister of Municipal Affairs on the issue of uncollectable School Tax Requisitions and Senior Housing Requisitions which municipalities must remit on behalf of the Provincial Government.

September 25, 2017 - Joint Municipalities Meeting held in Waskatenau:

- Received information from a Rural Community Health Professions Development Consultant for North East, RPAP - The Rural Physicians Action Plan, on what they do, and who they are.
- Received updates from the local School Trustees, RCMP and MLAs.

September 26, 2017 - Regional Community Development Committee Meeting held in County Council Chambers:

- Recommend each respective municipality jointly sign a letter of support to the Minister of Health and Lakeland Primary Care Networks, in support of the Town of Smoky Lake's endeavor to secure a facility for hosting a "Primary Care Networks Service Location" in the Town of Smoky Lake.

October 2, 2017 - County Council Strategic Plan Meeting held in County Council Chambers:

- Updated the Strategic Priorities Chart for Council Priorities and Operational Strategies.

October 2, 2017 - County Council Budget Meeting held in County Council Chambers:

- Approved a one and on half percent (1.5%) Cost of Living Allowance (COLA) salary increase, for Management and Non-Union in 2018.
- Amended Policy No. 08-18-04: Council Remuneration and Expenses.

October 5, 2017 - Muni-Corr Meeting held in St. Paul:

- Signed the agreement with County of St. Paul No. 19 for the Owlseye road construction project.

October 12, 2017 - Agricultural Service Board (ASB) Meeting held in County Council Chambers:

- Accepted the Management Policy No.62-M-02-04: Mowing Program, for information.
- Received information from a Delegation: Jeff Presley, Animal Health and Assurance Division, Alberta Agriculture and Forestry, on Wild Board issues.
- Bylaw No. 1307-17: Prohibited Animal(s), was given the Third and Final Reading.
- Amended Policy No. 62-15-03: Vegetation Management Plan.
- Accepted the Management Policy No. 03-M-02-02: Brushing, for information.
- Nominated Barb Shapka as the Farmer Member to the Lakeland Applied Research Association.

October 12, 2017 - Fire Protective Meeting held in County Council Chambers:

- Adopted Policy No. 02-31-01: Regional Fire and Rescue Committee (RFRC).
- Accepted the Management Policy: M01-39-01: Deputy Fire Chief - Job Description, for information.
- Accepted the Management Policy: M01-10-03: Fire Chief - Job Description, for information.
- Accepted the Management Policy: M01-38-01: Firefighter – Job Description, for information.
- Accepted the Management Policy: M01-38-01: Firefighter – Job Description, for information.
- Appointed Spencer Kotylak as the Smoky Lake County Deputy Fire Chief.

October 12, 2017 - Natural Gas Meeting held in County Council Chambers:

- Agreed to submit the Proxy Form naming Terry Holmes and Michelle Gallagher to vote at the Annual General Meeting of Shareholders for Gas Alberta Inc. for the Election of Director Nominees

October 12, 2017 - Environmental Operations Meeting held in County Council Chambers:

- Received and update on the activities of the Environmental Operations department.

Sincerely,
Craig Lukinuk
Smoky Lake County Reeve

1184-17:Smigerowsky That the Reeve's Report received for September 11, 2017 to October 13, 2017, be accepted.

Carried.

Management Reports:

Public Works Shop Foreman

Sale of Equipment: Public Works Department

Dave Kully, Public Works Shop Foreman, entered Council Chambers, time 11:05 a.m.

1185-17: Cholak That Smoky Lake County accept the bid from Don Pashisnek in the amount of **\$375.00**; for the 2017 Public Works Equipment Item to sell **Unit 102S** -1999 GMC Sierra 1500, S/N: 1GTEK14T6XE547796.

Carried.

1186-17: Orichowski That Smoky Lake County accept the bid from Ernie Prusko in the amount of **\$3,751.50**; for the 2017 Public Works Equipment Item to sell **Unit 103** - 1994 GMC K3500, S/N: 1GDHK34K0RE547954.

Carried.

1187-17: Bobocel That Smoky Lake County accept the bid from Doug Danyluk in the amount of **\$1,000.00**; for the 2017 Public Works Equipment Item to sell **Unit 224** - 1994 GMC K2500, S/N: 1GTGK29K0RE542983.

Carried.

- 1188-17:Smigerowsky That Smoky Lake County accept the bid from Basil Palichuk in the amount of **\$1,595.00**; for the 2017 Public Works Equipment Item to sell **Unit 440** - 1999 GMC Sierra 2500, S/N: 1GTGK24U5XE551183.
Carried.
- 1189-17: Cholak That Smoky Lake County accept the bid from Mike Skoreyko in the amount of **\$751.00**; for the 2017 Public Works Equipment Item to sell **Unit 737** - 2008 FORD F250, S/N: 1FTSW21Y88ED10449.
Carried.
- 1190-17:Orichowski That Smoky Lake County accept the bid from Barry Letwin in the amount of **\$3,601.99**; for the 2017 Public Works Equipment Item to sell **Unit 709** - 2003 Deines Mower, S/N: T1988.
Carried.
- 1191-17:Bobocel That Smoky Lake County accept the bid from Daniel Moric in the amount of **\$1,690.00**; for the 2017 Public Works Equipment Item to sell **Unit 437**- 2004 Schulte Flex Arm FLX10, S/N: A10200018308 and **Unit 443** - 2011 Schulte Brush Cutter XH1000, S/N: C30710201106.
Carried.
- 1192-17:Smigerowsky That Smoky Lake County accept the bid from Paul Miranda in the amount of **\$50.00**; for the 2017 Public Works Equipment Item to sell **Unit 179** - 1999 Batco Conveyor, S/N: 274.
Carried.
- 1193-17:Cholak That Smoky Lake County accept the bid from Brad Kozak in the amount of **\$526.27**; for the 2017 Public Works Equipment Item to sell **Unit 637** - 1998 Woods S106-W Ditch Bank Mower S/N: 960004.
Carried.
- 1194-17:Orichowski That Smoky Lake County accept the bid from Ryden Shapka in the amount of **\$400.00**; for the 2017 Public Works Equipment Item to sell **Service Body from Service Truck**.
Carried.
- 1195-17:Lukinuk That Smoky Lake County accept the bid from Ed Pirzek in the amount of **\$200.00**; for the 2017 Public Works Equipment Item to sell **Body off of the Old Rescue Unit**.
Carried.
- 1196-17:Bobocel That Smoky Lake County accept the bid from Wayne Chichak in the amount of **\$37.50**; for the 2017 Public Works Equipment Item to sell **Used Oil Tank and Stand**.
Carried.
- Dave Kully, Public Works Shop Foreman left Council Chambers, time 11:15 a.m.

Management Reports

- 1197-17: Cholak That the management reports received for the period between September 14, 2017 and October 13, 2017 from; Doug Ponich, Public Works Manager; Bob Novosiwsky, Public Works Road Foreman; Dave Kully, Public Works Shop Foreman; Ed English, Peace Officer; Jordan Ruegg, Planning and Development Manager; Trevor Tychkowsky, Safety Officer; and Paul Miranda, GIS/Communication Director, be accepted and filed for information.
Carried.

Committee Task Forces and Boards: Reports

Alberta CARE (Alberta Coordinated Action for Recycling Enterprises)

- No Report.

Corridor Communications Inc.

- A conference call meeting is scheduled for October 25th at 7:00 p.m.
- The Waskatenau and Smoky Lake communication towers now have the LTE equipment installed on them.
- Jordan Young is the new Chief Administrative Officer for Corridor Communications Inc.

Doctor Retention & Recruitment Committee

- No report

Evergreen Regional Waste Management Services Commission

- Meeting was held on October 4, 2017.
- Working with engineers to renew the Alberta Environment approval.

Family Community Support Services Committee

- No Report.

Family-School Liaison Committee

- No Report.
- The newly elected School Trustee replacing Elohne Chizawsky is Tom Mykitiuk.

Fire and Rescue Liaison Committee

- Smoky Lake
 - No Report.
- Vilna
 - No Report.
- Waskatenau
 - No Report.

Government Liaison Committee

- Addressed during the Reeve's Report and Chief Administrative Officer's Reports.
- The 2017 Agricultural Service Board grants have not yet been received throughout the province.
- The Bridge File No. 73279 Tender documents have been prepared by Associated Engineering will be released on October 20, 2017.

Highway 28/63 Regional Water Services Commission

- Meeting was held on October 17, 2017.
- The Commission executed the Memorandum of Agreement for the Whitefish Lake First Nation #128 Regional Tie-In Project between Alberta Transportation and the Commission.
- The grant dollars have been approved for Whitefish Lake First Nation #128 Regional Tie-In Project; Alberta Transportation will pay for the project up to the edge of Whitefish Lake First Nation #128, and Indigenous and Northern Affairs Canada (INAC) pays for the project within.
- The Whitefish Lake First Nation #128 Regional Tie-In Project waterline will be directionally drilled and will impact County Range Road 130, therefore a stipulation included in the tender will be that the contractor is responsible for the cost to repair any damages to roads.

In-House Safety Committee

- Information included in the agenda package:
 - In-House Safety Committee Minutes: August 23, 2017.
- Meeting held on October 17, 2017.
- Next meeting is scheduled for November 22, 2017.
- Internal safety audit is scheduled to start in November, 2017.
- Lakeland Agricultural Research Association' Farm Safety Day event is scheduled for October 27, 2017 at the Vilna Cultural Centre from 10:00 a.m. - 2:30 p.m. - a free lunch is included.

9. Public Question and Answer Period:

11:38 – 11:40 a.m.

Juanita Krauss, Redwater Review

Question: When will the tenders be going out for the Whitefish Lake First Nation #128 water line?

County Reply: It will be sometime in the new year.

Municipal Planning Commission

- No Report.

Northeast Alberta Information HUB

- Information included in the agenda package:
 - Minutes: June 29, 2017.
 - Minutes: September 27, 2017.
 - Summary: Aerospace Technology and Defense Project.
 - Opportunity Identification/Lead Generation.

North East Muni-Corr. Ltd

- Addressed in the Reeve's Report.
- Next meeting is scheduled for November 6, 2017 in St. Paul.

Northern Lights Library Board

- Addressed in the Reeve's Report.
- Next meeting is scheduled for November 4, 2017 in Elk Point.

Policy Committee

- No Report.

R.C.M.P. Liaison Committee

- No Report.

Regional Community Development Committee (RCDC)

- Meeting held on October 17, 2017.
- Metis Crossing's has confirmed grant funding and are engaged in the planning process for their new development. They plan to be breaking ground in April-May of 2018 for the proposed project that includes a new venue to host public and private events, and plan to attend County meetings to provide monthly updates.
- The Community Economic Development Officer's evaluation was completed.
- Received two Public-at-Large applications addressed in the Chief Administrative Officer's Report.

Public-At-Large for Regional Community Development Committee

1198-17:Smigerowsky That Smoky Lake County appoint Noel Simpson to the position of Regional Community Development Committee (RCDC) Public-At-Large member in accordance with Bylaw 1299-17: Regional Community Development Committee (RCDC): Joint Agreement - Terms of Reference.

Carried.

Regional Emergency Management Committee

- No Report.

Risk-Pro Control Management Committee

Added Named Insured: Minutes:

- Smoky Lake Curling Club
Minutes: August 28, 2017.
- Waskatenau Pryveet Dance Club
Annual Meeting Minutes: October 3, 2017.
General Meeting Minutes: October 3, 2017.

1199-17: Bobocel

That the email correspondence received by Smoky Lake County from Darcy Hale, Risk Management Advisor, Jubilee Reciprocal Insurance Exchange, dated May 31, 2017, in regard to procedures for Additional Named Insureds, be filed for information as Smoky Lake County's Addition Named Insured Policy and Procedures aligned with Jubilee Reciprocal Insurance Exchange's protocol.

Carried.

Smoky Lake Foundation

- Meeting was held on October 18, 2017.
- Vilna's emergency generator project tenders went out this week and Global-Tech is completing a review of the fire suppression system.
- Bar-v-nook is having a pierogi supper on October 20, 2017 from 4:00 p.m. to 7:00 p.m.
- Wellness Clinic is scheduled for Friday, October 27, 2017, in Smoky Lake.
- Flu Clinics are scheduled for Friday, October 20, 2017 in Smoky Lake, and on Thursday, October 26, 2017 in Vilna.
- The parking lot for the new building in Smoky Lakes will be asphalted by mid-November, and the interior drywall is being completed on the first floor.
- Next meeting is scheduled for November 10, 2017.

Smoky Lake Region Fire and Rescue Committee

- Next meeting is scheduled for December 8, 2017 at 1:00 p.m.

Smoky Lake Heritage Board

- Next meeting is scheduled for October 25, 2017 at 4:00 p.m.

Joint Municipalities

- Meeting held on September 25, 2017 in the Village of Waskatenau.

1200-17:Smigerowsky

That the Committee Task Force and Board Reports presented by Councillors as of October 19, 2017, be accepted.

Carried.

6. Correspondence:

Alberta Association of Municipal Districts and Counties (AAMDC)

1201-17: Cholak

That the following correspondence received from the Alberta Association of Municipal Districts and Counties, be filed for information:

- a. Contact Newsletter: September 27, 2017.
- b. Contact Newsletter: August 23, 2017.
- c. Contact Newsletter: October 5, 2017.

Carried.

Alberta Sport Connection

1202-17: Orichowski That the correspondence received by Smoky Lake County from Jeff Ryks, Alberta Games Consultant, Alberta Sport Connection, dated September 12, 2017 in regard to the 2018 Alberta Winter Games scheduled for February 16-19, 2018 in the Regional Municipality of Wood Buffalo, be filed for information.

Carried.

Ukrainian Canadian Congress

1203-17: Bobocel That the email correspondence received by Smoky Lake County from the Ukrainian Canadian Congress - Alberta Provincial Council, dated October 2, 2017 in regard to the Ukrainian Canadian Congress e-Bulletin #173, be filed for information.

Carried.

Waskatenau School Youth Foundation

1204-17: Cholak That Smoky Lake County donate County Promotional Items for the Holy Family Catholic School's 5th Annual Silent Auction held in conjunction with the Harvest Supper scheduled for November 4, 2017, in response to the written request from Kim Karvonen, President, Waskatenau School Youth Foundation, dated October 5, 2017.

Carried.

Thank You: Summary Listing

1205-17: Bobocel That Smoky Lake County file for information the October 2017 Summary Listing of Thank You's received from organizations extending appreciation of support:

- Kelly Montgomery - Terry Fox Run Event Support.
- Pioneer Bible Camp - Campsite Development Donation.
- Vilna & District Ag Society - Ongoing Support.

Carried.

Information Releases

1206-17:Smigerowsky That Smoky Lake County file for information the "Information Released" calendar for October 2017.

Carried.

10. Bills & Accounts:

1207-17: Orichowski That all the Bills and Accounts approved for payment, including the bills and accounts recommended for payment by the Natural Gas Council, including transfers to the Payroll Account, be filed for information:

County Council Meeting: October 19th, 2017

Batch #	Cheque Numbers	Total of Batch
38791	43794 to 43822	\$64,285.21
38857	43823 to 43862	\$128,317.93
38869	43863 to 43868	\$290,868.40
38895	43869 to 43881	\$235,130.49
38932	43882 to 43897	\$83,856.56
Total Cheques from 43794 to 43897		\$802,458.59

Direct Debit Register

Batch #	Description	Total of Batch
38959	Smoky Lake County	\$361,713.70
Total Direct Debits		\$361,713.70

Grand Total Bills and Accounts **\$1,164,172.29**
(Note: From General Account)

Carried.

The Assistant Chief Administrative Officer, Lydia Cielin thanked Council for their service on behalf of Administration; and in appreciation, a personalized photo album of various events attended over the past several years were presented to each Councillor.

County Council Meeting(s)

1208-17: Lukinuk

That the next **County Council Meeting** be scheduled for Thursday, **October 26, 2017** at **9:00 a.m.** to be held at the County Council Chambers.

Carried.

ADJOURNMENT:

1209-17: Bobocel

That this meeting be adjourned, time 12:03 p.m.

Carried

REEVE

S E A L

CHIEF ADMINISTRATIVE OFFICER