

SMOKY LAKE COUNTY

Minutes of the **Organizational Meeting** for the County Council of the Smoky Lake County held on Thursday, October 26, 2017 at 9:14 a.m. in the County Council Chambers.

The meeting was called to Order by the Chief Administrative Officer, Mr. Cory Ollikka in the presence of the following Council members:

ATTENDANCE		
<u>Div. No.</u>	<u>Councillor(s)</u>	<u>Thursday, October 26, 2017</u>
1	Dan Gawalko	Present
2	Johnny Cherniwchan	Present
3	Craig Lukinuk	Present
4	Lorne Halisky	Present
5	Randy Orichowski	Present
CAO	Cory Ollikka	Present
Asst CAO	Lydia Cielin	Present
Finance Manager	Brenda Adamson	Present
GIS/Communication	Paul Miranda	Present
Legislative Svcs/R.S.	Patti Priest	Present

Jordan Ruegg, Planning and Development Manager
Doug Ponich, Public Works Manager
Dave Kully, Public Works Shop Foreman
Dave Franchuk, Environmental Operations Manager
Bob Novosiwsky, Public Work Road Foreman

1 Member of the Media: Redwater Review.

25 Grade Six Students, and 2 Teachers, from H.A. Kostash School to observe as part of their Social Studies Curriculum.

3 Members of the Public.

OATH OF OFFICE - ELECTED OFFICIALS:

Each member of the Elected Officials executed an "Oath of Office" as the Councillors of the Smoky Lake County for the term 2017 – 2021;

<u>Name</u>	<u>Division</u>	<u>Oath of Office Signed</u>
Dan Gawalko	1	✓
Johnny Cherniwchan	2	✓
Craig Lukinuk	3	✓
Lorne Halisky	4	✓
Randy Orichowski	5	✓

ELECTION OF CHIEF ELECTED OFFICER:

The Chief Administrative Officer called first (1) time for nominations for Reeve.

01-17: Orichowski That Councillor Craig Lukinuk be nominated Reeve of this County for the ensuing year.

The Chief Administrative Officer called second (2) time for nominations for Reeve.

The Chief Administrative Officer called third (3) time for nominations.

NO FURTHER NOMINATIONS.

Mr. Craig Lukinuk was declared elected by acclamation by the Chief Administrative Officer as the Chief Elected Officer (Reeve) of the Smoky Lake County for the ensuing year, and executed an "Oath of Office" for that position and assumed the Chair.

ELECTION OF DEPUTY CHIEF ELECTED OFFICER:

The Reeve called first (1) time for nominations for Deputy Reeve.

02-17: Lukinuk

That Councillor Randy Orichowski be nominated Deputy Reeve of this County for the ensuing year.

The Reeve called second (2) time for nominations for Deputy Reeve.

The Reeve called third (3) time for nominations.

NO FURTHER NOMINATIONS.

Mr. Randy Orichowski was declared elected by acclamation by the Reeve as the Deputy Chief Elected Officer (Deputy Reeve) of the Smoky Lake County for the ensuing year, and executed an "Oath of Office" for that position.

Council-CAO Covenant

03-17: Orichowski

That Smoky Lake County Council and the Chief Administrative Officer execute the Council-CAO Covenant, as per Policy Statement No. 01-39-01: Council-CAO Covenant.

Carried.

Code of Conduct

Each Elected Official Member executed a "Code of Conduct" as the Councillors of the Smoky Lake County for the term 2017 – 2021, as per Policy Statement No. 01-41-01: Code of Conduct;

<u>Name</u>	<u>Division</u>	<u>Code of Conduct Signed</u>
Dan Gawalko	1	✓
Johnny Cherniwchan	2	✓
Craig Lukinuk	3	✓
Lorne Halisky	4	✓
Randy Orichowski	5	✓

Remuneration: Public-at-Large Committee Members

04-17: Cherniwchan

That the remuneration for Public-at-Large members appointed by Council for Committee representation will be paid at a rate of **\$175.00 per day**, plus mileage and meal expenses at Council's rate.

Carried.

County Council Meetings

05-17: Halisky

That the Regular Meetings of the County Council be held on the fourth (4th) Thursday of the month, at 9:00 o'clock A.M., in the County Council Chambers, unless otherwise stated.

Carried.

Municipal Annual Meeting

The Municipal Annual Meeting will be discussed at a future meeting, no motion made at this time.

Financial Statements

06-17: Cherniwchan That the Smoky Lake County Financial Statements for the Year End 2017 and the Auditor's report, when available, be prepared and forwarded to each ratepayer in an Annual Booklet Form.
Carried.

County Closures

07-17: Gawalko That the Smoky Lake County close the Central Office and Public Works Shop all day on **December 27, 28, and 29, 2017** for Christmas to New Years with the understanding that employees use vacation days and will return back to work for emergency purposes.
Carried.

Smoky Lake County: Committee Task Forces and Boards

GENERAL GOVERNMENT SERVICES:

Government Liaison Committee

08-17: Orichowski That the Reeve, Deputy Reeve and any other Councillors, as deemed necessary, be appointed to the **Government Liaison Committee**.
Carried.

Policy Committee

09-17: Halisky That all members of Council be appointed to the **Policy Committee**.
Carried.

ASSESSMENT AND TAXATION:

Assessment Review Boards

10-17: Orichowski That Councillor Craig Lukinuk be appointed as member for the four-year term to the **Local Assessment Review Board** and Councillor Lorne Halisky be as an alternate for the four-year term; and Sue Landiak be re-appointed as public-at-large for the four-year term; and the alternate public-at-large member be appointed when the vacant position is filled; as per Bylaw No. 1231-11.
Carried.

11-17: Cherniwchan That Councillor Craig Lukinuk be appointed as member for the four-year term to the **Composite Assessment Review Board**; and Councillor Lorne Halisky be as an alternate for the four-year term; and Sue Landiak be re-appointed as public-at-large for the four-year term; and the alternate public-at-large member be appointed when the vacant position is filled; as per Bylaw No. 1231-11.
Carried.

RISK MANAGEMENT:

Risk Pro Management Committee

12-17: Halisky That Reeve Craig Lukinuk be appointed as member to the **Risk Pro Management Committee**; and Deputy Reeve Randy Orichowski be appointed as an alternate.
Carried.

HUMAN RESOURCES:

Negotiating Committee

13-17: Gawalko

That Councillor Johnny Cherniwchan, Councillor Lorne Halisky, and Councillor Craig Lukinuk be appointed as members to the **Negotiating Committee** to negotiate the Collective Agreements with **International Union of Operating Engineers (I.U.O.E. – Local 955)** for the Public Works Employees; and with the **Canadian Union of Public Employees (C.U.P.E. – Local 4575)** for the Central Office Staff and Custodian Staff; and that Councillor Randy Orichowski and Councillor Dan Gawalko be appointed as the alternates.

Carried.

PROTECTIVE SERVICES:

Fire Protection Services Committee

14-17: Orichowski

That all members of Council be appointed to the **Fire Protection Services Committee**.

Carried.

Fire & Rescue Liaison Committee

15-17: Orichowski

That members appointed to the **Fire and Rescue Liaison Committee** be as follows: Councillor Dan Gawalko be appointed as member and that Councillor Johnny Cherniwchan be as an alternate to the **Vilna Fire Department**; and that Councillor Craig Lukinuk be appointed as member and that Councillor Lorne Halisky be appointed as an alternate to the **Smoky Lake Fire Department**; and Councillor Randy Orichowski be appointed as member and that Councillor Lorne Halisky be appointed as an alternate to the **Waskatenau Fire Department**.

Carried.

R.C.M.P. Liaison Committee

16-17: Lukinuk

That Councillor Lorne Halisky be appointed as member to the **R.C.M.P. Liaison Committee**; and that Councillor Dan Gawalko be appointed as an alternate.

Carried.

Regional Disaster Services Agency Committee

17-17: Halisky

That Reeve Craig Lukinuk be appointed as member to the **Regional Disaster Services Agency Committee**; and that Deputy Reeve Randy Orichowski be appointed as an alternate.

Carried.

Smoky Lake Region Fire and Rescue Committee

18-17: Gawalko

That Councillor Craig Lukinuk and Councillor Lorne Halisky be appointed as members to the **Smoky Lake Region Fire and Rescue Advisory Committee**; and Councillor Johnny Cherniwchan be appointed as an alternate.

Carried.

TRANSPORTATION SERVICES:

Road Bans Committee

19-17: Orichowski

That Reeve Craig Lukinuk be appointed as member to the **Road Ban Committee**, and the Public Works Manager and the Chief Administrative Officer with the Deputy Reeve Randy Orichowski as an alternate and any two (2) persons have authority to sign for Road Bans and will inform all members of Council of the execution of same, as required by Bylaw No. 1225-11.

Carried.

North East Muni-Corr Ltd. Committee

20-17: Orichowski That Councillor Johnny Cherniwchan be appointed as member to the **North East Muni-Corr Ltd. Committee** for the remaining four-year term and Councillor Dan Gawalko be appointed as an alternate for the remaining four-year term.

Carried.

ENVIRONMENTAL HEALTH SERVICES:

Alberta CARE – Alberta Coordinated Action for Recycling Enterprises

21-17: Halisky That Councillor Dan Gawalko be appointed as member to the **Alberta CARE (Alberta Coordinated Action for Recycling Enterprises) Committee**; and Councillor Randy Orichowski be appointed as an alternate.

Carried.

Evergreen Regional Waste Management Commission

22-17: Cherniwchan That Councillor Randy Orichowski be appointed as member to the **Evergreen Regional Waste Management Commission**; and Councillor Lorne Halisky be appointed as an alternate.

Carried.

Highway 28/63 Regional Water Services Commission

23-17: Halisky That Councillor Dan Gawalko and Councillor Randy Orichowski be appointed as Smoky Lake County representatives to be the Directors to the **Highway 28/63 Regional Water Services Commission**; and that Councillor Lorne Halisky and Councillor Johnny Cherniwchan be appointed as the alternates.

Carried.

PUBLIC HEALTH AND WELFARE SERVICES:

In-House Safety Committee

24-17: Gawalko That Councillor Lorne Halisky be appointed as member to the **In-House Safety Committee**; and Councillor Johnny Cherniwchan be appointed as an alternate.

Carried.

Doctor Retention & Recruitment Committee

25-17: Orichowski That Reeve Craig Lukinuk be appointed as the member to the **Doctor Retention and Recruitment Committee**; and Deputy Reeve Randy Orichowski be appointed as an alternate.

Carried.

Family Community Support Services Committee

26-17: Halisky That all members of Council be appointed to the **Family Community Support Services Committee**.

Carried.

Family-School Liaison Committee

27-17: Gawalko That Councillor Craig Lukinuk and Councillor Randy Orichowski be appointed as members to the **Family School Liaison Committee**; and Councillor Lorne Halisky be appointed as an alternate.

Carried.

Smoky Lake Foundation

28-17: Cherniwchan That Councillor Dan Gawalko and Councillor Randy Orichowski be appointed as members to the **Smoky Lake Foundation** Board; and Councillor Lorne Halisky and Councillor Craig Lukinuk be appointed as the alternates.

Carried.

PLANNING, DEVELOPMENT AND SUB-DIVISION CONTROL

Municipal Planning Commission

29-17: Lukinuk That Councillor Lorne Halisky, Councillor Randy Orichowski, and Councillor Dan Gawalko be appointed as members to the **Municipal Planning Commission** – Development Authority, as required by Bylaw No. 994-95.

Carried.

Sub-Division and Development Appeal Board

30-17: Orichowski That Councillor Craig Lukinuk and Councillor Johnny Cherniwchan be appointed as members to the **Sub-Division and Development Appeal Board**, as required by Bylaw No. 1226-11; and the following be re-appointed as Public-at-Large members: Grant Gillund, Christine Hansen, Sue Landiak, Richard Dubetz, Dominique Cere; and appoint Ron Bobocel as the sixth Public-at-Large member.

Carried.

Municipal Planning Services Ltd.

31-17: Orichowski That Smoky Lake County re-confirm the appointment of **Municipal Planning Services (2009) Ltd.**, as the Sub-Division Authority, as required by Bylaw No. 996-95; as needed basis, for the 2017-2018 year.

Carried.

Smoky Lake County Regional Heritage Board

32-17: Halisky That Smoky Lake County re-appoint the public-at-large members to the **Smoky Lake County Regional Heritage Board**, as per Bylaw 1236-11 to be as follows: Noreen Easterbrook, Carol Trider, Leon Boychuk-Hunter, Graham Dalziel, and Christine Hansen.

Carried.

CCI Wireless - Corridor Communications Inc.

33-17: Halisky That Councillor Craig Lukinuk be appointed as member to **CCI Wireless Corridor Communications Inc.** and Councillor Johnny Cherniwchan be appointed as an alternate.

Carried.

Regional Community Development Committee (RCDC)

34-17: Halisky That Councillor Craig Lukinuk and Councillor Lorne Halisky be appointed as members to the **Regional Community Development Committee (RCDC)**; and Councillor Dan Gawalko be appointed as an alternate; and re-appoint Public-At-Large members: Kurt Holdis and Noel Simpson.

Carried.

Dave Franchuk, Environmental Operations Manager entered Council Chambers, time 10:30 a.m.

AGRICULTURAL SERVICE BOARD:

Agricultural Service Board Committee

35-17: Orichowski That all members of Council be appointed to the **Agricultural Service Board Committee**, as required the *Agricultural Service Board Act*.

Carried.

Agricultural Issues Advisory Committee

36-17: Cherniwchan That the Agricultural Service Board Chairperson and Vice-Chairperson and any other member of Council affected by a specific issue be appointed to the **Agricultural Issues Advisory Committee**; and the Agricultural Issues Advisory Committee will call on “public-at-large” for members, when required.

Carried.

Agricultural Service Board Independent Appeal Panel for Weed Control

37-17: Halisky That Smoky Lake County re-appoint the public-at-large members to the **Agricultural Service Board Independent Appeal Panel for Weed Control**, as per Bylaw 1240-12, as follows: Barry Feniak, Norman Schmidt, and Robert Semeniuk; and re-appoint public-at-large member Ed Doktor as the alternate.

Carried.

Lakeland Applied Research Association (LARA)

The appointments to the **Lakeland Applied Research Association (LARA)**, were tabled to the next Agricultural Service Board Meeting.

RECREATION AND CULTURAL SERVICES:

Northeast Alberta HUB

38-17: Cherniwchan That Councillor Lorne Halisky be appointed as the member to the **Northeast Alberta HUB**; and that Councillor Dan Gawalko be appointed as the alternate.

Carried.

Northern Lights Library System

39-17: Halisky That Councillor Craig Lukinuk be appointed as a board representative for a four-year term to the **Northern Lights Library System**, and Councillor Randy Orichowski be appointed the alternate for a four-year term.

Carried.

RURAL UTILITIES:

Natural Gas Committee

40-17: Orichowski That all members of County Council be authorized as the **Natural Gas Committee** to exercise the Rural Gas Act and supplemental Bylaws thereto.

Carried.

Environmental Operations Committee

41-17: Halisky That all members of County Council be authorized as the **Environmental Operations Committee** for the Management of Water, Wastewater and Waste.

Carried.

Financial Orientation

42-17: Orichowski That a **County Council Financial Orientation Meeting** be scheduled for Thursday, **November 2, 2017 at 9:00 a.m.** to be held at the County Council Chambers.

Carried.

Budget Meeting

43-17: Halisky That a **County Council Budget Meeting** be scheduled for Thursday, **November 9, 2017 at 9:00 a.m.** to be held at the County Council Chambers.

Carried.

Smoky Lake County

Management and Staff: Introductions

Smoky Lake County: Management

- **County Administration:**
Cory Ollikka, Chief Administrative Officer
Lydia Cielin, Assistant Chief Administrative Officer

- **GIS/Communications:**
Paul Miranda, GIS/Communications Director
- **Agricultural Service Board:**
Tori Cherniawsky, Agricultural Fieldman
- **Protective Services: Fire and Rescue:**
Scott Franchuk, Fire Chief
- **Public Works Department:**
Doug Ponich, Public Works Manager
Bob Novosiwsky, Public Works Road Forman and Industry Liaison
Dave Kully, Public Works Shop Foreman
Trevor Tychkowsky, Safety Officer/Disaster Services Coordinator
- **Environmental Operations: *Water, Wastewater & Waste***
Dave Franchuk, Environmental Operations Manager
- **Peace Officer and Parks and Recreation**
Ed English, Peace Officer and Bylaw Enforcement Officer/
Parks and Recreation Manager
- **Planning and Development**
Jordan Ruegg, Planning and Development Manager
- **Natural Gas Department**
Thomas Ponich, Natural Gas Manager
- **Finance**
Brenda Adamson, Finance Manager

Smoky Lake County: Central Office Staff

- **Finance:**
Carleigh McMullan, Tax and Accounting Clerk
Mary Lou Doshewnek, Payroll
Lonnie Shulko, Accounts Payable
- **County Administration:**
Jenna Preston, Municipal Clerk
Patti Priest, Legislative Services Clerk
- **Agricultural Service Board:**
Amanda Shapka, Assistant Agricultural Fieldman
- **Natural Gas:**
Barb Shapka, Natural Gas Clerk, Receptionist/Accounts Receivable
- **Public Works Department:**
Carole Dowhaniuk, GIS Operator

ADJOURNMENT:

44-17: Lukinuk

That the Organizational Meeting be adjourned, time 12:30 p.m.

Carried.

REEVE

S E A L

CHIEF ADMINISTRATIVE OFFICER