



SMOKY LAKE COUNTY

Minutes of the **Fire Protective Services Committee Meeting** held on Tuesday, **December 12, 2017** at 12:57 P.M. in the County Council Chambers.

The meeting was called to Order by the Chief Administrative Officer, Cory Ollikka in the presence of the following persons:

<u>Div. No.</u>	<u>Councillor(s)</u>	<u>ATTENDANCE</u> <u>Tuesday, Dec. 12, 2017</u>
1	Dan Gawalko	Present
2	Johnny Cherniwchan	Present
3	Craig Lukinuk	Present
4	Lorne Halisky	Present
5	Randy Orichowski	Present
CAO	Cory Ollikka	Present
Asst. CAO	Lydia Cielin	Present
Finance Manager	Brenda Adamson	Present
Fire Chief	Scott Franchuk	Present
Fire Protect. Svcs. Asst.	Spencer Kotylak	Present
GIS/Comm	Paul Miranda	Absent
Legislative Svcs/R.S.	Patti Priest	Present

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No Member(s) of the Public in attendance.

No Media in attendance.

Representatives in attendance from the Town of Smoky Lake:

- Dan Kotylak - Councillor,
- Ross Whitelaw - Councillor,
- Terry Makowichuk - Councillor, and
- Adam Kozakiewicz - Chief Administrative Officer.

**1. Election of Chairperson/Vice-Chairperson:**

**Chairperson**

The Chief Administrative Officer called first (1) time for nominations for Chairperson.

80-17: Orichowski

That Councillor Craig Lukinuk be nominated as the Chairperson of the Fire Protective Services Committee.

The Chief Administrative Officer called second (2) time for nominations for Chairperson.

The Chief Administrative Officer called third (3) time for nominations for Chairperson.

NO FURTHER NOMINATIONS.

That nominations cease.

Mr. Craig Lukinuk was declared elected by acclamation by the Chief Administrative Officer as the Chairperson of the Fire Protective Services Committee for the ensuing year, and assumed the Chair.

**Vice-Chairperson**

The Chairperson called first (1) time for nominations for Vice-Chairperson.

81-17: Gawalko

That Councillor Lorne Halisky be nominated as the Vice-Chairperson of the Fire Protective Services Committee.

The Chairperson called second (2) time for nominations for Vice-Chairperson.

The Chairperson called third (3) time for nominations for Vice-Chairperson.

NO FURTHER NOMINATIONS.

That nominations cease.

Mr. Lorne Halisky was declared elected by acclamation by the Chairperson as the Vice-Chairperson of the Fire Protective Services Committee for the ensuing year.

82-17: Cherniwchan That Smoky Lake County Council delegate it's authority to all of Smoky Lake County Council appointed to the Fire Protection Services Committee for all purposes allowed in the Municipal Government Act.

Carried.

**2. Agenda:**

83-17: Orichowski That the Fire Protective Services Committee Meeting Agenda for Tuesday, December 12, 2017, be adopted, as presented.

Carried.

**3. Minutes:**

84-17: Orichowski That the Minutes of the Fire Protective Services Committee Meeting held on Thursday, October 12, 2017, be adopted as presented.

Carried.

85-17: Cherniwchan That the Action List from the Fire Protective Services Committee Meeting held on Thursday, October 12, 2017, be filed for information.

Carried.

**7. Delegation:**

**Town of Smoky Lake Fire Department - 2018 Budget**

Present before County Council at 1:00 p.m. to 2:06 p.m. was representatives from the Town of Smoky Lake: Dan Kotylak – Councillor, Ross Whitelaw - Councillor, Terry Makowichuk - Councillor, and Adam Kozakiewicz – Chief Administrative Officer, to discuss the Town of Smoky Lake Fire Department's 2018 Budget and to review Bylaw 1276-15: Joint Operation Agreement for the provision of Fire Protection Services with the Town of Smoky Lake.

**5. Issues for Information:**

**Legislative Review**

Smoky Lake County Fire Chief, Scott Franchuk, read through the current Bylaw 1276-15: Joint Operation Agreement for the provision of Fire Protection Services with the Town of Smoky Lake in the presence of the delegation.

**4. Request For Decision:**

**Town of Smoky Lake Fire Department – 2017 Supplies Budget**

SMOKY LAKE FIRE DEPARTMENT *DRAFT* BUDGET  
2018

**PERSONAL PROTECTIVE EQUIPMENT**

ITEM	COST	EXTENDED AMOUNT
Bunker Gear (2 sets)	\$2,000.00	\$4,000.00
Firefighting Coveralls (10 sets)	\$245.00	\$2,450.00
Boots (2 pairs)	\$425.00	\$900.00
Safety Glasses (12 pairs)	\$20.00	\$240.00
Balaclavas (4)	\$100.00	\$400.00
Helmet (2)	\$350.00	\$700.00
Safety Vests (3)	\$60.00	\$180.00
Wildland Fire Respirators and Googles (10)	\$160.00	\$1,600.00
	<b>Subtotal</b>	<b>\$10,470.00</b>

**EQUIPMENT**

Batteries (AA, C and D)	\$200.00	\$200.00
Fire Hose 38mm x 50' (3)	\$900.00	\$2,700.00
Flashlights (6)	\$95.00	\$570.00
Hand and Toe warmers	\$75.00	\$75.00
Turbo Flares 8 pack	\$600.00	\$600.00
Helmet Lights (4)	\$125.00	\$500.00
Clean supplies (spray 9, bunker gear cleaner)	\$200.00	\$200.00
Radios (1)	\$1,200.00	\$1,200.00
Radio Batteries (6)	\$125.00	\$750.00
Stop Signs (2)	\$80.00	\$160.00
Emergency Scene Signs (2)	\$400.00	\$800.00
	<b>Subtotal</b>	<b>\$7,715.00</b>

**OCCUPATIONAL HEALTH & SAFETY**

Clean and Inspect Bunker Gear (6 sets)	\$300.00	\$1,800.00
	<b>Subtotal</b>	<b>\$1,800.00</b>

**Total = \$19,985.00**

Smoky Lake Fire Department is asking for the budget to stay at \$20,000.00 for the 2018 supply budget.

86-17: Gawalko

That Smoky Lake County approve the 2018 Budget purchases towards **Personal Protective Equipment, Equipment and Occupational Health and Safety** for the Smoky Lake Fire Department in the amount not to exceed **\$19,985.50**; and recommend the same to the Town of Smoky Lake Council.

Carried.

**Town of Smoky Lake Fire Department – 2017 Supplies Budget**

SMOKY LAKE FIRE DEPARTMENT TRAINING *DRAFT* BUDGET  
2018

Training

ITEM	Cost
S 215 Wildland Firefighting (4 days)	\$5,500.00
NFPA 1001 – Level 1 (12 weeks)	\$4,000.00
ICS 100, 200 – Incident Command Systems (3 days)	\$2,500.00
Meeting and Practices (based on 2 meetings a month)	\$20,500.00
First aid, CPR and AED training	\$1,000.00
Alberta College of Paramedics (Registration and Insurance)	\$1,500.00
Mental Health Training (4 courses)	\$4,500.00
Defensive Driving for Emergency Vehicles	\$4,500.00
	<b>Total = \$44,000.00</b>

Smoky Lake Fire Department is asking for the 2018 training budget to stay at **\$44,000.00** for 2018.

87-17: Cherniwchan

That Smoky Lake County approve the 2018 **Training** Budget for Smoky Lake Fire Department in the amount not to exceed **\$44,000.00**; and recommend the same to the Town of Smoky Lake Council.

Carried.

**Joint Council Committee Meeting with the Town of Smoky Lake**

88-17: Orichowski That Smoky Lake County schedule a **Joint Council Committee Meeting with the Town of Smoky Lake**, for the purpose of discussing the Town of Smoky Lake Natural Gas System, on **Monday, January 29, 2018 at 3:00 p.m.**, in County Council Chambers.  
Carried.

**Emergency Services Radio Communications**

89-17: Cherniwchan That Smoky Lake County negotiate options for usage of the parcel of land containing the CFRN Tower on the land legally described as: NE-19-59-16-W4, containing 22 Acres more or less, for the purpose of emergency and county radio communications.  
Carried.

**Mutual Aid Agreements**

90-17: Orichowski That Smoky Lake County send the mutual aid agreements for the term of 2017 – 2021 for renewal, based on the rates proposed in the previously executed agreements.  
Carried.

**Executive Session:**

**Personnel Issue - Fire Protective Services Department**

91-17: Orichowski That Smoky Lake County Council go into Executive Session, in regard to a personnel issue: Smoky Lake and Vilna Fire & Rescue Departments, under the authority of the FOIP Act, Section 17: Third Party Personal Privacy, time 3:13 p.m.  
Carried.

Patti Priest, Legislative Services Clerk and Recording Secretary, left Council Chambers, time 3:14 p.m.

92-17: Orichowski That Smoky Lake County Council go out of Executive Session, time 3:21 p.m.  
Carried.

Discussion was held in regard to educating the public by providing a section in the Grapevine for information relating to Fire Protective Services.

**5. Issues for Information:**

**Fire Chief's Report**

93-17: Cherniwchan That the report presented by the Fire Chief dated December 12, 2017, be accepted as presented and filed for information.  
Carried.

**6. Correspondence:**

No Correspondence.

**Next Meeting**

94-17: Orichowski

That the next Smoky Lake County **Fire Protective Services Committee Meeting** be scheduled for Tuesday, **February 13, 2018** at **9:00 a.m.** to be held at the County Council Chambers.

Carried.

**ADJOURNMENT:**

95-17: Lukinuk

That this meeting be adjourned, time 3:28 a.m.

Carried.

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CHAIRMAN

S E A L

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CHIEF ADMINISTRATIVE OFFICER