

SMOKY LAKE COUNTY

Minutes of the **County Council Meeting** held on Thursday, **January 25, 2018** at 9:06 A.M. in the County Council Chambers.

The meeting was called to Order by the Reeve, Mr. Craig Lukinuk, in the presence of the following persons:

<u>Div. No.</u>	<u>Councillor(s)</u>	<u>ATTENDANCE</u> <u>Thursday, Jan. 25, 2018</u>
1	Dan Gawalko	Present
2	Johnny Cherniwchan	Present
3	Craig Lukinuk	Present
4	Lorne Halisky	Present
5	Randy Orichowski	Present
CAO	Cory Ollikka	Present
Asst. CAO	Lydia Cielin	Present
Finance Manager	Brenda Adamson	Absent
Public Works Mgr.	Doug Ponich	Present
GIS/Communication	Paul Miranda	Present
Plan/Dev Manager	Jordan Ruegg	Present
Legislative Svcs/R.S.	Patti Priest	Present

2 Members of the Media present:
The Redwater Review
Smoky Lake Signal

1 Member of the Public.

2. Agenda:

202-18: Orichowski That the Agenda for Thursday, January 25, 2018 County Council Meeting be adopted, as presented.
Carried Unanimously.

3. Minutes:

Minutes of December 13, 2017 – County Council Budget Meeting

203-18: Cherniwchan That the minutes of the **County Council Budget Meeting** held on Wednesday, December 13, 2017, be adopted as presented.
Carried.

Minutes of December 14, 2017 – County Council Meeting

204-18: Halisky That the minutes of the **County Council Meeting** held on Thursday, December 14, 2017, be adopted as presented.
Carried.

Minutes of January 4, 2018 – County Council Committee of the Whole Meeting

205-18: Gawalko That the minutes of the **County Council Committee of the Whole for the Purpose of Personnel Meeting** held on Thursday, January 4, 2018, be adopted as presented.
Carried.

4. Request for Decision:

Policy Statement No. 02-11-11: Peace Officer: Annual Reporting

206-18: Orichowski That Smoky Lake County amend **Policy Statement No. 02-11-11: Peace Officer: Annual Reporting:**

Title: Peace Officer: Annual Reporting		Policy No.: 11-11
Section: 02	Code: P-1	Page No.: 1 of 7 E
Legislation Reference: Peace Officer Ministerial Regulations Act		
Purpose:	To submit a written report to the Alberta Solicitor General on an annual basis on the Peace Officer Program.	

Policy Statement and Guidelines:	
1. STATEMENT	
1.1	Smoky Lake County submitted an Application to the Alberta Justice and Solicitor General and Public Security on August 17, 2006 – Motion 627-06 for “Authorization to Employ a Special Constable.”
1.2	Under the Public Security Division – Peace Officer Program, Smoky Lake County was authorized as of January 2007 to be an Employer of a Peace Officer Appointment by the director of Law Enforcement.
2. OBJECTIVE	
2.1	An annual written report is a requirement designed to facilitate communication with the Director of the Alberta Solicitor General.
2.2	The annual report includes areas such as the service provided operational practices of the Peace Officer and enforcement related activities.
3. GUIDELINES	
	The Annual report must include:
3.1	The general nature of the services provided by the peace officer.
3.2	Operational practices of the peace officer.
3.3	Enforcement and enforcement-related activities of the peace officer.
3.4	Name and position of the agency contact person in a senior management position.
3.5	Statistical data related to offences and tickets issued (summaries only) required by the director.
3.6	An updated list of peace officers employed and their positions in the agency.

Policy Statement and Guidelines:	
4. PROCEDURES	
4.1	The Annual Written Report format will be in accordance with Schedule “A”:Peace Officer Annual Report.
4.2	The Peace Officer employed by Smoky Lake County will complete the Annual Report by January 31st each year and submit to the Director of Law Enforcement, Public Security Peace Officer Program.

Section 02

Schedule “A”

Policy: 11-11



	SMOKY LAKE COUNTY
	ENFORCEMENT SERVICES
	ANNUAL REPORT 2017
PEACE OFFICER PROGRAM	Submit to: Tammy Spink Manager Public Security Peace Officer Program

Section 02

Policy: 11-11

PEACE OFFICER: ANNUAL REPORT		EMPLOYEE FILE NUMBER: APPOINTMENT NO: 12013
<p>1. General Nature of the Services provided by the Peace Officer:</p> <p>Program Overview:</p> <ol style="list-style-type: none"> 1. The Peace Officer is responsible for the enforcement and investigation of Municipal Bylaw and Provincial Statutes for Smoky Lake County. 2. As a Peace Officer, the overall duty is to protect and educate people and property, and to preserve and maintain the public peace. 3. The Peace Officer reports to the Smoky Lake County, Chief Administrative Officer (C.A.O.) 		
<p>2. Operational Practices of the Peace Officer:</p> <p>Key Areas:</p> <ul style="list-style-type: none"> ■ Ensuring public compliance with various County bylaws. ■ Provide information and interpretation of Municipal bylaws and Provincial Statutes requirements to the Smoky Lake County residents and community groups. ■ Develop and implement to educate on public awareness programs and maintain positive public relations. ■ Conducts highly visible mobile patrols of the County for the purpose of preventing and detecting violations of Municipal Bylaws and selected Provincial statutes. 		

Schedule "A": Peace Officer: Annual Report

Page 4 of 7.

Section 02

Policy: 11-11

PEACE OFFICER: Annual Report		Page 2
<p>3. Enforcement and Enforcement-related activities of the Peace Officer:</p> <p>ENFORCEMENT:</p> <p>Responsibilities: Public Safety:</p> <p>3.1 As a Peace Officer appointed under the Peace Officer Act, enforce the following Provincial Statutes and Regulations, including:</p> <ul style="list-style-type: none"> ■ The Animal Protection Act. ■ The Dangerous Dogs Act. ■ The Environmental Protection and Enhancement Act. ■ The Fuel Tax Act. ■ The Petty Trespass Act. ■ The Provincial Offences Procedure Act. ■ The Stray Animals Act. ■ The Tobacco Reduction Act. ■ The Traffic Safety Act. <p>3.2 As the Enforcement Officer appointed under the Municipal Government Act, enforce Municipal Bylaws, Including:</p> <ul style="list-style-type: none"> ■ The Animal Control Bylaw. ■ The Corridor Regulation Bylaw. ■ The Land Use Bylaw. ■ The Off Highway Vehicles Bylaw. ■ The Parks Control Bylaw. ■ The Fire Bylaw ■ The Road Right Of Way Bylaw ■ The Nuisance and Unsightly Premises Bylaw ■ The Weight Restrictions For Vehicles Bylaw <p>3.3 In accordance with the Municipal Government Act, the Bylaw Enforcement Officer is a Designated Officer. The Enforcement Officer time is to be equally divided between patrolling and enforcing.</p>		

Schedule "A": Peace Officer: Annual Report

Page 5 of 7.

PEACE OFFICER: Annual Report		Page 3
<p>3. Enforcement and Enforcement-related activities of the Peace Officer:</p> <p>ENFORCEMENT-RELATED ACTIVITIES:</p> <p>Enforcing Duties:</p> <p>3.4 ■ Receiving complaints and inquires.</p> <ul style="list-style-type: none"> ■ Investigation of complaints. ■ Advising responsible parties of infractions, and taking remedial actions and/or following enforcement procedures. ■ Advising responsible parties of infractions and laying of charges if founded. ■ Educating and/or prosecuting violators. ■ Conducts patrols of the trail systems, roads and hamlets within the corporate limits of Smoky Lake County. ■ Receives and documents evidence relating to investigation and ensures that continuity of such evidence is maintained, stored and destroyed accordance with Provincial County Regulations and/or County policies. ■ Prepares prosecutor information sheets and court briefs concerning a charge or ticket. <p>Other Duties:</p> <ul style="list-style-type: none"> ■ Assist R.C.M.P., as required. ■ Prepare Monthly reports and distribute to Council, Chief Administrative Officer. ■ Report at weekly Management meetings. ■ To be familiar with the Policies of the Smoky Lake County and the mandate of the Peace Officer Program. ■ Personnel conduct to enhance the image of Peace Officer in the Smoky Lake County. ■ Attendance at conference and training programs that are pre-approved by the Chief Administrative Officer. ■ Preparation and revision of Municipals Bylaws. ■ Issue various letters of Permission and Permits relating to Municipal Bylaws. ■ Participation with community interest groups as requested. ■ Develop and/or take part in public awareness programs and maintain positive public relations. ■ Conducts other related duties as required. 		

PEACE OFFICER: Annual Report		Page 4																
<p>3. Enforcement and Enforcement-related activities of the Peace Officer:</p> <p>ENFORCEMENT-RELATED ACTIVITIES: <i>Continued</i></p> <p>Working Relationship:</p> <ul style="list-style-type: none"> ■ To be accessible, approachable and helpful to the residents and public who require information or assistance. ■ To establish and maintain a positive working relationship with Smoky Lake County employees. ■ To continue and enhance communication to the Chief Administrative Officer to be informed on all Issues or concerns that could affect the Peace Officer Program. <p>Decision Making: <u>Independence of Action:</u></p> <ul style="list-style-type: none"> ■ Works under minimal supervision while on patrol. ■ Deals with the public in confrontational situations and must use own judgment to resolve them, based on instant decisions relating to knowledge of laws and regulations. 																		
<p>4. Name of the Agency Contact Person in a Senior Management Position:</p> <p>Smoky Lake County: Cory Ollikka, Chief Administrative Officer Box 310 4612 McDougall Drive Phone: 780-656-3730 Smoky Lake, Alberta Fax: 780-656-3768 T0A 3C0 E-Mail: colikka@smokylakecounty.ab.ca</p>																		
<p>5. Statistical Data Required by the Director:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">Types of Incidents</th> <th style="text-align: center;">2017</th> </tr> </thead> <tbody> <tr> <td>Animal Control:</td> <td style="text-align: center;">42</td> </tr> <tr> <td>Unsanitary Premises:</td> <td style="text-align: center;">3</td> </tr> <tr> <td>Land Use Issues:</td> <td style="text-align: center;">16</td> </tr> <tr> <td>Road Right of Way:</td> <td style="text-align: center;">23</td> </tr> <tr> <td>Traffic Safety Issues:</td> <td style="text-align: center;">5</td> </tr> <tr> <td>Muni-Corr Trail</td> <td style="text-align: center;">1</td> </tr> <tr> <td style="text-align: right;">TOTAL</td> <td style="text-align: center;">90</td> </tr> </tbody> </table> <p><small>Combined complaints, written warnings, and violation tickets.</small></p>			Types of Incidents	2017	Animal Control:	42	Unsanitary Premises:	3	Land Use Issues:	16	Road Right of Way:	23	Traffic Safety Issues:	5	Muni-Corr Trail	1	TOTAL	90
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<p>6. An updated List of Peace Officer Employed and their Position in the Agency:</p> <p>Name: James E. English Phone: 780-656-3730 Title: Peace Officer Fax: 780-656-3768 Agency: Smoky Lake County Cellular: 780-650-5429 Address: Box 310, 4612 McDougall Drive Smoky Lake Alberta T0A 3C0 E-Mail: eenglish@smokylakecounty.ab.ca</p>																		

Carried.

Request to Purchase County Owned Land - Hamlet of Warspite, Plan 3474MC School Site Addition

207-18: Orichowski That Smoky Lake County reject the bid of \$14,000.00 from Mr. Larry Saunders dated January 16, 2018, for the lands legally described as Plan 3474MC, School Site Addition, Roll Number 40341501 in the Hamlet of Warspite, as per Section 5.9 of Smoky Lake County Policy No. 61-10-01: Disposition of County Owned Property.

Carried.

5. Issues for Information:

Chief Administrative Officer's Report

The Chief Administrative Officer gave an updated report to Council for the period of December 12, 2017 to January 18, 2018:

Legislative/Governance:

- Received two proposals for the Strategic Planning process. This will create a new strategic plan for the County going forward. The best and lowest price proposal is from Killick Leadership Group and will cost \$19,000.00, plus expenses. The proposal is well under our budget for this work.
- Responded to the Alberta Ombudsman's Office survey.
- Responded to Alberta Health Services Workplace Health Survey January 4, 2018.
- Smoky Lake County Community Learning Council (CLC) representative, Mary Lou Doshewnek reports that the CLC is reviewing their strategic plan, and has a new draft policy on their staff performance appraisal.
- Need to schedule a Departmental Operations Meeting for March.

Administrative:

- Federation of Alberta Gas Co-ops has asked Smoky Lake County for a motion confirming our understanding of their constitution and Bylaws.
- Responded to Canada Revenue Agency (CRA) inquiry about a former vendor of services.
- A Management Workshop is scheduled for March 7-8, 2018.

Financial:

- None.

Human Resources:

- None.

Community:

- As per the regional Administrators' meeting held on January 24, 2018 it is recommended that Smoky Lake County write a letter of support for Metis Crossing's application for the federal Multiculturalism Funding Program for Voyager Days to be held in August 2018; and further, that Smoky Lake County provide \$500.00 of cash support plus in-kind support to the event.
- Provided the annual \$1,000.00 donation to the Kalyna Performing Arts group as per Council motion.
- Aspen View Schools is asking Community Reeves, Mayors and CAOs to attend a meeting with them and Lakeland Catholic School Division, tentatively set for March 1, 2018.

Training:

- None.

Strategic Priorities - Chart:

- None.

Killick Leadership Group

208-18: Orichowski That Smoky Lake County engage Killick Leadership Group to facilitate the 2018 Smoky Lake County Strategic Planning process as per their Strategic Review and Planning Proposal, received on January 18, 2018 with a cost in the amount \$19,000.00 plus expenses, GST excluded.

Carried.

Departmental Operations Meeting

209-18: Cherniwchan That a Smoky Lake County **Departmental Operations Meeting** be scheduled for **Tuesday, March 13, 2018 at 9:00 a.m.** to be held in County Council Chambers.

Carried.

Federation of Alberta Gas Co-ops

210-18: Gawalko That Smoky Lake County acknowledges that as per the Federation of Alberta Gas Co-ops Constitution and Bylaws, it is not a requirement to be an elected Councillor of Smoky Lake County in order to serve on the Federation "Board of Directors", and therefore be it resolved that Smoky Lake County confirm, as per the Federation of Alberta Gas Co-ops Constitution and Bylaws, former Councillor Dareld Cholak was a delegate of Smoky Lake County when he was elected to the Federation Board, and will remain such until the completion of his term on the Board as per the Federation's Constitution and Bylaws.

Carried.

Métis Crossing

211-18: Orichowski That Smoky Lake County write a letter of support to be jointly signed with the Town of Smoky Lake, Village of Vilna and Village of Waskatenau, to Métis Crossing in support of their application to the 2018 Federal Multiculturalism Funding Program for their project: Voyager Days Event scheduled for August 24-26, 2018; and Smoky Lake County be a funding partner by providing funds in the amount of **\$500.00, plus in-kind assistance.**

Carried.

Smoky Lake Bantam Stars Hockey Team

212-18: Halisky That Smoky Lake County provide financial assistance in the amount of **\$500.00** to the Smoky Lake Bantam Stars Hockey team for hosting the 2018 annual tournament, scheduled for February 10, 2018 to February 11, 2018, in the Town of Smoky Lake, as well as County promotional items in accordance with Policy Statement No. 01-37-02: Promotional Items, in response to the letter request received from the Smoky Lake Bantam Stars, parents, and tournament committee.

Carried.

Aspen View Public School and Lakeland Catholic School Meeting

213-18: Orichowski That Smoky Lake County Reeve and Chief Administrative Officer attend the Aspen View Public School Division #78's meeting scheduled for March 1, 2018 (time and venue to be determined) for the purpose of sharing information and holding a discussion in regard to the proposed new Catholic School in the Town of Smoky Lake, in response to the letter received from Dennis MacNeil, Aspen View Public Schools Division #78 Board of Trustees Chair, dated January 19, 2018.

Carried.

Financial Update

As annexed to the minutes:

↳ Financial Statement for the Months: **November 2017.**

Action List(s):

↳ Action List(s):

- i. County Council Budget Meeting – December 13, 2017.
- ii. County Council Meeting – December 14, 2017.
- iii. County Council Committee of the Whole for the Purpose of Personnel Meeting – January 4, 2018.

214-17: Halisky That the updated report for the period of December 12, 2017 to January 18, 2018 by the Chief Administrative Officer, be accepted and filed for information.

Carried.

7. Delegations:

No Delegations.

**Finance Manager’s Report:
Actual to Budget Report**

Brenda Adamson, Finance Manager provided an updated Financial report for the period December 8, 2017 to January 17, 2018.

Tax Agreement: Roll Number 13592930

215-18: Gawalko That Smoky Lake County **defer** the request for a Tax Payment Agreement for Property Tax Roll Number 13592930 to the next scheduled County Council Meeting.

Carried.

Family and Community Support Services FCSS Funding

216-18: Orichowski That Smoky Lake County allocate funding amount from the 2018 Family and Community Support Services (FCSS) Grant budget in accordance with Policy No. 08-17-01: Family and Community Support Services (FCSS) grant, as follows:

Community Group	Eligibility	Funding
Smoky Lake Public Library	After School, Preschool and Summer Program.	\$ 4,500.00

Carried.

217-18: Orichowski That Smoky Lake County donate in the amount of **\$1,000.00** to **Holy Family Catholic School** in support of the “School Breakfast and Other Wellness Related Programs”, school year 2017/2018 from 2018 Budget; as per Council’s June 16, 2016 Motion #805-16; with funding to be allocated from “Grants for Individuals and Organizations”; as requested by Bernice Macyk, Secretary of Holy Family Catholic School Council in a letter dated, December 4, 2017.

Carried.

218-18: Cherniwchan That the Management Report received for the period of December 8, 2017 to January 17, 2018, from Brenda Adamson, Finance Manager, be accepted and filed for information.

Carried.

Reeve's Report:

Reeve Craig Lukinuk presented the following written report:



Reeve's Report

For December 1, 2017 to January 16, 2018

December 8, 2017 - Regional Fire & Rescue Committee meeting held in County Chambers:

- Village of Waskatenau Mayor, Casey Caron is the Chairperson for the Smoky Lake Region Fire and Rescue Committee and I am the Vice-Chairperson.
- Options continue to be explored to address changes in emergency radio communication service due to the decommissioning of the Sunwapta Broadcasting (CFRN Tower) legally located at NE 19-59-16-W4

December 18, 2017 - Regional Community Development Committee (RCDC) meeting held in County Chambers:

- Agreed to include "Regional Community Alternative Transportation for Seniors and Medically-at-Risk" as a priority.
- Recommended executing the 2017-18 Community and Regional Economic Support Program (CARES) grant agreement for the project: Business Diversification Action Plan.
- Steven Zhu, the new owner of the Royal Star Inn, is looking to promote tours in and around the Smoky Lake region.
- The new Smoky Lake Region Website has been launched - www.smokylakeregion.ca

December 20, 2017 - In-House Safety Meeting held in County Council Chambers:

- The County's Internal Safety Audit score was 89%.

January 4, 2018 - Committee of the Whole Meeting held in County Council Chambers:

- Council discussed a personnel issue in reference to Policy Statement No. 01-03-23: Organizational Chart and Policy Statement No. 01-29-01: County Vehicle Use, in executive session under the authority of the FOIP Act, Section 27: Privileged Information.

January 9, 2018 - Doctor Recruitment and Retention Meeting held in County Council Chambers:

- I was acclaimed as the Chairperson for the Doctor Recruitment and Retention Committee, Hank Holowaychuk, Town of Smoky Lake Mayor was acclaimed as Vice-Chairperson.
- The Ladies Auxiliary purchased an Ultra Sound Machine for use in Smoky Lake and surrounding areas, and a letter of thanks and appreciation has been sent out.
- The RHRAP 2018 Conference will be held in Brooks, Alberta on April 11th and 12th, 2018.

January 11, 2018 - Alberta Association of Municipal Districts & Counties (AAMDC) Zone 5 District Meeting held in Lamont County, Moscow Hall:

- AAMDC is organizing a Committee on Charitable Gaming, and an application from myself has been sent requesting to sit on this committee.
- Shauna Finlay from Reynolds Mirth Richards & Farmer LLP had a Power point presentation on Challenging Times Collecting Taxes from Energy Taxpayers.
- Rural Crime in Alberta has risen by 250% over last year.
- The Mayors and Reeves Leadership Convention will be held in Edmonton on March 14-15, 2018.
- The AAMDC Spring Convention will be held in Edmonton on March 19-21, 2018.
- Next Zone District 5 Meeting is scheduled for September 28, 2018, hosted by the County of Minburn.

January 15, 2018 - Family School Liaison Program Meeting held in County Council Chambers:

- I was acclaimed as the Chairperson for the Family School Liaison Program Committee, and Donna Cherniwchan, Aspen View Public School Trustee, was acclaimed as the Vice-Chairperson.
- County management will be working Lakeland Catholic and Aspen View Public school boards to examine the concept of Aspen View Public school board becoming the managing partner of the program.
- The 2018 program budget was passed.

Sincerely,
Craig Lukinuk
Smoky Lake County Reeve

219-18: Halisky

That the Reeve's Report received for December 1, 2017 to January 15, 2018, be accepted and filed for information.

Carried.

Management Reports:

Public Works Foreman

Industry Liaison Meeting

220-18: Halisky

That a Smoky Lake County **Industry Liaison Meeting** be scheduled for **Monday, February 26, 2018 at 10:00 a.m.**, to be held in County Council Chambers.

Carried.

Planning and Development

2018 Community Planning Association of Alberta Annual Conference

221-18: Halisky

That Smoky Lake County Council and relevant administration who can attend - attend the 2018 Community Planning Association of Alberta Annual Conference scheduled for April 30, 2018 to May 2, 2018 in Red Deer, Alberta.

Carried.

Executive Session:

Legal Issue: Bonnie Lake Development

222-18: Orichowski That Smoky Lake County Council go into Executive Session, to discuss a Legal Issue in regard to Bonnie Lake Development, under the authority of the FOIP Section 16: Third Party Business Interests, time 10:35 a.m.

Doug Ponich, Public Works Manager, entered Council Chambers, time 10:38 a.m.

Paul Miranda, Communications/GIS Director, left Council Chambers, time 10:41 a.m.

Paul Miranda, Communications/GIS Director entered Council Chambers, time 10:43 a.m.

Doug Ponich, Public Works Manager, left Council Chambers, time 11:31 a.m.

Doug Ponich, Public Works Manager, enter Council Chambers, time 11:38 a.m.

Carried.

223-18: Gawalko That Smoky Lake County Council go out of Executive Session, time 11:39 a.m.

Carried.

Safety Officer

Municipal Elected Officials - Introduction to Emergency Management

224-18: Lukinuk That Smoky Lake County schedule a **Municipal Elected Officials - Introduction to Emergency Management** course for Council on **Tuesday, April 3, 2018, at 9:00 a.m.** to be held in County Council Chambers; extend an invitation to the Village of Waskatenau.

Carried.

Management Reports

225-18: Halisky That the management reports received for the period between December 5, 2017 to January 17, 2018 from; Doug Ponich, Public Works Manager; Bob Novosiwsky, Public Works Road Foreman; Dave Kully, Public Works Shop Foreman; Ed English, Peace Officer; Jordan Ruegg, Planning and Development Manager; Trevor Tychkowsky, Safety Officer; and Paul Miranda, GIS/Communication Director, be accepted and filed for information.

Carried.

9. Public Question and Answer Period:

11:44 – 11:44 a.m.

Question: None.

County Reply: N/A.

Meeting Recessed

Meeting recessed for Lunch, time 11:44 a.m.

Meeting Reconvened

The meeting reconvened on a call to order by Reeve Craig Lukinuk at 12:30 p.m. in the presence of all Council, the Chief Administrative Officer, the Assistant Chief Administrative Officer, Finance Manager, Public Works Manager, Communications/GIS Manager, Planning & Development Manager, and Recording Secretary.

Committee Task Forces and Boards: Reports

Alberta CARE (Alberta Coordinated Action for Recycling Enterprises)

- The Alberta Coordinated Action for Recycling Enterprises (CARE) Spring Seminar is scheduled for February 28, 2018 to March 2, 2018 at the Heritage Inn and Conference Centre, Brooks, Alberta.

Corridor Communications Inc.

- Next meeting is scheduled for January 29, 2018 at 7:00 p.m., will not be attending due to conflict with Joint Municipalities Meeting.

Doctor Retention & Recruitment Committee

- Meeting held on January 9, 2018.
- Addressed in the Reeves report.

Rural Health Professions Action Plan (RhPAP) 2018 Community Conference

226-18: Cherniwchan That Smoky Lake County Reeve attend the Rural Health Professions Action Plan (RhPAP) Community Conference, 2018 theme: “Stepping it Up: A Renewed Impact” scheduled for April 11 and 12, 2018, in Brooks, Alberta.

Carried.

Evergreen Regional Waste Management Services Commission

- Meeting held on December 21, 2017.
- Commission members include: Steve Upham - County of St. Paul, Nathan Taylor - Town of St. Paul, Randy Orichowski - Smoky Lake County, Dan Kotylak - Town of Smoky Lake, Leo Chapdelaine - Village of Vilna, and Richard Warren - Village of Waskatenau.
- When there is a lack of waste coming into the facility, it has huge negative financial implications.
- Currently in the process of negotiating with the lending partner to extend the loan for another four years. The monthly payments will be reduced to reduce cash flow problems.
- Leachate hauling is large expense, and the commission is looking at ways to reduce the cost.
- There was a fire onsite on November 7, 2017 from burning twine off of the bale shredder and then parking the unit in a shed. Damage occurred to the shed and shredder. The shredder was repaired, but does not look good cosmetically.
- The commission will scheduled a site tour soon for new members to have a first-hand look at the operation.
- Next meeting is scheduled for January 26, 2018.

Family Community Support Services Committee

- No Report.

Family-School Liaison Committee

- Meeting held on January 25, 2018.
- Addressed in Reeves report
- Next meeting is scheduled for February 27, 2018.

Fire and Rescue Liaison Committee

- Smoky Lake
 - No Report.
- Vilna
 - February 10, 2018 - Vilna's Annual Fireman's Dine & Dance.
- Waskatenau
 - No Report.

Government Liaison Committee

Minister of Infrastructure - Investing in Canada Infrastructure Plan (ICIP)

227-18: Halisky That Smoky Lake County acknowledge receipt of the letter received from Sandra Jansen, Minister of Infrastructure, dated December 20, 2017, in regard to a fact sheet regarding the Investing in Canada Infrastructure Plan (ICIP).

Carried.

Minister of Justice and Solicitor General - Smoky Lake Court House

228-18: Orichowski That Smoky Lake County acknowledge receipt of the letter received from Marlin Schmidt, Acting Minister of Justice and Solicitor General, dated December 21, 2017, responding to Smoky Lake County Council's April 20, 2017 Motion No. 626-17, by stating: "re-opening the Smoky Lake Court House is not a viable option given our current financial situation".

Carried.

RCMP "K" Division meeting – AAMD&C Convention

229-18: Halisky That Smoky Lake County schedule a meeting with the Royal Canadian Mounted Police "K" Division at the Alberta Association of Municipal Districts and Counties (AAMDC) Spring 2018 Convention to seek consideration on the following issues for the Smoky Lake Detachment:

1. RCMP afterhours coverage in regard to response time
2. Additional Member
3. Legalization of cannabis

Carried.

Alberta Transportation Minister Meeting – AAMD&C Convention

230-18: Orichowski That Smoky Lake County schedule a meeting with the Alberta Minister of Transportation, at the 2018 Alberta Association of Municipal Districts and Counties (AAMDC) Spring Convention to seek provincial consideration on the following issues:

1. Highway 28 and Highway 831: Intersection Amendment,
2. Highway 831 northbound from the North Saskatchewan River Bridge – road widening for a passing lane,
3. Amend the recommended speed to 80km on the portion of Highway 28 that borders the Town of Smoky Lake.

Carried.

AAMDC 2018 Spring Convention

231-18: Cherniwchan That Smoky Lake County Council and relevant Administration who can attend - attend the AAMDC 2018 Spring Convention scheduled for March 19 to 21, 2018 in Edmonton, Alberta.

Carried.

Highway 28/63 Regional Water Services Commission

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- Next meeting is scheduled for January 30, 2018.

In-House Safety Committee

- Meeting held December 20, 2017.
- Information included in the agenda package:
 - Pre-Conference Sessions package.
- Seven employees attended the 44th Annual Health, Safety, & Utility Conference & Trade Show, on December 4 - 7, 2017 at the Sheraton Hotel, Red Deer.
- Bill 30 is coming out in March 2018, and will result in supervisors being held more accountable.
- The Smoky Lake County Annual Safety day will be held in April 2018.

- The Old County Shop overhead door broken windows are being replaced.
- Discussion was held in regard to wearing and having proper Personal Protection Equipment readily available in winter driving conditions.
- Next meeting is scheduled for January 26, 2018.

Municipal Planning Commission

232-18: Orichowski That a Smoky Lake County **Municipal Planning Commission** meeting be scheduled for **Thursday, January 25, 2018** at 2:00 p.m. following the Regular Council meeting, and be held in County Council Chambers.

Carried.

Northeast Alberta Information HUB

- No Report.

North East Muni-Corr. Ltd

- Meeting held on December 28, 2017 and January 8, 2018.
- Discussion was held in regard to the Trestle Fire.
 - Approximately \$200,000 was spent to rebuild the trestle.
 - Judgement was for \$573,000 plus costs.
 - 3 defendants - 1/3 each \$191,000 approximately.
 - The lawyer is sending a letter to all 3 defendants about restitution of damages to the trestle.
- Received a director's handbook, including complete maps of trail and sidings.
- Pursuing a play and rest area at the Edwand gravel pit.
- Discussion was held in regard to the Bonnyville-Cold Lake Waterline agreement.
- Next meeting is scheduled for February 12, 2018 at 10:00 a.m.

Northern Lights Library Board

- The 2018 Draft Budget included in this agenda package.
- Next meeting March 3, 2018 in Elk Point.

Schedule a Policy Committee Meeting

- Meeting held on January 23, 2018.
- Policy Statement Numbers reviewed:
 - 01-29-01: County Vehicle Use
 - 01-44-01: Communications
 - 15-05-03: Condition of Service – Oath of Confidentiality
 - 01-05-01: Council Orientation Training
 - 08-18-04: Council Remuneration and Expenses

R.C.M.P. Liaison Committee

- No Report.

Regional Community Development Committee (RCDC)

- Meeting held on December 18, 2017.
- Addressed in the Reeve's Report.
- Craig Lukinuk and Lorne Halisky will be at the Smoky Lake Region booth at the Edmonton Sportsman Show scheduled for March 18, 2018.

Assistant Deputy Minister - Michele Evans

233-18: Orichowski That Smoky Lake County acknowledge receipt of the letter received from Michele Evans, Assistant Deputy Minister, dated December 20, 2017, extending a "Thank You" to the Chairperson, Craig Lukinuk and the Community Economic Development Officer, Shaun Green for meeting to discuss shared goals for economic diversification and regional collaboration.

Carried.

Regional Emergency Management Committee

- No Report.

Risk-Pro Control Management Committee

Added Named Insured: Minutes:

- Friends of the Vilna Pool Hall Society
General Meeting Minutes: August 28, 2017.
- Waskatenau Pryveet Dance Club
General Meeting Minutes: January 9, 2018.

Smoky Lake Foundation

- Meeting held on December 15, 2017 and January 24, 2018
- Vilna lodge has a new emergency backup generator.
- Christmas parties were well attended at Vilna and Smoky Lake.
- Payroll is currently being done through the services of Connecting Care, and will be brought back in-house in March, 2018.
- Smoky Lake Seniors Foundation and Alberta Social Housing Corporation (ASHC) entered into a co-ownership agreement to relieve the Foundation of its obligation to repay the six million dollar share of the ASLI project.
- ASHC has invested 9.4 million dollars into the current Bar-V-Nook replacement, with the Foundation borrowing up to 4 million dollars to complete the project. The new building is scheduled to be turned over to the Foundation on April 1, 2018, and the remaining exterior ground work will be completed in spring 2018.
- We are fortunate to have a 26 million + dollar facility and only have to contribute approximately 4 million dollars towards it.
- The Foundation has hired a professional fund raiser consultant to facilitate a feasibility study to see whether or not the capacity is out there for a Capital Campaign, e.g. cash contributions. If successful, less money will be borrowed.
- Occupation in units is at approximately 95%. Bar-V-Nook has a waiting list of 17 individuals wanting to move in, and 18 people waiting to move into the new facility once it is complete.
- Alberta Health Services recently toured Bar-V-Nook and were impressed with the facility and its care partners.
- ASHC is having a conference on April 11-13, 2018 in Red Deer, and their zone meeting is scheduled for February 16, 2018 in St. Albert.
- ATB Financial is excited to partner with the Foundation to provide loan financing for our share of the project.
- A Fundraising Committee meeting is scheduled for March 5, 2018.
- Next regular meeting is scheduled for February 21, 2018.

Bar-V-Nook - Lodge Replacement

234-18: Halisky

That Smoky Lake County write a letter of support to Doug Mills, Chief Administrative Officer of Smoky Lake Foundation to acknowledge the Smoky Lake Foundation Board of Director's unanimous motion authorizing the Smoky Lake Foundation to borrow up to \$4,000,000.00 for construction financing the completion of the Bar-V-Nook Lodge replacement; and that the said debt will be the sole responsibility of the Smoky Lake Foundation.

Carried.

Smoky Lake Region Fire and Rescue Committee

- Next meeting is scheduled for March 9, 2018.

Smoky Lake Heritage Board

- No report.

Joint Municipalities

- Next meeting is scheduled for January 29, 2018 in Vilna.

235-18: Cherniwchan That the Committee Task Force and Board Reports presented by Councillors as of January 25, 2018, be accepted.
Carried.

6. Correspondence:

Alberta Association of Municipal Districts and Counties (AAMDC)

236-81: Orichowski That the following correspondence received from the Alberta Association of Municipal Districts and Counties, be filed for information:

- a. Contact Newsletter: December 7, 2017.
- b. Contact Newsletter: December 15, 2017.
- c. Contact Newsletter: December 21, 2017.
- d. Message from AAMDC President Al Kemmere.
- e. Contact Newsletter: January 4, 2018.
- f. Contact Newsletter: January 11, 2018.

Carried.

Victoria Home Guard Society

237-18: Halisky That the newsletter received by Smoky Lake County from Victoria Home Guard Society: Victoria Mission, Issue No. 57, dated December 2017, be filed for information.

Carried.

Alberta Environment and Parks

238-18: Orichowski That Smoky Lake County acknowledge receipt of the letter received from Shelly Currie, Provincial Approvals Section, Alberta Environment and Parks, dated December 14, 2017, in regard to Miscellaneous Permit No. MLP 810729-Recreational Cottage located on LSD 10 of Section 20-61-17-W4 containing 0.63 acres, being assigned from: Alice L. Palamarek, Donna L. Palamarek, Barbara L. Spurgeon and Daniel L. Palamarek, to: Donna L. Palamarek, Barbara L. Spurgeon and Daniel L. Palamarek, Jamie Lynn Petrie and Amanda Rae Spurgeon.

Carried.

Minister of Health - Primary Care Network Satellite Office

239-18: Halisky That Smoky Lake County acknowledge receipt of the letter received from Sarah Hoffman, Deputy Premier, Minister of Health, dated December 14, 2017, responding to the letters of support received for a Primary Care Network Satellite Office in the Town of Smoky Lake, by stating: "I encourage you to continue working with Lakeland PCN".

Carried.

Aspen View Public Schools Board

240-18: Orichowski That the newsletter received Smoky Lake County from Aspen View Public Schools titled: Board Highlights, dated December 14, 2017, be filed for information.

Carried.

Kinsmen and Kinette Clubs of Smoky Lake

241-18: Halisky That the Smoky Lake County **sponsor** the Kinsmen and Kinette Clubs of Smoky Lake joint comedy event scheduled for February 10, 2018, at the Smoky Lake Agricultural Complex, in the amount of **\$700.00**; with funds to be allocated from the Grants for Individuals and Organizations budget; and donate the 8 event tickets, 16 liquor tickets and reserved table that come as part of the sponsor package back to the Kinsmen and Kinette Clubs of Smoky Lake to re-sell.

Carried.

Aspen View Public Schools Division #78 - Alberta Rural Education Symposium

242-18: Orichowski That Smoky Lake County take no action to the correspondence from Donna Wesley, Director of Curriculum and Technology, Aspen View Public Schools Division #78, dated December 13, 2017 in regard to an invitation to the Alberta Rural Education Symposium scheduled on March 4, 2018 to March 6, 2018, at the Fantasy Land Hotel at West Edmonton Mall.

Carried.

Travel Lakeland

243-18: Lukinuk That Smoky Lake County take no action to the correspondence received from Marianne Janke, Travel Lakeland, dated October 17, 2017, in regard to the 2017-2018 Alberta Lakeland Designated Marketing Organization (ALDMO) Meeting schedule.

Carried.

Green Municipal Fund - Waskatenau Nuisance Grounds Site

244-18: Orichowski That Smoky Lake County acknowledge receipt of the letter received from Ben Henderson, Chair, Green Municipal Fund Council, Federation of Canadian Municipalities, dated December 15, 2017, approving Smoky Lake County's Waskatenau Nuisance Grounds Site Assessment Funding Application No. GMF 15388 for Grant Funding in the amount of \$42,500.

Carried.

Alberta Transportation

245-18: Gawalko That Smoky Lake County advise Alberta Transportation that Smoky Lake County has NO Temporary Bridge Structures in response to the letter received from Brent Herrick, C.E.T, P.L (Eng), Bridge Manager, Alberta Transportation, dated January 10, 2018, requesting an inventory of Temporary Bridge Structures.

Carried.

Alberta Municipal Affairs

246-18: Halisky That Smoky Lake County acknowledge receipt of the letter received from Shane Schreiber, Managing Director, Alberta Municipal Affairs, dated January 12, 2018, in response to the County's application for Disaster Recovery Assistance Program Grant Funding being denied due to their findings indicating the damage was caused by above-average, but not extraordinary, levels of precipitation not linked to a specific extraordinary disaster event.

Carried.

Thank You: Summary Listing

That Smoky Lake County file for information the January, 2018 Summary Listing of Thank You's received from organizations extending appreciation of support:

➤ No Received.

Information Releases

247-18: Cherniwchan That Smoky Lake County file for information the "Information Released" calendar for December, 2017 and January, 2018.

Carried.

