

**SMOKY LAKE COUNTY**

Minutes of the **County Council Meeting** held on Thursday, **February 22, 2018** at 9:08 A.M. in the County Council Chambers.

The meeting was called to Order by the Reeve, Mr. Craig Lukinuk, in the presence of the following persons:

<u>Div. No.</u>	<u>Councillor(s)</u>	<u>ATTENDANCE</u> <u>Thursday, Feb. 22, 2018</u>
1	Dan Gawalko	Present
2	Johnny Cherniwchan	Present
3	Craig Lukinuk	Present
4	Lorne Halisky	Present
5	Randy Orichowski	Present
CAO	Cory Ollikka	Present
Asst. CAO	Lydia Cielin	Present
Finance Manager	Brenda Adamson	Present
Public Works Mgr.	Doug Ponich	Present
GIS/Communication	Paul Miranda	Present
Plan/Dev Manager	Jordan Ruegg	Present
Legislative Svcs/R.S.	Patti Priest	Present

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2 Members of the Media present:

The Redwater Review and Smoky Lake Signal

No Member of the Public.

**2. Agenda:**

314-18: Halisky

That the Agenda for Thursday, February 22, 2018 County Council Meeting be adopted, as amended:

**Addition:**

1. Village of Waskatenau Anne Chorney Public Library - Deck and Ramp Project.

**Deletion:**

Delegation - Mark Francis, Superintendent, Tom Mykitiuk, Trustee and Candy Nikipelo, Vice Chair, Aspen View Public Schools.

Carried Unanimously.

**3. Minutes:**

**Minutes of January 25, 2018 – County Council Meeting**

315-18: Orichowski

That the minutes of the **County Council Meeting** held on Thursday, January 25, 2018, be adopted as presented.

Carried.

**4. Request for Decision:**

**Bylaw 1310-18: Community Economic Development Officer**

316-18: Orichowski

That **Bylaw No. 1310-18: Community Economic Development Officer**, a bylaw to authorize Smoky Lake County to enter into a contract agreement to hire a Community Economic Development Officer, be given **FIRST READING**.

Carried.

Moved by Councillor Gawalko that **Bylaw No. 1310-18: Community Economic Development Officer**, be given the **SECOND READING**.

Carried.

Moved by Councillor Cherniwchan that **Bylaw No. 1310-18: Community Economic Development Officer**, be given **PERMISSION** for **THIRD AND FINAL READING**.

Carried Unanimously.

Moved by Councillor Halisky that **Bylaw No. 1310-18: Community Economic Development Officer**, be given the **THIRD and FINAL READING** and that the Reeve and the Chief Administrative Officer are hereby authorized to fix their signatures to all necessary documents and that the corporate seal also be fastened where it is deemed to be necessary.

Carried.

**Green Municipal Fund Grant - Waskatenau Nuisance Grounds Site Assessment**

317-18: Halisky

That Smoky Lake County, WHEREAS, has identified the potential presence of contaminants affecting the soil and groundwater on the lands legally described as Plan 5225CL; OT, and,

WHEREAS, Smoky Lake County wishes to take action to further identify the nature and extent of possible contamination and to take action to remediate and reclaim the lands legally described as Plan 5225CL; OT,

NOW THEREFORE, be it resolved that the Council of Smoky Lake County does hereby enter into the Grant Agreement No. 15388, between Smoky Lake County and the Federation of Canadian Municipalities, as Trustee of the Green Municipal Fund, for the Waskatenau Nuisance Grounds Site Assessment Feasibility Study, in the amount of \$42,500.00, with a term ending October 1, 2018.

Carried.

**Policy Statement No. 15-05-03: Condition of Service: Oath of Confidentiality**

318-18: Orichowski

That Smoky Lake County approve **Policy Statement: Condition of Service: Oath of Confidentiality** be relocated from Section 01: Governance, to Section 15: Human Resources.

Carried.

319-18: Gawalko

That Smoky Lake County amend **Policy Statement No. 15-05-03: Condition of Service: Oath of Confidentiality:**

<b>Title:</b> Condition of Service: Oath of Confidentiality		<b>Policy No.:</b> 05-03
<b>Section:</b> 15	<b>Code:</b> P-1	<b>Page No.:</b> 1 of 4 <span style="float: right;">E</span>

<b>Legislation Reference:</b>	Alberta Provincial Statutes
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<b>Purpose:</b>	Smoky Lake County (the "Employer") is committed to service in the public interest. Employees must ensure that the best interests of the Employer are not jeopardized and that the public have confidence in the integrity of Employees.
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Policy Statement and Guidelines:	
1.	<b>STATEMENT:</b>
1.1	The purpose of this policy is to establish the Employer's expectations for appropriate conduct, to provide consistent guideline in respect to maintaining confidentiality and ensure that employees recognize their obligations as public servants to carry out their duties impartially and fairly.
1.2	This Policy does not apply to Elected Officials. For elected officials refer to Code of Conduct Bylaw – Confidentiality Section.
2.	<b>DEFINITIONS:</b>
2.1	<b>Confidential:</b> Any information recorded or not, received or acquired in connection with duties of employment is considered proprietary and confidential. Confidential information includes all records which may not be divulged to any community member.
2.2	<b>Employee:</b> Refers to all Employees who occupy a full-time, part-time, temporary or seasonal position with the Employer.
2.3	<b>Employer:</b> Is Smoky Lake County, authorized to act on behalf of this policy is the Chief Administrative Officer.
2.4	<b>"Oath of Confidentiality"</b> is a binding agreement between the employee and employer as a declaration of affirmation of confidentiality that compliment the principle of ethical and professional standards by recognizing that employees are entrusted with information and accept that such will be treated with a high degree of confidentiality, while balancing the County's need to be open and transparent.

Policy Statement and Guidelines:	
<b>3. OBJECTIVES:</b>	
3.1	To ensure compliance of confidentiality is respected when dealing with municipal business and with any individuals on any matters that could directly or indirectly bring the County into disrepute or damage public confidence.
3.2	To assist employees to be aware and uphold the intent behind the Oath of Confidentiality to carry out their duties and guide their conduct and exercise care and diligence in the course of their work recognizing that at all times, service to the public.
3.3	Smoky Lake County will not act on complaints regarding infractions of Statutes, Bylaws, or complaints against County personnel unless the complainant is prepared to put his/her complaint in writing and submitted to the Chief Administrative Officer. The name of the complainant will be kept confidential.
<b>4. GUIDELINES:</b>	
	<b>General</b>
4.1	Information gained in the course of employment with the County may be sensitive and confidential, and therefore must not be disclosed. An employee shall not, without prior authority, disclose or make known any matter confidential in nature to unauthorized persons either directly or indirectly which becomes knowledge by reason of their employment.
4.2	Information concerning non-routine or controversial matters should be referred to or discussed with the Chief Administrative Officer before comment or disclosure.
	<b>Application and Responsibility</b>
4.3	The provisions of this policy apply to all employees while they are engaged in the Employer's business and working on the Employer premises or worksites. Employees will have access to this Policy and are expected to read and understand the policy and their responsibilities under it - confidentiality will be addressed during orientation.
4.4	The Employer views the rules contained in this policy to be of the utmost importance and an employee's position is not to be used for personal advantage.
	<b>Consequences</b>
4.5	In all situations, an investigation will be conducted to verify that a policy violation has occurred before disciplinary action is taken. Therefore, the Chief Administrative Officer has the authority and discretion to hold out of service, with pay, any Employee who is believed to have violated this policy, pending the results of the investigation. The appropriate discipline in a particular case depends on the nature of the policy violation of breach of confidentiality and the circumstances surrounding the situation.
4.6	Any deviation from the above terms will result in disciplinary action that may include termination of employment. Any resulting dismissal will be considered as "dismissal with cause" and not subject to notice or remuneration in lieu.
<b>5. PROCEDURES:</b>	
5.1	To emphasize the importance of this policy, the mechanism in place to ensure that employees are expected to respect confidentiality at all times is protected; the employee upon reviewing this policy will complete an <b>Oath of Confidentiality</b> to be retained on the individual's personnel file in the County Office vault.
5.2	The payroll department shall ensure that all Employees are required to sign an Oath of Confidentiality upon hire, as per <b>Schedule "A": Condition of Service – Oath of Confidentiality</b> , and shall not disclose confidential information, or information which has come to them as a result of their employment, concerning the property, government, or affairs of the Employer where such information is not generally available to the public, without prior written authorization from the Employer. In any event, no such information shall be used directly or indirectly for the purpose of benefiting the Employee.
5.3	This policy will be reviewed with staff every 4 years, ideally at the Annual Spring Safety Meeting occurring prior to each municipal election.

Section 15

Policy 05-03

	<b>Condition of Service</b>
<b>Oath of Confidentiality</b>	
I, _____, do swear that I will execute according to law and to the best of my abilities the duties required of me as an employee of the Smoky Lake County and that I will not, without due authorization, disclose or make known any matter or thing which comes to my knowledge by reason of my employment.	
Dated this _____ day of _____, 20__.	
_____	_____
Employee	Employer

Carried.

**Policy Statement No. 01-05-01: Council Orientation Training**

320-18: Orichowski That Smoky Lake County adopt **Policy Statement No. 01-05-01: Council Orientation Training:**

<b>Title: Council Orientation Training</b>	<b>Policy No.: 05-01</b>
<b>Section: 01</b>	<b>Code: P-I</b>
	<b>Page No.: 1 of 4</b>


<b>Legislation Reference:</b> Alberta Provincial Statutes
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<b>Purpose:</b> Smoky Lake County will provide orientation training to elected Members of Council after every general municipal election and by-election.
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<b>Policy Statement and Guidelines:</b>	
1. <b>STATEMENT:</b>	
1.1	This policy applies to all newly elected members of Council to assist in making the transition to the municipal environment in their governance roles and their new responsibilities.
1.2	In accordance with the <b>Municipal Government Act (MGA), Section 201.1(1) – Orientation Training:</b> "A municipality must, in accordance with the regulations, offer orientation training to each councillor, to be held within 90 days after the councillor takes the oath of office".
2. <b>OBJECTIVES:</b>	
2.1	Effectively introducing new members of Council to their positions is critical to establishing and maintaining productive working relationships. Council's orientation is designed to have the specific knowledge necessary to enable Councillors to perform effectively as members of the Council.
2.2	Council Orientation is mandatory to ensure that new Councillors are given essential information regarding the operation of the municipality and its role as a member of Council. The guideline for the Orientation Process shall include an overview of: <ul style="list-style-type: none"> <li>• their roles, responsibilities, and duties under the <i>Municipal Government Act</i>.</li> <li>• working relationships with Administration and the County's governance structure.</li> <li>• their roles, responsibilities, and duties under the Smoky Lake County Procedural Bylaw.</li> <li>• County bylaws, policies, strategic plan, budget, and finance process.</li> <li>• a framework to begin strategic planning in order to set direction, priorities, and corporate objectives for the term.</li> </ul>
2.3	Smoky Lake County, under the direction of the Chief Administrative Officer, provides an orientation for all Members of Council. The orientation training will assist members of Council in their governance roles, and provide them with information that may be useful for their reference.

<b>Policy Statement and Guidelines:</b>																																																	
2.4	The Chief Administrative Officer and Staff will facilitate an in-house orientation. Having this policy in place also enables the Chief Administrative Officer to book, well in advance; any speakers/facilitators that would be needed as consultants to facilitate local orientation to make this process a success; e.g.: <ul style="list-style-type: none"> <li>■ <i>Council Orientation Workshop –Governance and Council Responsibilities.</i></li> <li>■ <i>Alberta Municipal Affairs: Elected Officials Education Program (EOEP) Munis 101: The Essentials of Municipal Government.</i></li> </ul>																																																
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3.1	The Chief Administrative Officer's Office will coordinate the development and delivery of the components of the Orientation program to be offered immediately following the County Organizational Meeting.																																																
3.2	The Assistant Chief Administrative Officer shall be responsible for the development and preparation of the Council Orientation Manual, to be given to Councillors a week prior to the time of Orientation Training.																																																
3.3	The <b>Orientation Manual Binder - Table of Contents</b> shall include: but is not limited to:																																																
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4.7	Meeting(s)
4.8	Procedural Bylaw
4.9	Governance Policy Manual
4.10	Legislative Documents
4.11	Council Documents
<b>5.0</b>	<b>PLANNING DOCUMENTS</b>
5.1	Strategic Plan: Three-Year
5.2	Land Use Bylaw
5.3	Municipal Development Plan
5.4	Communications
5.5	Geographic Information System (GIS)
<b>6.0</b>	<b>FINANCIAL OPERATIONS</b>
6.1	Introduction: Presentation
6.2	Budget-at-a-Glance
6.3	Finance Policies
6.4	Three-Year Road Plan
3.4	Considerations for Orientation will also include:
3.4.1	The Chief Administrative Officer shall introduce new Council members to department managers and other members of staff.
3.4.2	Provide an opportunity for senior staff to explain the operation of their respective departments and acquaint the new Council with relevant issues, department concerns, outstanding and future issues and other matters.
3.4.3	Use of County technology including Cell Phones and Laptops.
3.4.4	Tour of the facility.
3.5	The Council will adopt and amend changes to the Council Orientation Training Policy, as necessary.
3.6	The Chief Administrative Officer (or designate) will:
3.6.1	Ensure the proper implementation of the Council Orientation Training Policy.
3.6.2	Recommend to Council any changes to the Council Orientation Training Policy.
3.6.3	Assist in the maintenance of an orientation program for each new Council.
3.7	Managers and Directors will:
3.7.1	Assist the Chief Administrative Officer and Assistant Chief Administrative Officer requests and participate in the orientation sessions for each new Council as appropriate.

Policy Statement and Guidelines:	
<b>4.</b>	<b>PROCEDURES:</b>
4.1	All Councillors must participate in a <u>Council Orientation Training</u> led by the Chief Administrative Officer, or designates at the commencement of each term served. Information pertaining to the governance and the overall operations of the County will be incorporated into Council orientation training.
4.2	All Councillors must participate in both the County level orientation and a regional sponsored orientation, if offered.
4.3	Each Councillor shall retain the Orientation Manual that may be useful for their reference and return the Manual upon the conclusion of the term served.
4.4	Members of Council agree to uphold this policy and govern accordingly, in order to enhance ethical conduct and the credibility and integrity of Council in Smoky Lake County.
	
<p><b>Smoky Lake County ORIENTATION MANUAL – Binder is an exhibit and forms part of this Policy.</b></p>	

Carried.

**Policy Statement No. 08-18-05: Council Remuneration and Expenses**

321-18: Cherniwchan That Smoky Lake County amend **Policy Statement No. 08-18-05: Council Remuneration and Expenses:**

<b>Title:</b> Council Remuneration and Expenses	<b>Policy No.:</b> 18-05
<b>Section:</b> 08	<b>Page No.:</b> 1 of 6 E
<b>Code:</b> P-R	
<b>Legislation Reference:</b> Alberta Provincial Statutes.	
<b>Purpose:</b>	To provide clarity and an equitable and transparent means of reimbursing Council members for business expenses and for their duties and responsibilities required to handle all functions as an Elected Official.

<b>Policy Statement and Guidelines:</b>	
<b>1. STATEMENT:</b>	
1.1	The County recognizes that in order to carry out County business, it is necessary for Council members to network, meet with ratepayers, participate in training, and attend related business and community functions.
1.2	Council of Smoky Lake County are required to commit a substantial amount of time and effort to the duties and responsibilities of their elected office. Not all duties and commitments can be identified in actual time.
1.3	In accordance with Revenue Canada's provisions for Municipal Officials, one-third (1/3) of the total remuneration paid to municipal officials will be in-lieu of un-claimable and incidental expenses. The remaining two-thirds (2/3) is considered employment income; as per <b>Bylaw 1184-09: Allowance for Expenses Incidental to Discharge of Elected Officer's Duties.</b>
1.4	The reimbursement of expenses will be guided by the following principles: <ul style="list-style-type: none"> <li>1.4.1 Taxpayers dollars shall be spent responsibly with a focus on accountability and transparency.</li> <li>1.4.2 County commits to providing fair and reasonable level of remuneration.</li> <li>1.4.3 Only legitimate expenses incurred when undertaking Council authorized functions will be reimbursed.</li> </ul>
<b>2. DEFINITIONS:</b>	
2.1	<b>Remuneration:</b> means the annual rate of pay for the Reeve, Deputy Reeve and Councillors.
2.2	<b>Expenses:</b> includes transportation, lodging (hotel), mileage, taxi fare, parking and other out-of-pocket expense incurred while on County business.
2.3	<b>Hospitality Event:</b> an authorized event where food and beverage are provided, at public expense to people who are not employed by the County.
2.4	<b>Benefit Package:</b> is the insurance coverage available to Council through the County's group carrier.
<b>3. GUIDELINES:</b>	
3.1	<b>Remuneration</b> Council will discuss the remuneration for the Reeve, Deputy Reeve and Councillors at a Budget Meeting. <ul style="list-style-type: none"> <li>3.1.1 The Council annual remuneration is: <ul style="list-style-type: none"> <li>Reeve: \$ 63,154.80</li> <li>Deputy Reeve: \$ 57,414.00</li> <li>Councillor: \$ 54,543.60</li> </ul> </li> <li>3.1.2 Effective January 1<sup>st</sup> of each year, a Cost of Living increment rate (as established in the Statistics Canada - Consumer Price Index for the province of Alberta in the month of October from the previous year), will be automatically applied to Elected Officials salaries or R.R.S.P. unless a motion of Council determines otherwise.</li> <li>3.1.3 Cost of Living increments as established in the County's Collective Agreement with CUPE (Canadian Union of Public Employees) will be automatically applied to Smoky Lake County Management and non-union (out-of-scope) employees.</li> <li>3.1.4 Councillor monthly divisional travel mileage allowance is \$350.00 per month.</li> </ul>
3.2	<b>Meals</b> <ul style="list-style-type: none"> <li>3.2.1 A Meal allowance shall be payable when travel is required to be away from home or office (and will be paid requiring no receipt) at a rate of: <ul style="list-style-type: none"> <li>Breakfast: \$ 20.00 before 7:00 a.m.</li> <li>Lunch: \$ 20.00 before 12:00 p.m.</li> <li>Dinner: \$ 30.00 after 5:00 p.m.</li> </ul> </li> <li>3.2.2 Receipts for meals that accompany an expense claim form or that are charged to County Credit Card will be paid to the Councillor or, in the case of credit card charges, coded to the Councillor's expenses at the value (including gratuity) on the receipt.</li> </ul>
3.3	<b>Mileage</b> <ul style="list-style-type: none"> <li>3.3.1 Mileage will be reimbursed when required to drive a personal vehicle for County business purposes and the current mileage rate per kilometer shall be \$0.55 per km.</li> <li>3.3.2 A review of mileage rates will be undertaken annually with consideration for other Canadian Public Sector mileage reimbursements.</li> <li>3.3.3 For Council members, mileage is calculated from and back to residence.</li> </ul>
3.4	<b>Transportation</b> <ul style="list-style-type: none"> <li>3.4.1 <b>Automobile Travel:</b> actual kilometers travelled outside of the County may be claimed at the current rate established in this policy. <ul style="list-style-type: none"> <li>3.4.1.1 Members of Council use their personal vehicles for Municipal Business shall be required to adhere to <b>Policy Statement No. 14.A-07: Use of Personal Vehicles on Municipal Business.</b></li> </ul> </li> <li>3.4.2 <b>Ground Transportation:</b> includes taxi or bus, parking will be reimbursed at cost.</li> <li>3.4.3 <b>Air Travel:</b> will be at economy rates by the most direct route available. Submission of receipts required.</li> </ul>
3.5	<b>Lodging</b> <ul style="list-style-type: none"> <li>3.5.1 The cost of hotel accommodation and all taxes may be prepaid using a County Credit Card.</li> <li>3.5.2 When the hotel and taxes are paid by the individual Councillor, Smoky Lake County will provide a reimbursement based on the original receipt.</li> <li>3.5.3 It is the attendees' responsibility to give adequate notice of non-attendance. Failure to do so may, at the discretion of Council, result in the individual being liable for all non-refundable costs.</li> </ul>
3.6	<b>Hospitality Event</b> A County organized Hospitality Event is considered a Business Expense. A Councillor engaged in an authorized County Hospitality Event may claim or submit receipts for alcoholic and other beverages and food purchased at these special events for consumption by the Councillors and/or others while promoting the interests of Smoky Lake County.
3.7	<b>Information Technology Equipment and Services</b> <ul style="list-style-type: none"> <li><b>Cell Phone:</b> <ul style="list-style-type: none"> <li>3.7.1 Cell phones / Smart Phones are provided to Councillors.</li> <li>3.7.2 A monthly fee of \$50.00 shall be charged to Councillors to cover the cost of personal use of cell phones/smart phones.</li> <li>3.7.3 Upon leaving Elected Office, the Councillor may keep the cell phone and number. The contract will be transferred to the individual's name.</li> <li>3.7.4 If a Councillor chooses to use his/her own personal cell phone or device, the County will reimburse the actual costs up to a maximum of \$100.00 per month upon submission of a receipt.</li> <li>3.7.5 When travelling, the Councillor shall advise the County Safety Officer in order to ensure that the cell phone plan is adjusted to avoid excessive roaming charges.</li> </ul> </li> <li><b>Internet:</b> <ul style="list-style-type: none"> <li>3.7.6 A monthly amount of \$25.00 shall be paid monthly to each Councillor as an allowance for home internet use, effective January 2019.</li> </ul> </li> <li><b>Laptop:</b> <ul style="list-style-type: none"> <li>3.7.7 A laptop with carrying case will be provided to each Councillor.</li> <li>3.7.8 Upon leaving Elected Office, or after necessary computer replacement, the Councillor may keep the Computer and case. Smoky Lake County will cease to provide support services for these devices.</li> </ul> </li> </ul>

Policy Statement and Guidelines:	
3.8	<p><b>Benefit Package</b></p> <p>Benefit Package will be available to members of Council through the County's Insurance Carrier.</p> <p>At the beginning of their first Elected Term, members of Council will be provided with the AMSC Group Benefits a booklet.</p>
3.9	<p><b>R.R.S.P.</b></p> <p>Smoky Lake County will contribute nine percent (9%) of gross remuneration to a Registered Retirement Pension Plan (RRSP) at either the Smoky Lake Branch of ATB or CIBC.</p> <p>3.9.1 A Councillor may waive the RRSP contributions for a specified term upon written request to the Chief Administrative Officer.</p>
3.10	<p><b>Non Standard Expenses</b></p> <p>If a Councillor incurs business expenses not specifically authorized by this Policy, Council as a Whole, may, subject to availability of funds, and appropriate budget, authorize payment of such a business expense claim.</p> <p>3.10.1 A member of Council will not be reimbursed for the cost of a fine.</p> <p>3.10.2 An expense for a spouse or companion is not an eligible individual expense and will not be reimbursed.</p>
<b>3 PROCEDURE:</b>	
4.1	An Expense Claim Form, as per <b>Schedule "A": Councillor Business Expense Claim</b> , must be submitted in order for a claim to be processed, unless provided otherwise.
4.1.1	All necessary receipts and/or documentation must accompany the Expense Claim.
4.1.2	Receipts must be detailed and must show the vendor GST registration number.
4.1.3	Councillor Business Expense Claims shall be submitted on a monthly basis.
4.1.4	Councillors will submit all detailed receipts charged to the Smoky Lake County Credit Card, as per <b>Policy Statement No. 08-07: County Credit Card</b> , in a timely manner in order to prevent credit card interest charges.

Section 08

Policy 18-05



**SCHEDULE "A"**  
**SMOKY LAKE COUNTY**  
**Councillor Business Expense Claim**

Name: \_\_\_\_\_  
Claim for the Month Of \_\_\_\_\_

Date D/M/Y	Description (name and location)	Meals				Mileage		Misc (Parking, etc)	Total
		Breakfast \$20	Lunch \$20	Dinner \$30	Total Meals	KM	\$.55/km		
<b>TOTAL MUNICIPAL</b>									
		1-2-212-11-____				1-2-211-11-____		1-2-212-11-____	

Date D/M/Y	Description (name and location)	Meals				Mileage		Misc (Parking, etc)	Total
		Breakfast \$20	Lunch \$20	Dinner \$30	Total Meals	KM	\$.55/km		
	<b>ASB</b>								
	<b>FCSS</b>								
	<b>GAS</b>								
	<b>FOUNDATION</b>								
	<b>MPL/SDAB</b>								
<b>TOTAL OTHER</b>									
<b>TOTAL EXPENSES</b>									

Schedule "A": Councillor Business Expense Claim -Form

Page 6 of 6

Carried.

**Partial Income Tax Exemption: Elected Officials**

322-18: Orichowski That Smoky Lake County Reeve contact the Alberta Association of Municipal Districts and Counties (AAMDC), Zone 5 District Representative: Soren Odegard, to urge the AAMDC to persuade the Federation of Canadian Municipalities (FCM) to lobby the Federal Government to assist in retaining the 1/3 tax exemption for elected officials.

Carried.

**Village of Waskatenau: Anne Chorney Library Board**

323-18: Orichowski That Smoky Lake County provide a donation of funds allocated from grants to individuals and organizations in the amount of **\$1,185.72** to the Village of Waskatenau: Anne Chorney Library Board to assist in the completion of the deck and wheelchair ramp project, in response to the email received from Morgan Thompson, Secretary, Village of Waskatenau Library Board, dated February 20, 2018; and further to County Council's December 14, 2017 Motion # 190-17.

Carried.

**5. Issues for Information:**

**Chief Administrative Officer's Report**

The Chief Administrative Officer gave an updated report to Council for the period of January 18, 2018 to February 21, 2018:

**Legislative/Governance:**

- We have executed the contract with Alberta Municipal Affairs for the Hybrid model of doing Assessments of Designated Industrial (DI) properties.
- Received the confirmation letter from the Lakeland Primary Care Network that they have approved a Satellite PCN Facility to be in Smoky Lake.
- The Annual Conference of the FCM will be May 31 - June 3, 2018 in Halifax.
- The County's Annual Safety Meeting is being held on April 6, 2018. We require a motion to close the Office and Shop on that day to accommodate the meeting.

**Administrative:**

- The Smoky Lake County Community Learning Council (CLC) received a resignation letter from their Family Literacy Coordinator, Tegan Scharff effective June 30, 2018. CLC is advertising in the month of February for a replacement.

**Financial:**

- None.

**Human Resources:**

- None.

**Community:**

- Prepared a Certificate of Appreciation for the departing Sergeant, Al Baird.

**Training:**

- None.

**Strategic Priorities - Chart:**

- None.



**Alberta Municipal Affairs**

324-18: Halisky That Smoky Lake County Council approve action taken by the Chief Administrative Officer to execute the agreement with Her Majesty the Queen in Right of Alberta as represented by the Minister of Alberta Municipal Affairs Contract: Assessment of Designated Industrial Properties (DI Properties), for providing the provincial assessor with services and material related to the assessment of Designated Industrial (DI) Properties as set out in the new Municipal Government Act (MGA), Hybrid Model of industrial property assessment, for a term January 1, 2018 to December 31, 2020.

Carried.

**Lakeland Primary Care Network**

325-18: Halisky That Smoky Lake County acknowledge receipt of letter from Louis Van Wyk, MD, President & Physician Lead, Lakeland Primary Care Network (PCN), dated February 13, 2018 confirming support and approval of a future PCN Satellite location in the community of the Town of Smoky Lake.

Carried.

**Federation of Canadian Municipalities (FCM) – Annual Conference and Trade Show**

326-18: Gawalko That Smoky Lake County Council who can attend - attend the Federation of Canadian Municipalities (FCM), 2018 Annual Conference and Trade Show, scheduled for May 31, 2018 to June 3, 2018, in Halifax.

Carried.

**2018 Annual Safety Meeting**

327-18: Cherniwchan That a Smoky Lake County **2018 Annual Safety Meeting** be scheduled for **Friday, April 6, 2018 at 9:00 a.m.**, to be held in the Public Works Shop; and the Smoky Lake County Main Office and Public Works Office be closed on April 6, 2018.

Carried.

**Royal Canadian Mounted Police - Smoky Lake Detachment**

328-18: Halisky That Smoky Lake County extend a Certificate of Appreciation to Sergeant Al Baird; Smoky Lake Detachment Commander, Royal Canadian Mounted Police to Express sincere “Thanks” for enhancing the safety of our community for term September 2014 to February 2018 as follows:



Carried.

**Financial Update**

As annexed to the minutes:

↳ Financial Statement for the Months: **December 2017.**

**Action List(s)**

↳ Action List(s):

- i. County Council Meeting – January 25, 2018.

329-18: Orichowski That the updated report for the period of January 18, 2018 to February 20, 2018 by the Chief Administrative Officer, be accepted and filed for information.

Carried.

**7. Delegations:**

No Delegations.

**Finance Manager’s Report:  
Actual to Budget Report**

Brenda Adamson, Finance Manager provided an updated Financial report for the period January 17, 2018 to February 22, 2018.

**Tax Agreement: Roll Number 13592930**

330-18: Orichowski That Smoky Lake County execute a Tax Agreement with the owner of Property Tax Roll Number 13592930, legally described as NW-29-59-13-W4, to recover arrears with a payment schedule of \$200.00 per month for a period of 36 Months effective January 2018 to January 2021; in accordance with Policy Statement No. 12-01-01: Tax Agreement.

Carried.

**Family and Community Support Services FCSS Funding**

331-18: Halisky That Smoky Lake County allocate funding from the 2018 Family and Community Support Services (FCSS) Grant budget in accordance with Policy No. 08-17-01: Family and Community Support Services (FCSS) grant, as follows:

Community Group	Eligibility	Funding
Smoky Lake FCSS	Family Day Event.	\$ 1,480.00

Carried.

332-18: Orichowski That the Management Report received for the period of January 17, 2018 to February 22, 2018, from Brenda Adamson, Finance Manager, be accepted and filed for information.

Carried.

**Reeve’s Report:**

Reeve Craig Lukinuk presented the following written report:



**Reeve’s Report**  
For January 16, 2018 to February 12, 2018

- January 16-19, 2018 - Provincial Agricultural Services Board Conference held in Grand Prairie:
  - Vegetation Management programs identify problem noxious weeds within the municipal right of way.
  - Roadside Spraying, spot spraying, and roadside mowing
  - Problem wildlife program was discussed.
  - Agricultural Pest & Soil Conservation Acts were reviewed.
- January 23, 2018 - Policy Committee Meeting held in County Council Chambers:
  - Policy Statement Numbers reviewed:
    - 01-29-01: County Vehicle Use
    - 01-44-01: Communications
    - 15-05-03: Condition of Service – Oath of Confidentiality
    - 01-05-01: Council Orientation Training
    - 08-18-04: Council Remuneration and Expenses
- January 25, 2018 - County Council Meeting held in County Council Chambers:
  - Amend Policy Statement No. 02-11-11: Peace Officer: Annual Reporting.
  - Engaging Killick Leadership Group to facilitate the 2018 County Strategic Planning process.
  - Agreed to jointly sign a letter of support with the Town of Smoky Lake, Village of Vilna and Village of Waskatenau, to Métis Crossing in support of their application to the 2018 Federal Multiculturalism Funding Program for their project: Voyager Days Event scheduled for August 24-26, 2018.
  - Agreed to attend the 2018 Community Planning Association of Alberta Annual Conference scheduled for April 30, 2018 to May 2, 2018 in Red Deer, Alberta.
  - Acknowledged receipt of the letter received from Marlin Schmidt, Acting Minister of Justice and Solicitor General, dated December 21, 2017, responding to Smoky Lake County Council’s April 20, 2017 Motion No. 626-17, by stating: “re-opening the Smoky Lake Court House is not a viable option given our current financial situation”.
  - Acknowledged receipt of the letter received from Ben Henderson, Chair, Green Municipal Fund Council, Federation of Canadian Municipalities, dated December 15, 2017, approving Smoky Lake County’s Waskatenau Nuisance Grounds Site Assessment Funding Application No. GMF 15388 for Grant Funding in the amount of \$42,500.

January 26, 2018 - In-House Safety Committee Meeting held in County Council Chambers:

- A new form called "Conference / Convention Reporting" was distributed to be used as a tool to aid Employees in reporting on sessions attended and to share what they learned from attending.
- Alberta Transportation has asked that the Smoky Lake County Highway Welcome Signs poles be placed in drilled holes in order for the signs to break away in the event of a collision.
- In the first week of January, 2018, when it was -40 degrees, Emergency Services responded to 13 Motor Vehicle Accident (MVA) calls. Many of the people involved in the MVA's were ill prepared for the cold ended up with their ears, toes and fingers frost bitten – be prepared!

January 29, 2018 - Joint County & Town Council Committee Meeting held in County Council Chambers:

- Agreed to the Town of Smoky Lake Council's request to pursue a draft Natural Gas Supply Agreement option for Smoky Lake County to supply Natural Gas to the Town of Smoky Lake.
- Will investigate temporary options to avoid disruption of emergency radio communication until a permanent solution determined, due to the de-commissioning of the communication tower on the land legally described as: NE-19-59-16-W4, commonly known as the CFRN Tower that is currently be used for emergency radio communication.

January 29, 2018 - Joint Municipalities Meeting hosted by the Village of Vilna:

- Recommend each respective municipality adopt the Regional Community Development Committee 2018 Mandate Letter.
- Recommend apply for the Municipal Excellence Award for Regional GIS Project.

February 5, 2018 - Regional Community Development Committee (RCDC) Meeting held in County Council Chambers:

- Pursuing options in applying to the Government of Canada's Electric Vehicle & Alternative Fuel Infrastructure Deployment Initiative to fund Electric Vehicle Charging stations within the Smoky Lake County Region.
- Assisting Métis Crossing in their application to the Multiculturalism Funding Program for their Voyageur Days Event on August 24-26, 2018.

February 12, 2018 – Rural Multi-Jurisdictional Intermunicipal Development Plan

- McElhanney is facilitating this collaboration.
- Discussed common areas of interest such as Transportation, Emergency Management Services, Roads, etc.

Sincerely,  
Craig Lukinuk  
Smoky Lake County Reeve

333-18: Halisky

That the Reeve's Report received for January 15, 2018 to February 12, 2018, be accepted and filed for information.

Carried.

### Management Reports

334-18: Halisky

That the management reports received for the period between January 17, 2018 to February 13, 2018 from; Doug Ponich, Public Works Manager; Bob Novosiwsky, Public Works Road Foreman; Dave Kully, Public Works Shop Foreman; Ed English, Peace Officer; Jordan Ruegg, Planning and Development Manager; Trevor Tychkowsky, Safety Officer; and Paul Miranda, GIS/Communication Director, be accepted and filed for information.

Carried.

### Committee Task Forces and Boards: Reports

#### Alberta CARE (Alberta Coordinated Action for Recycling Enterprises)

- The Alberta Coordinated Action for Recycling Enterprises (CARE) Spring Seminar is scheduled for February 28, 2018 to March 2, 2018 at the Heritage Inn and Conference Centre, Brooks, Alberta.

#### Corridor Communications Inc.

- Meeting held on January 29, 2018 at 7:00 p.m., conflicted with the Joint Municipalities Meeting - No report.

#### Doctor Retention & Recruitment Committee

- Next meeting is scheduled for February 27, 2018 at 1:00 p.m.

#### Evergreen Regional Waste Management Services Commission

- Meeting held on January 26, 2018 - attended via telephone due to extreme weather.
- Leachate hauling tender awarded to E-Can Oil for a one year term with an option to renew.
- Intake volumes are down and effecting revenues.
- Discussed how to reinvest due term deposits.
- Meeting held on January 30, 2018 to pass a bylaw to extend the site loan by seven years.
- Next meeting is scheduled for March 5, 2018 at 10:00 a.m.

### **Family Community Support Services Committee**

- No Report.

### **Family-School Liaison Committee**

- Next meeting is scheduled for February 27, 2018.

### **Fire and Rescue Liaison Committee**

- Smoky Lake
  - No Report.
- Vilna
  - Vilna's Annual Fireman's Dine & Dance was huge success 280 people attended.
- Waskatenau
  - No Report.

### **Government Liaison Committee**

- a. AAMD&C 2018 Organizational Meeting Minutes.
- b. AAMD&C Regular Meeting Minutes.
- c. Charitable Gaming Model Committee.

### **Charitable Gaming Model Committee**

335 -18: Cherniwchan That Smoky Lake County appoint Councillor Craig Lukinuk as member to the Alberta Association of Municipal Districts and Counties (AAMDC) Zone 5 District on the Charitable Gaming Model Committee; and Smoky Lake County be responsible for any applicable per diem costs incurred by him to sit on the said committee.

Carried.

### **Highway 28/63 Regional Water Services Commission**

- Meeting held on January 30, 2018.
- Approve the change order for the power upgrades at the Edward Booster Station from three phase power to single phase power.
- Progress continues with the Whitefish Lake First Nation #128 water line project.
- Next meeting is scheduled for March 12, 2018.

### **In-House Safety Committee**

- Meeting held on January 26, 2018.
- Reviewed Safety Policy Manual:
  - Policy Statement No. 01-01: Council Statement of Commitment
  - Policy Statement No. 01-02: Safety Policy Statement
  - Policy Statement No. 01-03: Municipal Organization Chart
- Next meeting is scheduled for February 23, 2018.

### **Municipal Planning Commission**

- Meeting held on January 25, 2018.
- Councillor Lorne Halisky was acclaimed as the Chairperson, and Councillor Randy Orichowski was acclaimed as the Vice-Chairperson.
- Approve Heritage Resource Intervention Permit No. 001-18: Plan 1222830, Block 1, Lot 1, to allow for repairs to floor joists and interior walls, milling and installation of floor boards, chink logs with mud plaster and lime whitewash, repair and installation of doors, baseboards, railing, trim and other woodwork found in the House from the time period, addition of supports to stairs, and painting of the pantry door/kitchen wall/stairway, subject to conditions.
- Next meeting is scheduled for February 23, 2018.

**Northeast Alberta Information HUB**

- Exploring a change to the regular meeting date to accommodate and avoid conflicting Council Meeting date.
- Next meeting is scheduled for March 29, 2018.

**North East Muni-Corr. Ltd**

- Meeting cancelled for February 12, 2018.
- Next meeting is scheduled for March 12, 2018 at 10:00 a.m.

**Northern Lights Library Board**

- Next meeting scheduled for Saturday, March 3, 2018 in Elk Point.

**Policy Committee**

- No Report.

336-18: Cherniwchan That Smoky Lake County defer the letters received from five landowners:

- Dave and Reta Diduck – February 20, 2018
  - Peter Bezboridka, Bob Gillespie and Ken Smitt – February 16, 2018
  - Sandra and Scott Marianicz – February 18, 2018
  - William and Elizabeth Wasylechko – February 20, 2018
  - Terry and Chantal Prockiwi – February 21, 2018,
- expressing concerns related to Métis Crossing events, to a future County Council Policy Committee meeting.

Carried.

**R.C.M.P. Liaison Committee**

- The Smoky Lake RCMP Detachment is expecting 3 staff member changes.

**Regional Community Development Committee (RCDC)**

- Meeting held on February 5, 2017.
- Addressed in the Reeve’s Report.

337-18: Halisky That Smoky Lake County approve and accept the Regional Community Development Committee (RCDC) Economic Development Budget 2018, as follows:

**ECONOMIC DEVELOPMENT  
2018 BUDGET**

REVENUE	2018
	Proposed
Funding from municipalities	\$89,280
Transfer From Reserve	\$50,000
CARES Carry over 2017	\$34,506
Grant Contribution (CARES) 2018	\$10,250
<b>TOTAL REVENUE</b>	<b>\$184,036</b>
EXPENSES	
<b>Economic Development</b>	
Community Economic Development Officer	\$70,000
Admin Support (contract secretarial)	\$25,000
IT Support	\$2,730
Mileage/Meals/Lodging	\$4,000
Training/Assn Fees/	\$1,200
Cell Phone	\$600
Advertising	\$5,000
Promotional items	\$5,000
Computer Program/Supplies	\$500
Office Supplies	\$500
<b>TOTAL ECONOMIC DEVELOPMENT ADMINISTRATION</b>	<b>\$114,530</b>
<b>Projects</b>	
Open Houses	\$1,500
Other Projects (realtors tour, comm wellness, ec dev projects)	\$15,000
CARES Carry over 2017	\$34,506
Cares Project (if grant is approved)	\$18,500
<b>TOTAL PROJECTS</b>	<b>\$69,506</b>
<b>TOTAL EXPENSES</b>	<b>\$184,036</b>

**Cash requirement Per Municipality for 2018**

		EDO
County	\$2,459 61% x	\$54,530.43
Smoky Lake	\$1,022 25% x	\$22,663.73
Waskatenau	\$255 6% x	\$5,654.84
Vilna	\$290 7% x	\$6,431.00

NOTES:

- \$ @0,000 from the 2017 Cares budget will be transferred to 2018
- \$18,500 is budgeted for the next Cares grant project (grant revenue\$10,250)

Reserve:

2014 Surplus	\$45,800
2015 Surplus	\$41,636
2016 (budgeted to use \$41637)	-\$10,604
2017 budgeted out	-\$61,832
2017 surplus	\$35,000
2018 budgeted out	-\$50,000
estimated reserve balance	<u>\$0</u>

and recommend that Smoky Lake County budget for Year 2018 in the amount of \$54,530.43 as its portion for the Regional Community Development Committee.

Carried.

338-18: Gawalko

That Smoky Lake County approve the Regional Community Development Committee 2018 Mandate Letter, as recommended by the Joint Municipalities Meeting held on January 29, 2018 and the Regional Community Development Committee Meeting held on February 5, 2018; as follows:

2018

Joint Municipalities Meeting January 29, 2018 - Motion JMM-105-18	Regional Community Development Committee February 5, 2018 - Motion 35-18
<b>Joint Municipal Priorities</b>	
<ul style="list-style-type: none"> <li>Inter-Municipal Collaboration Framework - <b>JMM</b></li> <li>FCSS Services: Inventory - <b>RCDC</b></li> <li>Shared Services: Work Action Plan - <b>RCDC</b> Motion 55-14</li> <li>Waskatenau Nuisance Ground: Reduce Setback - <b>JMM</b></li> <li>Community and Regional Economic Support (CARES) Grant - <b>JMM</b></li> </ul>	<ul style="list-style-type: none"> <li>GIS Collaboration</li> <li>Stakeholder Participation</li> </ul>
<b>Advocacy Priorities</b>	
<ul style="list-style-type: none"> <li>Highway 855 North</li> <li>Vilna Hospital X-Ray</li> <li>Local Road Bridge Program</li> <li>Primary Care Network (PCN)</li> </ul>	<ul style="list-style-type: none"> <li>Regional Community Alternative Transportation for Seniors and Medically-at-Risk - <b>RCDC</b> Motion 135-17</li> <li></li> <li></li> <li></li> </ul>
<b>Economic Development Priorities</b>	
<ul style="list-style-type: none"> <li>Available Land Map</li> <li>Annual Marketing Plan</li> <li>Grow Local Business Organizations: Chambers</li> </ul>	<ul style="list-style-type: none"> <li>Business Startup Support Services</li> <li>Tourism Marketing</li> <li></li> </ul>

Carried.

**Regional Emergency Management Committee**

- No Report.

**Risk-Pro Control Management Committee**

Added Named Insured: Minutes:

- Friends of the Vilna Pool Hall Society  
Minutes: December 3, 2017.
- Smoky Lake Riding Club  
Minutes: June 1, 2017.  
Statement of Revenue & Expenditures - December 31, 2017.
- Waskatenau Pryveet Dance Club  
General Meeting Minutes: February 6, 2018.

**Smoky Lake Foundation**

- Minutes from meeting held on December 15, 2017.
- Accommodations Audit completed on Bar-V-Nook and Vilna Lodge; both facilities passed with no deficiencies.

- Offering our care partners first aid and CPR this fall in conjunction with Eagle Hill Foundation.
- The Alberta Seniors Communities & Housing Association (ASCHA) Conference is scheduled for April 11-13, 2018 in Red Deer.
- The load agreement with ATB Financial is in place.
- The board anticipates turnover of phase 2 to be May 1, 2018 with occupancy starting June 1, 2018.
- Discussed rental fees for the 12 market suites in the new Bar-V-Nook manor. There will be financial incentives for those who sign up early. The waiting list to move in continues to grow.
- Requisitions to the participating municipalities will be issued shortly. The amount is the same as the 2017 requisition.
- Next meeting is scheduled for March 15, 2018 at 9:00 a.m.

#### **Smoky Lake Region Fire and Rescue Committee**

- Next meeting is scheduled for March 9, 2018.

#### **Smoky Lake Heritage Board**

- Next meeting in February 27, 2018.

#### **Joint Municipalities**

339-18: Orichowski That a Joint Municipalities meeting be scheduled for **Monday, March 26, 2018 at 6:00 p.m.** hosted by Smoky Lake County to be held in the hamlet of Warspite.

Carried.

340-18: Cherniwchan That the Committee Task Force and Board Reports presented by Councillors as of February 22, 2018, be accepted.

Carried.

### **6. Correspondence:**

#### **Alberta Association of Municipal Districts and Counties (AAMDC)**

341-18: Orichowski That the following correspondence received from the Alberta Association of Municipal Districts and Counties, be filed for information:

- a. Contact Newsletter: January 18, 2018.
- b. Contact Newsletter: January 24, 2018.
- c. Contact Newsletter: February 2, 2018.
- d. Al Kemmere, President, AAMD&C, dated January 28, 2018 –  
Re: Freezing of Assessment Year Modifiers for 2018 Taxation.
- e. Contact Newsletter: February 8, 2018.

Carried.

#### **RCMP Detachment Regimental Ball**

342-18: Halisky That Smoky Lake County Council who can attend - attend at their own expense, the Smoky Lake Detachment Regimental Ball scheduled for Saturday, May 5, 2018 at the Smoky Lake Agricultural Complex, in Smoky Lake.

Carried.

#### **Alberta Environment and Parks**

343-18: Gawalko That Smoky Lake County acknowledge receipt of the letter received from Donna-Jean Zubko, Team Lead, Agriculture Maintenance, Approvals and Dispositions Unit, Alberta Environment and Parks, dated January 11, 2018, in regard to Grazing Permit No. GRP 787757 located on SE & NE 16-61-17-W4 under Property Tax Roll Numbers 1761161 & 17611640 containing a total of 165.54 acres, being cancelled.

Carried.

**Minister's Awards for Municipal Excellence**

344-18: Orichowski That the letter received by Smoky Lake County from the Honourable Shaye Anderson, Minister of Municipal Affairs, dated January 24, 2018, requesting invite for submissions for the 17th Annual Minister's Awards for Municipal Excellence, be filed for information.  
Carried.

**Lakeland Catholic School District**

345-18: Orichowski That Smoky Lake County donate prizes as per Policy Statement No. 01-37-02: Promotional Items, towards Lakeland Catholic Schools 12th Annual District Celebration scheduled for March 16, 2018, in response to the written request received from the Lakeland Catholic School Districts Board of Trustees, dated January 22, 2018.  
Carried.

**Veterans Memorial Highway Association**

346-18: Halisky That the General Meeting Agenda received by Smoky Lake County from the Veterans Memorial Highway Association for their meeting scheduled for Friday, March 2, 2018, at the Royal Canadian Legion Branch #119, 4810 50 Avenue, Castor, Alberta, be filed for information.  
Carried.

**Annual Randy Russ Memorial Barrel Race & Smoky Lake Riding Club**

347-18: Luginuk That Smoky Lake County donate in the amount of \$500.00 for a Silver Sponsorship towards the 3rd Annual Randy Russ Memorial Barrel Race in response to the letter request received from Anne-Marie Russ, dated January 21, 2018; and going forward provide an annual donation to the Randy Russ Memorial Barrel Race in the amount of \$500.00 as well as the Smoky Lake Riding Club, in the amount of \$500.00, with funds allocated from grants to individuals and organizations.  
Carried.

**9. Public Question and Answer Period:**

11:35 – 11:35 a.m.

**Question:** None.

**County Reply:** N/A.

**Radway and District Friends of STARS**

348-18: Halisky That Smoky Lake County Council who can attend – attend at no cost the Radway and District Friends of STARS Fundraiser scheduled for April 7, 2018 at the Newbrook Recreational & Agricultural Centre, in response to the invitation received from Christine Dowhan, Radway and District Friends of STARS, dated January 17, 2018.  
Carried.

**Aspen View Public School Board**

349-18: Halisky That the correspondence received by Smoky Lake County from Aspen View Public School Board titled Aspen View Board Highlights for February 1, 2018, be filed for information.  
Carried.

**Northern Alberta Mayors and Reeves Caucus Meeting**

350-18: Cherniwchan That Smoky Lake County confirm the Reeve and Deputy Reeve will attend the **Northern Alberta Mayors and Reeves Caucus Meeting** scheduled for March 19, 2018, in Edmonton; and approve 2018 membership in the amount of \$100.00; a reduction from the 2017 membership fee of \$300.00.  
Carried.



**Killick Leadership Group Ltd.**

351-18: Gawalko That Smoky Lake County execute the service contract with Killick Leadership Group Ltd. to provide Smoky Lake County with the material/equipment/services for “Strategic Review and Planning” effective January 31, 2018 to May 31, 2018, in the amount of \$19,000.00 plus travel costs.

Carried.

**Village of Glendon Pyrogy Bonspiel**

352-18: Halisky That the invitation received by Smoky Lake County from the Village of Glendon to attend the Village of Glendon Pyrogy Bonspiel scheduled for March 10, 2018, in Glendon, be filed for information.

Carried.

**Thank You: Summary Listing**

None Received.

**Information Releases**

353-18: Halisky That Smoky Lake County file for information the “Information Released” calendar for February, 2018.

Carried.

**10. Bills & Accounts:**

354-18: Orichowski That all the Bills and Accounts approved for payment, including the bills and accounts recommended for payment by the Natural Gas Council, including transfers to the Payroll Account, be filed for information:

***County Council Meeting: Feb. 22nd, 2018***

Batch #	Cheque Numbers	Total of Batch
40236	44574 to 44590	\$253,254.72
40292	44591 to 44616	\$110,478.21
40337	44617 to 44625	\$187,412.82
40381	44656 to 44659	\$12,646.82
40360	44626 to 44655	\$53,608.95
40429	44660 to 44699	\$37,715.73

**Total Cheques from 44574 to 44699** **\$655,117.25**

**Direct Debit Register**

Batch #	Description	Total of Batch

**Total Direct Debits** **\$0.00**

**Grand Total Bills and Accounts** **\$655,117.25**

*(Note: From General Account)*

Carried.

**County Council Meeting(s)**

355-18: Halisky That the next County Council Meeting be scheduled for Thursday, **March 29, 2018 at 9:00 a.m.** Thursday, **April 19, 2018 at 9:00 a.m.**, Thursday, **May 24, 2018 at 9:00 a.m.** to be held at the County Council Chambers.

Carried.

**ADJOURNMENT:**

356-18: Lukinuk That this meeting be adjourned, time 11:44 p.m.

Carried.

\_\_\_\_\_  
REEVE

**S E A L**

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER