

SMOKY LAKE COUNTY

Minutes of the **County Council Meeting** held on Thursday, **March 29, 2018** at 9:02 A.M. in the County Council Chambers.

The meeting was called to Order by the Reeve, Mr. Craig Lukinuk, in the presence of the following persons:

<u>Div. No.</u>	<u>Councillor(s)</u>	<u>ATTENDANCE</u> <u>Thursday, Mar. 29, 2018</u>
1	Dan Gawalko	Present
2	Johnny Cherniwchan	Present
3	Craig Lukinuk	Present
4	Lorne Halisky	Present
5	Randy Orichowski	Present
CAO	Cory Ollikka	Present
Asst. CAO	Lydia Cielin	Present
Finance Manager	Brenda Adamson	Present
Public Works Mgr.	Doug Ponich	Present
GIS/Communication	Paul Miranda	Present
Plan/Dev Manager	Jordan Ruegg	Present
Legislative Svcs/R.S.	Patti Priest	Present

1 Members of the Media present:

The Redwater Review and Smoky Lake Signal

2 Member of the Public.

2. Agenda:

381-18: Cherniwchan That the Agenda for Thursday, March 29, 2018 County Council Meeting be adopted, as amended:

Addition:

1. Lakeland Communities Health Advisory Council.
2. Minister's Seniors Service Awards.
3. Executive Session: Personnel.

Carried Unanimously.

3. Minutes:

Minutes of February 22, 2018 - County Council Meeting

382-18: Gawalko That the minutes of the **County Council Meeting** held on Thursday, February 22, 2018, be adopted as presented.

Carried.

Minutes of March 1, 2018 – Aspen View Public Schools / Lakeland Catholic

383-18: Halisky That Smoky Lake County acknowledge receipt of the minutes from the Aspen View Public Schools / Lakeland Catholic Schools - Municipal Consultation Meeting, held on March 1, 2018.

Carried.

7. Delegations:

JMD Group LLP

Present before County Council from 9:05 a.m. to 9:28 a.m. was Barb McCarthy, CA Chartered Accountant, JMD Group LLP, to present the Smoky Lake Gas Utility Financial Statements and the Smoky Lake Consolidated Financial Statements for the year ended December 31, 2017, as follows:

SMOKY LAKE COUNTY GAS UTILITY

FINANCIAL STATEMENTS

FOR THE YEAR ENDED DECEMBER 31, 2017

INDEPENDENT AUDITOR'S REPORT

To the Reeve and Council of the Smoky Lake County

Report on the Financial Statements of the Smoky Lake County Gas Utility

We have audited the accompanying financial statements of the Smoky Lake County Gas Utility, which comprise the statement of financial position as at December 31, 2017, and the statements of operations, changes in net financial assets and cash flows, and schedules of accumulated surplus, gross margin and operating expenses for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation of these financial statements in accordance with the basis of accounting as disclosed in note 1 of the financial statements and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements present fairly, in all material respects, the financial position of the Smoky Lake County Gas Utility as at December 31, 2017, and the results of its operations, changes in its net financial assets and its cash flows for the year then ended in accordance with the basis of accounting as disclosed in note 1 of the financial statements.

These financial statements, which have not been, and were not intended to be, prepared in accordance with Canadian public sector accounting standards, are solely for the information and use of the Reeve and Council of the Smoky Lake County for the purpose of monitoring the operations of the Gas Utility. The financial statements are not intended to be and should not be used by anyone other than the specified users or for any other purpose.

ST. PAUL, ALBERTA
March 29, 2018

CHARTERED ACCOUNTANTS

SMOKY LAKE COUNTY GAS UTILITY
STATEMENT OF FINANCIAL POSITION
AS AT DECEMBER 31, 2017

	2017	2016
Financial assets		
Due from general operating fund	\$ 1,297,595	\$ 1,165,681
Receivables (net of allowance)	310,806	294,204
Investment in Gas Alberta Inc. (note 3)	<u>67,983</u>	<u>67,906</u>
	1,676,384	1,527,791
Liabilities		
Accounts payable	189,354	226,605
Meter deposits payable	8,725	8,725
Deferred revenue	<u>20,940</u>	<u>35,553</u>
	219,019	270,883
Net financial assets	1,457,365	1,256,908
Non-financial assets		
Inventory	40,842	28,482
Prepaid expenses	27,648	27,531
Tangible capital assets (note 4)	<u>2,769,050</u>	<u>2,929,490</u>
	2,837,540	2,985,503
Accumulated surplus (note 5)	<u>\$ 4,294,905</u>	<u>\$ 4,242,411</u>

ON BEHALF OF THE SMOKY LAKE COUNTY

Reeve

CAO

SMOKY LAKE COUNTY GAS UTILITY
STATEMENT OF OPERATIONS
FOR THE YEAR ENDED DECEMBER 31, 2017

	Budget (unaudited)	2017	2016
Revenues			
Gas sales and distribution charges	\$ 2,204,000	\$ 2,037,888	\$ 1,620,342
Penalties and service charges	489,300	497,024	494,239
Appliance sales and service	100	--	635
Sale of goods, secondaries, conversions	45,133	45,413	38,588
RMO operating grant	25,000	25,137	25,137
Interest income	10,000	10,000	13,044
Bulk odorant delivery	76,250	94,530	98,955
Compressed natural gas revenue	37,500	31,725	47,184
Carbon Levy admin fee	--	2,281	--
Gas Alberta rebate	--	34,010	--
Infill rebate	--	5,314	--
Infill recovery	68,000	17,500	91,348
	<u>2,955,283</u>	<u>2,800,822</u>	<u>2,429,472</u>
Expenses			
Wages and benefits	952,895	897,694	959,663
Materials	179,246	126,067	130,943
Gas purchases	1,431,654	1,332,523	1,050,888
Contracted and general services	232,488	194,772	192,198
Amortization	181,000	213,831	187,727
Bad debt expense	--	597	2,185
	<u>2,977,283</u>	<u>2,765,484</u>	<u>2,523,604</u>
Excess (deficiency) of revenues over expenses before other	(22,000)	35,338	(94,132)
Other			
Provincial government transfers	--	17,156	32,634
Excess (deficiency) of revenues over expenses	(22,000)	52,494	(61,498)
Accumulated surplus, beginning of year	4,242,411	4,242,411	4,303,909
Accumulated surplus, end of year	\$ 4,220,411	\$ 4,294,905	\$ 4,242,411

SMOKY LAKE COUNTY GAS UTILITY
STATEMENT OF CHANGE IN NET FINANCIAL ASSETS
FOR THE YEAR ENDED DECEMBER 31, 2017

	Budget (unaudited)	2017	2016
Excess (deficiency) of revenues over expenses	\$ (22,000)	\$ 52,494	\$ (61,498)
Acquisition of tangible capital assets	(359,000)	(53,391)	(99,017)
Amortization of tangible capital assets	181,000	213,831	187,727
	<u>(178,000)</u>	<u>160,440</u>	<u>88,710</u>
Acquisition of inventory	--	(40,255)	(34,698)
Use of inventory	--	27,895	40,466
Acquisition of prepaid assets	--	(27,648)	(27,531)
Use of prepaid assets	--	27,531	24,801
	--	<u>(12,477)</u>	<u>3,038</u>
Increase (decrease) in net financial assets	(200,000)	200,457	30,250
Net financial assets, beginning of year	1,256,908	1,256,908	1,226,658
Net financial assets, end of year	\$ 1,056,908	\$ 1,457,365	\$ 1,256,908

SMOKY LAKE COUNTY GAS UTILITY
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED DECEMBER 31, 2017

	2017	2016
Net inflow (outflow) of cash related to the following activities:		
Operating		
Excess (deficiency) of revenues over expenses	\$ 52,494	\$ (61,498)
Non-cash items included		
Amortization of tangible capital assets	213,831	187,727
Non-cash charges to operations (net change):		
Decrease (increase)		
Receivables	(16,602)	(21,636)
Inventory	(12,360)	5,768
Prepaid expenses	(117)	(2,730)
Increase (decrease)		
Accounts payable	(37,251)	43,596
Meter deposits	--	300
Deferred revenue	(14,613)	(13,828)
	185,382	137,699
Capital		
Acquisition of tangible capital assets	(53,391)	(99,017)
Investing		
Redemption (purchase) of Gas Alberta Inc. shares	(77)	56
Change in cash and cash equivalents during the year	131,914	38,738
Cash and cash equivalents, beginning of the year	1,165,681	1,126,943
Cash and cash equivalents, end of the year	\$ 1,297,595	\$ 1,165,681

Cash and cash equivalents are defined as Due from General Operating Fund.

SMOKY LAKE COUNTY GAS UTILITY
SCHEDULE OF CHANGES IN ACCUMULATED SURPLUS
FOR THE YEAR ENDED DECEMBER 31, 2017

	Unrestricted Surplus	Restricted Surplus	Equity in Tangible Capital Assets	2017	2016
Balance, beginning of year	\$ <u>856</u>	\$ <u>1,312,065</u>	\$ <u>2,929,490</u>	\$ <u>4,242,411</u>	\$ <u>4,303,909</u>
Excess (deficiency) of revenues over expenses	52,494	--	--	52,494	(61,498)
Funds designated for future use	(143,776)	143,776	--	--	--
Funds used for operations	--	--	--	--	--
Funds used for tangible capital assets	(17,078)	(36,313)	53,391	--	--
Annual amortization expense	<u>213,831</u>	--	<u>(213,831)</u>	--	--
Change in accumulated surplus	<u>105,471</u>	<u>107,463</u>	<u>(160,440)</u>	<u>52,494</u>	<u>(61,498)</u>
Balance, end of year	\$ <u>106,327</u>	\$ <u>1,419,528</u>	\$ <u>2,769,050</u>	\$ <u>4,294,905</u>	\$ <u>4,242,411</u>

SMOKY LAKE COUNTY GAS UTILITY
SCHEDULE OF GROSS MARGIN
FOR THE YEAR ENDED DECEMBER 31, 2017

	Budget (unaudited)	2017	2016
Gas sales and distribution charges	\$ <u>2,204,000</u>	\$ 2,037,888	\$ 1,620,342
Gas purchases	<u>(1,431,654)</u>	(1,332,523)	(1,050,888)
Capital surcharge	<u>(102,000)</u>	(143,776)	(119,191)
Gross margin	\$ <u>670,346</u>	\$ <u>561,589</u>	\$ <u>450,263</u>

SCHEDULE OF OPERATING EXPENSES

	Budget (unaudited)	2017	2016
General and administrative expenditures			
Council expenses	\$ <u>8,700</u>	\$ 6,008	\$ 4,878
Audit, legal, and consulting	<u>38,000</u>	37,418	37,692
Advertising, membership, printing	<u>32,715</u>	37,348	30,566
Telephone, postage, freight, travel	<u>32,158</u>	22,754	21,490
Computer lease	<u>5,000</u>	4,992	4,677
Office supplies, utilities, insurance	<u>67,124</u>	67,932	54,619
Wages and benefits	<u>436,578</u>	399,848	450,258
	<u>620,275</u>	576,300	604,180
Distribution			
Wages and benefits	<u>516,317</u>	497,846	509,405
Vehicle and equipment costs	<u>77,262</u>	49,971	52,322
Repair and maintenance – system	<u>150,775</u>	94,266	116,746
	<u>744,354</u>	642,083	678,473
Gas purchases	<u>1,431,654</u>	1,332,523	1,050,888
Amortization	<u>181,000</u>	213,831	187,727
Bad debt expense	--	597	2,185
Appliance purchases and repairs	--	150	151
Total operating expenditures	\$ <u>2,977,283</u>	\$ 2,765,484	\$ 2,523,604

SMOKY LAKE COUNTY GAS UTILITY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2017

1. Significant Accounting Policies

(a) Reporting Entity

The financial statements reflect the assets, liabilities, revenues and expenses, and change in net financial assets of the reporting entity which comprises the entire gas utility. These statements exclude all other municipal operations.

(b) Basis of Accounting

The financial statements are prepared using the accrual basis of accounting. The accrual basis of accounting records revenue as it is earned and measurable. Expenses are recognized as they are incurred and measurable based upon receipt of goods or services and/or the legal obligation to pay.

Funds from external parties and earnings thereon restricted by agreement or legislation are accounted for as deferred revenue until used for the purpose specified.

Government transfers, contributions and other amounts are received from third parties pursuant to legislation, regulation or agreement and may only be used for certain programs, in the completion of specific work, or for the purchase of tangible capital assets. In addition, certain user charges and fees are collected for which the related services have yet to be performed. Revenue is recognized in the period when the related expenses are incurred, services performed or the tangible capital assets are acquired.

(c) Measurement Uncertainty

The preparation of financial statements requires management to make estimates and assumptions that affect the reported amount of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenue and expenses during the period. Such estimates include the amortization of capital assets and provision for doubtful accounts. Actual results could differ from these estimates. These estimates are reviewed periodically and as adjustments become necessary, they are reported in earnings in the period in which they become known.

(d) Investments

Investments are recorded at amortized cost. When there has been a loss in value that is other than a temporary decline, the respective investment is written down to recognize the loss.

SMOKY LAKE COUNTY GAS UTILITY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2017

1. Significant Accounting Policies (continued)

(e) Non-Financial Assets

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the normal course of operations. The change in non-financial assets during the year, together with the excess of revenues over expenses, provides the change in net financial assets (debt) for the year.

(i) Tangible Capital Assets

Tangible capital assets are recorded at cost which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The costs, less residual value, of the tangible capital assets are amortized on a straight-line basis over their estimated useful lives as follows:

	<u>Years</u>
Buildings	50
Distribution system	40-50
Machinery and equipment	20-30
Vehicles	10-20

One-half of the annual amortization is charged in the year of acquisition. Assets under construction are not amortized until the asset is available for productive use.

(ii) Contributions of Tangible Capital Assets

Tangible capital assets received as contributions are recorded at fair value at the date of receipt and also are recorded as revenue.

(iii) Inventories

Inventories held for consumption are recorded at the lower of cost and replacement cost.

2. Prepaid Infills

The county has an obligation to provide infills to 127 lake lots. These infills will have to be installed once the owners request the infill. The costs of these infills will be expensed in the year of installation. The amounts are likely to be spread over many years and the cost in any one year is not likely to be significant. The future cost of these infills is not determinable at this time.

SMOKY LAKE COUNTY GAS UTILITY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2017

3. Investment in Gas Alberta Inc.

Effective June 30, 1998, Gas Alberta, a branch of Alberta Transportation and Utilities, was privatized and operations assumed by Gas Alberta Inc. The shareholders of Gas Alberta Inc. are predominantly made up of members of the Federation of Alberta Gas Co-ops.

The county has entered into a gas supply contract, which renews automatically each year, to purchase natural gas exclusively from Gas Alberta Inc.

The county's investment in Gas Alberta Inc. consists of:

	<u>2017</u>	<u>2016</u>
Class A common shares	\$ 483	\$ 406
Loan receivable	67,500	67,500
	<u>\$ 67,983</u>	<u>\$ 67,906</u>

The loan is non-interest bearing and is secured by a debenture. The loan is due upon the expiration of the contract and may be repaid earlier at Gas Alberta Inc.'s option or in the event the county no longer holds any of the Class A common shares.

4. Tangible Capital Assets

	<u>Cost</u>	<u>Accumulated Amortization</u>	<u>Net Book Value</u>	
			<u>2017</u>	<u>2016</u>
Distribution system	\$ 6,913,504	\$ 4,700,464	\$ 2,213,040	\$ 2,318,260
Buildings	128,707	32,177	96,530	99,104
Machinery and equipment	332,930	106,331	226,599	240,592
Vehicles	465,300	232,419	232,881	271,534
	<u>\$ 7,840,441</u>	<u>\$ 5,071,391</u>	<u>\$ 2,769,050</u>	<u>\$ 2,929,490</u>

5. Accumulated Surplus

Accumulated surplus consists of restricted and unrestricted amounts and equity in tangible capital assets as follows:

	<u>2017</u>	<u>2016</u>
Unrestricted surplus	\$ 106,327	\$ 856
Restricted capital surplus	1,419,528	1,312,065
Equity in tangible capital assets	2,769,050	2,929,490
	<u>\$ 4,294,905</u>	<u>\$ 4,242,411</u>

SMOKY LAKE COUNTY
CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEAR ENDED
DECEMBER 31, 2017

INDEPENDENT AUDITOR'S REPORT

To the Reeve and Council of the Smoky Lake County

Report on the Consolidated Financial Statements

We have audited the accompanying consolidated financial statements of the Smoky Lake County, which comprise the consolidated statement of financial position as at December 31, 2017, and the consolidated statements of operations, changes in net financial assets, cash flows and schedules 1 to 6 for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Consolidated Financial Statements

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these consolidated financial statements based on our audit. We conducted our audit in accordance with Canadian auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the consolidated financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the consolidated financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the consolidated financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the consolidated financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the consolidated financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the consolidated financial statements present fairly, in all material respects, the financial position of the Smoky Lake County as at December 31, 2017, the results of its operations, changes in its net financial assets and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

ST. PAUL, ALBERTA
March 29, 2018

CHARTERED ACCOUNTANTS

SMOKY LAKE COUNTY
CONSOLIDATED STATEMENT OF FINANCIAL POSITION
AS AT DECEMBER 31, 2017

	<u>2017</u>	<u>2016</u>
Financial assets		
Cash	\$ 14,015,567	\$ 14,217,137
Taxes and grants in place receivable (note 2)	632,396	590,977
Receivables from other governments	973,936	884,392
Trade and other receivables	730,450	712,383
Investment in Gas Alberta Inc. (note 3)	67,983	67,906
Investment in Corridor Communications Inc. (note 4)	<u>1,099,894</u>	<u>1,099,894</u>
	<u>17,520,226</u>	<u>17,572,689</u>
Liabilities		
Accounts payable and accrued liabilities	616,719	607,901
Employee obligations (note 5)	1,286,797	1,310,614
Deposit liabilities	268,345	241,665
Deferred revenue (note 7)	408,726	1,421,463
Tax sale surplus	7,244	45,758
Landfill closure and post-closure liability (note 8)	<u>220,110</u>	<u>--</u>
	<u>2,807,941</u>	<u>3,627,401</u>
Net financial assets	<u>14,712,285</u>	<u>13,945,288</u>
Non-financial assets		
Tangible capital assets (schedule 2)	39,659,781	39,273,809
Inventory (note 6)	2,367,377	2,463,935
Prepaid expenses	<u>241,084</u>	<u>202,980</u>
	<u>42,268,242</u>	<u>41,940,724</u>
Accumulated surplus (note 12)	<u>\$ 56,980,527</u>	<u>\$ 55,886,012</u>
Contingent liabilities (note 14)		

ON BEHALF OF THE SMOKY LAKE COUNTY

Reeve

CAO

**SMOKY LAKE COUNTY
CONSOLIDATED STATEMENT OF OPERATIONS
FOR THE YEAR ENDED DECEMBER 31, 2017**

	Budget (unaudited)	2017	2016
Revenues			
Net municipal taxes (schedule 3)	\$ 9,154,915	\$ 9,149,389	\$ 9,647,069
Sales of goods and services	798,342	960,356	883,514
Government transfers for operating (schedule 4)	1,293,644	1,353,343	582,159
Investment income	105,476	221,345	119,984
Penalties and costs of taxes	53,046	111,395	88,888
Licenses and permits	67,305	65,871	179,595
Special levies and taxes	209,045	233,734	390,033
Insurance recoveries	66,000	73,651	67,600
Rentals and leases	31,732	33,920	32,333
Natural gas	<u>2,945,285</u>	<u>2,790,822</u>	<u>2,416,428</u>
	<u>14,724,790</u>	<u>14,993,826</u>	<u>14,407,603</u>
Expenses			
Legislative	498,197	459,032	449,841
Administration	2,249,327	1,680,316	1,803,651
Protective services	844,317	783,316	802,413
Transportation	8,353,042	6,913,341	6,682,064
Water and wastewater	498,078	507,614	555,209
Landfill	480,500	661,038	473,246
Further Education	78,480	109,326	102,419
Agriculture services	867,675	807,209	836,466
Municipal planning, community and economic development	702,959	454,977	490,724
Recreation and culture	464,768	420,520	412,141
Natural gas	<u>2,977,283</u>	<u>2,765,484</u>	<u>2,523,604</u>
	<u>18,014,626</u>	<u>15,562,173</u>	<u>15,131,778</u>
Deficiency of revenues over expenses before other	(3,289,836)	(568,347)	(724,175)
Other			
Contributions to tangible capital assets	--	37,881	--
Gain (loss) on disposal of tangible capital assets	550,000	(133,005)	(178,324)
Government transfers for capital (schedule 4)	<u>1,757,986</u>	<u>1,757,986</u>	<u>1,353,948</u>
Excess (deficiency) of revenues over expenses	(981,850)	1,094,515	451,449
Accumulated surplus, beginning of year	55,886,012	55,886,012	55,434,563
Accumulated surplus, end of year	\$ 54,904,162	\$ 56,980,527	\$ 55,886,012

**SMOKY LAKE COUNTY
CONSOLIDATED STATEMENT OF CHANGE IN NET FINANCIAL ASSETS
FOR THE YEAR ENDED DECEMBER 31, 2017**

	Budget (unaudited)	2017	2016
Excess (deficiency) of revenues over expenses	\$ (981,850)	\$ 1,094,515	\$ 451,449
Acquisition of tangible capital assets	(3,419,148)	(3,460,525)	(2,473,194)
Proceeds on disposal of tangible capital assets	550,000	645,116	23,035
Amortization of tangible capital assets	1,939,524	2,296,432	2,231,687
Loss on disposal of tangible capital assets	--	133,005	178,324
	<u>(929,624)</u>	<u>(385,972)</u>	<u>(40,148)</u>
Acquisition of inventory	--	(2,559,922)	(3,169,235)
Use of inventory	--	2,656,480	3,275,091
Acquisition of prepaid assets	--	(241,084)	(202,980)
Use of prepaid assets	--	202,980	141,478
	<u>--</u>	<u>58,454</u>	<u>44,354</u>
Increase (decrease) in net financial assets	(1,911,474)	766,997	455,655
Net financial assets, beginning of year	13,945,288	13,945,288	13,489,633
Net financial assets, end of year	\$ 12,033,814	\$ 14,712,285	\$ 13,945,288

**SMOKY LAKE COUNTY
CONSOLIDATED STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED DECEMBER 31, 2017**

	2017	2016
Net inflow (outflow) of cash related to the following activities:		
Operating		
Excess of revenues over expenses	\$ 1,094,515	\$ 451,449
Non-cash items included		
Amortization of tangible capital assets	2,296,432	2,231,687
Loss on disposal of tangible capital assets	133,005	178,324
Non-cash charges to operations (net change):		
Decrease (increase) in		
Taxes and grants in place receivable	(41,419)	(299,795)
Receivables from other governments	(89,544)	(364,947)
Trade and other receivables	(18,067)	(195,431)
Inventory	96,558	105,856
Prepaid expenses	(38,104)	(61,502)
Increase (decrease) in		
Accounts payable and accrued liabilities	8,818	80,086
Employee obligations	(23,817)	59,219
Deposit liabilities	26,680	71,300
Deferred revenue	(1,012,737)	647,178
Tax sale surplus	(38,514)	371
Landfill closure and post-closure	220,110	--
	<u>2,613,916</u>	<u>2,903,795</u>
Capital		
Acquisition of tangible capital assets	(3,460,525)	(2,473,194)
Proceeds on disposal of tangible capital assets	645,116	23,035
	<u>(2,815,409)</u>	<u>(2,450,159)</u>
Financing and Investing		
Redemption (purchase of) Gas Alberta Inc. shares	(77)	56
Change in cash during the year	(201,570)	453,692
Cash, beginning of year	14,217,137	13,763,445
Cash, end of year	\$ 14,015,567	\$ 14,217,137

SMOKY LAKE COUNTY
SCHEDULE 1 – CHANGES IN ACCUMULATED SURPLUS
FOR THE YEAR ENDED DECEMBER 31, 2017

	Unrestricted Surplus	Restricted Surplus	Equity in Tangible Capital Assets	2017	2016
Balance, beginning of year	\$ 5,726,119	\$ 10,886,084	\$ 39,273,809	\$ 55,886,012	\$ 55,434,541
Excess of revenues over expenses	1,094,515	--	--	1,094,515	451,441
Unrestricted funds designated for future use	(1,968,388)	1,968,388	--	--	--
Restricted funds used for operations	1,647,886	(1,647,886)	--	--	--
Restricted funds used for tangible capital assets	--	(36,313)	36,313	--	--
Current year funds used for tangible capital assets	(3,424,212)	--	3,424,212	--	--
Disposal of tangible capital assets	778,121	--	(778,121)	--	--
Annual amortization expense	2,296,432	--	(2,296,432)	--	--
Change in accumulated surplus	<u>424,354</u>	<u>284,189</u>	<u>385,972</u>	<u>1,094,515</u>	<u>451,441</u>
Balance, end of year	\$ 6,150,473	\$ 11,170,273	\$ 39,659,781	\$ 56,980,527	\$ 55,886,012

SMOKY LAKE COUNTY
SCHEDULE 2 - TANGIBLE CAPITAL ASSETS
FOR THE YEAR ENDED DECEMBER 31, 2017

Cost	Land	Land Improvements	Buildings	Engineered Structures	Machinery & Equipment	Vehicles	2017	2016
Balance, beginning of year	\$ 5,143,588	\$ 1,210,229	\$ 4,580,931	\$ 47,236,349	\$ 11,286,686	\$ 5,801,986	\$ 75,259,769	\$ 73,085,441
Acquisition of tangible capital assets	--	118,238	16,358	1,892,596	1,023,766	383,435	3,434,393	2,394,011
Construction-in-progress	--	--	--	26,131	--	--	26,131	79,111
Disposal of tangible capital assets	--	(41,722)	--	(750,000)	(1,225,680)	(126,794)	(2,144,196)	(298,811)
Balance, end of year	<u>5,143,588</u>	<u>1,286,745</u>	<u>4,597,289</u>	<u>48,405,076</u>	<u>11,084,772</u>	<u>6,058,627</u>	<u>76,576,097</u>	<u>75,259,769</u>
Accumulated amortization								
Balance, beginning of year	--	777,371	1,269,637	25,926,720	4,772,242	3,239,990	35,985,960	33,851,711
Annual amortization	--	55,990	75,282	1,202,830	644,055	318,275	2,296,432	2,231,611
Accumulated amortization on disposals	--	(39,219)	--	(673,226)	(553,225)	(100,406)	(1,366,076)	(97,511)
Balance, end of year	<u>--</u>	<u>794,142</u>	<u>1,344,919</u>	<u>26,456,324</u>	<u>4,863,072</u>	<u>3,457,859</u>	<u>36,916,316</u>	<u>35,985,960</u>
Net book value of tangible capital assets	<u>\$ 5,143,588</u>	<u>\$ 492,603</u>	<u>\$ 3,252,370</u>	<u>\$ 21,948,752</u>	<u>\$ 6,221,700</u>	<u>\$ 2,600,768</u>	<u>\$ 39,659,781</u>	<u>\$ 39,273,809</u>
2016 Net book value of tangible capital assets	\$ 5,143,588	\$ 432,858	\$ 3,311,294	\$ 21,309,629	\$ 6,514,444	\$ 2,561,996	\$ 39,273,809	

SMOKY LAKE COUNTY
SCHEDULE 3 - PROPERTY TAXES LEVIED
FOR THE YEAR ENDED DECEMBER 31, 2017

	Budget (unaudited)	2017	2016
Levies			
Residential and farmland	\$ 3,167,671	\$ 3,157,782	\$ 3,062,941
Non-residential	898,094	879,863	836,963
Machinery and equipment	1,284,370	1,288,126	1,305,462
Linear property	6,281,666	6,281,666	6,980,323
Grants in place	55,142	55,142	57,223
	<u>11,686,943</u>	<u>11,662,579</u>	<u>12,242,912</u>
Requisitions			
Alberta School Foundation Fund	2,023,894	2,007,953	2,089,502
Smoky Lake Foundation	508,134	505,237	506,341
	<u>2,532,028</u>	<u>2,513,190</u>	<u>2,595,843</u>
Net municipal taxes	<u>\$ 9,154,915</u>	<u>\$ 9,149,389</u>	<u>\$ 9,647,069</u>

SCHEDULE 4 - GOVERNMENT TRANSFERS

Transfers for operations			
Federal	\$ --	\$ 4,392	\$ 2,016
Provincial	1,201,332	989,016	490,166
Other local governments	92,312	359,935	89,977
	<u>1,293,644</u>	<u>1,353,343</u>	<u>582,159</u>
Transfers for capital			
Federal	7,830	7,830	28,032
Provincial	1,750,156	1,750,156	1,278,978
Other local governments	--	--	46,938
	<u>1,757,986</u>	<u>1,757,986</u>	<u>1,353,948</u>
Total government transfers	<u>\$ 3,051,630</u>	<u>\$ 3,111,329</u>	<u>\$ 1,936,107</u>

SCHEDULE 5 - CONSOLIDATED EXPENSES BY OBJECT

Expenses			
Salaries, wages and benefits	\$ 7,409,447	\$ 6,779,468	\$ 6,768,263
Contracted and general services	2,953,123	2,338,474	2,823,758
Purchases from other governments	99,121	86,065	96,938
Materials, goods, supplies and utilities	3,663,560	2,397,509	1,752,823
Provision for allowances and bad debts	200,000	81,881	121,824
Transfers to other governments	28,200	45,594	62,847
Transfers to individuals and organizations	278,557	193,454	216,906
Bank charges and short-term interest	8,440	2,737	3,590
Tax adjustments	3,000	8,036	2,254
Natural gas purchases	1,431,654	1,332,523	1,050,888
Amortization of tangible capital assets	1,939,524	2,296,432	2,231,687
Total expenses	<u>\$ 18,014,626</u>	<u>\$ 15,562,173</u>	<u>\$ 15,131,778</u>

SMOKY LAKE COUNTY
SCHEDULE 6 - SEGMENTED DISCLOSURE
FOR THE YEAR ENDED DECEMBER 31, 2017

Revenue	General Government	Protective Services	Transportation Services	Environmental Services	Agriculture	Planning, Community Services	Recreation and Culture	Gas	I
Net municipal taxes	\$ 9,149,389	\$ --	\$ --	\$ --	\$ --	\$ --	\$ --	\$ --	\$ 9,149,389
Government transfers	--	49,715	2,010,250	462,861	183,359	274,988	113,000	17,156	3,111,319
User fees and sales of goods	307,006	143,536	277,608	225,342	5,734	1,130	--	2,790,822	3,751,138
Investment income	211,345	--	--	--	--	--	--	10,000	221,345
Gain on disposal of assets	173,226	--	--	--	--	--	--	--	173,226
Other revenues	200,235	9,284	224,693	9,039	--	60,410	52,791	--	556,372
	<u>10,041,201</u>	<u>202,535</u>	<u>2,512,551</u>	<u>697,242</u>	<u>189,093</u>	<u>336,528</u>	<u>165,791</u>	<u>2,817,978</u>	<u>16,962,303</u>
Expenses									
Salaries, wages and benefits	1,201,618	315,495	2,976,217	455,458	485,506	270,811	176,669	897,694	6,779,468
Contract and general services	651,361	229,740	561,381	413,984	141,794	212,783	18,724	194,772	2,424,040
Goods and supplies	97,650	109,783	1,766,948	89,339	128,855	10,056	68,811	1,458,590	3,730,062
Transfers to others	27,801	--	--	45,594	--	70,653	95,000	--	239,048
Loss on disposal of assets	--	--	273,071	--	7,742	--	25,418	--	306,231
Other expenses	90,949	--	--	1,108	--	--	--	597	92,654
	<u>2,069,379</u>	<u>655,018</u>	<u>5,577,617</u>	<u>1,005,483</u>	<u>763,897</u>	<u>564,303</u>	<u>384,622</u>	<u>2,551,633</u>	<u>13,571,752</u>
Net revenue before amortization	<u>7,971,822</u>	<u>(452,483)</u>	<u>(3,065,066)</u>	<u>(308,241)</u>	<u>(574,804)</u>	<u>(227,775)</u>	<u>(218,831)</u>	<u>266,325</u>	<u>3,390,551</u>
Amortization expense	(69,970)	(128,297)	(1,608,795)	(163,169)	(51,054)	--	(61,316)	(213,831)	(2,296,432)
Net revenue	<u>\$ 7,901,852</u>	<u>\$ (580,780)</u>	<u>\$ (4,673,861)</u>	<u>\$ (471,410)</u>	<u>\$ (625,858)</u>	<u>\$ (227,775)</u>	<u>\$ (280,147)</u>	<u>\$ 52,494</u>	<u>\$ 1,094,119</u>

SMOKY LAKE COUNTY
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2017

1. Significant Accounting Policies

The consolidated financial statements of the Smoky Lake County are the representations of management prepared in accordance with Canadian generally accepted accounting principles for local governments established by the Public Sector Accounting Board of the Canadian Institute of Chartered Accountants. Significant aspects of the accounting policies adopted by the county are as follows:

(a) Reporting Entity

The consolidated financial statements reflect the assets, liabilities, revenues and expenditures, and change in financial position of the reporting entity. This entity is comprised of the municipal operations plus all of the organizations that are owned or controlled by the county and are, therefore, accountable to the county Council for the administration of their financial affairs and resources. Included with the county is the Smoky Lake Heritage Board.

The schedule of taxes levied also includes requisitions for education and other external organizations that are not part of the municipal reporting entity.

The statements exclude trust assets that are administered for the benefit of external parties.

Interdepartmental and organizational transactions and balances are eliminated.

(b) Basis of Accounting

The financial statements are prepared using the accrual basis of accounting. The accrual basis of accounting records revenue as it is earned and measurable. Expenses are recognized as they are incurred and measurable based upon receipt of goods or services and/or the legal obligation to pay.

Funds from external parties and earnings thereon restricted by agreement or legislation are accounted for as deferred revenue until used for the purpose specified.

Government transfers, contributions and other amounts are received from third parties pursuant to legislation, regulation or agreement and may only be used for certain programs, in the completion of specific work, or for the purchase of tangible capital assets. In addition, certain user charges and fees are collected for which the related services have yet to be performed. Revenue is recognized in the period when the related expenses are incurred, services performed or the tangible capital assets are acquired.

(c) Cash

Cash is defined as petty cash and cash in chequing and savings accounts adjusted for outstanding cheques and deposits.

(d) Investments

Investments are recorded at amortized cost. When there has been a loss in value that is other than a temporary decline, the respective investment is written down to recognize the loss.

SMOKY LAKE COUNTY
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2017

1. Significant Accounting Policies - continued

(e) Use of Estimates

The preparation of financial statements in conformity with Canadian public sector accounting standards requires management to make estimates and assumptions that affect the reported amount of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenue and expenses during the period. Where measurement uncertainty exists, the financial statements have been prepared within reasonable limits of materiality. Actual results could differ from those estimates.

(f) Requisition Over-levy and Under-levy

Over-levies and under-levies arise from the difference between the actual property tax levy made to cover each requisition and the actual amount requisitioned.

If the actual levy exceeds the requisition, the over-levy is accrued as a liability and property tax revenue is reduced. Where the actual levy is less than the requisition amount, the under-levy is accrued as a receivable and as property tax revenue.

Requisition tax rates in the subsequent year are adjusted for any over-levies or under-levies of the prior year.

(g) Tax Revenue

Tax revenues are recognized when the tax has been authorized by bylaw and the taxable event has occurred.

Requisitions operate as a flow through and are excluded from municipal revenue.

(h) Government Transfers

Government transfers are the transfer of assets from senior levels of government that are not the result of an exchange transaction, are not expected to be repaid in the future, or the result of a direct financial return.

Government transfers are recognized in the financial statements as revenue in the period in which events giving rise to the transfer occur, providing the transfers are authorized, any eligibility criteria have been met, and reasonable estimates of the amounts can be determined.

(i) Landfill Closure and Post-Closure Liability

Pursuant to the Alberta Environmental Protection and Enhancement Act, the county is required to fund the closure of its landfill site and provide for post-closure care of the facility. Closure and post-closure activities include the final clay cover, landscaping, as well as surface and ground water monitoring, leachate control, and visual inspection. The requirement is being provided for over the estimated remaining life of the landfill site based on usage.

SMOKY LAKE COUNTY
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2017

1. Significant Accounting Policies – continued

(j) Non-Financial Assets

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the normal course of operations. The change in non-financial assets during the year, together with the excess of revenues over expenses, provides the consolidated change in net financial assets for the year.

(i) Tangible Capital Assets

Tangible capital assets are recorded at cost which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The costs, less residual value, of the tangible capital assets are amortized on a straight-line basis over their estimated useful lives as follows:

	<u>Years</u>
Land improvements	10-25
Buildings	50
Engineered structures	
Roadway system	15
Water systems	18-40
Wastewater systems	18-40
Bridges	50-150
Gas distribution system	40-50
Machinery and equipment	20-30
Vehicles	10-20

One-half of the annual amortization is charged in the year of acquisition. Assets under construction are not amortized until the asset is available for productive use.

(ii) Contributions of Tangible Capital Assets

Tangible capital assets received as contributions are recorded at fair value at the date of receipt and also are recorded as revenue.

(iii) Inventories

Inventories held for consumption are recorded at the lower of cost and replacement cost.

(k) Contaminated Sites Liability

Contaminated sites are a result of contamination being introduced into air, soil, water or sediment of a chemical, organic or radioactive material or live organism that exceeds an environmental standard. The liability is recorded net of any expected recoveries. A liability for remediation of a contaminated site is recognized when a site is not in productive use and is management's estimate of the cost of post-remediation including operation, maintenance and monitoring.

SMOKY LAKE COUNTY
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2017

	<u>2017</u>	<u>2016</u>
2. Taxes and Grants in Place Receivable		
Current	\$ 557,167	\$ 546,983
Arrears	393,330	280,215
Less allowance for doubtful accounts	<u>(318,101)</u>	<u>(236,221)</u>
	\$ <u>632,396</u>	\$ <u>590,977</u>

3. Investment in Gas Alberta Inc.

Effective June 30, 1998, Gas Alberta, a branch of Alberta Transportation and Utilities, was privatized and operations assumed by Gas Alberta Inc. The shareholders of Gas Alberta Inc. are predominantly made up of members of the Federation of Alberta Gas Co-ops.

The county's investment in Gas Alberta Inc. consists of:

	<u>2017</u>	<u>2016</u>
Class A common shares	\$ 483	\$ 406
Loan receivable	<u>67,500</u>	<u>67,500</u>
	\$ <u>67,983</u>	\$ <u>67,906</u>

The loan is non-interest bearing and is secured by a debenture. The loan is due upon the expiration of the contract and may be repaid earlier at Gas Alberta Inc.'s option or in the event the county no longer holds any of the Class A common shares.

	<u>2017</u>	<u>2016</u>
4. Investment in Corridor Communications Inc.		
657,829 Class B common shares	\$ 424,286	\$ 424,286
675,608 Class G preferred shares	<u>675,608</u>	<u>675,608</u>
	\$ <u>1,099,894</u>	\$ <u>1,099,894</u>

	<u>2017</u>	<u>2016</u>
5. Employee Obligations		
Accrued holiday pay	\$ 369,004	\$ 402,726
Accrued retirement benefits	102,476	126,158
Accrued wages	72,640	60,798
Accrued sick leave	<u>742,677</u>	<u>720,932</u>
	\$ <u>1,286,797</u>	\$ <u>1,310,614</u>

	<u>2017</u>	<u>2016</u>
6. Inventory		
Public works	\$ 560,785	\$ 550,880
Gravel (valued at crushing cost)	1,749,720	1,862,737
A.S.B.	<u>16,030</u>	<u>21,836</u>
	2,326,535	2,435,453
Gas utility	<u>40,842</u>	<u>28,482</u>
	\$ <u>2,367,377</u>	\$ <u>2,463,935</u>

SMOKY LAKE COUNTY
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2017

7. Deferred Revenue	<u>2017</u>	<u>2016</u>
Federal Gas Tax Fund	\$ 127,370	\$ 174,366
Municipal Sustainability Initiative – Capital	204,036	792,204
CARES	21,338	--
Mons Lake Community Association	--	29,121
County of St. Paul – Spedden Truck Fill	--	278,062
Advanced Education	20,804	33,276
Family school liaison program	--	14,496
Fire Training	14,238	--
Embridge donation	--	8,760
CCI Wireless	--	55,625
Natural gas sales	<u>20,940</u>	<u>35,553</u>
	<u>\$ 408,726</u>	<u>\$ 1,421,463</u>

Funding from various grant programs, organizations and individuals, in the amount of \$408,726 remained unspent at the end of the current year. The use of these funds is restricted to eligible operating and capital projects as approved under the funding agreements or as indicated by the donors. Most of the projects are scheduled for completion in 2018.

8. Landfill Closure and Post-Closure Liability

Alberta environmental law requires closure and post-closure care of landfill sites, which includes final covering and landscaping, pumping of ground water and leachates from the site, and ongoing environmental monitoring, site inspections and maintenance.

The estimated total liability is based on an engineering assessment dated November 27, 2017.

The accrued liability portion is based on the cumulative capacity used at year end compared to the estimated total landfill capacity. The total capacity of the site is estimated at 135,000 cubic metres. The estimated remaining capacity of the landfill site is 96,000 cubic metres. The existing landfill site is expected to reach capacity in approximately the year 2049.

The municipality has not designated assets for setting closure and post-closure liabilities.

Estimated closure costs	\$ 383,000
Estimated post-closure costs	<u>376,000</u>
Estimated total liability	<u>\$ 759,000</u>
Estimated capacity remaining	71%
Portion of total liability remaining to be recognized	<u>\$ 538,890</u>
Estimated capacity used	29%
Accrued liability portion	<u>\$ 220,110</u>

SMOKY LAKE COUNTY
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2017

9. Contaminated Sites Liability

In 2016 a phase 1 environmental assessment was conducted on SE-16-59-19 W4M. The assessment concluded that there was a high potential for contamination of soil, soil vapour, and/or groundwater at the subject site relative to CL, IL, or Aquatic Life and DW standards. A phase 2 environmental study will be conducted in 2018 to establish what remediation is required.

10. Debt Limits

Section 276(2) of the Municipal Government Act requires that debt and debt limits as defined by Alberta Regulation 255/00 for the Smoky Lake County be disclosed as follows:

	<u>2017</u>	<u>2016</u>
Total debt limit	\$ 22,547,561	\$ 21,681,811
Total debt (including loan guarantee)	<u>(10,001)</u>	<u>(21,668)</u>
Debt limit remaining	<u>\$ 22,537,560</u>	<u>\$ 21,660,143</u>
Debt servicing limit	\$ 3,757,927	\$ 3,613,635
Debt servicing	--	--
Debt servicing limit remaining	<u>\$ 3,757,927</u>	<u>\$ 3,613,635</u>

The debt limit is calculated at 1.5 times revenue of the municipality (as defined in Alberta Regulation 255/00) and the debt service limit is calculated at 0.25 times such revenue. Incurring debt beyond these limitations requires approval by the Minister of Municipal Affairs. These thresholds are guidelines used by Alberta Municipal Affairs to identify municipalities that could be at financial risk if further debt is acquired. The calculation taken alone does not represent the financial stability of the municipality. Rather, the financial statements must be interpreted as a whole.

11. Operating Loan

The county has a prime less ¼% authorized operating line of \$5,000,000 with the Alberta Treasury Branch. No balance was outstanding as at December 31, 2017.

**SMOKY LAKE COUNTY
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2017**

12. Accumulated Surplus

Accumulated surplus consists of restricted and unrestricted amounts and equity in tangible capital assets as follows:

	<u>2017</u>	<u>2016</u>
Unrestricted surplus	\$ <u>6,150,473</u>	\$ <u>5,726,119</u>
Restricted surplus		
Capital		
Building	118,374	118,374
General	2,442,118	2,362,118
Regional landfill	433,936	441,475
Transportation	909,111	605,621
Gravel pit reclamation	424,483	408,139
Gravel pit development	42,262	298,195
Fire	828,847	808,847
Street sweeper	30,926	25,698
Connectivity	70,271	10,000
Regional waterline	258,818	602,309
Road development	601,577	808,363
Economic development	112,437	76,831
Municipal reserve	<u>39,122</u>	<u>37,992</u>
	6,312,282	6,603,962
Municipal general	3,438,463	2,970,057
Gas	<u>1,419,528</u>	<u>1,312,065</u>
Total restricted	<u>11,170,273</u>	<u>10,886,084</u>
Equity in tangible capital assets	<u>39,659,781</u>	<u>39,273,809</u>
	<u>\$ 56,980,527</u>	<u>\$ 55,886,012</u>

13. Segmented Disclosure

The Smoky Lake County provides a range of services to its ratepayers. For each reported segment, revenues and expenses represent both amounts that are directly attributable to the segment and amounts that are allocated on a reasonable basis. The accounting policies used in these segments are consistent with those followed in the preparation of the financial statements as disclosed in note 1.

Refer to Schedule 6 – Segmented Disclosure.

**SMOKY LAKE COUNTY
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2017**

14. Contingent Liabilities

(a) Smoky Lake Agricultural Society

The county has guaranteed one-half of a prime rate loan at the Canadian Imperial Bank of Commerce for the Smoky Lake Agricultural Society. As at December 31, 2017 the loan was in good standing and the balance was \$20,002, therefore the county's guarantee would be limited to \$10,001.

(b) Evergreen Regional Waste Management Services Commission

Smoky Lake County is a member of the Evergreen Regional Waste Management Services Commission. Each participating municipality funds a portion of the Commission's deficit based on their proportionate tippage for the year. The expense is accounted for as a current transaction in the year the county is invoiced.

(c) Highway 28/63 Regional Water Services Commission

Smoky Lake County is a member of Highway 28/63 Regional Water Services Commission. Each participating municipality would be responsible for their proportionate share of any unfunded deficit. The expense would be accounted for as a current transaction in the year the county is invoiced.

15. Salary and Benefits Disclosure

Disclosure of salaries and benefits for municipal officials and the chief administrative officer as required by Alberta Regulation 313/2000 is as follows:

		2017		
		Salary	Benefits & Allow.	Expenses
		(1)	(2)	(3)
Reeve	Lukinuk	\$ 67,621	\$ 14,690	\$ 31,309
Councillors	Orichowski	61,966	13,035	21,585
	Gawalko	9,856	1,560	6,893
	Cherniwchan	9,856	2,109	7,609
	Halisky	9,856	2,109	6,961
	Smigerowsky	49,281	10,547	8,202
	Cholak	49,281	10,547	8,148
	Bobocel	<u>53,310</u>	<u>4,199</u>	<u>13,585</u>
Total 2017 legislative costs		<u>\$ 311,027</u>	<u>\$ 58,796</u>	<u>\$ 104,292</u>
Chief Administrative Officer	Ollikka	<u>\$ 151,821</u>	<u>\$ 33,059</u>	<u>\$ 13,638</u>

**SMOKY LAKE COUNTY
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2017**

15. Salary and Benefits Disclosure (continued)

		2016		
		Salary	Benefits & Allow.	Expenses
		(1)	(2)	(3)
Reeve	Bobocel (Jan-Oct)	\$ 68,861	\$ 7,247	\$ 24,164
	Lukinuk (Nov-Dec)	59,736	12,426	32,153
Councillors	Cholak	60,665	12,897	16,143
	Orichowski	58,807	12,301	20,864
	Smigerowsky	<u>58,343</u>	<u>12,239</u>	<u>5,484</u>
Total 2016 legislative costs		<u>\$ 306,412</u>	<u>\$ 57,110</u>	<u>\$ 98,808</u>
Chief Administrative Officer	Ollikka	<u>\$ 149,577</u>	<u>\$ 33,465</u>	<u>\$ 11,786</u>

- (1) Salary includes regular base pay, gross honoraria, Reeve remuneration and any other direct cash remuneration. These amounts are included in Legislative, Development, ASB, and Natural Gas functional expenses.
- (2) Employer's share of all employee benefits and contributions or payments made on behalf of employees including Canada Pension Plan, Employment Insurance, health care, dental coverage, group life insurance, accidental disability and dismemberment insurance, long and short term disability plans, and professional memberships.
- (3) Expenses include travel, mileage, meals, accommodation, registration fees and other expenses.

16. Local Authorities Pension Plan

Employees of the county participate in the Local Authorities Pension Plan (LAPP), which is one of the plans covered by the Alberta Public Sector Pension Plans Act. The LAPP serves about 253,862 people and 417 employers. The LAPP is financed by employer and employee contributions and by investment earnings of the LAPP Fund.

Contributions for current service are recorded as expenditures in the year in which they become due.

The county is required to make current service contributions to the LAPP of 11.39% of pensionable earnings up to the year's maximum pensionable earnings under the Canada Pension Plan and 15.84% on pensionable earnings above this amount. Employees of the county are required to make current service contributions of 10.39% of pensionable salary up to the year's maximum pensionable salary and 14.84% on pensionable salary above this amount.

Total current service contributions by the county to the LAPP in 2017 were \$331,262 (2016 - \$331,659). Total current service contributions by the employees of the county to the LAPP in 2017 were \$305,690 (2016 - \$305,911).

At December 31, 2016, the LAPP disclosed an actuarial deficiency of \$637 million.

**SMOKY LAKE COUNTY
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2017**

17. Financial Instruments

The county's financial instruments consist of cash, receivables, long-term investments, loans receivable, accounts payable and accrued liabilities, and long-term debt. It is management's opinion that the county is not exposed to significant interest or currency risks arising from these financial instruments.

The county is subject to credit risk with respect to taxes and grants in place of taxes receivable and trade and other receivables. Credit risk arises from the possibility that taxpayers and entities to which the county provides services may experience financial difficulty and be unable to fulfill their obligations. The large number and diversity of taxpayers and customers minimizes the credit risk.

Unless otherwise noted, the carrying value of the financial instruments approximates fair value.

18. Approval of Financial Statements

Council and Management have approved these financial statements.

19. Budget Amounts

Budget amounts are included for information purposes only and are not audited.

20. Recent Accounting Pronouncements Published But Not Yet Adopted

PSAB Section 1201, Financial Statement Presentation

Revised standard is effective in 2019, when Sections PS2601 and PS3450 are adopted.

PSAB Section 2601, Foreign Currency Transaction

PS2601 establishes standards on how to account for and report transactions that are denominated in foreign currency in government financial statement and is effective in 2019.

PSAB Section 3041, Portfolio Investments

This standard is effective for the 2019 fiscal year and addresses the distinction between temporary and portfolio investments.

PSAB Section 3280, Asset Retirement Obligations

This standard is intended to provide guidance on accounting for asset retirement obligations and will apply in years beginning on or after April 1, 2021.

PSAB Section 3450, Financial Instruments

This standard is effective for the 2019 fiscal year and establishes recognition, measurement and disclosure requirements for derivative and non-derivative instruments.

384-18: Halisky

That Smoky Lake County Council adopt the audited Smoky Lake County Consolidated Financial Statements and the Smoky Lake County Gas Utility Financial Statements for the year ended: December 31, 2017, as prepared by JMD Group LLP.

Carried.

4. Request for Decision:

Policy Statement No. 01-29-02: County Vehicle Use

385-18: Gawalko

That Smoky Lake County amend **Policy Statement No. 01-29-02: County Vehicle Use:**

Title: County Vehicle Use	Policy No.: 29-02
Section: 01	Code: P-I
	Page No.: 1 of 6

Legislation Reference: Alberta Provincial Statutes

Purpose: To establish guidelines for employee use of municipally owned vehicles, which as a result of duty requirements are taken home evenings and weekends.
--

Policy Statement and Guidelines:	
1.	STATEMENT:
1.1	Smoky Lake County support employees who as a condition of their employment must use a County vehicle to perform their duties. The Policy will establish the authorized usage of municipal vehicles to ensure a rapid response to on-call situations.
2.	OBJECTIVE:
2.1	Most municipal vehicles are highly visible and often subject to public observation and scrutiny. As a result, criticism is sometimes received from the general public concerning improper and unethical use of municipal vehicles. With Smoky Lake County adoption of this policy on <u>County Vehicle Use</u> , accountability for vehicle usage will increase and County officials will be better able to demonstrate the appropriate use of municipal vehicles.
2.2	The operations of vehicles are required in many aspects of County government service. How each vehicle is operated affects the image of the County, this policy is to specify the County standards for employees who operate vehicles; for conducting County business; control usage so that it is restricted to municipal business only, and reduce the County's liability exposure from the use of such vehicles.
3.	GUIDELINES:
	Authorized Use:
3.1	Smoky Lake County recognizes that certain employees are required, as a condition of their employment to respond to both emergency and non-emergency situations outside of normal working hours and need to access a County vehicle on a 24-hour basis.
3.2	Council authorizes the use of County vehicles for transportation from work to their home residence on a daily basis to support business activities for the following County employees on a 24 hour basis of duty responsibilities: <ul style="list-style-type: none"> ■ Public Works Manager – Unit 101 ■ Public Works Foreman – Unit 100 ■ Natural Gas Manager – Unit 204 ■ Natural Gas Technicians – Units 202, Unit 203, Unit 205, Unit 206 ■ Environmental Operations Manager – Unit 227 ■ Environmental Operations Technicians – Unit 226 and Unit 239 ■ Fire Chief – Unit 401 ■ Peace Officer / Bylaw Enforcement Officer – Unit 222

Policy Statement and Guidelines:	
3.3	These vehicles are considered to be qualified, non-personal use vehicles strictly limited to the performance of duties associated with all operations of the County and are permitted for business use and commuting.
3.4	There are at time employees that have, as a condition of their employment, take home County vehicles on a 24/7 basis that do not necessarily fall into an "on call" or "emergency call in" status, but fall into a "stand-by" status employee. These employees are still subject to the policy regulations for using a County vehicle as indicated in this policy with the exception that they are permitted to use the vehicle to commute to and from work or work related functions to conduct County business.
3.5	All other personnel who may have a vehicle allocated to them shall return the vehicle to their principle work site at the end of the working day. No employee shall be permitted to take a County vehicle to his/her place of residence from work on a daily basis unless such use is authorized by the Chief Administrative Officer.
3.6	The Fire Chief, Deputy Fire Chief, Peace Officer /Bylaw Enforcement Officer are permitted and expected to use their municipal vehicles on a day to day basis within the County region while on call, in order to be immediately available to respond to emergencies.
	Regulations for Vehicle Usage:
3.7	Only the County employee assigned to a vehicle shall be the sole person authorized to use that vehicle, in accordance with Policy Statement No. 14-A-06: Authorized Vehicle and Equipment Operators and shall not allow unauthorized individuals to operate or access the vehicle at any time.
3.8	All County vehicles shall be stationed at the place at which the employee is expected to report to work. The administration office and/or the Public Works office will normally be considered as the place at which employees are expected to report to work.
3.9	Vehicles may only be operated within the geographical boundaries of Smoky Lake County unless for mutual aid of other departments or otherwise pre-authorized by the Chief Administrative Officer.
3.10	Employees assigned a County Vehicle with commuting privileges may make "incidental personal uses" such as stopping at a grocery store, picking up mail, or going to the bank, on his/her way home, but only if the stop does not add undue mileage to the trip and is within a reasonable distance of the route to and from work site are permitted.
3.10.1	It will be the responsibility of the employee to be in compliance with Canada Revenue Agency guidelines for any proportion taxable benefit for such use.

Policy Statement and Guidelines:	
3.11	Employees must operate vehicles in accordance with the Motor Vehicle Act, Workers' Compensation Regulations and County Policies - Municipal Regulations regarding Operation of Vehicles and Prevention Maintenance Procedures, in accordance with the Smoky Lake County Safety Manual .
3.12	Employees authorized to begin work from their residence in a County Vehicle may be subject to income tax regulations as set forth by the Canada Revenue Agency. Any charges assessed by Canada Revenue Agency will be the responsibility of the employee.
3.13	Use of vehicle may be terminated by the Chief Administrative Officer if the employee using a County vehicle changes his/her place of residence and the mileage between home and the place of work increases unreasonably. Smoky Lake County Automated Vehicle Location System (AVL) shall be monitored periodically by management and administration for transparency and accountability for County Vehicle Usage.
Temporary Authorization:	
3.14	Authorization may be permitted by the Chief Administrative Officer or designated Manager for the use of a County vehicle for an employee to take home on a temporary basis, up to three (3) work days, to attend an early morning event of an employee's next scheduled work day i.e.: meeting, conference, training session, starting work earlier than normal working hours for emergent or special conditions where it would be advantageous to the County for the employee to leave directly from home to work, seminar or any other event deemed to be applicable; i.e., Agricultural Service Board Employees, Safety Officer, and Seasonal Employees .
3.14.1	If permission is granted, during non work hours , the County vehicle must never leave the personal residence of the employee to transport passengers or for purposes unrelated to the conduct of County business. For example: family vacations, general shopping, movement of household goods, socializing or any other purpose which is clearly personal and unrelated to the delivery of County services.
4.	PROCEDURES:
Responsibilities for Authorized Vehicle Usage	
4.1	County vehicle usage is implemented for the employees that are <u>officially designated "on-call" status</u> are the primary individual expected to be readily available for contact, as the vehicle is equipped with special tools, equipment, and materials, permits the employee to respond within an appropriately prompt timeframe due to the frequency number of occurrences.

Policy Statement and Guidelines:	
4.2	Employees that fall into the "stand-by period" status when not officially designated "on-call" status, who require a vehicle for the ordinary and necessary discharge of their job functions (Natural Gas Technicians and Environmental Technicians), as identified in an approved position description will be used in the determination of eligibility for 24-hour vehicle use as a requirement for frequent emergency availability during non-working hours.
4.2.1	The employees that are <u>designated "stand-by" status</u> are the secondary individuals to respond and are to be available for contact based on the location of their residence and the severity of the situation, and may respond to an emergent, infrequent, or periodic situation as required.
4.2.2	Requirement for frequent emergency availability during non-working hours and compliance with work-alone regulations require "stand-by" employees to be available for mobilization.
4.3	County vehicles shall contain only those items for emergency or other equipment for which the vehicle is assigned.
Permanently Assigned Vehicles: Vehicle Usage	
4.4	This policy is intended to provide a basic framework governing the use of County Vehicles in Smoky Lake County and as such cannot contain procedures governing every situation that might arise. Employees seeking clarification of this policy should contact the Chief Administrative Officer or the Assistant Chief Administrative Officer.
4.5	All County vehicles operated from a permanently assigned place of work are to be parked at the end of the day overnight at the employee's place of residence; and for periods during which the employee is officially on call or on stand-by the County vehicle may be kept at his/her place of residence in a secure area.
4.6	During circumstances where a County vehicle is parked at an employee's residence, the vehicle shall not be mobile for any other reason than official County business.
4.7	During vacation times or any other time when the employee is off-work for extended periods, the vehicle must be parked at his or her principal work location.
4.8	All County vehicles shall be identified with the Municipality's name and logo clearly visible on both door sides, including the fleet unit number on both sides. The fleet unit numbers shall be in the color of black or white to contrast the vehicle or equipment color.
4.9	County vehicles are not to remain running for longer than twenty minutes while the vehicle is not in motion.
4.10	Employees should never leave vehicles unattended with the ignition keys anywhere in the vehicle.

Policy Statement and Guidelines:	
4.11	Vehicles should only contain those items for which the vehicle was designed for. The County will not be liable for loss or damage of any personal property transported in the vehicle.
4.12	In all cases, Employee should exercise sound judgment when driving assigned County vehicles and with the utmost regard for their care and cost efficient use. Abuse or rough use of a County vehicle including lack of care or maintenance will be addressed as outlined in Policy Statement 3-M-05: Vehicle and Equipment Maintenance and Operation.
4.13	County vehicles shall not be used:
4.13.1	To transport non-work related passengers, including family members, friends or other persons who are not employees of the County or serving the interest of the County.
4.13.2	For family vacations, general shopping, movement of household goods, socializing or any other purpose which is clearly personal and unrelated to the delivery of County services.
4.14	County Vehicles are not Personal Vehicles and are not for personal use. Personal use of vehicles will be treated as abuse of County policy and disciplinary action will be taken.
4.15	Accordingly, the County will use certain measures to help accomplish the purpose of this policy. Each employee authorized to use a County vehicle shall receive a copy of this Policy and is required to sign and date the acknowledgement page, as per Schedule "A": Vehicle Use Policy Acknowledgement , which is intended to record receipt of the Policy, understanding of its contents and agreement with the conditions for use.
4.15.1	The signature sheet will be kept in the Personnel File. If the Policy is revised, copies of the revised documents and acknowledgment pages will be re-distributed to each employee authorized to use a County vehicle.
Sanctions	
4.16	An employee's failure to comply with any and all applicable provisions of this policy or employees determined to be in contravention of this policy may receive disciplinary action up to and including removal of County vehicle privileges, suspension, and/or termination in accordance with Policy Statement No. 15-01: Discipline Policy.

Section 01

Policy 29-02



SCHEDULE "A"

VEHICLE USE POLICY ACKNOWLEDGEMENT

I, _____ (print name), as an employee of Smoky Lake County, hereby acknowledge that I have received and read the County's **Vehicle Use Policy: Policy Statement No. 01-29-02.**

Assigned a Municipal Vehicle - Unit Number _____.

Temporary usage - Municipal Vehicle - Unit Number _____.

Please initial each statement below if it is true.

_____ I understand that it is my responsibility to read and understand the contents of this Policy.

_____ I understand that I am obligated to perform my duties of employment relating to County Vehicle usage in conformance with the provisions of this Policy and any additional rules, regulations, policies or procedures imposed by Smoky Lake County in which I work whether or not I choose to read the Policy.

_____ I understand that this Policy may be modified without prior notice to me.

_____ I understand that should this Policy be modified that I will be provided with a copy of the modification.

Employee's round trip mileage from home to work: _____

DATED this _____ day of _____, 20____.

Employee - Signature

I, _____, provided a copy of SMOKY LAKE COUNTY **Vehicle Use Policy** to _____ on this _____ day of _____, 20____.

Chief Administrative Officer - Signature

This form also gets noted by the Payroll Department and placed in the Employee's Personnel File for record purposes.

Carried.

Policy Statement No. 01-49-01: Delegation to County Council.

386-18: Orichowski

That Smoky Lake County adopt **Policy Statement No. 01-49-01: Delegation to County Council:**

Title: Delegation to County Council	Policy No.: 49-01
Section: 01	Code: P-I
	Page No.: 1 of 6

Legislation Reference:	Alberta Provincial Statutes
-------------------------------	-----------------------------

Purpose:	To establish a policy to govern requests for delegation status at a meeting of County Council and to set out the process under which presentations are to be made.
-----------------	--

Policy Statement and Guidelines:	
1. STATEMENT:	
1.1	This policy is based on the "Delegation" Section of the Smoky Lake County <i>Procedural Bylaw No. 1303-17</i> . This policy applies to all requests for delegation status from all sources: Organizations, Interest Groups and Persons.
1.2	The Council of the Smoky Lake County recognizes the value to the community of local clubs, groups, organizations and residents that bring a community together. County Council shall receive delegations under the terms and conditions of this policy resolution.
2. DEFINITIONS:	
2.1	"Delegation": means any person or group of persons other than Administration, who appears before Council at a regular Council meeting to address a specific matter.
2.2	"Group": means two (2) or more persons gathered together by a common interest in any matter, one of whom may be appointed as spokesperson to be solely responsible for presenting the points of view or positions of the persons represented.
3. OBJECTIVE:	
3.1	Delegations appear before council for the purpose of voicing an opinion to the council. The agenda should contain the name of the person or group addressing council, the delegation's topic and an estimated time at which it will be heard. Delegations are usually dealt with near the beginning of the meeting as a courtesy in order that people who want to address council will not be kept waiting.
4. GUIDELINES:	
4.1	It is the responsibility of anyone contacted on behalf of the County, including elected officials and appointed officials on staff, to refer any and all requests for delegations before County Council to the Municipal Clerk for disposition.
4.2	Requests from persons or groups who wish to make a representation to Council shall be made at least ten (10) working days prior to a regular Council Meeting, including the purpose of the request, the proposed presentation in writing, action requested of Council, if any, in accordance with <i>Policy Statement No. 01-26: Regular County Council Meeting: Agenda Format</i> .

Policy Statement and Guidelines:	
4.3	It is the responsibility of the Municipal Clerk to advise the Chief Administrative Officer and Assistant Chief Administrative Officer of delegation requests received and to respond to any request for delegation status in the manner set out in this policy.
4.4	The allocation of Council's time to delegations is primarily intended to enable proposals for County action to be put forward, to advocate policy action by Council or to make the case of interest of business or non-governmental organizations.
4.5	Matters raised by delegations shall be considered at Council's discretion, at a subsequent meeting of Council, in order to enable research and to check evidence provided by delegations, unless Council unanimously deems otherwise.
4.6	Request for Delegation are accepted on a first come, first served basis and may be put forward to the next available meeting or referred to another committee.
4.7	Information and supporting documentation collected on a delegation request is done so under the general authority of the <i>Freedom of Information and Protection of Privacy Act (FOIP)</i> . Submission for an agenda will be used to acknowledge receipt and shall become public information unless deemed by the Chief Administrative Officer to be confidential and "In Camera". Please be aware that your name is subject to disclosure by way of publication of the agenda.
4.7.1	All correspondence submitted to Smoky Lake County will form part of the public record and will be published when this matter is before Council.
4.7.2	Smoky Lake County considers the author's name and address relevant to Council's consideration of this matter and will disclose this personal information. However, the author's phone number and email address are <u>not</u> required and should be omitted if the author does not wish this personal information disclosed.
5. PROCEDURES:	
	Delegations and Appointments:
	A request for delegation status shall only be considered for inclusion on a County Council agenda if the following conditions are met:
5.1	If a person or group wish to address Council on a matter on a Regular Council Agenda, that person or group shall notify the Municipal Clerk in the following format:
5.1.1	Written Communication , the letter shall be typewritten or legibly written that outlines the topic, purpose of the delegation's appearance before County Council and the names and positions of the individual(s) who will address Council, be signed with the name of the writer and contain the mailing address of the writer.

Policy Statement and Guidelines:	
5.1.2	Electronic Communication shall clearly set out the topic and purpose of the matter at issue and the request; state the names and positions of the individual(s) who will address Council; and must contain the name of the writer and both the mailing and electronic address of the writer.
5.1.3	Complete and submit in its entirety Schedule "A": Delegation Request Form , the provisions of this information clarifies the purpose of the delegation to provide a clear understanding of the delegate's matter of issue for the Council.
5.2	Delegates wishing to have documentation included in the County Council Agenda must provide an electronic copy or a hard copy to the Municipal Clerk, accompanying the written submission.
5.3	Delegates wishing to make an electronic presentation during the County Council meeting shall advise the Municipal Clerk at the time of submitting the delegation request. An electronic copy of any audio/visual presentation is required to be submitted to the Municipal Clerk accompanying the written submission or it will not be permitted to be shown at the meeting.
5.4	The subject matter and nature of the delegation's request must fall within the jurisdiction of County Council.
5.5	The delegation agrees to abide by the terms of this policy.
PROTOCOL:	
The following protocol will be used to determine if it is necessary for an Administrative Report to accompany any information provided by a delegation:	
5.6	Once the Municipal Clerk has forwarded a copy of the written submission to the Chief Administrative Officer or Assistant Chief Administrative Officer to determine if an Administrative Report should accompany the submission on the agenda.
5.7	The Chief Administrative Officer will advise which Department Head shall provide background information on the issue if deemed necessary.
5.8	The Municipal Clerk shall advise the delegation accordingly to confirm their place on the Council agenda, whether any audio/visual support is required and the time of the presentation.
5.9	Where the matter is determined to fall outside of the scope and responsibility of County Council, the Municipal Clerk shall notify the person(s) that the presentation should be referred to the most appropriate board, commission, agency or Provincial or Federal Government for consideration.

Policy Statement and Guidelines:	
Delegation Portion at the Meeting:	
The procedures to be followed during the Delegation portion of a County Council meeting are set out as follows:	
5.10	Presentations shall be made from the delegation table in the Council Chambers.
5.11	Each delegation to County Council shall be limited to the time on a matter shall only be allowed fifteen (15) minutes to present, exclusive of the time required to answer questions, unless approved by Council otherwise. Where there are numerous delegations listed, taking the same position on a matter, they shall be encouraged to select a spokesperson to present their views.
5.12	The Reeve, at the conclusion of the fifteen (15) minutes, shall inform the delegation that the time limit has been exceeded and thank the delegation for the presentation. Only upon a consensus of Council members, shall the fifteen (15) minute limit be extended.
5.13	Upon completion of the presentation, the Reeve will open the floor to questions from the members of County Council for clarifications purposes only. The delegation, in responding to any question, should address the question only and refrain from using the opportunity to extend their presentation.
5.14	After completion of questions, the delegation will be asked to return to the public gallery seating.
5.15	Any presentation in progress deemed to be inappropriate by virtue of content or comment, may, by action of the Reeve and upon a motion of County Council be prohibited from continuing to conclusion. Such an action shall normally follow a caution to a presenter that the presentation, as offered, is inappropriate.
5.16	Delegates shall respect the specified procedures, as to protocol and time. Delegates attending shall respect the decorum of County Council and refrain from public outbursts, shouting, or behaviour intended to disrupt the debate, discussion and/or general proceedings of County Council, in accordance with Procedural Bylaw No. 1303-17 .
Exceptions:	
5.17	Any delegation which appears before County Council at the request of County Council, or with prior approval based on acceptable rationale, may exceed the time constraints earlier set out. All presentations, however, shall indicate regard for the total Council Agenda and shall be as concise as possible.

Policy Statement and Guidelines:	
5.18	Council may, on two-thirds (2/3) vote, allow a person or group to address a matter that was not on the agenda but only if the item has been added to the agenda as emergent business.

Section 01	Schedule "A"	Policy: 49-01
Delegation Request Form		APPLICATION
<p><i>Thank-you</i> for your interest in becoming a Delegation before County Council.</p> <p>Please complete this application form. Please refer to Policy Statement No: 01-49 for Delegation Protocol and Procedures.</p> <p>NOTE: By filling out this application form, you are consenting to disclosure of any personal information made evident through your speech or presentation materials and grant permission to the County to publish these materials and agrees to abide by the terms of this Policy.</p>		<p>Personal information on this Application is being collected under the authority of the Freedom of Information & Protection of Privacy Act (FOIP).</p> <p>Smoky Lake County considers the author's address relevant to Council's consideration of this matter and will disclose this personal information if it is provided to us. However, the author's phone number and email address are not required and should be omitted if the author does not wish this personal information disclosed.</p>
APPLICANT NAME AND CONTACT INFORMATION:		
Last Name: _____		First Name: _____
Phone Number: _____		E-mail Address: _____
Mailing Address: _____		
_____ Box _____ Town _____ Alberta _____ Postal Code _____		
Group / Organization / Business / Individual:		
<input type="checkbox"/> Representing a Group / Organization / Business : _____ <input type="checkbox"/> Attending as a Individual		
NAME OF PRESENTERS / ORGANIZATION:		
	Name	Position Title
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____
4. _____	_____	_____
		Supporting documentation (optional)
		<input type="checkbox"/> Handouts at the meeting (please provide copies to the Municipal Clerk or bring 12 copies to the meeting)
		<input type="checkbox"/> Audio / visual presentation (must be received in pdf or jpg format accompanying the Application Form).
TOPIC AND PURPOSE OF PRESENTATION:		
Clearly outline the topic of your presentation: <input type="checkbox"/> Yes <input type="checkbox"/> No Executive Session		
List desired outcome of presentation/recommend to Council:		
<p>Note: That all correspondence submitted to Smoky Lake County will form part of the public record and will be published when this matter is before Council.</p> <p>Please Note for clarity: You do not need to complete this form to ask questions of Council at the "Public Question and Answer Period" scheduled between 11:30 a.m. and noon at each regular Council Meeting. All meetings are open to the Public.</p>		
Comments:		
APPLICANT NAME: (PLEASE PRINT)	SIGNATURE	DATE
_____	_____	_____
OFFICE USE Only		
Applicant Received: _____		By: _____
Confirmed by: _____		Council Meeting Date: _____

Carried.

Partial Road Plan 1923EU Closure - SE 26-59-13-W4M

387-18: Halisky

That Smoky Lake County, at no cost to the County, proceed with:

A Resolution of the Council of Smoky Lake County for the purpose of closing to public travel and cancelling a portion of a Public Highway in accordance with Section 24 of the Municipal Government Act, Chapter M26.1, Revised Statutes of Alberta 2000, as amended.

WHEREAS, the lands hereafter described are no longer required for public travel.

NOW THEREFORE, be it resolved that the Council of Smoky Lake County does hereby close the following described road, subject to rights of access granted by other legislation or regulations.

All of Road Plan 1923EU located within SE ¼ 26-59-13-W4M

Excepting Thereout all Mines and Minerals.

Carried.


Policy Statement No. 01-44-02: Communications

388-18: Halisky

That Smoky Lake County amend **Policy Statement No. 01-44-02: Communications:**

Title: Communications	Policy No: 44-02
Section: 01	Code: P-I
	Page No.: 1 of 6 E
Legislative Reference: Alberta Provincial Statutes	
Purpose:	1. Smoky Lake County seeks to inform its employees, residents, businesses, and visitors by engaging in a proactive Communication program. 2. Communication Policy is an ensemble of objectives, procedures, principles and directives for the internal and external communication to provide a solid foundation of purposeful language by implementing different communication tools deployed for understanding the direction, programs and services of the County.

Policy Statement and Guidelines:	
1. STATEMENT	
1.1	The County's Communication Policy is to ensure that communications – both to external and internal audiences – are proactive, strategic, effectively managed, consistent and responsive to the diverse information needs of the County's key publics.
1.2	Smoky Lake County, through its Departments is committed to fostering a thorough understanding of the direction, programs and services of the County to its publics.
2. DEFINITIONS:	
2.1	Communications: the practice of receiving, interpreting and transmitting information.
2.2	Publics: as taxpayers, employees, community organizations, businesses, suppliers to the County, levels of government, and all individuals and groups which the County works with and serves.
3. OBJECTIVE:	
3.1	To provide a framework for the County to enhance its two-way communication, improve stakeholder relationships, and encourage public participation in the municipal process.
3.2	To generate greater understanding of and support of County programs and services; and increase awareness and interests of Council activities and responsibilities.
3.3	To affirm Smoky Lake County Council and its personnel's role to ensure the success of the Communication Policy requires working collaboratively across departments to ensure the County's communication efforts are well coordinated and responsive to the needs of the publics.
4. GUIDELINES:	
4.1	Communication foundation "Model" has been developed based upon the eight (8) principles of good communication, to be utilized when implementing a Communication Tool; namely –
4.1.1	Visibility: To maintain a strong two-way communication relationship with the publics, is important that the County is visible as much as possible. Visibility leads to recognition and acceptance; as well, it allows the community to see the range and value of the municipality's work.

Policy Statement and Guidelines:	
4.1.2	Simplicity: Communication must be simple and straight forward and reflect timely, accurate and clear processes.
4.1.3	Repetition: Wherever possible a repetitive schedule will be devised for message placement to ensure it receives publics consideration. The more the message is repeated the wider its audience will become, and the more the message will be retained by the audience.
4.1.4	Value: Ensuring the message has a reasonable level of value for the publics is paramount to gain their attention and interest.
4.1.5	Variety: To ensure a message is received by the publics-at-large, it needs to be transmitted through a number of different communication tools. The more mediums the message appears in - the wider the coverage will be.
4.1.6	Listening: Good (and effective) communication requires two parties – the sender and the receiver. When a message is sent, you must expect to receive some form of response at times. It is important that feedback on all issues is encouraged and processed.
4.1.7	Consistency: To build credibility and a positive reputation messages need to be consistent.
4.1.8	Evaluation: The only accurate way of knowing if communication is good or not is to evaluate its effectiveness.
4.2	Brand defined: "Who are we?" and "Why do we matter"? The County identity is the image of Smoky Lake County (as shown) by design elements and correct use of the County's signature, logo, and service profile. Consistent use of the Smoky Lake County identity strengthens the relationship with the publics by expressing a vision and direction in a way that people can understand and support.
4.2.1	Smoky Lake County logo is contemporary, yet simple and sophisticated.  Description of Logo: "Smoky Lake": stylized cursive writing (red), underlined. "County": capitalized print (white) is inset within the bottom of the circle pattern (blue). Interpretation of Logo: represents "Smoky Lake County" is a united community.
4.2.2	Logo outline colours (red and white) that contrast the colour of the vehicle applied upon shall be used for the logo on County vehicles. All other non-standard colour shading of the logo for specific uses may be allowed upon approval of the Chief Administrative Officer.
5. PROCEDURES:	
5.1	The GIS/Communication Director assists County departments and Council to provide timely, relevant information to the publics. Such services include:
5.1.1	Advertising
5.1.2	Media Releases

Policy Statement and Guidelines:	
5.1.3	Brochures and Newsletters
5.1.4	Municipal Identification
5.1.5	Promotion and Publicity
5.1.6	Special Events
5.1.7	Website Administration
5.1.8	Social Media Administration
5.2	In support of the County's strategic direction, communication policy and guidelines, the Chief Administrative Officer will advise and assist elected officials, senior management, and departmental managers in areas related to public relations, (including internal communication), media relations crisis/emergency and safety communications, and public consultations.
5.3	The Communication tools utilized by the County to disseminate its information, engage its publics and obtain feedback as outlined in Schedule "A": Communication Tools are indicated in colour code by priorities from 1 to 16: Top Priority , and As Needed Basis .
5.4	The Departmental Managers shall provide leadership to the Director of GIS/Communication in establishing communication priorities and themes as the first level of response for the monthly departmental communication highlights by the 20 th of each month and submit to the Communication Department in accordance with Schedule "B": Monthly Departmental Communication Report . This will provide the Communication Department time to prepare and transmit key messages / highlights within a consistent timeline for the Monthly Grapevine, as well expanding communication through a number of different communication tools, if necessary.
5.5	To measure effective communication tools and to evaluate the communication processes that are utilized by the publics; the GIS/Communication Department will prepare an annual survey to address current communication methods used and explore what other communication methods might work better.
5.5.1	The survey will be released within the publication of the Annual Booklet.
5.5.2	The survey will be posted on the County Website.
5.6	Communication Policy is governed and guided by policies, practices, acts and relevant plans and Communications processes adhere to applicable federal, provincial and local laws. All content (messaging, data, and digital) will be managed, stored and retrieved to comply within the appropriate regulations; i.e., <i>Freedom of Information and Protection of Privacy Act (FOIP)</i> .

Section 01

SCHEDULE "A"

Policy: 44-02

COMMUNICATION TOOLS		
Communication	Purpose	Action
1. Advertising	To promote, inform, educate the publics through paid advertising, such as for employment opportunities, tax information, Grapevine, public hearings, and others.	Standards will be established for the look of ads that will be used for all advertising. Standardization will mean that an ad will be easily identifiable by readership. All advertising will include the County logo located in the top left-hand corner.
2. Calendar	Internal Communications of County activities.	Produced and distributed Monthly consisting of information regarding County functions.
3. GIS	Geographic Information System (GIS) makes information available through the County's Public Muni-Site to enhance public knowledge and promote a better understanding of the County and its government.	GIS organizes geographic data so that a person reading a map can select data necessary information for a specific project or task.
4. Grapevine	Serves as a useful monthly information place for providing current information.	Published and released monthly normally following the County Council meeting.
5. Departmental Activities	The following departments: Public Works, Natural Gas, Safety, Communications/GIS, Environmental Operations, Fire Protective Services, Agricultural Service Board, Planning and Development, Legislative Services, including Council shall report monthly highlights published in the Grapevine. This communication strategy will demonstrate consistent messages in a timely manner for Public Awareness.	The key is to provide regular messages about the benefits, results within the departments, and demonstrate success of our work. It's in all of our interests to ... generate greater understanding of and support for Council activities - increase community awareness of Council responsibilities - increase community interest in County's activities and improve community understanding of County's professionalism.
6. Logo / Branding	Develop practice to standardize branding through the use of the County logo on promotional items, letterhead, news releases, advertising, and other. To create a positive public image and visual identity of the County.	The County logo will be implemented on all Communication vehicle sources. Currently, there is no standardized use of the logo's color. Original Logo: Color reflects Red and Blue. Each department can develop a brand personalized to associate to its department, as long as the Smoky Lake County name is implemented.
7. Social Media	Social Media used are: Facebook and Twitter. Social media methods are being use more frequently to promote any County activities.	Telling the story. To celebrate, be proud and to regularly communicate the work, successes and achievements of the County.
8. Website	To provide the publics with up-to-date information on County business and to be the go-to resource for information, forms, and current information that may be needed to communicate urgently.	Updated County website with a look that reflects a progressive municipality that provides information in a timely manner. e.g., <i>Bylaws, Policies, Meeting Agenda and Minutes and Departmental Activities.</i>

SCHEDULE "A"

COMMUNICATION TOOLS		
Communication	Purpose	Action
9. Annual Booklet	To provide annual reporting on financial information, key County operations, and key contact information.	The booklet will be produced each year at Council's discretion and contents (as per purpose) will be adjusted, as necessary.
10. Brochures and Newsletters	To provide brief information packages on topics of interest to residents.	Shall be produced, as necessary, to target a specific issue.
11. Electronic Bulletin Board	Located in the County Lobby to provide information to walk-in publics.	Limited communication to the publics who come into the County building. Information posted, for example, Meeting dates, Events - Calendar.
12. Emergency Communications	To be part of the Emergency Team and to provide communications on emergency incidents to the public, media, government and other agencies.	Communication Process is part of the Smoky Lake County's Emergency Response Plan.
13. Employee Communications	To provide employees with regular communication on information on County business.	At weekly Management Meetings: Managers communication information back to the employees. Messages from the Chief Administrative Officer and Assistant Chief Administrative Officer to Managers and staff will be distributed by email or other means, as necessary.
14. Media: Radio	To provide the release of information on the air for immediate notification.	Radio communication will be utilized where there is a unique or urgent story.
15. Public Consultation	Public Consultation is a normal part of Local Government. Public engagement strengthens decision-making and endears publics to their government.	Public Consultation shall be conducted when and in such a form as per requirements of the <i>Municipal Government Act</i> , County Bylaw and at the direction of Council when necessary from time to time.
16. Safety Communications	To promote the successes County employees achieve regarding safety standards to employees and to the publics.	Communicate to all staff the discussion from the Monthly Safety Meetings as there may be discussions and outcomes that involve all employees.

SCHEDULE "B"

MONTHLY DEPARTMENTAL COMMUNICATION REPORT	
COMMUNICATION:	Department: _____ Name: _____ Month: _____ Date Submitted: _____
The key is to provide regular messages about the benefits, results within the departments, and demonstrate success of our work. Reference: Policy Statement 01-44 – Section 4.1: Eight (8) principles of Good Communication.	
KEY MESSAGE:	
<p>Communication Tool: Indicate below: Key Message is to be advertised in WHAT Communication Tool format.</p> <p>SUBMISSION DATE: 26TH DAY OF EACH MONTH.</p> <p><input type="checkbox"/> Grapevine <input type="checkbox"/> Website <input type="checkbox"/> Social Media <input type="checkbox"/> Newspaper</p> <p>Comment(s): _____</p>	

Carried.

5. Issues for Information:

Chief Administrative Officer's Report

The Chief Administrative Officer gave an updated report to Council for the period of February 21, 2018 to March 26, 2018:

Legislative/Governance:

- None.

Administrative:

- Community Learning Council (CLC) has adopted their 3-year strategic plan, they have submitted a 3-year grant application, and they have received confirmation from the Ministry that they are satisfied with the administration of the CLC and CALP programs through the County as the legal host.
- Attended a conference call March 1st with a company called "OptionPay" for potential options in taking credit card payments without the County paying fees.

Financial:

- Have contacted our legal counsel to track the insolvency of two oil companies on our tax roll that are approaching some level of financial difficulty or insolvency. I have also been informed in the weeks leading up to the RMA convention (and at the RMA convention) that numerous municipalities are doing the same for these companies.
- Executed a Memorandum of Agreement with Alberta Transportation for the work on Bridge File: BF79279.

Human Resources:

- None.

Community:

- Received a request from Anne-Marie Russ for in-kind assistance with the 3rd Annual Barrel Racing event to be held on Monday, August 6, 2018.

Training:

- Attended RMA conference March 19-21, 2018.

Strategic Priorities - Chart:

- None.

Community Learning Council - Advanced Education

389-18: Orichowski

That Smoky Lake County Acknowledge receipt of email received from Lindsay Manz, Manager, Community Adult Learning Program, Alberta Advanced Education dated February 28, 2018, confirming the Ministry is satisfied with the administration of the Community Learning Council (CLC) and Community Adult Learning Program (CALP) through the County as the legal host.

Carried.

Alberta Transportation - Bridge File: BF79279

390-18: Gawalko

That Smoky Lake County Council approve action taken by the Chief Administrative Officer in executing the Memorandum of Agreement with Alberta Transportation for the Alberta Government's Strategic Transportation Infrastructure Program (STIP) – Local Road Bridge Component funding in the amount of up to a maximum of \$1,069,140.75 for the Project: Bridge File BF79279 - culvert replacement to be completed by August 31, 2018, located on the lands legally described as NW 04-62-13-W4 on Range Road 133A, near Whitefish Lake.

Carried.

Annual Randy Russ Memorial Barrel Race

391-18: Halisky That Smoky Lake County provide an in-kind donation of up to 25 tonne of reject sand, including delivery, and deliver/pick up 10 picnic tables to/from the 3rd Annual Randy Russ Memorial Barrel Race, scheduled for Monday August 6, 2018 at 59460 Range Road 152 near Bellis, Alberta; and request Carillion mow the half mile of the right-of-way at the said address, and if Carillion is unable to fulfill the request, proceed to ask permission from Carillion for the County to complete the said mowing, in response to the letter request received from Dr. Anne-Marie Russ, dated March 9, 2018.

Carried.

Financial Update

As annexed to the minutes:

↳ Financial Statement for the Months: **January 2018.**

Action List(s)

↳ Action List(s):

↳ County Council Meeting – February 22, 2018.

392-18: Orichowski That the updated report for the period of February 20, 2018 to March 28, 2018 provided by the Chief Administrative Officer, be accepted and filed for information.

Carried.

**Finance Manager’s Report:
Actual to Budget Report**

Brenda Adamson, Finance Manager provided an updated Financial report for the period February 22, 2018 to March 21, 2018.

Penalties - Property Tax Roll Number 16592840

393-18: Orichowski That Smoky Lake County waive penalties in the amount of \$38.82 on Property Tax Roll Number 16592840, legally described as NE-28-59-16-W4, due to an administrative error.

Carried.

Family and Community Support Services FCSS Funding

394-18: Cherniwchan That Smoky Lake County allocate funding from the 2018 Family and Community Support Services (FCSS) Grant budget in accordance with Policy No. 08-17-01: Family and Community Support Services (FCSS) grant, as follows:

Community Group	Eligibility	Funding
Smoky Lake Seniors Drop In Center	Therapeutic Drum Circle Training	\$ 1,281.00

Carried.

Breakfast Program

395-18: Halisky That Smoky Lake County donate in the amount of \$1,000.00 to H. A. Kostash School in support of the “School Breakfast and Other Wellness Related Programs”, school year 2017/2018 from the 2018 budget in compliance with receiving their financial report; as per Council’s June 16, 2016 Motion #805-16; with funding to be allocated from “Grants for Individuals and Organizations”.

Carried.

OptionPay – Credit Card Payment System

396-18: Halisky

That Smoky Lake County enter into a Merchant Agreement with OptionPay, a credit card payment system company (www.optionpay.ca) to enable the County to accept credit card payments at no cost to the County.

Carried.

397-18: Halisky

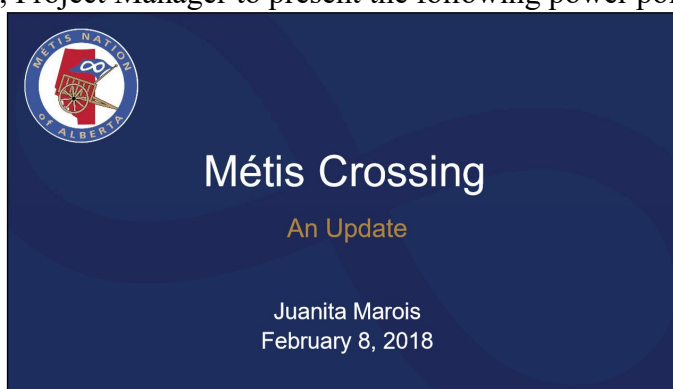
That the Management Report received for the period of February 22, 2018 to March 21, 2018 from Brenda Adamson, Finance Manager, be accepted and filed for information.

Carried.

7. Delegations:

Métis Crossing

Present before County Council from 10:39 a.m. to 11:11 a.m. was Métis Crossing representatives: Leon Boychuk-Hunter, Manager and Juanita Marois, Project Manager to present the following power point:



Métis Crossing
An Update
Juanita Marois
February 8, 2018

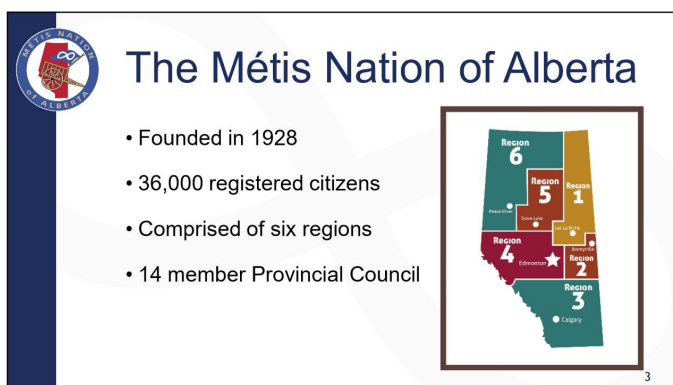


The Métis

- One of Canada's three distinct Aboriginal peoples
- 450,000+ Métis in Canada
- Alberta has the largest provincial population with 100,000+




2

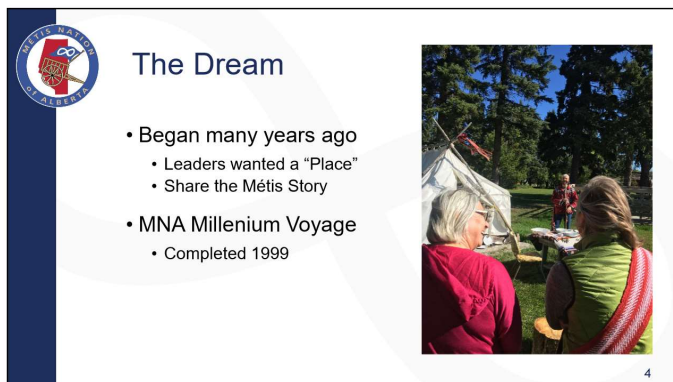


The Métis Nation of Alberta

- Founded in 1928
- 36,000 registered citizens
- Comprised of six regions
- 14 member Provincial Council




3



The Dream

- Began many years ago
 - Leaders wanted a "Place"
 - Share the Métis Story
- MNA Millenium Voyage
 - Completed 1999




4



Hub of an overall MNA Tourism Strategy





5



Our Land

- Opportunity for Land (2001)
 - Provincial Council decided to make the "Dream" a reality
- Riverlots homesteaded in 1860s
 - Magnus Cromarty / Peter Erasmus




6



Our Land



7



Our Mission

Métis Crossing is a major initiative of the Métis Nation of Alberta. It will be a premiere centre for Alberta Métis **cultural interpretation, education, gatherings, and business development**. Our 512 acre site will be designed to engage and excite visitors. Our programming will encourage active participation of visitors in activities promoting an appreciation of our people, customs, and celebrations.

8



Our Objectives

Métis Crossing will:

1. Share our Métis story with all people
2. Be a gathering place
3. Achieve financial sustainability
4. Minimize capital debt

9



1. Share our story - Reconciliation

- Métis
- Education Centre
 - Resource and training for teachers
 - Curriculum based fieldtrips
- Visitors
 - Local
 - Conferences
 - International
- Corporate / Government
 - Training and workshops



10



2. Be a Gathering Place

- Celebrations
- Festivals
- Family Reunions
- Training
- Workshops



11



3. Achieve financial sustainability

- Business approach
- Cultural sensitivity
- Authentic experiences
- Partnerships




12



3. Achieve financial sustainability


- Business Development Workshop April 5-6, 2018
 - Regional approach – Icon Indigenous attraction
 - Alberta Culture and Tourism
 - Smoky Lake Region
 - Travel Alberta
- Partnerships Development
 - Indigenous destination development / attraction
 - Indigenous Tourism Alberta
 - Voyageur Experience (Fort Victoria, Haskin Canoe)

13



3. Achieve financial sustainability

- Sustainable healthy building / site design
 - Energy / operation efficiencies
 - Passive House
- Renewable Energy development
 - 5MW solar field – Pre-feasibility Assessment
 - Robert Henry
 - Offset electricity consumption of MNA
 - Land lease to MNA
 - PPA with MNA / Smoky Lake



14



4. Minimize capital debt

Phased openings

- Phase I: Centennial Opening 2005
- Phase II: Cultural Gathering Centre 2019
- Phase III: TBD

Fund development

- Participation of Métis citizens and organizations
- Meaningful relationships and partnerships



15



Phase I: Centennial Opening 2005

\$3.2 million project

- \$1.0 million Centennial Legacies Grant, Alberta
- \$1.0 million Métis businesses and citizens
- \$1.2 million Corporate and in-kind contributions

2017 - Completed our **12th** year of seasonal operations

16



Phase I: Centennial Opening 2005

- Historic building restorations
 - Homesteads (Cromarty and Sinclair)
 - Barn
 - Outbuildings
- Heritage Village
- Nature trails / playground
- Stage
- Campground



17



Phase II: Cultural Gathering Centre

\$11 million project


- \$3.5 million Building Canada Fund (GoC)
- \$1.0 million Province of Alberta

Targets

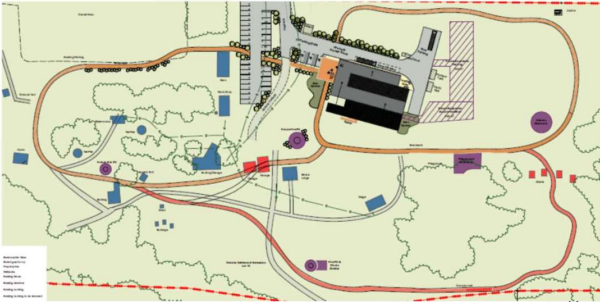
- \$2.5 million Government of Alberta
- \$2.3 million Corporate contributions
- \$1.4 million Individuals/Citizens/Foundation/In-kind
 - Rupertsland Technical Training Institute
- \$300,000 – Metis Nation of Alberta



18



Phase II: Cultural Gathering Centre 2019



19


 **Phase II: Cultural Gathering Centre 2019**

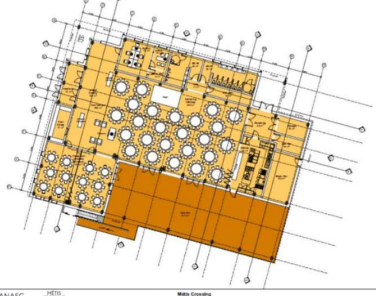
Spaces for experiences – 10,000 square feet

- Gathering hall
- Exhibit hall – Travelling
- Classroom
- Meeting room
- Commercial kitchen



20

 **Phase II: Cultural Gathering Centre 2019**





21

 **Phase II: Cultural Gathering Centre 2019**



22

 **Phase II Construction Timeline**



23

 **Project Objectives**

- Provide opportunities for Métis citizens and contractors.
- Fair, competitive, transparent and consistent with value for money principles.
- Maximize operational and energy efficiencies.
- Instill a strong sense of Métis presence and pride.
- Provide year round opportunities.

24

 Opportunities around

Construction

- General contractor
- Sub trades
- Suppliers
- Métis training
 - HEO program
 - Targeted wage subsidies



25


 Opportunities around

Ongoing Operations


- Crafters and artisans
- Experience providers
 - Canoe
 - Snowshoe
 - Horse wagon / trail rides
- Interpreters
- Food services
- Partner / tour development




26

 Ground Breaking Celebration
Thursday, April 26, 2018

Smoky Lake
County Council,
You are invited!



27

 Thank you!
For being a part of our dream

Juanita Marois
jmarois@metis.org
780-722-1993
albertametis.com

Bellis 4-H Beef Club

Present before County Council from 11:14 a.m. to 11:18 a.m. was Ethen Senetza, Member of the Bellis 4-H Beef Club to personally thank Smoky Lake County for supporting the Bellis 4-H Beef Club, and to present the following framed picture as a token of appreciation:



Paralympics

Present before County Council from 11:19 a.m. to 11:26 a.m. was Derek Zaplotinsky, Paralympic Athlete, and local resident, to thank Smoky Lake County for supporting him at the PyeongChang, Korea Winter Paralympics; and, as a token of appreciation presented the County with the race bib he wore during this race as seen below:



Reeve Craig Lukinuk expressed the following to Derek Zaplotinsky:
“We all want to congratulate you! Your hard work, determination and passion is what got you chosen to represent Canada and our County at the PyeongChang Winter Paralympics and we all are very proud of you and we all want to thank you again!”

11:31 – 11:31 a.m.

9. Public Question and Answer Period:

Question: None.

County Reply: N/A.

Reeve's Report:

Reeve Craig Lukinuk presented the following written report:



Reeve's Report For February 13, 2018 to March 16, 2018

February 13, 2018 - County Environmental Operations Meeting held in County Council Chambers:

- Executed an agreement with the Village of Vilna to provide temporary qualified supervision of the Vilna Water Treatment Plant.
- Agreed to sell County Unit 112S: 2005 Freightliner Condor spare waste collection truck.

February 13, 2018 - County Natural Gas Meeting held in County Council Chambers:

- Acknowledged receipt of an estimate prepared by Campbell Ryder Engineering Ltd., for capital cost in the amount of \$270,240.00 to replace Natural Gas Tap 50 RMO Station.

February 13, 2018 - County Agricultural Service Board Meeting held in County Council Chambers:

- Agreed to sponsor a hamburger and hotdog lunch at the 16th annual Farmers and Ranchers Appreciation Event scheduled for June 8, 2018 from 11:00 a.m. to 2:00 p.m. in conjunction with the Bellis 4-H Beef Show, in the Village of Waskatenau.
- Agreed to advertise local trappers available to assist with eliminating problem coyotes.

February 13, 2018 - County Fire Protective Meeting held in County Council Chambers:

- Agreed to remove all Smoky Lake County Councillors from the Bonnyville Regional Fire Authority 911 Dispatch text message notification system.

February 14, 2018 - County Council Budget Meeting held in County Council Chambers:

- Amended Policy Statement No. 03-25-09: Sale of Gravel or Sand.
- Passed Bylaw No. 1309-18: Tax Penalty, to authorize the rates of penalties to be applied against unpaid taxes.
- Amended Policy Statement No. 02-11-11: 03-39-12: Dust Control.
- Amended Policy Statement No. 03-35-09: Snow Clearing.
- Donated \$2,000.00 to the Smoky Lake Resident and para-nordic skier: Derek Zaplotinsky for his participation in the 2018 Winter Paralympics in Pyeochang, South Korea; and challenge the Town of Smoky Lake to match the County's donation.

February 15, 2018 - Brownlee LLP 2018 Emerging Trends in Municipal Law held in Edmonton:

- Agenda topics included:
 - The Modern Municipality: Doing IDPs and ICFs the Right Way & Delivering Upon the Promise of Collaboration,
 - Expansion, Accountability and Transparency – Changes to Off-site Levies for Alberta Municipalities,
 - Sustainable Revenue Under the Modernized MGA,
 - Reconciliation is Calling – Don't Miss the Opportunities, and
 - Cannabis and the Municipality.

February 16, 2018 - Reynold Mirth Richards & Farmer Annual Municipal Law Seminar held in Edmonton:

- Agenda topics included:
 - The Canadian Free Trade Agreement is Here: How is it Changing Things,
 - Intermunicipal Collaboration Frameworks: Ways to Make These Work,
 - What the Courts Tell Us About Municipalities,
 - Assessment 101,
 - It's a Joint Effort: Municipalities' Roles in Regulating Recreational Cannabis Use, and
 - Heightened Scrutiny: Mandatory Codes of Conduct and the Meaning of Harassment.

February 20, 2018 - Planning & Development Orientation Meeting held in County Council Chambers:

- Jane Dauphinee, Principal/Senior Planner, Municipal Planning Services (2009) Ltd., Noreen Easterbrook, Smoky Lake County Regional Heritage Board, Chairperson, and Jordan Ruegg, Smoky Lake County Planning and Development Manager made presentations to Council in regard to Planning and Development.

February 22, 2018 - County Environmental Operations Meeting held in County Council Chambers:

- Passed Bylaw No. 1310-18: Community Economic Development Officer, a bylaw to authorize Smoky Lake County to enter into a contract agreement to hire a Community Economic Development Officer.
- Entered into a grant agreement with the Federation of Canadian Municipalities, as Trustee of the Green Municipal Fund, for the Waskatenau Nuisance Grounds Site Assessment Feasibility Study, in the amount of \$42,500.00.
- Amended Policy Statement No. 15-05-03: Condition of Service: Oath of Confidentiality.
- Adopted Policy Statement No. 01-05-01: Council Orientation Training.
- Amended Policy Statement No. 08-18-05: Council Remuneration and Expenses.
- Approved a donation of funds in the amount of \$1,185.72 to complete the deck and wheelchair ramp at the Anne Chorney Public Library.
- Received a letter from Lakeland Primary Care Network (PCN) confirming support and approval of a future PCN Satellite location in the Town of Smoky Lake.
- Approved Council to attend the Federation of Canadian Municipalities (FCM), 2018 Annual Conference and Trade Show, scheduled for May 31, 2018 to June 3, 2018, in Halifax
- Approved the Smoky Lake County 2018 Annual Safety Meeting be scheduled for Friday, April 6, 2018 at 9:00 a.m., to be held in the Public Works Shop; and the Smoky Lake County Main and Public Works Offices be closed on April 7, 2017.
- Approved a Certificate of Appreciation to Sergeant Al Baird for his service.
- Approved \$1,480.00 of funding towards the Smoky Lake Family and Community Support Services event on Family Day.
- I was appointed as a member to the Alberta Association of Municipal Districts and Counties (AAMDC) Charitable Gaming Model Committee.
- Approved the Regional Community Development Committee (RCDC) Economic Development Budget 2018.
- Approved the Regional Community Development Committee 2018 Mandate Letter.
- Agreed to provide a donation to the Randy Russ Memorial Barrel Race as well as the Smoky Lake Riding Club, in the amount of \$500.00 each annually.

February 23, 2018 - In-House Safety Committee Meeting held in County Council Chambers:

- Adopted Safety Policy Manual Policy Statement No:
 - 01-01: Council Statement of Commitment
 - 01-02: Safety Policy Statement
 - 01-03: Municipal Organization Chart

February 26, 2018 - Industry Liaison Meeting held in County Council Chambers:

- Agenda item discussed were:
 - Road Bans: on gravel roads as per Bylaw 1225-11.,
 - Aggregate Extraction Business License: as per Bylaw 1306-17.
 - Haul Road Agreement: as per Policy Statement 03-14-09,
 - Road Conditions: communication of road safety concerns,
 - Repairs to Roads: protocol to avoid damage,
 - Pipeline Crossing: agreement protocol,
 - Property Access onto Road Allowance: adequate gravelling, and
 - Dust Control: cooperation to alleviate safety concerns.

February 26, 2018 – Executive Committee NLLS

- NLLS is in the process of creating a New Website to view go to nlls.ab.ca
- Maureen Penn stepped down as the chair person for LMC
- Review Barb McCarthy Audit Report

February 27, 2018 - Family School Liaison Program Meeting held in County Council Chambers:

- Recommend management collaborate with Aspen View Public School Division No. 78, Smoky Lake County, Lakeland Catholic School District No. 150, and the Village of Waskatenau, to bring forward a comprehensive draft Family School Liaison Program Master Service Agreement with Aspen View Public School Division No. 78 as the managing partner.

February 27, 2018 - Doctor Recruitment & Retention held in County Council Chambers:

- Letter sent to Honourable Ms. Sarah Hoffman requesting a Community Needs Assessment in order for the municipalities to pursue offering dialysis services into our communities
- Discussion on the New PCN coming to Smoky Lake

February 27, 2018 – Smoky Lake Lions Club

- Many topics discussed one being the annual Dog Walk on May 27, 2018 at 1:00pm
- Update on the upcoming Casino Fund Raiser
- Discussion on how to gain new members for the Lions Club

March 1, 2018 - Meeting with Aspen View Public and Lakeland Catholic School Boards held in County Council Chambers:

- Agenda items discussed were:
 - Timeline and Current Status of Smoky Lake and Waskatenau School Projects.
 - Lakeland Catholic School Division's future plans within Smoky Lake County.
 - Stakeholder Perspectives on Regional Educational Needs within Smoky Lake County.

March 9, 2018 - Regional Fire & Rescue Meeting held in County Council Chambers:

- Delegates John Hackwell and Darcy Hale, Jubilee Insurance Agencies Risk Management Advisors, who made a Volunteer Firemen's Insurance Service (VFIS) presentation.
- Delegate Boris Makale, Worker's Compensation Board (WCB) Account Manager, gave a presentation on WCB.

March 9, 2018 - Joint County & Town Council Committee Meeting held in County Council Chambers:

- Started reviewing the Smoky Lake County Bylaw No. 1276-15 and Town of Smoky Lake Bylaw No. 004-15: Joint Operation Agreement for the provisions of Fire Protection Services.

March 10, 2018 – Northern Lights Library Board

- Larry Tiedemann was elected as the new chair of the Board
- Elaine Sorochan and Jill Mcluckie are the new elected Executive Board Members from Zone 2&4
- Passed the Audit Report

March 13, 2018 – Departmental Operation Meeting

- Reviewed all Manager's Annual Work Plans
- Made a motion to help correct some Rural Addressing with the Village of Waskatenau
- Reviewed and made a motion to accept the tender for the County 2005 Freightliner
- Had Cathy Goulet discuss do a presentation of the upcoming County Strategic plan

March 14, 2018 – Policy Committee Meeting

- Reviewed Policy 01-29-02 County Vehicle Use
- Reviewed Policy 01-49-01 Delegation to County Council
- Reviewed Policy 01-44-02 Communications
- Started on a Special Events and Concerts Bylaw and or Policy

March 16, 2018 – Federation of Gas CO-OPS

- Discussion on the carbon levy for non profit organizations looking into a rebate or exemption
- Randy Orichowski and Jacob Meddelcamp are acclaimed to the Resolution Committee
- Convention cost has increased for the first time in 4 years
- Alberta Gas Inc Update

Sincerely,
Craig Lukinuk
Smoky Lake County Reeve

398-18: Halisky That the Reeve's Report received for February 13, 2018 to March 16, 2018, be accepted and filed for information.

Carried.

Committee of the Whole for the Purpose of Planning

399-18: Halisky That Smoky Lake County schedule a Committee of the Whole for the Purpose of Planning for Thursday, May 3, 2018 at 9:00 a.m. in County Council Chambers.

Carried.

Management Reports

400-18: Cherniwchan That the management reports received for the period between February 13, 2018 to March 22, 2018 from; Doug Ponich, Public Works Manager; Bob Novosiwsky, Public Works Road Foreman; Dave Kully, Public Works Shop Foreman; Ed English, Peace Officer; Jordan Ruegg, Planning and Development Manager; Trevor Tychkowsky, Safety Officer; and Paul Miranda, GIS/Communication Director, be accepted and filed for information.

Carried.

Meeting Recess

Meeting recessed for Lunch, time 11:57 a.m.

Meeting Reconvened

The meeting reconvened on a call to order by Reeve Craig Lukinuk at 1:02 p.m. in the presence of all Council, the Chief Administrative Officer, the Assistant Chief Administrative Officer, Finance Manager, Public Works Manager, Communications/GIS Manager, Planning & Development Manager, and Recording Secretary.

Killick Leadership Group

During the open house café, Cathy Goulet, president of Killick Leadership Group, explained the purpose of the open house is to obtain public input. However, no public attended. Therefore, the County will proceed to prepare a draft Strategic Plan, and schedule another open house in May, for public feedback.

401-18: Cherniwchan That Smoky Lake County schedule a Strategic Plan Public Open House for Thursday, May 3, 2018 at 5:00 p.m. in the National Hall in Smoky Lake.

Carried.

Committee Task Forces and Boards: Reports

Alberta CARE (Alberta Coordinated Action for Recycling Enterprises)

- Attended the CARE Spring Seminar on February 28, 2018 to March 2, 2018 in Brooks, Alberta., agenda items included:
 - Tour of the Newell Regional Landfill,
 - Take it or leave it process for landfills,
 - Incinerating waste materials for low carbon fuels replacement,
 - Landfill closures – post closure costs,
 - Recycling Facility Economics

Corridor Communications Inc.

- Annual General Meeting is scheduled for April 20, 2018 in Calgary.

Doctor Retention & Recruitment Committee

- Addressed in the Reeve's Report.
- Next meeting at the call of the chairperson.

Evergreen Regional Waste Management Services Commission

- Meeting held March 5, 2018.
- Discussion was held on Leachate solutions.
- Meet with Tribal Chiefs to discuss training of their staff.
- The site operating license renewal is in progress.
- Attached to this agenda:
 - ↳ Financial Statements for Year Ended December 31, 2017.
 - ↳ Income Statement: February 28, 2018.
- Next meeting is scheduled for April 16, 2018.

Family Community Support Services Committee

- No Report.

Family-School Liaison Committee

- Meeting held February 27, 2018.
- Addressed in the Reeve's Report.
- Next meeting is scheduled for April 24, 2018.

Fire and Rescue Liaison Committee

- Smoky Lake
 - No Report.
- Vilna
 - No Report.
- Waskatenau
 - No Report.

Government Liaison Committee

Member of Parliament - Shannon Stubbs

402-18: Halisky

That Smoky Lake County write a letter of support to endorse Lakeland Member of Parliament: Shannon Stubbs, Private Member's Motion: "M-167 That the Standing Committee on Public Safety and National Security be instructed to undertake a study on Rural Crime in Canada and consider factors, including but not limited to: (i) current rural crime rates and trends; (ii) existing RCMP and other policing resources and policies in rural, remote, and Indigenous communities, particularly in relation to population density, policing geographic area, and staff shortages; (iii) current partnerships with provincial and municipal police; (iv) possible recommendations to improve rural crime prevention and to curb emerging crime rates, and that the committee report its findings to the House within six months of the adoption of this motion."; and as a rural municipality, we recognize that Rural Crime has become an increasing issue in Alberta and appreciate these issues are being addressed.

Carried.

Highway 28/63 Regional Water Services Commission

- Meeting held on March 12, 2018.
- The 2017 Financial Statements were adopted.
- The St. Paul water extension to Mallaig is ongoing, Nova Mechanical has been awarded the tender, and work will begin soon.
- Waiting on the White Fish Lake First Nation #128 water supply agreement before proceeding any further.
- Next meeting is scheduled for April 25, 2018.

In-House Safety Committee

- Meeting held on February 23, 2018 and March 22, 2018.
- Adopted Safety Policy Manual:
 - Policy Statement No. 01-01: Council Statement of Commitment
 - Policy Statement No. 01-02: Safety Policy Statement
 - Policy Statement No. 01-03: Municipal Organization Chart
 - Policy Statement No. 01-04-01: Definitions of Note.
- An external safety audit is required by the end of 2018.
- Attached to this agenda:
- Attached to this agenda:
 - ↳ Minutes: January 26, 2018.
- Next meeting is scheduled for April 23, 2018.

Partnerships in Injury Reduction (PIR)

403-18: Gawalko

That Smoky Lake County acknowledge receipt of the letter received from Shannon Thomas, Northern Regional Manager, Alberta Municipal Health and Safety Association, dated March 2, 2018, in regard to the Partnerships in Injury Reduction (PIR) Status and Requirements for 2018 External Audit required by December 31, 2018 to obtain a new COR (Certificate of Recognition) for Year 2019.

Carried.

Municipal Planning Commission

- Meeting held February 23, 2018.

Northeast Alberta Information HUB

- Meeting held March 29, 2018.
- Possibly closing high load corridor passing by Smoky Lake.
- Looking at changing their meeting dated from the fourth Thursday or Friday of each month.

North East Muni-Corr. Ltd

- Meeting held March 12, 2018.
- An agreement has been signed for the Bonnyville – Cold Lake Water Line to proceed.
- The committee is developing a brochure for the Iron Horse Trail.
- There are three events proposed for the trail: Ultra 100 Mini Race from St. Paul to Elk Point, Ronald MacDonald Run – Cold Lake, and UN Nato Motorcycle Ride.
- Next meeting is scheduled for April 9, 2018 at 10:00 a.m.

Northern Lights Library Board

- Meeting held on March 3, 2018.
- Attached to this agenda:
 - ↳ Financial Statements: Year Ended December 31, 2017.
 - ↳ Working Budget 2018.
- Next meeting scheduled for April 3 & 5, 2018 in Elk Point.

404-18: Halisky

That the copy letter received by Smoky Lake County from JMD Group LLP, Chartered Accountants, dated February 17, 2018 in regard to Audit Findings for Northern Lights Library Board, be filed for information.

Carried.

Policy Committee

- Meeting held on March 14, 2018.
- Addressed in the Reeve's Report.

R.C.M.P. Liaison Committee

- No Report. Waiting for the new sergeant to start.

Regional Community Development Committee (RCDC)

- Volunteered at the Edmonton Boat and Sportsman show; we can do better and we are going to do better.
- Next meeting is scheduled for April 16, 2018.

Regional Emergency Management Committee

- No Report.

Risk-Pro Control Management Committee

Added Named Insured: Minutes:

- Waskatenau Pryveet Dance Club
General Meeting Minutes: March 6, 2018.

405-18: Orichowski That the correspondence received by Smoky Lake County from Jubilee Insurance Agencies, in regard the 2017 Genesis Property Peer Group Review, including Smoky Lake County's five-year claim experience and five-year property loss ratio for year 2017, be filed for information.

Carried.

Smoky Lake Foundation

- Meeting was held March 15, 2018
- A resolution was passed to borrow up to \$4 million from ATB Financial under ministerial approval to complete Phase 2 of Bar-V-Nook Manor.
- 28 people are on the waiting list to move into Phase 1 or Phase 2 of Bar-V-Nook. Anticipating substantial completion by mid-April.
- Vilna Lodge has 7 Vacancies.
- 5 wellness strategies were achieved.
- Next meeting is scheduled for April 18, 2018.

Smoky Lake Region Fire and Rescue Committee

- Meeting held on March 9, 2018.
- Boris Makale from Alberta WCB made a presentation on Bill 30: an Act to protect the health & wellbeing of working Albertans.
- Darcy Hale from Jubilee Insurance discussed Fire Fighter insurance coverage and fire fighting equipment replacement requirements.
- Next meeting is scheduled for June 15, 2018.

Smoky Lake Heritage Board

- Annual General Meeting was held March 23, 2018.
- Next meeting at the call of the chairperson.

406-18: Orichowski That Smoky Lake County approved the unbudgeted expenditure of \$3,800.00 from the 2018 budget to purchase a Municipal Historic Designation Plaque for the Kulka House, as designated under Bylaw No. 1297-16.

Carried.

407-18: Halisky That Smoky Lake County pursue Municipal Historic Designation of the Bellis Fire Hall, located at 4947 50 Street, Bellis, Alberta, legally described as Lot 12 Block 2 Plan 1039CL.

Carried.

AUMA 2018 Minister's Awards for Municipal Excellence

408-18: Cherniwchan That Smoky Lake County approve Town of Smoky Lake to utilize MPE Engineering to submit an application under the joint "Regional GIS Project", to the Alberta Urban Municipal Association: AUMA 2018 Minister's Award for Municipal Excellence; in reference to the January 29, 2018 Joint Municipalities Meeting motion # JMM-106-18.

Carried.

409-18: Halisky That the Committee Task Force and Board Reports presented by Councillors as of March 29, 2018, be accepted.

Carried.

6. Correspondence:

Rural Municipalities of Alberta (RMA)

410-18: Orichowski That the following correspondence received from the Alberta Association of Municipal Districts and Counties (AAMDC), now known as: Rural Municipalities of Alberta (RMA), be filed for information:

- a. Contact Newsletter: March 1, 2018.
- b. Contact Newsletter: March 9, 2018.
- c. Contact Newsletter: March 16, 2018.

Carried.

Alberta Biodiversity Monitoring Institute

411-18: Gawalko That the letter received by Smoky Lake County from Stephen Lougheed, Interim Executive Director, Alberta Biodiversity Monitoring Institute, dated February 5, 2018, in regard to the Public Release of "The Status of Human Footprint in Alberta", be filed for information.

Carried.

Alberta Transportation

412-18: Halisky That Smoky Lake County acknowledge receipt of the letter received Barbara Dupuis, Development and Planning Technologist for Operations Manager, Alberta Transportation, dated February 27, 2018, in regard to the Roadside Development Permit Approval for Ten (10) Smoky Lake County Highway Welcome Signs.

Carried.

Seniors and Housing - Grey Matters 2018 Conference

413-18: Orichowski That the email received by Smoky Lake County from Seniors and Housing Information in regard to the "Grey Matters 2018" Conference scheduled for September 25- 26, 2018 at the Coast Plaza Hotel in Calgary, be filed for information.

Carried.

Alberta Transportation

414-18: Cherniwchan That Smoky Lake County acknowledge receipt of the letter received from Brent Herrick, C.E.T., P.L (Eng), Bridge Manager, Alberta Transportation in regard to Level 1 Bridge Inspection Changes, dated February 28, 2018; and forward a copy of the said letter to Associated Engineering Alberta Ltd..

Carried.

CCI Wireless Inc.

415-18: Cherniwchan That Smoky Lake. That County Council and relevant administration who can attend – attend the CCI 2018 Annual General Meeting scheduled for April 20, 2018 in the Sandman Inn, 25 Hopewell Way NE, Calgary, Alberta.

Carried.

Westlock & District Family and Community Support Services (FCSS)

416-18: Gawalko That the letter received by Smoky Lake County from Cindy Olchow, Executive Director, Westlock and District Family and Community Support Services (FCSS), dated February 22, 2018, in regard to their 2018 Northeast Regional FCSS Spring Gathering scheduled for April 27-28, 2018 in the Town of Westlock, be filed for information.

Carried.

Summer Games

417-18: Cherniwchan That the memorandum received by Smoky Lake County from Dave Turnbull, Alberta Games Consultant, Alberta Sport Connection, dated February 28, 2018 in regard to the 2018 Alberta Summer Games scheduled for July 19-22, 2018 in Grande Prairie, be filed for information.

Carried.

Kinette Club of Smoky Lake

418-18: Orichowski That Smoky Lake County donate a County jacket, plus promotional items as per policy to the Kinette Club of Smoky Lake's fifth annual Ladies Night Out, scheduled for Saturday, April 14, 2018, at the Agricultural Complex, Smoky Lake, in response to the letter request received on March 12, 2018.

Carried.

Aspen View Public Schools

419-18: Halisky That the news letter received by Smoky Lake County from Aspen View Public Schools, titled: Aspen View Board Highlights for March 1, 2018, be filed for information.

Carried.

Aspen View Public Schools

420-18: Cherniwchan That the news release received by Smoky Lake County from Ross Hunter, Communications Officer, Aspen View Public Schools, dated March 5, 2018, titled: Aspen View Public Schools 2018-19 School Calendar Approved, be filed for information.

Carried.

Smoky Lake Lions - Lions Foundation of Canada Dog Guides - Dog Walk

421-18: Halisky That Smoky Lake County donate in the amount of **\$200.00** towards the **Smoky Lake Lions** "Pet Valu" Dog Walk scheduled for Sunday, May 27, 2018 to raise funds for the Lions Foundation of Canada Dog Guides as well as to provide community members a chance to enjoy community spirit in being active together, in response to the letter received from Brenda Adamson, Secretary of Smoky Lake Lions Club, dated March 16, 2018.

Carried.

Town of Peace River

422-18: Lukinuk That Smoky Lake County write a letter to the Minister of Health to express concerns with the Alberta Health Services – Air Ambulance Request For Proposal (RFP); and carbon copy Alberta Health Services, Auditor General and both local MLAs; and defer letter received from Elish Fallon, Executive Assistant to CAO and Council, on behalf of Christopher J. Parker, CLGM, CAO, Town of Peace River, dated March 17, 2018 to the next Joint Municipalities Meeting.

Carried.

Thank You: Summary Listing

423-18: Orichowski That Smoky Lake County file for information the February, 2018 Summary Listing of Thank You's received from organizations extending appreciation of support:

- Marianne Prockiwi-Zarusky – Re: Contribution to the Holiday Jingle Bus Trip.

Carried.

Information Releases

424-18: Halisky That Smoky Lake County file for information the "Information Released" calendar for March, 2018.

Carried.

Smoky Lake County Regional Heritage Board

425-18: Lukinuk That Smoky Lake County defer the letter received from Noreen Easterbrook, Chairperson of the Smoky Lake Regional Heritage Board, in regard to greater access to the North Saskatchewan River Valley and encouraging tourism, to the Regional Community Development Committee (RCDC); and update the Smoky Lake Regional Heritage Board of the current status of North Saskatchewan River boat launches within Smoky Lake County.

Carried.

Bylaw No. 1241-12: Respecting Road Right of Way

426-18: Cherniwchan That Smoky Lake County write a letter to Landowner, Robert Feniak, in regard to County road maintenance procedures and Provincial water restrictions in reference to respecting the road right of way, in response to his letter dated March 20, 2018.

Carried.

Victoria Trail Agricultural Society

427-18: Gawalko That Smoky Lake County take no action to the correspondence from Donald Macyk, President, Victoria Trail Agricultural Society, dated March 2018, titled: Victoria Trail Agricultural Society Update and Proposal, identifying opportunities to promote and integrate their Arena and Fitness Centre into Smoky Lake County services and programs; and write a letter in response to encourage them to resubmit a request for support along with their financial statements, after one year of operation.

Carried.

Additions to the Agenda:

Lakeland Communities Health Advisory Council

428-18: Orichowski That Smoky Lake County Council and relevant Administration who can attend – attend the Lakeland Communities Health Advisory Council Municipal Leaders Forum scheduled for April 16, 2018, from 6:30 p.m. to 9:00 p.m. at the Ukrainian National Hall in the Town of Smoky Lake.

Carried.

Minister's Seniors Service Awards

429-18: Cherniwchan That Smoky Lake County advertise for self-nominations on social media: the "2018 Minister's Senior Service Awards - Call For Nominations" and the "Alice Modin Award" with a nomination deadline of April 23, 2018, in response to the email received from Seniorsinformation@gov.ab.ca on March 29, 2018.

Carried.

433-18: Cherniwchan That Smoky Lake County Council go out of Executive Session, time 3:55 p.m.

Carried.

434-18: Halisky That Smoky Lake County schedule a meeting with Benson Lui, Development and Planning Technician with Alberta Transportation and Alberta Environment and Parks, in regard to Road Closure File RC: 015: SE-2-62-17-W4 and SW-1-62-17-W4, near Long Island Lake.

Carried.

ADJOURNMENT:

435-18: Lukinuk That this meeting be adjourned, time 4:00 p.m.

Carried.

REEVE

S E A L

CHIEF ADMINISTRATIVE OFFICER