

SMOKY LAKE COUNTY

Minutes of the **County Council Meeting** held on Thursday, **June 28, 2018** at 9:11 A.M. in the County Council Chambers.

The meeting was called to Order by the Reeve, Mr. Craig Lukinuk, in the presence of the following persons:

<u>Div. No.</u>	<u>Councillor(s)</u>	<u>ATTENDANCE</u> <u>Thursday, June 28, 2018</u>
1	Dan Gawalko	Present
2	Johnny Cherniwchan	Present
3	Craig Lukinuk	Present
4	Lorne Halisky	Present
5	Randy Orichowski	Absent
CAO	Cory Ollikka	Present
Asst. CAO	Lydia Cielin	Present
Finance Manager	Brenda Adamson	Present
Public Works Mgr.	Doug Ponich	Absent
GIS/Communication	Paul Miranda	Present
Plan/Dev Manager	Jordan Ruegg	Present
Legislative Svcs/R.S.	Patti Priest	Present

2 Members of the Media present:
The Redwater Review and Smoky Lake Signal.

2 Members of the Public.

2. Agenda:

697-18: Halisky That the Agenda for Thursday, June 28, 2018 County Council Meeting be adopted, as presented.
Carried Unanimously.

3. Minutes:

Minutes of May 15, 2018 – County Council Committee of the Whole for the Purpose of Planning Meeting

698-18: Cherniwchan That the minutes of the **Smoky Lake County Council Meeting** held on Thursday, April 19, 2018, be adopted as presented.
Carried.

Minutes of May 24, 2018 - County Special Council Meeting

699-18: Halisky That the minutes of the **Smoky Lake County Special Council Meeting** held on Monday, April 23, 2018, be adopted as presented.
Carried.

PUBLIC HEARING:

Bylaw No. 1316-18: to authorize Alternative Methods for Public Notification: referred to as “Advertising Bylaw”

The Reeve Craig Lukinuk called the Public Hearing to order at 9:15 a.m. in the presence of four Council members, Chief Administrative Officer, Assistant Chief Administrative Officer, Finance Manager, GIS/Communication Director, Planning and Development Officer and Recording Secretary.

General public: two members of the public in attendance for the Public Hearing.

1.0 Opening

I declare the Public Hearing open at 9:15 a.m.

Procedure Outline:

1. The Council is here to listen to the information presented, and to make decision on the matter that is the subject of the hearing.
2. This is a formal hearing and is not a debate. Everyone wishing to speak will be given an opportunity to speak once to the matter.
3. All persons wishing to be heard at this public hearing should sign in on the sign in sheet (located on the table at the front of the Council Chambers) giving their name and address.
4. The Chair shall call upon those individuals who have pre-registered on the sign-in sheet giving their names will speak first.
5. Persons who do not sign in shall speak only after all those who signed in have given their presentations. We ask that anyone who wishes to speak but has not yet signed in, please sign in now.
6. An individual who does not identify himself or herself will not be given the opportunity to speak.
7. Public Hearing Presentations – will proceed as follows:
 - 7.1 those speaking in support (in favour);
 - 7.2 those speaking opposed (against);
 - 7.3 follow up questions from Members;
 - 7.4 questions of the Administration from Members.
8. Councillors will be given the opportunity to ask questions,
9. Council will then end the Hearing and consider the information received at the public hearing,
10. Only Councillors may ask questions of speakers during the Hearing. If any persons wish to ask questions of a speaker, they must ask Council to ask the question on their behalf during their presentation, and Council will only ask the question if a Councillor wishes to have an answer.

The Reeve then asked the CAO to confirm whether or not this Public Hearing has been advertised and notice has been provided in accordance with the applicable legislation.

To which, the CAO replied:

Yes, it has Mr. Chairman.

County Grapevine: during the week of June 11, 2018 in both the Smoky Lake Signal and the Redwater Review.

County Website: Posted on June 6, 2018.

The Public Hearing “Notice” for Bylaw No. 1316-18: Public Notification was advertised in the Smoky Lake Signal and the Redwater Review during the week of June 11 and June 18, 2018. The deadline to receive public written submissions is 12:00 p.m. – Wednesday, June 27, 2018.

2.0 Staff Presentation

The purpose of this hearing is for the Council of Smoky Lake County to obtain public input, in favour and opposed to proposed Bylaw No. 1316-18: to authorize Alternative Methods for Public Notification: referred to as “Advertising Bylaw”.

Smoky Lake County wishes to use alternate advertising methods, such as posting on the municipal website, therefore an authorizing bylaw must be passed. This bylaw must have the confidence of council that the method provided for in the bylaw is likely to bring the matter to the attention of a substantially number of residents in the relevant area, and a public hearing must be held prior to second reading of the bylaw. As well, the notice of the bylaw must be advertised in a manner consistent with the notification methods outlined in the Municipal Government Act. Lastly, the bylaw must be made available for Public Inspection.

3.0 Public Presentations Via Written Submissions

There were no Public Presentation or written submissions.

4.0 Public Presentations at the Public Hearing

There were no persons signed up on the sign-in sheet in favour (in support) or against the proposed bylaw. The Reeve called upon anyone wishing to speak to the proposed bylaw, to which there was no response.

5.0 Questions and Answers

There were no further questions.

6.0 Closing Remarks

There being no further presentations.

The public hearing and discussion on proposed Bylaw No. 1316-18: to authorize Alternative Methods for Public Notification: referred to as “Advertising Bylaw” was closed at 9:20 a.m.

County Council Meeting

County Council Meeting reconvened, time 9:21 a.m.

4. Request for Decision:

Bylaw 1316-18: Alternative Methods for Public Notification

700-18: Cherniwchan That Smoky Lake County **Bylaw No. 1316-18: Public Notification**, known as the “Advertising Bylaw” be given **SECOND Reading**.

Carried.

Moved by Councillor Gawalko, that Smoky Lake County **Bylaw No. 1316-18: Public Notification**, known as the “Advertising Bylaw” be given the **THIRD and FINAL READING** and that the Reeve and the Chief Administrative Officer are hereby authorized to fix their signatures to all necessary documents and that the corporate seal also be fastened where it is deemed to be necessary.

Carried.

Policy Statement No. 01-51-01: Public Participation

701-18: Halisky

That Smoky Lake County adopt **Policy Statement No. 01-51-01: Public Participation**, as presented; and forward to the Minister of Municipal Affairs:

Title: Public Participation		Policy No.: 51-01
Section: 01	Code: P-I	Page No.: 1 of 17 <i>E</i>

Legislation Reference:	Alberta Provincial Statutes
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Purpose:	To establish a framework within which public participation can be enhanced in the decision-making process fulfills the duties and obligations set out in legislation with regard to public participation.
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Policy Statement and Guidelines:	
1. STATEMENT:	
1.1	Smoky Lake County acknowledges the fundamental right of all citizens to participate in the governance system and that the responsibility to be involved in decisions starts at the grassroots level where the public is directly involved with municipal functions.
1.2	This policy is a commitment from Smoky Lake County to ensure appropriate mechanisms, processes and procedures enable the public and its community to participate in the affairs of the Council through effective and meaningful public engagement processes.
1.3	This Public Participation Policy is in addition to and does not modify or replace the statutory public hearing requirements in the <i>Municipal Government Act</i> .
2. OBJECTIVES:	
2.1	Smoky Lake County's Vision is " Leading the Way in positive growth with healthy, safe, and sustainable rural living " and the proactive approach is to provide practical and appropriate opportunities for participation by citizens and the public regarding proposed developments, services, programs or other municipal decisions that may impact quality of life in the County.
2.2	To provide sufficient access to information to allow the public to become informed and have the opportunity to participate to be involved in municipal issues and provide input to the decision-making process.
2.3	Demonstrate consistent application of the process to the public and Council.
2.4	To provide effective input into Council's decision-making process deepening participatory democracy, accountability, responsiveness and a social contract with communities and citizens.
2.5	Establish a method to effectively report back to the community on their input and on Council's decisions and outcomes to help the community and/or citizens to understand; and encourage them to continue to contribute to the democratic participation, exchange information and participate in decision-making processes.

Policy Statement and Guidelines:	
3. DEFINITIONS:	
3.1	Chief Administrative Officer: means the person, also known as the "CAO", appointed by Council to the position of Chief Administrative Officer under the <i>Municipal Government Act</i> for Smoky Lake County.
3.2	Community: refers to the County, residents, businesses, schools, religious institutions and all other institutions and agencies that make up Smoky Lake County.
3.3	Council: means the Reeve and Councillors duly elected in the Smoky Lake County.
3.4	Councillor: is a Member duly elected as a Councillor and is a member of Council.
3.5	County: means the geographic area contained within the boundaries of the municipality of Smoky Lake County.
3.6	Municipality: means the Municipal Corporation of Smoky Lake County.
3.7	Public/Citizens: means an individual, resident, sometimes represented in an organization/group that takes an interest in an issue, will be or is likely to be affected by an issue, or has the ability to affect a decision or outcome.
3.8	Public Participation: means processes through which the County provides non-statutory opportunities for the community to have input into decision-making through public meetings, surveys, open houses, workshops, polling, resident advisory committees and other forms of engagement.
3.9	Public Participation Plan: means a plan as a course of action outline which identifies which opportunities, level of Participation and Public Participation Tools to be used to obtain public input in a particular circumstance.
3.10	Public Participation Tools: means the tools that may be used, alone or in combination, to create Public Participation opportunities.
4. GUIDELINES:	
4.1	Conduct of Engagement: Core principles will guide decisions about how and when to involve the public toward cooperative relationships and assist in governing a "Conduct of Engagement" by working together to build and maintain Public Participation. The following principles form the acronym " TRUST ":
4.1.1	T ransparency: demonstrate accountability that the decision-making process is open, clear and accessible to all role players in the participation process where the public becomes familiar with the appropriate information and tools to engage in meaningful participation.

Policy Statement and Guidelines:	
4.1.2	Respect: consideration of timing and style of approach strengthens legitimacy where the public is more likely to accept the decision made when they have taken part in creating the solution. Respect that is built into the participatory processes upfront benefits adequate public involvement allows for realistic management of costs and creates a better ability to manage the quality of the output.
4.1.3	Unity: embracing all views and opinions in the process of public participation strengthens participatory democracy with the community by promoting a spirit of democracy and participants become aware of other views by enabling their voice to be heard and taken into account of. Dialogue with others where views are exchanged assists in reaching solutions upon which consensus can be built.
4.1.4	Social: collectively bond to collaborate a balanced approach of engagement by listening to understand and be informed, learning to gather information to refine perspectives on issues or initiatives, and voicing points of view ensures a free flow of valuable information to all participants to be actively involved.
4.1.5	Transform: be the lead model responsible to empower participation and communicate results to the public to directly share in the decision-making process. Open public participation process can therefore result in better citizen "buy-in" as the community changes and evolves.
4.2	<p>Proactive Public involvement: Public involvement is happening all the time and it is about dialogue with the appropriate people in the appropriate way at the appropriate time. The following elements can be perceived as factors that can reflect potential negative drawbacks when engaging in the public participation process:</p> <ul style="list-style-type: none"> ■ Time Consuming: Consultation can be time consuming, slowing down decision-making processes. ■ Costs: Consultation can be resource intensive (financially and staff wise). ■ Unrealistic Expectations: Can lead to citizens expecting shared decision-making power with the Council. If their solution is not adopted, these individuals may criticize the process rather than the decision. ■ Fair Representation: Public who participate may not represent all relevant views to issues being discussed. The interests of a few active people can be seen as overruling the silent majority. ■ Inaccurate information: Public may have strong opinions that are based on inaccurate information. All information provided by participants will be carefully assessed. <p>Benefits: It is imperative that the public understands that there not be, nor appear to be any conflict between the interests of Council and their duties of municipal functions to the Community. Effective public participation, however, considers opportunities to go beyond simply providing information; the end result is decisions reflective of the public interests and looks at how and when to best connect with the community.</p>

Policy Statement and Guidelines:																									
4.3	Public Participation Plan:																								
4.3.1	<p>Public Participation Opportunities: Council and Administration recognize that quality public participation is a critical component of good governance. Councillors and staff of the Municipality will ensure that the Public Participation Plan involves the public in the following functions:</p> <p>4.3.1: Bylaws and Regulations: New programs and Services being established and/or reviewed, upon direction to engage Public Participation through a motion of Council.</p> <p>4.3.2: Policy formulation and review: Policies of Intent (Policy Code P-I).</p> <p>4.3.3: Budget: Preparation for gathering input.</p> <p>4.3.4: Planning: Strategic Plan and Business Plan and any implementation of projects and initiatives.</p>																								
4.3.2	<p>Levels of Participation: The effort to build the capacity to enable effective participation from the community and its citizens can be achieved through five (5) goals and levels of engagement for dissemination of information, mechanisms and platforms for dialogue.</p>																								
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Policy Statement and Guidelines:

4.3.3 **Public Participation Tools:** To ensure timely and continuous involvement of the public, community and others in the public participation process, a variety of public notification and participation procedures can be used and may use any combination of the following making it easier to pick tools and activities that match public expectations to the desired level of participation.

Participation

In-Person	Digital	Written	Representative
<ul style="list-style-type: none"> • Meetings • RoundTable • Open House • Workshops • Project Forum • Delegation • Presentation to Council 	<ul style="list-style-type: none"> • On-line Surveys • Discussion Forum • Chat groups • Website • Message Board 	<ul style="list-style-type: none"> • Submissions • Email • Grapevine • Mail-In Surveys • Public Notice • Advertisements • News Releases • White Board 	<ul style="list-style-type: none"> • Appointment to an advisory or ad hoc committee or Public-at-Large Board
<p>Validation of, or reaction to a proposed plan or options through round table groups, public meetings or mail-outs and allowing citizens the time to reply.</p>	<p>Information sharing or awareness building through direct correspondence with feedback to be used in developing a course of action.</p>	<p>Information sharing or awareness building through the County grapevine, website, press releases advertisements and/or public notices.</p>	<p>Joint planning through establish committees meeting with an open discussion on the specific topic.</p>

PLEASE NOTE: Budget is an essential component. Ensure all possible expenses are identified and seek approval for the overall budget.

4.4 **Encourage Public Participation:**

The municipality's meetings are all open to the public when and as required under the *Municipal Government Act*, and the public will have an opportunity to provide feedback or comments in writing or in persons at these meetings.

- The Public Participation Plan will outline the communication to ensure that participation by the public is meaningful and effective, through timely disclosure of information, in the best way by various means in accordance with this Policy to inform citizens to remain educated and connected about opportunities to provide formal public comments.
- Council meetings will address all Public Participation elements during Agenda – Section 4: Request For Decision. Sign in sheet, as per **Schedule "E": Public Participation Attendees** will indicate the public participation attendance for the record and assist the Reeve to acknowledge persons who wish to speak.

Policy Statement and Guidelines:

4.5 **Implementing a Public Participation Process:**

The next step in public participation is to implement a **Public Participation Process**. This process is designed to address the specific issue or project. The diagram presents the tasks in a series of linear steps and activities in the process:

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graph TD
    S1[Step 1: Prepare a Public Participation Plan  
SCHEDULE "A"] --> I[Identify the Opportunity:  
Topic or Initiative]
    S2[Step 2: Implement the Public Participation Plan] --> A[A. Establish the goal and  
Level of Participation.]
    A --> B[B. Description: Clear  
overview of Opportunity.]
    B --> C[C. Outline Work Plan:  
Roles and Responsibilities,  
Timelines and information.]
    C --> D[D. Determine the Public  
Participation Tools.]
    D --> E[E. Public Participation  
Notice. SCHEDULE "B"]
    E --> F[F. Follow-up: Communicate  
feedback of the outcome  
to Council and Public.]
    S3[Step 3: Encourage the Public]
    S4[Step 4: Reporting  
SCHEDULE "C"]
    S5[Step 5: Evaluate the  
Process  
SCHEDULE "D"]
    
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The intensity of the public participation process varies depending on the nature of the project, characteristics of the neighborhoods, community issues and the perceived impact to the public involved. A Public Participation Plan sets a roadmap of what will be done, when, with whom, by whom and where will be outlined in accordance with **Schedule "A": Public Participation Plan**.


Policy Statement and Guidelines:	
4.6	Public Notification and comment Process:
4.6.1	The public notification process is a notice advertised in order to notify the public of an issue and a time frame of a 14-day public comment period will be provided prior to a decision being made. Each notice will include, as outlines in Schedule "B": Public Participation Notice , at a minimum, the following information: <ul style="list-style-type: none"> ■ Name of topic/issue /activity/type of participation event. ■ Municipalities' name. ■ Action to be taken and by whom. ■ Day, date, time and location of meeting. ■ Brief summary of the proposed action or plan and geographic scope. ■ Start and end dates for public comments. ■ Where to obtain copies of the materials, and how to provide formal comments. ■ A designated contact for more information (name, telephone, email).
4.6.2	County Council must give the public a reasonable opportunity to present their views and the requirements for advertising are stipulated in accordance with Bylaw No. 1316-18: Public Notification . Notice must be advertised for all citizens/public.
4.7	Reporting: Reporting and giving feedback to the public is a critical phase in the process – it ensures those involved see their input was received, understood and valued.
4.7.1	The County will provide a response report that demonstrates the County has received and considered input from the public about project.
4.7.2	Public Participation Report will help understand the level of achievement and demonstrate the results of the outcome by indicating satisfaction with the process, success with the conclusion of the work, approval of the recommendations and resolution of the issue.
4.7.3	Response and meeting summaries prepared will highlight key points in the public participation process that note feedback/questions received and the County's response, in accordance with Schedule "C": Public Participation – Report .

Policy Statement and Guidelines:							
4.7.4	Communicating the results of the public engagement effort back to those who have participated is a fundamental principle of engaging the public and Council. <ul style="list-style-type: none"> ■ The designated department manager will prepare and present the summary report following each major initiative or project participation process, and provide copies: 						
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The Communication Department will publish the REPORT on the Council's website and distribution through the Central Office.							
4.8	Evaluation: Evaluation measures the effectiveness of the public participation process.						
4.8.1	The final stage of this process is evaluating the effectiveness of the public involvement process. Evaluation is a critical part of every engagement effort to help understand if the guiding principles have been met, and if not, why not. It also supports continuous improvement and learning. To ensure effective and meaningful public participation, an internal evaluation shall be completed after every process, in accordance with Schedule "D": Internal Evaluation .						
5.	PROCEDURES:						
5.1	Roles and Responsibilities:						
There are four (4) primary groups who have a stake in decisions made by Council:							
5.1.1	County Council: <ul style="list-style-type: none"> ▪ Acknowledges the public's involvement and Council members actively engage in public participation. ▪ Will consider input through Public Participation. ▪ Review this policy every election term to ensure the Policy complies with all relevant legislation, municipal policies and the purpose of Public Participation. ▪ Ensure appropriate resources are available to solicit Public Participation. 						

Policy Statement and Guidelines:	
5.1.2	<p>Administration Staff: Administration carries out the steps of the process to ensure the proper process is established and used properly and that the guiding values are consistent.</p> <ul style="list-style-type: none">■ <u>Chief Administrative Officer/Assistant Chief Administrative Officer:</u><ul style="list-style-type: none">▪ Ensure that a Public Participation Plan is developed in accordance to this Policy for proper engagement.▪ Be a resource to lead the departmental team for public participation: framework, vision, guiding values, benefits and continuum of engagement for every issue in which public involvement is expected/warranted.▪ Report findings of the Public Participation to Council.▪ Ensure that policy is adhered to by all personnel, consultants and contractors hired to do public engagement on behalf of the County.■ <u>Department Managers:</u><ul style="list-style-type: none">▪ Coordinate the implementation of the Public Participation Plan.▪ Implement the format to facilitate public participation appropriate to the issue at hand.▪ Ensure adequate time and resources are dedicated to planning, coordinating and conducting engagement processes, whether internal or external.▪ Assign staff, as needed to implement Public Participation, ensuring adequate time and resources is available.▪ Ensure the staff understands the importance of Public Participation and this policy.▪ Report findings of the Public Participation to Chief Administrative Officer/Assistant Chief Administrative Officer.■ <u>Communication Department:</u><ul style="list-style-type: none">▪ Support public engagement processes with communication planning and build awareness of the opportunity to participate.▪ Assist the Departments with the Public Participation.
5.1.3	<p>Community associations and special interest groups: As an important connection to communities throughout the Smoky Lake County, community associations and special interest groups play an integral role in having unique knowledge of a topic or issue, or will be impacted in a unique and specific way.</p>
5.1.4	<p>General Public: Anyone who is affected by a decision should be involved in some way in that decision. The public's main role is to actively participate in the process, keeping in mind the "greater good" while considering the current and future needs of the community.</p>

Policy Statement and Guidelines:	
5.2	<p>SUPPORTING LEGISLATION:</p> <p>All Public Participation will be undertaken in accordance with the following Legislative framework:</p> <p>5.2.1 The Municipal Government Act:</p> <p><u>Section 216.1:</u> Outlines the Public Participation requirements for all Alberta municipalities.</p> <p><u>Sections 227:</u> The general guidelines and requirements to hold a public meeting are outlined. For any public meetings called by County Council, notice must be advertised and all citizens can attend.</p> <p>5.2.2 Smoky Lake County Bylaw No. 1316-18: Public Notification outlines the advertising methods used to provide Notice for all citizens/public who can attend. This Bylaw stipulated the requirements to allow the public a reasonable opportunity to present their views to make suggestions and representations.</p> <p>5.2.3 This policy will adhere to the principles in accordance to the "Public Question and Answer Period" Sections: 5.34 to 5.37 of the Smoky Lake County Procedural Bylaw No. 1303-17. This applies to the process on how the Public Participation shall be conducted at County Council Meetings for public's understanding.</p> <p>5.2.4 Smoky Lake County information and disclosure of municipal records in accordance with the Municipal Government Act and under the Freedom of Information and Protection Privacy (FOIP), and any other applicable legislation.</p> <p>5.2.5 Smoky Lake County Bylaw No. 1134-05: The Records Retention and Disposition outlines when correspondence submitted to Smoky Lake County will form part of the public record and will be retained in accordance with this Bylaw.</p>
5.3	<p>LEGISLATIVE AND POLICY IMPLICATIONS</p> <p>5.3.1 Smoky Lake County Policy Statement No. 01-51: Public Participation will be reviewed by County Council every four years or as required.</p> <p>5.3.2 Smoky Lake County will post this policy on the website for Public Inspection.</p>

 PUBLIC PARTICIPATION PLAN		SCHEDULE "A"									
Project Title: _____											
STEP ONE	Prepare a Public Participation Plan:										
	Public Participation Opportunity Number: _____ Policy Section: 4.3.1										
STEP TWO	IMPLEMENT THE PUBLIC PARTICIPATION PLAN										
A Establish the Goal and Level of Public Participation	Identify Public Participation Goal and determine level of public participation for the project: To determine the appropriate level of public participation, it is important to assess the degree to which the public considers the issue significant. Policy Section: 4.3.2 LEVEL: 1 2 3 4 5 <input type="checkbox"/> Inform <input type="checkbox"/> Consult <input type="checkbox"/> Involve <input type="checkbox"/> Collaborate <input type="checkbox"/> Empower What is to be achieved: _____										
B Description: Clear overview of Opportunity	Describe the Project: Provide a clear description to lay the foundation for a successful and achievable public participation process within the timeline, geographic area, staff and budget limitations of the overall project. This information will be used to explain the project and communicate the boundaries of public participation in planning, program development or decision processes. Describe the Project: (Key Issue) _____ _____ _____										
C Outline Work Plan	Create a Work Plan Schedule: Any public participation plan should include a detailed timeline of the planning, program development or decision-making processes as well as the public participation activities within that process. Public information and input need to be timed early enough to provide the public adequate opportunity to influence the decision. <table border="1"> <thead> <tr> <th>Roles and Responsibilities</th> <th>Timeline</th> <th>Information</th> </tr> </thead> <tbody> <tr> <td>Designated Department Manager Team Members</td> <td>Include stages of Public Engagement (if more than one)</td> <td>Include Background, history and previous engagements</td> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>		Roles and Responsibilities	Timeline	Information	Designated Department Manager Team Members	Include stages of Public Engagement (if more than one)	Include Background, history and previous engagements			
Roles and Responsibilities	Timeline	Information									
Designated Department Manager Team Members	Include stages of Public Engagement (if more than one)	Include Background, history and previous engagements									

 PUBLIC PARTICIPATION PLAN		PAGE TWO
STEP THREE	ENCOURAGE THE PUBLIC	
D Determine the of Public Participation Tools	Select Tools: Different public participation goals typically require different tools and approaches. Policy Section: 4.3.3 <input type="checkbox"/> In-Person <input type="checkbox"/> Digital <input type="checkbox"/> Written <input type="checkbox"/> Representation Tool Activities: _____ _____ _____	
E Public Participation Notice	Public Notification Process: advertised in order to notify the public of an issue and with a time frame of a 30-day public comment period will be provided prior to a decision being made. Policy Section: 4.6.1 Advertise: Complete Schedule "B": Public Participation Notice. Gather Inputs and Disseminate Results for Reporting: (Concerns and Impact) _____ _____	
STEP FOUR	REPORTING	
F Follow-up	Communicate feedback of the outcome to Council and Public. Policy Section: 4.7 Complete Schedule "C": Public Participation Report. Council Meeting Date: _____ Request For Decision - Agenda Item: _____	
STEP FIVE	EVALUATE THE PROCESS	
	Evaluation measures the effectiveness of your public involvement process - Public Feedback and Public Participation Outcomes. Evaluate and report to Council. Policy Section: 4.8 Complete Schedule "D": Internal Evaluation Evaluation summary will be provided through the Department Manager Report after the Public Participation Engagement Meeting with Council has been completed. To the following Council Meeting for Review. Council Meeting Date: _____	
SMOKY LAKE COUNTY: Engagement Coordinator		
Name: _____	DEPARTMENT: _____	
Title: _____	DATE: _____	

SCHEDULE "C"		REPORT																	
Public Participation																			
The objective of this report is to provide all proceedings, findings and recommendations pertaining to the Public Participation undertaken for the following: Public Participation Opportunity NAME: _____ DATE OF ACTIVITY/TIME PERIOD: _____		Contact Person: _____ Department: _____																	
BRIEF DESCRIPTION OF PARTICIPATION OPPORTUNITY																			
# of Participants: _____ Other: _____																			
PURPOSE OF PARTICIPATION		TOOLS																	
<table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 30%;">Level of Participation</th> <th style="width: 20%;">Goals #</th> </tr> </thead> <tbody> <tr><td>1. _____</td><td>_____</td></tr> <tr><td>2. _____</td><td>_____</td></tr> <tr><td>3. _____</td><td>_____</td></tr> <tr><td>4. _____</td><td>_____</td></tr> </tbody> </table>	Level of Participation	Goals #	1. _____	_____	2. _____	_____	3. _____	_____	4. _____	_____	Participation Tools used: <input type="checkbox"/> _____ <input type="checkbox"/> _____ <input type="checkbox"/> _____ <input type="checkbox"/> _____								
Level of Participation	Goals #																		
1. _____	_____																		
2. _____	_____																		
3. _____	_____																		
4. _____	_____																		
BACKGROUND. Record of the Participation PROCESS																			
Public Notice: <u>Timeline</u> Date for Public Feedback & Comment _____	Advertised: _____	Background Information Provided: _____																	
SUMMARY OF PUBLIC COMMENTS RECEIVED:		Written, Verbal or No comments																	
<table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 40%;">Committer Name</th> <th style="width: 10%;">Title</th> </tr> </thead> <tbody> <tr><td>1. _____</td><td>_____</td></tr> <tr><td>2. _____</td><td>_____</td></tr> <tr><td>3. _____</td><td>_____</td></tr> <tr><td>4. _____</td><td>_____</td></tr> <tr><td>5. _____</td><td>_____</td></tr> <tr><td>6. _____</td><td>_____</td></tr> <tr><td>7. _____</td><td>_____</td></tr> <tr><td>8. _____</td><td>_____</td></tr> </tbody> </table>	Committer Name	Title	1. _____	_____	2. _____	_____	3. _____	_____	4. _____	_____	5. _____	_____	6. _____	_____	7. _____	_____	8. _____	_____	Date and Format of Feedback received <input type="checkbox"/> _____ <input type="checkbox"/> _____ <input type="checkbox"/> _____ <input type="checkbox"/> _____ <input type="checkbox"/> _____ <input type="checkbox"/> _____ <input type="checkbox"/> _____ <input type="checkbox"/> _____
Committer Name	Title																		
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5. _____	_____																		
6. _____	_____																		
7. _____	_____																		
8. _____	_____																		

SCHEDULE "C"		REPORT
Public Participation		
Public Participation Opportunity NAME: _____		PAGE TWO
SUMMARY OF PUBLIC COMMENTS:		
FINDING: Result of Involvement _____	RECOMMENDATION: Analysis of results _____	
COMPLETE AFTER COUNCIL DECISION		
COUNCIL MEETING DECISION:		
Provide an outline of decisions made Council Meeting Date: _____ Request For Decision: 4. _____	Provide a record of how the final decision was reached Approval: Motion Number: _____	
WHAT WORKED WELL AND WHY? Satisfaction with the process, success with the conclusion of the work		
WHAT SHOULD BE DONE DIFFERENTLY NEXT TIME?		
HOW WAS SUCCESS MEASURED? How do we know that the engagement as successful?		
Evaluation Completed: _____ Comments: _____		
COMMUNICATE DECISION:		
Advise Public of the final outcome		
Report Release Date: _____	How was the Public advised of Decision: _____	
RETENTION OF RECORD: All correspondence submitted to Smoky Lake County will form part of the public record and will be retained in accordance with Bylaw No. 1134-05: Records Retention and Disposition. File No.: _____		
SIGN OFF		
DEPARTMENT MANAGER NAME: _____	SIGNATURE _____	DATE _____
CHIEF ADMINISTRATIVE OFFICER NAME: _____	SIGNATURE _____	DATE _____

PUBLIC HEARING:

Removal of “Municipal Reserve” designation from Plan 2206CL, Block (R) Reserve

The Reeve Craig Lukinuk called the Public Hearing for a proposed Resolution to remove the “Municipal Reserve” designation from the lands legally described as: Plan 2206CL, Block (R) Reserve, located in the Hamlet of Edwand to order at 9:32 a.m. in the presence of four Council members, Chief Administrative Officer, Assistant Chief Administrative Officer, Finance Manager, GIS/Communication Director, Public Works Manager, Recording Secretary and Planning and Development Manager. Two members of the public were in attendance as well.

1.0 Opening

Planning advice will be provided by Jordan Ruegg, Planning and Development Manager, Smoky Lake County.

All persons wishing to be heard at this Public Hearing must sign in on the sign-in sheet located on the table at the front of the Council chambers, giving their name and address. Persons who do not sign in shall speak only after all those who have signed in have finished their presentations. We ask that anyone wishes to speak but has not yet signed in, please sign in now.

The Reeve asked the CAO to confirm whether or not this Public Hearing has been advertised and Notice provided in accordance with the applicable legislation.

The Chief Administrative Officer replied: Yes, it has Mr. Chair.

Purpose:

The purpose of this hearing is for the Council of Smoky Lake County to obtain public input, in favor and opposed, to a proposed Resolution to remove the “Municipal Reserve” designation from the lands legally described as Plan 2206CL, Block (R) Reserve, located within the Hamlet of Edwand.

Background:

On November 11, 2017, the Planning and Development Manager for Smoky Lake County received a request, from a number of property owners located in the Hamlet of Edwand, to have the “Reserve” designation be removed from the lands legally described as Plan 2206CL, Block R (Reserve), in order to have this land consolidated with adjacent land. The letter also indicated that these same property owners are interested in making an application to have portions of the undeveloped road allowances located within the Hamlet closed and consolidated with adjacent properties.

A similar request was made in 2010 and surveying work had begun but the County was unable to get commitments from all of the affected owners to purchase the land comprising the areas of the proposed closure.

A number of structures are currently encroaching onto the municipal reserve lands and onto the undeveloped government road allowance. In order to effectively resolve the encroachments, consolidation of Plan 2206CL, Block (R) Reserve and closure and consolidation of the undeveloped government road allowance is required. In order to change the boundaries of a Municipal Reserve, the “Reserve” designation must first be removed from the title.

At the May 24, 2018 Smoky Lake County Council Meeting the following motion was passed:

Motion 588-18: "That Smoky Lake County schedule a Public Hearing on June 28, 2018, at 9:30 a.m. for the purposes of obtaining public input on the proposed removal of the "Reserve" designation of the Municipal Reserve legally described as Plan 2206CL, Block (R) Reserve, located within the Hamlet of Edwand, and advertise and provide Notice of Said Public Hearing as per sec 606 and sec 674 of the Municipal Government Act."

Notice of the proposed Resolution has been posted on the lands since June 5, 2018, in accordance with section 674 of the Municipal Government Act.

A Notice has also been posted on the County's website since June 5, 2018.

The Public Hearing Notices were advertised in the Smoky Lake Signal the weeks of June 11, 2018 and June 18, 2018. The proposed Resolution was advertised and Notice has been provided in accordance with the applicable legislation.

This hearing has been scheduled to obtain public input on the proposed Resolution in accordance with Section 230 of the Municipal Government Act.

The ground rules of the Hearing and the order of speaking will be:

- a) the planner and/or planning staff will speak first to outline facts and present their recommendation on the proposed Resolution;
- b) members of the public, who have signed in, will be given the opportunity to speak in the order they signed in, starting with those opposed to the Resolution, followed by those who support the Resolution;
- c) anyone else, who did not sign in will be given the opportunity to speak;
- d) the planner and/or planning staff will be given the opportunity to present closing remarks or address any of the issues or concerns presented;
- e) Councillors will be given the opportunity to ask questions;
- f) Only Councillors may ask questions of speakers during the Hearing. If any persons wish to ask questions of a speaker, they must ask Council to ask the question on their behalf during their presentation, and Council will only ask the question of a Councillor wishes to have an answer;
- g) Council will then end the Hearing and consider the information received during the Hearing;
- h) Council will consider the representations made regarding the Resolution and any other matter Council considers appropriate.

2.0 Staff Presentation

Jordan Ruegg, Planning and Development Manger made a brief verbal report that included the following:

- If the "Municipal Reserve" designation from the lands legally described as: Plan 2206CL, Block (R) Reserve, located in the Hamlet of Edwand is approved to be removed, the County will notify Alberta Land Titles of the resolution and will proceed to contact a surveyor.
- All expenses incurred to remove the "Municipal Designation" will be at the cost of the adjacent landowner.

3.0 Public Presentations Via Written Submissions

The Planning and Development Manager reported that there were no written submissions received.

4.0 Public Presentations at the Public Hearing

There were no persons signed up on the sign-in sheet in favour (in support) or against the proposed resolution. The Reeve called upon anyone wishing to speak to the proposed resolution, to which there was no response.

5.0 Questions and Answers

There were no further questions.

6.0 Closing Remarks

There being no further presentations, the Public Hearing on the proposed Resolution to remove the “Municipal Reserve” designation from the lands legally described as Plan 2206CL, Block (R) Reserve, was declared closed at 9:40 a.m. to allow for a future closure of the adjacent undeveloped government road allowance and subsequent consolidation of the Reserve lands and the undeveloped government road allowance with adjacent properties in order to remedy encroaching structures on said road allowance and Municipal Reserve closed at 9:40 a.m.

County Council Meeting

County Council Meeting reconvened, time 9:41 a.m.

4. Request for Decision:

Removal of “Municipal Reserve” designation - Plan 2206CL, Block (R) Reserve, Edwand 702-18: Halisky

That Smoky Lake County approve the following resolution: a Resolution of the Council of Smoky Lake County for the purpose of removal of designation as Municipal Reserve in accordance with Section 675 of the Municipal Government Act, Chapter M-26, RSA 2000.

WHEREAS, the lands hereafter described are no longer for required Municipal Reserve purposes.

THEREFORE, be it resolved that the Council of Smoky Lake County does hereby remove the Municipal Reserve designation for the purposes of performing a boundary adjustment, from the lands legally described as: PLAN 2206CL, BLOCK (R) RESERVE, EXCEPTING THEREOUT ALL MINES AND MINERALS.

Carried.

5. Issues for Information:

Chief Administrative Officer’s Report

The Chief Administrative Officer gave an updated report to Council for the period of April 17, 2018 to June 27, 2018:

Legislative/Governance:

- Received the results of the Alberta Pension Services Compliance Audit for County. We received 93% score.
- Councillor Cherniwchan has requested to hold an open house evening for Division 2 residents on July 23rd at the Hamlin Hall. This is in alignment with the County's new public participation policy.

Administrative:

- E-Construction Ltd. has requested to grant them a two-month extension for their aggregate business license.
- Dwight Delamarter (Spedden FasGas) has requested 125mT of gravel for wet conditions at his fuel service station.
- We have been informed by government officials that the creation of the Heritage Board, the restoration of the Highland Hall, and Noreen Easterbrook will all qualify for Heritage Conservation Awards should the County apply.

Financial:

- No report.

Human Resources:

- No report.

Community:

- Completed two support letters for Metis Crossing and one for the Smoky Lake Ag Society for their various grant initiatives.

Training:

- No report.

Strategic Priorities - Chart:

- No report.

Division 2 Summer Open House

703-18: Halisky

That Smoky Lake County authorize the expenditure to cover the cost in the amount not to exceed \$300.00, for a Division 2 Summer Open House event scheduled for July 23, 2018, 8:00 p.m. at Hamlin Hall; and any Council and relevant Administration that can attend – attend.

Carried.

E-Construction Ltd.

704-18: Halisky

That Smoky Lake County grant a two-month extension to August 31, 2018 to E-Construction Ltd. upon receiving a 25% down payment, for their aggregate license fees; and issue an Aggregate Business License in response to the letter received from Stephen McElhatton, C.E.T. Division Manager, E-Construction Ltd., dated June 25, 2018.

Carried.

Dwight Delamarter – Spedden FasGas

705-18: Halisky

That Smoky Lake County take no action to the email received from Dwight Delamarter, Owner of Spedden FasGas, dated June 12, 2018, requesting a gravel donation from the County for the Spedden FasGas; and provide Mr. Delamarter with contact information for local gravel vendors as well as County Policy Statement No. 03-25-09: Sale of Gravel or Sand.

Carried.

Delegation:

Aspen View Public Schools

Present before County Council from 10:12 a.m. to 10:47 a.m. was Aspen View Public Schools representatives: Mark Francis - Superintendent, Dennis MacNeil - Board Chair, and School Trustees: Tom Mykytiuk and Donna Cherniwchan, to speak to the following Power Point Presentation:

Aspen View Public Schools and our Municipal Partners

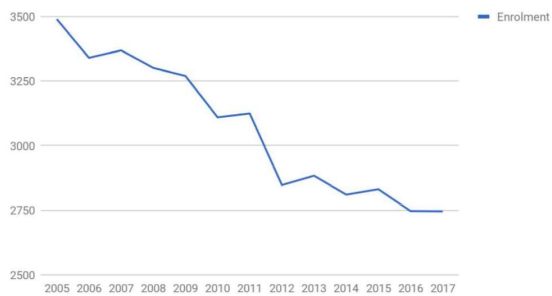


Working together to promote rural sustainability

 By the Numbers	9,980	Square kms
	9	Municipalities
	2,767	Students from Pre K-12
	369	Employees
	10	Schools
	4	Colony Schools
	2	Outreach Facilities
	1	Institutional School
62	School Bus Routes	
10,154	Kms Bused Daily	

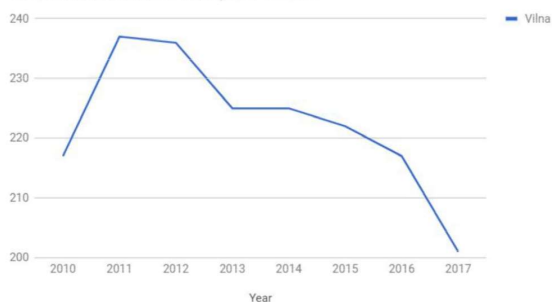
Reality: Rural populations are declining

Student Enrolment: Aspen View Public Schools, 2005-2017



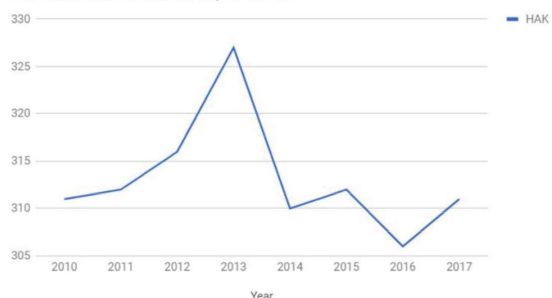
Reality: Rural populations are declining

Student Enrolment: Vilna, 2010-2017



Reality: Rural populations are declining

Student Enrolment: HAK, 2010-17



Reality: Education funding is primarily based on enrolment

- Per-student funding is the primary determinant of provincial funding within all three Alberta Education 'envelopes':
 - Instruction, which pays for teachers, EAs, textbooks and other supplies;
 - Plant Operations & Maintenance (PO&M), which pays for the upkeep of school facilities, including utilities, repairs, janitorial, etc.
 - Transportation, which pays for busing to and from school
- Per-student funding formulas inaccurately assume that the cost of providing education rises and falls in lockstep with fluctuations in enrolment

Reality: The Urban/Rural Gap

- Under the current per-student Funding Framework, rapidly growing (typically urban) school divisions receive increasingly more annual provincial funding, even though they predominantly have among the largest annual operating surpluses and accumulated surpluses (reserves).
- School jurisdictions with declining enrolments (typically rural divisions) experience funding reductions that far exceed their ability to reasonably reduce expenses.

Our conclusion: The current education funding framework is broken



What we're doing about it:

- Sponsored motion approved at the 2017 Fall General Meeting of the Alberta School Boards Association:
"Be it resolved that ASBA requests the Government of Alberta undertake a comprehensive review of the K-12 Funding Framework in its entirety in consultation with school boards."
- Advocacy of interim measures to support rural education sustainability
 - Freeze funding for schools with declining enrolment
 - Fully fund Plant Operations & Maintenance

One Public System

The Board of Trustees of Aspen View Public Schools strongly believes and advocates that the best way to support students – not just in Aspen View, but across Alberta – is through one single, publicly funded, inclusive school system.

'(Our goal is) ... to work with our partners and Albertans to explore an educational system that serves all children; a system where Albertans' hard earned tax dollars are used to create equity and equality for every Alberta student regardless of where they reside; a system that respects the Charter and Constitutional rights of all Albertans; a system that serves children - not systems.'

- Public School Boards Association of Alberta

How we can help each other:

- Advocate government for a thorough review of the K-12 Funding Formula
- Lobby against further fragmentation of the Alberta education system

Other topics of municipal interest:

- H.A. Kostash School modernization
- Family School Liaison Worker Program

Vilna Golf Course

Present before County Council from 10:48 a.m. to 10:59 a.m. was Pierre deMoissac, Owner of PS Home Scaping, St. Paul, to verbally inform Council of his proposed investment project: to purchase and upgrade the Vilna Golf Course, including the following points:

- Currently in negotiations to purchase the Vilna Golf Course.
- Course Improvement Ideas:
 - Convert hole #1 into and RV area with a gazebo, kids park, pickleball and horseshoe area.
 - Create 9 new tee areas.
 - Create new Par 3 and Par 4 holes.
 - Increase the size of the pond.
 - Upgrade the irrigation system.
 - Create a driving range and mini-golf course.

Victoria Trail Agricultural Society

Present before County Council from 11:00 a.m. to 11:15 a.m. was Donald Macyk, President, Victoria Trail Agricultural Society and Jim Towes, Long Service Member of the Society, to provide information further to the March 29, 2018 Council Motion #427-18: “427-18: *That Smoky Lake County take no action to the correspondence from Donald Macyk, President, Victoria Trail Agricultural Society, dated March 2018, titled: Victoria Trail Agricultural Society Update and Proposal, identifying opportunities to promote and integrate their Arena and Fitness Centre into Smoky Lake County services and programs; and write a letter in response to encourage them to resubmit a request for support along with their financial statements, after one year of operation.*”. The following points were included in the verbal report:

- Thank you to County Staff, Council and Administration.
- The Society modernized the Arena as a part of phase one, for use by multiple users: archery, 4-h horse riding etc., and is now a year-round facility.
- In phase 2 a fitness facility was developed with the Canada 150 grant in the amount of \$80,000.
- As of May 1, 2018, we have 104 members at fitness facility.
- Looking to financially partner with Smoky Lake County for at least the first three years of operation of the Victoria Trail Agricultural Society Arena and Fitness Centre.

Adam Kozakiewicz, Chief Administrative Officer, Town of Smoky Lake entered chambers, 11:17 a.m.

5. Issues for Information:

Heritage Conservation Awards

706-18: Halisky

That Smoky Lake County submit three applications to the Alberta Historical Resources Foundation, Heritage Awards Program by the deadline of July 15, 2018, to nominate:

1. the Restoration of Highland Hall Project, for a Heritage Conservation Award;
2. the Smoky Lake County Regional Heritage Board, for a Heritage Awareness Award; and
3. Noreen Easterbrook - Smoky Lake County Regional Heritage Board Chairperson, for an Outstanding Achievement Award.

Carried.

Metis Crossing & Smoky Lake Agricultural Society

707-18: Halisky

That County Council approve action taken by the Chief Administrative Officer for the letters of support from Smoky Lake County to:

1. Smoky Lake Agricultural Society, dated June 12, 2018, for their Community Facility Enhancement Program (CFEP) grant application for accessibility improvements and facility repairs,
2. Métis Crossing, dated April 27, 2018, for their Alberta Indigenous Energy Efficiency Retrofit Program (AIEERP) grant application to assist in establishing a self-sufficient facility and
3. Métis Crossing, dated June 20, 2018, for the development of the Cultural Centre at Métis Crossing.

Carried.

Financial Update

As annexed to the minutes:

↳ Financial Statement for the Months: **May 2018.**

Action List(s)

↳ Action List(s):

- i. County Council Committee of the Whole for the Purpose of Planning Meeting – May 15, 2018.
- ii. County Council Meeting – May 24, 2018.

708-18: Halisky

That the updated report for the period of May 23, 2018 to June 20, 2018 by the Chief Administrative Officer, be accepted and filed for information.

Carried.

Reeve's Report:

Reeve Craig Lukinuk presented the following written report:



Reeve's Report For May 23 to June 20, 2018

May 23, 2018 – Policy Committee Meeting held in County Council Chambers:

- The purpose of the Policy Committee is for Council and Administration to discuss and review new and old policies and bylaws in order to improve and/or meet the needs of current circumstances. Recommendations are considered for final approval at future Council Meetings.
- The following items were presented on the May 23rd Agenda:
 - Policy Statement No. 01-51-01: Public Participation.
 - Bylaw 1316-18: Public Notification.
 - Policy Statement No. 03-21-03: Backsloping Program.
 - Policy Statement No. 01-29-02: County Vehicle Use.
 - Noise Bylaw – Direction.

May 23, 2018 – Joint Town/County Council Committee Meeting held in County Council Chambers:

- Recommended pursuing the Smoky Lake Professional Building located at 95 Wheatland Avenue, in Smoky Lake for a suitable location to host a Lakeland Primary Care Network Satellite Office, and also recommended entering into a 50/50 cost sharing agreement between the Town and County for all related expenses.
- Discussed the Town of Smoky Lake Natural Gas System and the need for a cost review.

May 24, 2018 - County Council Meeting held in County Council Chambers:

- Approved to purchase a "Take it or Leave it" shed that allows residents to drop off or pick up items that can be reused at the Smoky Lake Landfill.
- The mowing policy was split into two policies: one for the level of service and the other for operational management; Council adopted Policy Statement No. 62-28-01 Mowing Program and acknowledged receipt of Management Policy Statement No. 62-M-02-05 Mowing Operations.
- Awarded the 2018 the Agricultural Services Poster Contest to the following students:
 - H.A. Kostash Grades one and two – 34 submissions received,
1st place – Connor Yadlowski
2nd place – Edmerei Faith Lopez
 - H.A. Kostash Grades three and four – 24 submissions received,
1st place – Tristan Semeniuk
2nd place – Carter Phillips
 - H.A. Kostash Grades five and six – 16 submissions received,
1st place – Ellena Senetza – GRAND PRIZE WINNER
2nd place – Jewel Cherniwchan.
 - Vilna School Grades one and two – no submissions received,
1st and 2nd place N/A
 - Vilna School Grades three and four – 9 submissions received,
1st place – Latrell Large
2nd place – Kiana Cardinal
- Approved accepting two late submission dust control applications, subject to available time.
- Renewed the Memorandum of Agreement for another five-year term with Alberta Transportation for the Transportation Routing and Vehicle Information System Multi-Jurisdiction (TRAVIS-MJ) to ensure the simplified, electronic oversize commercial vehicle permitting system is not interrupted.
- Bylaw 1317-18: Community Economic Development Officer, a bylaw to authorize Smoky Lake County to enter into a contract agreement to hire a Community Economic Development Officer was passed with third and final reading.
- Scheduled a Public Hearing for June 28, 2018, at 9:30 a.m. to obtain public input on the proposed removal of the "Reserve" designation of Plan 2206CL, Block (R) Reserve, in Edwand.
- Gave first reading to Bylaw No. 1316-18: Public Notification, known as the "Advertising Bylaw".
- Acknowledged receipt of the Special Flight Operations Certificate (SFOC) for operating Drones.

- Approved action taken by the Chief Administrative Officer in respect to expediting the urgent, necessary repair and construction of the Bridge (BF1603) near Waskatenau, located on Range Road 193 north of Highway 28.
 - Approved a Letter of Support to the Smoky Lake Public Library for their grant proposal submitted to the Community Facility Enhancement Program (CFEP) for lighting upgrades.
 - Sponsored \$1,200.00 towards the Vilna Boomtown Days children's games and activities, scheduled for August 18, 2018.
 - Approved \$188.00 of 2018 Family and Community Support Services (FCSS) Grant funding towards the Smoky Lake FCSS towards a senior's bus trip.
 - Donated \$1,000.00 to Vilna School in support of the "V-School Breakfast and Other Wellness Related Programs" for the school year 2017/2018.
 - Agreed to publicize a notice addressing delinquent Accounts Receivable customers, with amounts outstanding over 90 days stating: County services such as, but not limited to, gravel or water truck fills will be refused, unless their outstanding Accounts Receivable balances are paid in full; and once their balance is zero they must prepay for any County services going forward.
 - Agreed to waive the development permit application fee for the **\$10 Million Cultural Gathering Centre Project** at Métis Crossing to facilitate growth as a major tourism destination that will boost Smoky Lake County's economy.
 - Proclaimed June 2, 2018, to be National Health and Fitness Day.
 - Proclaim June 3 - 9, 2018, to be Seniors' Week.
- May 25, 2018 – Economic Development Work Shop held at the Smoky Lake Complex:
- Presented by the Economic Developers Alberta (EDA) organization.
 - Learned what Economic Development is and how elected officials fit into it's function.
 - Was provided information on how to best serve the community as an Economic Development leader.
- May 27 to 28, 2018 – Annual Fire Chief's Conference held in Edmonton:
- Attended the trade show.
 - David Casey and Chris Niebling presented information on leadership in handling interpersonal events.
 - The keynote speaker was Daniel Sundahl who spoke to Mental Health, PTSD, and negative stigma association with occupational stress injuries.
- May 31 to June 3, 2018 – Federation of Canadian Municipalities (FCM) Meeting held in Halifax:
- All of Smoky Lake County Council were in attendance.
 - Resolutions Plenary:
 - Federal-Municipal Partnership to Achieve Paris Agreement Goals 66.7% Passed
 - Municipal Partnership on Conservation Agreements under the Species at Risk Act 78.6% Passed
 - Canadian Municipalities Supporting Local Economies in International Trade 93.2% Passed
 - Policy tools for solving rural challenges 94.8% Passed
 - Federal Leadership on Active Transportation 94.8% Passed
 - Attended all Federal Political Keynote Speakers: Justin Trudeau Prime Minister, Jagmeet Singh NDP, Andrew Scheer Conservatives and Elizabeth May Green Party.
 - The FCM New President is Vicki-May Hamm and FCM 3rd Vice President is Yolaine Kirlaw.
 - The Alberta FCM New Board of Directors are:
 - Ann Lisa Jensen Councillor, Parkland County
 - Lawrence Lee Councillor, City of Red Deer
 - Taneen Rudyk Councillor, Town of Vegreville
 - For more information on FCM you can visit their website at <https://fcm.ca/home.htm>
- June 8, 2018 – Farmers & Ranchers Appreciation Day held in Waskatenau:
- The event was well attended by 4H families and ratepayers from across the County.
- June 12, 2018 – Family School Liaison Program Meeting held at the County Main Office:
- Agreed to forward the final draft of the Family School Liaison Program Master Service Agreement for the Family School Liaison Worker, to Aspen View, Smoky Lake County, Lakeland Catholic School and Village of Waskatenau for execution.
- June 14-15 Northern Alberta Mayors & Reeves Caucus held in Whitecourt, Alberta:
- Discussion was held regarding: Municipal Sustainability Initiative (MSI) funding replacement & revenue-sharing.
 - Another session spoke to the importance of collaboration and municipal partnerships.
 - Oneil Carlier, Minister of Agriculture and Forestry was present for a Question & Answer period where the Municipal Sustainability Initiative (MSI) funding became the focus of discussion.
- June 18, 2018 – Regional Fire & Rescue Committee held in County Council Chambers:
- Brian McEvoy, Regional Fire Chief of Bonnyville Regional Fire Authority gave a presentation on the Alberta First Responders Radio Communication System (AFRRCS).
- June 19, 2018 – County Agricultural Service Board Meeting held in County Council Chambers:
- Approved to continue the Wild Boar Ear Bounty Program and execute another 4-Year Wild Boar Agreement with Alberta Agriculture and Forestry to maintain the progress of wild boar control in Alberta.
- June 19, 2018 – County Environmental Operations Meeting held in County Council Chambers:
- Bylaw No. 1318-18: Water and Sewer Rates, Fees and Charges was passed with third and final reading.
- June 19, 2018 – County Natural Gas Meeting held in County Council Chambers:
- Bylaw No. 1319-18: Natural Gas Rates, Fees and Charges was passed with third and final reading.
 - Three Policies were amended related to Natural Gas Service Fees and Charges to align the costs with Bylaw No. 1319-18.
- June 19, 2018 – County Fire Protective Meeting held in County Council Chambers:
- Bylaw 1312-18: Joint Operations Agreement – Fire Protection Services with Village of Waskatenau & Bylaw 1313-18: Joint Operations Agreement – Fire Protection Services with Village of Vilna were passed with third and final readings.
 - Executed a Mutual Aid Agreement with Thorhild County.
 - Approved the purchase of Alberta First Responders Radio Communication System (AFRRCS) radios for Smoky Lake County Emergency Services Radio Communication.
- June 19, 2018 – Committee of the Whole held in County Council Chambers:
- Killick Leadership Group presented the "Smoky Lake County Strategic Planning Survey Responses by Division" as well as the "Smoky Lake County Strategic Planning Background, Survey Data and Next Steps" reports.
- June 20, 2018 – FedGas Insurance Reciprocal Exchange held in Edmonton:
- Metrix Croup LLP Chartered Professional Accountants provided the Independent Auditors' Report.
 - Received reports titled: Property Claim Summary, Top Five Causes, Property Claims from 2013-Present and Chairman Report.
 - Tom Kee, Executive Director's report lead to discussion on Bill 13 which allows Alberta Utilities Commission to levy specified penalties on Utility Retailers.
 - Received a presentation on a Natural Gas Vehicle Project.

Sincerely,
Craig Lukinuk
Smoky Lake County Reeve

709-18: Cherniwchan That the Reeve's Report received for May 18, 2018 to June 20, 2018 be accepted and filed for information.
Carried.

9. Public Question and Answer Period:

11:30 - 11:35 a.m.

Dominique Cere, County Resident:

Question: Who is responsible for inspecting sidewalks in hamlets for disrepair and blockages from trees? Is there a guideline on the amount of disrepair they must be in before they are repaired?

County Reply: Sidewalks are annually inspected and records of repairs are kept according to County Policy.

Question: Can the Warspite playground and ball diamond grass be cut?

County Reply: Yes, the Warspite playground and ball diamond grass cutting will be incorporated into the workplan.

Meeting Recessed Meeting recessed for Lunch, time 11:36 p.m.

Meeting Reconvened The meeting reconvened on a call to order by Reeve Craig Lukinuk at 1:05 p.m. in the presence of three Council members, the Chief Administrative Officer, the Assistant Chief Administrative Officer, Finance Manager, Communications/GIS Director, Planning and Development Manager and Recording Secretary; as well as 9 members of the public.

Delegation:

Smoky Lake Community Daycare Co-operative Steering Committee

Present before County Council from 1:05 p.m. to 1:28 p.m. was representatives from the Smoky Lake Community Daycare Co-operative Steering Committee: Lori Danyluk – Director, Lauren Melnyk - Chair and Zelpha Melnyk – Secretary, to provide the following information:

Smoky Lake Community Daycare Co-operative Steering Committee

Chair- Lauren Melnyk
Vice Chair- Emilee Feniak
Secretary- Zelpha Melnyk
Treasurer- George Nylan

Directors- Lori Danyluk, Marianne Prockiw-Zarusky, Siobhan Jarema
Rhonda Mckerracher, Alyssa Pybus

To the Smoky Lake County Council,

There has been a shift in farming, where many mothers are choosing to work outside of the home. The need for childcare options is now greater than ever before. Opening a daycare within our County limits promotes economic development by making our community more attractive to young families, and creates local jobs. Accreditation in a permanent operation provides families the ability to apply for government childcare subsidy.

Our objective is to open a not for profit, accredited, and licensed daycare under the co-operative model. As a pilot project in our county, this would be the first co-operative daycare in Alberta. Saskatchewan has proven success with this model within rural municipalities, and we are excited to bring this model to our community. Starting in Smoky Lake, we eventually hope to expand to neighbouring communities, such as Vilna and Waskatenau. While the average population in Alberta is the youngest across Canada, the average age in our community is much older. Many young families are unable to take up residence in our county, due to a lack of child care options. Thus far, twenty-three needs assessments have been submitted, with thirty-five children requiring local childcare, as the closest daycare is located over fifty kilometers away. Our hope is to be able to open our doors within the year.

- On May 28, 2018 Aasa Marshall, Communications and Engagement Coordinator with Co-operatives First, and Gloria Vanderburgh, Children Services Acting Manager of the Northern Region, were invited to speak in an open house information meeting located at the Baptist Church. Approximately forty locals were in attendance, and a steering committee of nine was created.
- On June 7, 2018 The Smoky Lake Community Daycare Co-operative Steering Committee was registered as a Not for Profit.
- The Smoky Lake Community Daycare Co-operative Steering Committee has met four times on a weekly basis, and will continue to do so.
- The Smoky Lake Community Daycare Co-operative Steering Committee has viewed four prospective commercial rental properties. Having narrowed our search down to two, we have also completed walk through with a local health inspector, Ian McDougall, and Licensing Officer, Tammala St. Jean on June 25, 2018.
- The Smoky Lake Community Daycare Co-operative Steering Committee has planned two fundraising events and is seeking volunteers for the renovation labour to bring a chosen space up to code. These events are to be held July 1, 2018 and July 14, 2018.
- On June 29, 2018 The Smoky Lake Community Daycare Co-operative Steering Committee is meeting with a member of Community Futures to review a business plan guide.

Gaining a childcare license provides the opportunity for accreditation and the ability to apply for future grants and subsidies, such as the CFEP (future permanent site) and the \$25 a day daycare that may have a sunset clause.

We understand the Council is obligated to transparency, so if council so chooses, a councillor could sit on our steering committee as a representative.

Any help from the municipality partnering on securing a future permanent location for this daycare would be the ideal end goal with the not for profit being able to secure CFEP grant funding. As our financial resources are limited at this time, we are unable to progress. It is our understanding that the RCSC has placed local childcare as an emergent priority. At this time, our focus is to become incorporated so we can obtain a childcare license. We also need assistance creating a business plan.

• Incorporation lawyer fees	~\$4000
• Business Plan	~\$500
• 6 months rent	~\$12000
• Renovation materials to bring space to code	~\$6000
• Start up materials and fixtures	~\$2500
Total requested Funding	\$25000

This proposed budget would provide us with everything we need to get our daycare up and running.

Understanding a Co-operative

What is a co-operative?

"A co-operative is a way of organizing people to achieve a goal. The model can be used to form a for-profit business or a non-profit organization. As a business model it's versatile and function well in every sector of the economy – from utility companies to grocery stores, and global marketing firms to community gardens. More formally, a co-operative is a way to formally organize people, things, and processes into a legal entity serving a specific purpose, whether for-profit, charity, or non-profit. As an incorporated entity, co-operatives also have limited liability."

The Business Model

- Versatile business model
- Scalable
- Equitable governance and distribution of benefits
- Connection to community
- Shareholders

Benefits

- Guided by parents
- Creates jobs
- Increases community capacity
- Profits re-invested in organization

Daycare Co-ops

- Non-profit consumer co-operatives
- Parents are the shareholders
- Surplus is re-invested in the business
 - Example: Spadina Early Learning and Childcare Co-op

Financing you Co-op

- Common shares/ membership fees
- Voting rights
- Childcare fees
- Grants and/ or fundraising
- Loans
 - Member
 - Traditional

Accreditation

Accreditation Standards

Human Services developed accreditation standards in consultation with the childcare field and key stakeholders. The standards are above and beyond the licensing requirements (for day care and out-of-school programs) and the provincial family day home standards, and focus on outcomes for children, families, staff, and community to support children's optimal early learning and development.

Accredited Programs:

- Have committed to meet the accreditation standards at all times
- Continue to work on quality improvement in accordance with the strategies set in their Quality Enhancement Plan (QEP)
- Undergo annual reviews through submission of evidence to AELCS
- Are subject to unannounced status verification visits

Accreditation Funding

The programs enrolled in accreditation can apply for funding to support the recruitment and retention of qualified staff. This funding includes:

- Staff wage top-ups (up to \$6.62/hour)
- Professional developmental grants of up to \$1000 per staff member annually
- Recruitment and retention initiatives (up to \$5000)

Dave Kully – Public Works Shop Foreman and Doug Ponich – Public Works Manager entered Council Chambers, time 1:29 p.m.

Finance Manager's Report: Actual to Budget Report

Brenda Adamson, Finance Manager provided an updated Financial report for the period May 11, 2018 to June 20, 2018.

Tax Roll Write Off 710-18: Halisky

That Smoky Lake County take no action to the owner's email dated June 6, 2018 in regard to outstanding amounts on Property Tax Roll Number 13592044; as senior administration has investigated the account and concluded there is no evidence of payment for Year-2017 Property Taxes.

Carried.

2018 Tax Sale

711-18: Gawalko

That Smoky Lake County Council approve the following Property Tax Roll numbers with Registered Land Title Tax Notifications to be advertised for the 2018 Tax Sale:

- 17601510 (SE-15-060-17-4),
- 34240303 (Lot 3A Block 3 Plan 0922102),
- 34240303 (Lot 3A Block 3 Plan 0922102),
- 41400132 (SW-09-062-13-4) and
- 15593445 (Lot 1 Plan 9520729);

and that the **2018 Tax Sale** be scheduled for **Thursday, November 1, 2018 at 10:00 a.m.**

Carried.

Daniel Moric, Natural Gas Manager, entered Council Chambers, time 1:41 p.m.

Family and Community Support Services FCSS Funding

712-18: Cherniwchan

That Smoky Lake County allocate funding from the 2018 Family and Community Support Services (FCSS) Grant budget in accordance with Policy No. 08-17-01: Family and Community Support Services (FCSS) grant, as follows:

Community Group	Eligibility	Funding
Smoky Lake Foundation	For transportation costs for the Vilna Lodge, Villa & Bar V Nook seniors to attend functions and avoid isolation.	\$ 4,000.00

Carried.

Family and Community Support Services FCSS Funding

713-18: Lukinuk

That Smoky Lake County allocate funding from the 2018 Family and Community Support Services (FCSS) Grant budget in accordance with Policy No. 08-17-01: Family and Community Support Services (FCSS) grant, as follows:

Community Group	Eligibility	Funding
Warspite Community Hall	Family & Volunteer Appreciation Event	\$ 1,400.00

Carried.

714-18: Halisky

That the Management Report received for the period of April 11, 2018 to May 11, 2018 from Brenda Adamson, Finance Manager, be accepted and filed for information.

Carried.

One member of the Public entered Council Chambers, time 2:00 p.m.

Management Reports

Public Works Manager

Fueling Station Service Roads

715-18: Halisky

That Smoky Lake County Council continue to provide gravel upon request to maintain the following County owned service roads adjacent to Peppers Service Station near Waskatenau in the amount of three loads (approximately 80 Tonnes) and at Cross Roads Service Station near Bellis in the amount of two loads (approximately 28 Tonnes).

Carried.

**Public Works Shop Manager
County Surplus Equipment**

716-18: Halisky That Smoky Lake County advertise to sell the following Public Works Department equipment items, “As Is – Where Is” and “The Highest, Nor Any Bid, Shall Not Necessarily Be Accepted”:

- Unit 199 – 2008 Peterbuilt – S/N 1XPTDB0X08N767242,
- Unit 123 – 2009 GMC 2500 – S/N 1GTHK43K79F159691,
- Unit 320 – 1979 GMC Crewbus – S/N T16PA95555005,
- Unit 414 – 1979 Command Unit - S/N C16PB95300597,
- Unit 442 – 2004 Schulte Flex Arm – S/N A10200036405,
- Unit 449 – 2009 Schulte 10-foot Mower S/N C30700121903,
- Unit 453 – 2005 GMC 2500 – S/N 1GTHK234X5F938728,
- Unit 720 – 2008 Denies Mower – S/N Y1668
- A 100 Barrel Water Tank with Rust Holes;

With bidding to be closed on July 23, 2018 at 2:00 p.m.

Carried.

Alberta Gas Co-ops Ltd 12th Annual Federation Charity Golf Classic

717-18: Halisky That Smoky Lake County register eight (8) spots (two teams of 4 people each) for the Federation of Alberta Gas Co-ops: 12th Annual Federation Charity Golf Classic benefiting the Multiple Sclerosis Society, scheduled for Thursday, August 9, 2018 at Goose Hummock Golf Resort, near Gibbons Alberta.

Carried.

**Safety Officer
Intermunicipal Share Service**

718-18: Cherniwchan That Smoky Lake County Council approve the Safety Officer, Trevor Tychkowsky, to aid as an advisor for the Town of Smoky Lake’s Safety Program and attend their Safety Meetings on a salary cost recovery basis of 1 to 2 hours per month; and incorporate this intermunicipal shared service into the Intermunicipal Collaboration Framework (IFC); and notify RMA Insurance of the same for liability insurance coverage.

Carried.

719-18: Halisky That the management reports received for the period between May 17, 2018 to June 20, 2018 from; Bob Novosiwsky, Public Works Road Foreman; Dave Kully, Public Works Shop Foreman; Ed English, Bylaw Enforcement/Peace Officer/Parks and Recreation Manager; Jordan Ruegg, Planning and Development Manager; Trevor Tychkowsky, Safety Officer; and Paul Miranda, GIS/Communication Director, be accepted and filed for information.

Carried.

Committee Task Forces and Boards: Reports

Alberta CARE (Alberta Coordinated Action for Recycling Enterprises)

- Received two publications from Environment and Climate Change Canada:
 - Code of Practice for the Environmentally Sound Management of End-of-Life Lamps Containing Mercury
 - Development of a National Strategy for Safe and Environmentally Sound Disposal of Lamps Containing Mercury: Discussion Paper
- On stream with the Occupational Health and Safety regulation changes.
- Evergreen is purchasing a Fluorescent light bulb crushing recycling machine.
- The Annual General Meeting and Golf Tournament is scheduled for Friday, July 27, 2018, and the 19th Annual Alberta Recycling Conference is scheduled for September 5-7, 2018 in Fort McMurray.

Patti Priest, Recording Secretary Left Council Chambers, time 3:13 p.m.

Corridor Communications Inc.

- No report.

Doctor Retention & Recruitment Committee

720-18: Cherniwchan That Smoky Lake County acknowledge receipt of the letter to Alberta Health Services North Zone Medical Affairs from the Smoky Lake region Doctor Retention and Recruitment Committee managing partner: Town of Smoky Lake, dated June 2018, in regard to supporting the recruitment of an additional (4th) Family Medical Physician/General Practitioner for the urban and rural communities of Smoky lake, Vilna, Waskatenau, Buffalo Lake, Goodfish Lake, Whitefish Lake, Radway and Andrew.

Carried.

721-18: Gawalko That Smoky Lake County approve the new Doctor Retention and Recruitment Committee Budget Funding Formula (due to the membership withdrawal of Thorhild County dated May 9, 2018 – Motion Number 221-2018 from the Doctor Retention and Recruitment Committee – Smoky Lake Region); and be based on the following cost-sharing percentage:

Municipality	Percentage	Amount
Smoky Lake County	61%	\$14,640.00
Town of Smoky Lake	26%	\$ 6,240.00
Village of Vilna	7%	\$ 1,680.00
Village of Waskatenau	6%	\$ 1,440.00
Total	100%	\$24,000.00

to reflect an additional total increase in the amount of \$2,160.00 for the County from 52% total of \$12,480.00 to the new formula of 61% total of \$14,640.00, as per recommendations received from the Doctor Retention and Recruitment Committee meeting held on June 26, 2018.

Carried.

722-18: Halisky That Smoky Lake County approve to support the concept to proceed in recruiting an additional (4th) Family Medical Physician/General Practitioner for the urban and rural communities of Smoky lake, Vilna, Waskatenau, Buffalo Lake, Goodfish Lake, Whitefish Lake, Radway and Andrew in respect to the advice received from Dr. Anton Raubenheimer and Dr. Johnson Fatokun; and moving forward assist the local physician(s) to initiate the recruitment when requested.

Carried.

Evergreen Regional Waste Management Services Commission

- No Report.

Family Community Support Services Committee

- No Report.

Patti Priest, Recording Secretary entered Council Chambers, time 3:26 p.m.

Family-School Liaison Committee

- Meeting held on June 12, 2018.

723-18: Cherniwchan That Smoky Lake County execute the Family School Liaison Program - Master Service Agreement for September 1, 2018 to August 31, 2019, between Aspen View Public School Division No. 78, Lakeland Roman Catholic Separate School District No. 150, Smoky Lake County and Village of Waskatenau; and acknowledge Aspen View Public School Division No. 78 as the managing partner.

Carried.

724-18: Halisky That Smoky Lake County disband Smoky Lake County Family School Liaison Committee as of June 28, 2018; and Smoky Lake County **Policy Statement No. 05-04: Family-School Liaison Committee: Terms of Reference**, be **rescinded**, as Aspen View Public School Division No. 78 is now the managing partner of the Family School Liaison Worker and information will be reported through the Family Community Support Services Committee and/or Smoky Lake County Council meetings going forward.

Carried.

Fire and Rescue Liaison Committee

- Smoky Lake
 - No Report.
- Vilna
 - No Report.
- Waskatenau
 - No Report.

Highway 28/63 Regional Water Services Commission

- Meeting held on June 27, 2018.
- Whitefish Lake First Nations #128 Project detailed design is 60% reviewed. Crossing agreements are complete. Warspite booster station design is underway.
- Received the second advance payment in the amount of \$400,000 under the First Nations Water Tie-In Program, formerly known as UNDRIP.
- Next meeting is scheduled for August 15, 2018.

In-House Safety Committee

- Meeting held on June 27, 2018.
- Formal safety inspections were completed on the Old Shop, Shop, Gas Bay and two Trailer Units.
- Reviewed incidents and discussed prevention.
- Next meeting is scheduled for July 25, 2018.

Municipal Planning Commission

- Meeting held on June 19, 2018.
- Approved Development Permit No. 012-18: part of SE 32-59-17-W4M, for the development of a garden suite (3rd dwelling on parcel), subject to conditions.
- Approved Development Permit No. 014-18: road allowance adjacent to part of SW 29-58-16-W4M & part of SE 30-58-16-W4M, for the development of Natural Resource Extraction/Processing Facility (Sand and Gravel), subject to conditions.

Northeast Alberta Information HUB

- Annual General Meeting held on June 20, 2018.
- Soren Odegard remains as the boards Chairperson.
- Next meeting is scheduled for the 3rd Monday of each month starting on September 17, 2018.

North East Muni-Corr. Ltd.

- Meeting held on June 11, 2018.

- Discussion was held in regard to the waterline from Smoky Lake to Whitefish Lake.
- The June 10, 2018 Trail Ride was a success and considering having another trail ride in September, 2018.
- Proposing a staging area at the Beaver River Trestle.
- Next meeting is scheduled for July 9, 2018 in the town of St. Paul.

Northern Lights Library Board

- Addressed in Reeve's Report.
- Next meeting is scheduled for September 8, 2018.

Policy Committee

725-18: Halisky

That the next Smoky Lake County **Policy Committee** meeting be scheduled for **Tuesday, July 24, 2018 at 9:00 a.m.**

Carried.

R.C.M.P. Liaison Committee

Royal Canadian Mounted Police "K" Division

- New staff sergeant is starting August 1, 2018.
- Local newspaper advertisements have been placed in regard to false 911 calls and stealing and defacing signs.
- Entertaining enforcing speed limits on rural roads.

Citizens on Patrol

726-18: Gawalko

That Smoky Lake County Division Four Councillor, Lorne Halisky attend the Citizens on Patrol (COP) meeting scheduled for July 19, 2018 in the Hamlet of Bellis.

Carried.

Alberta Royal Canadian Mounted Police - Public Facing Crime Map

727-18: Cherniwchan

That Smoky Lake County embed the Alberta Royal Canadian Mounted Police "Public Facing Crime Map" on the County website at no cost, to provide timely information to the public on 5 crime types: Break and Enters, Stolen Vehicles, Missing Persons, Theft from Motor Vehicles and Mischief, in response to the letter received from Corporal Colin Folk, Detachment Commander, Smoky Lake R.C.M.P., dated May 24, 2018.

Carried.

Smoky Lake Victim Services Unit

728-18: Halisky

That Smoky Lake County donate, in the amount of **\$250.00**, to the **Redwater - Smoky Lake Victim Services Unit** Annual Charity Golf Tournament in partnership with the Royal Canadian Mounted Police, scheduled for Sunday, July 22, 2018, at the Smoky Lake Town and Country Golf Course, with funds allocated from "Grant to Individuals and Organizations" toward sponsoring a hole in the amount of \$185.00 and \$65.00 in prizes, in response to the request from Deloris Cherwoniak, dated May 23, 2018.

Carried.

Regional Community Development Committee (RCDC)

- Addressed in the Reeve's Report.
- Next meeting is scheduled for July 17, 2018.

729-18: Cherniwchan

That Smoky Lake County acknowledge receipt of the letter from Alberta Municipal Affairs dated June 4, 2018, to the Managing Partner of the Regional Geographic Information System (GIS) Project: Town of Smoky Lake, confirming the Alberta Community Partnership (ACP) Grant final reporting requirements have been met and funds in the amount of \$200,000.00 have been issued.

Carried.

Regional Emergency Management Committee

- No Report.

Risk-Pro Control Management Committee

Added Named Insured: Minutes:

- Friends of the Vilna Pool Hall Society Minutes: May 26, 2018.

Councillor Johnny Cherniwchan declared **Pecuniary Interest** as per the Municipal Government Act, Section 170(1)(b) “the Councillor knows or should know that the matter could monetarily affect the councillor’s family.”; and left Council Chambers, time 3:42 p.m.

730-18: Halisky

That Smoky Lake County deny the claim received in the amount of \$1,337.60 from Shawn and Donna Cherniwchan for a livestock injury due to a hole in a culvert on Range Road 140 on May 30, 2018.

Carried.

Councillor Johnny Cherniwchan, entered Council Chambers, time 3:51 p.m.

Smoky Lake Foundation

- No report.

Smoky Lake Region Fire and Rescue Committee

- Meeting held June 15, 2018.
- Address in Reeve’s report
- Next meeting is scheduled for September 21, 2018.

Smoky Lake Heritage Board

- The June 28, 2018 Heritage Board Fundraising event at the House in the Middle of the Road, had a good turnout.
- The Heritage Board will be partnering with Métis Crossing to cross promote as much as possible.
- The Kulka House Designation Plaque is being ordered.
- The Highland Hall at Barich has been designated as a provincial historic site.
- The House in the Middle of the Road interior has been completed.

Joint Municipalities

Alberta Infrastructure - Investing in Canada Infrastructure Program (ICIP)

731-18: Cherniwchan

That Smoky Lake County administration research the Alberta Infrastructure - Investing in Canada Infrastructure Program (ICIP) to prepare, if appropriate, an Expression of Interest (EOI) in respect to the Green Infrastructure; Community, Culture and Recreation; and Rural and Northern Communities Stream, for the next intake of submissions following the August 1, 2018 deadline.

Carried.

732-18: Gawalko

That Smoky Lake County make a friendly amendment to the June 28, 2018 Council Motion Number 711-18:

“That Smoky Lake County Council approve the following Property Tax Roll numbers with Registered Land Title Tax Notifications to be advertised for the 2018 Tax Sale: 17601510 (SE-15-060-17-4), 34240303 (Lot 3A Block 3 Plan 0922102), 34240303 (Lot 3A Block 3 Plan 0922102), 41400132 (SW-09-062-13-4) and 15593445 (Lot 1 Plan 9520729); and that the 2018 Tax Sale be scheduled for Thursday, November 1, 2018 at 10:00 a.m.”

by removing Property Tax Roll Number 15593445 (Lot 1 Plan 9520729), as the owner has paid the arrears this afternoon of Thursday, June 28, 2018.

Carried.

733-18: Halisky That the Committee Task Force and Board Reports presented by Councillors as of May 24, 2018, be accepted.
Carried.

Executive Session:

Smoky Lake Area Arson – Court Case

734-18: Halisky That Smoky Lake County Council go into Executive Session, to discuss a Legal Issue in regard to the Court Case for the 23 arson charges dating back to 2012, laid against 42-year-old Daniel Kromm of Smoky Lake, under the authority of the FOIP Section 27: Privileged Information, time 4:08 p.m.
Carried.

Patti Priest, Recording Secretary, left Council Chambers, time 4:08 p.m.

735-18: Halisky That Smoky Lake County Council go out of Executive Session, time 4:30 p.m.
Carried.

Patti Priest, Recording Secretary, entered Council Chambers, time 4:31 p.m.

6. Correspondence:

RMA (Rural Municipalities of Alberta)

736-18: Gawalko That the following correspondence received from the RMA (Rural Municipalities of Alberta), be filed for information:
a. Contact Newsletter: May 24, 2018.
b. Contact Newsletter: May 16, 2018.
c. Contact Newsletter: May 30, 2018.
d. Contact Newsletter: June 6, 2018.
e. Contact Newsletter: June 14, 2018.
Carried.

Alberta Recreation and Parks Association

737-18: Halisky That the letter received by Smoky Lake County from Susan Laurin, President, Alberta Recreation and Parks Association (ARPA), dated May 22, 2018, in regard to the ARPA alongside the Government of Alberta presenting a variety of awards that celebrate leadership and excellence in the province's recreation and parks sector, be filed for information.
Carried.

Smoky Lake Pumpkin Growers Association

738-18: Halisky That Smoky Lake County reply to the Smoky Lake Pumpkin Growers Association's letter, dated May 11, 2018, in regard to a request for monetary support for the 30th Anniversary Pumpkin Weigh-Off and Fair, indicating Smoky Lake County will continue to provide monetary support for the annual Threshing Bee; and will provide in-kind assistance to the Smoky Lake Pumpkin Growers Association upon request.
Carried.

Auditor General of Alberta

739-18: Halisky That Smoky Lake County acknowledge receipt of the Air Ambulance Request for Proposal Concerns from: W. Doug Wylie, FCPA, FCMA, ICD.D, Auditor General, Auditor General of Alberta, May 9, 2018, and Verna Yiu, MD, FRCPC, President and Chief Executive Officer, Alberta Health Services, dated May 10, 2018.
Carried.

Smoky Lake Agricultural Society

740-18: Halisky That Smoky Lake County donate in the amount of **\$250.00** to the Smoky Lake Agricultural Society to sponsor the 2018 Demolition Derby on the Heritage Weekend, August 6, 2018 and donate the complimentary admission tickets to the Smoky Lake Food Bank as per the letter received from Kelly Montgomery, Smoky Lake Agricultural Society, dated May 22, 2018; and funds to be allocated from “Grants for Individuals and Organizations”.

Carried.

Town of Redwater

741-18: Cherniwchan That the correspondence received by Smoky Lake County from Shae Lynn Onufrichuk, Summer Program Coordinator, Town of Redwater, dated May 10, 2018, in regard to an invitation to participate in the annual Discovery Days Parade on Saturday, August 18, 2018, be filed for information.

Carried.

Métis Crossing Event - Reign Bough Fiddle Music and Arts Festival

742-18: Halisky That Smoky Lake County acknowledge receipt of the following letters of support for the Reign Bough Fiddle Music and Arts Festival and other festival events being held at Métis Crossing from:

- Larry Poon, Owner of Smoky Lake AG Foods, dated May 5, 2018,
- Brian Jones, Owner of Smoky Lake ESSO/Smoky Lake Super 8/Smoky Lake Inn/Gofer Liquor, dated May 30, 2018,
- Jane Pickett, Owner of #7 Food Store, dated May 31, 2018;

and forward the said letter to the next Smoky Lake County Policy Committee Meeting.

Carried.

Municipal Affairs - Municipal Sustainability Initiative (MSI) & Gas Tax Fund (GTF)

743-18: Gawalko That Smoky Lake County acknowledge receipt of the letter from the Honourable Shaye Anderson, Minister of Municipal Affairs, dated May 29, 2018, in regard to Smoky Lake County’s 2018 Municipal Sustainability Initiative (MSI) and Gas Tax Fund (GTF) allocations as follows:

Program	Components	2018 Funding
Municipal Sustainability Initiative (MSI)	Capital Funding	\$975,743
	MSI Capital Component	\$518,493
	BMTG Component	\$457,250
	Operating Funding	\$109,584
	Non-Si Component	\$50,391
	SI Component	\$59,193
	Total MSI	\$1,085,327
Gas Tax Fund (GTF)		\$135,734

Carried.

Alberta Community Partnership (ACP) – Intermunicipal Collaboration

744-18: Cherniwchan That Smoky Lake County acknowledge receipt of the email from Bernice Macyk, Chief Administrative Officer, Village of Waskatenau, dated June 12, 2018 with the attached 2017/18 Alberta Community Partnership – Intermunicipal Collaboration Component – Conditional Grant Agreement between the Minister of Municipal Affairs and the Village of Waskatenau for funds in the amount of \$75,000.00 to support the collaboration between the Village of Waskatenau, Village of Vilna, Town of Smoky Lake, and Smoky Lake County to develop an intermunicipal collaboration framework and update intermunicipal development plans.

Carried.

Community Learning Network

745-18: Cherniwchan That Smoky Lake County, as legal host of the Smoky Lake County Community Learning Council, acknowledge receipt of the Community Learning Network Membership Certificate for year 2018-2019 provided by Lisa Dickner, Executive Director of the Community Learning Network.

Carried.

County Resident Dumping Site

746-18: Gawalko That the letter received by Smoky Lake County from Bob Andruik, concerned County resident, dated May 28, 2018 in regard to a dumping site on private land located approximately a ½ mile South from the corner of Range Road 150 and Township Road 591, be forwarded to Alberta Environment and Parks as the issue is outside County jurisdiction.

Carried.

Flood Relief Inquiry

747-18: Gawalko That the correspondence received by Smoky Lake County from Ken and Shirley Roskewich, dated June 4, 2018, in regard to flood relief eligibility, be filed for information; as no municipal flood relief program exists through Smoky Lake County.

Carried.

Alberta Development Officers

748-18: Halisky That Smoky Lake County proclaim September 24, 2018 to September 28, 2018 as “Alberta Development Officers Week”, in public recognition of the work done by Municipal Planning and Development Officers and their commitment to public service;

I do hereby proclaim September 24-28, 2018, to be
“Alberta Development Officers Week”
Dated this 28th Day of June 28, 2018,
Smoky Lake County, Reeve, Craig Lukinuk.

Carried.

Request for Replacement of Playground Sand with Other Material.

749-18: Cherniwchan That Smoky Lake County Parks and Recreation Department research the cost of rubber matting material used for playground surfaces; and bring the information forward to explore as a possible year 2019 budget item, in response to the letter received from Dominique Cere, dated June 14, 2018, in regard to replacing sand with rubber tire material for the playground in the hamlet of Warspite.

Carried.

2018 NightWind Summer Sizzler Endurance Ride and Race.

750-18: Cherniwchan That Smoky Lake County sponsor in the amount of **\$100.00** to the local event near Bellis: the **2018 NightWind Summer Sizzler Endurance Ride and Race**, in response to the letter request received from Colleen DeVry, NightWind Arabians, Endurance Riders of Alberta, dated June 2018.

Carried.

Ukrainian Orthodox Parish of St. Paraskevia-Downing,

751-18: Cherniwchan That Smoky Lake County prepare a plaque to honor a milestone celebration of 100 years of service to the Ukrainian Orthodox Parish of St. Paraskevia, Downing; and approve the Division 2 Councillor or alternate to attend their special service celebration scheduled for Sunday, August 5, 2018, in response to the letter received from David Kully, President and Karen Toma, Secretary/Treasurer of the parish, dated June 18, 2018.

Carried.

Thank You: Summary Listing

“Thank you” received for the Month of June 2018:

- None.

Information Releases

752-18: Halisky That Smoky Lake County “Information Released” calendar for June, 2018, be filed for information.

Carried.

Smoky Lake Community Daycare Co-operative Steering Committee

753-18: Halisky That Smoky Lake County donate in the amount of **\$5,000.00** to the **Smoky Lake Community Daycare Co-operative Steering Committee**, with funds allocated from marketing supplies to assist with the cost of incorporation; and forward the Investing in Canada Infrastructure Program grant information to steering committee.

Carried.

754-18: Halisky That Smoky Lake County appoint Councillor Craig Lukinuk as member to the Smoky Lake Community Daycare Co-operative Steering Committee; and Councillor Lorne Halisky be appointed as an alternate.

Carried.

Aspen View Public Schools

755-18: Lukinuk That Smoky Lake County write a letter of support to the Aspen View Public Schools Resolution: “Be it resolved that Alberta School Board Association requests the Government of Alberta undertake a comprehensive review of the K-12 Funding Framework in its entirety in consultation with school boards” and consider the information as a possible advocacy issue.

Carried.

Delegation - Vilna Golf Course

756-18: Halisky That Smoky Lake County recommend to Pierre deMoissac, Owner of PS Home Scaping, to bring further information forward to Council in regard to his development and improvement plans for the Vilna Golf Course when he becomes the owner of the said property.

Carried.

Victoria Trail Agricultural Society

757-18: Halisky That Smoky Lake County provide a financial donation in the amount of \$14,584.00 to the Victoria Trail Agricultural Society to assist with their Fitness Centre operational expenses, with funds allocated from the Municipal Sustainability Initiative (MSI) grant; and forward the Alberta Government’s Investing in Canada Infrastructure Program grant literature for their information should they choose to apply.

Carried.

10. Bills & Accounts:

758-18: Cherniwchan That all the Bills and Accounts approved for payment, including the bills and accounts recommended for payment by the Natural Gas Council, including transfers to the Payroll Account, be filed for information:

County Council Meeting: June 28th, 2018

Batch #	Cheque Numbers	Total of Batch
41513	45230	\$48,362.16
41567	45231 to 45272	\$348,258.14
41588	45273 to 45300	\$50,213.24
41629	45301 to 45335	\$264,748.66
41734	45336 to 45388	\$137,399.43
41796	45389 to 45424	\$77,509.94
41800	45425 to 45504	\$7,624.78
41826	45505 to 45585	\$12,896.60
41884	45586	\$1,003,548.42

Total Cheques from 45230 to 45586 **\$1,950,561.37**

Direct Debit Register

Batch #	Description	Total of Batch
41777	Smoky Lake County	\$366,271.17

Total Direct Debits **\$366,271.17**

Grand Total Bills and Accounts **\$2,316,832.54**
(Note: From General Account)

Carried.

759-18: Halisky That the next **Town of Smoky Lake and Smoky Lake County Joint Council Committee** meeting be scheduled for Wednesday, **July 18, 2018 at 1:00 p.m.**

Carried.

County Council Meeting(s)

760-18: Cherniwchan That the next **County Council Meetings** be scheduled for Thursday, **August 30, 2018** at 9:00 a.m., Thursday, **September 27, 2018** at 9:00 a.m. and Thursday, **October 25, 2018** at 9:00 a.m. to be held in the County Council Chambers.

Carried.

ADJOURNMENT:

761-18: Lukinuk That this meeting be adjourned, time 5:14 p.m.

Carried.

REEVE

S E A L

CHIEF ADMINISTRATIVE OFFICER