

SMOKY LAKE COUNTY

Minutes of the **Smoky Lake County Council Committee of the Whole Meeting for the purpose of an Operational Planning Workshop** held on Monday, **September 24, 2018** at 9:30 A.M. in the Smoky Lake County Council Chambers.

The meeting was called to Order by the Reeve Mr. Craig Lukinuk, in the presence of the following persons:

<u>Div. No.</u>	<u>Councillor(s)</u>	<u>ATTENDANCE</u> <u>Monday, Sept. 24, 2018</u>
1	Dan Gawalko	Present
2	Johnny Cherniwchan	Present
3	Craig Lukinuk	Present
4	Lorne Halisky	Present
5	Randy Orichowski	Present
CAO	Cory Ollikka	Present
Asst. CAO	Lydia Cielin	Present
Finance Manager	Brenda Adamson	Present
Public Works Mgr.	Doug Ponich	Present
GIS/Communication	Paul Miranda	Present
Plan/Dev Manager	Jordan Ruegg	Present
Legislative Svcs/R.S.	Patti Priest	Absent

Scott Franchuk – County Fire Chief,
Dave Kully – Public Works Shop Foreman,
Trevor Tychkowsky – Safety Officer,
Daniel Moric – Natural Gas Manager,
Ed English – Peace Officer/Parks and Recreation Manager,
Tori Cherniawsky – Agricultural Fieldman,
Dave Franchuk – Environmental Operations Manager and
Bob Novosiwsky – Public Works Road Foreman were in attendance.

No Members of the Media.

No Member of the Public.

Cathy Goulet, President of Killick Leadership Group was present.

2. Agenda:

937-18: Orichowski

That the Agenda for Monday, September 24, 2018 Smoky Lake County Council Committee of the Whole Meeting for the purpose of Operational Planning Workshop be adopted, as presented.

Carried Unanimously.

3. Minutes:

No Minutes.

FOCUS AREA – Economic Development

Smoky Lake County diversifies its economy with innovative planning and by supporting infrastructure that encourages investment.

What	Tactics	By When	By Who	Budget
Good planning that supports growth				
Land Use Bylaw Changes	First Step – guidance from Council Success = Amended LUB passed by Council	Dec 2019		
Victoria District Economic Development Plan	First step – feasibility of plan, stakeholder identification Success = Written Plan	July 2020		
Creating growth through infrastructure				
Warspite Ironhorse Trail RV Park	First step - budgeting April 2018 - Concept development (done) August 2018 - Council Agenda Item (discuss Structural Plan) June 2020 - Servicing Success = Completion of Park	June 2020		
Industrial Park	First Step – Feasibility/cost/Site assessment Success = go or no go	Sept 2019		

FOCUS AREA – Infrastructure

The County ensures its municipal infrastructure meets residents' expectations for excellence in service delivery and fiscal responsibility.

What	Tactics	By When	By Who	Budget
Meeting service delivery and fiscal responsibility expectations				
Expand Public Works Yard	First step – continue conversations, Council will give direction August 2018 Success = purchase agreement	August 2019		
North Saskatchewan Emergency River Access(es) Plan	First step – proceed with Desjarlais access Clarify locations with Council (done) Success = Plan completion	Nov 2018		

FOCUS AREA – Governance

Smoky Lake County delivers excellence in governance by managing strategic relationships and utilizing fiscal and human resources.

What	Tactics	By When	By Who	Budget
Strategic Relationships				
Develop Intermunicipal Collaborative Framework(s)	First Step - Establish timeline for Intermunicipal Collaborative Framework (ICFs) August 2018	April 2020		
Human Resources				
Develop High Priority HR Policies	First Step - Council policy meeting (Direction) July 2018 Develop list of key priorities Success = clear direction, multiple policies, determine emerging priorities	June 2019		
Succession Planning	First step – identify and review all job descriptions/profiles and strategize Success = written succession plan by and for each department to ensure uninterrupted service	June 2020		

4. Request for Decision:

No Request for Decision.

5. Issue for Information:

No Issues for Information.

6. Correspondence:

No Correspondence.

8. Executive Session:

No Executive Session.

938-18: Lukinuk

ADJOURNMENT

That the meeting be adjourned, time 12:20 p.m.

Carried.

REEVE

S E A L

CHIEF ADMINISTRATIVE OFFICER