

**SMOKY LAKE COUNTY**

Minutes of the **County Council Meeting** held on Thursday, **February 21, 2019** at 9:08 A.M. in the County Council Chambers.

The meeting was called to Order by the Reeve, Mr. Craig Lukinuk, in the presence of the following persons:

| <u>Div. No.</u>       | <u>Councillor(s)</u> | <u>ATTENDANCE</u><br><u>Thursday, Feb. 21, 2019</u> |
|-----------------------|----------------------|---|
| 1                     | Dan Gawalko          | Present   |
| 2                     | Johnny Cherniwchan   | Present   |
| 3                     | Craig Lukinuk        | Present   |
| 4                     | Lorne Halisky        | Present   |
| 5                     | Randy Orichowski     | Present   |
| CAO                   | Cory Ollikka         | Present   |
| Asst. CAO             | Lydia Cielin         | Present   |
| Finance Manager       | Brenda Adamson       | Absent  |
| Public Works Mgr.     | Doug Ponich          | Present   |
| Comm/GIS Director     | Paul Miranda         | Present @ 9:12 a.m.                                 |
| Plan/Dev Manager      | Jordan Ruegg         | Present   |
| Legislative Svcs/R.S. | Patti Priest         | Present   |

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1 Member of the Media present: The Review.

2 Members of the Public.

Kyle Schole, Planning and Development Assistant.

**2. Agenda:**

429-19: Orichowski That the Smoky Lake County Council Meeting Agenda for Thursday, February 21, 2019, be adopted as presented. Carried Unanimously.

**3. Minutes:**

**Minutes of January 29, 2019 – County Council Budget Meeting**

430-19: Halisky That the minutes of the **Smoky Lake County Council Budget Meeting** held on Tuesday, January 29, 2019, be adopted as presented. Carried.

**Minutes of January 31, 2019 – County Council Meeting**

431-19: Gawalko That the minutes of the **Smoky Lake County Council Meeting** held on Thursday, January 31, 2019, be adopted as presented. Carried.

**Meeting Recessed** The Smoky Lake County Council Meeting recessed for the Public Hearing, time 9:08 a.m.

**PUBLIC HEARING:**

**Proposed Bylaw No. 1334-19: to adopt an Intermunicipal Development Plan between Smoky Lake County and the County of St. Paul.**

**1.0 Opening**

The Public Hearing was **called to order at 9:15 a.m.** by the Reeve, Craig Lukinuk in the presence of Council members, Chief Administrative Officer, Assistant Chief Administrative Officer, GIS/Communication Director, Planning and Development Manager, Recording Secretary and **2 members of the public.**

The Public wishing to be heard was asked to sign in on the sign-in sheet.

Confirmation was provided that the Public Hearing was advertised and notice was provided in accordance with the applicable legislation.

The purpose of the hearing was summarized:

**To obtain public input in regard to Bylaw No. 1334-19: a bylaw to adopt an Intermunicipal Development Plan between Smoky Lake County and the County of St. Paul.**

## **2.0 Staff Presentation**

Jordan Ruegg, Planning and Development Manager provided the following information:

Proposed Bylaw 1334-19

### **BACKGROUND:**

- November 18, 2017 – A Project Chartering Meeting was held to discuss the IDP project overview, establish the project's vision, values and guiding principles and to discuss the project scope and logistics.
- February 12, 2018 – A stakeholder meeting was held in St. Paul to obtain public feedback on the proposed IDP between Smoky Lake County and the County of St. Paul and the proposed IDP between Smoky Lake County and the County of Two Hills. At the meeting, project information was distributed to stakeholders in attendance and municipal staff was available to answer questions about the IDP process. Stakeholder participants helped the project team identify several potential areas of coordination and collaboration between the partnering municipalities and how these issues could be addressed through the IDP.
- February 7–21, 2018 – An online questionnaire was available on the County's website to provide an additional opportunity for stakeholders to engage in the planning process. A total of 37 responses were received and the feedback was incorporated into the development of the IDPs.
- April 26, 2018 – An Open House was held in St. Paul to discuss the draft Intermunicipal Development Plan. Feedback during this meeting was incorporated into the proposed Bylaws.
- Smoky Lake County Bylaw No. 1334-19 was given first reading on January 31, 2019.
- A notice has also been posted on the County's website since February 8, 2019.
- The Public Hearing Notices were advertised in the Smoky Lake Signal the week of February 18, 2019 and in the Redwater Review the weeks of February 11, 2019 and February 18, 2019. The proposed bylaws were advertised and notice has been provided in accordance with the applicable legislation.
- This Public Hearing has been scheduled to obtain public input on the proposed Bylaws in accordance with Section 230 of the Municipal Government Act.

### 3.0 Public Presentations Via Written Submissions

There were no written public presentations received.

### 4.0 Public Presentations at the Public Hearing

The Reeve called upon signed in Members of the Public in opposition of Proposed **Bylaw No. 1334-19** to speak:

There were **no** Members of the Public signed up on the sign-in sheet **in opposition** of Proposed **Bylaw No. 1334-19**.

The Reeve called upon signed in Members of the Public in support of Proposed **Bylaw No. 1334-19** to speak:

There were **2** Members of the Public signed up on the sign-in sheet **in favour** of Proposed **Bylaw No. 1334-19**.

Member of the Public **in favour** of the Bylaw: Heidi Kane, Smoky Lake County Resident, verbally provided information including the following points:

- Thank you for the opportunity I also attended the Public Hearing in April 2018.
- I feel you don't believe in this bylaw.
- Bylaw 1227-11: Garner Lake Area Structure Plan, section 2.5.4. A treed/vegetation buffer at least 183 m (600 ft.) wide shall be maintained between agricultural lands and the lake shoreline.
- According to the Public Lands Act, there is no ATV or snowmobiling allowed along lakeshores.
- We are asking to keep our lands at Garner Lake preserved and not allow ATVs along Garner Lake.

Member of the Public **in favour** of the bylaw: Malcom Kane, Smoky Lake County Resident, verbally provided information including the following points:

- We moved out to the area to retire and have seen it being destroyed by ATVs.
- We need to stop the damage that's happening at Garner Lake; we need to preserve and clean it up and stop destroying it.
- We're not going away.

### 5.0 Questions and Answers

There were no further questions.

### 6.0 Closing Remarks

There being no further presentations.

The public hearing and discussion on Smoky Lake County's proposed **Bylaw No. 1334-19**: a bylaw to adopt an Intermunicipal Development Plan between Smoky Lake County and the County of St. Paul was declared closed, time **9:28 a.m.**

### County Council Meeting

The Smoky Lake County Council Meeting reconvened, time 9:30 a.m.

2 Members of the Public left Council Chambers, time 9:30 a.m.

4. Request for Decision:

**Bylaw No. 1336-19: Recreational Lease Disposition No. REC170005 for Brodyk Lake Day Use Area / Cabin**

432-19: Halisky

That Smoky Lake County **Bylaw No. 1336-19: Recreational Lease Disposition No. REC170005 for Brodyk Lake Day Use Area / Cabin**, a bylaw to track and secure Recreational Lease Disposition No. REC170005, Plan 145823MS, from the Province of Alberta, expiring on January 24, 2023, be given **FIRST READING**.

Carried.

Moved by Councillor Orichowski that Smoky Lake County **Bylaw No. 1336-19: Recreational Lease Disposition No. REC170005 for Brodyk Lake Day Use Area / Cabin**, be given the **SECOND READING**.

Carried.

Moved by Councillor Gawalko that Smoky Lake County **Bylaw No. 1336-19: Recreational Lease Disposition No. REC170005 for Brodyk Lake Day Use Area / Cabin**, be given **PERMISSION for THIRD AND FINAL READING**.

Carried Unanimously.

Moved by Councillor Orichowski that Smoky Lake County **Bylaw No. 1336-19: Recreational Lease Disposition No. REC170005 for Brodyk Lake Day Use Area / Cabin**, be given the **THIRD and FINAL READING** and that the Reeve and the Chief Administrative Officer are hereby authorized to fix their signatures to all necessary documents and that the corporate seal also be fastened where it is deemed to be necessary.

Carried.

**Bylaw No. 1337-19: Provisional Roadway Application No. RDS180026 at Brodyk Lake**

433-19: Orichowski

That Smoky Lake County **Bylaw No. 1337-19: Provisional Roadway Application No. RDS180026 at Brodyk Lake**, a bylaw to track and secure the Provisional Roadway Application No. RDS180026 from the Province of Alberta for 2.28 acres of Roadway on the land legally described as NW-24-60-17-W4, to Brodyk Lake, expiring on January 24, 2029, be given **FIRST READING**.

Carried.

Moved by Councillor Cherniwchan that Smoky Lake County **Bylaw No. 1337-19: Provisional Roadway Application No. RDS180026 at Brodyk Lake**, be given the **SECOND READING**.

Carried.

Moved by Councillor Gawalko that Smoky Lake County **Bylaw No. 1337-19: Provisional Roadway Application No. RDS180026 at Brodyk Lake**, be given **PERMISSION for THIRD AND FINAL READING**.

Carried Unanimously.

Moved by Councillor Halisky that Smoky Lake County **Bylaw No. 1337-19: Provisional Roadway Application No. RDS180026 at Brodyk Lake**, be given the **THIRD and FINAL READING** and that the Reeve and the Chief Administrative Officer are hereby authorized to fix their signatures to all necessary documents and that the corporate seal also be fastened where it is deemed to be necessary.

Carried.

**Bylaw No. 1338-19: Recreational Lease Disposition No. 17006 for Hanmore Lake Campground**

434-19: Cherniwchan That Smoky Lake County **Bylaw No. 1338-19: Recreational Lease Disposition No. 17006 for Hanmore Lake Campground**, a bylaw to track and secure Recreational Lease Disposition No. REC170006, Plan 145869MS from the Province of Alberta, expiring on December 3, 2043, be given **FIRST READING**.

Carried.

Moved by Councillor Gawalko that Smoky Lake County **Bylaw No. 1338-19: Recreational Lease Disposition No. 17006 for Hanmore Lake Campground**, be given the **SECOND READING**.

Carried.

Moved by Councillor Halisky that Smoky Lake County **Bylaw No. 1338-19: Recreational Lease Disposition No. 17006 for Hanmore Lake Campground**, be given **PERMISSION** for **THIRD AND FINAL READING**.

Carried Unanimously.

Moved by Councillor Orichowski Smoky Lake County **Bylaw No. 1338-19: Recreational Lease Disposition No. 17006 for Hanmore Lake Campground**, be given the **THIRD and FINAL READING** and that the Reeve and the Chief Administrative Officer are hereby authorized to fix their signatures to all necessary documents and that the corporate seal also be fastened where it is deemed to be necessary.

Carried.

**Bylaw No. 1339-19: Recreational Lease Disposition No. DLO170189 for the Hanmore Lake Boat Launch**

435-19: Orichowski That Smoky Lake County **Bylaw No. 1339-19: Recreational Lease Disposition No. DLO170189 for the Hanmore Lake Boat Launch**, a bylaw to track and secure Recreational Lease Disposition No. DLO170189, Plan 32462TL, from the Province of Alberta, expiring on September 3, 2022, be given **FIRST READING**.

Carried

Moved by Councillor Gawalko that Smoky Lake County **Bylaw No. 1339-19: Recreational Lease Disposition No. DLO170189 for the Hanmore Lake Boat Launch**, be given the **SECOND READING**.

Carried.

Moved by Councillor Cherniwchan that Smoky Lake County **Bylaw No. 1339-19: Recreational Lease Disposition No. DLO170189 for the Hanmore Lake Boat Launch**, be given **PERMISSION** for **THIRD AND FINAL READING**.

Carried Unanimously.

Moved by Councillor Halisky that Smoky Lake County **Bylaw No. 1339-19: Recreational Lease Disposition No. DLO170189 for the Hanmore Lake Boat Launch**, be given the **THIRD and FINAL READING** and that the Reeve and the Chief Administrative Officer are hereby authorized to fix their signatures to all necessary documents and that the corporate seal also be fastened where it is deemed to be necessary.

Carried.

One Member of the public entered Council Chambers, time 9:48 a.m.

**Bylaw No. 1334-19: Smoky Lake County and the County of St. Paul Intermunicipal Development Plan**

436-19: Cherniwchan That **Bylaw No. 1334-19: Smoky Lake County and the County of St. Paul Intermunicipal Development Plan**, a bylaw to authorize Smoky Lake County to adopt an Intermunicipal Development Plan between the Smoky Lake County and the County of St. Paul, be given **SECOND READING**.

Carried.

Moved by Councillor Gawalko that **Bylaw No. 1334-19: Smoky Lake County and the County of St. Paul Intermunicipal Development Plan**, be given the **THIRD and FINAL READING** and that the Reeve and the Chief Administrative Officer are hereby authorized to fix their signatures to all necessary documents and that the corporate seal also be fastened where it is deemed to be necessary.

Carried.

One Member of the Public entered Council Chambers, time 10:05 a.m.

**7. Delegation:**

**New West Opportunities Inc.**

Present before County Council at 10:09 a.m. to 11:20 a.m. was Shane Pospisil, Senior Partner – New West Opportunities Inc. as well as via conference call: Jim Padilla, Senior Advisor – New West Opportunity Inc. and John Orr, Orr Investment Group, who spoke to Northern Eagle Renewables and Bio-Fuels a Pooled Investment Partnership Opportunity and potential interest in developing within the Smoky Lake Region.

**9. Public Question and Answer Period:**

**11:33 - 11:33 a.m.**

**No Public Questions.**

**4. Request for Decision:**

**Policy Statement No. 01-11-03: Municipal Office**

437-19: Halisky That County Council approve to rename the title of Smoky Lake County Policy Statement No. 01-11-03 from “Office Hours” to “Municipal Office”, effective February 21, 2019.

Carried.

438-19: Orichowski

That Smoky Lake County amend Policy Statement No: **01-11-03: Municipal Office be amended:**

|                                |                          |
|--------------------------------|--------------------------|
| Title: <b>Municipal Office</b> | Policy No.: <b>11-03</b> |
| Section: <b>01</b>             | Code: <b>P-I</b>         |
|                                | Page No.: <b>1 of 1</b>  |

|                        |                             |
|------------------------|-----------------------------|
| Legislation Reference: | Alberta Provincial Statutes |
|------------------------|-----------------------------|

|          |  |
|----------|--|
| Purpose: | To name a place as Smoky Lake County's Municipal Office. |
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| Policy Statement and Guidelines: |  |
|----------------------------------|--|
| 1.                               | <b>STATEMENT:</b><br><b>SMOKY LAKE COUNTY</b> main <b>Office and Council Chambers</b> located at 4612 McDougall Drive in the Town of Smoky Lake is named as the official location of the <u>Municipal Office</u> .<br>▶ <b>Public Works Shop</b> is located at 5004 – 50 Street in the Town of Smoky Lake.<br><b>Mailing Address:</b> P.O. Box 310, Smoky Lake, Alberta T0A 3C0  |
| 2.                               | <b>HISTORY:</b><br>2.1 Smoky Lake County as a municipal district was incorporated on <b>January 1, 1961</b> as <b>County of Smoky Lake No. 13</b> by Order in Council 1481/60.<br>2.2 The name was changed from the County of Smoky Lake No. 13 to <b>Smoky Lake County</b> on July 1, 1999 by Order in Council 265/99. Municipal Code: 0286<br>2.3 Smoky Lake County comprises of 35 Townships: located from Township 57 to Township 62 and Ranges 12 to 19 inclusive, West of the 4 <sup>th</sup> Meridian.<br>2.4 54 degrees latitude and -112 degrees longitude. Bounded on the south by the North Saskatchewan River. Covering a total of 700,607.89 acres. |
| 3.                               | <b>LOGO:</b><br>Smoky Lake County logo is contemporary, yet simple and sophisticated.<br><u>Description of Logo:</u> “ <b>Smoky Lake</b> ”: stylized cursive writing (red), underlined.<br>“ <b>County</b> ”: capitalized print (white) is inset within the bottom of the circle pattern (blue).<br><u>Interpretation of Logo:</u> represents “ <b>Smoky Lake County</b> ” is a united community.  |
| 4.                               | <b>HOURS OF OPERATION:</b><br>Smoky Lake County Main Office and Public Works Shop Office business hours of operation are <b>8:00 a.m. to 4:00 p.m.</b> , Monday to Friday, and closed on statutory holidays and/or by resolution of Council.   |

and forego the “Public Participation” process due to legislative requirement under the Municipal Government Act, Section 204.

Carried.

**Rescind County of Smoky Lake No. 13 Policy Statement No. 01-17-01: Central Office**

439-19: Cherniwchan That County Council rescind the “County of Smoky Lake No. 13, Policy Statement No. 01-17-01: Central Office Remain Open during Lunch Hour” adopted on April 18, 1995, from the **old** Governance Policy Manual, as its’ content has been incorporated into Policy Statement No. 01-11-03: Municipal Office.

Carried.

**Waskatenau Nuisance Grounds Phase II Environmental Site Assessment Report**

440-19: Orichowski That Smoky Lake County Council adopt the Phase II Environmental Site Assessment Report for the Waskatenau Nuisance Grounds located on the lands legally described as Plan 5225;OT, prepared by Action Land & Environmental Services Ltd., dated October 25, 2018; and submit said approval and acceptance, along with all other required documentation, to the Federation of Canadian Municipalities Green Municipal Fund, as per “Schedule B – Form of Request for Contribution”.

Carried.

**Bylaw 1341-19: Amend Land Use Bylaw 1272-14 to Rezone the Lands Legally Described as SE 8-60-19-W4M, from Agriculture (AG) District to Highway Commercial (C1) District**

441-19: Halisky That Smoky Lake County Council give **Bylaw 1341-19: A Bylaw to Amend Smoky Lake County Land Use Bylaw 1272-14 to rezone all the portions of the lands legally described as SE 8-60-19-W4M, from “Agriculture (AG) District” to “Highway Commercial (C1) District”, FIRST READING**, and to schedule a **Public Hearing**, to be held at the Smoky Lake County Council chambers, on **Thursday, March 28, 2019, at 9:15 a.m.**, and to advertise in the local newspapers, said Public Hearing in accordance with section 230 and section 606 of the Municipal Government Act.

Carried.

## 5. Issues for Information:

### Chief Administrative Officer's Report

The Chief Administrative Officer gave an updated report to Council for the period of February 1, 2019 to February 20, 2019:

#### Legislative/Governance:

- RMA Insurance is hosting their annual Risk-Pro Insurance Seminars. These events highlight the most up-to-date thinking from the global insurance sector.
- We require a Departmental Operations Meeting date for March.
- The Mayor of Bonnyville has written to ask if the County is interested in their endeavors to lobby on the proposed Bill C-69 that aims to add rigor to the environmental regulatory processes in Canada. They have hired a lobbyist and are looking for some active support in their efforts to amend this Bill.

#### Administrative:

- No Report.

#### Financial:

- No Report.

#### Human Resources:

- No Report.

#### Community:

- The Village of Waskatenau has requested some custom work be done to their 50th Avenue (on the South side of the village). The timing is the only critical factor, since Waskatenau seems willing to pay for the work. Public Works thinks we could squeeze in the work either this year or next year (depending on Waskatenau's specific needs).
- We had a request for some sanding to be done as custom work in order to accommodate cattle liners, As the request was small in scope, we accommodated the request and have invoiced the resident for the work.

#### Training:

- RMRF Law Seminar February 15, 2019. Sessions on Legal Language, Constitutional challenges to Bylaws, Human Resource, Assessment rules, and Tax Collection.

#### Council Member Inquiry:

- No report.

### RMA Insurance - Annual Risk-Pro Insurance Seminar

442-19: Gawalko That the Smoky Lake County Reeve and relevant Staff who can attend – attend RMA Insurance's 11<sup>th</sup> Annual Risk-Pro Insurance Symposium scheduled for April 11-12, 2019, in Nisku, Alberta.

Carried.

### Departmental Operations Meeting

443-19: Orichowski That a Smoky Lake County Council **Departmental Operations Meeting** be scheduled for Wednesday, March 13, 2019 at 1:00 p.m. to be held in County Council Chambers.

Carried.



**Town of Bonnyville - Meeting with the Senate Committee on Bill C-69**

444-19: Cherniwchan That the Smoky Lake County Reeve attend a Parliament Hill press conference in Ottawa with the Senate, on a date to be determined, arranged by the Town of Bonnyville in conjunction with surrounding municipalities, to lobby against Bill C-69: known as the “Impact Assessment Act”, which is the federal government's attempt to impose new “environmental assessment” measures on Canada's resource sector.

Carried.

**Village of Waskatenau**

445-19: Orichowski That Smoky Lake County accommodate the Village of Waskatenau’s request for billable custom work to upgrade 50th Avenue in Waskatenau from the west boundary to the bridge on the east side, subject to the availability of the County Public Works in response to the letter request from Bernice Macyk, Village of Waskatenau Chief Administrative Officer, dated January 17, 2019.

Carried.

**Custom Work for Resident**

446-19: Halisky That Smoky Lake County Council approve action taken in providing small scope road sanding for Bill Gibson at the Rural Residential Address of: 60150 Range Road 163, to accommodate cattle liners; and invoicing Bill Gibson for the custom work, accordingly.

Carried.

**Financial Update**

As annexed to the minutes:

↳ Financial Statement for the Months: **December 2018.**

**Action List(s)**

↳ Action List(s):

- i. County Council Budget Meeting – January 29, 2019.
- ii. County Council Meeting – January 31, 2019.

447-19: Halisky That the updated report for the period of February 1, 2019 to February 20, 2019 by the Chief Administrative Officer, be accepted and filed for information.

Carried.

**Meeting Recessed**

Meeting recessed for Lunch, time 11:59 a.m.

**Meeting Reconvened**

The meeting reconvened on a call to order by Reeve Craig Lukinuk at 12:51 p.m. in the presence of Council members, the Chief Administrative Officer, Assistant Chief Administrative Officer, Communications/GIS Director, Planning and Development Manager, Public Works Manager and Recording Secretary.

**Finance Manager’s Report:**

**Actual to Budget Report**

Brenda Adamson, Finance Manager provided an updated Financial report for the period January 24, 2019 to February 13, 2019.

**Property Tax Roll # 16583431**

448-19: Halisky That Smoky Lake County **waive penalties** in the amount of \$154.07 on Property Tax Roll Number 16583431 due to an administrative miscommunication error in respect to the outstanding penalties.

Carried.

### **Northern Lights Library System**

449-19: Cherniwchan That Smoky Lake County is in favour of the Northern Lights Library Board System's Levy increase of \$0.16 to the Year-2018 per capita rate in the amount of \$10.14 to a total rate in the amount of \$10.30 for a Year-2019 requisition in the amount of \$25,327.70, based on Smoky Lake County's 2016 population of 2459; and advise the Northern Lights Library Board of same.

Carried.

### **Finance Manager's Report**

450-19: Halisky That the Smoky Lake County Financial Report prepared by Brenda Adamson, Finance Manager for the period January 24, 2019 to February 13, 2019, be accepted for information.

Carried.

**Meeting Recessed** Meeting recessed for Public Hearing, time 1:07 p.m.

### **PUBLIC HEARING:**

**Proposed Bylaw No. 1335-19: a bylaw to adopt an Intermunicipal Development Plan between Smoky Lake County and the County of Two Hills.**

#### **1.0 Opening**

The Public Hearing was **called to order at 1:07 p.m.** by the Reeve, Craig Lukinuk in the presence of Council members, Chief Administrative Officer, Assistant Chief Administrative Officer, GIS/Communication Director, Planning and Development Manager, Recording Secretary and **1 member of the public.**

The Public wishing to be heard was asked to sign in on the sign-in sheet.

Confirmation was provided that the Public Hearing was advertised and notice was provided in accordance with the applicable legislation.

The purpose of the hearing was summarized:

**To obtain public input in regard to Bylaw No. 1335-19: a bylaw to adopt an Intermunicipal Development Plan between Smoky Lake County and the County of Two Hills.**

#### **2.0 Staff Presentation**

Jordan Ruegg, Planning and Development Manager provided the following information:

Proposed Bylaw 1335-19

BACKGROUND:

- November 18, 2017 – A Project Chartering Meeting was held to discuss the IDP project overview, establish the project's vision, values and guiding principles and to discuss the project scope and logistics.
- February 12, 2018 – A stakeholder meeting was held in St. Paul to obtain public feedback on the proposed IDP between Smoky Lake County and the County of St. Paul and the proposed IDP between Smoky Lake County and the County of Two Hills. At the meeting, project information was distributed to stakeholders in attendance and municipal staff was available to answer questions about the IDP process. Stakeholder participants helped the project team identify several potential areas of coordination and collaboration between the partnering municipalities and how these issues could be addressed through the IDP.

- February 7–21, 2018 – An online questionnaire was available on the County's website to provide an additional opportunity for stakeholders to engage in the planning process. A total of 37 responses were received and the feedback was incorporated into the development of the IDPs.
- April 26, 2018 – An Open House was held in St. Paul to discuss the draft Intermunicipal Development Plan. Feedback during this meeting was incorporated into the proposed Bylaws.
- Smoky Lake County Bylaw No. 1335-19 was given first reading on January 31, 2019.
- A notice has also been posted on the County's website since February 8, 2019.
  
- The Public Hearing Notices were advertised in the Smoky Lake Signal the weeks of February 11, 2019 and February 18, 2019. The proposed bylaws were advertised and notice has been provided in accordance with the applicable legislation.
  
- This Public Hearing has been scheduled to obtain public input on the proposed Bylaws in accordance with Section 230 of the Municipal Government Act.

### 3.0 Public Presentations Via Written Submissions

There were no written public presentations submitted.

### 4.0 Public Presentations at the Public Hearing

The Reeve called upon signed in Members of the Public in opposition of Proposed **Bylaw No. 1335-19** to speak:

There were **no** Members of the Public signed up on the sign-in sheet in opposition of Proposed **Bylaw No. 1335-19**.

The Reeve called upon signed in Members of the Public in support of Proposed **Bylaw No. 1335-19** to speak:

There were **no** Members of the Public signed up on the sign-in sheet in favour of Proposed **Bylaw No. 1335-19**.

### 5.0 Questions and Answers

There were no further questions.

### 6.0 Closing Remarks

There being no further presentations.

The public hearing and discussion on Smoky Lake County's proposed **Bylaw No. 1335-19**: a bylaw to adopt an Intermunicipal Development Plan between Smoky Lake County and the County of Two Hills was declared **closed**, time **1:13 p.m.**

### County Council Meeting

The Smoky Lake County Council Meeting reconvened, time 1:14 p.m.

**4. Request for Decision:**

**Bylaw No. 1335-19: Smoky Lake County and the County of Two Hills Intermunicipal Development Plan**

451-19: Orichowski That **Bylaw No. 1335-19: Smoky Lake County and the County of Two Hills Intermunicipal Development Plan**, for the purpose of adopting an Intermunicipal Development Plan for Smoky Lake County and the County of Two Hills, be given **SECOND READING**.

Carried.

Moved by Councillor Halisky that **Bylaw No. 1335-19: Smoky Lake County and the County of Two Hills Intermunicipal Development Plan**, be given the **THIRD and FINAL READING** and that the Reeve and the Chief Administrative Officer are hereby authorized to fix their signatures to all necessary documents and that the corporate seal also be fastened where it is deemed to be necessary.

Carried.

**5. Issues for Information:**

**Reeve's Report:**

Reeve Craig Lukinuk presented the following written report:



**Reeve's Report**  
For January 21, 2019 to February 14, 2019

January 25, 2019 – Northern Lights Library System (NLLS) Meeting – held in Elk Point:

- Looked at two different floor plans for Building Renovations at NLLS Head Office.
- Discussed government funding grants to help with Renovations.

January 28, 2019 – Joint Municipalities Meeting held in Vilna:

- Canada Post: "Honouring Emergency Responders Across Canada" plaques were presented to the Smoky Lake RCMP, Smoky Lake Paramedics, Vilna & District Volunteer Fire Department, Waskatenau Fire Department and Smoky Lake Fire Department.
- Held discussions and received updates from MLA's Colin Piquette and David Hanson.
- Received information from Northeast Alberta Information HUB: a regional development alliance of Northeast Alberta.
- Received updates from local Public and Catholic School Trustees.
- Adopted the Regional Community Development Committee 2019 Mandate Letter.

January 29, 2019 – County Council Budget Meeting – held in County Council Chambers:

- Adopted the 2019 – 2023 Five-Year Capital Project Budget.
- Approved \$5,000.00 of Family and Community Social Services Support funds towards a new program: Youth Fire Smart Summer Camp.
- Approve to purchase a Caterpillar 160M3 all-wheel-drive Motor Grader for \$568,560.
- Amended Policy Statement No. 08-18-06: Council Renumeration and Expenses to reflect the 2019 Canada Revenue Agency's removal of the 1/3 federal tax-free exemption of elected official's income, thereby increasing the base salary annual rate by 14% effective Feb. 1, 2019.
- Approved approve the 2019 Total Function Budget.
- Approved to purchase trail cameras for monitoring gravel hauling activities in respect to Bylaw No. 1306-17: Aggregate Extraction Business License.

January 30, 2019 – Northern Lights Library System (NLLS) Meeting – held in Elk Point:

- Reviewed 20 policies to bring to the Board meeting on March 2, 2019.
- 4 New policies were written to bring to the Board to be approved.

January 31, 2019 – County Council Meeting – held in County Council Chambers:

- Amended Policy Statement No. 01-26-04: Regular County Council Meeting: Agenda Format.
- Amended Policy Statement No: 02-11-12: Peace Officer: Annual Reporting.
- Gave First Reading to Bylaw 1334-19: Smoky Lake County & the County of St. Paul Intermunicipal Development Plan and scheduled a Public Hearing for February 21, 2019 at 9:15 a.m.
- Gave First Reading to 1335-19: Smoky Lake County & the County of Two Hills Intermunicipal Development Plan and scheduled a Public Hearing for February 21, 2019 at 1:00 p.m.
- Approved switch Employee health benefit providers to "Integrated Benefits" through Encon Group of Red Deer Alberta.
- Amended Policy Statement No: 01-03-25: Organizational Chart to adjust the salary ranges to reflect the 2019 Cost of Living Allowance (COLA) Rates.
- Approved the 2019 Family and Community Support Services (FCSS) Grant funding of \$1,500 to Vilna Veselka Dancing Club and \$4,000 to the Town of Smoky Lake Library Board.
- Received the Rural Municipalities of Alberta (RMA) Charitable Gaming Final Report.
- Executed a Memorandum of Understanding between the Highway 28/63 Regional Water Services Commission and the County for financial and administrative services, and site-operational services.
- Approved to allow the Planning and Development manager, Jordan Ruegg to be engaged in the services capacity as Subdivision and Development Appeal Board Clerk for the Village of Waskatenau.
- Executed the Collective Agreement with Canadian Union of Public Employees (CUPE) Local 4575 for the period of January 1, 2019 to December 31, 2021.
- Acknowledged the acceptance letter from Alberta Municipal Affairs of the Warspite Water Distribution pumps and backup generator Project funding of \$130,000.

February 4, 2019 – Smoky Lake Agricultural Society Meeting held in Smoky Lake:

- Discussion on this upcoming year's events and fund raiser.
- Report on facility, what needs to be done.
- Check list on cleaning to be done by organizations in the kitchen.
- Financial Update.

February 5, 2019-Building Committee Northern Lights Library System (NLLS) – held in Elk Point:

- Reviewed priority for building renovation based on money without grant funding.

February 8, 2019 – County Council Committee of the Whole Meeting – held in County Council Chambers:

- Investigated Mr. Malcolm Kane’s incomplete submission of a Formal Complaint/Affidavit for Council Code of Conduct (Schedule “E” from Smoky Lake County’s Bylaw No. 1320-18: Code of Conduct) received on January 23, 2019.

February 8, 2019 – County Council Special Meeting – held in County Council Chambers:

- Acknowledge receipt of the email correspondence between the Chief Administrative Officer and Mr. Malcolm Kane, dated February 5 to 7, 2019, inviting Mr. Kane to attend the Smoky Lake County Committee of the Whole Meeting scheduled for February 8, 2019 at 10:00 a.m., to which Mr. Kane declined due to a scheduling conflict; and, in response to Mr. Malcolm Kane’s incomplete submission of a Formal Complaint/Affidavit for Council Code of Conduct (Schedule “E” from Smoky Lake County’s Bylaw No. 1320-18: Code of Conduct), received on January 23, 2019.

February 11, 2019 – Doctor Retention & Recruitment held in Smoky Lake:

- Agreed to nomination Doctor Anton Raubenheimer and Doctor Stephan Raubenheimer for the 2019 The Rural Health Professions Action Plan (RhPAP) - Rhapsody Award celebrating rural Alberta health excellence to recognize the individuals, teams, and communities that make significant civic and health-care contributions within rural Alberta.
- Update on PCN Building opening beginning of April.
- Alicia Fox- Community Participation Key to Success in Rural Communities Report.
- Dialysis Machine discussion for Smoky Lake.
- Motion to put 10,000 from Budget to assist for New Doctor.
- Organizational Meeting was held Craig Lukinuk was nominated for Chair and Hank Holowaychuk for Vice Chair.

February 13, 2019 – Regional Community Development Committee (RCDC) meeting held in County Council Chambers:

- Community Economic Development Report by Shaun Green and Beth Kydd.
- New Public at Large Leon Boychuk-Hunter from Metis crossing.
- Motion to extend Beth Kydd assistant CEDO contract to December 31-2019.
- Motion to adopt the 2018 Regional Strategic Priorities Chart and work Plan.
- Reviewed Advertising Subcommittee’s recommendations’.
- Financial Update.
- Adopted mandate letter for RCDC.

February 15, 2019-Reynolds Mirth Richards & Farmer LLP Law Seminar – held in Edmonton:

- Constitutional Challenges to Municipal Bylaws.
- Procurement Pitfalls and troublesome Contractors.
- How Municipalities Can Provide Services and Operate Facilities.
- Working out the Kinks of the Assessment MGA Amendments.
- The Solution to Spending 85% of Supervisory/Managerial Time on 15% of the Problem Employees: Just Cause, Progressive Discipline and Updates.
- Tax collection.
- All Break Out sessions were very informative.

452-19: Cherniwchan That the Reeve’s Report received for January 21, 2019 to February 14, 2019, be accepted and filed for information.

Carried.

### Manager’s Reports:

453-19: Gawalko That the management reports received for the period between January 22, 2019 to February 20, 2019 from; Doug Ponich, Public Works Manager; Bob Novosiwsky, Public Works Road Foreman; Dave Kully, Public Works Shop Foreman; Ed English, Bylaw Enforcement/Peace Officer/Parks and Recreation Manager; Jordan Ruegg, Planning and Development Manager; Trevor Tychkowsky, Safety Officer; and Paul Miranda, GIS/Communication Director, be accepted and filed for information.

Carried.

### Training Events – Reports

454-19: Cherniwchan That Smoky Lake County Council acknowledge receipt of the Reports produced in accordance with Management Policy No. 01-M-41: Reporting on Training Events, received from Paul Miranda, Communications/GIS Director for the following training events: NAIT – QGIS course held in Edmonton on February 15-17, 2019, TECTERRA’s North 51 Conference held in Banff on February 6-8, 2019, and Incident Command System (ICS) 300 held in Smoky Lake on February 11-13, 2019.

Carried.

## 5. Issues for Information:

### Committee Task Forces and Boards: Reports

**Alberta CARE (Alberta Coordinated Action for Recycling Enterprises)**

- Alberta CARE Spring Seminar February 27, 2019 to March 1, 2019 to be held in High River.

**Corridor Communications Inc. (CCI) Wireless**

- Discussion held in Executive Session.

**Doctor Recruitment and Retention**

- Addressed in the Reeve's Report.

**Rural Health Professions Action Plan (RhPAP)**

455-19: Orichowski That Smoky Lake County write a letter of support to be submitted with the Doctor Recruitment and Retention Committee's nomination of Raubenheimer Medical Clinic - Doctor Anton Raubenheimer and Doctor Stephan Raubenheimer for the 2019 Rural Health Professions Action Plan (RhPAP) - Rhapsody Award celebrating rural Alberta health excellence to recognize the individuals, teams, and communities that make significant civic and health-care contributions within rural Alberta.

Carried.

**Evergreen Regional Waste Management Services Commission**

456-19: Gawalko That Smoky Lake County approve payment to Evergreen Regional Waste Management Services Commission of Invoice #8190 in the amount of \$43,477.40 for Year-2019 upfront tipping fees.

Carried.

**Family Community Support Services Committee**

- No Report.

**Fire and Rescue Liaison Committee**

- Smoky Lake
  - No Report.
- Vilna
  - The Vilna Firefighters Dine and Dance was well attended.
- Waskatenau
  - No Report.

**Government Liaison Committee**

**Transportation Minister**

457-19: Halisky That Smoky Lake County schedule a meeting with the Minister of Alberta Transportation at the Rural Municipalities of Alberta (RMA) Spring 2019 Convention to advise the County's 2019 Priorities as follows:

1. The Waskatenau Nuisance Grounds: Remediation Funding,
2. Highway 831 Northbound Climbing Lane from the North Saskatchewan River: Status,
3. Highway 28 Corridor Review: Twinning Timeline and Status of Junction 831 and 28 Intersection Amendment.

Carried.

**Royal Canadian Mounted Police (RCMP) "K" Division**

458-19: Orichowski That Smoky Lake County schedule a meeting with the Royal Canadian Mounted Police (RCMP) "K" Division at the Rural Municipalities of Alberta (RMA) Spring 2019 Convention to advise the County's 2019 Priorities as follows:

1. Rural Crime Task Force: Update,
2. Manpower: Additional Member for the Smoky Lake Detachment,
3. Rural Crime Watch: Funding.

Carried.

### **Highway 28/63 Regional Water Services Commission**

- Next meeting is scheduled for March 5, 2019.

### **Joint Health and Safety Committee**

- Meeting Minutes included:
  - Minutes: September 26, 2018.
  - Minutes: October 26, 2018.
  - Action List: October 26, 2018.
- Meeting held February 20, 2019.
- Next meeting is scheduled for March 27, 2019.

### **Annual Safety Meeting**

459-19: Orichowski

That the Smoky Lake County Main Office and Public Works Office be closed on the day of the Annual Safety Meeting; and the Smoky Lake County Annual Safety Meeting be scheduled for the preferred date of Friday, April 26, 2019, or the alternative date of Thursday, April 18, 2019.

Carried.

### **Municipal Planning Commission**

- No Report.

### **Northeast Alberta Information HUB**

- Looking into scheduling workshops for hemp production and plant proteins.
- Next meeting is scheduled for Monday, February 25, 2019.

### **North East Muni-Corr. Ltd.**

- Addressed in the Reeve's Report.
- Next meeting is scheduled for Monday, March 11, 2019.

### **Northern Lights Library Board**

- Addressed in the Reeve's Report.
- Next meeting is scheduled for Saturday, March 2, 2019.

### **Policy Committee**

- Next Meeting is scheduled for March 6, 2019 at 9:00 a.m. to review:
  - Policy Statement No. 15-04-01: Drug and Alcohol Policy.
  - Bylaw No. 1163-08: Regulating and Confinement of Dogs.
  - Noise and Events Bylaw.
  - Policy Statement No. 01-03-25: Organizational Chart.
  - Policy Statement No. 03-39-12: Dust Control.
  - Policy Statement No. 03-35-10: Snow Clearing.

### **R.C.M.P. Liaison Committee**

- The first formal meeting with the new staff Sergeant: Tina Chan, is scheduled for February 22, 2019.

### **Regional Community Development Committee (RCDC)**

- Addressed in the Reeve's Report.
- Will have a booth at the Edmonton Boat & Sportsman Show.
- The Community Economic Development Officer's Assistant's contract has been extended to the end of 2019.

### **Regional Emergency Management Advisory Committee**

- Next meeting is scheduled for February 22, 2019.

### **Schedule a Regional Emergency Management Advisory Committee Meeting**

460-19: Orichowski

That Smoky Lake County Schedule Regional Emergency Management Advisory Committee Meeting for April 24, 2019 at 1:00 p.m. to be held in County Council Chambers.

Carried.

**Risk-Pro Control Management Committee**

Added Named Insured: Minutes:

- Waskatenau Pryveet Dance Club
  - a. Minutes: February 12, 2019.
- Smoky Lake Riding Club
  - a. Minutes: December 9, 2018.

**Smoky Lake Community Daycare Co-operative Steering Committee**

- Address in the Reeve's Report.

**The Pumpkin Patch Daycare**

461-19: Lukinuk

That Smoky Lake County donate in the amount of \$2,500.00 to the Smoky Lake Community Daycare Co-operative operating as "The Pumpkin Patch Daycare" to assist in renovations within their host facility: H. A. Kostash School, in response to the letter received on February 5, 2019 from The Pumpkin Patch Daycare, indicating the daycare was declined the Community Facility Enhancement Program (CFEP) grant; and the funds be allocated form Individuals Groups and Organizations.

Carried.

**Smoky Lake Foundation**

- Meeting held on January 30, 2019.
- Next meeting is scheduled for March 27, 2019.

**Smoky Lake Region Fire and Rescue Committee**

- Next meeting is scheduled for February 22, 2019 at 1:00 p.m. to be held in County Council Chambers.

**Smoky Lake Heritage Board**

- No Report.

**Joint Municipalities Meeting**

462-19: Orichowski

That Smoky Lake County scheduled the next **Joint Municipalities Meeting** for **Monday, April 1, 2019** to be hosted by and held within Smoky Lake County.

Carried.

**Smoky Lake Agricultural Society**

- Address in the Reeve's Report

**Intermunicipal Development**

- Address in the Reeve's Report

463-19: Cherniwchan

That the Smoky Lake County Committee Task Force and Board Reports presented by Councillors as of February 21, 2019, be accepted.

Carried.

**6. Correspondence:**

**RMA (Rural Municipalities of Alberta)**

464-19: Orichowski

That the following correspondence received from the RMA (Rural Municipalities of Alberta), be filed for information:

- a. Contact Newsletter: February 7, 2019.

Carried.



**Annual Randy Russ Memorial Barrel Race**

465-19: Halisky That Smoky Lake County donate in the amount of \$500.00 as a Silver Sponsorship to the 4th Annual Randy Russ Memorial Barrel Race scheduled for August 4-5, 2019, to support the expanded program which includes the “human-animal bond awareness campaign” in response to the letter received from Anne-Marie Russ, dated January 27, 2019.

Carried.

**Village of Glendon Pyrogy Bonspiel**

466-19: Gawalko That the invitation received by Smoky Lake County from the Village of Glendon to their Municipal Pyrogy Curling Bonspiel scheduled for Saturday, March 9, 2019 in Glendon, Alberta, be field for information.

Carried.

**Minister of Alberta Transportation**

467-19: Orichowski That Smoky Lake County acknowledge receipt of the letter received from the Honourable Brian Mason, Minister of Alberta Transportation, dated December 10, 2018, replying to the road bridge concerns and issues presented by Smoky Lake County in collaboration with Thorhild County, Lac La Biche County and County of St. Paul No.19 scheduled with the Minister at the Parliament building during the 2018 Fall RMA Convention in Edmonton.

Carried.

**City of Edmonton**

468-19: Cherniwchan That Smoky Lake County confirm that Reeve/Deputy Reeve will attend Northern Alberta Mayors and Reeves Caucus Meeting in Edmonton on March 18, 2019; and approve the 2019 Northern Alberta Mayors and Reeves Caucus membership fee in the amount of \$300.00, invoice # 38009539, in response to the letter received from Sachin Narayan, City of Edmonton, dated February 13, 2019.

Carried.

**Thank You: Summary Listing**

Smoky Lake County “Thank You” received in the Month of February 2019:

- There was no written submissions, however, Council noted they did receive several verbal compliments in regard to Public Works performance over the holiday season.

**Committee of the Whole Meeting**

469-19: Halisky That the next Smoky Lake County Council Committee of the Whole Meeting be scheduled for Friday, **March 15, 2019 at 10:00 a.m.**, to be held in the County Council Chambers.

Carried.

**8. Executive Session**

**Communications Corridor Inc.**

470-19: Cherniwchan That Smoky Lake County Council go into Executive Session, to discuss a Legal Issue in regard to the future business direction of CCI Wireless, under the authority of the FOIP Section 17: third party personal privacy, time 2:18 p.m.

Carried.

471-19: Halisky That Smoky Lake County Council go out of Executive Session, time 2:25 p.m.

Carried.

**Information Releases**

472-19: Gawalko

That the Smoky Lake County "Information Released" calendar for the month of February 2019, be filed for information.

Carried.

**10. Bills & Accounts:**

473-19: Orichowski

That all the Bills and Accounts approved for payment, including the bills and accounts recommended for payment by the Natural Gas Council, including transfers to the Payroll Account, be filed for information:

**County Council Meeting: Feb. 21st, 2019**

| Batch # | Cheque Numbers | Total of Batch |
|---------|----------------|----------------|
| 44375   | 46771 to 46793 | \$156,113.86   |
| 44416   | 46794          | \$1,745.10     |
| 44455   | 46795 to 46832 | \$331,619.13   |
| 44481   | 46833 to 46840 | \$36,283.69    |
| 44540   | 46841 to 46878 | \$173,439.78   |
|         |                |                |

**Total Cheques from 46771 to 46878                  \$699,201.56**

**Direct Debit Register**

| Batch # | Description | Total of Batch |
|---------|-------------|----------------|
|         |             |                |

**Total Direct Debits    \$0.00**

**Grand Total Bills and Accounts                          \$699,201.56**

*(Note: From General Account)*

Carried.

**County Council Meeting(s)**

474-19: Halisky

That the next Smoky Lake **County Council Meeting** be scheduled for Thursday, **March 28, 2019 at 9:00 a.m.**, Thursday, **April 25, 2019 at 9:00 a.m.**, Thursday, **May 23, 2019 at 9:00 a.m.**, and Thursday, **June 27, 2019 at 9:00 a.m.**, to be held in the County Council Chambers.

Carried.

**ADJOURNMENT:**

475-19: Lukinuk

That this meeting be adjourned, time 2:25 p.m.

Carried.

\_\_\_\_\_  
REEVE

**S E A L**

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER