

SMOKY LAKE COUNTY

Minutes of the **County Council Meeting** held on Thursday, **May 23, 2019** at 9:03 A.M. in the County Council Chambers.

The meeting was called to Order by the Reeve, Mr. Craig Lukinuk, in the presence of the following persons:

<u>Div. No.</u>	<u>Councillor(s)</u>	<u>ATTENDANCE</u> <u>Thursday, May 23, 2019</u>
1	Dan Gawalko	Present
2	Johnny Cherniwchan	Present
3	Craig Lukinuk	Present
4	Lorne Halisky	Present
5	Randy Orichowski	Present
CAO	Cory Ollikka	Present
Asst. CAO	Lydia Cielin	Present
Finance Manager	Brenda Adamson	Present
Public Works Mgr.	Doug Ponich	Present
Communication	Evonne Zukiwski	Absent
Plan/Dev Manager	Jordan Ruegg	Present
Plan/Dev Assistant	Kyle Schole	Present
Legislative Svcs/R.S.	Patti Priest	Present

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Two Member of the Media were present: The Review and Smoky Lake Signal.

No Members of the Public were in attendance.

**2. Agenda:**

695-19: Halisky That the Agenda for Thursday, May 23, 2019 County Council Meeting be adopted, as amended:

**Addition to the Agenda:**

1. Bylaw No. 1344-19: Dog Control.
2. Bylaw No. 1342-19: Noise.
3. Bylaw No. 1349-19: Property Tax Rate - Year 2019.
4. Executive Session - Personnel Issue.

Carried Unanimously.

**3. Minutes:**

**Minutes of April 9, 2019 – County Council Committee of the Whole - Planning Meeting**

696-19: Gawalko That the minutes of the **Smoky Lake County Council Committee of the Whole for the Purpose of Planning Meeting** held on Tuesday, April 9, 2019, be adopted as presented.

Carried.

**Minutes of April 17, 2019 – County Council Special Meeting**

697-19: Orichowski That the minutes of the **Smoky Lake County Special Council Meeting** held on Wednesday, April 17, 2019, be adopted as presented.

Carried.

**Minutes of April 25, 2019 – County Council Meeting**

698-19: Cherniwchan That the minutes of the **Smoky Lake County Council Meeting** held on Thursday, April 25, 2019, be adopted as presented.

Carried.

**Minutes of May 10, 2019 – County Council Committee of the Whole - GIS Meeting**

699-19: Halisky That the minutes of the **Smoky Lake County Council Committee of the Whole for the Purpose of GIS Meeting** held on Friday, May 10, 2019, be adopted as presented.

Carried.

**4. Request for Decision:**

**Bylaw No. 1345-19: Development Authority**

700-19: Orichowski That Smoky Lake County **Bylaw No. 1345-19: Development Authority**, being a bylaw for the purpose of establishing the Development Authority for Smoky Lake County, be given **FIRST READING**.

Carried.

Moved by Councillor Gawalko that Smoky Lake County **Bylaw No. 1345-19: Development Authority**, being a bylaw for the purpose of establishing the Development Authority for Smoky Lake County, be given **SECOND READING**.

Carried.

Moved by Councillor Cherniwchan that Smoky Lake County **Bylaw No. 1345-19: Development Authority**, being a bylaw for the purpose of establishing the Development Authority for Smoky Lake County, be given **PERMISSION** for **THIRD AND FINAL READING**.

Carried Unanimously.

Moved by Councillor Halisky that Smoky Lake County **Bylaw No. 1345-19: Development Authority**, being a bylaw for the purpose of establishing the Development Authority for Smoky Lake County be given the **THIRD and FINAL READING** and that the Reeve and the Chief Administrative Officer are hereby authorized to fix their signatures to all necessary documents and that the corporate seal also be fastened where it is deemed to be necessary.

Carried.

**Bylaw No. 1346-19: Municipal Planning Commission (MPC)**

701-19: Gawalko That Smoky Lake County **Bylaw No. 1346-19: Municipal Planning Commission (MPC)**, being a bylaw to establish the Municipal Planning Commission for Smoky Lake County, be given **FIRST READING**.

Carried.

Moved by Councillor Cherniwchan that Smoky Lake County **Bylaw No. 1346-19: Municipal Planning Commission (MPC)**, being a bylaw to establish the Municipal Planning Commission for Smoky Lake County, be given the **SECOND READING**.

Carried.

Moved by Councillor Orichowski that Smoky Lake County **Bylaw No. 1346-19: Municipal Planning Commission (MPC)**, being a bylaw to establish the Municipal Planning Commission for Smoky Lake County, be given **PERMISSION** for **THIRD AND FINAL READING**.

Carried Unanimously.

Moved by Councillor Halisky that Smoky Lake County **Bylaw No. 1346-19: Municipal Planning Commission (MPC)**, being a bylaw to establish the Municipal Planning Commission for Smoky Lake County be given the **THIRD and FINAL READING** and that the Reeve and the Chief Administrative Officer are hereby authorized to fix their signatures to all necessary documents and that the corporate seal also be fastened where it is deemed to be necessary.

Carried.

**Municipal Planning Commission (MPC)**

702-19: Orichowski That Smoky Lake County Councillors: Craig Lukinuk, Johnny Cherniwchan, Lorne Halisky, Randy Orichowski, and Dan Gawalko be appointed as members to the **Municipal Planning Commission (MPC)**, Development Authority, as required by Bylaw No. 1346-19.

Carried.

**Bylaw No. 1347-19: Subdivision and Development Appeal Board (SDAB)**

703-19: Halisky That Smoky Lake County **Bylaw No. 1347-19: Subdivision and Development Appeal Board (SDAB)**, being a bylaw to establish the Subdivision and Development Appeal Board for Smoky Lake County, be given **FIRST READING**.

Carried.

Moved by Councillor Gawalko that Smoky Lake County **Bylaw No. 1347-19: Subdivision and Development Appeal Board (SDAB)**, being a bylaw to establish the Subdivision and Development Appeal Board for Smoky Lake County, be given the **SECOND READING**.

Carried.

Moved by Councillor Cherniwchan that Smoky Lake County **Bylaw No. 1347-19: Subdivision and Development Appeal Board (SDAB)**, being a bylaw to establish the Subdivision and Development Appeal Board for Smoky Lake County, be given **PERMISSION** for **THIRD AND FINAL READING**.

Carried Unanimously.

Moved by Councillor Orichowski that Smoky Lake County **Bylaw No. 1347-19: Subdivision and Development Appeal Board (SDAB)**, being a bylaw to establish the Subdivision and Development Appeal Board for Smoky Lake County, be given the **THIRD and FINAL READING** and that the Reeve and the Chief Administrative Officer are hereby authorized to fix their signatures to all necessary documents and that the corporate seal also be fastened where it is deemed to be necessary.

Carried.

**Bylaw No. 1348-19: LUB Amendment (Telecommunications)**

704-19: Halisky That Smoky Lake County **Bylaw No. 1348-19: A Bylaw to Amend Land Use Bylaw 1272-14 for the purposes of Telecommunication**, be given **FIRST READING**; and to schedule a Public Hearing, to be held at the Smoky Lake County Council chambers, on Thursday, June 27, 2019, at 9:15 a.m., and to advertise in the local newspapers, said Public Hearing in accordance with section 230 and section 606 of the Municipal Government Act.

Carried.

**Policy Statement No. 01-15-04: Special Occasion Recognition**

705-19: Orichowski That Smoky Lake County Policy Statement No: **01-15-04: Special Occasion Recognition** be amended:

<b>Title:</b> Special Occasion Recognition	<b>Policy No.:</b> 15-04
<b>Section:</b> 01	<b>Code:</b> P-S
	<b>Page No.:</b> 1 of 2

**Legislation Reference:** Alberta Provincial Statutes

**Purpose:** To provide recognition to County residents for their significant birthday or wedding anniversary milestone, upon request.


**Policy Statement and Guidelines:**

- STATEMENT:**  
Smoky Lake County is pleased to issue congratulatory certificates to our residents who are celebrating a milestone birthday or wedding anniversary.
- GUIDELINES:**  
Smoky Lake County will provide recognition of milestone birthdays or wedding anniversaries to County Residents if a request is received by the County Administration Office at least four (4) weeks prior to the occasion of reaching a birthday or anniversary milestone as outlined below:
  - **Recognition Certificates** to Smoky Lake County Residents who are celebrating their: **25<sup>th</sup>, 30<sup>th</sup>, 35<sup>th</sup>, 40<sup>th</sup>, or 45<sup>th</sup> Wedding Anniversary**
  - **Recognition Certificates** to Smoky Lake County Residents who are celebrating their: **75<sup>th</sup>, 80<sup>th</sup>, 85<sup>th</sup>, 90<sup>th</sup>, or higher Birthday**
  - **Recognition Plaques** to Smoky Lake County Residents who are celebrating their: **50<sup>th</sup>, 60<sup>th</sup>, 70<sup>th</sup>, or higher Wedding Anniversary**
- PROCEDURES:**
  - To request a birthday or anniversary certificate or plaque, complete and **submit Schedule "A": Request for Special Occasion Recognition** application form or make a verbal request by calling the County Administration Office and providing the details as per Schedule "A".
  - Please note that the personal information on this form is gathered is done so under the general authority of the **Freedom of Information and Protection of Privacy Act (FOIP)** and will be used for birthday and/or wedding anniversary greetings only.

Section 01

Schedule "A"

Policy: 15-04

 <b>Request for Special Occasion Recognition</b>		<b>APPLICATION FORM</b>
<b>Please fill out this form under the guidelines of this Policy and return it to the County Office at least four (4) weeks in advance of the special occasion.</b>		
<b>APPLICANT NAME AND CONTACT INFORMATION:</b>		
Last Name:	First Name:	
Phone Number:	E-mail Address:	
Mailing Address: _____, Alberta _____		
Box _____ Town/Village _____ Postal Code _____		
<b>Please select the type of occasion:</b>		
Name of Recipient(s): _____		
Address of Recipient(s): _____		
<input type="checkbox"/> <b>Birthday</b>	DATE: _____	
<input type="checkbox"/> <b>Anniversary</b>		
Description of Event (if applicable): _____		
<b>How would you like the Certificate delivered?</b>		
<input type="checkbox"/> Certificate to be picked up at the County Office:	DATE: _____ NAME: _____	
<input type="checkbox"/> Certificate to be mailed:	ADDRESS: _____ Please provide address: _____ Box _____ Town _____ Alberta _____ Postal Code _____	
<input type="checkbox"/> Request local Councillor to present on behalf of Smoky Lake County	Please provide date and location: DATE: _____ LOCATION: _____	
<b>APPLICANT NAME:</b> (PLEASE PRINT)	<b>SIGNATURE</b>	<b>DATE</b>
<b>OFFICE USE Only</b>		
Applicant Received: _____	DATE	By: _____
Certificate Sent: _____	Elected Official to Present: _____	

Carried.

**Smoky Lake County: Drone Pilot Certification**

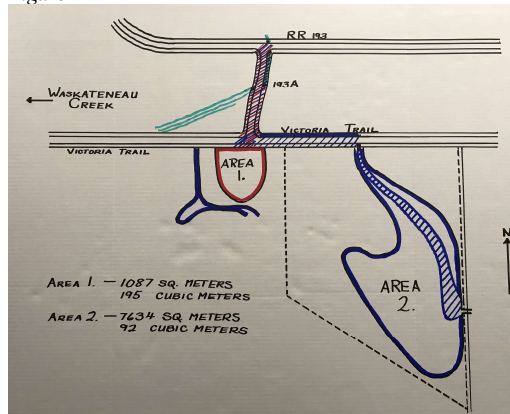
706-19: Cherniwchan That Smoky Lake County acknowledge County Employee: Scott Franchuk, has received his Pilot Certificate Number PC1912114241, issued on May 1, 2019, which includes Basic Operations and Advanced Operations of Small Remotely Piloted Aircraft Systems (RPAS) and Visual Line-of-Sight (VLOS) to operate a Drone under the Canadian Aviation Regulations (CAR), Transport Canada Account Number TC1912028083.

Carried.

**NW-33-58-19 – Ditch Drainage from RR 193A (Elsie Hill Road) onto Private Land**

707-19: Lukinuk That Smoky Lake County **take no action** in response to the letter received from Brian Henker, Landowner, dated March 29, 2019, further to Council’s October 22, 2018, Motion #1025-18, and deferred from the April 25, 2019 County Council Meeting by Motion #676-19, requesting the County remove sand/clay deposits coming from the portion of Range Road 193A commonly known as Elsie Hill Road onto land legally described as NW-33-58-19-W4, as depicted below as “AREA 2”.

Figure #1



Carried.

**Additional Named Insured Application: The Ukrainian Education Association of Taras Shevchenko (National Hall, Smoky Lake).**

708-19: Halisky That Smoky Lake County accept The Ukrainian Education Association of Taras Shevchenko (commonly known as the National Hall, located at 107 Willow Creek Street, in the Town of Smoky Lake) as an Additional Named Insured with RMA Insurance Agencies under the County’s Insurance Umbrella; and execute all necessary policies.

Carried.

**Policy Statement No. 02-26-01: Peace Officer: Communication System**

709-19: Orichowski That Policy Statement No. 02-26-01: Peace Officer: Communication System be adopted and forward to the Alberta Justice and Solicitor General, Public Security Division- Peace Officer Program prior to June 1, 2019 submission deadline:

<b>Title:</b> Peace Officer: Communication System	<b>Policy No.:</b> 26-01
<b>Section:</b> 02	<b>Code:</b> P-R
	<b>Page No.:</b> 1 of 3

<b>Legislation Reference:</b>	Alberta Provincial Statutes
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<b>Purpose:</b>	The purpose of this Policy is to implement a communication system that allows to know where the Peace Officer is during a shift and ensure the officer can call for assistance when needed.
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<b>Title: Peace Officer: Communication System</b>		<b>Policy No.: 26-01</b>
<b>Section: 02</b>	<b>Code: P-R</b>	<b>Page No.: 1 of 3</b>

<b>Legislation Reference:</b>	Alberta Provincial Statutes
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<b>Purpose:</b>	The purpose of this Policy is to implement a communication system that allows to know where the Peace Officer is during a shift and ensure the officer can call for assistance when needed.
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<b>Policy Statement and Guidelines:</b>	
1.	<p><b>STATEMENT:</b></p> <p>1.1 To ensure prompt and efficient communication which is vital to the security and well-being of the Peace Officer, a Radio and Communication system shall be maintained at all times to meet the needs of the Peace Officer during the course of routine daily activities and during emergencies.</p>
2.	<p><b>OBJECTIVE:</b></p> <p>2.1 Peace Officer requires the means to communication with the RCMP at all times to enhance officer safety.</p> <p>2.2 The public must also be able to contact the Peace Officer whenever necessary for information and assistance. Information received and communicated by Peace Officer such as radio transmissions and emergency telephone conversations are an indispensable source of information for all types of investigations.</p>
3.	<p><b>GUIDELINES:</b></p> <p>This communication will occur by:</p> <p><b>Communication Centre:</b></p> <p>3.1 Smoky Lake County does not operate a manned 24-hour communication centre to track communication with the Peace Officer; and therefore, will enter into an agreement with <u>Bonnyville Regional Fire Authority</u> to establish a communication centre for regular contact with a central depot or dispatch to advise of whereabouts and to provide the service to track and communication with the Peace Officer for:</p> <p>3.1.1 access to 24-hour dispatch service.</p> <p>3.1.2 for capturing and recording radio transmissions and emergency telephone conversations within the communications centre that includes the capability for playback of recordings.</p> <p>3.1.3 that specifies security measures for the communications centre.</p>

<b>Title: Peace Officer: Communication System</b>		<b>Policy No.: 26-01</b>
<b>Section: 02</b>	<b>Code: P-R</b>	<b>Page No.: 2 of 3</b>

<b>Policy Statement and Guidelines:</b>	
3.2	Smoky Lake County's currently has the Titan (GPS Fleet Tracking) system installed on the patrol unit / desktop work stations to track the patrol unit during regular work hours through the Automatic Vehicle Location (AVL).
3.3	In conjunction with Titan (GPS Fleet Tracking) system, the Gemini Positioning provides electronic two-way communication of a "Help Me Quick" alarm program has been implemented by way of a "personally worn device", "In-vehicle" emergency button, and a laptop "10-33" coded keyboard button.
<b>Radio Communication:</b>	
Peace Officer shall be equipped with up-to-date and modern communication devices/equipment. Therefore, the vehicle and personnel shall have access to two-way radio and cellular phone.	
3.4	Peace Officer Law Enforcement Vehicle <b>Unit 222</b> will be equipped with two-way radio systems that meet all technical and practical requirements a have a two-way radio capability providing continuous communication between the peace officer on duty and the communications centre through the province-wide radio network system: <b>Bylaw No. 1400-18: Alberta First Responders Radio Communication (AFRRCS)</b> , providing the ability to communicate quickly and effectively with other emergency responders by direct radio connect by press to talk service.
3.5	Peace Officer shall be provided a Personal portable radio device for the day-to-day requirements. Portable radios may be on both the RCMP and/or Fire radio frequencies.
3.6	Other methods of communication is telephone service by way of local carrier The Peace Officer is assigned a Cellular Phone: <b>780-650-5429</b> used to receive and send messages.
4.	<p><b>PROCEDURES:</b></p> <p>4.1 All issued communication and monitoring equipment shall be used, readily available to the Peace Officer, and maintained accordingly while on duty.</p> <p>4.2 Peace Officer shall be responsible to use this communication equipment to log "on" and "off" shift and use the relevant, Jurisdictional code "10 codes", to identify their current status throughout work shifts.</p> <p>4.3 Peace Officers must ensure cell phone and radio communications are fully utilized while on duty, when in service to ensure communication support exists.</p>

<b>Title: Peace Officer: Communication System</b>		<b>Policy No.: 26-01</b>
<b>Section: 02</b>	<b>Code: P-R</b>	<b>Page No.: 3 of 3</b>

Policy Statement and Guidelines:	
<p>4.4 Any emergency concerns will be immediately communicated by the Peace Officer to the Chief Administrative Officer or designate, Safety Officer or local Police in the Smoky Lake Detachment depending on response circumstances and request needs.</p> <p>4.5 Peace Officer attendance to any Residential Property will be communicated to the Chief Administrative Officer or designate, or Safety Officer, if the Chief Administrative Officer or designate, is unavailable, and documented as such. Regular 10-70 checks must be submitted during these occurrences.</p> <p>4.6 If, in the opinion of the Peace Officer, conditions exist that may give reasonable cause to believe that performance of an activity constitutes unreasonable risk to the Officer, other County employees and/or members of the Public, the Peace Officer may refuse to do a job and report such concerns to the Chief Administrative Officer or designate.</p> <p>4.7 Smoky Lake County shall submit the Policy to the Public Security Division, Director of Law Enforcement - Alberta Solicitor General and Public Security and any amendments thereto.</p>	

Carried.

**Policy Statement No. 02-19-01: Peace Officer: Known Risk Policy**

710-19: Gawalko

That Policy Statement No. 02-19-01: Peace Officer: Known Risk Policy be adopted and forward to the Alberta Justice and Solicitor General, Public Security Division- Peace Officer Program prior to June 1, 2019 submission deadline:

<b>Title: Peace Officer: Known Risk Policy</b>		<b>Policy No.: 19-01</b>
<b>Section: 02</b>	<b>Code: P-S</b>	<b>Page No.: 1 of 5</b>

<b>Legislation Reference:</b>	Alberta Provincial Statutes
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<b>Purpose:</b>	The purpose of this Policy is to ensure that known risk to the Peace Officer are identified and appropriate prevention and/or practices are established to minimize those risks.
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Policy Statement and Guidelines:	
<p><b>1. STATEMENT:</b></p> <p>1.1 During the course of their duties, a Peace Officer may come in contact with high risk clients where risk or occurrence of violence undermines the Officers' ability to work effectively and impacts their quality of life.</p> <p>1.2 The Peace Officer Program requires all authorized employers to implement a policy that prohibits a Peace Officer attending a location alone where there is a known threat and maintain a list of known local threats for reference by Peace Officer and dispatchers.</p> <p><b>2. DEFINITIONS:</b></p> <p>2.1 <b>High Risk Client:</b> includes persons that has threatened to use violence, or has used violence against a law enforcement officer, county employee or another person.</p> <p>2.2 <b>High Risk Behaviour:</b> includes worrisome behaviour, threatening behaviour and immediate risk behaviour.</p> <p>2.3 <b>Threat to Harm:</b> is an expression of intent to do harm or to act out violently against someone or something. Threats may be verbal, written, drawn, posted on the internet, or made by gesture.</p> <p>2.4 <b>Violence:</b> means the attempted or actual exercise by a person, other than a worker, of any physical force so as to cause injury to a worker and includes any threatening statement or behaviour which gives a worker reasonable cause to believe that the worker is at risk of injury.</p> <p><b>3. OBJECTIVES:</b></p> <p>3.1 A Peace Officer may come in contact with high risk clients in a number of different scenarios. By the nature of their duties, a Peace Officer routinely respond to calls for service throughout the County, attend client residences, conduct traffic stops, attend motor vehicle collisions. This policy will provide mechanisms to empower a Peace Officer:</p> <p>3.1.1 to make and act on decisions regarding risk of violence as safe practices.</p> <p>3.1.2 to identify and monitor known risk.</p> <p>3.1.3 to ensure awareness of when responding to violent incidents.</p>	

<b>Title: Peace Officer: Known Risk Policy</b>		<b>Policy No.: 19-01</b>
<b>Section: 02</b>	<b>Code: P-S</b>	<b>Page No.: 2 of 5</b>

<b>Policy Statement and Guidelines:</b>		
<p><b>4. GUIDELINES:</b></p> <p>4.1 The primary role of the Peace Officer when he/she becomes aware of a high risk client, or a place of interest associated to high risk client, the officer is to gather the evidence necessary to establish a pattern of dangerous behaviour. This differs from a regular investigation as the officer is not trying to prove guilt but is attempting to analyze or reanalyze patterns of behaviour and relate them to the "Known Risk" criteria. The only way to establish this pattern is to gather and review all information from the past and put it on a timeline associated to behavioral observation, Client characteristics and Environmental conditions.</p> <p>4.1.1 The Peace Officer will send a message to the Chief Administrative Officer requesting the creation of a Caution - Alert associated to the person or place of interest.</p> <p>4.2 Smoky Lake County's <b>Geographic Information System (GIS)</b> computer spatial database management system contains a data layer class entitled "Caution - Alert" which is featured under the Emergency Services map layer and visible only to authorized internal users of the system. The data displayed in the "Caution - Alert" layer provides internal information for analyzing the Risk Assessment prior to interacting with a high-risk client. It can display documentation of: the level of caution, details of violent behavior, a timeline of events, triggers of behaviour and pertinent comments about the client which can be used to examine patterns and relationships in the data of high-risk client history.</p> <p>4.2.1 <b>Creating a "Caution - Alert" record:</b></p> <p>When a "known risk" has been identified, the authorized employee will enter information about the risk into the GIS "Caution - Alert" data layer.</p> <ul style="list-style-type: none"> <li>• A dropdown box is used to select the risk behaviour type: <b>Worrisome, Threatening or Immediate.</b></li> <li>• Attributes are entered such as: <ul style="list-style-type: none"> <li>o date of occurrence,</li> <li>o location of the occurrence,</li> <li>o activities associated with the risk,</li> <li>o previous high risk behaviour.</li> </ul> </li> </ul> <p>Once the information is entered, it is displayed on the GIS map for quick reference.</p>		

<b>Title: Peace Officer: Known Risk Policy</b>		<b>Policy No.: 19-01</b>
<b>Section: 02</b>	<b>Code: P-S</b>	<b>Page No.: 3 of 5</b>

<b>Policy Statement and Guidelines:</b>		
<p>4.3 The Peace Officer will follow measures to monitor the physical and behavioural evidence looking for patterns of repetitive behaviour, especially if there appears to be a pattern of escalating violence of high-risk clients by:</p> <p>4.3.1 reviewing list minimum of monthly.</p> <p>4.3.2 preparing reports or performing more frequent reviews of reports that identify high-risk individuals.</p> <p>4.3.3 flagging unusual activities and elevating concerns as necessary.</p> <p>4.3.4 setting limits or parameters regarding individuals that would trigger early warning signals and require mandatory review.</p> <p>4.3.5 reviewing list of individuals more frequently against suspicious indicators relevant to the relationship.</p> <p>4.4 The completion, review, submission and retention of all reports and records required under the applicable laws and regulations shall comply with the provisions of the <i>Freedom of Information and Protection of Privacy Act</i>.</p> <p>4.5 Smoky Lake County's Peace Officer will strive to create a strong working partnership with the RCMP. The need for coordination and collaboration of ongoing monitoring process of the High Risk Client list is a living document whereby the Peace Officer determines and implements a periodic review of all information regarding the high risk clients with whom the officer and the RCMP have a relationship to be able to share information has much as possible by RCMP established protocol for records to be updated.</p> <p>4.6 The Chief Administrative Officer is designated the "Authorized Employer's Representative" in accordance with the <i>Peace Officer Act</i> and as such will approve and be responsible to supervise each of the operating procedures developed within this Policy:</p> <ul style="list-style-type: none"> <li>▪ Collecting Clients' identification information.</li> <li>▪ Establishing and updating internal policies and procedures for the completion, review, submission and retention of all reports and records relating the High-Risk Clients List required under the applicable laws and regulations.</li> <li>▪ Updating risk assessment regularly and monitoring transactions.</li> <li>▪ Implementing a records management system for appropriate storage and retrieval of documents, files, forms and logs.</li> </ul> <p>and in accordance with the Peace Officer Policy and Procedure Manual produced by the Alberta Justice and Solicitor General's department. The Policy will be submitted to the Program upon adoption and any amendments thereof.</p>		



<b>Title: Peace Officer: Known Risk Policy</b>		<b>Policy No.: 19-01</b>
<b>Section: 02</b>	<b>Code: P-S</b>	<b>Page No.: 4 of 5</b>

<b>Policy Statement and Guidelines:</b>		
<b>5. PROCEDURES:</b>		
<b>5.1 Call for Service:</b>		
5.1.1	When the Peace Officer receives a call for service, he/she will conduct a computer search of the person, residence or vehicle to determine if there is a prior history associated to the call for service.	
5.1.2	Peace Officer attendance when addressing concerns or complaints involving persons with a history of unreasonable demeanor and/or high-risk client will be accompanied by a second person of the County personnel, eg., Safety Officer or contact for RCMP Assistance.	
<b>Stay safe and be aware of your surroundings.</b>		
<b>5.2 RCMP Assistance:</b>		
5.2.1	The RCMP, K Division Criminal Operations has given direction precluding the RCMP from providing Peace Officer agencies with direct access to information from the CPIC: Canadian Police Information Centre. Although much of the work conducted by Smoky Lake County's Peace Officer also supports the RCMP policing mandate. Smoky Lake County and RCMP work together and remain as supportive as possible with the RCMP, particularly where the officer safety is concerned.	
5.2.2	In a situation, when a Peace Officer believes that he/she is dealing with an unsafe or dangerous individual, the Peace Officer can call the RCMP and request to speak with a member. Upon hearing the situation, the RCMP member will either provide basic safety information to the Peace Officer or will attend and take the matter on as a Police call for service.	
<b>5.3 Caution Alert:</b>		
5.3.1	If there is a Caution Alert in or a Police Advisory relating to a person, residence or vehicle, the Peace Officer will consult with Chief Administrative Officer or designate before responding to the call for service and adhere to the following protocol:	
	<ul style="list-style-type: none"> <li>■ The Peace Officer will obtain assistance for the RCMP and have an RCMP member attend the call for service.</li> <li>■ If the call for service is too high risk, the Peace Officer will transition the call for service to the RCMP. The Peace Officer will continue to assist the RCMP in an advisory role or capacity.</li> </ul>	

<b>Title: Peace Officer: Known Risk Policy</b>		<b>Policy No.: 19-01</b>
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<b>Policy Statement and Guidelines:</b>		
<b>5.4 Communication:</b>		
5.4.1	To ensure prompt and efficient communication with the Peace Officer and the RCMP which is vital to the security and well-being of the Peace Officer, a radio and communication system shall be maintained at all times in accordance with <b>Policy Statement No.: 02-26-01: Peace Officer: Communication System.</b>	

Carried.

**Waskatenau Nuisance Ground Reclamation Tender**

711-19: Orichowski That Smoky Lake County proceed to prepare a tender for the reclamation and remediation of the former Waskatenau Nuisance Grounds, located on the lands legally described as 5225CL; OT.

Carried.

7. **Delegation:**

**Tim Shepert, Smoky Lake County Resident**

Present before County Council at 10:29 a.m. to 10:52 a.m. was Tim Shepert, Smoky Lake County Resident, to discuss concerns in regards to the following:

- The additional tax levy which appeared on the property tax notices in previous years which was added to recover delinquent taxes.
- Why the County is maintaining the portion of Range Road 165 between SW-32-61-16W4 and SE 31-61-16-W4 and NW 32-61-16-W4 and NE 31-61-16W4 developed by an oilfield company.
- Why the County blasted beaver dams along Range Road 170 near SW-6-61-16-W4 when there is registered traplines nearby.

712-19: Halisky

That Smoky Lake County respond in writing to the May 23, 2019 Delegation: Tim Shepert, Smoky Lake County Resident, to provide information and clarification in regard his issues of concern as follows:

1. The additional tax levy which appeared on the property tax notices in previous years which was added to recover delinquent taxes.
  - In Year-2015 Council created a levy of .25 for an allowance to compensate uncollected taxes which provided a total revenue of \$188,249. Smoky Lake County must pay over \$2.4 Million dollars each year in Education and Senior Foundation requisitions, whether or not taxes are collected and Council was concerned about the ability to meet the County's financial requirements at the time as it would be hampered as the economy began to decline. Due to overwhelming ratepayer feedback, Council discontinued this practice after a single year.
2. Why the County is maintaining the portion of Range Road 165 between SW-32-61-16W4 and SE 31-61-16-W4 and NW 32-61-16-W4 and NE 31-61-16W4 developed by an oilfield company.
  - The said portion of road is a registered public road within the County right-of-way and therefore the County is responsible for maintaining it.
3. Why the County blasted beaver dams along Range Road 170 near SW-6-61-16-W4 when there is a registered trapline nearby.
  - The County is authorized under license to blast beaver dams and remove beavers as a measure to abate flooding and protect the integrity of the roads.

Carried.

7. **Delegation:**

**Northern Lights Library System**

Present before County Council from 10:55 a.m. to 11:27 a.m. was Northern Lights Library System (NLLS) Board representatives: Julie Walker, Executive Director and Larry Tiedman, Chair, to provide information on the NLLS Value of Investment for 2018, in regard to the value of services provided annually by NLLS in respect to the Anne Chorney Public Library, Vilna Municipal Library and Smoky Lake Municipal Library as follows:

Total Value of services provided by NLLS: \$81,769.33

Total NLLS levy collected by Smoky Lake County: \$25,327.70  
(as approved by County Council's February 21, 2019 Motion #449-19)

A Services Grant in the amount of \$13,647.45 is divided a paid between:  
Anne Chorney Library 25%,  
Smoky Lake Municipal Library 50%,  
Vilna Municipal Library 25%.

9. **Public Question and Answer Period:**

11:28 - 11:54 a.m.

**George Brooks and Hector Dalpe, Members of Smoky Lake Royal Canadian Legion No. 227**

**Question:** The Smoky Lake Legion is going ahead with the building expansion and will be adding a continuous roof with a 4-12 pitch in royal blue with gold trim tin over top of the new and old part of the building and we are asking for funding. We have \$116,000.00 including a \$55,000.00 grant, but are short funding of \$35,000. We want the project to be completed this year.

**Answer:** County Council will consider the proposal and recommend the Smoky Lake Royal Canadian Legion No. 227 make a funding request to the Town of Smoky Lake as well.

**Casey Tchir, Developer**

**Question:** Would like Council to consider a connecting road for emergency access as well as to connect to other subdivisions at Bonnie Lake should the NE 34-59-13-W4 be subdivided.

**Answer:** County Council will defer the request to a future Committee of the Whole meeting.

**Casey Tchir, Developer - Bonnie Lake**

713-19: Gawalko

That Smoky Lake County defer the May 23, 2019 request made by Casey Tchir, Developer, during the Question and Answer Period, in regard to consideration of a connecting road for a proposed subdivision of land legally described as NE 34-59-13-W4, located at Bonnie Lake, to future Committee of the Whole for the purpose of Planning Meeting.

Carried.

**Meeting Recessed**

Meeting recessed for Lunch, time 11:58 a.m.

**Meeting  
Reconvened**

The meeting reconvened on a call to order by Reeve Craig Lukinuk at 12:48 p.m. in the presence of Council members, Chief Administrative Officer, Assistant Chief Administrative Officer, Finance Manager, Planning and Development Manager, Planning and Development Assistant, Public Works Manager and Recording Secretary.

**Addition to the Agenda:**

**Bylaw No. 1344-19: Regulating and Confinement of Dogs**

714-19: Cherniwchan

That Smoky Lake County **Bylaw No. 1344-19: Regulating and Confinement of Dogs** be given **First Reading**; and proceed with an invitation for Public Participation as per Policy Statement No. 01-51.

Carried.

**Bylaw No. 1342-19: Noise Bylaw**

715-19: Halisky

That Smoky Lake County **Bylaw No. 1342-19: Noise Bylaw**, be given **FIRST READING**; and proceed with an invitation for Public Participation as per Policy Statement No. 01-51.

Carried.

**2019 Tax Rate**

716-19: Orichowski

That Smoky Lake County **Bylaw No. 1349-19: 2019 Tax Rate**, a bylaw to authorize the Municipal Council of Smoky Lake County to authorize the rates to be levied against assessable property within the municipality of Smoky Lake County for Smoky Lake County for the **2019 Taxation Year**, be given **FIRST READING**.

Carried.

Moved by Councillor Gawalko that Smoky Lake County **Bylaw No. 1349-19: 2019 Tax Rate**, a bylaw to authorize the Municipal Council of Smoky Lake County to authorize the rates to be levied against assessable property within the municipality of Smoky Lake County for Smoky Lake County for the **2019 Taxation Year**, be given **SECOND READING**.

Carried.

Moved by Councillor Cherniwchan that Smoky Lake County **Bylaw No. 1349-19: 2019 Tax Rate**, a bylaw to authorize the Municipal Council of Smoky Lake County to authorize the rates to be levied against assessable property within the municipality of Smoky Lake County for Smoky Lake County for the **2019 Taxation Year**, be given **PERMISSION for THIRD AND FINAL READING**.

Carried Unanimously.

Moved by Councillor Halisky that Smoky Lake County **Bylaw No. 1349-19: 2019 Tax Rate**, a bylaw to authorize the Municipal Council of Smoky Lake County to authorize the rates to be levied against assessable property within the municipality of Smoky Lake County for Smoky Lake County for the **2019 Taxation Year**, be given **THIRD AND FINAL READING** and that the Reeve and the Chief Administrative Officer are hereby authorized to fix their signatures to all necessary documents and that the corporate seal also be fastened where it is deemed to be necessary.

Carried.

**5. Issues for Information:**

**Chief Administrative Officer's Report**

The Chief Administrative Officer gave an updated report to Council for the period of April 24, 2019 to May 22, 2019:

**Legislative/Governance:**

- The Lobby effort of the Senate by a coalition of Alberta municipalities has apparently resulted in over 250 proposed amendments and about 187 of those were passed by the Senate Committee. A worthy effort, over all.

**Administrative:**

- No Report.

**Financial:**

- No Report.

**Human Resources:**

- See Executive Session.

**Community:**

- Provided a letter of support for the Stry Ukrainian Catholic Parish's application for a Community Facility Enhancement Program (CFEP) Grant to replace the floor of their hall.

- The Smoky Lake Agricultural Society has requested assistance with trimming some trees behind the complex at the RV Park.

**Training:**

- Completed the Authentic Leadership training May 7-10, 2019.

**Council Member Inquiry:**

- No report.

**Stry Ukrainian Catholic Parish Hall**

717-19: Orichowski That Smoky Lake County Council approve action taken by the Chief Administrative Officer in providing a letter of support to the Stry Ukrainian Catholic Church in regard to their grant proposal to the Community Facility Enhancement Program (CFEP) for their project to upgrade the kitchen floor of their recreational hall; in response to the letter received from Parish Member, Jean Muzyka, dated May 1, 2019.

Carried.

**Smoky Lake Agricultural Society**

718-19: Halisky That Smoky Lake County approve to provide in-kind assistance to the Smoky Lake Agricultural Society with manpower and equipment for tree trimming services in Year-2019 at their RV Park, time permitting as resources become available for the Public Works Department.

Carried.

**Financial Update**

As annexed to the minutes:

↳ Financial Statement for the Months: **March 2019.**

**Action List(s)**

↳ Action List(s):

- County Council Committee of the Whole-Planning Meeting- April 9, 2019.
- County Council Special Meeting – April 17, 2019.
- County Council Meeting – April 25, 2019.
- County Council Committee of the Whole- GIS Meeting – May 10, 2019.

**Chief Administrative Officer's Report**

719-19: Cherniwchan That the updated report for the period of April 24, 2019 to May 22, 2019, by the Chief Administrative Officer, be accepted and filed for information.

Carried.

Media: Redwater Review left Council Chambers, time 1:04 p.m.

**7. Delegation:**

**Vicinia Planning and Engagement Inc.**

Present before County Council from 1:03 p.m. to 1:11 p.m. was Brian Austrom, Principal Vicinia Planning and Engagement Inc. and Frank Coutney, Consultant to review the progress of the Intermunicipal Collaborative Frameworks with the County of St. Paul No.19, County of Two Hills and Lac La Biche County to ensure nothing is overlooked in the documentation for a bylaw to be brought forward in July, 2019.

One member of the Public entered Council Chambers, time 1:09 p.m.



**Addition to the Agenda:**

**Executive Session:**

**Personnel – Communications/GIS Department**

720-19: Halisky That Smoky Lake County Council go into Executive Session, to discuss a Personnel Issue in regard to the Communications/GIS Department, under the authority of the FOIP Act, Section 27: Privileged Information, time 1:12 p.m.

Carried.

Trevor Tychkowsky, Safety Officer, entered Council Chambers, time 1:23 p.m.

721-19: Gawalko That Smoky Lake County Council go out of Executive Session, time 1:30 p.m.

Carried.

Trevor Tychkowsky, Safety Officer, left Council Chambers, time 1:31 p.m.

**7. Delegation:**

**JMB Crushing Systems ULC**

Present before County Council at 1:32 p.m. to 1:45 p.m. was JMB Crushing Systems ULC Representatives: Jason Panter, Project Manager, and Mathew Tairington, to discuss the following:

- JMB Crushing Systems ULC's acquisition of JLG Ball Enterprises.
- Haul Road Agreement in respect to Township Road 610.
- Empty Haul Route on Township Road 604.
- Aggregate Extraction Business License Fees.
- Providing Bonds instead of Letter of Credit.

**Smoky Lake Royal Canadian Legion No. 227**

722-19: Lukinuk That Smoky Lake County provide financial assistance in the amount **up to \$35,000.00** to the Smoky Lake Royal Canadian Legion No. 227 with funding allocated from the Building Reserve Contingency towards a roof project on the Smoky Lake Legion building attached to the County Office located at 4612 McDougall Drive in Smoky Lake, in response to the Smoky Lake Royal Canadian Legion No. 227 members verbal request during the May 23, 2019 Question and Answer Period; with the actual amount subject to the amount of the Town of Smoky Lake's contribution.

Carried.

**Finance Manager's Report:**

**Actual to Budget Report**

Brenda Adamson, Finance Manager provided an updated Financial report for the period April 17, 2019 to May 10, 2019.

**Property Tax Roll # 54000095**

723-19: Orichowski That Smoky Lake County **cancel** Property Taxes including penalties in the amount of \$267.87 on Property Tax Roll Number 54000095, Owner: Riley Resources, due to this company going into receivership in Year-2011 and being on the Provincial orphan well list; abandoned well properties are required to be assessed although the taxes are uncollectable due there being no owners to collect taxes from.

Carried.

### Property Tax Roll # 17613511

724-19: Gawalko That Smoky Lake County **cancel** Property Taxes including penalties in the amount of \$11,183.17 on Property Tax Roll Number 17613511, Owner: Riley Resources, due to this company going into receivership in Year-2011 and being on the Provincial orphan well list; abandoned well properties are required to be assessed although the taxes are uncollectable due there being no owners to collect taxes from.

Carried.

### Fueling Station Locations

725-19: Orichowski That Smoky Lake County administration research the efficiency of opting to fuel County vehicles at privately owned fuel stations versus County owned tidy tanks; and bring the information forward to a future Council Meeting.

Carried.

### Finance Manager's Report


726-19: Orichowski That the Smoky Lake County Financial Report prepared by Brenda Adamson, Finance Manager for the period April 17, 2019 to May 10, 2019, be accepted for information.

Carried.

## 5. Issues for Information:

### Reeve's Report:

Reeve Craig Lukinuk presented the following written report:



### Reeve's Report

For April 18, 2019 to May 17, 2019

April 23, 2019 – County Environmental Operations Meeting held in County Council Chambers: (All Council)

- Awarded Renco General Contracting Ltd. of Ryley, Alberta, the contract to complete the remaining upgrades for the Warspite Water Facility and Sewage Lift Station.
- Agreed to a "Spring Cleanup Promotion" exclusive to residents from the County and Villages, for free disposal of appliances containing refrigerant at County Landfill Sites during the week of May 13, 2019 to May 26, 2019.

April 23, 2019 – County Agricultural Service Board Meeting held in County Council Chambers: (All Council)

- Amended Smoky Lake County Policy Statement No. 62-02-04: Bounty for Pocket Gopher Tails.
- Appointed Trevor Cameron and Colby Shedney as County Weed/Pest Inspectors.
- Agree to be in favour of Brazeau County's initiative in regard to Class 1 Driver Training Requirement exemptions for Farmers.
- Acknowledge the Western Producer's Clubroot Article dated April 16, 2019, titled "Alta. County takes new approach to clubroot" written by Jeremy Simes in regard to an interview with Tori Cherniawsky, Agricultural Fieldman, Smoky Lake County.
- Commended the Smoky Lake County Agricultural Service Board Department in leading the way for other municipalities with their proactive approach and first-of-its-kind clubroot management plan.

April 23, 2019 – County Fire Protective Meeting held in County Council Chambers: (All Council)

- Acknowledged the report on Emergency Services Vehicle storage and repair status of: Smoky Lake County's Rapid Attack Units: 470, 445, 421 and Fire Command Unit 458, and Waskatenau Fire Department's Rapid Attack Unit 462.
- Agreed to provide \$300.00 worth of door prizes towards the Smoky Lake RCMP Detachment's Emergency Preparedness Week Event on May 11, 2019 in Smoky Lake.

April 23, 2019 – County Natural Gas Meeting held in County Council Chambers: (All Council)

- Awarded the bid to the County of Vermillion River Gas Utility for replacing the Remote Metering and Odourizing (RMO) Station 4369, Tap 5 which delivers the natural gas supply to the Town of Smoky Lake.
- Agreed to promote/advertise Alberta One-Call and create awareness of High-Pressure Gas Line Crossings to encourage customer safety and for customer to avoid the \$500.00 minimum charge for negligent underground pipeline strikes as per County Bylaw No. 1332-18.

April 24, 2019 – Regional Emergency Management Advisory Committee held in County Council Chambers: (Craig & Lorne)

- Recommended the Regional Emergency Management Bylaw be reviewed to align with the new Local Authority Emergency Management Regulation from the Government of Alberta.
- Received an update from the Regional Emergency Manager in regard to the Block Training (ASIST), Community Emergency Management Program (CEMP), Tabletop Exercise, Emergency Operations Centre (EOC), Emergency Coordination Centre (ECC), Incident command post (ICP), and Emergency Social Services (ESS).

April 24, 2019 - Spray Park Committee Meeting held in Smoky Lake: (Craig)

- Spray Park Sign Completed and will be installed this summer and the Tile Wall will be in May.
- \$27,010 remaining 10,000 Pioneer Richards Fund which will go to the Town to maintain Spray Park.
- \$14,000 will go to Kennett's for replacement of Playground.
- \$3000 for remaining work in Spray Park.

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## Reeve's Report

For April 18, 2019 to May 17, 2019

- Upon total completion of the Spray Park, a Grand Opening with refreshments and hot dogs will be scheduled for this summer and the Committee will be dissolved.

April 25, 2019 – County Council Meeting held in County Council Chambers: (All Council)

- Amended Policy 03-20-04: Safety Clothing and Footwear to align with the Collective Agreement.
- Passed Bylaw 1343-19: to levy a service charge against properties in the Hamlet of Bellis, in reference to Bylaw No. 666: Hamlet of Bellis Sewer System with the 2019 levy remaining at a \$1.75 per linear foot on lot frontage.
- Agreed to provide the Smoky Lake Kinette Club and Kinsmen in-kind support and gravel for the new Kinsmen/Kinette playground project in the Town of Smoky Lake next to the Spray Park.
- Agree to provide Family & Community Support Services grant funding of \$1,121.60 to the Town of Smoky Lake FCSS and \$2,000.00 Vilna Seniors Recreation Society.
- Agreed to donate \$1,000.00 to Vilna Schools "Breakfast for Learning Program" from the 2019 "Grants for Individuals and Organizations" fund.
- Acknowledged the Smoky Lake Foundation's 2019 Annual Requisition that will be collected by Smoky Lake County tax payers is \$502,965.
- Declared April 28, 2019 as a national "Day of Mourning" in respect to the 162 men and women workers who have been killed, injured or disabled at their place of work in 2018.
- Proclaimed National Public Works Week from May 19-25, 2019.
- Agreed to sponsor \$1,000.00 to the Vilna and District Agricultural Society for the Vilna Boomtown Days children's games and activities scheduled for August 17, 2019, funded from "Gants to Individuals and Organizations".
- Agreed to donate \$200.00 to the Smoky Lake Lions "Pet Valu" Dog Walk scheduled for Saturday, May 25, 2019 to raise funds for the Lions Foundation of Canada Dog Guides.

April 25-28, 2019 - Alberta Library Conference and Annual Alberta Library Trustees Association (ALTA) Annual General Meeting held in Jasper: (Craig)

- Keynote Speakers: Craig Silverman, Award-winning author and journalist; and Terry O'Reilly Canadian broadcast producer and personality, host of CBC Radio One series Under the Influence.

April 29-May 1, 2019 – Community Planning Association of Alberta (CPAA) Conference held in Red Deer: (All Council)

- Sessions included:
  - Community Economic Development – Building Your Strengths for A Better Tomorrow
  - 5 Ways to Create the Exceptional
  - Data Walking and Talking: How Using Real and Timely Data Strengthened Red Deer's Sustainability Planning and Supports Red Deer's Environmental Master Plan
  - The Influence of Wetlands on Municipal Planning
  - Developing Affordable Rural Housing as a Standard
  - Leading from The Middle: Intersecting and Bridging
  - The Gap Between Community Building and Politics

May 2, 2019 – Regional Community Development Committee held in County Council Chambers: (Craig & Lorne)

- Approved advertisement for the Contract Position Smoky Lake Region Community Economic Development Officer (CEDO) with a Salary Range of \$50,000 to \$70,000.
- Amended the CEDO's Job Description and reviewed the CEDO contract.
- Created a Sub-Committee to Short-List and Interview for the CEDO position.

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April 29-3, 2019 – Coalition of Canadian Municipalities for Energy Action - Lobbying Federal Government on Bill C-69: (Craig)

- 18 Reeves, Mayor, CAO attended meetings with 32 different MPs and Senators to provide an overview of the key concerns that municipalities have regarding Bill C-69.
- Attendees included the following MP's and Senators:
  - Jati Sidhu Liberal Caucus Constituency-Fraser Canyon (British Columbia)
  - Jim Eglinski Conservative Caucus Constituency-Yellowhead (Alberta)
  - The Honorable Larry Bagnell Liberal Caucus Constituency-(Yukon)
  - Dr. Hedy Fry Liberal Caucus Constituency-Vancouver Centre (British Columbia)
  - Larry Maguire Conservative Caucus-Constituency-Brandon-Souris (Manitoba)
  - Linda Duncan NDP Caucus Constituency-Edmonton Strathcona (Alberta)
  - Chris Warkentin Conservative Caucus Constituency-Grande Prairie-Mackenzie (Alberta)
  - The Honorable Amarjeet Sohi Liberal Caucus Constituency-Edmonton Mill Woods (Alberta)

May 3, 2019 - Smoky Lake Agricultural Society Meeting held in Smoky Lake: (Craig)

- Agreed to get a quote to replace the back door on the Complex.
- Will be replacing rubber matting in rinks players box and novice hockey teams will be playing on a divided rink next year.
- Will be completing general maintenance to repair the kitchen cupboards.
- A Christmas light-up event will be held at the complex this year.
- The RV Park renovations are almost completed.

May 6-2019-Regional Community Development Committee (RCDC): (Craig & Lorne)

- Toured the Smoky Lake Tree Nursery.
- Agreed to donate \$2,000 to Metis Crossing for Voyageur Days and Cooperative Marketing Investment Program.
- Reviewed the Strategic Priority Chart.
- Pursuing the Ukrainian Twinning Initiative this year.
- Discussed Community Health and Wellness.
- Surface-Pro smart tablet computer will be purchased for the new CEDO.

May 9, 2019 – Regional Fire & Rescue Committee held in County Council Chambers: (Craig & Lorne)

- Agreed to research the cost and design of an open-ended shelter for the Waskatenau Fire Department's Rapid Attack Unit #462.
- Received an update on the Youth Fire Summer Camp and allowed a maximum in the amount of 20 registrants on a first come, first serve basis.
- Acknowledged that Smoky Lake Region Fire Protection Services is at a level of: "Unrecognized Tanker Shuttle Service" due to the cost of upgrading to any other level being out of scope, and therefore, there is no eligibility for our rate payers to get a discount on their property insurance rates based on the current level of service.

May 10, 2019 – Committee of the Whole - GIS held in County Council Chambers: (All Council)

- Received an overview from each department on how the GIS Map is viewed and populated.
- The Public can view the map by visiting the County website and clicking on "MuniSight" where you'll find information such as, Property Assessment, Planning and Development Zoning, Electoral & School Districts, Landfill and Transfer Stations, Road Networks, to name a few.

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**Reeve's Report**  
For April 18, 2019 to May 17, 2019

May 11, 2019 – Smoky Lake RCMP Emergency Preparedness Community Event held in Smoky Lake: (Craig & Lorne)

- The event was well attended at the Smoky Lake Complex and there were information booths that included: Fish & Wildlife, Vilna Citizen On Patrol, Rural Crime Watch and Local RCMP and a free BBQ lunch was provided to the Public.

May 13, 2019 – Muni-Corr Ltd. Meeting held in St. Paul: (Craig & Johnny)

- Reviewed the term deposit renewal.
- Rescinded the Administrative Coordinator's overtime arrangement by motion.
- Received information on the completed cement pad at Abilene Junction and the Final Drawings for the Road Extension at Ardmore.
- Discussion held on the Highway 28/63 Regional Water Service Commission project.

May 14-2019-Regional Community Development Committee (RCDC) held in County Council Chambers: (Craig & Lorne)

- Short-listed candidates for the vacant Smoky Lake Region Community Economic Development Officer (CEDO) contract position.

May 15, 2019 – Intermunicipal Collaboration Framework (IFC) Meeting held in County Council Chambers: (Craig & Lorne & Randy & Johnny)

- Acknowledged the Draft and reviewed the inventory of shared services.
- Reviewed the Terms of Reference and discussed: Protocols, Dispute Resolution and existing Intermunicipal Development Plans (IDP).

May 17, 2019 – County Council Budget Meeting held in Council Chambers: (All Council)

- Approved to transfer \$200,000 from the 2019 Capital Reserves into the 2019 Operating Budget.
- Amended the 3-Year Road Plan to transfer the Rehabilitation Base Stabilization Project MG1911 to Year-2020.
- Approved the \$25,000 Pakan Boat Launch Capital Project.

Sincerely,  
Craig Lukinuk  
Smoky Lake County Reeve

727-19: Gawalko

That the Reeve's Report received for the period of April 17, 2019 to May 17, 2019 be accepted and filed for information.

Carried.

**Manager's Reports:**

**Public Works Manager**

**Victoria Home Guard Historical Society – Informational Road Signs**

728-19: Orichowski

That Smoky Lake County **defer** the letter received from Don Klym, Director, Victoria Home Guard Historical Society, dated April 12, 2019 in regard to Development Permit Application DP-014-19: for the placement of Seven (7) Freestanding Informational Signs along the Victoria Trail **to a future Municipal Planning Commission Meeting**; and, Public Works, subject to a development permit being issued, proceed with in-kind assistance of equipment, gravel and manpower in the maximum amount of \$7,500.00 to construct roadside pullouts, where appropriate, for the said Informational Signs, subject to Public Works availability.

Carried.

**Agriterra Equipment Waskatenau – Ground Water Drainage**

729-19: Orichowski

That Smoky Lake County notify the Village of Waskatenau and request a funding contribution towards a drainage ditch clearing project in the Village of Waskatenau; further to the request made by Gary Macyk, Owner in Partnership of Agriterra Equipment Waskatenau, on April 25, 2019 to remediate damages caused by flooding and abate future flooding on the property legally described as SW-16-59-19-4; Plan 0923870, Block 1, Lot 1.

Carried.

**Parks and Recreation Manager/Peace Officer  
North Saskatchewan Emergency River Access Plan**

730-19: Orichowski That Smoky Lake County Council acknowledge the update as provided by Ed English, Parks and Recreation Manager/Peace Officer, in respect to the County's 2018-2020 Strategic Priorities: North Saskatchewan Emergency River Access Plan and the completed river access project on the land legally described as SE-11-57-14-W4 at the junction of Range Road 135A and Township Road 141 commonly known as Desjarlais.

Carried.

**Agricultural Fieldman  
Agricultural Service Board Poster Contest**

731-19: Gawalko That Smoky Lake County acknowledge receipt of the Submissions to the Agricultural Services Poster Contest, Year-2019 theme "From the Ground Up", and prizes be awarded as per Policy Statement No. 62-06-01: "Agricultural Services Poster Contest" to the following students:

H.A. Kostash Grades one and two – 22 submissions received,

1<sup>st</sup> place – Kaleb Fox

2<sup>nd</sup> place – Olivia Priest

H.A. Kostash Grades three and four – 29 submissions received,

1<sup>st</sup> place – Avory MacDonald

2<sup>nd</sup> place – Gavin Hamaliuk

H.A. Kostash Grades five and six – 3 submissions received,

1<sup>st</sup> place – Cameron Melnyk

2<sup>nd</sup> place – Ella Klien

Vilna School Grades three and four – 13 submissions received,

1<sup>st</sup> place – Missy Whiskeyjack GRAND PRIZE WINNER

2<sup>nd</sup> place – Analeigh Steinhauer

Vilna School Grades five and six – 9 submissions received,

1<sup>st</sup> place – Kenai Whiskeyjack

2<sup>nd</sup> place – Gaige Cardinal.

Carried.

**Municipal Planning Commission Meeting**

732-19: Gawalko That a Smoky Lake County **Municipal Planning Commission Meeting** be scheduled for **Thursday, June 6, 2019 at 9:00 a.m.**, to be held in County Council Chambers.

Carried.

**Committee of the Whole for the Purpose of Legislation Meeting**

733-19: Cherniwchan That a Smoky Lake County **Committee of the Whole for the Purpose of Legislation Meeting** be scheduled for **Thursday, June 6, 2019 at 10:00 a.m.**, to be held in County Council Chambers.

Carried.

**Safety Officer  
Vehicle Damage Claim**

734-19: Cherniwchan That Smoky Lake County approve to pay compensation in the amount of **\$400.00** to Mike Franchuk for vehicle damages due to driving over/into a "one-foot-deep" hole in Township Road 595A near Range Road 171 on May 8, 2019, at 8:30 p.m., in response to the Vehicle Damage Claim Form submission, dated May 18, 2019 and the May 27, 2019 inspection performed by the Safety Officer, as per Policy Statement No. 14-A.01-01: Damage Claim - Vehicle Related.

Carried.



### Manager's Reports

735-19: Cherniwchan That the management reports received for the period between March 20, 2019 to April 16, 2019 from; Tori Cherniawsky, Agricultural Fieldman, Doug Ponich, Public Works Manager; Bob Novosiwsky, Public Works Road Foreman; Dave Kully, Public Works Shop Foreman; Ed English, Bylaw Enforcement/Peace Officer/Parks and Recreation Manager; Jordan Ruegg, Planning and Development Manager; Trevor Tychkowsky, Safety Officer; and Paul Miranda, GIS/Communication Director, be accepted and filed for information.

Carried.

### Training Events – Reports

736-19: Halisky That Smoky Lake County Council acknowledge receipt of the Reports produced in accordance with Management Policy Statement No. 01-M-41: Reporting on Training Events, received from:

Trevor Tychkowsky, Safety Officer attended:

- Physiological First Aid, held in Calgary;
- Block 2 Training: How to Deal with Local Emergencies, held in Cold Lake;

Ed English, Peace Officer attended:

- Safety at the Door Course, held in Red Deer;

Dave Franchuk, Environmental Operations Manager attended:

- Management and Supervision for Water Operators Course, held in Edmonton;

Jordan Ruegg, Planning and Development Manager attended:

- Community Planning Association of Alberta (CPAA) Conference held in Red Deer;

Evonne Zukiwski, Communications Technician attended:

- Designing Effective Websites, Lakeland College Online Course;

Paul Miranda, GIS/Communications Director attended:

- LandView Drones / Clarion Drone Academy's Advanced RPAS Training and Review Course, held in Bonnyville;
- Canadian Network of Asset Managers 2019 Conference, held in Kelowna, British Columbia.

Carried.

## 5. Issues for Information:

### Committee Task Forces and Boards: Reports

#### Alberta CARE (Alberta Coordinated Action for Recycling Enterprises)

- Next meeting is scheduled for June 14, 2019 (conference call for Zone 2 and 3).
- The Annual General Meeting and Golf Tournament is scheduled for July 26, 2019 in Leduc Gold Course near Nisku.

#### Corridor Communications Inc. (CCI) Wireless

- No Report.
- AGM held

#### Doctor Recruitment and Retention

- No Report.
- Next meeting is tentatively in June, 2019.

**Evergreen Regional Waste Management Services Commission**

- Next meeting is scheduled for June 20, 2019.

**Family Community Support Services Committee**

- No Report.

**Fire and Rescue Liaison Committee**

- Smoky Lake
  - No Report.
- Vilna
  - No Report.
- Waskatenau
  - No Report.

**Government Liaison Committee**

- Addressed in the Reeve's Report.

737-19: Gawalko

That Smoky Lake County provide Mr. David B. Hanson, MLA for Bonnyville-Cold Lake-St. Paul Constituency's office with copies of correspondence submitted by the County to the Alberta Government stating concerns in regard to Highway 28, as requested by Julie Krawiec, Constituency Assistant, for preparation in respect to Mr. Hanson's meeting scheduled for Wednesday, May 29, 2019, with the Honourable Ric McIver, Minister of Transportation; and carbon copy Glenn Van Dijken, MLA for Barrhead-Morinville-Westlock; as well as provide the Smoky Lake County priorities for Highway 28 as follows:

1. Resurfacing from Warspite to Range Road 122,
2. Roundabout at the intersection of Highways 831 and 28,
3. Highway 28 Corridor Review: Twinning Timeline and Status.

Carried.

738-19: Orichowski

That Smoky Lake County extend an invitation to Mr. Glenn van Dijken, of the United Conservative Party, to attend a future Council Meeting for formal introductions as the MLA for the Barrhead-Morinville-Westlock constituency which includes Smoky Lake County due to the electoral boundary being redrawn in December, 2017, and the 2019 Provincial Election.

Carried.

**Highway 28/63 Regional Water Services Commission**

- Next meeting is scheduled for June 13, 2019.

**Joint Health and Safety Committee**

- Meeting Minutes included:
  - Minutes: March 27, 2019.
- Next meeting is scheduled for June 19, 2019 at 8:00 a.m.

**Municipal Planning Commission**

- Meeting held on May 17, 2019.
- Approved the development of a Natural Resource Extraction / Processing Facility (Sand and Gravel) Development Permit #DP021-19: Dale Crosswell Construction Co. Ltd subject to conditions.

**Northeast Alberta Information HUB**

- Next meeting is the Annual General Meeting scheduled for June 27, 2019.

**North East Muni-Corr. Ltd.**

- Addressed in the Reeve's Report.
- Next Meeting is scheduled for June 10, 2019.

### **Northern Lights Library Board**

- Addressed in the Reeve's Report.
- Next Meeting is scheduled for Saturday, May 25, 2019.

### **Policy Committee**

- Meeting held on May 21, 2019 to review the:
  - Policy Statement No. 15-04-01: Drug and Alcohol Policy,
  - Bylaw No. 1163-08: Regulating and Confinement of Dogs,
  - Bylaw No. 1342-19: Noise Bylaw,
  - Policy Statement No. 03-14-11: Haul Road Agreement,
  - Bylaw No. 1306-17: Aggregate Extraction Business License, and
  - Policy Statement No. 61-22-01: Telecommunications.

Doug Ponich, Public Works Manager left Council Chambers, time 3:58 p.m.

### **R.C.M.P. Liaison Committee**

- Meeting held May 9, 2019 and discussed the:
  - Emergency Preparedness Event scheduled for May 11, 2019, with the RCMP, Town of Smoky Lake and County Fire and Rescue and preparing for the event to include Fire Smart information, fire trucks and equipment, County Disaster Services, Vilna/ Bellis COP, Rural Crime Watch, Fish and Wildlife, Senior Club, Lions Club and Kinettes Club, etc..
  - May 25, 2019 Dog Walk for supporting Guide Dogs.
  - July 8 to 11, 2019 Summer Fire Camp at the Smoky Lake Fire Hall.
  - RCMP attending fire calls as summoned through the Fire Chiefs, Deputy Fire Chiefs or Designate if support is needed or if the scene appears to be criminal.
  - Insurance Claims working well with receiving timely accident information from the RCMP.
  - Fire and Rescue Command process working through the Fire and Rescue Designate Command who will be wearing a noticeable vest on scene.
  - Possible fentanyl and drug use workshop for emergency responders.
  - Possible Mental Health and Team Building Day for emergency responders and family members.

### **Smoky Lake RCMP Detachment "K" Division - Community Priority Issues**

739-19: Halisky

That Smoky Lake County approve action taken by the Reeve in executing the 2019-2020 Acknowledgement of Consultation from the Smoky Lake RCMP Detachment "K" Division's for their Community Priority Issues on May 6, 2019, further to the discussion held with Tina Chan, Sgt. NCO i/c Smoky Lake RCMP Detachment at the Joint Town of Smoky Lake and Smoky Lake County Meeting on April 9, 2019.

Carried.

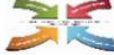

### **Regional Community Development Committee (RCDC)**

- Addressed in the Reeve's Report.
- Next Meeting is scheduled for June 25, 2019.

**Policy Statement No. 61-18-01: RCDC CEDO Reporting Structure**

740-19: Halisky

That Smoky Lake County, as managing partner of the Regional Community Development Committee adopt Policy Statement No. 61-18-02: Regional Community Development Committee (RCDC): Community Economic Development Officer (CEDO) – Reporting Structure:

		<b>SMOKY LAKE COUNTY</b>			
<b>Title:</b> Regional Community Development Committee (RCDC): <b>Community Economic Development Officer (CEDO) – Reporting Structure</b>				<b>Policy No.:</b> <b>18-01</b>	
<b>Section:</b> <b>61</b>		<b>Code:</b> <b>P-R</b>		<b>Page No.:</b> <b>1 of 3</b>	
<b>Legislation Reference:</b> Alberta Provincial Statutes					
<b>Purpose:</b> To establish a structure for reporting information to the Regional Community Development Committee (RCDC) at its committee meetings obtained from daily activities, tasks and functions achieved by the Community Economic Development Officer (CEDO).					
<b>Policy Statement and Guidelines:</b>					
<b>1. STATEMENT:</b>					
1.1 Regional Community Development Committee (RCDC) is accountable for results achieved from carrying out their responsibilities to provide Economic Development within the Smoky Lake Region. As an accountable organization, RCDC ensures accountability on the part of the Community Economic Development Officer's (CEDO) obligation to answer or account for assigned responsibilities.					
<b>2. OBJECTIVE:</b>					
2.1 The intention of this Policy is to facilitate transparency based on the reporting performance by the Community Economic Development Officer in documenting progress and achieved results. This structure will deliver actions that will assist the RCDC to make continuous improvements, demonstrate appropriate use of funds and achieved desired results to improve the quality and effectiveness of economic development.					
<b>3. GUIDELINES:</b>					
3.1 The Community Economic Development Officer (CEDO) is responsible for adhering to this policy and to ensure accountability and transparency will prepare a report to the Regional Community Development Committee (RCDC) monthly meetings as a means of communicating information by documenting result of daily activities, tasks and functions and the allocated hours utilized.					
3.2 To meet the Regional Economic Development Committee's expectations, reports shall be generated in accordance with <b>Schedule "A": CEDO: Monthly Activity Report.</b>					

Section 61

**Schedule "A"**

Policy: 18-01

		<b>COMMUNITY ECONOMIC DEVELOPMENT OFFICER (CEDO)</b>		<b>Month of</b> ____, 20__	
		<b>MONTHLY ACTIVITY REPORT</b>			
DAY	Activities and Location	Hours Worked			
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					
17					
18					
19					
20					
21					
22					
23					
24					
25					
26					
27					
28					
29					
30					
31					

Section 61

Policy: 18-01

CEDO	<b>MONTHLY ACTIVITY REPORT:</b>	Page Two
REGIONAL PRIORITIES CHART: <i>Update</i> * * * * * * * *		
LAST MONTH'S ACCOMPLISHMENTS: * * * * * * *		
NEXT MONTH'S OBJECTIVES: * * * * *		
Prepared by:	DATE:	RCDC MEETING DATE:

Monthly Activity Report: CEDO – Page 2 to 2 Page 3.

Carried.

**Community Futures – Lemonade Day**

741-19: Gawalko That Smoky Lake County, as managing partner of the Regional Community Development Committee accept the Regional Community Development Committee (RCDC) May 6, 2019, Motion #86-19 to support the Community Futures: St. Paul – Smoky Lake Region’s new project “Lemonade Day 2019”, a free community-wide, educational initiative designed to teach children how to start, own and operate their own business – a lemonade stand on the scheduled date of June 22, 2019, by promoting the event on Social Media and the Grapevine; and participate in the Lemonade Day 2019 by:

- Issuing Lemonade Stand Business Licenses at a cost of \$1.00, and
- Entering into a simple lease – should the youth want to locate their stand on municipal land.

Carried.

**Regional Community Development Committee - Action Lists**

742-19: Halisky That Smoky Lake County acknowledge receipt of the Regional Community Development Committee Action Lists from the Meetings held on February 13, 2019 and March 25, 2019.

Carried.

**Regional Emergency Management Advisory Committee**

- Meeting held April 24, 2019 to review the:
  - Regional Emergency Management Bylaw No. 1296-16 and
  - Provincial Local Authority Emergency Management Regulations.

**Risk-Pro Control Management Committee**

Added Named Insured: Minutes:  
 ➤ None.



**Smoky Lake Community Daycare Co-operative Steering Committee**

- Address in the Reeve's Report.

**Smoky Lake Foundation**

- Meeting held May 2, 2019.
- The new facility is full and there are still a few mechanical issues.
- The Administrators' contract is ending July 31, 2019.
- Next meeting is scheduled for June 18, 2019.

**Smoky Lake Region Fire and Rescue Committee**

- Addressed in the Reeve's Report.
- Next meeting is scheduled for September 11, 2019.

**Smoky Lake Heritage Board**

- No Report.

**Joint Municipalities Meeting**

- Next Meeting is scheduled for June 24, 2019 to be hosted by the Town of Smoky Lake.

**Smoky Lake Agricultural Society**

- Addressed in the Reeve's Report.

**Intermunicipal Development**

- Addressed in the Reeve's Report.

743-19: Orichowski That Smoky Lake County's Committee Task Force and Board Reports presented by Councillors as of May 23, 2019, be accepted for information.

Carried.

**6. Correspondence:**

**RMA (Rural Municipalities of Alberta)**

744-19: Cherniwchan That the following correspondence received from the RMA (Rural Municipalities of Alberta), be filed for information:

- a. Contact Newsletter: April 18, 2019,
- b. Contact Newsletter: April 25, 2019,
- c. Contact Newsletter: May 3, 2019,
- d. President's Update: May 2019,
- e. Contact Newsletter: May 10, 2019.

Carried.

**Métis Crossing**

745-19: Halisky

That Smoky Lake County **take no action** to the letter received from Leon Boychuk-Hunter, Site Manager, Metis Crossing, dated April 29, 2019, requesting a contribution in the amount of \$2,000.00 towards their initiatives for Year-2019, as the contribution is being provided through the Smoky Lake Regional Community Development Committee as per their May 6, 2019 Motions 92-19 and 93-19.

Carried.

**Aspen View Public School Division #78**

746-19: Gawalko

That the newsletter received by Smoky Lake County from Aspen View Public School Division #78, titled: Aspen View Board Highlights, dated April 18, 2019, be filed for information.

Carried.

**Victoria Trail Agricultural Society**

747-19: Halisky That Smoky Lake County recommend the Victoria Trail Agricultural Society purse funding from private corporations in response to the April 25, 2019 County Council Meeting Delegation request for funding in the amount \$32,500.00, as the County is currently providing funding in the amount of \$17,500.00 in Year-2019.

Carried.

**Buffalo Lake Metis Settlement**

748-19: Orichowski That Smoky Lake County pursue establishing a mutual cooperative strategy meeting or meetings in regard to gaining full-coverage cellular towers in the communities of Smoky Lake County, Buffalo Lake Métis Settlement and Lac La Biche County, in response to the request received from Brenda Blyan, Administrator, Buffalo Lake Metis Settlement, dated May 10, 2019; and agree to the meeting(s) being held at Buffalo Lake Metis Settlement office as a central location and as the managing partner.

Carried.

**Smoky Lake Holubka Dancers**

749-19: Halisky That Smoky Lake County Council approve action taken by the Chief Administrative Officer in providing a letter of support to the Smoky Lake Holubka Dancers' in regard to their grant proposal to the Community Facility Enhancement Program (CFEP) "Project-Based" funding stream for their initiative to upgrade their Ukrainian dance costumes, in response to the email request received from Angela Semeniuk, Vice President of the Smoky Lake Holubka Dancers, dated May 15, 2019.

Carried.

**Alberta Environment and Park**

750-19: Gawalko That Smoky Lake County acknowledge receipt of the letter received from Donna-Jean Zubko, Team Lead, Agriculture Maintenance, Approvals and Dispositions Unit, Alberta Environment and Parks, dated May 6, 2019, in regard to the cancellation of D & L Ranches Inc.'s Grazing Lease No. GRL 36908 and Grazing Permit No. GRP 787754 effective March 2, 2019.

Carried.

**Thank You: Summary Listing**

751-19: Orichowski That Smoky Lake County acknowledge receipt of the "Thank You" received in the Month of May 2019 from the Smoky Lake Holubka Dancers for a Gravel Donation towards their Bingo/Silent Auction Event held on April 6, 2019.

Carried.

**Information Releases**

752-19: Halisky That the Smoky Lake County "Information Released" calendar for May 2019, be filed for information.

Carried.

Cory Ollikka, Chief Administrative Officer, left Council Chambers, time 4:15 p.m.

**10. Bills & Accounts:**

753-19: Orichowski That all the Bills and Accounts approved for payment, including the bills and accounts recommended for payment by the Natural Gas Council, including transfers to the Payroll Account, be filed for information:

***County Council Meeting: May 23, 2019***

<b>Batch #</b>	<b>Cheque Numbers</b>	<b>Total of Batch</b>
45278	47312 to 47329	\$349,385.80
45303	47330 to 47334	\$72,988.18
45333	47335 to 47337	\$4,550.31
45351	47338 to 47367	\$45,417.65
45355	47368	\$73,544.05
45365	47369 to 47377	\$206,083.07
45411	47378 to 47397	\$60,298.17
45443	47398	\$26,931.73
45467	47399 to 47448	\$109,380.07
45486	47449 to 47476	\$203,455.04

**Total Cheques from 47312 to 47476** **\$1,152,034.07**

**Direct Debit Register**

<b>Batch #</b>	<b>Description</b>	<b>Total of Batch</b>
45468	Smoky Lake County	\$334,897.80

**Total Direct Debits** **\$334,897.80**

**Grand Total Bills and Accounts** **\$1,486,931.87**

*(Note: From General Account)*

Carried.

**Delegation: JMB Crushing Systems ULC**

754-19: Cherniwchan That Smoky Lake County defer the request made by the May 23, 2019 Delegation: JMB Crushing Systems ULC, in regard to providing a Bond in the amount of \$142,500.00 as opposed to a Letter of Credit with respect to Policy Statement No. 03-14-01: Road Haul Agreement and Bylaw 1306-17: Aggregate Extraction Business License, to the Committee of the Whole Meeting scheduled for June 6, 2019.

Carried.

**County Council Meeting(s)**

755-19: Halisky That the next Smoky Lake **County Council Meeting** be scheduled for Thursday, **June 27, 2019 at 9:00 a.m.**, to be held in the County Council Chambers.

Carried.

**ADJOURNMENT:**

756-19: Lukinuk That this meeting be adjourned, time 4:32 p.m.

Carried.

\_\_\_\_\_  
REEVE

S E A L

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER