

## SMOKY LAKE COUNTY

**A G E N D A:** ORGANIZATIONAL MEETING of the County Council  
held this Thursday, 24<sup>th</sup> day of **October, 2019**  
at 9:00 o'clock A.M. in the County Council Chambers, Smoky Lake.

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**Council:** Please reference

**Bylaw 1303-17: Regulate Meeting Proceedings and the Transaction of  
Business by the Council of the County and its Committees  
Orientation Manual – Section Four – 4.8.**

**Bylaw No. 1320-18: Code of Conduct Orientation Manual – Section Four –  
4.11.2**

Call to Order by Chief Administrative Officer.

**1. General Government Services:**

- 1.1 Election of Chief Elected Official: *MGA – Section 150(1).*
- 1.2 Oath of Office: Chief Elected Official: *MGA – Section 156.*
- 1.3 Election of Deputy Chief Elected Official: *MGA – Section 152(1).*
- 1.4 Oath of Office: Deputy Chief Elected Official: *MGA – Section 156.*
- 1.5 Code of Conduct and Oath of Confidentiality: Acknowledge receipt of execution.  
*Policy Statement No. 01-41  
Section Four: 4.11.2.*

**Reference Minutes: October 25, 2018 – Organizational Meeting.**

■ **Orientation Manual – Section Two: 2.2.**

- 1.6 Appoint Municipal Solicitor(s) – *Attached behind Agenda.*
- 1.7 Public-at-Large Committee Members – Remuneration.
- 1.8 Day, Hour and Place of Regular Meetings: *MGA – Section 193(1).*
- 1.9 Annual Meeting (No legislation).
- 1.10 Availability of Financial Statement and the Auditor's Report: *MGA – Section 276(3).*
- 1.11 Office Closure during Holidays: Central Office and Public Works.
  - 1.11.1 Christmas to New Year's Eve: December 27, 30, and 31, 2019.  
– *Use days as Employee Vacation Days.*

**Reference for Appointment of Committee Members: MGA – Section 146.**

**Orientation Manual – Section Four: 4.6 – 4.6.1: Municipal Committees 2019-  
updated August 29, 2019..  
Section Four: 4.6 Bylaws and Policies.**

- 1.12 **Government Liaison Committee:** Reeve, Deputy Reeve & Councillors as deemed  
necessary – **Section Four: 4.6 - 4.6.2: Policy 01-23.**
- 1.13 **Policy Committee:** All Council. – **Section Four: 4.6 - 4.6.3: Policy 01-22.**

**12. Assessment and Taxation:**

- 12.1 **Assessment Review Boards: MGA - Section 454.**  
As per **Bylaw 1231-11**: – **Section Four: 4.6 - 4.6.4: Bylaw 1231-11.**

**Local Assessment Review Board:**

One member and one alternate and  
Two members Public-at-Large and one alternate public-at-large.

- Appoint elected member:
- Appoint elected member alternate:
- Re-Appoint: Public-at-Large members: Sue Landiak & Grant Gillund
- Appoint: Public-at-Large alternate member: Vacant

**Composite Assessment Review Board:**

One member and one alternate.  
One member Public-at-Large.

- Appoint elected member.
- Re-Appoint: Public-at-Large: Sue Landiak & Grant Gillund
- Appoint: Alternate member elected or Public-at-Large: Vacant

**13. Tax Recovery and Municipal Property:**

**14. Risk Management:**

- 14.1 **Risk Pro Management Committee:** Reeve – **Section Four: 4.6 - 4.6.5: Policy 14-02.**
- Appoint Reeve.
  - Appoint Deputy Reeve alternate.

**15. Human Resources:**

- 15.1 **Negotiating Committee:** Three members and two alternate – **Section Four: 4.6 - 4.6.6: Policy 15-02**
- International Union of Operating Engineers – Local 955
  - Canadian Union of Public Employees – Local 4575.

**2. Protective Services:**

- 2.1 **Fire Protective Services Committee:** All Council.
- 2.2 **Fire and Rescue Liaison Committee:** – **Section Four: 4.6 - 4.6.7: Policy 02-20.**
- 2.2.1 Vilna Fire Department – One member and one alternate.
- 2.2.2 Smoky Lake Fire Department – One member and one alternate.
- 2.2.3 Waskatenau Fire Department – One member and one alternate.

**Organizational Meeting**

## Agenda

- 2.3 **RCMP Liaison Committee:** One member and One alternate – **Section Four: 4.6 - 4.6.8: Policy 02-14.**
- 2.4 **Regional Emergency Management Advisory Committee:** One member and one alternate- **Section Four: 4.6 - 4.6.9: Bylaw 1296-16**
- 2.5 **Smoky Lake Region Fire and Rescue Committee:** Two members and One alternate – **Section Four: 4.6 - 4.6.10 Bylaw 1286-15.**
- 2.6 **Citizens-on-Patrol (COP) Liaison Committee:** One member and one alternate – **Section Four: Policy 02-25**
3. **Transportation Services:**
- 3.1 **Road Ban Committee:** Reeve, C.A.O., and Public Works Manager and alternate Deputy Reeve. **Section Four: 4.6 - 4.6.11: Bylaw 1225-11.**
- 3.2 **North East Muni-Corr Ltd. Committee:** One member and One alternate – **Section Four: 4.6 - 4.6.12: Policy 03-19.**
4. **Environmental Health Services:**
- 4.1 **Alberta Care Committee:** One member and One alternate – **Section Four: 4.6: 4.6.13: Policy 04-11.**
- 4.2 **Evergreen Regional Waste Management Commission:** One member and One alternate – **Section Four: 4.6 - 4.6.14: Policy 04-12.**
- 4.3 **Highway 28/63 Regional Water Commission:** Two members and Two alternate – **Section Four: 4.6: - 4.6.15: Policy 04-13.**
5. **Public Health and Welfare Services:**
- 5.1 **Joint Health and Safety Committee:** One member and one alternate. **Section Four: 4.6 – 4.6.16: Policy 05-07.**
- 5.2 **Doctor Retention and Recruitment Committee:** Reeve – **Section Four: 4.6 - 4.6.17: Policy 05-05.**
- 5.3 **Family and Community Support Services Committee:** All Council. **Section Four: 4.6 - 4.6.18: Policy 05-03.**
- 5.4 **Smoky Lake Community Day Care Cooperative Steering Committee:** One member and one alternate.
- 5.5 **Smoky Lake Foundation:** Two members and Two alternate. **Section Four: 4.6 – 4.6.20: Policy 05-06.**
6. **Environmental Development Services:**
61. **Planning, Sub-division and Development Control:**
- 61.1 **Land Use Bylaw No. 1272-14:**
- 61.1.1 **Development Authority: Municipal Planning Commission - As per Bylaw No. 1346-19- All Council – **Section Four: 4.6 - 4.6.21: Bylaw 1346-19.****

- 61.1.2 **Sub-division and Development Appeal Board: As per Bylaw No. 1347-19 – Members at-Large.**  
**Section Four: 4.6 - 4.6.22: *Bylaw 1347-19*.**
  - **Re-Appoint: Members-at-Large:**  
**Grant Gillund, Christine Hansen, Richard Dubetz, Dominique Cere, Ross Whitelaw and Jerry Melnyk**
  
- 61.1.3 **Sub-division Authority: As per Bylaw No. 1345-19 - **Section Four: 4.6 4.6.23: *Bylaw 1345-19*.**
  - **Re-confirm appointment:**  
**Municipal Planning Services (2009) Ltd.****
  
- 61.2 **Smoky Lake County Regional Heritage Board: As per Bylaw 1236-11: – **Section Four: 4.6 - 4.6.24: *Bylaw 1236-11*.**
  - **Re-Appoint: Members-at-Large: Noreen Easterbrook, Graham Dalziel, Christine Hansen, Michelle Wright and Leon Boychuk-Hunter.****
  
- 61.3 **Corridor Communications Incorporated: One member and One alternate -**  
**Section Four: 4.6 - 4.6.25: *Policy 61-08*.**
  
- 61.4 **Regional Community Development Committee (RCDC): Two members and One alternate – **Section Four: 4.6 - 4.6.26: *Policy 61-07/ Bylaw 1273-14***
  - **Re-Appoint Public-at-Large members: at October 24, 2019 County Council Meeting****
  
- 61.5 **Intermunicipal Development Plan (IDP):**
  - **Town of Smoky Lake – Bylaw 1289-16:** Two members and One alternate
  - **Village of Waskatenau – Bylaw 1304-17:** Two members and One alternate
  - **Village of Vilna – Bylaw 1290-16:** Appoint all Council
  - **Thorhild County – Two members and One alternate**
  - **Lamont County – Two members and One alternate**
  - **County of St. Paul No. 19 – Bylaw 1334-19:** Appoint CAO/Planning & Development Manager
  - **County of Two Hills No. 21 – Bylaw 1335-19:** Appoint CAO/ Planning & Development Manager
  
- 61.6 **Intermunicipal Collaboration Committee (ICC):**
  - **Smoky Lake Region (Town of Smoky Lake, Village of Waskatenau, Village of Vilna, Smoky Lake County):** Two members and One alternate
  - **Thorhild County:** Two members and One alternate
  - **Lamont County:** Two members and One alternate
  - **County of St. Paul No. 19:** All Council
  - **County of Two Hills No. 21:** All Council
  
- 62. **Agricultural Service Board:**
  - 62.1 **Agricultural Service Board: All Council – **Section Four: 4.6 - 4.6.27: *Policy 62-19*.****
  
  - 62.2 **Agricultural Service Board Committee: (Advisory) *When required* –**  
**Section Four: 4.6 - 4.6.28: *Policy 62-20*.**  
ASB Chairperson, ASB Vice-Chairperson and any other member of Council affected by a specific issue and three members of the Public-at-Large.

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Agenda

- 62.3 **Agricultural Service Board Independent Appeal Panel for Weed Control:** As per Bylaw 1240-12 – **Section Four: 4.6 - 4.6.29: *Bylaw 1240-12.***
- **Re-Appoint: Member-at-Large: Barry Feniak, Norman Schmidt, and Robert Semeniuk. Alternate: Ed Doktor.**

- 62.4 **LARA (Lakeland Applied Research Association):** One member and One alternate.
- **Re-Appoint: Public-at-Large members: Barb Shapka, Charlie Leskiw.**

**7. Recreation and Cultural Services:**

- 7.1 **Northeast Alberta HUB:** One member and one alternate - **Section Four: 4.6 - 4.6.30: *Policy 61-05.***
- 7.2 **Northern Lights Library System:** One member and One alternate – **Section Four: 4.6 - 4.6.31: *Policy 07-04.***
- 7.3 **Smoky Lake Agricultural Society:** Discussion.

**8. Fiscal Services:**

**9. Rural Utilities:**

- 9.1 **Appointment of Utilities Committee:** To exercise provisions of the Rural Utilities Act and supplemental Bylaws thereto.
- 9.1.1 **Natural Gas Committee:** All Council.
  - 9.1.2 **Environmental Operations (Water, Wastewater and Waste Management):** All Council.

**Adjournment:**