

SMOKY LAKE COUNTY

Minutes of the **County Council Meeting** held on Thursday, **December 12, 2019** at 9:08 A.M. in the County Council Chambers.

The meeting was called to Order by the Reeve, Mr. Craig Lukinuk, in the presence of the following persons:

<u>Div. No.</u>	<u>Councillor(s)</u>	<u>ATTENDANCE</u> <u>Thursday, Dec. 12, 2019</u>
1	Dan Gawalko	Present
2	Johnny Cherniwchan	Present
3	Craig Lukinuk	Present
4	Lorne Halisky	Present
5	Randy Orichowski	Present
CAO	Cory Ollikka	Present
Asst. CAO	Lydia Cielin	Present
Finance Manager	Brenda Adamson	Present
Public Works Mgr.	Doug Ponich	Present
Plan/Dev Manager	Jordan Ruegg	Present
Plan/Dev Assistant	Kyle Schole	Present
Communications Tech.	Evonne Zukiwski	Present
Legislative Svcs/R.S.	Patti Priest	Present

One Member of the Media was present: The Review.

No Members of the Public were in attendance.

2. Agenda:

149-19: Cherniwchan That the Smoky Lake County Council Meeting Agenda for Thursday, December 12, 2019, be adopted, as amended:

Additions to the Agenda:

1. Elected Officials Emergency Training.
2. Smoky Lake Community Daycare Co-op Ltd.
3. Canadian Heritage River System (CHRS) - Nomination of North Saskatchewan River Letters.
4. Reynold Mirth Richards and Farmer (RMRF) - Law Seminar.

Deletions to the Agenda:

1. Terry & Louilla Tychkowsky - Re: Subdivision of Land.

Carried Unanimously.

3. Minutes:

Minutes of September 9, 2019 – County Council Committee of the Whole - Planning

150-19: Halisky That the minutes of the **Smoky Lake County Council Committee of the Whole Meeting for the Purpose of Planning** held on Monday, September 9, 2019, be adopted as presented.

Carried.

Minutes of October 23, 2019 – County Council Budget Meeting

151-19: Orichowski That the minutes of the **Smoky Lake County Council Budget Meeting** held on Wednesday, October 23, 2019, be adopted as presented.

Carried.

Minutes of October 24, 2019 – County Council Organizational Meeting

152-19: Gawalko That the minutes of the **Smoky Lake County Council Organizational Meeting** held on Thursday, October 24, 2019, be adopted as presented.

Carried.

Minutes of October 24, 2019 – County Council Meeting

153-19: Cherniwchan That the minutes of the **Smoky Lake County Council Meeting** held on Thursday, October 24, 2019, be adopted as presented.

Carried.

Minutes of November 6, 2019 – County Council Budget Meeting

154-19: Halisky That the minutes of the **Smoky Lake County Council Budget Meeting** held on Wednesday, November 6, 2019, be adopted as presented.

Carried.

4. Request for Decision:

Bylaw No. 1359-19: Intermunicipal Collaboration Framework (ICF) Lac La Biche County

155-19: Orichowski That Smoky Lake County **Bylaw No. 1359-19: Intermunicipal Collaboration Framework (ICF) with Lac La Biche County**, being a bylaw for the purpose of adopting the Smoky Lake County and Lac La Biche County Intermunicipal Collaboration Framework, be given **FIRST READING**.

Carried.

Moved by Councillor Gawalko that Smoky Lake County **Bylaw No. 1359-19: Intermunicipal Collaboration Framework (ICF) with Lac La Biche County**, being a bylaw for the purpose of adopting the Smoky Lake County and Lac La Biche County Intermunicipal Collaboration Framework, be given **SECOND READING**.

Carried.

Moved by Councillor Cherniwchan that Smoky Lake County **Bylaw No. 1359-19: Intermunicipal Collaboration Framework (ICF) with Lac La Biche County**, being a bylaw for the purpose of adopting the Smoky Lake County and Lac La Biche County Intermunicipal Collaboration Framework, be given **PERMISSION** for **THIRD AND FINAL READING**.

Carried Unanimously.

Moved by Councillor Halisky that Smoky Lake County **Bylaw No. 1359-19: Intermunicipal Collaboration Framework (ICF) with Lac La Biche County**, being a bylaw for the purpose of adopting the Smoky Lake County and Lac La Biche County Intermunicipal Collaboration Framework, be given the **THIRD and FINAL READING** and that the Reeve and the Chief Administrative Officer are hereby authorized to fix their signatures to all necessary documents and that the corporate seal also be fastened where it is deemed to be necessary.

Carried.

Bylaw No. 1360-19: Intermunicipal Collaboration Framework (ICF) County of Two Hills

156-19: Orichowski That Smoky Lake County **Bylaw No. 1360-19: Intermunicipal Collaboration Framework (ICF) with County of Two Hills No. 21**, being a bylaw for the purpose of adopting the Smoky Lake County and County of Two Hills No. 21 Intermunicipal Collaboration Framework, be given **FIRST READING**.

Carried.

Moved by Councillor Gawalko that Smoky Lake County **Bylaw No. 1360-19: Intermunicipal Collaboration Framework (ICF) with County of Two Hills No. 21**, being a bylaw for the purpose of adopting the Smoky Lake County and County of Two Hills No. 21 Intermunicipal Collaboration Framework, be given **SECOND READING**.

Carried.

Moved by Councillor Halisky that Smoky Lake County **Bylaw No. 1360-19: Intermunicipal Collaboration Framework (ICF) with County of Two Hills No. 21**, being a bylaw for the purpose of adopting the Smoky Lake County and County of Two Hills No. 21 Intermunicipal Collaboration Framework, be given **PERMISSION** for **THIRD AND FINAL READING**.

Carried Unanimously.

Moved by Councillor Cherniwchan that Smoky Lake County **Bylaw No. 1360-19: Intermunicipal Collaboration Framework (ICF) with County of Two Hills No. 21**, being a bylaw for the purpose of adopting the Smoky Lake County and County of Two Hills No. 21 Intermunicipal Collaboration Framework, be given the **THIRD and FINAL READING** and that the Reeve and the Chief Administrative Officer are hereby authorized to fix their signatures to all necessary documents and that the corporate seal also be fastened where it is deemed to be necessary.

Carried.

Bylaw No. 1361-19: Intermunicipal Collaboration Framework (ICF) County of St. Paul

157-19: Cherniwchan That Smoky Lake County **Bylaw No. 1361-19: Intermunicipal Collaboration Framework (ICF) with County of St. Paul No. 19**, being a bylaw for the purpose of adopting the Smoky Lake County and County of St. Paul No. 19 Intermunicipal Collaboration Framework, be given **FIRST READING**.

Carried.

Moved by Councillor Halisky that Smoky Lake County **Bylaw No. 1361-19: Intermunicipal Collaboration Framework (ICF) with County of St. Paul No. 19**, being a bylaw for the purpose of adopting the Smoky Lake County and County of St. Paul No. 19 Intermunicipal Collaboration Framework, be given **SECOND READING**.

Carried.

Moved by Councillor Orichowski that Smoky Lake County **Bylaw No. 1361-19: Intermunicipal Collaboration Framework (ICF) with County of St. Paul No. 19**, being a bylaw for the purpose of adopting the Smoky Lake County and County of St. Paul No. 19 Intermunicipal Collaboration Framework, be given **PERMISSION** for **THIRD AND FINAL READING**.

Carried Unanimously.

Moved by Councillor Gawalko that Smoky Lake County **Bylaw No. 1361-19: Intermunicipal Collaboration Framework (ICF) with County of St. Paul No. 19**, being a bylaw for the purpose of adopting the Smoky Lake County and County of St. Paul No. 19 Intermunicipal Collaboration Framework, be given the **THIRD and FINAL READING** and that the Reeve and the Chief Administrative Officer are hereby authorized to fix their signatures to all necessary documents and that the corporate seal also be fastened where it is deemed to be necessary.

Carried.

Bylaw No. 1354-19: Municipal Historic Resource Designation – Freetrader’s Cabin

158-19: Orichowski That Smoky Lake County **Bylaw No. 1354-19: Municipal Historic Resource Designation – Freetrader’s Cabin**, being a bylaw for the proposes to designate the Freetrader’s Cabin, located on the lands legally described as RL-3-58-17-W4M, which is located within the Victoria District Area Structure Plan (ASP), as well as the Victoria District National Historic Site of Canada, as a Municipal Historic Resource in accordance with Section 26 of the Alberta Historical Resources Act, R.S.A. 2000 chapter H-9, be given **FIRST READING**.

Carried.

Moved by Councillor Gawalko that Smoky Lake County **Bylaw No. 1354-19: Municipal Historic Resource Designation – Freetrader’s Cabin**, being a bylaw for the proposes to designate the Freetrader’s Cabin, located on the lands legally described as RL-3-58-17-W4M, which is located within the Victoria District Area Structure Plan (ASP), as well as the Victoria District National Historic Site of Canada, as a Municipal Historic Resource in accordance with Section 26 of the Alberta Historical Resources Act, R.S.A. 2000 chapter H-9, be given **SECOND READING**.

Carried.

Moved by Councillor Cherniwchan that Smoky Lake County **Bylaw No. 1354-19: Municipal Historic Resource Designation – Freetrader’s Cabin**, being a bylaw for the proposes to designate the Freetrader’s Cabin, located on the lands legally described as RL-3-58-17-W4M, which is located within the Victoria District Area Structure Plan (ASP), as well as the Victoria District National Historic Site of Canada, as a Municipal Historic Resource in accordance with Section 26 of the Alberta Historical Resources Act, R.S.A. 2000 chapter H-9, be given **PERMISSION** for **THIRD AND FINAL READING**.

Carried Unanimously.

Moved by Councillor Halisky that Smoky Lake County **Bylaw No. 1354-19: Municipal Historic Resource Designation – Freetrader’s Cabin**, being a bylaw for the proposes to designate the Freetrader’s Cabin, located on the lands legally described as RL-3-58-17-W4M, which is located within the Victoria District Area Structure Plan (ASP), as well as the Victoria District National Historic Site of Canada, as a Municipal Historic Resource in accordance with Section 26 of the Alberta Historical Resources Act, R.S.A. 2000 chapter H-9, be given the **THIRD and FINAL READING** and that the Reeve and the Chief Administrative Officer are hereby authorized to fix their signatures to all necessary documents and that the corporate seal also be fastened where it is deemed to be necessary.

Carried.

Victoria District Economic Development Plan: Vision XS Ltd. Proposal

159-19: Lukinuk

That Smoky Lake County approve to execute an agreement with the consultant company: Vision XS Ltd., for project assistance in creating the Victoria District Economic Development Plan as outlined in their proposal, dated October 2019, for a total consulting fee in the amount of \$73,600.00 over two years: 2019 and 2020; with a timeline as follows:

Initiation Meeting, Data Collection & Validation	December 2019	1 Month
Modelling Phase	January 2020	1 Month
Tourism Investment Planning Workshops	March 2020	3 Days
Write up Phase	April 2020	1 Month
Adoption by Council	May 2020	

and acknowledge a cost saving as Métis Crossing has already engaged Vision XS Ltd. to assist them with their tourism projects including the interpretive center scheduled to open in Spring-2020, and also acknowledge this is an opportunity to take advantage of the synergy between Métis Crossing's project and the Victoria District Economic Development Plan as well as to enhance municipal and community readiness for the said projects.

Carried.

Joint Town of Smoky Lake and Smoky Lake County Meeting

160-19: Orichowski

That Smoky Lake County coordinate a Joint Town of Smoky Lake and Smoky Lake County Council Meeting with Tony Sefton, CEO of Vision XS Ltd. on a date to be determined, in February, 2020 to discuss a possible funding contribution from the Town of Smoky Lake towards the consultant fees from Vision XS Ltd. in regard to the Victoria District and the tourism opportunities to boost the local economy.

Carried.

Bylaw No. 1353-19: Regional Emergency Management

161-19: Orichowski

That Smoky Lake County **Bylaw No. 1353-19: Regional Emergency Management**, being a bylaw for the purpose of emergency planning, preparedness, mitigation, response and recovery, be given **FIRST READING**.

Carried.

Moved by Councillor Gawalko that Smoky Lake County **Bylaw No. 1353-19: Regional Emergency Management**, being a bylaw for the purpose of emergency planning, preparedness, mitigation, response and recovery, be given **SECOND READING**.

Carried.

Moved by Councillor Cherniwchan that Smoky Lake County **Bylaw No. 1353-19: Regional Emergency Management**, being a bylaw for the purpose of emergency planning, preparedness, mitigation, response and recovery, be given **PERMISSION** for **THIRD AND FINAL READING**.

Carried Unanimously.

Moved by Councillor Halisky that Smoky Lake County **Bylaw No. 1353-19: Regional Emergency Management**, being a bylaw for the purpose of emergency planning, preparedness, mitigation, response and recovery, be given the **THIRD and FINAL READING** and that the Reeve and the Chief Administrative Officer are hereby authorized to fix their signatures to all necessary documents and that the corporate seal also be fastened where it is deemed to be necessary.

Carried.

Policy Statement No. 61-16-03: RCDC Communications

162-19: Halisky

That Smoky Lake County, as the managing partner of the Regional Community Development Committee (RCDC) amend Policy Statement No. 61-16-03: Regional Community Development Committee (RCDC): Communications, for internal operations of RCDC:

Title: Regional Community Development Committee (RCDC): Communications	Policy No: 16-03
Section: 61	Code: P-I
Page No.: 1 of 5	

Legislative Reference: Alberta Provincial Statutes

Purpose: The purpose of communications is to aid in connecting with the public to ensure that information is reaching the right people. The Regional Community Development Committee's responsibility is to provide leadership to advance all strategic communication initiatives for the Smoky Lake Region.

Policy Statement and Guidelines:
<p>1. STATEMENT:</p> <p>1.1 The Regional Community Development Committee (RCDC) oversees economic development activities and this Policy will serve as a guide for the Regional Community Development Committee, each partnering municipality, administrators and all employees who are responsible for determining appropriate protocols for implementing different communication methods deployed for understanding the direction, programs and services of the RCDC.</p> <p>2. DEFINITIONS:</p> <p>2.1 Communications: the practice of receiving, interpreting and transmitting information.</p> <p>2.2 Public: residents, employees, community organizations, businesses, suppliers to the Smoky Lake Region, levels of government and all individuals and groups which the Regional Community Development Committee works with and serves.</p> <p>3. OBJECTIVES:</p> <p>3.1 To provide the public with timely, clear and accurate delivery of information about the Regional Community Development Committee priorities, initiatives, programs and services.</p> <p>3.2 Consider stakeholder's interests and concerns when establishing priorities, planning, and delivering programs and services.</p> <p>3.3 Ensure that the Smoky Lake Region – Regional Community Development Committee is identified and visible in a clear and consistent way – in communications ranging from advertising, telephone, mail, print, multimedia materials and the Internet.</p> <p>3.4 Employ a variety of ways and means to communicate, and provide information in the most appropriate formats to accommodate diverse needs.</p> <p>3.5 Keep each respective partnering municipality, administrators, and all employees informed about Regional Community Development Committee about its priorities, initiatives, programs, and services.</p> <p>3.6 Work collaboratively with the Community Economic Development Community Officer (CEDO) to ensure commitment to fostering a thorough understanding of the direction, programs and services of the Regional Community Development Committee to the public.</p>



Title: Regional Community Development Committee (RCDC): Communications	Policy No: 16-03
Section: 61	Code: P-I
Page No.: 2 of 5	

Policy Statement and Guidelines:
<p>4. GUIDELINES:</p> <p>4.1 The Communication Process Model will be implemented whereby communicators move through a cycle of defining their aims, choosing their audience, determining the appropriate communication vehicle and giving expression to their communication to network and engage in dialogue to achieve an impact on an issue.</p> <div data-bbox="698 1653 1193 1868" data-label="Diagram"> <pre> graph TD Aim((Aim)) --> Audience((Audience)) Audience --> Vehicles((Vehicles)) Vehicles --> Network((Network)) Network --> Impact((Impact)) Impact --> Aim subgraph Cycle Aim Audience Vehicles Network end </pre> </div> <p>4.1.1 At each stage in the Communication Process Cycle, communicators should ask questions;</p> <ul style="list-style-type: none"> What is the aim of the proposed communication? Which are the target audiences, and what is the anticipated achievement? <p>The answers to these questions will determine the next step:</p> <ul style="list-style-type: none"> Choosing appropriate communication vehicles. When choosing the most appropriate communication vehicle, communicators need to consider their capacity, their access and their needs in terms of cost, and what will result in the most credible communication for their chosen audiences. Present the issue to as many people as possible by networking to influence change and engage dialogue to seek other opinions and to mobilize the issue to impact and reach a positive delivery of your message. The effectiveness of the Communication Process Cycle will provide feedback to the original aims of the communication. <p>4.2 Communications is a vital component to deliver a message so that the public is able to arrive at their own understanding of issues, to consider and discuss ideas, and engage the community. The above practice uses a broad range of tools and methods, including listening, building trust, sharing knowledge and skills.</p> <p>4.2.1 This supports two-way communication as a vital element in programming efforts aimed at achieving the RCDC's priorities, initiatives and services that enable dialogue and allows communities to speak out and participate in decisions that relate to their concerns.</p>

Title: Regional Community Development Committee (RCDC): Communications		Policy No: 16-03
Section: 61	Code: P-I	Page No.: 3 of 5

Policy Statement and Guidelines:		
5. PROCEDURES:		
5.1 The Regional Community Development Committee provides leadership in establishing the priorities and overall communications and are the principal spokespersons for the Smoky Lake Region. They are supported in the delivery of communications by the CEDO and administration across all the partnering municipalities.		
5.2 The CEDO supports and leads in all RCDC initiatives and aims to reflect effective and efficient communications to the public.		
5.3 To ensure a message is received by the public, it needs to be transmitted through a number of different communication vehicle choices.		
Communication Vehicles:		
5.3.1 Advertisement: To maintain a strong two-way communication relationship with the public, it is important that the RCDC is visible as much as possible. Visibility leads to recognition and acceptance; it allows the community to see the range and value of the Regional Community Development Committee's work.		
<ul style="list-style-type: none"> ▪ <u>News Releases</u> published in the newspaper highlighting the RCDC work to inform and serve the Smoky Lake Region. ▪ Development of various <u>brochures/pamphlets</u> which highlight Economic Development or programs, services, or attractions offered. ▪ <u>Displays</u> on development and delivery of various education programs for businesses. 		
5.3.2 Community Relations: To build credibility and a positive reputation, relationships need to be cultivated with local Community agencies and organizations/clubs.		
<ul style="list-style-type: none"> ▪ <u>Personal Contacts:</u> Consult the Community by paying close attention to the resources and programs of other agencies and organizations already operating in the area, e.g., Chamber of Commerce, Community Futures, Northeast Alberta HUB. ▪ Public Meetings, Site Tours, Public Speaking, Educational Opportunities. ▪ Direct <u>Mailing</u>. 		
5.3.3 Stakeholder Participation: Consult, listen to and take account of stakeholders' interests and concerns when establishing priorities, developing initiatives, planning programs and services. In order to "serve" businesses and industries, you need community awareness and support.		
<ul style="list-style-type: none"> ▪ Establish an annual "Public Participation" mechanism: Open House / Forum / Information Sessions / Informal Meeting with the public for opinions to provide feedback and input on issues that concern them. ▪ Conduct surveys and/or studies that provide more research and statistical material. ▪ Communicate activities, processes on an ongoing basis to identify areas for improvement and to make adjustments as needed. ▪ Develop and maintain a database of existing businesses for regular contact. ▪ Stay apprised of real-estate availability for potential investor opportunities. 		

Title: Regional Community Development Committee (RCDC): Communications		Policy No: 16-03
Section: 61	Code: P-I	Page No.: 4 of 5

Policy Statement and Guidelines:						
Communication Vehicles – Cont.:						
5.3.4 Website Administration: Development / updating the "Smoky Lake Region" website to service various stakeholders in the community.						
<ul style="list-style-type: none"> ▪ Post up-to-date information and reports about RCDC's plans, programs and performance. ▪ Be a resource for community statistical information, forms, and current matters which may need to be communicated urgently. 						
5.3.5 Social Media: Social Media vehicles used are: Facebook and Twitter.						
<ul style="list-style-type: none"> ▪ Broaden the conversation and awareness as part of a wider communication strategy. 						
5.3.6 Committee Communication: Consistent and clear use of the Regional Community Development Committee's identity in campaigns promoting the RCDC's existence strengthens the relationship with the public by helping to recognize and access plans, programs and services of the Regional Community Development Committee so that people can understand and support them.						
<ul style="list-style-type: none"> ▪ Promotion and Publicity: Whenever possible a repetitive schedule will be devised for "message placement" to ensure it receives the public's consideration. The more the message is repeated, the wider its' audience will be, and the more the message will be retained by the audience. 						
5.3.6.1 Regional Community Development Committee: Tagline						
<u>Description of Tagline:</u> " Naturally Inviting " represents our environment and our culture.						
5.3.6.2 Regional Community Development Committee: Four Corners Logo						
<u>Description of Logo:</u> " Four Corners ": represents the four partnering municipalities as the " Regional Community Development Committee :"						
		<table border="1"> <tr> <td>Smoky Lake County: Red</td> </tr> <tr> <td>Town of Smoky Lake: Orange</td> </tr> <tr> <td>Village of Waskatenau: Blue</td> </tr> <tr> <td>Village of Vilna: Green</td> </tr> </table>	Smoky Lake County: Red	Town of Smoky Lake: Orange	Village of Waskatenau: Blue	Village of Vilna: Green
Smoky Lake County: Red						
Town of Smoky Lake: Orange						
Village of Waskatenau: Blue						
Village of Vilna: Green						
5.3.6.3 Regional Community Development Committee: Smoky Lake Region Logo						
<u>Description of Logo:</u> Representing " Smoky Lake Region " as a whole with new growth on existing life.						
Standards are:						
Green-CMYK-73-4-100-0						
Brown-CMYK-40-49-100-19						
Font Avenir Roman						

Title: Regional Community Development Committee (RCDC): Communications		Policy No: 16-03
Section: 61	Code: P-I	Page No.: 5 of 5

Policy Statement and Guidelines:	
<p>Communication Vehicles – Cont.:</p> <p>5.3.7 Government Relations: Participation involves the more equitable sharing of both the political and economic power of the Municipal, Provincial, and Federal Government working closely with government agencies to build strategic alliances and collaborative partnerships to enhance:</p> <ul style="list-style-type: none"> ▪ enhance further resources of expertise and funding, ▪ awareness of Policies, Bylaws and Regulations, and ▪ awareness of Smoky Lake Region services and concerns. <p>5.4 “Communications” Policy is governed and guided by policies, practices, acts and relevant plans. Communications processes adhere to applicable federal, provincial and local laws. All content (messaging, data, and digital) will be managed, stored and retrieved to comply within the appropriate regulations; i.e., <i>Freedom of Information and Protection of Privacy Act</i>.</p> <p style="text-align: center;">RCDC is to consistently deploy pro-active communications to inform, educate, enhance and increase understanding of the Smoky Lake Region’s wide issues and to encourage the publics’ participation.</p>	

Carried.

Policy Statement No. 61-19-01: RCDC Stakeholder Participation

163-19: Halisky

That Smoky Lake County, as the managing partner of the Regional Community Development Committee (RCDC) adopt Policy Statement No. 61-19-01: Regional Community Development Committee (RCDC): Stakeholder Participation, for internal operations of RCDC:

Title: Regional Community Development Committee (RCDC): Stakeholder Participation		Policy No.: 19-01
Section: 61	Code: P-S	Page No.: 1 of 3

Legislation Reference:	Alberta Provincial Statutes
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Purpose:	To guide the Regional Community Development Committee (RCDC) when engaging stakeholders to build economic development capacity and capitalize on opportunities in our Region.
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Policy Statement and Guidelines:	
<p>1. STATEMENT:</p> <p>1.1. The Regional Community Development Committee oversees economic development activities and this Policy will serve as a guide for the RCDC to implement stakeholder participation plans to support the execution of actions in support of the Strategic Priorities.</p> <p>2. DEFINITIONS:</p> <p>2.1. Stakeholders have an interest in an effort or organization based on whether they can affect or be affected by it. Also referred to as Public (Policy Statement 61-16: Regional Community Development Committee (RCDC): Communications) residents, municipal employees, community organizations, businesses, suppliers to the Smoky Lake Region, all levels of government and all individual and groups which the RCDC works with and serves.</p> <p>2.2. Internal Stakeholders are committed to working with RCDC and to include municipal staff, administration and elected officials.</p> <p>2.3. Key Stakeholders are those who are significantly affected by and/or have considerable influence on RCDC activities.</p> <p>2.4. RCDC stakeholders may include, but are not limited to, businesses, government departments, collaborative economic and tourism groups, entrepreneurs, professional organizations, municipal representatives, activists, funding partners, elected officials, and community at large.</p> <p>3. OBJECTIVE:</p> <p>3.1. Stakeholder Participation is key to the achievement of the RCDC Strategic Priorities.</p> <p>3.2. Each Priority will engage stakeholders in a method which is suitable to the Priority.</p> <p>3.3. Consideration of Stakeholder interests improve initiative outcomes.</p> <p>3.4. Stakeholder participation processes must be accountable and transparent.</p> <p>4. GUIDELINES:</p> <p>4.1. This policy supports Policy Statement 61-16: Regional Community Development Committee (RCDC): Communications.</p> <p>4.2. Participation evaluation will be conducted throughout the process and the process will be adjusted as required.</p>	

Title: Regional Community Development Committee (RCDC): Stakeholder Participation		Policy No.: 19-01
Section: 61	Code: P-S	Page No.: 2 of 3
Policy Statement and Guidelines:		
<p>4.3. Engagement activities may include:</p> <p>4.3.1 Digital communications – email, website, e-newsletter and social media.</p> <p>4.3.2 Advice services – in person and via electronic methods.</p> <p>4.3.3 Education – guides, webinars, factsheets.</p> <p>4.3.4 Presentations – events, conferences and open houses.</p> <p>4.3.5 Relationship management – meeting with stakeholders.</p> <p>4.3.6 Consultation processes – focus groups, policy consultation and strategic priority reviews.</p> <p>5. PROCEDURES:</p> <p>5.1 Engagement activities should be:</p> <ul style="list-style-type: none"> ➤ Purposeful – engagement activities will be purposeful and communicated clearly with stakeholders, ➤ Relevant – a range of engagement techniques can be used to ensure the approach is appropriate and relevant to RCDC, ➤ Open and Honest – information about the engagement process will be shared through a clearly defined process, ➤ Inclusive – engagement activities will acknowledge and respect the expertise, perspective and needs of stakeholders, and be ➤ Responsive – responses to stakeholders will take place in an accurate and timely manner. <p>5.2 The process should include:</p> <p>5.2.1 Purpose: What is the reason for the engagement?</p> <p>5.2.2 Stakeholder Identification: Who are we engaging with?</p> <p>5.2.3 Process: How should we engage?</p> <p>5.2.4 Evaluation: throughout the engagement and post engagement, did our activities create the outcomes we desired?</p>		

Title: Regional Community Development Committee (RCDC): Stakeholder Participation		Policy No.: 19-01
Section: 61	Code: P-S	Page No.: 3 of 3
Policy Statement and Guidelines:		
<p>5.3 Engagement Annual Timelines:</p> <p>5.3.1 Showcases, Information Sessions, RCDC Tradeshow: 4x per year.</p> <p>5.3.2 Conferences, Forums, Seminars: 4x per year if timely topics arise.</p> <p>5.3.3 One-on-One meetings: as a project engagement plan or need arises.</p> <p>5.3.4 RCDC meeting Standing Agenda item under "Other Business" Stakeholder Engagement, between 10:30 a.m. and 11:00 a.m., to gather input and feedback from Regional businesses, industries, and community groups.</p> <p>5.3.5 External Tradeshow and Conferences: 4x per year.</p> <p>5.3.6 External meetings: as required to showcase RCDC activities and support execution of Strategic Priorities.</p>		

Carried.

Bylaw No. 1364-19: a bylaw to repeal the invalid and redundant Bylaw No.1184-09

164-19: Cherniwchan That Smoky Lake County **Bylaw No. 1364-19: a bylaw to repeal the invalid and redundant Bylaw No.1184-09** which was for the purpose of establishing an allowance for expenses incidental to the discharge of an elected officer’s duties which has been made invalid and redundant due to the long-standing one-third federal tax exemption for elected municipal office holders being expired as of January 1, 2019, be given **FIRST READING.**

Carried.

Moved by Councillor Halisky that Smoky Lake County **Bylaw No. 1364-19: a bylaw to repeal the invalid and redundant Bylaw No.1184-09** which was for the purpose of establishing an allowance for expenses incidental to the discharge of an elected officer’s duties which has been made invalid and redundant due to the long-standing one-third federal tax exemption for elected municipal office holders being expired as of January 1, 2019, be given **SECOND READING.**

Carried.

Moved by Councillor Orichowski that Smoky Lake County **Bylaw No. 1364-19: a bylaw to repeal the invalid and redundant Bylaw No.1184-09** which was for the purpose of establishing an allowance for expenses incidental to the discharge of an elected officer's duties which has been made invalid and redundant due to the long-standing one-third federal tax exemption for elected municipal office holders being expired as of January 1, 2019, be given **PERMISSION** for **THIRD AND FINAL READING**.

Carried Unanimously.

Moved by Councillor Gawalko that Smoky Lake County **Bylaw No. 1364-19: a bylaw to repeal the invalid and redundant Bylaw No.1184-09** which was for the purpose of establishing an allowance for expenses incidental to the discharge of an elected officer's duties which has been made invalid and redundant due to the long-standing one-third federal tax exemption for elected municipal office holders being expired as of January 1, 2019, be given the **THIRD and FINAL READING** and that the Reeve and the Chief Administrative Officer are hereby authorized to fix their signatures to all necessary documents and that the corporate seal also be fastened where it is deemed to be necessary.

Carried.

Policy Statement No. 08-18-08: Council Remuneration and Expenses

165-19: Gawalko

That Smoky Lake County **Policy Statement No. 08-18-08: Council Remuneration and Expenses**, be amended:

Title: Council Remuneration and Expenses	Policy No.: 18-08
Section: 08	Code: P-R
	Page No.: 1 of 6 <i>E</i>
Legislation Reference: Alberta Provincial Statutes.	
Purpose:	To provide clarity and an equitable and transparent means of reimbursing Council members for business expenses and for their duties and responsibilities required to handle all functions as an Elected Official.

Policy Statement and Guidelines:	
1. STATEMENT:	
1.1	The County recognizes that in order to carry out County business, it is necessary for Council members to network, meet with ratepayers, participate in training, and attend related business and community functions.
1.2	Council of Smoky Lake County are required to commit a substantial amount of time and effort to the duties and responsibilities of their elected office. Not all duties and commitments can be identified in actual time.
1.3	The reimbursement of expenses will be guided by the following principles: <ul style="list-style-type: none"> 1.3.1 Taxpayers dollars shall be spent responsibly with a focus on accountability and transparency. 1.3.2 County commits to providing fair and reasonable level of remuneration. 1.3.3 Only legitimate expenses incurred when undertaking Council authorized functions will be reimbursed.
2. DEFINITIONS:	
2.1	Remuneration: means the annual rate of pay for the Reeve, Deputy Reeve and Councillors.
2.2	Expenses: includes transportation, lodging (hotel), mileage, taxi fare, parking and other out-of-pocket expense incurred while on County business.
2.3	Hospitality Event: an authorized event where food and beverage are provided, at public expense to people who are not employed by the County.
2.4	Benefit Package: is the insurance coverage available to Council through the County's group carrier.

Title: Council Remuneration and Expenses		Policy No.: 18-08
Section: 08	Code: P-R	Page No.: 2 of 6 E
Policy Statement and Guidelines:		
3. GUIDELINES:		
3.1	Remuneration	
		Council will discuss the remuneration for the Reeve, Deputy Reeve and Councillors at a Budget Meeting.
3.1.1		The Council annual remuneration is:
		Reeve: \$ 73,075.20
		Deputy Reeve: \$ 66,434.40
		Councillor: \$ 63,112.80
3.1.2		Effective January 1 st of each year, a Cost of Living increment rate (as established in the Statistics Canada - Consumer Price Index for the province of Alberta in the month of October from the previous year), will be automatically applied to Elected Officials salaries or R.R.S.P. unless a motion of Council determines otherwise.
3.1.3		Cost of Living increments as established in the County's Collective Agreement with CUPE (Canadian Union of Public Employees) will be automatically applied to Smoky Lake County Management and non-union (out-of-scope) employees.
3.1.4		Councillor monthly divisional travel mileage allowance is \$400.00 per month.
3.2	Meals	
3.2.1		A Meal allowance shall be payable when travel is required to be away from home or office (and will be paid requiring no receipt) at a rate of:
		Breakfast: \$ 20.00 before 7:00 a.m.
		Lunch: \$ 20.00 before 12:00 p.m.
		Dinner: \$ 30.00 after 5:00 p.m.
3.2.2		Receipts for meals that accompany an expense claim form or that are charged to County Credit Card will be paid to the Councillor or, in the case of credit card charges, coded to the Councillor's expenses at the value (including gratuity) on the receipt.
3.3	Mileage	
3.3.1		Mileage will be reimbursed when required to drive a personal vehicle for County business purposes and the current mileage rate per kilometer shall be \$0.55 per km.
3.3.2		A review of mileage rates will be undertaken annually with consideration for other Canadian Public Sector mileage reimbursements.
3.3.3		For Council members, mileage is calculated from and back to residence.
3.4	Transportation	
3.4.1		Automobile Travel: actual kilometers travelled outside of the County may be claimed at the current rate established in this policy.
		3.4.1.1 Members of Council use their personal vehicles for Municipal Business shall be required to adhere to Policy Statement No. 14.A-07: Use of Personal Vehicles on Municipal Business.

Title: Council Remuneration and Expenses		Policy No.: 18-08
Section: 08	Code: P-R	Page No.: 3 of 6 E
Policy Statement and Guidelines:		
	3.4.2	Ground Transportation: includes taxi or bus, parking will be reimbursed at cost.
	3.4.3	Air Travel: will be at economy rates by the most direct route available. Submission of receipts required.
3.5	Lodging	
	3.5.1	The cost of hotel accommodation and all taxes may be prepaid using a County Credit Card.
	3.5.2	When the hotel and taxes are paid by the individual Councillor, Smoky Lake County will provide a reimbursement based on the original receipt.
	3.5.3	It is the attendees' responsibility to give adequate notice of non-attendance. Failure to do so may, at the discretion of Council, result in the individual being liable for all non-refundable costs.
3.6	Hospitality Event	
		A County organized Hospitality Event is considered a Business Expense. A Councillor engaged in an authorized County Hospitality Event may claim or submit receipts for alcoholic and other beverages and food purchased at these special events for consumption by the Councillors and/or others while promoting the interests of Smoky Lake County.
3.7	Information Technology Equipment and Services	
		Cell Phone:
	3.7.1	Cell phones / Smart Phones are provided to Councillors.
	3.7.2	A monthly fee of \$50.00 shall be charged to Councillors to cover the cost of personal use of cell phones/smart phones.
	3.7.3	Upon leaving Elected Office, the Councillor may keep the cell phone and number. The contract will be transferred to the individual's name.
	3.7.4	If a Councillor chooses to use his/her own personal cell phone or device, the County will reimburse the actual costs up to a maximum of \$100.00 per month upon submission of a receipt.
	3.7.5	When travelling, the Councillor shall advise the County Safety Officer in order to ensure that the cell phone plan is adjusted to avoid excessive roaming charges.
		Internet:
	3.7.6	A monthly amount of \$25.00 shall be paid monthly to each Councillor as an allowance for home internet use, effective January 2019.
		Laptop:
	3.7.7	A laptop with carrying case will be provided to each Councillor.
	3.7.8	Upon leaving Elected Office, or after necessary computer replacement, the Councillor may keep the Computer and case. Smoky Lake County will cease to provide support services for these devices.

Bylaw No. 1362-19: County Parks

166-19: Orichowski That Smoky Lake County **Bylaw No. 1362-19: County Parks**, being a bylaw for the purpose of providing for the control and operation of county parks and campgrounds, be given **SECOND READING**.

Carried.

Moved by Councillor Cherniwchan that Smoky Lake County **Bylaw No. 1362-19: County Parks**, being a bylaw for the purpose of providing for the control and operation of county parks and campgrounds, be given the **THIRD and FINAL READING** and that the Reeve and the Chief Administrative Officer are hereby authorized to fix their signatures to all necessary documents and that the corporate seal also be fastened where it is deemed to be necessary.

Carried.

Policy Statement No. 02-33-01: Peace Officer – MOU with RCMP

167-19: Halisky That Smoky Lake County **Policy Statement No. 02-33-01: Peace Officer – Memorandum of Understanding with R.C.M.P.**, be adopted:

Title: Peace Officer – Memorandum of Understanding with RCMP		Policy No.: 33-01
Section: 02	Code: P-I	Page No.: 1 of 6 E
Legislation Reference: Peace Officer Ministerial Regulations Act		
Purpose:	To assist in clearly defining the role of Peace Officers and coordinating Peace Officer services with Police Services through a Memorandum of Understanding (MOU).	
Policy Statement and Guidelines:		
1. STATEMENT		
1.1 An integrated approach to law enforcement is necessary within geographical boundaries depending on the level of service being delivered. In order to facilitate cooperation and integration, a Memorandum of Understanding (MOU) between Smoky Lake County and the Smoky Lake RCMP Detachment is required.		
2. OBJECTIVES		
2.1 To ensure that the necessary information/interaction links are established which will see overall service to Smoky Lake County being improved by combined efforts in the law enforcement community.		
3. GUIDELINES		
3.1 The MOU is a requirement under the <i>Peace Officer Act</i> and entering into an MOU is a condition of Smoky Lake County be able to maintaining authorization under the <i>Peace Officer Act</i> .		
3.2 The Term of the MOU must be for Five Years unless: <ul style="list-style-type: none"> ▪ the parties agree on another period of time, or ▪ the memorandum of understanding is terminated in accordance with its terms. 		
3.3 A provision for termination of the agreement during its term by either party giving written notice to the other party and to the Minister of Public Security.		
3.4 Communication generally between representatives of Smoky Lake County, the Peace Officer and the Police Service and specific communication protocols including: <ul style="list-style-type: none"> ▪ identification of liaison and contact persons and the manner and time at which they will communicate and meet, ▪ information exchange between Peace Officers and the Police Service; ▪ radio communication between Peace Officers and the Police Service. 		
3.5 The training of the Peace Officer by the Police Service or the training of the Police Service by the Peace Officer, if any is agreed to be provided.		
3.6 The respective roles and responsibilities and the cooperation and coordination of services of the Peace Officer and the Police Service.		

Title: Peace Officer – Memorandum of Understanding with RCMP		Policy No.: 33-01
Section: 02	Code: P-I	Page No.: 2 of 6 E
Policy Statement and Guidelines:		
4. PROCEDURES		
4.1 Amendments to the MOU may be made at any time with the approval of the agencies involved and the Minister of Public Security. Submissions of amendments must be made in writing to the Public Security Division.		
4.2 The following Schedule "A" : Memorandum of Understanding between The Royal Canadian Mounted Police and Smoky Lake County commenced on September 12, 2019 and expires on September 11, 2024 .		

Carried.

5. Issues for Information:

Chief Administrative Officer's Report

The Chief Administrative Officer gave an updated report to Council for the period of October 21, 2019 to December 11, 2019:

Legislative/Governance:

- The Rural Municipalities of Alberta (RMA) - District 5 meeting is scheduled for Friday, January 10, 2020 in St. Paul, Alberta.

Administrative:

- Completed worksite visits on November 1, 7, & 20, 2019.

Financial:

- County Budget meetings are ongoing.

Human Resources:

- No Report.

Community:

- No Report.

Training:

- Training updates for departments will be submitted to the budget meeting.
- The Reynolds Mirth Richards & Farmer LLP's 35th Annual Central Municipal Law Seminar, is scheduled for February 7, 2020 in Edmonton Alberta.

Council Member Inquiry:

- No Report.

Rural Municipalities of Alberta District 5 Meeting

168-19: Orichowski That Smoky Lake County Council who can attend – attend the Rural Municipalities of Alberta (RMA) District 5 Meeting scheduled for Friday, January 10, 2020 at the Senior Centre, 5114 49 Street, St. Paul, Alberta.

Carried.

Financial Update

As annexed to the minutes:

↳ Financial Statement for the Months: **September and October 2019.**

Action List(s)

↳ Action List(s):

- County Council Committee of the Whole Meeting:
- Legislation/Planning: September 9, 2019.
- County Council Budget Meeting – October 23, 2019.
- County Council Organizational Meeting – October 24, 2019.
- County Council Meeting – October 24, 2019.
- County Council Budget Meeting – November 6, 2019.

Chief Administrative Officer's Report

169-19: Cherniwchan That the report for the period of October 21, 2019 to December 11, 2019 written by the Smoky Lake County Chief Administrative Officer, be accepted and filed for information.

Carried.

Finance Manager's Report: Actual to Budget Report

Brenda Adamson, Finance Manager provided an updated Financial Report for the period of October 17, 2019 to December 4, 2019.

Request to Waive Penalties - Property Tax Roll # 38010112

170-19: Lukinuk That Smoky Lake County **waive** the outstanding penalties in the amount of **\$356.66** on **Property Tax Roll # 38010112**, and recommend the owner approaches their bank to provide them with information on when online payments are processed, in response to the property owner's letter request, received on December 4, 2019, showing proof of their October 31, 2019 online payment and their failure to notice their bank stated the payment date will be November 1, 2019.

Carried.

Request to Waive Penalties - Property Tax Roll # 16583430

171-19: Gawalko That Smoky Lake County deny the request to waive the outstanding penalties in the amount of \$8.31 on Property Tax Roll # 16583430, and recommend the property owner pursue the reimbursement from their financial institution, in response to the property owner's letter received by the County on November 27, 2019, requesting the penalties be waived due to the property owner paying their taxes in person, at a financial institution, in the month of June, 2019, and the teller submitting the payment to the Town of Smoky Lake instead of the County.

Motion DEFEATED

DEFEATED.

Request to Waive Penalties - Property Tax Roll # 16583430

172-19: Lukinuk That Smoky Lake County **waive** the outstanding penalties in the amount of **\$8.31** on **Property Tax Roll # 16583430**, in response to the property owner's letter received by the County on November 27, 2019, requesting the penalties be waived due to the property owner paying their taxes in person, at a financial institution, in the month of June, 2019, and the teller submitting the payment to the Town of Smoky Lake instead of the County.

Carried.

Request to Waive Penalties – Property Tax Roll # 13583540

173-19: Gawalko That Smoky Lake County **waive** the outstanding penalties in the amount of **\$10.89** on **Property Tax Roll # 13583540**, due to an administration error of entering the incorrect amount for the total balance owing (and the owner's failure to notice) at the time of in-person payment.

Carried.

Request to Waive Penalties – Property Tax Roll # 18590820, 18590830 and 18583130

174-19: Orichowski That Smoky Lake County **deny the request** to waive penalties for three outstanding Property Tax Rolls: #18590820 in the amount of \$72.09, #18590830 in the amount of \$316.32, and #18583130 in the amount of \$60.87, in response to the letter received on November 18, 2019 from the property owner.

Carried.

2019 Family and Community Support Services (FCSS) Grant

175-19: Orichowski That Smoky Lake County approve to allocate funding from the 2019 Family and Community Support Services (FCSS) Grant budget in accordance with Policy No. 08-17-01: Family and Community Support Services (FCSS) grant, as follows:

Community Group	Eligibility	Funding
The Victoria Trail Agricultural Society	A volunteer appreciation event to be held in December bring awareness of the need for more volunteers to support their community.	\$1,067.00

Carried.

Accounts Receivable Write Off

176-19: Cherniwchan That Smoky Lake County Council **write off** Accounts Receivable Account # **2237** in the total amount of \$1,830.28 plus penalties for a total in the amount of **\$3,260.43** for gravel delivered in Year-2016, due to the account holder's property being foreclosed and the County being unable to collect on this invoice.

Carried.

Electricity Provider

177-19: Cherniwchan That Smoky Lake County enter into an agreement with Alberta Municipal Services Corporation (AMSC) as the service provider to supply electricity for Smoky Lake County municipal business for a 5-Year Term with fixed pricing as follows: Year-2020 = \$58.33, Year-2021 = \$59.35, Year-2022 = \$58.47, Year-2023 = \$57.90, and Year-2024 = \$57.31, commencing January 1, 2020.

Carried.

Finance Manager's Report

178-19: Halisky That the Smoky Lake County Financial Report prepared by Brenda Adamson, Finance Manager for the period of October 17, 2019 to December 4, 2019, be accepted for information.

Carried.

Delegation:

Associated Engineering Alberta Ltd.

Present before County Council at 11:06 a.m. to 12:02 a.m. was Gene Sobolewski, C.E.T. Project Manager, Associated Engineering Alberta Ltd. for the purpose of reviewing privileged information with County Council in Executive Session in regard to Bascore Developments subdivision proposal at Bonnie Lake.

Executive Session:

Land & Legal: Bascore Developments Subdivision Proposal at Bonnie Lake

179-19: Gawalko That Smoky Lake County Council go into Executive Session to discuss a Legal Issue in regard to Bascore Developments subdivision proposal at Bonnie Lake, under the authority of the FOIP Section 16: third party business interests, and Section 27: Privilege Information, time, 11:06 a.m.

Carried.

180-19: Cherniwchan That Smoky Lake County go out of Executive Session, time 11:59 a.m.

Carried.

11:59 to 12:00 p.m. 9. Public Question and Answer Period:

None.

Bascore Developments Subdivision Proposal at Bonnie Lake

181-19: Gawalko That Smoky Lake County engage Associated Engineering Alberta Ltd. to prepare recommendations to address deficiencies in respect to the December 12, 2019, information prepared by Gene Sobolewski, C.E.T. Project Manager, Associated Engineering Alberta Ltd., received by Council during Executive Session in regard to Bascore Developments subdivision proposal at Bonnie Lake, under the authority of the FOIP Section 16: third party business interests, and Section 27: Privilege Information.

Carried.

Meeting Recessed Meeting recessed for Lunch, time 12:03 p.m.

Meeting Reconvened The meeting reconvened on a call to order by Reeve Craig Lukinuk at 12:37 p.m. in the presence of all Council members, the Chief Administrative Officer, Assistant Chief Administrative Officer, Finance Manager, GIS Technician, Public Works Manager, Planning and Development Manager, Planning and Development Assistant and Recording Secretary.

Reeve's Report: Reeve Craig Lukinuk presented the following written report:



Reeve's Report

For October 17, 2019 to November 30, 2019

October 18, 2019 – Northern Alberta Mayors' & Reeves' Caucus Meeting held at the River Cree Resort & Casino: (Craig & Randy)

- Government of Alberta Greetings by Municipal Affairs Minister Kaycee Madu and Indigenous Relations Minister Rick Wilson.
- First Nation-municipal government collaboration panel.
- Exploring collaboration (facilitated discussion).
- Reflections and next steps on future engagement.

October 21, 2019-Northern Lights Library System (NLLS Executive): (Craig)

- Professional Development.
- New sound system for board meetings cost less than \$1000.
- New e-mail has been created for the board chair and vice chair to deal with Grievance\Whistle Blower incidents.
- Replacing 2009 Chevy Van for Book Allotment run.
- Replacing 2018 F150 Van due to weight overload issues.
- Discussion on Server replacement earmarked \$10000.

October 23, 2019 – County Council Budget Meeting held in Council Chambers: (All Council)

- Approved to remove the Year-2020 Construction Project for Range Road 145 between Township Road 590 and Township Road 591 from the 3-Year Road Plan.
- Approved to defer 7 Year-2020 Road Project to Year-2021.
- Agreed to not receive any Cost of Living (COLA) increment in Year-2020 for Council.
- Approved to purchase a new Fire Protective Services ¾ ton truck.

October 23, 2019 Meeting with Minister of Transportation - Ric McIver held at the Legislature in Edmonton: (All Council)

- Discussed the tender-ready project: Intersection Amendment at Highway 28 and Highway 831 near Waskatenau. Construction to completed by the end of 2020.
- And provide the Minister information regarding the Waskatenau Nuisance Grounds / Former Alberta Transportation Yard Remediation.
- Discussion on the closures of Restroom facility on HWY 36. Has since been re-opened.

October 24, 2019 – County Organizational Meeting held in Council Chambers: (all Council)

- Approved appointments as follows:

REEVE:	Craig Lukinuk (Division 3)
DEPUTY REEVE:	Randy Orichowski (Division 5)
COUNCILLORS:	Dan Gawalko (Division 1) Johnny Cherniwchan (Division 2) Lorne Halisky (Division 4)
AGRICULTURAL SERVICE BOARD	All Councillors
AGRICULTURAL ISSUES ADVISORY COMMITTEE	ASB Chair, ASB Vice-Chair, any Councillors, & call for Public-at-Large Members as required
A.S.B. INDEPENDENT APPEAL PANEL FOR WEED CONTROL	Public-at-Large: Barry Feniak, Norman Schmidt & Robert Semeniuk, Alt.: Ed Doktor
ALBERTA CARE (ALBERTA COORDINATED ACTION FOR RECYCLING ENTERPRISES) COMMITTEE	Dan Gawalko Alt.: Randy Orichowski
CCI WIRELESS - CORRIDOR COMMUNICATIONS INCORPORATED	Craig Lukinuk Alt.: Johnny Cherniwchan
CITIZENS ON PATROL (C.O.P.) LIAISON COMMITTEE	Lorne Halisky, Alt.: Dan Gawalko
COMPOSITE ASSESSMENT REVIEW BOARD	Craig Lukinuk Alt.: Johnny Cherniwchan Public-at-Large: Sue Landiak & Grant Gillund Alt.: Vacant
DOCTOR RETENTION & RECRUITMENT COMMITTEE	Reeve Alt.: Deputy Reeve
EVERGREEN REGIONAL WASTE MANAGEMENT COMMISSION	Randy Orichowski, Alt.: Dan Gawalko
FAMILY COMMUNITY SUPPORT SERVICES COMMITTEE	All Councillors



Reeve's Report

For October 17, 2019 to November 30, 2019

FIRE & RESCUE LIAISON COMMITTEE	Vilna Fire Dept.: Dan Gawalko Alt.: Johnny Cherniwchan Smoky Lake Fire Dept.: Craig Lukinuk Alt.: Lorne Halisky Waskatenau Fire Dept.: Randy Orichowski Alt.: Lorne Halisky
FIRE PROTECTIVE SERVICES COMMITTEE	All Councillors
GOVERNMENT LIAISON COMMITTEE	Reeve, Deputy Reeve & Councillors as deemed necessary
HIGHWAY 28/63 REGIONAL WATER SERVICES COMMISSION	Randy Orichowski & Dan Gawalko Alt.: Lorne Halisky & Johnny Cherniwchan
INTERMUNICIPAL COLLABORATION COMMITTEE (ICC)	
With Town of Smoky Lake, Village of Waskatenau & Village of Vilna:	Lorne Halisky & Craig Lukinuk Alt.: Johnny Cherniwchan
With Thorhild County:	Randy Orichowski & Lorne Halisky, Alt.: Dan Gawalko
With Lamont County:	Johnny Cherniwchan & Craig Lukinuk, Alt.: Dan Gawalko
With County of St. Paul No.19:	All Councillors
With County of Two Hills No.21:	All Councillors
INTERMUNICIPAL DEVELOPMENT PLAN (IDP) COMMITTEE	
With Town of Smoky Lake:	Lorne Halisky & Craig Lukinuk, Alt.: Johnny Cherniwchan
With Village of Waskatenau:	Randy Orichowski & Lorne Halisky, Alt.: Dan Gawalko
With Village of Vilna:	All Councillors
With Thorhild County:	Randy Orichowski & Lorne Halisky, Alt.: Dan Gawalko
With Lamont County:	Johnny Cherniwchan & Craig Lukinuk, Alt.: Dan Gawalko
With County of St. Paul No.19:	CAO & Planning and Development Manager
With County of Two Hills No.21:	CAO & Planning and Development Manager
JOINT HEALTH & SAFETY COMMITTEE	Lorne Halisky Alt.: Johnny Cherniwchan
LAKELAND AGRICULTURAL RESEARCH ASSOCIATION (LARA) ASB Chair, Alt.: ASB Vice-Chair, Public-at-Large:	Barb Shapka & Charlie Leskiv
LOCAL ASSESSMENT REVIEW BOARD	Craig Lukinuk, Alt.: Johnny Cherniwchan, Public-at-Large: Sue Landiak & Grant Gillund, Alt.: Vacant
MUNICIPAL PLANNING COMMISSION	All Councillors
NEGOTIATING COMMITTEE	Craig Lukinuk, Johnny Cherniwchan, Lorne Halisky Alt.: Dan Gawalko & Randy Orichowski
NORTHEAST ALBERTA HUB	Lorne Halisky, Alt.: Dan Gawalko
NORTH EAST MUNI-CORR LTD.	Johnny Cherniwchan, Alt.: Craig Lukinuk
NORTHERN LIGHTS LIBRARY SYSTEM	Craig Lukinuk, Alt.: Randy Orichowski
POLICY COMMITTEE	All Councillors
RCMP LIAISON COMMITTEE	Lorne Halisky, Alt.: Dan Gawalko
REGIONAL COMMUNITY DEVELOPMENT COMMITTEE (RCDC)	Lorne Halisky & Craig Lukinuk, Alt.: Johnny Cherniwchan Public-at-Large: Leon Boychuk-Hunter & Perry Phillips
REGIONAL EMERGENCY MANAGEMENT ADVISORY COMMITTEE	Reeve Alt.: Deputy Reeve
RISK PRO MANAGEMENT COMMITTEE	Reeve Alt.: Deputy Reeve
ROAD BAN COMMITTEE	Reeve Alt.: Deputy Reeve Plus the Public Works Manager & CAO
SMOKY LAKE AGRICULTURAL SOCIETY	Lorne Halisky Alt.: Craig Lukinuk
SMOKY LAKE COMMUNITY DAYCARE CO-OPERATIVE COMMITTEE	Craig Lukinuk, Alt.: Lorne Halisky
SMOKY LAKE COUNTY REGIONAL HERITAGE BOARD	Members-at-Large: Noreen Easterbrook, Graham Dalziel, Christine Hansen, Michelle Wright & Leon Hunter-Boychuk
SMOKY LAKE FOUNDATION	Dan Gawalko & Randy Orichowski, Alt.: Lorne Halisky & Johnny Cherniwchan
SMOKY LAKE REGION FIRE AND RESCUE COMMITTEE	Lorne Halisky & Craig Lukinuk, Alt.: Johnny Cherniwchan
SUBDIVISION & DEVELOPMENT APPEAL BOARD	Members-at-Large: Grant Gillund, Christine Hansen, Richard Dubetz, Dominique Cere, & Jerry Melnyk
NATURAL GAS COMMITTEE	All Councillors
ENVIRONMENTAL OPERATIONS COMMITTEE	All Councillors

October 24, 2019 County Council Meeting held in Council Chambers: (all Council)

- Gave THIRD and FINAL READING to Bylaw No. 1357-19: Agricultural Service Board, being a bylaw for the purpose of establishing an Agricultural Service Board.
- Gave THIRD and FINAL READING to Bylaw No. 1358-19: Agricultural Fieldman as a Designated Officer, being a bylaw for the purpose of naming Tori Ponich as the appointed Agriculture Fieldman and designated officer of the County.
- Adopted Policy Statement No. 02-25-01: Citizens on Patrol (COP) Liaison Committee: Terms of Reference.
- Approved Vision XS Ltd. to complete the Victoria District Economic Development Plan.
- Approved \$750 of FCSS Funding to the Town of Smoky Lake for the Community Bus Trip.



Reeve's Report

For October 17, 2019 to November 30, 2019

- Approved \$1,250 of FCSS Funding to the Smoky Lake Ag. Society for the Volunteer Appreciation/New Year Eve Night.
 - Approved to remove the County garbage bins located at Whitefish Lake Resort and discontinue Snow Removal services, as it is a job for private industry on private land.
 - Approved to provide the Smoky Lake Public Library \$526.15 for the unexpected expense of a hot water heater and toilet in the Smoky Lake Public Library building which is owned by Smoky Lake County.
 - Approved to provide a Letter of Support for the Canadian Heritage River System, which is a joint program administered by the federal, provincial and territorial governments to conserve and protect the best examples of Canada's river heritage, to give them national recognition, and to encourage the public to enjoy and appreciate them.
- October 25, 2019 Fed Gas Zone 3&4 Meeting held in Redwater, AB: (all Council)
- Received the Directors report.
 - Held elections for the Zone 3 and Zone 4 Federation Zone Director.
 - Held roundtable discussion of the Directors Handbook Goals.
 - Gas Alberta Inc. Update.
 - Federation Update.
 - Rural Gas Grant 2.47 Million for 2019-2020 season.
 - Training by the Federation this year to date was 40 courses, 450 students.
- October 29, 2019 - Regional Community Development Committee (RCDC) held in Council Chambers: (Craig, Lorne & Johnny)
- Craig Lukinuk was nominated as the Chairperson of RCDC and Dan Kotylak was nominated as Vice-Chairperson.
 - Appointed members to the RCDC Advertising Sub-Committee: Craig Lukinuk, Lorne Halisky, Marianne Prockiw-Zarusky, Dan Kotylak, Leon Boychuk Hunter and Michelle Wright.
 - Approved the Smoky Lake Region tagline: "Naturally Inviting".
 - Reviewed 2019 Financial Update.
 - Looking at new Funding Formula for 2020 Economic Development Budget
 - Ukrainian Twinning Initiative Project Memorandum of Understanding (MOU) has been signed.
 - Regional Strategic Priorities Chart Reviewed.
- October 30, 2019 Agriculture & Forestry Fall Meeting held in the Smoky Lake Curling Rink: (All Council except Danny)
- Attended to receive a presentation on the agenda in regard to the in-depth investigation of the Arson fires in Smoky Lake County which occurred during 2012 to 2018.
- October 31, 2019 Agricultural Service Board - North East Zone Meeting held in Wainwright, AB: (All Council)
- ASB Program Update\ASB Program Review\ASB Grant Agreement.
 - Crop Pest Surveillance Update.
 - Lakeland College Research Update.
 - Presentation on Liability Management: When Oil and Gas Companies Are Insolvent
 - Update from ASB Provincial ASB Committee.
- November 4, 2019 Joint Town & County Council Meeting: (All Council)
- Agreed in principal to proceed with a Full Project Proposal (FPP) submission by the deadline of



Reeve's Report

For October 17, 2019 to November 30, 2019

- January 8, 2020, to the Municipal Climate Change Action Centre (MCCAC) / Alberta Innovates (AI): Climate Change Innovation and Technology Framework (CCITF) - Municipal Community Generation Challenge (MCGC) program for funding towards the proposed project: Métis Crossing Solar Project.
- Agreed in principal to jointly participate with the Village of Waskatenau and Village of Vilna as the "Smoky Lake Region", to submit an application prior to the deadline of December 2, 2019, to the Year-2020 Community and Regional Economic Support (CARES) program, for funding in the amount of \$75,000.00, towards the Regional Community Development Committee (RCDC) project titled: Strategic Priorities Action Plan 2020-2021.
 - Agreed to host an open house to get public feedback on possible uses for the former, vacant, nursing home located at 4607 - 52 Ave, Smoky Lake, after permission is received from Alberta Health Services (AHS).
- November 4, 2019-Munu-Corr: (Craig & Johnny)
- Organizational Meeting.
 - Reappointment of Directors, President, Vice President, Secretary, Treasurer.
 - Motion to look for New Solicitor to Represent Muni-Corr.
 - HWY 28/63 Regional Water Services Commission Discussion.
 - Report by Riverland Recreational Trail Society.
 - Report by Alberta Lakeland DMO.
 - Discussed Draft Budget.
 - Abilene Junction Steam Boiler framing is completed.
- November 5, 2019 RCMP Meeting Eastern Alberta District (EAD) held in Council Chambers: (Craig & Lorne)
- Discussed the need for an additional RCMP member, RCMP after hours response practices, Jurisdictional boundaries and the Crime Reduction Unit.
- November 6, 2019 – County Council Budget Meeting held in Council Chambers: (All Council)
- Adopted the Five-Year 2020-2025 Bridge Plan Priority List which will be used when applying for Bridge Funding through Alberta Transportation.
 - Gave FIRST reading to Bylaw No. 1362-19: County Parks, being a bylaw for the purpose of to provide for the control and operation of County Parks and Campgrounds.
 - Approved to advertise a Request For Proposal (RFP): County Lake – Recreational Area Facility Supervision and Cleaning Services for a Five (5) year term: January 2020 – December 31, 2024, for Site 1: Hanmore Lake - West End and East End and Island Lake; Site 2: Bellis Beach; Site 3: Mons Lake and Kaduk Lake.
 - Approved to pursue public participation survey for feedback by the deadline of November 29, 2019, from agricultural producers within Smoky Lake County in regard to the benefits of the Lakeland Agricultural Research Association (LARA) and Smoky Lake County providing funding to LARA in the amount of \$55,000.00 per year.
 - Approved repairs to 5 damaged Smoky Lake County Highway Welcome Entrance Signs.
- November 11, 2019 – Remembrance Day Ceremonies held in Smoky Lake: (Craig)
- Attended as official representation for Smoky Lake County.
- November 12, 2019 Meeting with Minister of Municipal Affairs, Kayce Madu held in Edmonton: (All Council)
- Discussed concerns in regard to the government's intent on eliminating the right of Adverse



Reeve's Report

For October 17, 2019 to November 30, 2019

Possession in Alberta; because, Adverse possession strengthens a municipality's ability to retain lands upon which "as-built" municipal infrastructure lies in cases where that as-built infrastructure encroaches on private land.

November 12-15 Rural Municipalities Association (RMA) Annual Convention: (All Council)

- Sessions and Speeches included:
 - Council's Role in Service Delivery
 - Council's Role in Strategic Planning
 - Reeves'/Mayors' Meeting
 - Hon. Kaycee Madu, Minister of Municipal Affairs
 - Hon. Dale Nally, Associate Minister of Natural Gas
 - Promoting Respectful Leadership and Positive Group Dynamics
 - Rural Broadband Panel
 - Update from RMA President, Al Kemmere
 - RMA's Annual General Meeting
 - Rural Crime Panel
 - The Future is Yours: What Can You Achieve in the Next Four Years
 - Hon. Grant Hunter, Associate Minister Red Tape Reduction
 - Hon. Jason Kenney, Premier of Alberta
 - 'K' Division Operations Strategy Branch

November 15, 2019 Metis Flag Raising Ceremony held outside Smoky Lake County's Main Office: (Johnny, Craig & Lorne)

- Smoky Lake County recognizes the important role that Métis people have played in founding and developing our region; and we also recognize the contributions that continue to be made.
- To honour Métis Week and the Métis people within the Smoky Lake Region, Smoky Lake County proclaimed November 12-16, 2019 as Métis Week and brought public awareness to this important proclamation by flying the Métis Flag.

November 15, 2019 RCMP K-Division Meeting held in Edmonton: (All Council)

- Discussed the need for an additional Member for the Smoky Lake RCMP Detachment.
- Discussed Jurisdictional Boundaries and requested information on available programs which would allow a shared Member between jurisdictions.
- Discussed the proposed Police Costing Model which is a clear download of costs from the province to municipalities.

November 19, 2019 - Regional Community Development Committee (RCDC) held in Council Chambers: (Craig, Lorne & Johnny)

- Adopted the Stakeholder Participation Policy
- Adopted the Communications Policy.
- Approved to advertise in the in the Year-2020 "Go East Guide".
- Approved to purchase 1,500 whistles for handing out at the Year-2020 Edmonton Boat & Sportsman Show.
- December 6th Waskatenau Light Up.
- December 6th Waskatenau School Market.
- December 13th Vilna/Bellis Christmas Side Street café.
- Jan 1st 2020 New Years Day Events at the Smoky lake Complex.



Reeve's Report

For October 17, 2019 to November 30, 2019

November 23, 2019 – Northern Lights Library System (NLLS): (Craig)

- Motion to approve 1.5% Increase for Library COLA.
- Building Committee Renovations are completed for this year.
- Motion that any Library systems that have not been upgraded to Windows 10 or in the process to be upgraded by January will no longer be able to access NLLS Server.
- Reviewed NLLS Budget for 2020.
- Anna Scott is the new Public Services Manager.

November 25-28, Federation of Alberta Gas Co-Ops Ltd. Annual Convention and Trade Fair held in Edmonton: (All Council)

- Service Personnel Seminar.
- Office Administration Seminar.
- Board Governance Session.
- Intergenerational Workplace Session.
- Strategic Planning Session.
- 46th Annual General Meeting (AGM)
- Federation Board & Executive Director Report.
- Presentation of 2019/2020 Budget.
- Aon Reed Stenhouse Fed gas Insurance Reciprocal Exchange Insurance Update.Government MLA Forum.

November 29, 2019 Municipal Planning Commission Meeting held in Council Chambers: (All Council)

- DP 059-19 Secondary Commercial (Auto Repair & Salvage)
- DP 060-19 Aggregate Resource Extraction Permit (Gravel)
- DP 061-19 Expanded Aggregate Resource Extraction Permit (Gravel)

November 29, 2019 – County Council Budget Meeting held in Council Chambers: (All Council)

- Discussed the Five-Year Capital Budget, Three-Year Road Plan, Year-2020 Total Function Budget, and the Year-2020 Natural Gas Budget.

Sincerely,

Craig Lukinuk,
Smoky Lake County Reeve

Reeve's Report
182-19: Orichowski

That the Smoky Lake County Reeve's Report received for the period of October 16, 2019 to November 30, 2019, be accepted and filed for information.

Carried.

5. Issues for Information:

Manager's Reports:

Planning and Development

Committee of the Whole for the purpose of Planning Meeting

183-19: Orichowski That a Smoky Lake County Committee of the Whole for the purpose of Planning Meeting be scheduled for January 6, 2020 at 10:00 a.m. to be held in County Council Chambers.

Carried.

Landowner: Roger Hnatiuk

184-19: Halisky That Smoky Lake County Council defer the letter received from Roger Hnatiuk, Landowner, dated December 3, 2019, in regard to a proposed subdivision of his land, to the next Committee of the Whole Council meeting.

Carried.

Intermunicipal Development Plan (IDP) and Collaboration Framework (ICF)

185-19: Halisky That Smoky Lake County administration pursue a meeting with Thorhild County along with Municipal Planning Services Ltd. in regards to the Intermunicipal Development Plan (IDP) and Collaboration Framework (ICF).

Carried.

Safety Officer

Annual Safety Meeting

186-19: Halisky That the Smoky Lake County Main Office and Public Works Office be **closed** on the day of the Annual Safety Meeting; and the Smoky Lake County Annual Safety Meeting be scheduled for the preferred date of Friday, April 17, 2020, or the alternative date of Friday, April 24, 2020.

Carried.

Manager's Reports

187-19: Orichowski That the Smoky Lake County Management Reports received for the period between October 17, 2019 to December 9, 2019 from; Doug Ponich, Public Works Manager; Bob Novosiwsky, Public Works Road Foreman; Dave Kully, Public Works Shop Foreman; Ed English, Bylaw Enforcement/Peace Officer/Parks and Recreation Manager; Jordan Ruegg, Planning and Development Manager; Communications and GIS Department and Trevor Tychkowsky, Safety Officer, be accepted and filed for information.

Carried.

Delegation:

Whitefish Lake - Hillside Acres Subdivision - Residents

Present before County Council at 1:00 p.m. to 1:47 p.m. were 16 Members of the Public including Justin Davyduke and Lori Danyluk, residents of, and representing Whitefish Lake - Hillside Acres Subdivision, for the purpose presenting safety and security concerns for the subdivision relating to criminal activities occurring; as well as to state their opposition to the proposed County Bylaw #1352-19: Environmental Reserves and Municipal Reserves; and, to request Council's consideration to:

- pursue a combined effort with the County, Province and possibly the Community to conduct a feasibility and an impact study on the design, engineering, installation and maintenance of a powered gate with lights and cameras, along with a fence running through each ditch to adjacent fence lines;

- pursue an increased RCMP presence in the subdivision during the evening hours (including weekdays) through the months of November to April; and
- to further revise the proposed Bylaw #1352-19: Environmental Reserves and Municipal Reserves, to ensure it is not “another way for the County to collect more revenue on an already overtaxed area that is not receiving any benefits”.

Training Events – Reports

188-19: Cherniwchan That Smoky Lake County Council acknowledge receipt of the Reports produced in accordance with Management Policy Statement No. 01-M-41: Reporting on Training Events, received from:

Public Works:

- Rural Municipalities of Alberta (RMA) Fall Convention, held in Edmonton, attended by Doug Ponich, Public Works Manager;

Environmental Operations:

- AWWOA: The science of Pipe Cleaning, held in Edmonton, attended by Lorne Fedirchuk, Water and Wastewater Technician;

Planning and Development:

- Alberta Development Officer’s Association (ADOA) Conference, held in Drayton Valley, attended by Jordan Ruegg, Planning and Development Manager and Kyle Schole, Planning and Development Assistant;
- Heritage Organization Succession Training Workshop, held in Smoky Lake, attended by Jordan Ruegg, Planning and Development Manager and Kyle Schole, Planning and Development Assistant.

Carried.

5. Issues for Information:

Committee Task Forces and Boards: Reports

Alberta CARE (Alberta Coordinated Action for Recycling Enterprises)

- Addressed in Councillor Gawalko’s Written Report.
- Region 1-5 Meeting held December 6, 2019 in Nisku.
- The 10th Annual Alberta CARE Spring Seminar is scheduled for February 26 to 28, 2020 in Westlock, Alberta.
- The Solid Waste Association of North America (SWANA) is scheduled for April 21 to 23, 2020 in Banff, Alberta.

Corridor Communications Inc. (CCI) Wireless

- No Report.
- Addressed in Executive Session.

Doctor Recruitment and Retention

- Next meeting is scheduled for December 18, 2019.

Lakeland Primary Care Network – Smoky Lake Patient Medical Home

189-19: Orichowski That Smoky Lake County defer to the Doctor Recruitment and Retention Committee to discuss the email correspondence received from Chaitanya Bandaru, Executive Director of Lakeland Primary Care Network, dated October 30, 2019, in regard to a request for funding from the County and Town of Smoky Lake of \$46,280.00/Year over a three-year-term, commencing in Year-2020, for a total cost in the amount of \$138,840.00 which would be 20% of PCN’s three-year budget for operating the Smoky Lake Patient Medical Home, located at 151 White Earth Street, Smoky Lake.

Carried.

Lakeland Primary Care Network – Request for Medical Equipment Funding

190-19: Halisky That Smoky Lake County defer to the Doctor Recruitment and Retention Committee to discuss the email correspondence received from Chaitanya Bandaru, Executive Director of Lakeland Primary Care Network, dated November 25, 2019, in regard to a request for funding in the amount of \$23,649.77 to purchase medical equipment of a “CASE Value System and T2100 STS Treadmill” to be used by patients under the supervision of a Cardiologist, in the Smoky Lake Patient Medical Home, located at 151 White Earth Street, Smoky Lake.

Carried.

Evergreen Regional Waste Management Services Commission

- Next meeting is scheduled for December 19, 2019.

Family Community Support Services Committee

- No Report.

Fire and Rescue Liaison Committee

- Smoky Lake
 - No Report.
- Vilna
 - No Report.
- Waskatenau
 - No Report.

Government Liaison Committee

- Addressed in the Reeve’s Report.

Minister of Service Alberta

191-19: Cherniwchan That Smoky Lake County provide the following information as requested in the letter received from the Honourable Nate Glubish, Minister of Service Alberta, dated October 31, 2019: the name of Smoky Lake County’s designated contact for broadband along with their contact information including email address and telephone number, as well as a short summary of Smoky Lake County’s involvement in initiatives for expanding access to high-speed broadband in the community.

Carried.

Federation of Canadian Municipalities (FCM) - 2019 Conference

192-19: Orichowski That Smoky Lake County Council approve the action of elected members and relevant administration attending the Federation of Canadian Municipalities (FCM) 2019 Conference: WHEREAS the FCM represents the interests of municipalities on policy, advocacy and program matters that fall within federal jurisdiction; WHEREAS FCM’s 2019 Annual Conference and Trade Show: “Building Better Lives”, was held in Quebec City, Quebec, from May 30 to June 2; and WHEREAS 2019 is an opportunity to consolidate the influence of local governments in the lead-up to 2019 federal election; WHEREAS FCM’s 2019 Annual Conference and Trade Show represents a valuable opportunity to acquire hands-on training and knowledge during more than 40 plenaries, workshops, industry-led seminars and study tours, to discuss solutions and innovations with 150 industry experts, to direct the municipal national advocacy agenda, to network with peers and experts, and to gain new tools to address our community’s needs, and showcase Smoky Lake County; and now therefore, BE IT RESOLVED that the Council of the Smoky Lake County endorses elected members and relevant administrations’ participation in the FCM’s Annual Conference and Trade Show, held during May 30 to June 2, 2019.

Carried.

Federation of Canadian Municipalities (FCM) – 2020-2021 Membership

193-19: Orichowski That Smoky Lake County Council renew the Federation of Canadian Municipalities (FCM) membership for the 2020-2021 term, with a membership fee based on a per capita population of 2,461 for a total amount payable of \$702.26, including GST.

Carried.

Rural Municipalities of Alberta (RMA) – Police Costing Model

194-19: Gawalko That Smoky Lake County acknowledge receipt of the email received from Al Kemmere, President of the Rural Municipalities of Alberta (RMA), dated December 4, 2019 in regard to an update on the new Police Costing Model which is scheduled to be implemented on April 1, 2020, with municipal allocations based on a formula that uses 50% equalized assessment and 50% population and including modifiers to reduce costs based on crime severity, distance from detachment, shadow population, and existing enhanced policing positions.

Carried.

Highway 28/63 Regional Water Services Commission

- Meeting held on December 5, 2019.
- Addressed in Councillor Orichowski's Report.
- Next meeting is scheduled for February 10, 2020.

Joint Health and Safety Committee

- Meeting cancelled November 22, 2019 due to no quorum.
- Next meeting is scheduled for December 13, 2019 at 10:00 a.m.

Municipal Planning Commission

- Addressed in the Reeve's Report.

Northeast Alberta Information HUB

- Addressed in Councillor Halisky's Report.
- The Annual General Meeting was held November 18, 2019.
- Local to Global Forum Conference will be held in Vegreville on March 4-6th, 2020.

195-19: Halisky That Smoky Lake County provide a letter of support to the Honourable Tanya Fir, Minister of Economic Development, Trade and Tourism, to advocate continued core funding of the Northeast Alberta Information HUB; and carbon copy local MLA: Mr. Glenn van Dijken – MLA for Athabasca-Barrhead-Westlock.

Carried.

North East Muni-Corr. Ltd.

- Addressed in the Reeve's Report.
- Included in the Agenda Package:
 - Directors/Alternates: November 4, 2019.
 - Year-2020 North East Muni-Corr. Ltd. Meeting Schedule.
 - Chequing Account/Comptrollers Report: September 30, 2019.
- Next Meeting is scheduled for November 4, 2019.

Northern Lights Library Board

- Addressed in the Reeve's Report.

Northern Lights Library Board – Requisition and Year-2020 Budget

196-19: Lukinuk That Smoky Lake County commit to a 1.5% requisition increase and acknowledge receipt of the Northern Lights Library System Board (NLLS) Year-2020 Budget and requisition for Smoky Lake County in the total levy amount of \$25,742.06 (2461 x \$10.46) (2019 was \$25,348.30 an increase of \$393.76).

Carried.

Policy Committee

197-19: Halisky That a Smoky Lake County Policy Committee meeting be scheduled for February 12, 2020 at 9:00 a.m., to be held in County Council Chambers.

Carried.

R.C.M.P. Liaison Committee

- No Report.

Regional Community Development Committee (RCDC)

- Addressed in the Reeve's Report.
- Next Meeting is scheduled for December 17, 2019 at 9:00 a.m.

Community and Regional Economic Support (CARES)

198-19: Halisky That Smoky Lake County Council approve action taken (as managing partner) in providing a letter of support dated November 25, 2019, to accompany the Year-2020 Community and Regional Economic Support (CARES) Program application for funding in the amount of \$75,000.00, towards the Regional Community Development Committee (RCDC) project titled: Strategic Priorities Action Plan 2020-2021.

Carried.

Canadian Heritage River System (CHRS) – Nomination of North Saskatchewan River

199-19: Orichowski That Smoky Lake County Council acknowledge receipt of the carbon copy letter from the Regional Community Development Committee (RCDC), dated November 5, 2019, to the North Saskatchewan Watershed Alliance (Alberta), in support of the Inter-Provincial nomination of the North Saskatchewan River for the Canadian Heritage River System (CHRS) designation.

Carried.

**Regional Emergency Management Advisory Committee
Emergency Management for Elected Officials**

200-19: Halisky That Smoky Lake County Council who can attend – attend the Emergency Management for Elected Officials training scheduled for January 14, 2020, to be held in Smoky Lake County Council Chambers and extend an invitation to the Smoky Lake Region's Councillors to attend.

Carried.

Risk-Pro Control Management Committee

Added Named Insured: Minutes: None.

- Waskatenau Pryveet Dance Club
 - a. Minutes: November 5, 2019.

Rural Municipalities of Alberta (RMA)

201-19: Halisky That Smoky Lake County advise Rural Municipalities of Alberta (RMA) to forward a cheque in the amount of \$2,107.29, payable to Smoky Lake County for participation in the RMA Insurance, Trade, Benefits and Fuel Programs, instead of using the said funds to sponsor a community event, as suggested in the letter received from Duane Gladden, Director of Business Services, dated November 8, 2019.

Carried.

Smoky Lake Community Daycare Co-operative Committee

- Addressed in the Reeve's Report.
- Included in the Agenda Package:
 - Minutes: July 29, 2019.
 - Financial Statement: July 2019 to November 2019.

Smoky Lake Community Daycare Co-operative Committee – Cellular Phone Service

202-19: Orichowski That Smoky Lake County, being a stakeholder shareholder of the Smoky Lake Community Daycare Co-operative, approve to allow the Smoky Lake Community Daycare Co-operative to transfer their current cellular phone number for the Pumpkin Patch Daycare, to the County's cellular phone plan; and, Smoky Lake Community Daycare Co-operative Steering Committee reimburse the County for all related charges on a monthly basis to be reviewed one year.

Carried.

Smoky Lake Community Daycare Co-operative Committee – Insurance Fees

203-19: Halisky That Smoky Lake County defer discussion of the Pumpkin Patch, Smoky Lake Community Daycare Co-operative's letter, dated December 4, 2019, in regard to a request to waive their insurance fees paid through the Smoky Lake County's Additional Named Insured umbrella with RMA Insurance, to a future Joint Town of Smoky Lake and Smoky Lake County Council Meeting.

Carried.

Smoky Lake Community Daycare Co-operative Committee – Employment Opportunity

204-19: Gawalko That Smoky Lake County, being a stakeholder shareholder of the Smoky Lake Community Daycare Co-operative, approve to assist in advertising a part-time employment opportunity with the Pumpkin Patch Daycare, Smoky Lake Community Daycare Co-operative, by advertising in the County Grapevine and Social Media.

Carried.

Smoky Lake Foundation

- Addressed in Councillor Orichowski's Report.
- Next meeting is scheduled for December 18, 2019.

Smoky Lake Region Fire and Rescue Committee

- Address in the Reeve's Report.
- Next Meeting is scheduled for January 29, 2020.

Smoky Lake Heritage Board

Canadian Heritage River System (CHRS) – Nomination of North Saskatchewan River

205-19: Halisky That Smoky Lake County Council acknowledge receipt of the carbon copy letter from the Smoky Lake Heritage Board, dated November 5, 2019, to the North Saskatchewan Watershed Alliance (Alberta), in support of the Inter-Provincial nomination of the North Saskatchewan River for the Canadian Heritage River System (CHRS) designation.

Carried.

Municipal Historic Resource Designation: Ruthenia School

206-19: Lukinuk That Smoky Lake County Council approve to pursue a Municipal Historic Resource Designation: Ruthenia School for Ruthenia School, on the land legally described as SW-6-59-16-W4, in response to the letter received from Noreen Easterbrook, Chairperson, Smoky Lake County Regional Heritage Board, dated November 5, 2019; and, approve to send a joint letter with the Smoky Lake County Regional Heritage Board to the Landowner(s) of the said parcel to pursue the designation.

Carried.

Joint Municipalities Meeting

207-19: Cherniwchan That Smoky Lake County approve to switch location rotation to host the next Joint Municipalities Meeting, with the Village of Vilna for the meeting scheduled for January 27, 2020 at 5:30 p.m.; and approve to hold the meeting at the National Hall in Smoky Lake.

Carried.

Smoky Lake Agricultural Society

- Addressed in Councillor Halisky Report.

Intermunicipal Development

- Addressed in the Reeve's Report.

Intermunicipal Collaboration Framework (ICF) with County of Two Hills No. 21

208-19: Gawalko That Smoky Lake County acknowledge receipt and approve action taken in executing the County of Two Hills No. 21's Bylaw No. 11-2019, Schedule A: Intermunicipal Collaboration Framework (ICF) between Smoky Lake County and County of Two Hills No. 21, dated October 23, 2019.

Carried.

Intermunicipal Collaboration Framework (ICF) with St. Paul County No. 19

209-19: Orichowski That Smoky Lake County acknowledge receipt and approve action taken in executing St. Paul County No. 19's Bylaw No. 2019-23, Appendix A: Intermunicipal Collaboration Framework (ICF) between Smoky Lake County and St. Paul County No. 19, dated November 12, 2019.

Carried.

Alberta Community Partnership (ACP) - Intermunicipal Collaboration Framework (ICF)

210-19: Orichowski That Smoky Lake County approve for the Village of Waskatenau, as the managing partner of the project: Smoky Lake Region Intermunicipal Collaboration Framework (ICF), which is funded by the Alberta Community Partnership (ACP) grant funds in the amount of \$75,000.00, to change the scope of the said project with an amendment to the ACP grant application of: including the Smoky Lake County ICF development with regional partners: Thorhild County and Lamont County to utilize the remaining funds from the Smoky Lake Region ICF project; in response to the email request received from Bernice Macyk, Chief Administrative Officer, Village of Waskatenau, dated November 27, 2019.

Carried.

Citizens-on-Patrol (C.O.P.) Association

- Included in the Agenda Package:
 - Vilna C.O.P. Report: October 17, 2019.
- Next Meeting is scheduled for January 16, 2019.

Committee Task Force and Board Reports

211-19: Halisky That Smoky Lake County's Committee Task Force and Board Reports presented by Councillors as of December 12, 2019, be accepted for information.

Carried.

6. Correspondence:

RMA (Rural Municipalities of Alberta)

212-19: Gawalko That the following correspondence received from the RMA (Rural Municipalities of Alberta), be filed for information:

- a. Contact Newsletter: October 18, 2019.
- b. Contact Newsletter: November 1, 2019.
- c. Contact Newsletter: November 8, 2019.
- d. Contact Newsletter: November 22, 2019.
- e. Contact Newsletter: November 29, 2019.

Carried.

RMA (Rural Municipalities of Alberta)

213-19: Orichowski That Smoky Lake County acknowledge receipt of the RMA (Rural Municipalities of Alberta) publication titled: Understanding Municipal Financial Reserves, dated November 2019.

Carried.

Village of Waskatenau

214-19: Cherniwchan That Smoky Lake County acknowledge receipt of the letter from Bernice Macyk, Chief Administrative Officer, Village of Waskatenau, dated October 28, 2019 in regard to the Village of Waskatenau Council's Committee Appointments following their Organizational meeting held on October 24, 2019.

Carried.

Hanmore Lake Camp Attendant

215-19: Halisky That Smoky Lake County acknowledge receipt of the letter from Anna and Andrew Rapacki, dated September 29, 2019, requesting favourable consideration to renew Jackie Jarema contract as the Hanmore Lake Campground Attendant.

Carried.

Municipal Climate Change Action Centre

216-19: Orichowski That the information received by Smoky Lake County from Trina Innes, Director, Municipal Climate Change Action Centre, dated October 2019, in regard to celebrating 10-Years of real savings and real change for municipalities, be filed for information.

Carried.

Ukrainian Canadian Congress

217-19: Halisky That the e-bulletin received by Smoky Lake County from the Ukrainian Canadian Congress, dated November 1, 2019, be filed for information.

Carried.

Hanmore Lake Camp Attendant

218-19: Halisky That Smoky Lake County acknowledge receipt of the letter from Jerry and Ivanna Szewczuk, dated October 25, 2019, requesting favourable consideration to renew Jackie Jarema contract as the Hanmore Lake Campground Attendant.

Carried.

Aspen View Public Schools

219-19: Cherniwchan That the newsletter received by Smoky Lake County Aspen View Public Schools titled: Board Highlights from their regular meetings held on October 24, 2019 and November 21, 2019, be filed for information.

Carried

Hanmore Lake Camp Attendant

220-19: Halisky That Smoky Lake County acknowledge receipt of the letter from Peter and Rose-Anne Ashdown, dated November 2019, requesting favourable consideration to renew Jackie Jarema contract as the Hanmore Lake Campground Attendant.

Carried.

Alberta Transportation

221-19: Gawalko That Smoky Lake County acknowledge receipt of the Alberta Transportation Permit File Number RSDP027908 (-1 Oil/Gas) issued to Robert B Somerville Co. Ltd, for roadside Development Application: Driveway, in the correspondence received from Brandon Sandford, Asset Engineer, Alberta Transportation, dated November 14, 2019, in regard to the development near a provincial highway of: pipeline integrity work for Imperial Oil at Highway 36, on the land legally described as NE-33-59-14-W4.

Carried.

Alberta Transportation

222-19: Gawalko That Smoky Lake County provide municipal approval for the Alberta Transportation Permit File Number RSDP0274493 (-1 to 15 Development) issued to Paramount Resources Ltd., received in the correspondence from Brandon Sandford, Asset Engineer, Alberta Transportation, dated November 12, 2019, in regard to consent to utilize several existing approaches off several highways within Smoky Lake County and Buffalo Lake Métis Settlement, for the “Hawkeye Area Base Closure Project – Figure Lake Area – Pipeline Abandonments”; subject to any damages to municipal roads which may occur as a result of work being done in relation to the Alberta Transportation Permit Number RSDP0274493, being the sole responsibility of the said permit’s holder.

Carried.

Canadian Heritage River System (CHRS) – Nomination of North Saskatchewan River

223-19: Orichowski That Smoky Lake County Council acknowledge the letter sent from Reeve Craig Lukinuk, dated October 30, 2019, to the North Saskatchewan Watershed Alliance (Alberta), in support of the Inter-Provincial nomination of the North Saskatchewan River for the Canadian Heritage River System (CHRS) designation; and acknowledge receipt of the carbon copied letters of support regarding same, from:

The Village of Marwayne, dated November 18, 2019,
Paddle Alberta Society, dated December 9, 2019,
Victoria Home Guard Historical Society, dated December 12, 2019,
Paddle Canada, dated December 10, 2019,
Alberta HUB, dated December 12, 2019,

as well as the email of support received from Brian Joubert, Senior Parks Planner, Alberta Environment and Parks, dated December 10, 2019.

Carried.

Alberta Transportation: Alberta Registries

224-19: Halisky That Smoky Lake County acknowledge receipt of the letter from Ric McIver, Minister of Transportation, dated November 4, 2019, in regard to Road testing with Alberta Registries located in Smoky Lake, in response to the September 26, 2019 Council meeting motion #1171-19.

Carried.

Federal Goods and Services Tax (GST) Intermunicipal Cost Sharing Agreements

225-19: Orichowski That Smoky Lake County acknowledge receipt of the letter from Christopher J. Parker, CLGM, CAO, Town of Peace river, dated August 5, 2019, issued to all municipalities of Alberta; in regard to the Federal Goods and Services Tax (GST) on Intermunicipal Cost Sharing Agreements between Municipalities.

Carried.

Aspen View Public Schools – H. A. Kostash School

226-19: Halisky That Smoky Lake County acknowledge receipt of the letter from Candy Nikipelo, Chair, Board of Trustees, Aspen View Public Schools, dated November 19, 2019, thanking the County for supporting the H.A Kostash School replacement project, approved on November 1, 2019.

Carried.

Alberta Justice and Solicitor General

227-19: Halisky That Smoky Lake County acknowledge receipt of the letter from William Sweeney, OOM, Senior Assistant Deputy Minister, Director of Law Enforcement, Alberta Justice and Solicitor General, dated November 26, 2019, listing the Community Peace Officer training commencing at the end of January 2020.

Carried.

Minister of Municipal Affairs

228-19: Gawalko That Smoky Lake County acknowledge receipt of the letter from Kaycee Madu, Minister of Municipal Affairs, dated December 2019 in regard to a summary of changes to Intermunicipal Collaborative Frameworks (ICF) and Intermunicipal Development Plan (IDP) requirements.

Carried.

Thank You: Summary Listing

None Received.

Information Releases

229-19: Cherniwchan That the Smoky Lake County “Information Released” calendar for November 2019, be filed for information.

Carried.

Addition to the Agenda:

Reynolds Mirth Richards & Farmer LLP - 35th Annual Central Municipal Law Seminar

230-19: Cherniwchan That Smoky Lake County Council and relevant Staff who can attend – attend the Reynolds Mirth Richards & Farmer LLP - 35th Annual Central Municipal Law Seminar, scheduled for February 7, 2020 in Edmonton, Alberta.

Carried.

10. Bills & Accounts:

231-19: Orichowski That all the Bills and Accounts approved for payment, including the bills and accounts recommended for payment by the Natural Gas Council, including transfers to the Payroll Account, be filed for information:

County Council Meeting: Dec. 12th, 2019

Batch #	Cheque Numbers	Total of Batch
47335	48430 to 48448	\$63,152.82
47349	48449 to 48451	\$63,057.99
47438	48452 to 48479	\$163,451.58
47542	48480 to 48486	\$138,111.73
47584	48487 to 48509	\$655,595.94
47613	48510 to 48513	\$8,684.59
47698	48514 to 48519	\$5,437.92
47730	48520 to 48561	\$116,067.79
47788	48562 to 48590	\$162,295.13
47857	48591 to 48624	\$113,211.70
47898	48625 to 48632	\$70,502.19
47926	48633 to 48672	\$447,369.84

Total Cheques from 48430 to 48672 \$2,006,939.22

Direct Debit Register

Batch #	Description	Total of Batch
47678	Smoky Lake County	\$353,319.08
47681	My HAS	\$489.70
Total Direct Debits		\$353,808.78

Grand Total Bills and Accounts **\$2,360,748.00**

(Note: From General Account)

Carried.

County Council Meeting)

232-19: Halisky

That the next Smoky Lake County Council Meetings be scheduled for Thursday, **January 23, 2019 at 9:00 a.m.**, Thursday, **February 27, 2019 at 9:00 a.m.**, and Thursday, **March 26, 2019 at 9:00 a.m.**, to be held in the County Council Chambers.

Carried.

ADJOURNMENT:

233-19: Lukinuk

That the Smoky Lake County Council Meeting of December 12, 2019, be adjourned, time 3:23 p.m..

Carried.

REEVE

S E A L

CHIEF ADMINISTRATIVE OFFICER