

SMOKY LAKE COUNTY

Minutes of the **County Council Budget meeting** held on Monday, **February 10, 2020** at 1:35 P.M. in the County Council Chambers.

The meeting was called to Order by the Reeve, Mr. Craig Lukinuk in the presence of the following persons:

| <u>Div. No.</u> | <u>Councillor(s)</u> | <u>ATTENDANCE</u> <u>Monday, Feb 10, 2020</u> |
|-----------------------|----------------------|--|
| 1 | Dan Gawalko | Present |
| 2 | Johnny Cherniwchan | Present |
| 3 | Craig Lukinuk | Present |
| 4 | Lorne Halisky | Present |
| 5 | Randy Orichowski | Present |
| CAO | Cory Ollikka | Present |
| Asst. CAO | Lydia Cielin | Present |
| Finance Manager | Brenda Adamson | Present |
| Legislative Svcs/R.S. | Patti Priest | Present |

Members of Administrative Staff in attendance:

| | |
|---|---------|
| Doug Ponich – Public Works Manager | Present |
| Dave Kully – Public Works Shop Foreman | Present |
| Bob Novosiwsky – Public Works Foreman | Present |
| Trevor Tychkowsky – Safety Officer | Absent |
| Ed English – Peace Officer/Rec. Manager | Present |
| Jordan Ruegg, Planning & Dev. Manager | Present |
| Kyle Schole, Planning & Dev. Assistant | Present |
| Amanda Kihn – Assistant Ag. Fieldman | Present |
| Evonne Zukiwsky – Communications Tech. | Present |
| Carole Dowhaniuk – GIS Tech. | Present |
| Scott Franchuk – Fire Chief | Present |
| Dave Franchuk – Env. Operations Manager | Present |
| Daniel Moric –Natural Gas Manager | Absent |

No Members of the Media were in attendance.
One Member of the Public was in attendance.

2. Agenda:

451-20: Halisky

That the Smoky Lake County Council Budget Meeting Agenda for Monday, February 10, 2020 be adopted, as amended:

Additions to the Agenda:

1. Policy Statement No. 03-21-04: Backsloping Program Application.
2. Year-2020 Required Staff.
3. Highway Welcome Signs Update.

Carried Unanimously.

3. Minutes:

No Minutes.

4. Request for Decision:

“Townhall” Information Session: Enhancing Community Safety Invitation

452-20: Halisky

That Smoky Lake County extend an invitation to the Honourable Doug Schweitzer, Minister of Justice and Solicitor General and to Mr. Glenn van Dijken, MLA for Athabasca-Barrhead-Westlock Constituency to attend and provide the opportunity to present at the “Townhall” Information Session: Enhancing Community Safety event scheduled for Tuesday, March 3, 2020 at 6:30 p.m. in the National Hall, Smoky Lake.

Carried.

Ruthenia School within the Victoria District National Historic Site

453-20: Orichowski

That Smoky Lake County Council approve to fund 50% or up to the amount of \$2,500.00 of the total reduced costs in the estimated amount of \$5,000.00 to survey and subdivide out the Year-1924, one-story, one-room former rural school, and designated Historic Resource within the Victoria District National Historic Site known as: Ruthenia School, which is located on the lands legally described as SW-6-59-16-W4, for the purpose of the Smoky Lake Heritage Board Society receiving it through a donation from the said lands’ owner: Marvin Bidlock, as per his letter dated January 22, 2020.

Carried.

Year-2020 Total Function Budget

454-20: Lukinuk

That Smoky Lake County Council approve the balanced Year-2020 Total Function Budget, with a total Revenue in the amount of \$16,535,957.00 and total Expenditures in the amount of \$16,535,957.00 not including amortization in the amount of \$2,064,786.00.

Carried.

Additions to the Agenda:

Policy Statement No. 03-21-05: Backsloping

455-20: Cherniwchan

That Smoky Lake County Policy Statement No. 03-21-05: Backsloping Program, be amended:

| | | |
|--|---|--------------------------|
| Title: Backsloping Program | | Policy No.: 21-05 |
| Section: 03 | Code: P-S | Page No.: 1 of 2 |
| <i>E</i> | | |
| Legislation Reference: | Alberta Provincial Statutes | |
| Purpose: | This program is set out to assist in the control of brush and noxious weeds along County road right-of-ways and to reduce costs of road maintenance. Only County landowners and ratepayers are eligible to apply for funding under this program. It will not apply to public works constructions projects or the funding thereof. | |
| Policy Statement and Guidelines: | | |
| The objective of the Backsloping Program is to remove all trees and to slope the ditches to enable landowners to extend cultivation to the edge of the road right-of-way. | | |
| <ol style="list-style-type: none"> 1. All Backsloping Applications shall come to Council for approval. Consideration shall be given to available money in current-year budget for backsloping. 2. Smoky Lake County requires all brush, rocks and other debris to be removed so the cleared land may be prepared in such a state as to allow cropping or to the seeding of a forage mixture. The applicant will not remove any dirt from around power poles, alter or divert any drainage system or water course, and will contact Alberta First Call before commencement of work. 3. The area backsloped shall be kept free of noxious weeds, brush, and rocks in future years. 4. If the applicant requires a fence, it shall be set back a minimum of 33 feet from the centre of the adjacent road right-of-way. The applicant is responsible for the erection and the cost of the fence. 5. The site will be inspected by the Public Works Department before commencement of the project and after completion. No funds will be paid unless the project has been inspected and approved. 6. The applicant must make available all receipts for expenses occurred on the project to Smoky Lake County. 7. Upon approval of the project, the applicant will receive half of the cost of the project to a maximum amount of \$ 2,000.00 per half mile, up to a maximum of 1 (one) mile, per year. 8. Upon request of an applicant, Smoky Lake County may supply a forage seed mixture to be seeded on the worked backsloped area. There shall be no cost for the forage seed mixture. 9. Before commencement of any project, an application form, Schedule “A”: Backsloping Program, must be completed and returned to the Public Works Department. | | |

Section 03 Policy: 21-04

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|---|------|---|------|------|------|------|
| BACKSLOPING PROGRAM | | Application Date: _____ | | | | |
| APPLICANT NAME _____ | | | | | | |
| ADDRESS _____ | | TELEPHONE NUMBER _____ | | | | |
| LEGAL, LAND LOCATION OF BACKSLOPING PROJECT: ¼ _____ SECTION: _____ TOWNSHIP: _____ RANGE: _____ W4M | | | | | | |
| DISTANCE TO BE BACKSLOPED: _____ MILE(S) | | ESTIMATED COST OF PROJECT _____ DOLLARS | | | | |
| PLEASE MARK ON DIAGRAM, ROAD ALLOWANCE TO BE BACKSLOPED : | | | | | | |
| <table border="1" style="margin: auto;"> <tr> <td style="padding: 5px;">N.W.</td> <td style="padding: 5px;">N.E.</td> </tr> <tr> <td style="padding: 5px;">S.W.</td> <td style="padding: 5px;">S.E.</td> </tr> </table> | | | N.W. | N.E. | S.W. | S.E. |
| N.W. | N.E. | | | | | |
| S.W. | S.E. | | | | | |
| <p>BACKSLOPING PROGRAM: is set out to assist in the control of brush and noxious weeds along County road right-of-ways and to reduce costs of road maintenance.</p> <p>Objective: is to remove all trees and to slope the ditches to enable landowners to extend cultivation to the edge of the road right-of-way.</p> <ol style="list-style-type: none"> 1. Smoky Lake County requires all brush, rocks and other debris to be removed so the cleared land may be prepared in such a state as to allow cropping or to the seeding of a forage mixture. The applicant will not remove any dirt from around power poles, alter or divert any drainage system or water course, and will contact Alberta First Call before commencement of work. 2. The area backsloped shall be kept free of noxious weeds, brush, and rocks in future years. 3. If the applicant requires a fence, it shall be set back a minimum of 33 feet from the centre of the adjacent road right-of-way. It is also understood that the applicant is responsible for the erection and the cost of said fence. 4. The site will be inspected before commencement of the project and after completion by Smoky Lake County. No funds will be paid unless the project has been inspected and approved. 5. The applicant must make available all receipts for expenses occurred on the project to Smoky Lake County. 6. Upon approval of the project, the applicant will receive half of the cost of the project to a maximum amount of \$ 2,000.00 per half mile. 7. Upon request of an applicant, Smoky Lake County may supply a forage seed mixture to be seeded on the worked backsloped area. There shall be not cost for the forage seed mixture. Forage seed requested: <input type="checkbox"/> Yes <input type="checkbox"/> No | | | | | | |
| I, THE UNDERSIGNED, HAVE READ THIS APPLICATION AND AM AWARE OF ITS CONTENTS AND AGREE TO THE TERMS AND CONDITIONS. | | | | | | |
| DATED THIS _____ DAY OF _____, 20____. | | | | | | |
| SIGNATURE OF APPLICANT: _____ | | PUBLIC WORKS MANAGER/FOREMAN: _____ | | | | |

Schedule "A": BACKSLOPING PROGRAM

Page 2 of 2.

Carried.

Policy Statement No. 03-21-05: Backsloping Program

456-20: Halisky

That Smoky Lake County approve the Backsloping Program Application, from Filesha Przekop, dated February 5, 2020, for one mile of the road allowance bordering the lands legally described as SW-20-61-16-W4 and alongside Range Road 165 and Township Road 613; and, after satisfactory completion of project, in accordance with Policy Statement No. 03-21-04: Backsloping Program, provide the applicant with the lessor amount of funds: up to a maximum in the amount of \$ 2,000.00 per half mile, or half of the total project cost.

Carried.

Smoky Lake County Highway Welcome Signs - Update

457-20: Orichowski

That Smoky Lake County Council acknowledge the verbal update from Parks and Recreation Manager, Ed English in regard to the Smoky Lake County Highway Welcome Signs' repairs, reflective changes and proactive efforts for damage control.

Carried.

Unbudgeted Year-2020 Capital Expense - Multi-Terrain Track Loader

458-20: Orichowski

That Smoky Lake County Council approve the unbudgeted Capital Expenditure for Year-2020 to purchase a **used** Multi-Terrain Track Loader in the maximum amount of \$80,000.00 and, approve the Public Works Shop Foreman to proceed to view, and purchase the said equipment at his discretion on behalf of the County by April 30, 2020, **or** if a suitable, used Multi-Terrain Track Loader is unobtainable by April 30, 2020, Council alternatively approves the unbudgeted Capital Expenditure for Year-2020 to purchase a **new** Multi-Terrain Track Loader, in the maximum amount of \$136,000.00; to be funded from the Public Works reserve.

Carried.

8. Executive Session:

Personnel Issue: Year-2020 Conference & Training Participation, and Staffing Requirements

489-20: Orichowski That Smoky Lake County Council go into Executive Session to discuss a Personnel Issue: Year-2020 Conference & Training Participation, and Staffing Requirements, under the authority of the FOIP Act, Section 27: Privileged Information., time, 3:16 p.m.

Carried.

Patti Priest, Legislative Services and Recording Secretary left Council Chambers, time, 3:26 p.m.

Patti Priest, Legislative Services and Recording Secretary entered Council Chambers, time, 3:37 p.m.

Patti Priest, Legislative Services and Recording Secretary, Brenda Adamson, Finance Manager, and Lydia Cielin, Assistant Chief Administrative Officer left Council Chambers, time 3:48 p.m.

490-20: Cherniwchan That Smoky Lake County go out of Executive Session, time 4:45 p.m.

Carried.

Authorization to Staff Required Positions

491-20: Halisky That Smoky Lake County Council authorize Administration to advertise for the following employment opportunities to staff the positions of:

- One Temporary Weed Inspector for Year-2020,
- One Full-time Payroll Clerk,
- Two Temporary 4-month Summer Employment, and
- Two Temporary 2-month Summer Employment.

Carried.

6. Correspondence:

No Correspondence.

Adjournment:

492-20: Lukinuk That the Smoky Lake County Council Budget Meeting of February 10, 2020, be adjourned, time 4:57 p.m.

Carried.

REEVE

S E A L

CHIEF ADMINISTRATIVE OFFICER