

SMOKY LAKE COUNTY

Minutes of the **County Council Meeting** held on Thursday, **February 20, 2020** at 9:07 A.M. in the County Council Chambers.

The meeting was called to Order by the Reeve, Mr. Craig Lukinuk, in the presence of the following persons:

<u>Div. No.</u>	<u>Councillor(s)</u>	<u>ATTENDANCE</u> <u>Thursday, Feb. 20, 2020</u>
1	Dan Gawalko	Present
2	Johnny Cherniwchan	Present
3	Craig Lukinuk	Present
4	Lorne Halisky	Present
5	Randy Orichowski	Present
CAO	Cory Ollikka	Present
Asst. CAO	Lydia Cielin	Present
Finance Manager	Brenda Adamson	Present
Public Works Mgr.	Doug Ponich	Present
Plan/Dev Manager	Jordan Ruegg	Present
Plan/Dev Assistant	Kyle Schole	Present
Communications Tech.	Evonne Zukiwski	Present
Legislative Svcs/R.S.	Patti Priest	Present

No Member of the Media was present.

No Members of the Public were in attendance.

2. Agenda:

493-20: Halisky

That the Smoky Lake County Council Meeting Agenda for Thursday, February 20, 2020, be adopted, as amended:

Additions to the Agenda:

1. Bylaw No. 1365-20: Smoky Lake Region Intermunicipal Collaboration Framework (ICF).
2. Alberta Rural Education Symposium, March 1-3, 2020.

Carried Unanimously.

3. Minutes:

Minutes of January 6, 2020 – County Council Departmental Meeting

494-20: Orichowski

That the minutes of the **Smoky Lake County Council Departmental Meeting** held on Monday, January 6, 2020, be adopted as presented.

Carried.

Minutes of January 20, 2020 – County Council Committee of the Whole - Planning Meeting

495-20: Gawalko

That the minutes of the **Smoky Lake County Council Committee of the Whole for the purpose of Planning Meeting** held on Monday, January 20, 2020, be adopted as presented.

Carried.

Minutes of January 23, 2020 – County Council Meeting

496-20: Halisky

That the minutes of the **Smoky Lake County Council Meeting** held on Thursday, January 23, 2020, be adopted as presented.

Carried.

Minutes of February 10, 2020 – County Council Budget Meeting

497-20: Cherniwchan

That the minutes of the **Smoky Lake County Council Budget Meeting** held on Monday, February 10, 2020, be adopted as presented.

Carried.

4. Request for Decision:

Bylaw No. 1366-20: Bylaw Enforcement Officer

498-20: Orichowski

That Smoky Lake County **Bylaw No. 1366-20: Bylaw Enforcement Officer**, being a bylaw for the purpose of providing the appointment and empowerment of the Smoky Lake County Bylaw Enforcement Officer, be given **FIRST READING**.

Carried.

Moved by Councillor Gawalko that Smoky Lake County **Bylaw No. 1366-20: Bylaw Enforcement Officer**, being a bylaw for the purpose of providing the appointment and empowerment of the Smoky Lake County Bylaw Enforcement Officer, be given **SECOND READING**.

Carried.

Moved by Councillor Cherniwchan that Smoky Lake County **Bylaw No. 1366-20: Bylaw Enforcement Officer**, being a bylaw for the purpose of providing the appointment and empowerment of the Smoky Lake County Bylaw Enforcement Officer, be given **PERMISSION** for **THIRD AND FINAL READING**.

Carried Unanimously.

Moved by Councillor Halisky that Smoky Lake County **Bylaw No. 1366-20: Bylaw Enforcement Officer**, being a bylaw for the purpose of providing the appointment and empowerment of the Smoky Lake County Bylaw Enforcement Officer, be given the **THIRD and FINAL READING** and that the Reeve and the Chief Administrative Officer are hereby authorized to fix their signatures to all necessary documents and that the corporate seal also be fastened where it is deemed to be necessary.

Carried.

Policy Statement No. 08-07-05: Corporate Credit Card

499-20: Orichowski

That Smoky Lake County Policy Statement No. 08-07-05: Corporate Credit Card, be amended:

Title: Corporate Credit Card	Policy No.: 07-05
Section: 08	Code: P-A
	Page No.: 1 of 3 E

Legislation Reference:	Alberta Provincial Statutes
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Purpose:	To establish procedures and controls for Smoky Lake County MasterCard Credit Card use.
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Policy Statement and Guidelines:	
1. STATEMENT:	
1.1	The corporate credit card is for County business to provide a convenient method of procuring for paying vendors for service.
2. OBJECTIVE:	
2.1	The County will issue a corporate credit card to Elected Officials and authorized employees as a means for them to pay for expenditures incurred on behalf of Smoky Lake County.
3. GUIDELINES:	
3.1	Credit cards will be issued to each Councillor, the head department managements and department personnel: <ul style="list-style-type: none"> ■ Chief Administrative Officer ■ Assistant Chief Administrative Officer ■ Finance Manager ■ Agricultural Fieldman and Assistant Agricultural Fieldman ■ Fire Chief ■ GIS Supervisor ■ Communications Director ■ Public Works: Safety Officer, Public Works Manager, Public Works Shop Foreman and Public Works Road Foreman/Road Liaison ■ Natural Gas Department: Natural Gas Manager and four (4) Natural Gas Technicians ■ Planning and Communication Manager ■ Peace Officer ■ Environmental Operations and two (2) Water Technicians.
3.2	Councillors and staff must sign <i>Schedule "A": Employee Acknowledgement of Responsibilities and Obligations for the Use of a Smoky Lake County Corporate Credit Card</i> before a card is ordered for them;

Title: Corporate Credit Card	Policy No.: 07-05
Section: 08	Code: P-A
Page No.: 2 of 3 E	

Policy Statement and Guidelines:	
3.3	When using the credit card, an invoice statement and credit card receipt must be handed in to the Accounts Payable Clerk to attach to the credit card statement. The County needs the invoice with the G.S.T. number of the vendor to claim the ITC back.
3.4	If a receipt is not handed into the office, it will be deemed a personal purchase and charged to the respective employee/councilor unless approved by Chief Administrative Officer, Assistant Chief Administrative Officer, or the Finance Manager.
3.5	Credit card use must only be used for County business otherwise the charge will be reimbursed by the employee/Councillor through accounts receivable and Policy Statement No. 08-07 will apply and credit card privileges will be suspended by the Chief Administrative Officer.
3.6	If a credit card is lost or stolen the Chief Administrative Officer, Assistant Chief Administrative Officer, or the Finance Manager must be notified immediately.
3.7	Upon termination of employment, the corporate credit card that is held by the terminated employee, will immediately be cancelled.

Section 08

Policy 07-05

SCHEDULE "A"



Employee Acknowledgement of Responsibilities and Obligations for the Use of a Smoky Lake County Corporate Credit Card

I, the undersigned, hereby acknowledge receipt of a Corporate Credit Card. I acknowledge that this card has been issued to me to make purchases in the course of my regular duties in connection with Smoky Lake County. I will not use the card to make any personal purchases. I fully understand that purchases made using this card are to be authorized by the appropriate authorizing supervisor, in accordance with the usual Smoky Lake County purchasing procedures and policies.

I acknowledge that I have read and agree to the terms and conditions of the Corporate Credit Card Policy. I confirm my agreement to these terms and conditions by signing below and by retaining and using the card.

I shall undertake to protect the card and the card account number, not to be divulged to any other person, except a merchant with whom I am transacting on behalf of Smoky Lake County. Should the card be lost, stolen, suspended, or compromised in any manner, I will advise the Financial Manager immediately.

Furthermore, I understand that this card has been provided to me on behalf of Smoky Lake County and that in the event of willful or negligent default of these obligations, Smoky Lake County will take recovery action deemed appropriate and permitted by law. I agree to return this card upon request of either my authorizing supervisor, Chief Administrative Officer, or Finance Manager and upon termination of employment.

Cardholder name: _____

Cardholder Signature: _____ Date: _____

For Office Use Only

Card Limit \$ _____

Application Date _____

Administrator _____

Schedule "A": Employee Acknowledgement of Corporate Credit Card

Page 3 of 3.

Carried.

Bylaw No. 1367-20: Protocol for Regional Cooperation

500-20: Cherniwchan That Smoky Lake County **Bylaw No. 1367-20: Protocol for Regional Cooperation**, being a bylaw to authorize the Municipal Councils of Smoky Lake County, Town of Smoky Lake, Village of Waskatenau, and Village of Vilna to enter into a JOINT AGREEMENT to establish the provision of Protocol for Regional Cooperation, be given **FIRST READING**.

Carried.

Moved by Councillor Orichowski that Smoky Lake County **Bylaw No. 1367-20: Protocol for Regional Cooperation**, being a bylaw to authorize the Municipal Councils of Smoky Lake County, Town of Smoky Lake, Village of Waskatenau, and Village of Vilna to enter into a JOINT AGREEMENT to establish the provision of Protocol for Regional Cooperation, be given **SECOND READING**.

Carried.

Moved by Councillor Gawalko that Smoky Lake County **Bylaw No. 1367-20: Protocol for Regional Cooperation**, being a bylaw to authorize the Municipal Councils of Smoky Lake County, Town of Smoky Lake, Village of Waskatenau, and Village of Vilna to enter into a JOINT AGREEMENT to establish the provision of Protocol for Regional Cooperation, be given **PERMISSION** for **THIRD AND FINAL READING**.

Carried Unanimously.

Moved by Councillor Halisky that Smoky Lake County **Bylaw No. 1367-20: Protocol for Regional Cooperation**, being a bylaw to authorize the Municipal Councils of Smoky Lake County, Town of Smoky Lake, Village of Waskatenau, and Village of Vilna to enter into a JOINT AGREEMENT to establish the provision of Protocol for Regional Cooperation, be given the **THIRD and FINAL READING** and that the Reeve and the Chief Administrative Officer are hereby authorized to fix their signatures to all necessary documents and that the corporate seal also be fastened where it is deemed to be necessary.

Carried.

Ed English, Parks and Recreation Manager, entered Council Chambers, time 9:16 a.m.

County Lakes: Recreational Area Facility Supervision and Cleaning Services -Site #1

501-20: Halisky

That Smoky Lake County award the County Lakes: Recreational Area Facility Supervision and Cleaning Services for Site #1 Hanmore East, Hanmore West, and Island Lake, with an average number of campers per year in the amount of 3656, to: Jaclyn Jarema who bid to pay the County \$9.00 per camping unit and has a proven track record with many references, for a five-year term for the year 2020 to 2025 seasons.

Carried.

County Lakes: Recreational Area Facility Supervision and Cleaning Services -Site #2

502-20: Halisky

That Smoky Lake County award the County Lakes: Recreational Area Facility Supervision and Cleaning Services for Site #2 Mons Lake and Kaduk Lake, with an average number of campers per year in the amount of 351, to: Veronica Fox Holmes and Donald Holmes who bid to pay the County \$5.00 per camping unit for a five-year term for the year 2020 to 2025 seasons.

Carried.

County Lakes: Recreational Area Facility Supervision and Cleaning Services -Site #3

503-20: Orichowski

That Smoky Lake County award the County Lakes: Recreational Area Facility Supervision and Cleaning Services for Site #3 Bellis Lake, with an average number of campers per year in the amount of 628, to: Veronica Fox Holmes and Donald Holmes who bid to pay the County \$5.00 per camping unit, for a five-year term for the year 2020 to 2025 seasons.

Carried.

Ed English, Parks and Recreation Manager, left Council Chambers, time 9:26 a.m.

Ed Basaraba, Bascor Developments entered Council Chambers, time 9:34 a.m.

Smoky Lake County Website

504-20: Gawalko That Smoky Lake County approve action taken by administration in executing an agreement on February 10, 2020, with All-Net Municipal Solutions, to design a new Smoky Lake County website and provide website maintenance services for a fee in the amount of \$3,870.00 per year, for four-year term effective January 28, 2020 to January 28, 2024.

Carried.

Policy Statement No. 03-35-11: Snow Clearing

505-20: Orichowski That Smoky Lake County Policy Statement No. 03-35-11: Snow Clearing, be amended:

Title: Snow Clearing		Policy No.: 35-11
Section: 03	Code: P-R	Page No.: 1 of 5 E

Legislation Reference:	Municipal Government Act
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Purpose:	To set standards and direction for clearing snow from County roads to keep traffic moving.
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Policy Statement and Guidelines:	
1. OBJECTIVE	
The County's objective is to have its roads in a condition where traffic is moving for most residents within a 48 hour working man hours following any winter weather event.	
1.1	The severity of winter weather events may vary from one part of the County to another requiring redeployment of snow clearing equipment.
1.2	Mechanical failure or safety consideration may interrupt snow clearing.
2. DEFINITIONS	
2.1	Winter Weather Event: is defined as any combination of snow and wind that does not stop traffic from moving.
2.2	Severe Winter Weather Event: is any combination of snow and wind that is predicted by Environment Canada to disrupt traffic or that occurs and disrupts traffic in the County and has been declared by the Chief Administrative Officer.
2.3	Eligibility to purchase a Flag: must not be in conflict with <i>Section 6.2.3</i>
2.4	Eligibility for a Senior or Handicapped: seniors or handicapped is defined as having as least one person over age 65 or handicapped. Proof of age and/or handicap must be provided.
2.5	Private Residential Driveways: are defined as the most direct route commonly used by a household between the nearest County road and the residence.
2.6	Safety Consideration: Provisions as per Worker's Compensation Board and Union Collective Agreements.
3. SNOWPLOWING GUIDELINES	
Winter Weather Events:	
3.1	Snowplowing will be initiated by the instruction of the Public Works Manager.

Title: Snow Clearing		Policy No.: 35-11
Section: 03	Code: P-R	Page No.: 2 of 5

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Policy Statement and Guidelines:	
3.2	Grader operators will start snow clearing operations at a different point in their grader beat for each event where practical, to ensure that the same citizens are not always last to be served.
3.3	Grader operators will proceed to clear the roads in a systematic manner as directed by the Public Works Manager.
3.4	Truck plow(s) and/or tractor(s) will be deployed to main road, hamlets and subdivisions and private residential driveways in that order of priority.
3.4.1	Depending on weather conditions, several days may lapse before the driveway is cleared. Landowners requiring more immediate service are encouraged to contact a private contractor to make alternative arrangements.
3.4.2	Following a snowfall, snow will be cleared around any vehicles parked on the street.
3.5	Equipment operators will minimize snow berms across private driveways.
3.6	Roads may initially be opened only one way if needed to meet the objective of 48 hour working man hours of getting traffic moving.
3.7	Snow clearing equipment may be moved into areas of the County where conditions are more severe, once traffic is moving within a grader beat.
3.8	Public Works Manager and the Assistant Public Works Manager will prepare itself to keep equipment operating as continuously as possible without compromising the safety of County workers.
Severe Winter Weather Events:	
3.9	A severe winter weather event will be declared by the Chief Administrative Officer in consultation with the Public Works Manager and the Assistant Public Works Manager.
4. COMMUNICATIONS	
4.1	Public Works Manager and the Assistant Public Works Manager will communicate to Councillors and/or emergency service providers, when requested, by phone or e-mail during winter weather events.
4.2	Public Works Manager and the Assistant Public Works Manager will provide consistent information to concerned citizens on demand, particularly in regards to expectations for road openings and current operational priorities.
4.3	Communications from Councillors and residents should be directed to the Public Works Department, where requests for snow clearing will be prioritized.

Title: Snow Clearing		Policy No.: 35-11
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Policy Statement and Guidelines:	
4.4	Direct communications to request service by residents to snow clearing equipment operators are strongly discouraged and may result in the loss of priority.
4.5	The terms and conditions for snow clearing private residential driveways shall accompany each flag.
5. PUBLIC SERVICES	
5.1	Community halls, church yards, and cemeteries will be cleared by request and at no cost subject to availability of equipment and operators.
5.2	Snow clearing will be given high priority at no cost for the emergent situations of medical emergencies and funerals.
6. PRIVATE RESIDENTIAL DRIVEWAYS	
6.1	County residences are encouraged to make private arrangements to clear snow from their driveways.
6.2	The County provides snow clearing services to Smoky Lake County residents for their residential driveways under the following terms and conditions:
6.2.1	The flag purchaser or any person residing on the property to be cleared, does not have any outstanding accounts receivables over 30 days with Smoky Lake County.
6.2.2	The resident buys and posts a flag at the entrance to his/her driveway well before County snow clearing equipment is expected.
6.2.3	All private residential driveways will be assessed by late fall, and areas considered too narrow or close to buildings or other possible hazards to the safe use of the equipment as determined by the equipment operator will not be eligible for snow clearing.
6.2.4	Snow clearing on private residential driveways will take place after all County roads.
6.3	Flags may be purchased at the County Shop and various other locations as determined from time to time.
6.4	Eligible general public individuals may buy a FLAG for the cost of \$350.00 , entitling the purchaser to snow clearing for the full winter season, prior to October 31. After October 31, the cost of the flag will be \$400.00 .

Title: Snow Clearing		Policy No.: 35-11
Section: 03	Code: P-R	Page No.: 4 of 5

Policy Statement and Guidelines:	
6.5	Eligible seniors and handicapped individuals may buy a FLAG for the cost of \$125.00 , entitling the purchaser to snow clearing for the full winter season, prior to October 31. After October 31, the cost of the flag will be \$150.00 .
6.6	Communications from Councillors and residents should be directed to the Public Works Department where requests for snow clearing will be prioritized.
6.7	All flags purchasers must sign a "Hold Harmless Agreement – Schedule A" . Each Agreement shall clearly indicate:
6.7.1	The name of the purchaser(s).
6.7.2	The title of the document proving age or handicap when required.
6.7.3	The legal description for the location where snowplowing is requested.
6.7.4	The serial number(s) of the flag(s) sold.
6.8	Under the exceptional circumstances approved the Public Works Manager and the Assistant Public Works Manager, a resident may buy the flag, sign and back-date the Hold Harmless Agreement after the County has cleared snow from a private residential driveway.
6.9	After December 15th no flags will be sold for the current year. Residents of the County may contract the County for snow clearing beyond private residential driveways at an hourly rate based on full cost recovery to the County using Alberta Road Builders Rates, subject to the availability of snow clearing equipment.

Section 03

Policy 35-11



Schedule "A"

**HOLD HARMLESS AGREEMENT
FOR USE IN CONNECTION WITH CUSTOM WORK OF SNOW CLEARING**

THIS AGREEMENT made this _____ day of _____, A.D., 20__.

BETWEEN:

SMOKY LAKE COUNTY
(hereinafter called "the Municipality")

OF THE FIRST PART

Name

Mailing Address Phone Numbers: Residence Work Cellular
(hereinafter called "the Landowner")

OF THE SECOND PART

Landowner Renter

Legal Land Description:	Quarter	Section	Township	Range	W4
Legal Address:	Sub-division Name:				
Flag Number:	Cost:				

WHEREAS the Landowner has requested that the Municipality be allowed to enter the property to snow clear, upon the terms and conditions as per **Policy 03-35: Snow Clearing**.

Snow will be cleared along the most direct route commonly used to access the residence, including the turn-around in the yard where safe to do so, conditional upon minimum **6 inches** of snow.

The "Landowner", covenant and agree with the said municipality, for myself, my heir, executors, administrators and assigns that I shall not have any claim for loss or damage caused to my property by reason of the performance of the said work of snow clearing, whether such loss or damage is the result of the negligence of any servant, agent, or employee of the said municipality, or otherwise.

IN WITNESS WHEREOF has hereunto set their hand and the day and year first above written.

SIGNED } **SMOKY LAKE COUNTY**

Landowner }
Per: _____

**HOLD HARMLESS AGREEMENT FOR USE IN CONNECTION WITH
CUSTOM WORK OF SNOW CLEARING**

Page 5 of 5.

Carried.

Addition to the Agenda:

Bylaw No. 1365-20: Smoky Lake Region Intermunicipal Collaboration Framework (ICF)
506-20: Cherniwchan That Smoky Lake County **Bylaw No. 1365-20: Smoky Lake Region Intermunicipal Collaboration Framework (ICF)**, being a bylaw for the purpose of adopting the Smoky Lake Region ICF, be given **FIRST READING**.

Carried.

Moved by Councillor Halisky that Smoky Lake County **Bylaw No. 1365-20: Smoky Lake Region Intermunicipal Collaboration Framework (ICF)**, being a bylaw for the purpose of adopting the Smoky Lake Region ICF, be given **SECOND READING**.

Carried.

Moved by Councillor Orichowski that Smoky Lake County **Bylaw No. 1365-20: Smoky Lake Region Intermunicipal Collaboration Framework (ICF)**, being a bylaw for the purpose of adopting the Smoky Lake Region ICF, be given **PERMISSION** for **THIRD AND FINAL READING**.

Carried Unanimously.

Moved by Councillor Gawalko that Smoky Lake County **Bylaw No. 1365-20: Smoky Lake Region Intermunicipal Collaboration Framework (ICF)**, being a bylaw for the purpose of adopting the Smoky Lake Region ICF, be given the **THIRD and FINAL READING** and that the Reeve and the Chief Administrative Officer are hereby authorized to fix their signatures to all necessary documents and that the corporate seal also be fastened where it is deemed to be necessary.

Carried.

Evonne Zukiwski, Communications Technician, left Council Chambers, time, 9:45 a.m.

Alberta Education Symposium - 2020

507-20: Halisky

That Smoky County Council who can attend – attend the Alberta Education Symposium, scheduled for March 1 to 3, 2020, in West Edmonton Mall, Edmonton, Alberta.

Carried.

5. Issues for Information:

Chief Administrative Officer's Report

The Chief Administrative Officer provided a report to Council for the period of January 22, 2020 to February 19, 2020:

Legislative/Governance:

- There has been some interest from the Planning Community in Smoky Lake County's Victoria District Area Structure Plan passed in 2017 (even as far away as Nova Scotia). Our Planning consultants and Planning Staff think that this Plan will qualify for an Alberta Professional Planners Institute (APPI) Planning Award. Municipal Planning Services Ltd. is willing to submit the application on our behalf.
- The City of Edmonton is requesting our annual membership fee for the Northern Alberta Mayors' and Reeves' Caucus.

Administrative:

- As promised, a sample of an Automated Vehicle Location (AVL) report has been provided for Council's information. It is a very technical report, and as you will notice, a 2-week report for one vehicle is about 60 pages long, so only one was printed and can be passed around. Any specific questions and concerns can be brought under personnel in Executive Session at an appropriate time.

Financial:

- The 2019 Financial Audit is ongoing this week.

Human Resources:

- No Report.

Community:

- Received a letter from a happy camper regarding the Hanmore Lake Caretaker.

Training:

- No Report.

Council Member Inquiry:

- No Report.

Alberta Professional Planners Institute (APPI) Award

508-20: Cherniwchan That Smoky Lake County give permission to Municipal Planning Services (MPS) Ltd. to nominate Smoky Lake County's Victoria District Area Structure Plan for the Alberta Professional Planners Institute (APPI) Award, for the purpose of recognizing exemplary planning which significantly contributes to the livability of communities in Alberta.

Carried.

Northern Alberta Mayors' and Reeves' Caucus

509-20: Orichowski That Smoky Lake County confirm that Reeve/Deputy Reeve will attend Northern Alberta Mayors' and Reeves' Caucus Meeting in Edmonton on Monday, March 16, 2020; and approve the 2020 Northern Alberta Mayors' and Reeves' Caucus membership fee in the amount of \$300.00, invoice # 38149195, dated January 31, 2020, payable to the City of Edmonton.

Carried.

Hanmore Lake Camp Attendant

510-20: Halisky That Smoky Lake County acknowledge receipt of the letter from Douglas Bray, dated February 15, 2020, requesting favourable consideration to renew Jackie Jarema contract as the Hanmore Lake Campground Attendant.

Carried.

Financial Update

As annexed to the minutes:

↳ None.

Action List(s)

↳ Action List(s):

- County Council Departmental Meeting – January 6, 2020.
- County Council Committee of the Whole:
Planning Meeting – January 20, 2020.
- County Council Meeting – January 23, 2020.
- County Council Budget Meeting – February 10, 2020.

Chief Administrative Officer's Report

511-20: Gawalko That Smoky Lake County's Chief Administrative Officer report for the period of January 22, 2020 to February 19, 2020, be accepted and filed for information.

Carried.

Gene Sobolewski, Senior Project Manager, Associated Engineering Alberta Ltd., entered Council Chambers, time 10:08 a.m. who was present as a resource to provide comments for Council's review and consideration, in regard to Bascor Developments Ltd.'s proposed multi-lot subdivision on the lands legally described as Lot 1, Block 6, Plan 1821256 (Pt. of SW-34-59-13-W4M) at Bonnie Lake.

Delegation:

Bascor Developments Ltd.

Present before County Council at 10:09 a.m. to 10:47 a.m. was Ed Basaraba, CCIM, President, Bascor Developments Ltd. to discuss Bascor Developments' proposed multi-lot subdivision on the lands legally described as Lot 1, Block 6, Plan 1821256 (Pt. of SW-34-59-13-W4M) at Bonnie Lake.

Executive Session:

Land & Legal: Bascor Developments Ltd. Subdivision Proposal at Bonnie Lake

512-20: Orichowski That Smoky Lake County Council go into Executive Session to discuss a Land and Legal Issue in regard to Bascor Developments Ltd.'s subdivision proposal at Bonnie Lake, under the authority of the FOIP Section 16: third party business interests, and Section 27: Privilege Information, time, 10:09 a.m.

Carried.

513-20: Cherniwchan That Smoky Lake County go out of Executive Session, time 10:47 a.m.

Carried.

Ed Basaraba, Bascor Developments Ltd. left Council Chambers, time 10:47 a.m.

Bascor Developments Ltd. Subdivision Proposal at Bonnie Lake

514-20: Orichowski That Smoky Lake County commit to moving forward with the **8-lot subdivision** proposed by Bascor Developments Ltd. on the lands legally described as Lot 1, Block 6, Plan 1821256 (Pt. of SW-34-59-13-W4M) at Bonnie Lake, and the following conditions be incorporated into the Development Agreement for the said 8-lot subdivision, including, but not limited to:

- the road base being built to asphalt standards, and
- the County agreeing to pay the cost difference between asphalt and cold mix for the finished road surface, and
- the County offering to provide all required road gravel at the Ratepayers Rate in accordance with Policy Statement No. 03-25: Sale of Gravel or Sand.

Carried.

Finance Manager's Report:

Actual to Budget Report

Brenda Adamson, Finance Manager provided an updated Financial Report for the period of January 11, 2020 to February 12, 2020.

The Review Reporter, Juanita Krause, entered Council Chambers, time 11:46 a.m.

11:50 to 11:50 p.m.

9. Public Question and Answer Period:

None.

Year 2020- 2023 Financial Audit - JMD Group LLP Chartered Accountants

515-20: Gawalko That Smoky Lake County re-appoint JMD Group LLP Chartered Accountants of St. Paul, Alberta as the County Auditor for a three-year term as follows:

Year 2020 in the amount of \$38,500.00,

Year 2021 in the amount of \$40,000.00,

Year 2022 in the amount of \$42,000.00,

and additional costs, if necessary, in accordance with the letter received from Barbara McCarthy, CPA, CA - JMD Group LLP dated February 18, 2020.

Carried.

Finance Manager's Report

516-20: Orichowski That the Smoky Lake County Financial Report prepared by Brenda Adamson, Finance Manager for the period of January 11, 2020 to February 12, 2020, be accepted for information.

Carried.

Meeting Recessed Meeting recessed for Lunch, time 11:55 a.m.

Meeting Reconvened The meeting reconvened on a call to order by Reeve Craig Lukinuk at 1:00 p.m. in the presence of all Council members, the Chief Administrative Officer, Assistant Chief Administrative Officer, Finance Manager, Public Works Manager, Planning and Development Manager, Planning and Development Assistant and Recording Secretary.

Reeve's Report: Reeve Craig Lukinuk presented the following written report:



Reeve's Report
For January 17, 2020 to February 12, 2020

January 20, 2020 – Council Committee of the Whole Meeting held in Council Chambers: (All Council)

- Recommended no funds be expended towards a feasibility and/or impact study on the design, engineering, installation and maintenance of a powered gate with lights and cameras, across the public road adjacent to, and accessing, the Hillside Acres Subdivision; in response to the December 12, 2019 Council Meeting delegation: Residents of Whitefish Lake - Hillside Acres Subdivision.
- Recommended changes be made to the County's Subdivision Development Guidelines and Minimum Servicing Standards adopted in 1986, in order to meet the current standards.
- Recommended approving to fund the surveying costs, up to a maximum in the amount of \$500.00, to register a Road Plan running East to West along SW-09-58-15-W4 and SE-09-58-15-W4.

January 23, 2020 – Council Meeting held in Council Chambers: (All Council)

- Amended Policy Statement No. 61-03-05: Application for Development Permit.
- Amended Policy Statement No. 61-12-02: Compliance Certificate.
- Approved, at no cost to the County, the relocation of the donated "Russ House" for the Smoky Lake Heritage Board Society, from SE-34-59-15-W4M, onto County owned RL-10-58-17-W4M, for serving as the Victoria District Visitor Information and Interpretive Centre along the Victoria Trail.
- Approved to provide a letter of support to the Smoky Lake Heritage Board Society for their Year-2020 application for funding submitted to the Community Facility Enhancement Program (CFEP) for their Project: Establishment of a Victoria District Visitor Information and Interpretive Centre.
- Approved, in conjunction with Métis Crossing and Victoria Settlement, to host Matthew's Run 2020 scheduled for Sunday, June 7, 2020 from 9am to 1pm along the Victoria Trail.
- Approved to participate in four separate applications to the 2019-2020 Alberta Community Partnership (ACP) Grant with regional partners.
- Amended Policy Statement No. 02-11-13: Peace Officer: Annual Reporting.
- Adopted Policy Statement No. 01-52-01: Municipal Accountability Program (MAP).
- Amended Policy Statement No. 01-04-03: Public Notice of Council & Council Committee Meetings.
- Agreed to exempt the development of an Intermunicipal Development Plan (IDP) with Thorhild County, in accordance with Section 631(2) of the revised Municipal Government Act.
- Approved changes to the County's Subdivision Development Guidelines and Minimum Servicing Standards as prepared by Stewart Weir & Co. Engineering and adopted in Year-1986, to meet the current standards.
- Approve to fund the surveying costs, up to a maximum in the amount of \$500.00, to register a Road Plan running East to West along SW-09-58-15-W4 and SE-09-58-15-W4, which would provide public road access in the event of a subdivision separating out a home farmstead site.
- Approved to close the Smoky Lake County's Main Office and Public Works Office on Friday, April 24, 2020 for the Annual Safety Meeting.
- Approved in partnership with the Town of Smoky Lake, and in conjunction with the Smoky Lake RCMP Detachment, to host a "Townhall" Information Session: Enhancing Community Safety.
- Approved \$4,000.00 of the 2020 Family and Community Support Services (FCSS) Grant budget to go to the Smoky Lake Public Library for their preschool and youth programming.
- Approved the Year-2020 Doctor Retention and Recruitment Budget for the Doctor Retention and Recruitment Committee with a County portion of 61% in the amount of \$75,640.00.
- Agreed to write a letter of support to the Rural Health Professional Action Plan (RhPAP) Selection Committee for the "2020 Rhapsody Physician Award" nomination of the Raubenheimer Medical Clinic – Doctor Anton Raubenheimer and Doctor Stephen Raubenheimer.
- Approved Council and relevant administration to attend the Rural Municipalities of Alberta (RMA) 2020 Spring Convention & Tradeshow on March 16 to 18, 2020 in Edmonton.



Reeve's Report For January 17, 2020 to February 12, 2020

- Approved to adopt the RCDC 2020 Economic Development Budget of \$108,160 and acknowledged the Funding Formula as: SMOKY LAKE COUNTY 65%, TOWN OF SMOKY LAKE 25%, VILLAGE OF WASKATENA 5%, and VILLAGE OF VILNA 5%.
- Approved to sponsor \$200 towards the 3rd Annual Night Wind's Summer Sizzler Endurance Race in July 2020, near Bellis.
- Approved to donate \$500 for the 5th Annual Randy Russ Memorial Barrel Race, August 2-3, 2020.
- Approved to donate \$1,456.42 to the Vilna Senior Citizens Recreational Society for reimbursement of their insurance premiums for the 2003 Ford E450 Van, as per the July 31, 2014, County Council Motion #696-14.
- Proclaimed February 16-22, 2020 as Kin Canada week, and approved to host a flag raising ceremony in honour of Kin Canada's 100th Anniversary on February 20, 2020 at noon.
- Approved to provide a letter of support to MCS.Net for their application to the CTC Broadband Fund for upgrading MCS.Net's existing network.

January 27, 2020 – Joint Municipalities Meeting held in the National Hall: (Craig, Johnny, Lorne, Danny)

- Jeff Hendricks, Provincial Wildfire Prevention Senior Investigator, Wildfire Management Branch - Forestry Division, and Scott Franchuk, Fire Chief, presented information on the events and arson investigation conducted in Smoky Lake County.
- Community reports were received from:
 - Sargent Tina Chan, Smoky Lake RCMP Detachment,
 - Mr. Glenn van Dijken, MLA, Athabasca-Barrhead-Westlock Constituency,
 - Mr. Charles Iggulden, Chief Executive Office of Infinity Energy Ltd.,
 - Tom Mykytiuk, School Trustee for Aspen View School Division #78, and
 - Leon Boychuk-Hunter, Manager of Métis Crossing.
- Acknowledged receipt of RCDC's 2019 Executive Summary and recommended each respective municipality adopt the RCDC 2020 Mandate Letter.
- Welcomed the Village of Vilna's new CAO: Debbie Hackman.

January 28, 2020 – Regional Community Development Committee (RCDC) held in Council Chambers: (Craig, Lorne & Johnny)

- Reviewed Community Economic Development Officer's (CEDO) evaluation.
- Reviewed the Budget for 2020.
- The Strategic Priority Chart was reviewed and amended.
- Agreed to extend the assistant CEDO contract for 6 more months.

February 7, 2020 – RMR Law Seminar, held in Edmonton: (Craig, Johnny)

- Sessions included:
 - The Recovery of Taxes Related to Land – information covered the statutory requirements applicable to selling property to pay for outstanding taxes.
 - Pipelines in your Backyard - information on what you may control and what you can't, and what the benefits and burdens are of having pipelines routed through a municipality.
 - Red Tape Reduction, Tax Incentives and Other Changes in Municipal Assessment and Taxation - provided an overview of these new legislative initiatives.
 - FOIP Pitfalls and Best Practices - provided an overview of the applicable rules and processes to follow when responding to a FOIP request.
 - Policing/Enforcement with Community Peace Officers - Employer obligations and the responsibilities of CPOs, jurisdiction and risk, and enforcement in a sensitive world was discussed.

February 10, 2020 – County Council Budget Meeting, held in Council Chambers: (All Council)

- Approved to invite the Minister of Justice and Solicitor General and Glenn van Dijken, MLA to the "Townhall" Information Session: Enhancing Community Safety event on, March 3, 2020.
- Approved to fund 50% up to \$2,500 of the total reduced costs to survey and subdivide out the 1924, one-story, one-room former rural school, and designated Historic Resource within the Victoria District National Historic Site known as: Ruthenia School, for the purpose of the Smoky Lake Heritage Board Society receiving it through a donation from the landowner.
- Approved the Year-2020 Total Function Budget, with a total Revenue in the amount of \$16,535,957 and total Expenditures in the amount of \$16,535,957.
- Amended Policy Statement No. 03-21-04: Back sloping Program.
- Approved an unbudgeted Capital Expenditure to purchase a Multi-Terrain Track Loader.
- Approved to advertise for the following employment opportunities to staff the positions of:
 - One Temporary Weed Inspector for Year-2020,
 - One Full-time Payroll Clerk,
 - Two Temporary 4-month Summer Employment, and
 - Two Temporary 2-month Summer Employment

February 10, 2020 – Daycare: (Craig)

- Kinsman President Grant Gillum discussed a donation to assist with Capital purchases.
- CEDO, Michell Wright will be assisting the Pumpkin Patch in finding a corporate sponsor.

February 11, 2020 – RCDC Advertising Committee: (Craig, Lorne)

- Reviewed Boat and Sportsman Trade Show.
- Discussed Advertising chosen by the RCDC board.
- Reviewed Final Proof of Go East magazine ad.

February 12, 2020 – Policy Committee Meeting held in Council Chambers: (All Council)

- Reviewed the following bylaw policies:
 - Bylaw No. 1366-20: Bylaw Enforcement Officer.
 - Policy Statement No. 03-35-10: Snow Clearing.
 - Policy Statement No. 08-07-05: Corporate Credit Card.
 - Policy Statement No. 03-04-05: Hiring of Contract Trucks and Equipment

Sincerely,

Craig Lukinuk,
Smoky Lake County Reeve

Reeve's Report
517-20: Gawalko

That the Smoky Lake County Reeve's Report received for the period of January 17, 2020 to February 12, 2020, be accepted and filed for information.

Carried.

5. Issues for Information:

Manager's Reports:

Public Works Manager

Roadside Brushing Program "Priority List" Schedule

518-20: Orichowski That a Smoky Lake County Council acknowledge receipt of the draft **Roadside Brushing Program "Priority List"** schedule prepared by the Public Works Manager for Year-2020 with a map of areas of the road allowances to be addressed.

Carried.

Doug Ponich, Public Works Manager, left Council Chambers, time 1:08 p.m.

Planning and Development

Intermunicipal Collaboration Framework with Thorhild County

519-20: Orichowski That Smoky Lake County Council utilize the extension granted by the Minister of Municipal Affairs under Ministerial Order No. MSL:047/18, to April 1, 2021, for the development of an Intermunicipal Collaboration Framework with Thorhild County, and that notice shall be sent to Thorhild County, informing them of Smoky Lake County's motion, and requesting that Thorhild County pass a motion to the same effect, and send notice of said motion to the Minister of Municipal Affairs.

Carried.

Intermunicipal - Collaboration Framework & Development Plan with Lamont County

520-20: Cherniwchan That Smoky Lake County Council utilize the extension granted by the Minister of Municipal Affairs under Ministerial Order No. MSL:047/18, to April 1, 2021, for the development of an Intermunicipal Collaboration Framework (ICF) and Intermunicipal Development Plan (IDP) with Lamont County, and that notice shall be sent to Lamont County, informing them of Smoky Lake County's motion, and requesting that Lamont County pass a motion to the same effect, and send notice of said motion to the Minister of Municipal Affairs.

Carried.

Community Planning Association of Alberta conference

521-20: Halisky That a Smoky Lake County Council DEFER and relevant Staff who can attend – attend the annual Community Planning Association of Alberta Conference scheduled for April 27-29, 2020 to be held in Red Deer, Alberta.

Carried.

Joint Council Meeting - Smoky Lake County and the Town of Smoky Lake

522-20: Halisky That the **Joint Council Meeting between Smoky Lake County and the Town of Smoky Lake** for the purpose discussing the Victoria District Area Structure Plan, for **Tuesday, February 25, 2020 at 1:00 p.m.**, be cancelled.

Carried.

Committee of the Whole Meeting – Planning - Victoria District Area Structure Plan

523-20: Lukinuk That the next Smoky Lake **County Committee of the Whole Meeting** for the purpose of Planning - Victoria District Area Structure Plan, be scheduled for **Tuesday, February 25, 2020 at 10:00 a.m.**, to be held at the Smoky Lake Curling Rink, 45 White Earth Street, Smoky Lake; and, extend an invitation to the Councils of the Town of Smoky Lake, Village of Vilna and Village of Waskatenau to attend at **1:00 p.m.**

Carried.

Waskatenau Nuisance Grounds / Former Alberta Transportation Yard

524-20: Orichowski That Smoky Lake County inquire on the status of a Provincial funding commitment towards the Waskatenau Nuisance Grounds / Former Alberta Transportation Yard Remediation, with Michael Botros, Regional Director, Alberta Transportation, and inform Mr. Botros of the County pursuing a meeting with the Minister of Transportation: Ric McIver during the Rural Municipalities of Alberta RMA's Spring Convention, further to the Planning and Development Department's email to Michael Botros, Regional Director, Alberta Transportation, dated January 23, 2020, regarding same.

Carried.

Smoky Lake & District Chambers of Commerce - Victoria District Area Structure Plan

525-20: Halisky That Smoky Lake County acknowledge Smoky Lake and District Chambers of Commerce has scheduled a Meeting for Monday, February 24, 2020 at 7:00 p.m. to be held in the Smoky Lake Seniors' Drop In Centre, with Tony Sefton, Vision XS, in regard to the Victoria District Area Structure Plan, tourism opportunities and business growth; and, approve for those Council who can attend to attend.

Carried.

GIS

iHunter Alberta - 2019 County Map Sales Annual Report

526-20: Halisky That Smoky Lake County acknowledge receipt of the 2019 County Map Sales - Annual Report, received from the Inside Outside Studios Inc. of Calgary Alberta, in regard to the sale of virtual Smoky Lake County maps sold through their mobile application software: "iHunter Alberta", reporting a total of 226 maps sold in Year-2019, which generated a total royalty revenue of \$1,233.96 payable to Smoky Lake County; as per the correspondence from Mark Stenroos of Inside Outside Studios Inc., dated January 7, 2020.

Carried.

Inside Outside Studios Inc. - iHunter Alberta

527-20: Lukinuk That Smoky Lake County execute the digital data license agreement, dated February 12, 2020, for the purpose of granting Inside Outside Studios Inc. the non-exclusive, non-transferable license to use the County's land ownership map for selling virtual maps through mobile applications such as "iHunter Alberta", with a total end user price per map in the amount of \$14.99 which includes a royalty to the County in the amount of \$5.20 per unit sold; effective until terminated at the sole discretion of the County by providing Inside Outside Studios Inc. 30-days' written notice.

Carried.

Manager's Reports

528-20: Cherniwchan That the Smoky Lake County Management Reports received for the period between January 15, 2020 to February 12, 2020 from; Doug Ponich, Public Works Manager; Bob Novosiwsky, Public Works Road Foreman; Dave Kully, Public Works Shop Foreman; Ed English, Bylaw Enforcement/Peace Officer/Parks and Recreation Manager; Jordan Ruegg, Planning and Development Manager; Communications and GIS Department and Trevor Tychowsky, Safety Officer, be accepted and filed for information.

Carried.

Training Events – Reports

529-20: Gawalko That Smoky Lake County Council acknowledge receipt of the Reports produced in accordance with Management Policy Statement No. 01-M-41: Reporting on Training Events, received from:

Public Works:

- Road Data Services seminar, held in Red Deer, attended by Bob Novosiwsky, Public Work Foreman;

Planning and Development:

- Reynolds Mirth Richards & Farmer (RMRF) Law Seminar, held in Edmonton, attended by Jordan Ruegg, Planning and Development Manager;

Finance:

- Reynolds Mirth Richards & Farmer (RMRF) Law Seminar, held in Edmonton, attended by Brenda Adamson, Finance Manager.

Carried.

5. Issues for Information:

Committee Task Forces and Boards: Reports

Alberta CARE (Alberta Coordinated Action for Recycling Enterprises)

- Addressed in Councillor Gawalko's verbal Report.
- The 10th Annual Alberta CARE Spring Seminar is scheduled for February 26 to 28, 2020 in Westlock, Alberta.
- The Solid Waste Association of North America (SWANA) is scheduled for April 21 to 23, 2020 in Banff, Alberta.

Corridor Communications Inc. (CCI) Wireless

- No Report.
- Shareholders meeting conference call scheduled for March 24, 2020.

Doctor Recruitment and Retention

- Next meeting is scheduled at the call of the Chairperson.

Evergreen Regional Waste Management Services Commission

- Meeting held on February 6, 2020.
- Addressed in Councillor Orichowski's written Report:
 - E-Can Oilfield Services awarded the Leachate hauling contract.
 - The Commissions renewal license was appealed and mediation is scheduled in March, 2020.
 - Saddle Lake First Nations is hauling into the regional site and is a positive revenue source.
- Next meeting is scheduled for March 19, 2020.

Family Community Support Services Committee

- No Report.

Fire and Rescue Liaison Committee

- Smoky Lake
 - No Report.
- Vilna
 - No Report.
- Waskatenau
 - No Report.

Government Liaison Committee

- Addressed in the Reeve's Report.

Highway 28/63 Regional Water Services Commission

- Meeting held on February 10, 2020.
- Addressed in Councillor Orichowski's written Report:
 - The Whitefish Lake First Nation #128 waterline is almost complete and PCL Construction Management Inc. has been awarded the off-reserve water reservoir contract.
 - Bylaw 005-20 passed for new water rates effective January 1, 2020, with an increase of \$0.0462 included from the Capital Region Northeast Water Services Commission.
- Next meeting is scheduled for March 30, 2020.

Joint Health and Safety Committee

- Meeting cancelled January 17, 2020, due to extreme cold weather.
- Next meeting is scheduled for February 21, 2020.
- Included in the Agenda Package:
 - Minutes: December 13, 2019.

Municipal Planning Commission

- No Report.

Northeast Alberta Information HUB

- Local to Global Forum Conference will be held in Vegreville on March 4-6, 2020.

North East Muni-Corr. Ltd.

- Addressed in the Reeve's Report.

Northern Lights Library Board

- Addressed in the Reeve's Report.

R.C.M.P. Liaison Committee

- Meeting held January 29, 2020.
- Addressed in Councillor Halisky's written Report:
 - Townhall Meeting: Public Information Session – Enhancing Community Safety, scheduled for March 3, 2020.
 - The lack of afterhours emergency support from EMCON highway maintenance continues.
 - Will be planning a mock disaster event possibly in June, 2020.
 - May 3-9, 2020 is emergency preparedness week.
- Next meeting is scheduled for March 11, 2020.

Regional Community Development Committee (RCDC)

- Addressed in the Reeve's Report.
- Next Meeting is scheduled for April 6, 2020.

Railway Blockades Impacting CN Rail in Alberta

530-20: Orichowski

That Smoky Lake County Council agree, in principal, for the Town of Smoky Lake to prepare a Smoky Lake Region joint letter addressed to the Prime Minister of Canada with carbon copies to the local Member of the Legislature of Alberta (MLA), Rural Municipalities of Alberta (RMA), and Alberta Urban Municipalities Association (AUMA), to support the injunction granted against all railway blockades impacting CN Rail in Alberta, in response to the blockade set up by the group: Cuzzins for Wet'suwet'en, on February 19, 2020, across the railway tracks near 231 Street and 110 Avenue in Edmonton, as part of protests relating to the Wet'suwet'en hereditary chiefs who oppose the Coastal GasLink project in British Columbia and the pipeline's route through their territory.

Carried.

Regional Emergency Management Advisory Committee

- No Report.

Risk-Pro Control Management Committee

- Added Named Insured:
 - Smoky Lake Riding Club Financial Statement: for the year ended December 31, 2019.
 - Waskatenau Pryveet Dance Club Minutes: February 4, 2020.

Rural Municipalities of Alberta (RMA) Insurance - RiskPro 2020

531-20: Orichowski That Smoky Lake County Reeve and Deputy Reeve and relevant Staff who can attend – attend the Rural Municipalities of Alberta (RMA) Insurance - RiskPro 2020 scheduled for May 6-7, 2020 to be held at the River Cree Resort and Casino, Edmonton.

Carried.

Smoky Lake Community Daycare Co-operative Committee

- Addressed in the Reeve's Report.
- Next Meeting is at the call of the Chairperson.

Smoky Lake Foundation

- Addressed in Councillor Orichowski's written Report:
 - Approved a new organizational chart.
 - Passed the Accommodation License Inspection completed on February 18-19, 2020.
 - Adopted several Policies relating to administration, hospitality, health services, resident safety and human resources.
 - All facilities are fully occupied except Waskatenau with seven units vacant.
 - The Vilna Lodge maintenance truck was stolen and security cameras have since been installed.
 - An employee was dismissed which has led to a grievance through the union.
- Next meeting is scheduled for March 31, 2020.

Smoky Lake Region Fire and Rescue Committee

- Address in the Reeve's Report.
- Next Meeting is scheduled for March 11, 2020.

Smoky Lake Heritage Board

- Meeting held on February 12, 2020:
 - The Smoky Lake Heritage Board Society will be taking ownership of the land and Ruthenia School once the subdivision process has been completed, in respect to Smoky Lake County Council's January 23, 2020, Motion #368-20.
 - The Society will make the necessary arrangements to have the Russ House moved to RL 10-58-17-W4M, in respect to Smoky Lake County Council's January 23, 2020, Motion #352-20.
 - The Board has until December 31, 2022 to claim the \$870.00 Grant and complete its conservation project on Bellis Fire Hall.
 - Discussed:
 - its role in assisting the proposal of nominating the North Saskatchewan River as a Canadian Heritage River and potential sites to be protected for ecological purposes,
 - bronze plaques to be located at the Bellis Fire Hall and Free Trader's Cabin designated as Municipal Historic Resources,
 - increasing presence on various social media platforms to be more proactive in promoting the heritage assets within the County to attract tourism and investment,
 - interpretative signage within the Victoria District,
 - ways of engaging more youth in heritage-related activities.

Joint Municipalities Meeting

532-20: Gawalko That Smoky Lake County scheduled the next **Joint Municipalities** meeting for **Monday, March 30, 2020** to be hosted by, and held in the Village of Vilna.

Carried.

Smoky Lake Agricultural Society

- Next meeting at the call of the Chairperson.

Intermunicipal Development

- Addressed in the Reeve's Report.

Citizens-on-Patrol (C.O.P.) Association

- Organizational Meeting held January 29, 2020.
- Discussion addressed in Councillor Halisky's written Report:
 - For non-emergency events during working hours, people can call the Smoky Lake RMP Detachment at 780-656-3550 and for all emergency events or for reporting suspicious activities, vehicles and persons, call 911.
 - Recruitment of additional members.
 - Documenting patrols.
 - Lobbying for changes to the Judicial System.
- Next meeting is scheduled for March 19, 2020 at the Bellis Curling Rink.

Committee Task Force and Board Reports

533-20: Cherniwchan That Smoky Lake County's Committee Task Force and Board Reports presented by Councillors as of February 20, 2020, be accepted for information.

Carried.

6. Correspondence:

RMA (Rural Municipalities of Alberta)

534-20: Halisky That the following correspondence received by Smoky Lake County from the RMA (Rural Municipalities of Alberta), be filed for information:

- a. Contact Newsletter: January 24, 2020,
- b. Contact Newsletter: January 31, 2020,
- c. Year-2020 Wells, Pipelines, Machinery and Equipment Assessment Model Review Consultation,
- d. District 5 Organizational Meeting Minutes: January 10, 2020, and
- e. District 5 Regular Meeting Minutes: January 10, 2020.

Carried.

Canadian Heritage River System (CHRS) – Nomination of North Saskatchewan River

535-20: Halisky That Smoky Lake County Council acknowledge receipt of the carbon copied letters of support regarding the Inter-Provincial nomination of the North Saskatchewan River for the Canadian Heritage River System (CHRS) designation, from:

- Jay S. White, M. Sc., P. Biol., Principal, Aquality Environmental Consulting Ltd, dated January 16, 2020;
- Royce Chwin, CEO, Travel Alberta, dated January 24, 2020;
- Jaye Parrent, Finance and Assistant CAO, Village of Clyde, dated January 20, 2020;
- Lou Hall, Reeve, Westlock County, dated January 16, 2020;
- David Ridley, Executive Director, Edmonton Heritage Council, dated February 3, 2020; and
- Jane Dauphinee, Principal/Senior Planner, Municipal Planning Services (2009) Ltd., dated February 7, 2020.

Carried.

Jordan Ruegg, Planning and Development Manager and Kyle Schole, Planning and Development Assistant, left Council Chambers, time 2:40 p.m.

Kalyna Country Performing Arts Association

536-20: Orichowski That Smoky Lake County Council who can attend – attend the 22nd annual Kalyna Festival scheduled for March 7-8, 2020 to be held in the Smoky Lake Agricultural Society Complex; and donate in the amount of \$1,000.00 towards the event, as per Council’s September 26, 2018 Motion #940-18, with funds allocated from Grants to Individuals and Organizations Year-2020 budget, in response to the letter received from Shylha Brodyk, President, Kalyna Country Performing Arts Association, dated January 2020.

Carried.

Go East RTO (Regional Tourism Organization)

537-20: Orichowski That Smoky Lake County approve to pay the Year-2020 Go East RTO (Regional Tourism Organization) Membership fee in the amount of \$400.00 based on the population category of “500-2499” as the County’s population is 2461, in response to the correspondence received from Donna Jenson, Office Administrator, Go East Regional Tourism Organization, dated February 2, 2020.

Carried.

Aspen View Public Schools

538-20: Gawalko That the newsletter received by Smoky Lake County from Aspen View Public Schools titled: Board Highlights, from their regular meeting held on January 16, 2020, be filed for information.

Carried.

5th Annual Randy Russ Memorial Barrel Race

539-20: Halisky That the official letter received by Smoky Lake County from Anne-Marie Russ, dated January 2, 2020, in regard to a request for sponsorship of the 5th Annual Randy Russ Memorial Barrel Race be filed for information as Council has already approved by Motion #415-20 on January 23, 2020, to donate a Silver Sponsorship in the amount of \$500.00 to the 5th Annual Randy Russ Memorial Barrel Race scheduled for August 2-3, 2020, to support the expanded program which includes the “raising awareness of equine assisted therapy for special needs people” in response to the email received from Anne-Marie Russ, dated January 20, 2020.

Carried.

Minister of Canadian Heritage

540-20: Cherniwchan That Smoky Lake County acknowledge receipt of the letter from Honourable Steven Guilbeault, Minister of Canadian Heritage, received in January 2020, extending a “thank you” to everyone involved in crafting the Victoria District Economic Development Strategy and their dedication to our country’s culture and heritage, thereby ensuring the Victoria District will remain a compelling cultural destination for visitors, and an important part of the economy.

Carried.

Smoky Lake Holubka Dancers

541-20: Lukinuk That Smoky Lake County donate in the amount of \$500.00, to the Smoky Lake Holubka Dancers to aid in the purchase of their Ukrainian dancing costumes in their 42nd year of operating, in response to the correspondence received from the Smoky Lake Holubka Dancers, dated February 12, 2020.

Carried.

Thank You: Summary Listing

542-20: Halisky That Smoky Lake County acknowledge receipt of the following “Thank You” correspondence from:

- Stollery Children’s Hospital Foundation, dated January 21, 2020 for the \$258.00 donation of funds generated from the 50/50 draw at the annual County Staff Christmas party;
- First Baptist Church of Smoky Lake, dated January 24, 2020, for temporarily lending the use of a laptop; and
- Bellis Curling Association, received February 12, 2020, for a great job in snowplowing their parking lot for their Annual Open Curling Bonspiel held on January 24-26, 2020.

Carried.

Information Releases

543-20: Gawalko That the Smoky Lake County “Information Released” calendar for February 2020, be filed for information.

Carried.

10. Bills & Accounts:

544-20: Orichowski That all the Smoky Lake County Bills and Accounts approved for payment, including the bills and accounts recommended for payment by the Natural Gas Council, and including transfers to the Payroll Account, be filed for information:

County Council Meeting: February 20, 2020

Batch #	Cheque Numbers	Total of Batch
48411	48902 to 48904	\$27,806.18
48477	48905 to 48941	\$636,978.72
48530	48942 to 48961	\$82,566.18
48558	48962 to 48973	\$173,111.69
48571	48974 to 48976	\$4,252.52
48593	48977 to 48987	\$1,022.91
48610	48988 to 49002	\$49,119.31
48681	49003 to 49043	\$73,442.29

Total Cheques from 48902 to 49043 \$1,048,299.80

Direct Debit Register

Batch #	Description	Total of Batch
48369	Smoky Lake County	\$357,489.93
48370	Vision XS Limited	\$15,421.00
48615	My HSA	\$6,189.59

Total Direct Debits \$372,910.93

Grand Total Bills and Accounts \$1,421,210.73

(Note: From General Account)

Carried.

County Council Meeting

545-20: Gawalko That the next Smoky Lake County Council Meetings be scheduled for Thursday, **March 26, 2020 at 9:00 a.m.**, and Thursday, **April 30, 2020 at 9:00 a.m.**, and Thursday, **May 28, 2020 at 9:00 a.m.**, to be held in the County Council Chambers.

Carried.

Executive Session:

Personnel Issue: Year-2020 Conference and Training Participation

546-20: Orichowski That Smoky Lake County Council go into Executive Session to discuss a Personnel Issue: Year-2020 Conference and Training Participation, under the authority of the FOIP Act, Section 27: Privileged Information, time, 3:11 p.m.

Carried.

547-20: That Smoky Lake County go out of Executive Session, time 3:56 p.m.

Carried.

Conference and Training Participation Reporting - Management Policy Statement No. M01-41: Reporting Criteria on Training Events

548-20: Gawalko That Smoky Lake County Council recommend Administration amend its Management Policy Statement No. M01-41: Reporting Criteria on Training Events, to include an additional section on the Schedule "A" form to identify the expenses incurred while attending the "event" which would include the costs of:

- Mileage,
- Meals,
- Lodging, and
- Registration,

and, acknowledge in doing so, this new reporting would satisfy the Conference and Training Participation Reporting which was requested by Council Motion #138-19, on November 29, 2019.

Carried.

ADJOURNMENT:

549-20: Lukinuk That the Smoky Lake County Council Meeting of February 20, 2020, be adjourned, time 4:06 p.m..

Carried.

REEVE

S E A L

CHIEF ADMINISTRATIVE OFFICER