

SMOKY LAKE COUNTY

Minutes of the **County Council Meeting** held on Thursday, **May 28, 2020** at 9:02 A.M. held virtually online through Electronic Communication Technology: Zoom Meeting.

The meeting was called to order by the Reeve, Mr. Craig Lukinuk, in the presence of the following persons:

ATTENDANCE		
<u>Div. No.</u>	<u>Councillor(s)</u>	<u>Thursday, May 28, 2020</u>
1	Dan Gawalko	Virtually Present
2	Johnny Cherniwchan	Virtually Present
3	Craig Lukinuk	Virtually Present
4	Lorne Halisky	Virtually Present
5	Randy Orichowski	Virtually Present
CAO	Cory Ollikka	Virtually Present
Asst. CAO	Lydia Cielin	Virtually Present
Finance Manager	Brenda Adamson	Virtually Present
Legislative Svcs/R.S.	Patti Priest	Virtually Present

Observers in Attendance Upon Call to Order:

Public Works Mgr.	Doug Ponich	Virtually Present
Plan/Dev Manager	Jordan Ruegg	Virtually Present
Plan/Dev Assistant	Kyle Schole	Virtually Present
Communications Tech.	Evonne Zukiwski	Virtually Present
Parks & Rec Manager	Ed English	Virtually Present
Com. Ec. Dev. Officer	Michelle Wright	Virtually Present
Media	Smoky Lake Signal	Virtually Present
Media	Redwater Review	Virtually Present
Public	None	N/A

2. Agenda:

787-20: Orichowski That the Smoky Lake County Council Meeting Agenda for Thursday, May 28, 2020, be adopted, as amended:

Additions to the Agenda

1. Executive Session – Land and Legal: Waste Transfer Site on SE-33-59-12-4, Lot E, Plan 7921604, Spedden.
2. JMB Crushing System Inc. Filed for Protection from Creditors.

Carried Unanimously.

3. Minutes:

Minutes of April 23, 2020 – County Council Budget Meeting

788-20: Cherniwchan That the minutes of the **Smoky Lake County Council Budget Meeting** held on Thursday, April 23, 2020, be adopted as presented.

Carried.

Minutes of April 27, 2020 – County Council Committee of the Whole - Planning

789-20: Halisky That the minutes of the **Smoky Lake County Council Committee of the Whole for the purpose of Planning Meeting** held on Monday, April 27, 2020, be adopted as presented.

Carried.

Minutes of April 30, 2020 – County Council Meeting

790-20: Gawalko That the minutes of the **Smoky Lake County Council Meeting** held on Thursday, April 30, 2020, be adopted as presented.

Carried.

Minutes of May 5, 2020 – County Council Budget Meeting

791-20: Cherniwchan That the minutes of the **Smoky Lake County Council Budget Meeting** held on Tuesday, May 5, 2020, be adopted as presented.

Carried.

4. Request for Decision:

Alberta's Lakeland DMO (Destination Marketing Organization)

792-20: Orichowski That Smoky Lake County Council approve action taken by Administration in renewing the Alberta's Lakeland DMO (Destination Marketing Organization) membership, based on a population of 2,459 at \$0.30/capita in the amount of \$774.17 for the Year-2020, as per invoice #2020-149, dated April 6, 2020; and review the said membership on an annual basis.

Carried.

One Member of the Public virtually joined the meeting, time 9:18 a.m.

Addition to the Agenda:

JMB Crushing Systems Inc. – Filed for Protection from Creditors

793-20: Orichowski That Smoky Lake County Administration research issuing a possible stop order to JMB Crushing Systems Inc., in response to their delinquent Aggregate Extraction Business Licence fees and the notice received in regard to JMB Crushing Systems Inc. filing for “protection from creditors”; **and**, Smoky Lake County Bylaw No. 1306-17: Aggregate Extraction Business Licence, be brought forward to the next scheduled Policy Committee Meeting for the purpose of strengthening its content.

Carried.

Juanita Marois, Executive Director, Metis Crossing, Len Hrehorets, President, Lonesome Pine Cattle Co., and Cody Hrehorets, President of CLH Group, virtually joined the meeting, time 10:02 a.m.

Delegation:

Metis Crossing & Lonesome Pine Cattle Co.

Present before County Council at 10:04 a.m. to 10:27 a.m. were Juanita Marois, Executive Director, Metis Crossing, Len Hrehorets, President, Lonesome Pine Cattle Co., and Cody Hrehorets, President of CLH Group, to discuss the Metis Crossing Master Plan, in respect to the undeveloped road allowance on the East side of River Lot 10, Victoria Settlement.

Juanita Marois, Executive Director, Metis Crossing, virtually left the meeting, time 10:29 a.m.

Bylaw No. 1380-20 - Road Closure of Undeveloped Government Road Allowance: East Side of River Lot 10 (Victoria Settlement)

794-20: Orichowski That Smoky Lake County **defer** Bylaw No. 1380-20: Road Closure of Undeveloped Government Road Allowance: East side of River Lot 10 (Victoria Settlement), containing 2.51 hectares (6.21 acres) more or less, for the purpose of closing to public travel and disposing of, portions of a public highway in accordance with section 22 of the Municipal Government Act, Chapter m-26, Revised Statutes of Alberta 2000, as amended; **and**, bring forward Smoky Lake County Policy Statement No. Policy Statement No. 03-16-04: Road Closure or Cancellation, to the next scheduled Policy Committee Meeting.

Carried.

5. Issues for Information:

Chief Administrative Officer's Report

The Chief Administrative Officer provided a report to Council for the period of April 27, 2020 to May 26, 2020:

Legislative/Governance:

- The final numbers for Legislative work are in for 2019: we adopted/amended: 55 Policies and 32 Bylaws.

Administrative:

- While we are managing quite well amid the COVID-19 social distancing measures, we are investigating some options and costs for plexiglass shields for front-line desks, as this is highly likely to be part of our eventual re-integration strategy.

Financial:

- No Report.

Human Resources:

- We were approved for a Summer Jobs Grant for three 2-month Parks and Recreation summer students and we have only hired two. The department is a little shorthanded since one of the supervisors left, and we suggest hiring the third 2-month summer student. The grant pays the full \$15/hour, so cost would be negligible. Also, it could assist with providing occasional coverage for office phones etc. when office staff take summer vacation time.

Community:

- The province has announced that 4 PPE masks will be distributed on the honour system to all Albertans. We were notified of this initiative through the Smoky Lake Region Emergency Operation Centre (ECO), and the Town of Smoky Lake has offered to coordinate distribution on behalf of the region.

Training:

- No Report.

Council Member Inquiry:

- No Report.

Summer Temporary Employment

795-20: Orichowski

That Smoky Lake County Council authorize Administration, in respect to Council's January 6, 2020, "Hiring Freeze" Motion # 334-20, to proceed to hire a total of three (3) temporary employees to fill three (3): two-month Summer Temporary Employment positions in Year- 2020, for the Parks and Recreation Department, and acknowledge the County has been approved for full funding of \$15.00/hour under summer jobs grant for the said 3 positions.

Carried.

Masks for Albertans - Pandemic Response Planning Team (PRPT) Government of Alberta

796-20: Halisky

That Smoky Lake County advertise four (4) free facemasks for each resident which are available through the Government of Alberta's Pandemic Response Planning Team (PRPT): Masks for Albertans initiative, whereby each Albertan will have access to 4 disposable facemasks to help prevent the spread of COVID-19 and are to be picked up by individuals through an honor system, and thank the Town of Smoky Lake for coordinating the delivery, packaging and bulk distribution of the said masks to the Smoky Lake Region at the three (3) following locations: Town of Smoky Lake Office, Village of Vilna Office, and Village of Waskatenau Office.

Carried.

One Member of the Public virtually joined the meeting, time 10:51 a.m.

Financial Statements

As annexed to the minutes:

↳ April 2020.

Action List(s)

Action Lists:

- i. County Council Budget Meeting – April 23, 2020.
- ii. County Council Committee of the Whole - Industry Liaison Meeting- April 27, 2020.
- iii. County Council Meeting – April 30, 2020.
- iv. County Council Budget Meeting – May 5, 2020.

Chief Administrative Officer's Report

797-20: Halisky

That Smoky Lake County's Chief Administrative Officer report for the period of April 27, 2020 to May 26, 2020 be accepted and filed for information.

Carried.

Finance Manager's Report: Actual to Budget Report

Brenda Adamson, Finance Manager provided an updated Financial Report for the period of April 22, 2020 to May 19, 2020.

Federation of Canadian Municipalities' Municipal Asset Management Program

798-20: Halisky

That Smoky Lake County Council resolves to direct staff to apply for a grant opportunity from the Federation of Canadian Municipalities' Municipal Asset Management Program for Smoky Lake County, **Policies and Systems Project**; and, be it therefore resolved that the Municipality commits to conducting the following activities in its' proposed project submitted to the Federation of Canadian Municipalities' Municipal Asset Management Program to advance our asset management program with the following three activities:

- Collect and compile Asset information into one central database,
- Set up Asset Management Strategy, Plan, and Roadmap, and
- Municipal Workshops: Asset Management principles, In-house Asset Management capacity, Risk Management,

Be it further resolved that the Municipality commits \$11,200.00 from its budget towards the cost of this initiative.

Carried.

Asset Management Designation – Brenda Adamson

Reeve Lukinuk extended a Congratulatory message to the Finance Manager: Brenda Adamson on completing the Asset Management Program provided by Northern Lakes College and Federation of Canadian Municipalities (FCM) and applying for her Asset Management Designation.

Finance Manager's Report

799-20: Cherniwchan

That the Smoky Lake County Financial Report prepared by Brenda Adamson, Finance Manager for the period of April 22, 2020 to May 19, 2020, be accepted for information.

Carried.

Reeve's Report:

Reeve Craig Lukinuk presented the following written report:



Reeve's Report
For April 22, 2020 to May 20, 2020

- April 23, 2020 – Council Budget Meeting held Virtually: (All Council)
- Approved for administration to prepare a 2020 Tax Rate Bylaw based on a combination of budget adjustment, and a municipal tax mill rate increase of .05000.
 - Approved an unbudgeted expenditure to purchase a 12 Volt Beckett Oil Burner attachment for Unit 160: Asphalt Patcher Box, for \$9,000.
 - Approved the concept of financially assisting the Village of Waskatenau with the Project: Waskatenau Fire Department's Rapid Attack Unit Shelter, at an estimated total project cost in the amount of \$30,000.00 with a cost-share of 50/50, subject to the Village of Waskatenau providing three (3) quotes and upon Smoky Lake County receiving approval of grant funding from the Farm Credit Canada (FCC) AgriSpirit Fund in the amount of \$25,000.00.
- April 24, 2020 – RMA Spring 2020 Resolution Session held Virtually: (All Council)
- Resolutions presented:
 - 1-20S Alberta Wetland Mitigation Directive (Saddle Hills County),
 - 2-20S Additional Depreciation of Machinery & Equipment Property (MD of Opportunity),
 - 3-20S Implementing Western, Rural Municipal Representation on FCM WEST (Sturgeon County),
 - 4-20S Water & Wastewater – Laws, Regulations and Funding (County of Grande Prairie),
 - 5-20S Regional Economic Development Alliances Continued Provincial Funding (MD of Spirit River),
 - 6-20S Economic State of Crisis (Brazeau County),
 - 7-20S Health Care Co-ops (County of Warner).
- April 27, 2020 – Council Committee of the Whole for Planning meeting held Virtually: (All Council)
- Recommended adopting the Victoria District Economic Development Plan strategy to be an Investor Partnership Model: Joint Venture Tourism Corporation.
- April 29, 2020 – Joint Town of Smoky Lake and County Council Meeting held virtually: (All Council)
- The Town and County Councils agreed in principle with the concept for the Victoria District Economic Development Plan strategy being an Investor Partnership Model as a Joint Venture Tourism Corporation.
 - County Council adopted the Victoria District Economic Development Investor Partnership Model: Joint Venture Tourism Corporation.
 - The Town and County Councils agreed in principle to be a Stakeholder Investor into the new H. A. Kostash School Project and potentially provide funds of \$600,000 to incorporate community needs into the new building.
- April 30, 2020 – County Council Meeting held Virtually: (All Council)
- Bylaw No. 1376-20: Electronic Meetings, given third & final reading.
 - Bylaw No. 1373-20: Hamlet of Bellis Sewer System, given third & final reading.
 - Bylaw No. 1374-20: Borrowing Bylaw, given third & final reading.
 - Policy No. 03-04-06: Hiring of Contract Trucks and Equipment, amended.
 - Adopted the audited Smoky Lake County Consolidated Financial Statements and the Smoky Lake County Gas Utility Financial Statements for the year ended: December 31, 2019.
 - Policy No. 03-14-12: Haul Road Agreement, amended.
 - Policy No. 01-38-03: Smoky Lake County Strategic Plan 2018-2020, amended.
 - Bylaw No. 1379-20: Joint Agreement for Regional Community Development Committee (RCDC), given third & final reading.

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Reeve's Report
For April 22, 2020 to May 20, 2020

- Bylaw No. 1377-20: Agricultural Fieldman - Designated Officer: Carleigh McMullin, given third & final reading.
 - Bylaw No. 1370-20: Victoria Trail Municipal Historic Area Designation, given third & final reading.
 - Policy Statement No. 61-24-01: Victoria District National Historic Site of Canada (VDNHSC) Caveat Program, adopted.
 - Policy Statement No. 61-04-03: Smoky Lake Region Strategic Plan, amended.
 - Bylaw No. 1369-20: Ruthenia School Municipal Historic Resource Designation, given third & final reading.
 - Policy Statement No. 07-05-01: Victoria Settlement Advisory Committee: Terms of Reference, rescinded.
 - Approved \$605.58 to the Smoky Lake and District Chamber of Commerce towards the repair of their electronic highway sign near highway 28.
 - Approved to renew the Northeast Alberta Information HUB Ltd. membership, for \$1,230.50.
 - Adopted the Regional Community Development Committee 2020 Mandate Letter.
 - Policy Statement No. 61-23-01: RCDC Contractor Performance Appraisal- Economic Development Assistant (EDA), adopted.
 - Policy Statement No. 01M-42-01: Economic Development Assistant – Job Description, adopted.
 - Approved to provide a letter of support for MP Shannon Stubbs' Private Members Bill C-221: Environmental Restoration Incentive Act, an Act to amend the Income Tax Act to establish a tax credit for the closure of oil and gas wells.
 - Approved to renew the Smoky Lake and District Chamber of Commerce membership, of \$150.
 - Declared April 28, 2020 as a "Day of Mourning" remembering all workers who have been killed, injured, or disabled at their place of work in 2019.
 - Declared May 17-23, 2020 as National Public Works Week.
 - Approved to adhere to Provincial Regulations and COVID-19 Public Health recommendations for Private and Municipally operated Campgrounds to be closed.
- May 4, 2020 – Regional Community Development Committee meeting held Virtually: (Craig & Lorne)
- Received the 2019 RCDC report card.
 - Adopted the RCDC 2020-2022 Rolling Action Plan.
 - Approved to extend the CEDO contract due to COVID-19 until June 30, 2021.
 - Approved to extend the EDA contract Due to COVID-19 till December 31, 2020.
- May 5, 2020 – Municipal Planning Commission meeting held Virtually: (All Council)
- Approved Development Permit No. 010-20: SW-8-60-15-W4M for the development of Natural Resource Extraction/Processing Facility (Sand and Gravel). (80 Acres +/-), subject to conditions.
 - Approved Development Permit No. 011-20: Plan 7821750; Block 3; Lot 2; for the placement of a Shipping Container, subject to conditions.
- May 5, 2020 – Council Budget Meeting held Virtually: (All Council)
- Approved the execution of the Schedule "A" of Policy Statement No. 62-18-01: Firearms Authorization for Agricultural Service Board with the County's Trapper/Weed Inspector: Trevor Cameron, for the purpose of problem-wildlife and pest control.
 - Amended the 2020 – 2024 Five-Year Capital Project Budget by decreasing the budgeted amount to be transferred to reserves for future projects in order to keep the property tax rate increase to a minimum and provide a balanced budget and amended the 2020 Total Function Budget.
 - Bylaw No. 1375-20: 2020 Tax Rate was given third & final reading.

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Reeve's Report
For April 22, 2020 to May 20, 2020

- May 6, 2020 – Joint Town of Smoky Lake and County Council Meeting held virtually: (All Council)
- Acknowledge receipt of the letter from the Kinette Club of Smoky Lake regarding the adding an indoor walking track, bowling alley, wellness centre and youth centre to the new HAK building.
 - The Town and County agreed to be mutual third-party funding partners to contribute funding in the amount of \$600,000.00 based on a funding formula of 60% County and 40% Town, for the purpose of incorporating a community daycare facility into the H. A. Kostash School Replacement building.
 - Approved the Town CAO and County CAO to be on the H. A. Kostash School Replacement Project Design Team, as a Community Stakeholders to provide input in respect to the Community's needs within the limits of the municipal funding contribution.
 - Accepted Public Library's letter regarding concerns relating to establishing the Smoky Lake Public Library into the H. A. Kostash School Replacement.
 - Neil O'Shea, Superintendent of Aspen View Public School gave Councils a review of the New H.A. Kostash School Replacement Project which will begin in the spring of 2021 and to be completed by 2022.
- May 8, 2020 – Corridor Communication Inc. (CCI) Shareholders Teleconference: (Craig, Danny, Johnny)
- Held our Annual General Meeting, approved Juli Nickerson as Recording Secretary.
 - Darel Cholak and Joe Katanzi Retired from the CCI Board of Directors.
 - Approved the 2019 Financial Report by Dave Minhas Auditor – Pivotal LLP and reappointed the firm for the upcoming year as the auditors.
 - Reviewed Terms of reference for the board of directors.
 - Election was held for CCI Board of Directors, acclaimed was Charlie Cutforth, and Gary Turner.
 - Clifford Lawrick was appointed as a new Director to the board.
- May 14, 2020 - Doctor Retention & Recruitment Committee Virtual Meeting: (Craig, Johnny, Lorne, Danny)
- Acknowledge receipt of the unsuccessful application to the 2020 Rhapsody Award Program.
 - Acknowledge receipt of the Lakeland Primary Care Network Management's Responsibility for Financial Reporting.
 - Lakeland Primary Care Network Released the Approved Budget for the next 3 years.
 - Reviewed Survey to be sent out for input from residents.
 - Discussion on the 2020 Doctor Recruitment Committee Budget.
- May 15, 2020 – Pumpkin Patch Day Care Meeting held virtually: (Craig)
- Discussed protocols for re-opening the Daycare. Potential Opening June 1, 2020.
 - Discussed the Daycare being incorporated into the new HAK School.
 - Emily Feniak has resigned from the Day Care Board of Directors position.
- May 20, 2020 – Northern Lights Library Executive Meeting virtually: (Craig)
- Updated the status of employees working from home.
 - Going to start using Google Ads to help promote our services with a company called Koios.
 - Currently 31 Libraries have staff working in the library and 4 that are working from home. There are 5 libraries that are completely closed.
 - 50% of the operating Grants have been released to all libraries in May.
 - The Government has released that libraries will be re-opening in Phase 2 with restrictions.

Sincerely,
Craig Lukinuk, Smoky Lake County Reeve

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Reeve's Report

800-20: Cherniwchan

That the Smoky Lake County Reeve's Report received for the period of April 22, 2020 to May 20, 2020 be accepted and filed for information.

Carried.

Delegation:

Jean Gushatthey and Judy Brousseau - Roadway License Agreement

801-20: Gawalko

That Smoky Lake County Planning Department respond to the delegations who were unable to attend the meeting: Jean Gushatthey and Judy Brousseau, in regard to their concerns with Council's January 23, 2020 motion # 349-20 "That Smoky Lake County execute the Roadway License Agreement with Amanda Flondra for the purpose of grazing cattle on the undeveloped road allowance between the land legally described as NE-13-60-14-W4M & NW-18-60-13-W4M, and SE-13-60-14-W4M & SW-18-60-13-W4M for a Ten (10) Year Term: January 23, 2020 to expire January 23, 2030; unless otherwise terminated sooner.", with Section 20(b) of the Roadway License Agreement executed by Amanda Flondra which states: "Gates should be provided at each end of the licensed roadway. These gates are to remain unlocked at all times, and be easy to open and close, unless expressed permission is granted; and not posted as private property."

Carried.

Councillor Lorne Halisky virtually left the meeting, time 12:02 p.m.

5. Issues for Information:

Manager's Reports:

Public Works Manager

2020-2023 Gravel Crushing Tender Award

802-20: Cherniwchan That Smoky Lake County acknowledge a total of two (2) bids were received for the Year-2020 to Year 2023 Gravel Crushing Tender which were opened by the Public Works Manager and Public Works Foreman on May 19, 2020, at 2:15 p.m. from:

- Ferby Sand and Gravel Ltd. in the bid amount of \$422,950.00, and
- McNabb Construction Ltd. in the bid amount of \$378,200.00,

and, Smoky Lake County **award** the said tender to the lowest bidder: McNabb Construction Ltd. from Forestburg, Alberta, to crush and stockpile gravel at the White Earth Creek Gravel Pit located at NW ¼ of Section 2-61-18-W4 and NE 35-60-18-W4, in Year-2020 as follows:

- Designation 4, Class 20 (3/4") material - 37,000 Tonne,
- Designation 4, Class 25 (1") material - 45,000 Tonne,
- Designation 4, Class 40 (1 ½") material - 13,000 Tonne,
- Designation 3, Class 12.5 (½") material - 5,000 Tonne, and
- Sand Elimination based on 20,000 Tonne,

with an option at the sole discretion of the County, to renew each year for a one-year term with estimated volumes not less than 85,000 Tonne.

Carried.

Councillor Halisky virtually re-joined the meeting, time 12:04 p.m.

Casual Public Works Employment

803-20: Cherniwchan That Smoky Lake County Council authorize Administration, in respect to Council's January 6, 2020, "Hiring Freeze" Motion # 334-20, to proceed to re-hire the casual Public Works employee from June 1, 2020 to termination of employment on August 31, 2020, as an operator: truck driver to fill the current employment capacity, and acknowledge the Year-2020 budget is not affected by this because the current operator is being allocated to a seasonal position.

Carried.

12:51 to 12:58 p.m.

9. Public Question and Answer Period:

Hank Holowaychuk, Member of the Public and Mayor of Smoky Lake:

Q: With the Pitch-in litter clean-up campaign cancelled due to COVID-19 there is a lot of debris on County roads, what are your efforts to clean it up?

Councils' Reply:

A: Our departments are constantly cleaning up ditches, we encourage employees and the public to inform us of issues and we continue to closely watch the areas along the dump roads and Range Road 171. Also, the Agricultural Departments' Mower Operators clean up the ditches prior to mowing.

Parks and Recreation Manager

Campgrounds

804-20: Gawalko That Smoky Lake County reopen its campgrounds to Alberta Residents with self-contained camping units equipped with built-in washing and toilet facilities, effective June 15, 2020; and, abide by the evolving Provincial Regulations for the sanitization of outhouses and camp-kitchens facilities in respect to COVID-19 Public Health recommendations for Private and Municipally operated Campgrounds.

Carried.

Meeting Recessed Meeting recessed for Lunch, time 1:16 p.m.

Meeting Reconvened The meeting reconvened on a call to order by Reeve Craig Lukinuk at 1:46 p.m. in the presence of all Council members, the Chief Administrative Officer, Assistant Chief Administrative Officer, Finance Manager, Public Works Manager, Planning and Development Manager, Planning and Development Assistant, Peace Officer/Parks and Recreation Manager, Communications Technician, Recording Secretary, Smoky Lake Region Community Economic Development Officer, and **one member of the public**.

Planning and Development

Meeting with Minister of Transportation – Former Waskatenau Nuisance Grounds

805-20: Halisky That the Smoky Lake County Council who can attend – attend the conference call with Minister of Transportation scheduled for Friday, May 29, 2020, from 2:00 p.m. to 2:15 p.m., for the purpose of receiving clarity on potential Provincial funding towards the reclamation of the former Waskatenau Nuisance Grounds legally described as Plan 5225CL, Block OT.

Carried.

Manager's Reports

806-20: Orichowski That the Smoky Lake County Management Reports received for the period between April 22, 2020 to May 20, 2020, from; Doug Ponich, Public Works Manager; Bob Novosiwsky, Public Works Road Foreman; Dave Kully, Public Works Shop Foreman; Ed English, Bylaw Enforcement/Peace Officer/Parks and Recreation Manager; Jordan Ruegg, Planning and Development Manager; Communications and GIS Department and Trevor Tychkowsky, Safety Officer, be accepted and filed for information.

Carried.

Training Events – Reports

807-20: Gawalko That Smoky Lake County Council acknowledge receipt of the Reports produced in accordance with Management Policy Statement No. 01-M-41: Reporting on Training Events, received from:

Legislative Services & Communications:

- All-Net Solutions – New website training held virtually by Evonne Zukiwski, Communications Technician and Patti Priest, Legislative Services Clerk.

Carried.

5. Issues for Information:

Committee Task Forces and Boards: Reports

Alberta CARE (Alberta Coordinated Action for Recycling Enterprises)

- No Report.

Corridor Communications Inc. (CCI) Wireless

- Addressed in the Reeve's Report.

Doctor Recruitment and Retention

- Addressed in the Reeve's Report.

Lakeland Primary Care Network Programs Available in Smoky Lake

808-20: Halisky

That Smoky Lake County advertise on social media and in the County Grapevine, the list of services being offered through the Lakeland Primary Care Network (PCN) in the Smoky Lake PCN office located at 151 White Earth Street, Smoky Lake, as follows:

- Active Living & Exercise Services,
- Registered Dietician,
- Social Work Support,
- Medical Footcare,
- Ankle Branchial Index, and
- Stress Test.

as per discussion held at the Doctor Retention and Recruitment Committee Meeting held on May 14, 2020, and acknowledge receipt of the email received from Chaitanya Bandaru, Executive Director of the Lakeland Primary Care Network, dated May 15, 2020 notifying same.

Carried.

Evergreen Regional Waste Management Services Commission

- Meeting held on May 14, 2020.
- Addressed in Councillor Orichowski's written Report:
 - Regional Site still operating under winter hours.
 - Received funds from WCB labeled COVID-19 Premium Relief.
 - Continuing to receive baled cardboard from the Town of St. Paul and using it for cell coverage as it is cheaper than straw bales.
 - E-Waste is proposing to accept more electronics. A list of what they accept will be sent to all operators once confirmed.
 - An appeal for granting the Commission's Operating License Renewal has been launched by a neighboring resident. The appeal hearing is set for some time in September 2020.
 - The SWANA Symposium has been rescheduled to November 23-25, 2020. Unless COVID-19 prevents it from happening.
- Next meeting is scheduled for June 17, 2020, at 10:00 a.m.

Family Community Support Services Committee

809-20: Cherniwchan

That the correspondence received by Smoky Lake County from Rajan Sawhney, Minister of Community and Social Services, dated April 27, 2020, in regard to the temporarily relaxing the funding restrictions on Family Community Support Services (FCSS) funding to help address food security needs at the local level in respect to the COVID-19 Pandemic, as per Ministerial Order 2020-15, be filed for information.

Carried.

Fire and Rescue Liaison Committee

- Smoky Lake
 - No Report.
- Vilna
 - No Report.
- Waskatenau
 - No Report.

Government Liaison Committee

- Addressed in the Reeve's Report.

Highway 28/63 Regional Water Services Commission

- Meeting held on May 6, 2020.
- Councillor Randy Orichowski Reported:
 - Barb McCarthy, JMD Group LLP presented the audited financial Statement showing a clean audit with strong financial assets.
 - Whitefish Lake First Nation #128 water reservoir is under construction by PCL Construction. The land required for the project is now in the name of the Commission until the project is substantially completed and will then be turned over to the First Nation. Completion of the reservoir is scheduled for December 2020. Legal representation is involved with presenting fair compensation to the original lease holder for the land that was taken for the reservoir.
 - Policy Statement No. 002 was adopted intended to establish protocol for effective, timely communication to the 28/63 members regarding water rate changes.
- Next meeting is scheduled for June 24th at 10 a.m.

Joint Health and Safety Committee

- Meeting held on May 15, 2020.
- Councillor Lorne Halisky Reported:
 - There were 12 incidents reported for the period of February 21, 2020 to May 15, 2020 and are recorded in the minutes from May 15, 2020.
 - COVID-19 continues so please ensure it is a part of conducting your pre-job hazard assessments with appropriate control measures etc.: maintain physical distancing, wash your hands, use proper Personal Protection Equipment (PPE).
 - Drive to the road conditions as there are soft spots & road heaving report issues to Public Works as soon as possible.
 - Wildlife strikes are still occurring so pay attention to high wildlife areas. There is lots of bears out with cubs, so be aware.
 - Spring season farming is starting so drive with caution and give them the right of way if possible.
 - Sun brightness is more of an issue in the early morning and late evening so drive with caution and ensure your vehicle/equipment windshield is clean and not severely pitted etc.
 - Theft is still occurring so ensure your vehicle, equipment, properties etc. are secure with belongings out of sight etc. remove keys and lock your doors.
 - Report all incidents to prevent loss and re-occurrence etc.
 - Fire Season – be aware we are in extreme fire hazard levels.
 - AEMA Pamphlet: Will you be ready in an Emergency? That the pamphlet received by the Joint Health & Safety Committee from Alberta Emergency Management Association (AEMA) titled: “Will you be ready in an Emergency?” outlining information on knowing when to stay and when to go, what to include in an emergency kit, and important tips on maintaining emergency kits, be accepted for information.
 - Safety policy manual will start on section 5 work alone.
 - Since March 16, 2020 operations have been running smoothly and comforting to see staff is functioning well. We will continue to take reasonable measures to prevent the spread of COVID-19.
 - The Smoky Lake Region EOC (Emergency Operation Centre) has obtained plenty of masks, hand sanitizer and gloves etc. for municipal use.
- Next Meeting is scheduled for Friday, June 19, 2020.

Municipal Planning Commission

- Addressed in the Reeve's Report.

Northeast Alberta Information HUB

- No Report.
- Next Meeting is scheduled virtually for June 24, 2020.

North East Muni-Corr. Ltd.

- No Report.
- Next Meeting is scheduled for June 8, 2020.

Northern Lights Library Board

- Addressed in the Reeve's Report.

Policy Committee Meeting

- No Report.

R.C.M.P. Liaison Committee

- Next Meeting is scheduled for June 17, 2020 at 11:00 a.m.

Royal Canadian Mounted Police - RCMP Smoky Lake Detachment

810-20: Halisky

That Smoky Lake County confirm consultation has taken place with the Smoky Lake RCMP Detachment further to April 30, 2020 Motion #736-20 in regard to the Detachment's 2020-2021 Strategic Plan, which focuses on three key areas:

1. Property Crime – Reduction on rural/urban property crimes,
2. Traffic – Visibility of police and enforcement,
3. Community Engagement - Police and public meets,

and be it acknowledged as requested in the letter received from Tina Chan, Sargent, Smoky Lake RCMP Detachment, dated April 29, 2020, requesting acknowledgement of consultation.

Carried.

Regional Community Development Committee (RCDC)

- Addressed in the Reeve's Report.
- Next Meeting is scheduled for June 10, 2020.

Regional Emergency Management Advisory Committee

- No Report.

Risk-Pro Control Management Committee

- Added Named Insured Minutes Received:
 - None.

Smoky Lake Community Daycare Co-operative Committee

- Addressed in the Reeve's Report.
- Meeting held May 25, 2020.
- Next Meeting will be scheduled at the call of Chairperson.
- Smoky Lake Pumpkin Patch Daycare is scheduled to re-open June 15, 2020.

Smoky Lake Foundation

- Councillor Randy Orichowski Reported:
 - Insurance cheque of \$11,500 received for claim regarding Vilna stolen truck. Currently looking at a replacement vehicle.
 - Alberta Health Services has caught up with rent top up to date. Received \$57,000.
 - \$150,000 security GIC held by the Town and the Foundation for the new build of Bar V Nook has now been released by the Town of Smoky Lake.

- Casual staffing has increased due to COVID-19. We are tracking both wages and supply costs associated with the pandemic. Through ASCHA we are hopeful that the Government will help offset those costs.
- Adopted a new policy #AD101 - Electronic Meetings.
- All facilities are near full capacity except for self-contained units in Waskatenau. We have 6 spaces available between the two buildings. However, this has given us a great opportunity to give each vacant suite a much-needed make-over.
- We are currently working with last year's budget numbers but are scheduled to review and pass our 2020 budget at an upcoming Special Budget Meeting scheduled for June 9, 2020 at 9:00 a.m.
- Next regular meeting is scheduled for June 23, 2020 at 9:00 a.m.

Smoky Lake Region Fire and Rescue Committee

- Address in the Reeve's Report.
- Next Meeting is scheduled for June 17, 2020 at 1:00 p.m.

Smoky Lake Heritage Board

- Meeting held on May 25, 2020.

Joint Municipalities Meeting

- No Report.

Smoky Lake Agricultural Society

- No Report.
- Next meeting will be scheduled at the call of Chairperson.

Intermunicipal Collaboration Framework Committee

811-20: Cherniwchan That Smoky Lake County acknowledge receipt of the carbon copied letter received from Adam Kozakiewicz, Chief Administrative Officer, Town of Smoky Lake to the Honourable Kaycee Madu, Minister of Municipal Affairs, dated May 10, 2020, in regard to passing the Town of Smoky Lake Bylaw No. 002-220: Smoky Lake Region Intermunicipal Collaboration Framework (ICF) at the April 28, 2020 Town Council Meeting.

Carried.

Citizens-on-Patrol (C.O.P.) Association

- Meeting was cancelled due to COVID-19 Pandemic.
- Next meeting will be scheduled at the call of Chairperson.

Committee Task Force and Board Reports

812-20: Halisky That Smoky Lake County's Committee Task Force and Board Reports presented by Councillors as of May 28, 2020, be accepted for information.

Carried.

6. Correspondence:

Street Graffiti Solutions

813-20: Halisky That the information received by Smoky Lake County from Colleen Browne, Partner, Street Graffiti Solutions, dated May 7, 2020 in regard to a Virtual Canada Day Celebration, be filed for information.

Carried.

Seniors and Housing Information

814-20: Cherniwchan That Smoky Lake County declare June 1 to 7, 2020 to be Seniors' Week in honour of the past, present and future contributions of the seniors of this community and throughout Alberta.

Carried.

Town of Smoky Lake - CRTC Broadband Fund Application

815-20: Cherniwchan That Smoky Lake County provide a letter of support to the Town of Smoky Lake in regard to their grant application for the Canadian Radio-television and Telecommunications Commission (CRTC) Broadband Fund towards the Town's fiber to doorstep project, in response to the letter received from Adam Kozakiewicz, Chief Administrative Officer, Town of Smoky Lake, dated May 12, 2020.

Carried.

Alberta Transportation - Constructions and Maintenance Division

816-20: Orichowski That Smoky Lake County acknowledge receipt of the correspondence from Michelle Olsen, Administrative Assistant, Construction Stony Plain/Constructions and Maintenance Division, Alberta Transportation, dated May 8, 2020, in regard to "Notification of Construction Operations" for the two (2) Projects: Illumination Improvement at the intersection of Highway 656 and 831, and Roundabout Improvement at the intersection of Highway 28 and 831, scheduled to start on May 19, 2020 and scheduled to end on October 15, 2020.

Carried.

Rural Health Professions Action Plan (RhPAP)

817-20: Halisky That Smoky Lake County show appreciation for the contributions of the Rural Health Providers whose abilities enhance the quality of life in rural Alberta and celebrate May 25-29, 2020 as "Alberta Rural Health Week", in response to the email received from Jonathan Koch, Director, Communications and Marketing, Rural Health Professions Action Plan, dated May 7, 2020.

Carried.

Riverland Recreational Trail Society

818-20: Orichowski That Smoky Lake County approve funds in the amount of \$2,500.00 as per the Riverland Recreational Trail Society, Invoice # 2020-24, dated April 21, 2020, with funds to be dispersed as per the funding agreement executed August 29, 2019 by Motion # 1087-19, for the Winter Maintenance Program of the Iron Horse Trail for a three-year term from 2019 to 2021, with 57% of the funds to be contributed to the Riverland Recreational Trail Society and 43% of the funds to be contributed to the Iron Horse Trail Groomer Foundation (Smoky Lake Trail Twister Snowmobile Club), and funds be allocated from the Grants to Individuals and Organizations budget.

Carried.

H.A. Kostash 2019-2020 Yearbook Committee

819-20: Cherniwchan That Smoky Lake County sponsor the production of H. A. Kostash School 2019-2020 Yearbook in the amount of \$50.00 as an advertising opportunity within the community, in response to the letter request form the H. A. Kostash 2019-2020 Yearbook Committee, dated May 2020.

Carried.

Information Releases

820-20: Gawalko

That following correspondence released to Smoky Lake County Council in accordance with Policy Statement No. 01-28-01: Regular County Council Meeting: Issues for Information and Information Releases, for the months of May 2020, be **filed for information**:

- R14-20 - Ross Hunter, Communications Officer, Aspen View Public Schools, dated May 4, 2020, Administrative Appointments,
- R15-20 - Honourable Kaycee Mad, Minister of Municipal Affairs, dated May 2020, COVID-19 Summary Update,
- R19-20 RMA: Contact Newsletter: May 15, 2020,
- R21-20 - Aspen View Board Highlights - May 7, 2020,
- R22-20 - Thank You's for the Month of May 2020,

and, Council **acknowledge receipt** of the following correspondence released in accordance with same:

- R16-20 - Audrey Poitras, President, Metis Nation of Alberta, dated April 2, 2020, Letter of Support Proposed Victoria Trail Municipal Historic Area: Bylaw 1370-20,
- R17-20 - Juanita Marois, Executive Director, Metis Crossing, dated May 2020, Metis Crossing Grand Opening Celebrations Postponement,
- R18-20 - COVID-19 Guidance for Private & Municipal Campgrounds/Farmer's Markets & Public Markets,
- R20-20 - Honourable Kaycee Madu, Minister of Municipal Affairs, dated May 19, 2020, Allocation of Municipal Sustainable Initiative (MSI) funding.

Carried.

Addition to the Agenda:

Executive Session:

Waste Transfer Site and Staging Area at SE-33-59-12-4, Lot E, Plan 7921604

821-20: Halisky

That Smoky Lake County Council go into Executive Session, to discuss a Land and Legal Issue in regard to the land legally described as SE-33-59-12-4, Lot E, Plan 7921604, commonly known as the Waste Transfer Site and Staging Area in the Hamlet of Spedden, under the authority of the FOIP Section 27: Privileged Information, time 2:34 p.m.

Carried.

822-20: Orichowski

That Smoky Lake County Council go out of Executive Session, time 3:15 p.m.

Carried.

Waste Transfer Site and Staging Area at SE-33-59-12-4, Lot E, Plan 7921604

823-20: Halisky

That Smoky Lake County Council defer email received from Diane Cholak, Property Owner, dated May 19, 2020, in regard to offering for sale to the County, the land legally described as SE-33-59-12-4, Lot E, Plan 7921604, commonly known as the Waste Transfer Site and Staging Area in the Hamlet of Spedden with a deadline to purchase of June 7, 2020; and, respond to Mrs. Cholak requesting an extension on the said deadline to obtain more information.

Carried.

10. Bills & Accounts:

824-20: Orichowski

That all the Smoky Lake County Bills and Accounts approved for payment, including the bills and accounts recommended for payment by the Natural Gas Council, and including transfers to the Payroll Account, be filed for information:

County Council Meeting: May 28, 2020

Batch #	Cheque Numbers	Total of Batch
49436	49340 to 49379	\$429,713.62
49452	49380	\$7,350.00
49503	49381 to 49382	\$41,679.43
49516	49383 to 49412	\$342,559.97
49518	49413	\$5,225.63
49577	49414 to 49434	\$103,670.38
49681	49437 to 49476	\$239,241.01
49699	49477 To 49485	\$78,278.81

Total Cheques from 49340 to 49485 ***\$1,247,718.85***

Direct Debit Register

Batch #	Description	Total of Batch
49576	Smoky Lake County	\$344,545.58

Total Direct Debits ***\$344,545.58***

Grand Total Bills and Accounts **\$1,592,264.43**

(Note: From General Account)

Carried.

County Council Meetings

825-20: Halisky

That the next Smoky Lake **County Council Meeting** be scheduled for Thursday, **June 25, 2020 at 9:00 a.m.**, to be held virtually, through Electronic Communication Technology as per Bylaw 1376-20 **and/or** in County Council Chambers.

Carried.

Policy Committee Meeting

826-20: Cherniwchan

That the Smoky Lake County **Policy Committee Meeting** scheduled for Tuesday, June 2, 2020 at 10:00 a.m. **be rescheduled** to Wednesday, **June 3, 2020** at 10:00 a.m., to be held virtually, through Electronic Communication Technology as per Bylaw 1376-20.

Carried.

ADJOURNMENT:

827-20: Lukinuk

That the Smoky Lake County Council Meeting of May 28, 2020, be adjourned, time 3:25 p.m..

REEVE

S E A L

CHIEF ADMINISTRATIVE OFFICER