

SMOKY LAKE COUNTY

Minutes of the **Special County Council Meeting** held on Monday, **July 13, 2020** at **1:00 P.M.** held in County Council Chambers as well as virtually online through Electronic Communication Technology: Zoom Meeting.

The meeting was called to Order by the Reeve, Mr. Craig Lukinuk, in the presence of the following persons:

		<u>ATTENDANCE</u>
		<u>Monday, July 13, 2020</u>
<u>Div. No.</u>	<u>Councillor(s)</u>	
1	Dan Gawalko	Present
2	Johnny Cherniwchan	Present
3	Craig Lukinuk	Present
4	Lorne Halisky	Present
5	Randy Orichowski	Present
CAO	Vacant	N/A
Asst. CAO	Lydia Cielin	Present
Legislative Svcs/R.S.	Patti Priest	Virtually Present

No Members of the Public were present.
No Members of the Media were present.

Sargant Tina Chan, Smoky Lake RCMP Detachment, was present in Council Chambers as an observer.

WAIVER NOTICE

County Councillors signed a “Waiver Notice” as per accompanying attendance sheet, and displayed below:

SMOKY LAKE COUNTY

WAIVER NOTICE of a Special Meeting of the County Council
of the Smoky Lake County called under authority of
Section 194 of the Municipal Government Act

We, the undersigned members of the County Council of Smoky Lake County, hereby Waive Notice of a Special Meeting of the County Council to be held in Smoky Lake County Council Chambers on Monday, July 13, 2020, commencing at 1:00 P.M., to hold a Regular County Meeting for the purpose of discussing and acting on:

1. Re-opening County Offices to the Public: Relaunch from COVID-19 Pandemic.
2. Appointment of Interim Chief Administrative Officer.
3. Recruitment of Chief Administrative Officer.

COUNCILLOR:	SIGNATURE	DATE
Dan Gawalko		July 13, 2020
Johnny Cherniwchan		July 13, 2020
Craig Lukinuk		July 13, 2020
Lorne Halisky		July 13, 2020
Randy Orichowski		July 13, 2020

2. Agenda:

Agenda: As per Waiver Notice

932-20: Orichowski

That the Smoky Lake County Agenda as listed on the “Waiver Notice” for Monday, July 13, 2020 Special Council Meeting be adopted as presented for the purpose of discussing and acting on:

1. Re-opening County Offices to the Public: Relaunch from COVID-19 Pandemic.
2. Appointment of Interim Chief Administrative Officer.
3. Recruitment of Chief Administrative Officer.

Carried Unanimously.

3. **Minutes:**

No Minutes.

4. **Request for Decision:**

Re-opening County Offices to the Public: Relaunch from COVID-19 Pandemic

933-20: Halisky

That Smoky Lake County Council approve to re-open the County Main Office and Public Works Shop Office to the Public, effective Tuesday, August 4, 2020; and continue to adhere to all COVID-19 (Corona Virus) pandemic measures as set forth by the Province of Alberta including, but not limited to maintaining 2 meters of space between people and encouraging everyone to wear a face mask where social distancing is not possible; and, for the protection, health, and safety of the public and staff, continue to:

- ensure hygiene is reinforced with morning and afternoon disinfection County office surfaces,
- encourage internal and external communications to be done through virtual video conferencing, electronic messaging, and telephone,
- utilize the “Zoom Meeting” electronic video meeting platform for meetings as a means for public participation and attendance, and
- provide an option for approved Staff to either work from home or in the office to ensure for the continuity of County operations,

and, going forward,

- close all public restrooms, until further notice, label standing placement on the floor showing 2 meters apart, remove all chairs from reception areas,
- encourage the behavior of utilizing hand sanitizer by making it available for use and provide face masks and gloves while supplies last for the attending Public,
- post notices explaining expected behavior from the Public on the County’s entrance doors, and
- acknowledge County Staff has the right to refuse unsafe work and may refuse to serve any customer not following protective protocol.

Carried Unanimously.

Sargant Tina Chan, Smoky Lake RCMP Detachment, left the meeting, time 1:34 p.m.

Appointment of Interim Chief Administrative Officer (Interim CAO)

934-20: Orichowski

That Smoky Lake County Council appoint Ms. Lydia Cielin as the Interim Chief Administrative Officer (Interim CAO), until a suitable candidate has filled the Chief Administrative Officer (CAO) position.

Carried Unanimously.

Executive Session:

Compensation Relating to the Appointment of Interim Chief Administrative Officer

935-20: Orichowski

That Smoky Lake County Council go into Executive Session to discuss a Personnel Issue, in respect to the amount of monetary compensation to be paid to Ms. Lydia Cielin while fulfilling the Interim Chief Administrative Officer (Interim CAO) position, under the authority of the FOIP Act, Section 24: Advice from Officials, time 2:08 p.m..

Carried.

Lydia Cielin, Interim Chief Administrative Officer and Patti Priest, Legislative Services, both left the meeting, time 2:08 p.m.

936-20: Cherniwchan That Smoky Lake County Council go out of Executive Session, time 2:45 p.m.
Carried.

Lydia Cielin, Interim Chief Administrative Officer and Patti Priest, Legislative Services, re-joined the meeting, time 2:47 p.m.

Compensation to the Interim Chief Administrative Officer

937-20: Cherniwchan That Smoky Lake County Council approve variance pay in the amount of \$2,000.00 each month as compensation to be awarded to Ms. Lydia Cielin, while fulfilling the Interim Chief Administrative Officer (Interim CAO) position.
Carried.

Recruitment of Chief Administrative Officer (CAO)

938-20: Gawalko That Smoky Lake County utilize the Redwater Review newspaper, Rural Municipalities of Alberta (RMA), Alberta Urban Municipalities Association (AUMA), Federation of Canadian Municipalities (FCM), County Website and County Social Media to advertise the employment opportunity of Chief Administrative Officer (CAO) for Smoky Lake County, with resume submission deadline of Tuesday, August 4, 2020, and note the competition will remain open until a suitable candidate is found.
Carried.

5. Issue for Information:

No Issues for Information.

6. Correspondence:

No Correspondence.

7. Delegation:

No Delegation.

8. Executive Session:

No Executive Session.

ADJOURNMENT:

939-20: Lukinuk That the Smoky Lake County Special Council meeting of July 13, 2020, be adjourned, time 3:15 p.m.
Carried.

REEVE

S E A L

CHIEF ADMINISTRATIVE OFFICER