

SMOKY LAKE COUNTY

Minutes of the **County Council Meeting for the purpose of Departmental Operations** held on Tuesday, **July 28, 2020** at 9:06 A.M. held in County Council Chambers and virtually online through Electronic Communication Technology: Zoom Meeting.

The meeting was called to Order by the Reeve, Mr. Craig Lukinuk, in the presence of the following persons:

<u>Div. No.</u>	<u>Councillor(s)</u>	<u>ATTENDANCE</u> <u>Tuesday, July 28, 2020</u>
1	Dan Gawalko	Present in Chambers
2	Johnny Cherniwchan	Present in Chambers
3	Craig Lukinuk	Present in Chambers
4	Lorne Halisky	Present in Chambers
5	Randy Orichowski	Present in Chambers
interim CAO	Lydia Cielin	Virtually Present
Finance Manager	Brenda Adamson	Virtually Present
Leg. Svcs Clerk/RS	Patti Priest	Virtually Present

Members of Staff in Attendance:

Doug Ponich – Public Works Manager	Virtually Present
David Kully – Public Works Shop Foreman	Virtually Present
Bob Novosiwsky – Public Works Foreman	Absent
Ed English – Peace Officer/Rec. Manager	Virtually Present
Jordan Ruegg, Planning & Dev. Manager	Virtually Present
Kyle Schole – Assist. Planning & Dev.	Virtually Present
Trevor Tychkowsky – Safety Officer	Virtually Present
Carleigh McMullin – Ag. Fieldman	Virtually Present
Daniel Moric – Nat. Gas Manager	Virtually Present
Scott Franchuk – Fire Chief	Virtually Present
Dave Franchuk – Env. Op. Manager	Absent
Carole Dowhaniuk – GIS Technician	Virtually Present @9:21am
Evonne Zukiwski – Communication Tech.	Virtually Present
Michelle Wright – Comm. Ec. Dev. Officer	Virtually Present

No Members of the Media or Public were present.

2. Agenda:

953-20: Gawalko

That the Smoky Lake County Council Meeting for the purpose of Departmental Operations Agenda for Tuesday, July 28, 2020, be adopted as amended:

Additions to the Agenda:

1. Executive Session - Public Land Sale (PLS) Application – Smoky Lake County and Metis Crossing.

Carried Unanimously.

3. Minutes:

No Minutes.

Brenda Adamson, Finance Manager left the meeting, time 9:13 a.m. and virtually re-joined the meeting, time 9:14 a.m.

One member of the Public virtually joined the meeting, time 9:18 a.m.

5. Issues for Information:

Public Works Manager's Report

Secondary Trapper – Contract Opportunity

954-20: Orichowski That Smoky Lake County Council approve to advertise for a one week period, due to urgency, a contract opportunity for a Secondary Trapper to assist with additional beaver trapping for the purpose of abating flooding and washouts on County roadways in Year-2020, for a period of two (2) months; and, to encourage beaver control, promote Smoky Lake County Policy Statement No. 62-07-06: Beaver Management, on social media for public awareness of the \$15.00 paid for each verifiable beaver removed from problem areas to the trapper or landowner.

Carried.

Carol Dowhaniuk, GIS, virtually joined the meeting, time 9:21 a.m.

Doug Ponich, Public Works Manager left the meeting, time 9:29 a.m.

4. Request for Decision:

Expression of Interest (EOI) - Plan 314HW, Block 4, Lot 15 - 5112-50th Ave. Warspite

955-20: Halisky That Smoky Lake County proceed with advertising the lands legally described as Plan 314HW, Block 4, Lot 15, Property Tax Roll #19591614, located at 5112 50 Avenue, Warspite, for two (2) consecutive weeks in accordance with Policy No. 61-10-01: Disposition of County Owned Property.

Carried.

Request to Lease Plan 5225CL; OT - Former Waskatenau Nuisance Ground

956-20: Orichowski That Smoky Lake County **deny** the request from Tami Perrott, Just For Licks Small Batch Creamery, dated July 9, 2020 to lease for a one-year term, the County Owned land legally described as Plan 5225CL, Lot OT, also known as the former Waskatenau Nuisance Ground, as Smoky Lake County is in the process of finalizing plans to reclaim the said land in coordination and partnership with Alberta Transportation.

Carried.

Encroachment Agreement: Plan 7520244, Block 3, Lot 4 & Plan 7520244, Lot R-2 Reserve

957-20: Gawalko That Smoky Lake County execute an Encroachment Agreement in accordance with Smoky Lake County Policy Statement No. 61-21-01: Encroachment Agreement, with Floyd & Janet Valentine, owners of the land legally described as Plan 7520244, Block 3, Lot 4, Birchland Resort, Garner Lake, to formalize allowing for the existing deck to encroach upon the County-owned Environmental Reserve land legally described as Plan 7520244, Lot R2-Reserve, and to cause said Encroachment Agreement to be registered via caveat on the title of the lands legally described as Plan 7520244, Block 3, Lot 4 and on the title of the lands legally described as Plan 7520244, Lot R2-Reserve.

Carried.

5. Issues for Information:

Public Works Shop Foreman's Report

Equipment for sale

958-20: Orichowski

That Smoky Lake County advertise to sell the following Public Works surplus equipment "as is - where is" and state "The Highest Nor Any Bid Shall Not Necessarily Be Accepted" with the bid closing date to be determined by the Public Works Foreman:

- Unit 118: 2007 black Chevrolet Tahoe, 1,500LT 4x4, S/N 1GNFK13037R256359, and
- Unit 228: 1999 green Polaris Ranger 6x6 ATV, S/N 4XARF50A2XD070833.

Carried.

Ed English, Peace Officer/Parks and Recreation Manager, left the meeting, time 10:56 a.m.

Environmental Operations Manager

Warspite Sewer Lift Station Update

959-20: Halisky

That Smoky Lake County Council receive an update in regard to the Warspite Sewer Lift Station, including the total costs of all upgrades and repairs to date as well as the status of the station's functionality, at the next Environmental Operations Meeting scheduled for August 18, 2020.

Carried.

Carleigh McMullin, Agricultural Fieldman, left the meeting, time 11:13 a.m.

Planning and Development Manager

Minister of Transportation - Plan 5225CL; OT, former Waskatenau Nuisance Ground

960-20: Orichowski

That Smoky Lake County, acknowledge receipt of the email received from Ric McIver, Alberta Minister of Transportation, dated July 9, 2020, confirming Alberta Transportation's commitment to fund 50% up to a maximum amount of \$100,000.00, for the remediation of the lands legally described as Plan 5225CL; OT, known as the former Waskatenau Nuisance Ground.

Carried.

Public Land Sale (PLS) Application – Smoky Lake County and Metis Crossing

961-20: Halisky

That Smoky Lake County Administration proceed, at no cost to the County, with a Public Land Sale (PLS) Application in conjunction with the Metis Nation of Alberta (MNA) or its designate as a co-applicant, for the Crown Land (Grazing Permit #787758) encompassed within the North Part of River Lot 10, Victoria Settlement, encompassing approximately 47 acres more or less, in accordance with applicable legislation, including the Alberta Public Lands Act RSA 2000, Ch. P-40; and update the legal description within the proposed Smoky Lake County Bylaw No. 1380-20, as per the information provided by Alberta Land Titles in preparation for the next Public Hearing.

Carried.

Communications Technician

Website Microsites

962-20: Halisky

That Smoky Lake County purchase the "unlimited microsites" add-on package from the County's website design provider: All-Net.ca Inc. at a cost in the amount of \$750.00 per year, for the purpose of providing micro-websites for non-profit organizations within Smoky Lake County off of, and though, the County's website and to be used for other municipal purposes, as necessary.

Carried.

Meeting Recessed Meeting recessed for Lunch, time 12:29 p.m.

Meeting Reconvened The meeting reconvened on a call to order by Reeve Craig Lukinuk at 1:04 p.m. in the presence of Council members, the Interim Chief Administrative Officer, Planning and Development Manager, Planning and Development Assistant, Safety Officer, Finance Manager, Fire Chief, Public Works Shop Foreman, Recording Secretary and Community Economic Development Officer.

National Trust of Canada

963-20: Orichowski That Smoky Lake County **acknowledge receipt** of the email correspondence dated June 29, 2020 from Emily Boulet, Manager of Development, National Trust of Canada, in regard to notice of Smoky Lake County being long-listed for the 2020 Prince of Whales Prize for Municipal Heritage Leadership; and, **approve action taken** by the County Planning and Development for providing evidence of a sustained commitment to Heritage Conservation and evidence of support by the submission deadline of July 15, 2020.

Carried.

Association for Preservation Technology (APT) / National Trust – Conference

964-20: Halisky That Smoky Lake County **acknowledge receipt** of the email correspondence from Janet Bascom, Association for Preservation Technology, dated July 10, 2020, in regard to an invitation to present Smoky Lake County's Victoria District Economic Development Strategy: Planning for a Complete Heritage Tourism System for Economic Vibrancy, at the Association for Preservation Technology International (APT) and the National Trust for Canada (in association with the Canadian Association of Heritage Professionals) Annual Conference: a virtual heritage and preservation conference which is Canada's largest heritage learning and networking event, scheduled for October 1-7, 2020.

Carried.

Smoky Lake County Draft 2020-2024 Financial Plan

965-20: Halisky That Smoky Lake County promote the draft Smoky Lake County 5-Year Financial Plan for Years 2020 to 2024, as prepared by Brenda Adamson, Finance Manager, along with the Smoky Lake County public online Financial Survey, on the County's website and social media, for the purpose of obtaining Public Feedback in accordance with Smoky Lake County Policy Statement No. 01-51-01: Public Participation.

Carried.

8. Executive Session:

Spedden Waste Transfer Site - SE-33-59-12-4, Lot E, Plan 7921604

966-20: Cherniwchan That Smoky Lake County Council go into Executive Session, to discuss two (2) issues:

1. a Land and Legal Issue in regard to the land legally described as SE-33-59-12-4, Lot E, Plan 7921604, known as the Spedden Waste Transfer Site, under the authority of the FOIP Act, Section 27: Privileged Information, and
2. a Personnel Issue in regard to a record of communication from the International Union of Operating Engineers, Local Union No. 955, dated July 15, 2020, stating concerns for the overall health and welfare of every employee currently employed at Smoky Lake County, under the authority of the FOIP Act, Section 27: Privileged Information, time 1:22 p.m..

Carried.

The Safety Officer, Fire Chief, Public Works Shop Foreman, and Community Economic Development Officer left the meeting, time 1:22 p.m.

The Finance Manager, Planning and Development Manager, Planning and Development Assistant and Recording Secretary left the Executive Session meeting, time 1:51 p.m.

967-20: Halisky That Smoky Lake County Council go out of Executive Session, time 2:18 p.m..

Carried.

SE-33-59-12-4, Lot E, Plan 7921604, Spedden Waste Transfer Site

968-20: Cherniwchan That Smoky Lake County make an offer to purchase the land currently leased by Smoky Lake County legally described as SE-33-59-12-4, Lot E, Plan 7921604, containing .47 acres (more or less) known as the Spedden Waste Transfer Site, at a purchase price in the amount of \$13,000.00 (thirteen thousand dollars).

Carried.

International Union of Operating Engineers, Local Union No. 955

969-20: Halisky That Smoky Lake County forward the record of communication from the International Union of Operating Engineers, Local Union No. 955, dated July 15, 2020, stating concerns for the overall health and welfare of every employee currently employed at Smoky Lake County, to the County's solicitor for follow up.

Carried.

Committee of the Whole Meeting - Planning

970-20: Gawalko That the next **Smoky Lake County Council Committee of the Whole meeting for the purpose of Administration**, be scheduled for **Tuesday, August 11, 2020 at 9:00 a.m.** to be held virtually, through Electronic Communication Technology as per Bylaw 1376-20 and/or in County Council Chambers.

Carried.

Scott Franchuk, Fire Chief and Trevor Tychkowsky, Safety Officer virtually joined the meeting, time 2:21 p.m.

5. Issues for Information:

Manager's Report

971-20: Orichowski That the Smoky Lake County Management Reports received for the period between June 21, 2020 to July 22, 2020 from; Doug Ponich, Public Works Manager; Dave Kully, Public Works Shop Foreman; Ed English, Bylaw Enforcement/Peace Officer/Parks and Recreation Manager; Carleigh McMullin, Agricultural Fieldman; Daniel Moric, Natural Gas Manager; Dave Franchuk, Environmental Operations Manager; Jordan Ruegg, Planning and Development Manager; Scott Franchuk, Fire Chief; and Trevor Tychkowsky, Safety Officer; and the reports from the Communications, GIS and Legislative Services Departments, be accepted and filed for information.

Carried.

6. Correspondence:

Alberta's Iron Horse Trail 10 Year Strategic Development Plan

972-20: Halisky That Smoky Lake County Council who can attend – attend the Alberta's Iron Horse Trail 10 Year Strategic Development Plan virtual engagement session scheduled for Wednesday, August 26, 2020 at 1:00 in response to the email received from Marianne Janke, Travel Lakeland/Alberta's Iron Horse Trail, dated June 23, 2020.

Carried.

Alberta Transportation

973-20: Cherniwchan That Smoky Lake County acknowledge receipt of the email correspondence received from Alberta Transportation's Permitting and Approvals, Carrier and Vehicle Safety Branch, Safety and Policy Division, dated July 13, 2020, in regard to the Government of Alberta implementing temporary changes scheduled to end August 15, 2020, to support commercial carriers who are providing direct assistance to emergency relief efforts related to COVID-19.

Carried.

Priddle and Gibbs Adjusters

974-20: Orichowski That Smoky Lake County Council acknowledge receipt of the letter received from Mike Priddle of Priddle and Gibbs Adjusters, dated June 23, 2020, responding to the County's letter dated June 19, 2020, expressing displeasure in the way they handled denying all County liability surrounding the matter of Claim Number 011927AY in regard to the June 26, 2019, Sewer Backup in the residence at 5004 52 Street Warspite, Alberta, and stating the County's suggestion of including more detail in letters of denial issued to residents, will be implemented going forward.

Carried.

Town of Smoky Lake - Land Use Bylaw Amendment

975-20: Halisky That Smoky Lake County **provide a letter of support** to the Town of Smoky Lake in proposing to rezone the lands legally described as Plan 8621882; Lot 1, Smoky Lake, from "Institutional District" to "Residential High-Density District", in response to the letter received from Adam Kozakiewicz, Chief Administrative Officer, Town of Smoky Lake, dated July 17, 2020; and, the notice of the online Public Hearing for the Town's proposed Bylaw No. 014-2020: Land Use Bylaw (LUB) Amendment scheduled for Tuesday, August 4, 2020 at 5:30 p.m., be filed for information.

Carried.

Aspen View Public Schools

976-20: Cherniwchan That Smoky Lake County acknowledge receipt of the email received from Neil O'Shea, Superintendent, Aspen View Public Schools, dated July 15, 2020, providing a brief update on the progress of New School in Smoky Lake and mention of a complete update being prepared which will be provided to Council at the end of August 2020.

Carried.

Adjournment:

977-20: Lukinuk That the Smoky Lake County Council Meeting for the purpose of Departmental Operations of July 28, 2020, be adjourned, time 2:36 p.m.

Carried.

REEVE

SEAL

CHIEF ADMINISTRATIVE OFFICER