

SMOKY LAKE COUNTY

A G E N D A: County Council Meeting for the purpose of a
Utilities Meeting: Environmental Operations
to be held on

Wednesday, October 14, 2020 at 9:00 o'clock A.M.

Virtual through Zoom Platform – Smoky Lake

<https://us02web.zoom.us/j/82061639124?pwd=RENseE9VN04vcXQwVEJNVW14UFpqQT09>

1. Meeting:

1.1 Call to Order.

2. Agenda:

Acceptance of Agenda:
as presented or
subject to additions or deletions

3. Minutes:

3.1. Minutes of August 18, 2020 – Utilities Meeting: Environmental Operations Meeting. ©

Recommendation: Motion to Adopt.

3.2 Utilities Meeting: August 18, 2020 Environmental Operations: Action List. ©

Recommendation: File for Information.

4. Request for Decision:

4.1 Request for Water and Wastewater Services - Warspite. ©

Recommendation: Councils Discretion.

5. Issues for Information:

5.1 Managers Report. ©

5.2 Evergreen Regional Waste Management Services Commission Meeting September 16, 2020. ©

Recommendation: File for Information.

6. Correspondence:

6.1 SWANA Banff Conference and Tradeshow (Cancelled). ©

Recommendation: File for Information.

7. Delegation(s):

8. Executive Session:

9. Date and time of Next Meeting(s):

Adjournment

SMOKY LAKE COUNTY

Minutes of the **Environmental Operations Meeting** (Water, Wastewater and Waste Management) held on Tuesday, **August 18, 2020** at 11:52 A.M. held virtually online through Electronic Communication Technology: Zoom Meeting and physically in Council Chambers.

The meeting was called to Order by the Chairperson Lorne Halisky in the presence of the following persons:

<u>Div. No.</u>	<u>Councillor(s)</u>	<u>ATTENDANCE</u> <u>Tuesday, August 18, 2020</u>
1	Dan Gawalko	Present in Chambers
2	Johnny Cherniwchan	Present in Chambers
3	Craig Lukinuk	Present in Chambers
4	Lorne Halisky	Present in Chambers
5	Randy Orichowski	Present in Chambers
Interim CAO	Lydia Cielin	Virtually Present
Finance Manager	Brenda Adamson	Virtually Present
Env. Oper. Manager	Dave Franchuk	Present in Chambers
Legislative Svcs/R.S.	Patti Priest	Virtually Present

Virtually listening to the meeting as observers were:
Jordan Ruegg, Planning and Development Manager,
Kyle Schole, Planning and Development Assistant, and
Daniel Moric, Natural Gas Manager.

No members of the Media were in attendance.

One member of the Public in virtual attendance.

2. Agenda:

1018-20: Gawalko

That the Smoky Lake County Environmental Operations Meeting Agenda for Tuesday, August 18, 2020, be adopted, as amended:

Addition to the Agenda:

1. Executive Session – Spedden Waste Transfer Site Land.

Carried Unanimously.

3. Minutes:

1019-20: Cherniwchan

That the Minutes of the Smoky Lake County Environmental Operations Meeting held on Tuesday, June 16, 2020, be adopted as presented.

Carried.

1020-20: Orichowski

That the Action List from the Smoky Lake County Environmental Operations Meeting held on Tuesday, June 16, 2020, be filed for information.

Carried.

4. Request for Decision:

No Request for Decision.

5. Issues for Information:

Environmental Operations: Manager's Report

1021-20: Lukinuk That the Smoky Lake County Environmental Operations Manager's report for the period of June 11, 2020 to August 10, 2020, be accepted and filed for information.

Carried.

Evergreen Regional Waste Management Services Commission – June 17, 2020 Minutes

1022-20: Orichowski That the agenda package received by Smoky Lake County from Evergreen Regional Waste Management Services Commission's Regular Meeting held on June 17, 2020 at the County of St. Paul No. 19's office, be filed for information.

Carried.

Evergreen Regional Waste Management Services Commission – July 15, 2020 Minutes

1023-20: Gawalko That the agenda package received by Smoky Lake County from Evergreen Regional Waste Management Services Commission's Regular Meeting held on July 15, 2020 at the County of St. Paul No. 19's office, be filed for information.

Carried.

Warspite Water and Sewage Upgrade Summary

1024-20: Orichowski That Smoky Lake County Council acknowledge receipt of the information provided from the Environmental Operations Manager, as prepared for August 18, 2020, in regard to the Warspite Water and Sewage Lift Station Upgrades Summary, as requested by the July 28, 2020 Council motion #959-20; and, post a friendly reminder notice on the Warspite Waste Transfer Station fence-gate to the attention of the residents, providing them with a do-not-flush list outlining items that should be in the waste bin and not flushed.

Carried.

Alberta CARE - Coordinated Action for Recycling Enterprises 20th Annual Conference

1025-20: Lukinuk That the information received by Smoky Lake County in regard to the Alberta CARE (Coordinated Action for Recycling Enterprises) 19th Annual Conference, scheduled for September 9 to 11, 2020 to be held at the Heritage Inn Hotel & Conference Centre, Waterton Avenue, Hwy #6, Pincher Creek, Alberta, be filed for information.

Carried.

6. Correspondence:

Alberta Recycling Program - Pilot Project

1026-20: Lukinuk That Smoky Lake County Council approve action taken by the Environmental Operations Manager in facilitating the execution of all necessary documents and requirements to participate in the Alberta Recycling Program's Registered Electronics Municipal Collection Site as per the correspondence received by Smoky Lake County from Alberta Recycling Program, dated May 11, 2020; and advertise summary of Electronic waste accepted at the County sites in the County Grapevine and Social media, for public awareness.

Carried.

Addition to the Agenda:

8. Executive Session:

Waste Transfer Site - SE-33-59-12-4, Lot E, Plan 7921604, Spedden

1027-20: Gawalko That Smoky Lake County Council go into Executive Session, to discuss a Land and Legal Issue in regard to the land legally described as SE-33-59-12-4, Lot E, Plan 7921604, commonly known as the Waste Transfer Site in the Hamlet of Spedden, under the authority of the FOIP Section 27: Privileged Information, time 12:24 p.m.

Carried.

Kyle Schole, Planning and Development Assistant, virtually left the meeting, 12:30 p.m.

1028-20: Cherniwchan That Smoky Lake County Council go out of Executive Session, time 12:53 p.m.

Carried.

Waste Transfer Site - SE-33-59-12-4, Lot E, Plan 7921604, Spedden

1029-20: Gawalko That Smoky Lake County Council make a counteroffer in the amount of \$14,500.00 (Fourteen Thousand Five Hundred Dollars) to purchase the land currently being leased by the County, legally described as SE-33-59-12-4, Lot E, Plan 7921604, commonly known as the Waste Transfer Site in the Hamlet of Spedden.

Carried.

Next Meeting

1030-20: Lukinuk That the next Smoky Lake County **Environmental Operations Meeting** be scheduled for **Wednesday, October 14, 2020 at 9:00 a.m.** to be held Virtually and/or in the County Council Chambers.

Carried.

ADJOURNMENT:

1031-20: Halisky That the Smoky Lake County Environmental Operations Meeting of August 18, 2020 be adjourned, time 12:53 p.m.

Carried.

CHAIRPERSON

S E A L

CHIEF ADMINISTRATIVE OFFICER

ACTION LIST:


August 18, 2020 Environmental Operations



MOTION NO.	RESOLUTION	DEPARTMENT	ACTION	STRAT PLAN GOAL
1024-20	That Smoky Lake County Council acknowledge receipt of the information provided from the Environmental Operations Manager, as prepared for August 18, 2020, in regard to the Warspite Water and Sewage Lift Station Upgrades Summary, as requested by the July 28, 2020 Council motion #959-20; and, post a friendly reminder notice on the Warspite Waste Transfer Station fence-gate to the attention of the residents, providing them with a do not flush list outlining items that should be in the waste bin and not flushed.	Enviro. Op. Manager	<div data-bbox="1241 337 1856 412" style="background-color: #0056b3; color: white; padding: 5px; text-align: center;"> <h2 style="margin: 0;">FLUSHING WIPES CLOGS UP PIPES!</h2> </div> <p data-bbox="1276 431 1818 537">Remember that if you are using disinfecting wipes or rags please dispose of them properly in the garbage. Even 'flushable' wipes take a long time to break down and can act like a net and cause blocked pipes.</p> <p data-bbox="1430 553 1682 578" style="text-align: center;">DO NOT FLUSH LIST:</p> <div data-bbox="1362 586 1724 1027" style="text-align: center;"> <p data-bbox="1398 716 1457 732">Cigarettes</p> <p data-bbox="1524 716 1583 732">Condoms</p> <p data-bbox="1629 716 1703 732">Cotton Swabs</p> <p data-bbox="1409 862 1457 878">Diapers</p> <p data-bbox="1524 862 1583 878">Medication</p> <p data-bbox="1650 862 1698 878">Needles</p> <p data-bbox="1398 1008 1472 1024">Paper Towels</p> <p data-bbox="1524 1008 1583 1024">Tampons</p> <p data-bbox="1650 1008 1698 1024">Wipes</p> <p data-bbox="1398 1032 1703 1057" style="font-size: small;">Help us keep your drains and the environment clean TheRenovator.com</p> </div> <p data-bbox="1283 1081 1808 1154">Beware of "flushable" items. With no regulation around the word "flushable" in Canada, these items do not fully break down, and are the leading cause of blockages in pipes.</p> <p data-bbox="1226 1243 1860 1349">A Laminated copy of the above was posted at the entrance to the Warspite bin site as well as the public board located near the mailboxes on August 20, 2020.</p>	



ACTION LIST:
August 18, 2020 Environmental Operations

MOTION NO.	RESOLUTION	DEPARTMENT	ACTION	STRAT PLAN GOAL
1026-20	That Smoky Lake County Council approve action taken by the Environmental Operations Manager in facilitating the execution of all necessary documents and requirements to participate in the Alberta Recycling Program's Registered Electronics Municipal Collection Site as per the correspondence received by Smoky Lake County from Alberta Recycling Program, dated May 11, 2020; and advertise summary of Electronic waste accepted at the County sites in the County Grapevine and Social media, for public awareness.	Enviro. Op. Manager Communications	<p>The Electronic Recycling program was advertised in the September 2020 edition of the Smoky Lake County Grapevine (published in the Redwater Review and Smoky Lake Signal the week of September 7, 2020), ad is scheduled to appear on social media on September 10, 2020. Notice created on the website showcasing the Electronic Recycling Program on September 9, 2020.</p> <p>ELECTRONIC RECYCLING PROGRAM</p> <p>Smoky Lake County Transfer Stations sites (Waskatenau, Smoky Lake, Bellis, Vilna and Spedden) are now accepting additional items for electronic recycling. For more information contact Dave Franchuk at 780-656-3730.</p>  <p>Ask us about other items you can't find listed above or visit albertarecycling.ca/epilot</p>	
1029-20	That Smoky Lake County Council make a counteroffer in the amount of \$14,500.00 (Fourteen Thousand Five Hundred Dollars) to purchase the land legally described as SE-33-59-12-4, Lot E, Plan 7921604, commonly known as the Waste Transfer Site and Staging Area in the Hamlet of Spedden.	Interim CAO Enviro. Op. Manager	<p>Letter was written on August 19, 2020 to Diane Cholak from the Interim CAO and delivered to the residence on August 19, 2020 by the Environmental Operations Manager.</p> <p>Letter to accept the offer of \$14,500.00 was received on August 20, 2020 from Diane Cholak.</p> <p>Will be placed on the Agenda for August 27, 2020 Council Meeting to accept.</p>	

REQUEST FOR DECISION		DATE	October 14, 2020	4.1
TOPIC	Request for Water and Wastewater Services - Warspite			
PROPOSAL	<p>September 22, 2020: Management received a request from an interested party to see if it is possible for water and wastewater services to be hooked up to a piece of property at 59167 RGE RD 183 Warspite, legally described as Plan 314HW, Block I, NW-10-59-18-W4.</p> <p>Attached:</p> <ol style="list-style-type: none"> 1. The letter dated September 22, 2020 for the interested party. 2. A map of where the property is located. 3. Water and Wastewater Bylaw No. 1318-18. 			
CORRELATION TO BUSINESS (STRATEGIC) PLAN				
LEGISLATIVE, BYLAW and/or POLICY IMPLICATIONS		Bylaw No. 1318-18: Water and Sewer Bylaw.		
BENEFITS				
DISADVANTAGES		N/A		
ALTERNATIVES		N/A		
FINANCE/BUDGET IMPLICATIONS				
Operating Costs:		Capital Costs:		
_____		_____		
Budget Available:		Source of Funds:		
_____		_____		
Budgeted Costs:		Unbudgeted Costs:		
\$ _____		_____		
INTERGOVERNMENTAL INVOLVEMENT/IMPLICATIONS				
COMMUNICATION STRATEGY		N/A		
RECOMMENDATION				
<p>Option No.1 Deny the request.</p> <p>Option No.2 Notify the interested party of the \$2,500.00 hook up fee plus an estimated cost of connecting the water and/or sewage service to the Warspite water and sewer mains which are not adjacent to the property located at 59167 Range Road 183, Warspite, legally described as Plan 314HW, Block I, NW-10-59-18-W4, with the property owner subject to paying all costs.</p> <p>Option No. 3 Councils Discretion.</p>				
CHIEF ADMINISTRATIVE OFFICER				

Dave Franchuk

From: [REDACTED]
Sent: September 22, 2020 1:37 PM
To: dave franchuk
Subject: Re: Warspite Water hook up

Hello Dave this is [REDACTED] and I am wondering if it would be possible to hook up to the town of warspite water and sewer for a property as it us the first agricultural zoned piece just outside of warspite I believe there is one property to the north that is zoned town
The property in question is 59167 RR 183
West meridian 4 range 18 top 59 section 10 quarter nw
If it is possible could you get me a rough cost estimate to do this
Pls and thank you
Have a great day

[Get Outlook for Android](#)

From: dave franchuk <dfranchuk@smokylakecounty.ab.ca>
Sent: Tuesday, September 22, 2020 12:05:51 PM
To: [REDACTED]
Subject: Warspite Water hook up

Hi There,

As per our conversation on the telephone. I will require a letter of request or just an Email regarding hooking up to the Warspite water and sewer systems, please include the land location/rural address of the location.

Cheers,

Dave Franchuk
Environmental Operations Manager
Smoky Lake County
Ph. 780 650-1800



Property in
Question.

**SMOKY LAKE COUNTY
IN THE PROVINCE OF ALBERTA
BYLAW NO. 1318-18**

A BYLAW OF SMOKY LAKE COUNTY IN THE PROVINCE OF ALBERTA TO PROVIDE FOR THE
SETTING AND COLLECTION OF WATER AND SEWER RATES, FEES AND CHARGES.

PURSUANT to the provisions of the *Municipal Government Act*, Chapter M-26, 2000 and amendments thereto:

WHEREAS, the Smoky Lake County operates a water supply and distribution system, and waste water collection system in various hamlets and other locations; and

WHEREAS, the owner of a parcel of land is responsible for the construction, maintenance and repair of a service connection of a municipal public utility located above, on or underneath the parcel; and

WHEREAS, there are substantial costs involved in the operation and maintenance of the aforementioned services; and

WHEREAS, it is the intention of the County Council that wherever possible, the cost of providing the service be paid for by the user;

NOW THEREFORE, the Council of Smoky Lake County, in the Province of Alberta, duly assembled, and pursuant to the authority conferred upon it by the *Municipal Government Act*, RSA 2000, Chapter M-26, as amended, does hereby enact as follows:

SECTION 1: NAME OF THIS BYLAW

1.1 This Bylaw may be cited as the "**Water and Sewer Bylaw**".

SECTION 2: APPLICATION FOR SERVICE

- 2.1 An application for service shall be made at least 48 hours in advance of the expected date; of connection, as per **Schedule "B": Application for Utility Service**.
- 2.2 All users of water service must allow the Smoky Lake County's authorized agent to have the right to enter the owner's property at periodic intervals to inspect and exercise CC valves and must consent to any utility easements or agreements required by the County to these ends.
- 2.3 All service applications shall be made in the name of the Owner of the Property. In the event of the property being occupied by a tenant other than the Property Owner, a copy of the Utility Bill, at the request of the Property Owner, shall be mailed to the tenant. The account, however, shall remain the responsibility of the Property Owner.
- 2.4 It shall be the responsibility of the Property Owner or Occupant of the property to ensure that employees or duly authorized agents of the County have safe access to the CC valves.
- 2.5 A service application fee shall be required each time there is a change in the ownership of the property, and when the Property Owner wishes to attach the name of a tenant to the account or change the name of the tenants, as per **Schedule "B": Application for Utility Service**.
- 2.6 Weeping tile must not connect to the sanitary sewer system. Weeping tile must connect to a sump and water shall be discharged by a sump pump to an exterior splash pad that drains away from the foundation.
- 2.7 It shall be the responsibility of the Property Owner to install a check valve prior to the sewage connection to prevent flooding in the event of a sewage backup.

SECTION 3: FEE FOR SERVICE

- 3.1 A charge shall be made against the Property Owner of all properties which are served by Smoky Lake County Utility Services for the supply and distribution of water and disposal of Sewage where applicable.
- 3.2 For every new residential construction there will be a twenty five hundred dollar (\$2,500.00) access fee.
- 3.3 For every new commercial or industrial construction there will be a thirty five hundred dollar (\$3,500.00) access fee.
- 3.4 Smoky Lake County shall mail each account's Property Owner a statement of water and sewage services monthly. The statement shall name a day and the place when and where such charges are to be payable.
- 3.5 The record of the County of the mailing of such notice shall be sufficient evidence that the notice was sent to the last known address of the person to be charged. The failure to receive such notice does not relieve the person to be charged from the penalties imposed by the provisions of this bylaw.
- 3.6 Other fees and charges for services shall be as per **Schedule "A": Fees and Charges**.

SECTION 4: PAYMENT OF ACCOUNTS

- 4.1 The Utility Bills shall be due and payable on the date of issue and shall be deemed overdue and subject to a penalty if unpaid beyond one month after the last day of the month for which the utilities were consumed.
- 4.2 Accounts shall be considered paid if full payment is received at the County Office no later than at time of County Office opening on the first working day following the last day of the month.
- 4.3 In the event a Utility Bill remains unpaid at the end of three months from the last day of the month for which the utilities were consumed, the County shall consider the account in arrears and shall have the right to disconnect the water supply to the property to which the rates were charged.
- 4.3.1 Service shall not be restored until the full amount of the bill, current and arrears, plus a reconnection charge is paid.
- 4.3.2 Disconnection for non-payment of utilities shall be performed during regular Smoky Lake County office hours.
- 4.3.3 Reconnection will only be performed during normal working hours (8:00 a.m. to 4:00 p.m. Monday through Friday, excluding holidays) unless authorized by Environmental Operations Manager.
- 4.4 Smoky Lake County shall have the right to transfer any and all amounts from accounts deemed to be in arrears onto the Property Owner's property tax account.
- 4.5 In the event of a payment, either by cheque or direct deposit, being returned for insufficient funds, a charge of TWENTY FIVE DOLLARS (\$25.00) shall be added and charged back to the account.

SECTION 5: CONSTRUCTION OF A SERVICE CONNECTION FROM THE MAIN LINE

- 5.1 This section applies when the main lines of the system or works of a municipal public utility are located above, on or underneath a road easement and the municipality provides the municipal utility service to a parcel of land adjacent to the road easement.
- 5.2 An agreement shall be executed between the County and the Property Owner detailing the project, costing and responsibility; and may include a deposit, plus a performance bond.

SECTION 6: CONNECTION OF SERVICE

- 6.1 No person other than an employee of the County or its duly authorized agent shall turn off or turn on the water supply from the County's supply system to the owner's premises or attempt to do so.
- 6.2 The cost of connecting a Property Owner's water or sewage service with the County's water and sewer mains at the property line of the owner shall be borne by the Property Owner, but no such connection shall be made without notice to the county and until such time as the proper inspections have been made by the County to ensure compliance with the County's standards and provincial standards. The Property Owner is responsible for all costs including contractors' fees. A County employee or duly authorized agent must inspect the service prior to backfilling.
- 6.3 The Property Owner of a parcel of land is responsible for the construction, maintenance and repair of a service connection of municipal public utility located above, on or underneath the parcel.
- 6.4 If the municipality is not satisfied with the construction, maintenance or repair of the service connection, the municipality may require the owner of the parcel of land to correct the construction, maintenance or repair of the system or works by a specific time and in accordance with the County's instructions.
- 6.5 If the repair has not been done to the satisfaction of the municipality within the specified time or due to an emergency, the municipality may enter on any land or building to construct, maintain or repair the service connection.

SECTION 7: WATER RESTRICTIONS

- 7.1 The County reserves the right to enforce water usage restrictions for emergent situations including but not restricted to fire protection, shortage of water supply, or misuse of the service.

SECTION 8: DISCRETION

- 8.1 Discretionary power shall be awarded to the County's Chief Administrative Officer to be exercised in unique or special circumstances.

SECTION 9: SEVERABILITY

- 9.1 Should any provision of this Bylaw be invalid by any means, then the invalid provision shall be severed and the remaining provisions of this Bylaw shall be maintained and in full effect.

SECTION 10: REPEAL

- 10.1 Bylaw 1265-14 shall be repealed upon the passing of this Bylaw.

SECTION 11: EFFECTIVE DATE OF BYLAW

- 11.1 This Bylaw shall take effect on the day of the Third and Final Reading.

READ FIRST TIME THIS 19th DAY OF June, 2018.

READ A SECOND TIME THIS 19th DAY OF June, 2018.

READ A THIRD TIME AND FINAL PASSED THIS 19th DAY OF June, 2018.

Craig Lukinuk, Reeve

S E A L

Cory Ollikka,
Chief Administrative Officer

SCHEDULE "A"**FEEES AND CHARGES**

<u>ITEM DESCRIPTION</u>	<u>COST</u>
Hook up <ul style="list-style-type: none"> • Residential • Commercial / Industrial 	\$2,500.00 \$3,500.00
Reconnection	\$ 55.00
After Hour Reconnection	\$115.00
Renter's Deposit	\$300.00
Sewer Charge: <ul style="list-style-type: none"> • Metered • Un-metered 	\$20.00 \$20.00
Truck Fills: <ul style="list-style-type: none"> • Raw Water • Potable Water: Distributed • Garner Lake Provincial Park 	\$1.50 per 100 gallons \$7.13 per Cubic Meter \$.37 per Cubic Meter System Capital \$7.50 \$7.13 per Cubic Meter \$.37 per Cubic Meter System Capital \$7.50
Un-metered Water Service	\$55.00 per month
Water Meter Deposit: <ul style="list-style-type: none"> • 5/8" meter or service line/tenant • 1" meter or service line/tenant • 1 1/2" meter or service line/tenant • 3" meter of service line/tenant 	\$ 75.00 \$100.00 \$165.00 \$500.00
Water and Sewer Rates: <ul style="list-style-type: none"> • Water distribution service charge • Every Cubic Meter 	\$25.00 \$4.63+ \$0.37 reserve = \$5.00
Non Active Service Charge	\$25.00



SCHEDULE "B"
APPLICATION FOR UTILITY SERVICE

THIS AGREEMENT made this _____ day of _____, A.D. 20__.

BETWEEN:

SMOKY LAKE COUNTY
Box 310, Smoky Lake, Alberta T0A 3C0
Telephone: 780-656-3730 Fax: 780-656-3768
a Municipal Corporation in the Province of Alberta
(hereinafter referred to as "the County")

OF THE FIRST PART

AND

of _____
Telephone: Res: _____ Business: _____ Cellular: _____
(hereinafter referred to as "the Property Owner" as shown on the tax roll)

OF THE SECOND PART

The Owner hereby applies to the County to become a Utility customer for the following services:

Water Residential: _____

Water Commercial: _____

Sewer: _____

The Owner agrees to have the County supply the above listed utilities to the Owner.

The County agrees to sell and deliver, so far as is practical for the County to do so, and the Owner will purchase from the County, the Owner's entire need for utilities indicated above.

The utility service application is made for the following location:

Civic Address: _____ **Legal Land Description:** _____

The Owner agrees to pay for utilities used and service rendered at rates as may be determined by the County from time to time.

Services will be discontinued upon approval of the Owner if an outstanding utility bill is sixty (60) days in arrears or if the account is not paid in full upon termination. The services will not be reconnected until all arrears are paid by the Owner. A **Reconnect Fee of \$55.00** will also be charged by the County and must be paid prior to utilities being restored.

Service charges for water and sewer will be billed monthly whether or not consumed. Request for disconnection must be submitted by the Owner before the County will do so. A **Reconnect Fee of \$55.00** will be charged by the County and must be paid prior to utilities being restored.

I have read and agree to the information outlined in this Agreement and have executed this Agreement as of the day first above written.

PROPERTY OWNER:
Per: _____
Signature

Per: _____
Print Name

SMOKY LAKE COUNTY:
Per: _____
Signature

Per: _____
Authorized Agent: Print Name

(5) Section 45 does not apply to the sale of gas by a direct seller to a consumer or to another person who purchases the gas as an agent of the consumer for the purposes of this section.

RSA 2000 cM-26 s31; 2007 cA-37.2 s82(17)

Other authorizations and approvals

32 Nothing in this Division exempts a municipality or other person operating a public utility from obtaining necessary approvals or other authorizations under an enactment or bylaw.

1994 cM-26.1 s32

Municipal Public Utilities

Prohibiting other public utilities

33 When a municipality provides a municipal utility service, the council may by bylaw prohibit any person other than the municipality from providing the same or a similar type of utility service in all or part of the municipality.

1994 cM-26.1 s33

Exception

33.1 A bylaw under section 33 shall not prohibit a retailer from providing to customers in all or any part of the municipality the functions or services that retailers are permitted to provide under the *Electric Utilities Act* or the regulations under that Act.

2003 cE-5.1 s165

Duty to supply utility service

34(1) If the system or works of a municipal public utility that provide a municipal utility service are adjacent to a parcel of land, the municipality must, when it is able to do so and subject to any terms, costs or charges established by council, provide the municipal utility service to the parcel on the request of the owner of the parcel.

(2) If the system or works of a municipal public utility that provide a municipal utility service are adjacent to a parcel of land, the municipality may, when it is able to do so and subject to any terms, costs or charges established by council, provide the municipal utility service to the parcel on the request of the occupant of the parcel who is not the owner.

1994 cM-26.1 s34

Parcels adjacent to roads and easements

35(1) This section applies when the main lines of the system or works of a municipal public utility are located above, on or underneath a road or easement and the municipality provides the municipal utility service to a parcel of land adjacent to the road or easement.

(2) The municipality is responsible for the construction, maintenance and repair of the portion of the service connection from the main lines of the system or works to the boundary of the road or easement.

(3) Despite subsection (2), the council may as a term of supplying the municipal utility service to the parcel of land make the owner responsible for the costs of the construction, maintenance and repair of the portion of the service connection from the main lines of the system or works to the boundary of the road or easement.

(4) If the owner is responsible for the costs of the construction, maintenance or repair referred to in subsection (3), those costs are an amount owing to the municipality by the owner.

1994 cM-26.1 s35

Right of entry - main lines

36(1) This section applies to

- (a) the main lines of the system or works of a municipal public utility located above, on or underneath a road or easement, and
- (b) the portion of a service connection referred to in section 35(2).

(2) A municipality may enter on any land for the purpose of constructing, repairing or maintaining the system or works described in subsection (1).

(3) After the municipality has constructed, repaired or maintained the system or works, the municipality must, at its expense, restore any land that has been entered on under subsection (2) as soon as practicable.

(4) If the municipality does not restore the land as soon as practicable and the owner of the land restores it, the municipality is liable to the owner for the restoration costs.

1994 cM-26.1 s36

Service connections - owner

37(1) The owner of a parcel of land is responsible for the construction, maintenance and repair of a service connection of a municipal public utility located above, on or underneath the parcel.

(2) If the municipality is not satisfied with the construction, maintenance or repair of the service connection, the municipality may require the owner of the parcel of land to do something in accordance with its instructions with respect to the construction, maintenance or repair of the system or works by a specified time.



WATER & WASTEWATER PLAN
(W&W) INFRASTRUCTURE

Goal	Progress Update	Current Completi...
<p>Water Activity: 100%</p>	<p>Dave Franchuk:</p> <p>Achievements: Reporting period from August 20th to October 6th 2020. During this reporting period each water facility had 32 checks completed with comes to 224 checks. With a total of 49 water samples collected for Bac T water analysis tested at the Alberta Health lab.</p> <p>Aug 24 Remove and clean pressure reducing valve at the Spedden water truck fill.</p> <p>Aug 25 Have skid steer level off and repair holes at Spedden truck fill.</p> <p>Aug 26 Read water meters at Warspite.</p> <p>Aug 27 Tend to overdue water accounts at Warspite.</p> <p>Sept 1 Cut grass at water truck fills and plant locations.</p> <p>Sept 3 Repair pressure reducing valve at Bellis potable water truck fill.</p> <p>Sept 14 Clean and vacuum truck fills and water plant sites.</p> <p>Sept 15 Repairs to credit card reader at the Spedden truck fill.</p> <p>Sept 16 Formal safety inspection of all water facilities.</p> <p>Sept 26 Repairs to Bellis potable water truck fill distribution hose</p> <p>Oct 5 Replace sump pump at the Bellis potable water truck fill.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: Prepare all water sites for the winter months, fire hydrant inspections, and prepare all truckfills for winter use. 2020/10/06</p>	<p>92% 92 / 100%</p>

5:1

Waste Water: 100%

Dave Franchuk:

Achievements: Reporting period from August 20th to October 6th 2020.
During this reporting period 32 checks and maintenance were performed at the Warspite sewage lift station.

- Aug 26 Final lift station pump had been installed as per contract.
- Sept 2 Haul pit run and have skid steer repair Warspite lagoon road.
- Sept 9 Upgrade screen bins at the Warspite lift station.
- Sept 15 Replace burnt out light fixtures at the Warspite lift station.
- Oct 1 Lagoon inspection at Bellis and Warspite.

Challenges: Still experiencing a lot of items that should not be flushed and could cause issues, we will continue to try to educate the public with adds and postings.

Next Steps: *No value*

2020/10/06

86%
86 / 100%
6% behind

Waste Management: 100%

Dave Franchuk:

Achievements: Reporting period from August 20th to October 6th 2020.
Aug. 25 Arrange for the recycled paint bins to be collected from all sites

- Aug 26 Pick up old appliances that were dropped in the ditch south of Spedden.
- Aug 28 Transfer station inspection with Evergreen Manager.
- Sept 1 Have skid steer push up burn pits at all transfer stations.
- Sept 2 Arrange for first calls for sign installation at all transfer stations (Electronics pilot project).
- Sept 3 Had backhoe clean up dumping edge at Spedden transfer station.
- Sept 3 Clean and tidy recycle oil containment areas at the Smoky Lake and Bellis sites.
- Sept 4 Pick up garbage in ditch from TWP 594 and RR 130. 2 pickup loads.
- Sept 8 Freon removal at the Waskatenau transfer station.
- Sept 9 Freon removal at the Bellis and Vilna transfer stations.
- Sept 10 Freon removal at the Spedden transfer station.
- Sept 11 Install signs for the electronic pilot project at all transfer stations.
- Sept 14 Had ordered winter hour signs for all transfer stations.
- Sept 15 Prepare and have electronic sea can picked up at the Smoky Lake site.
- Oct 2 Lay a lift of cold mix on warspite bin site to prevent flooding.

Challenges: Having recycling contractors picking up their product before the sites become full and cluttered.

Next Steps: Continue with site clean up.

2020/10/06

86%
86 / 100%
6% behind

Dave Franchuk:

Achievements: Reporting period from August 20th to October 6th 2020
During this reporting period we have tended to 105 Regional line first calls.

Aug 21 Check on Cav repairs on RR 164, RR144, RR130.

Sept 1 Operate valve on RR 130 for Reservoir line pressure test.

Sept 2 Operate valve on RR 130 to complete Reservoir line pressure test.

Sept 21 CAV checks and pump outs.

Sept 22 CAV checks and pump outs.

Sept 23 CAV checks and pump outs.

Sept 25 Preparing and monitoring the filling of Whitefish Lake Reservoir.

Sept 26 Filling and monitoring flows for the filling of the Whitefish Lake Reservoir.

Sept 29 Final construction inspection on contract 1 Smoky Lake to Bellis.

During the inspection we did find a regional waterline leak between RR 163 and 164. currently the leak was excavated and Thompson are waiting on a coupler, as per warranty work.

Challenges: *No value*

Next Steps: Preparing for the Whitefish Lake reservoir to become online.

2020/10/06

88%
88 / 100%
4% behind

Administrative Activity (W&W): 100%

Dave Franchuk:

Achievements: Reporting period from August 20th to October 6th 2020.

Aug 24 Whitefish Lake reservoir progress meeting.

Aug 25 Sent a email out to Alberta Care executive director to inform her that Smoky Lake county will not attend the Alberta Care conference.

Aug 26 Hwy 28/63 Regional Waterline virtual meeting.

Sept 1 Submit Regional Waterline operators time and mileage.

Sept 2 Whitefish Lake reservoir progress meeting.

Sept 10 Budget meeting.

Sept 14 Main office staff meeting.

Sept 15 Whitefish Lake leadership meeting (cancelled when we got there.

Sept 16 Evergreen meeting.

Sept 16 Whitefish Lake reservoir progress meeting.

Sept 17 Joint health and safety meeting.

Sept 18 Whitefish Lake reservoir change order meeting.

Sept 30 Whitefish Lake reservoir progress meeting

Sept 31 Whitefish Lake reservoir leadership meeting.

Oct 7 Environmental Operations Capital and Operational budget meeting.

Challenges: *No value*

Next Steps: *No value*

2020/10/06

Training Activity (W&W): 100%

Dave Franchuk:

Achievements: Reporting period from August 20th to October 6th 2020.

Sept 24 Water reuse AWWOA continuing education course (Terry).

Challenges: Due to Covid 19 there are not many courses offered currently.

Next Steps: *No value*

2020/10/06

Update Plan/Budget for Truckfills: 100%

Council Member Inquiry: 100%



5.2

**EVERGREEN REGIONAL WASTE
MANAGEMENT SERVICES COMMISSION MEETING**

Wednesday, September 16, 2020
County of St. Paul Office
10:00 a.m.

AGENDA

1. Call to Order
 - a. Additions to the Agenda
2. Minutes of August 12, 2020 Regular Meeting
3. Business Arising from Minutes
 - a. AB Care Conference
 - b. Smoky Lake County Transfer Station Inspection Reports
 - c. Electronics Pilot Project
 - d.
 - e.
4. Closed Meeting Session
5. Treasurer's Report
6. New Business
 - a. Regional Site Report
 - b. Business Plan
 - c. Acuvec Geospatial
 - d. Wood Recycling
 - e. Meeting date with new Omni McCann staff
 - f.
 - g.
7. Other Business/Correspondence
 - a. Business Mixer
 - b.
 - c.
8. Next Meeting
9. Adjournment

**EVERGREEN REGIONAL WASTE
MANAGEMENT SERVICES COMMISSION**

**Minutes of Regular Meeting
Evergreen Regional Landfill
Wednesday, August 12, 2020**

Members Present:

**Steve Upham- Chairman, Richard Warren, Debra McQuinn, Dan Kotylak,
Leo Chapdelaine, Rob Boisvert, Dan Gawalko**

Alternates Present:

Maxine Fodness, Hank Holowaychuk

**Paul Poulin- Manager Evergreen Landfill
Ashley Cozzens- Recording Secretary
Dave Franchuk- Smoky Lake County
Tim Mahdiuk- County of St. Paul
Kim Heyman- Town of St. Paul**

1. CALL TO ORDER

Steve Upham called the meeting to order at 10:05 a.m.

a. Additions to Agenda

6.e. Wood Waste Recycling

Debra McQuinn made a motion to accept the agenda with the addition.

CARRIED

2. MINUTES OF JULY 15, 2020 REGULAR MEETING

Leo Chapdelaine made a motion to adopt the minutes of the July 15, 2020 Regular Meeting as amended.

CARRIED

3. **BUSINESS ARISING FROM MINUTES**

No business arising from minutes.

4. **CLOSED MEETING SESSION**

Richard Warren made a motion to go into closed meeting session for legal and personnel at 10:09 a.m.

CARRIED

Dan Kotylak made a motion to return to the regular meeting at 10:27 a.m.

CARRIED

5. **TREASURERS REPORT**

Ashley Cozzens presented the Treasurer's Report to July 31, 2020.

Richard Warren made a motion to accept the treasurer's report as presented.

CARRIED

6. **NEW BUSINESS**

a. **Regional Site Report**

Paul Poulin presented the regional site report:

- The parts for the trac loader are on their way.
- Other equipment running well.
- Gravel for the roads should be arriving soon.
- RR104 road repairs have held up well.

Dan Gawalko made a motion to accept the Regional Site Report as information.

CARRIED

b. Meeting with Saddle Lake

Paul met with Ken Large the Superintendent at Saddle Lake; discussion on the future plans of waste coming from Saddle Lake and how the pilot project went earlier this year.

Debra McQuinn made a motion to file the meeting with Saddle Lake discussion as information.

CARRIED

c. Mulch Town of St. Paul

The Town of St. Paul will have some mulch to get rid of this year. Last year we accept it (used it as daily cover) and didn't charge them a tippage fee. All loads will have to be weighted so we can record how much was brought in.

Debra McQuinn made a motion to accept the mulch from the Town of St. Paul at no charge.

CARRIED

d. E-Waste items new list

Starting September 1 there will be a 2 year Electronics Expansion Pilot Project.

Alberta Recycling Management Authority (ARMA) is implementing this pilot project to collect and process electronics which are beyond the scope of the current list of eligible ARMA Electronics Recycling Program material.

Material eligible for funding under the pilot project includes products falling into the following categories:

1. Small Appliances
2. Audio Visual Equipment
3. Telecom
4. Power Tools
5. Electronic Toys & Musical Instruments
6. Solar Panels

The electronics collected during the pilot project will be eligible for the current collection funding rate of \$155 per tonne

Leo Chapdelaine made a motion to file the E-Waste discussion as information.

CARRIED

e. Wood waste recycling

Received a call from Canadian Wood Waste Recycling business group; they are a company interested in diverting waste wood from landfills.

There are three categories:

1. Reprocessing industry: grinding, shredding, chipping, screening and they find a market for it
2. Remanufacturing industry: the reuse market; taking old beams and making deck boards, table and chairs, shelves, steps, wall boards
3. Wood barn industry;

There would be a membership fee of \$500 per annum.

Pending on the condition of the material or product and moisture content, a pay structure would be presented.

Discussion on inviting them to a future meeting,

Richard Warren made a motion to file the wood waste recycling discussion as information.

CARRIED

7. OTHER BUSINESS/CORRESPONDENCE

No other business/correspondence

8. NEXT MEETING

Next meeting is to be scheduled for Wednesday, September 16, 2020 at 10:00 a.m. at the County of St. Paul Office.

9. ADJOURNMENT

Steve Upham adjourned the meeting at 11:11 a.m.

Date

Commission Chairman

Dave Franchuk

From: SWANA Northern Lights Chapter <info@swananorthernlights.org>
Sent: September 17, 2020 9:52 AM
To: dave franchuk
Subject: SWANA 2020 Canadian Symposium Cancelled



SWANA Northern Lights Chapter (NLC) has made the difficult decision to once again defer the SWANA Canadian Symposium.

We are developing options to ensure we continue to provide great learning opportunities and as much networking as COVID-19 will allow.

Watch for announcements for both online and in-person events.

Please note that the Banff Springs hotel will automatically cancel your rooms, and that we will work to cancel & refund all registrations.

Those that are registered for the November 26th SWANA NLC training courses will receive an email outlining options for the upcoming training.

Stay well,

SWANA NLC Board of Directors and Staff

<https://swananorthernlights.org/conference/2020-conference/>

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