



**SMOKY LAKE COUNTY AND TOWN OF SMOKY LAKE
 JOINT COUNCIL MEETING**



Minutes of the **Smoky Lake County** and **Town of Smoky Lake** Joint Council Meeting held on Wednesday, **November 18, 2020** at 2:09 p.m., held virtually online through Electronic Communication Technology: Zoom Meeting.

The meeting was called to Order by the Smoky Lake County Reeve, Craig Lukinuk with the following attendance:

	<u>Position</u>	<u>Name</u>	<u>ATTENDANCE</u> <u>Wednesday, Nov.18, 2020</u>
Smoky Lake County:	Div.1 Councillor	Dan Gawalko	Present in SLC Chambers
	Div.2 Councillor	Johnny Cherniwchan	Present in SLC Chambers
	Div.3 Councillor	Craig Lukinuk	Present in SLC Chambers
	Div.4 Councillor	Lorne Halisky	Present in SLC Chambers
	Div.5 Councillor	Randy Orichowski	Present in SLC Chambers
	C.A.O.	Gene Sobolewski	Present Virtually @2:50pm
	C.A.O.	Lydia Cielin	Present in SLC Chambers
	Finance Manager	Brenda Adamson	Present Virtually
	Recording Secretary	Patti Priest	Present Virtually
	Fire Chief	Scott Franchuk	Present in SLC Chambers
	Deputy Fire Chief	Spencer Kotylak	Present in SLC Chambers
	P&D Manager	Jordan Ruegg	Present in SLC Chambers
	P&D Assist. Manager	Kyle Schole	Present Virtually
	Smoky Lake FD Town of Smoky Lake:	Fire Chief	Juanita Cozicar
	Mayor	Hank Holowaychuk	Present Virtually
	Councillor	Melody Morton	Absent
	Councillor	Dan Kotylak	Present Virtually
	Deputy Mayor	Ross Whitelaw	Absent
	Councillor	Terry Makowichuk	Present Virtually
	C.A.O.	Adam Kozakiewicz	Present Virtually
	Fin/Legislative Srv.	Crystal Letwin	Present Virtually

Members of the Public:	None		N/A
Members of the Media:	Smoky Lake Signal		Present Virtually

2. AGENDA:

Agenda – November 18, 2020

J228-20: Gawalko

That the **Smoky Lake County** and **Town of Smoky Lake** Joint Council Meeting Agenda for Wednesday, November 18, 2020 be adopted, as amended:

1. National Holodomor Awareness Week: November 23-29, 2020 the 87th Anniversary of the “Holodomor”, the Soviet Communist regime's genocide against the Ukrainian People.
2. Smoky Lake Knette Angel Tree & Smoky Lake Hamper Fundraiser.

Town of Smoky Lake: motion moved by Kotylak

Carried Unanimously.

3. MINUTES:

Minutes – September 16, 2020

J229-20: Cherniwchan That the **Smoky Lake County** and **Town of Smoky Lake** Joint Council Meeting Minutes of **September 16, 2020** be adopted, as presented.

Town of Smoky Lake: motion moved by Holowaychuk

Carried.

Action List – September 16, 2020

J230-20: Halisky That the **Smoky Lake County** and **Town of Smoky Lake** Joint Council Meeting Action List from **September 16, 2020** be adopted, as presented.

Town of Smoky Lake: motion moved by Kotylak

Carried.

Minutes – September 21, 2020

J231-20: Orichowski That the **Smoky Lake County** and **Town of Smoky Lake** Joint Council Meeting Minutes of **September 21, 2020** be adopted, as presented.

Town of Smoky Lake: motion moved by Holowaychuk

Carried.

Action List – September 21, 2020

J232-20: Halisky That the **Smoky Lake County** and **Town of Smoky Lake** Joint Council Meeting Action List from **September 21, 2020** be adopted, as presented.

Town of Smoky Lake: motion moved by Makowichuk

Carried.

Victoria District Economic Development Strategy Implementation Working Group Meeting Notes

J233-20: Orichowski That the **Smoky Lake County** and **Town of Smoky Lake** Joint Councils accept the Victoria District Economic Development Strategy Implementation Working Group Meeting Notes of October 2, 9, and 30, 2020 and November 13, 2020, for information.

Town of Smoky Lake: motion moved by Holowaychuk

Carried.

4. ISSUES FOR DISCUSSION:

Vision XS Ltd. Scope of Work – Draft Memorandum of Understanding

J234-20: Halisky

That the **Smoky Lake County** and **Town of Smoky Lake** Joint Councils defer formalizing the Vision XS Ltd. Scope of Work Memorandum of Understanding (MOU), until language can be incorporated to address the proposed “success fee of 1%” in respect to:

- where the said fee would be funded from,
- what the maximum cap would be, and
- if the said fee could be negotiated prior to, and based on specific work, as well as, address where the \$5,000.00 per month retainer would be funded from should the Municipally Controlled Corporation be formed, and confirm the term of the MOU to be retroactive to July 2020 for eighteen months.

Town of Smoky Lake: motion moved by Kotylak

Carried.

Gene Sobolewski, Smoky Lake County Chief Administrative Officer, virtually joined the meeting, time 2:50 p.m.

Victoria District Economic Development Plan Actual to Budget Update

J235-20: Orichowski

That the **Smoky Lake County** and **Town of Smoky Lake** Joint Councils acknowledge receipt of the Victoria District Economic Development Plan Actual to Budget update as of November 13, 2020:

	Budget	Actual Costs To Date
Advertising		\$ 729.56
Printing/Binding		\$ -
Consulting		\$ 15,000.00
Legal		\$ 32,705.65
Supplies	<u>\$ 247,000.00</u>	<u>\$ 48,435.21</u>

Town of Smoky Lake: motion moved by Makowichuk

Carried.

Jordan Ruegg, Planning and Development Manager, left the meeting, time 2:51 p.m.

**Smoky Lake County Bylaw No. 1311-18 and Town of Smoky Lake Bylaw No. 001-18:
Joint Operation Agreement for the provision of Fire Protection Services**

Smoky Lake County Council and Town of Smoky Lake Council held discussion to review the content of the current Joint Operation Agreement for the provision of Fire Protection Services as outline in **Smoky Lake County Bylaw No. 1311-18 and Town of Smoky Lake Bylaw No. 001-18** respectively as attached as "Schedule A", and agreed to the changes as listed below:

SECTION 5:

CAPITAL ASSETS

Remove

5.1.1 Unit 320: 1979 GMC Crew Bus

Add:

5.1.8 Unit 421 Polaris repaid attack 6x6 2010 with firefighting skid

Add:

5.3.6 Fire Fighter Rehab Unit 2008 ford E550

Add:

5.3.7 Alberta First Responder Radio Communication System (AFRRCS)

SECTION 6:

OPERATIONAL COST SHARING ALLOCATION

Further Review

6.1 All Supplies, Training and Meetings will be cost shared between the County at Sixty (60%) Percent and the Town at Forty (40%) Percent.

Remove:

6.4.1 County is responsible for the cell phones issued to Unit 407; Unit 459, as well, the back-up phone line for dispatching; and phone line at the tower.

Add:

6.4.# Alberta First Responder Radio Communication System (AFRRCS) will be paid by the County (add list of radios including serial numbers)

Further Review

6.6 The County agrees to pay to Town \$900.00 per month towards utility costs (gas, heat and power) for the Fire Hall operations.

Add:

6.7.# NEW Radio Tower

Further Review

6.11.6 The conditions imposed by VFIS have granted preferential status to RMA Insurance (the County's insurer), therefore the Town of Smoky Lake would not be authorized to write this coverage. The policy would be written by the County on exactly the same basis.
6.11.6.1 Smoky Lake County will be the Policy Holder.

SECTION 7:

FIRE DEPARTEMNT

Further Review

7.1 The Fire Department shall deliver an adequate level of service as established by each Party through the Standard Operations Guidelines.

Remove:

~~7.4 Training and Meeting:~~

~~The County will compensate the Fire Department Members for Informal Training and Meeting at the rate of \$15.00 per hour and Formal Training (includes professional instructor) at the rate of \$15.00 per hour. The Training and Meeting rates will be paid by the County One Hundred (100%) Percent.~~

Change: 7.5 Formal and Informal Training and Meetings:
The County and Town will compensate the Fire Department members for Informal and Formal Training (Certified instructor and Certificate) as well as meetings at the rate of \$20.00 per hour. ~~The Formal Training be~~ paid by the county One Hundred (100%) Percent.

Change: 7.6.2 Years of Service Recognition: As Per Policy will be cost-shared by the Town and County at Fifty (50%) Percent each.

Further Review 7.9 The County will provide their Safety Officer to the Fire Department and invoice the Town for Forty (40%) Percent of the cost.

Further Review 7.10 County will provide the Dress Uniform for the Fire Chief and Deputy Fire Chief at One Hundred (100%) Percent cost and the Station Gear Uniform for the Firefighter members (one-time only) on a cost-shared basis of 50/50 as part of the Department's Uniform Incentive Program.

**Smoky Lake County Bylaw No. 1311-18 and Town of Smoky Lake Bylaw No. 001-18:
Joint Operation Agreement for the provision of Fire Protection Services**

J236-20: Cherniwchan That the **Smoky Lake County** and **Town of Smoky Lake** Joint Councils defer further discussion in regard to the current Joint Operation Agreement for the provision of Fire Protection Services for review as set out in Smoky Lake County Bylaw No. 1311-18 and Town of Smoky Lake Bylaw No. 001-18, to allow for this review by each respective Council.

Town of Smoky Lake: motion moved by Holowaychuk

Carried.

2021 Operating Training & Supplies Budget for the Smoky Lake Fire Department

J237-20: Gawalko That the **Smoky Lake County** and **Town of Smoky Lake** Joint Councils defer the Year-2021 proposed budget for Personal Protective Equipment, Equipment and Supplies and OH&S Requirements for the Smoky Lake Fire Department, in the proposed amount not to exceed \$27,000.00, and defer the Year-2021 proposed budget for Training for the Smoky Lake Fire Department, in the proposed amount not to exceed \$60,000.00, to allow further review by each respective Council.

Town of Smoky Lake: motion moved by Makowichuk

Carried.

Gene Sobolewski, Smoky Lake County Chief Administrative Officer left the meeting, time 3:57 p.m.

Kyle Schole, Smoky Lake County Planning and Development Assistant left the meeting, time 4:06 p.m.

Smoky Lake Fire Department Storage Building Update

J238-20: Cherniwchan

That the **Smoky Lake County** and **Town of Smoky Lake** Joint Councils review the following options in respect to a Fire Department Storage Building, to provide direction at the next scheduled joint Smoky Lake County and Town of Smoky Lake Joint Council meeting:

Option 1

- The new storage building is to be located adjacent to the current fire hall on the south west side.
- The building size is 50' x 100' due to the lot size (only 70' wide) allowing space for the apparatus to park in front of the doors and not be on the street.
- Currently there is 2 satellite dishes, 1 – 50' tower, 1 Telus pedestal and spruce trees that would need to be removed and the Smoky Lake potable water truck fill needs be extended.
- The building blueprint need to be determined.

Option 2

- Smoky Lake Fire Department build a new fire hall.
- Joint Council would have to decide on a location and concept before determining an accurate cost for the project.

Option 3

- Smoky Lake Fire Department take over the current fire hall and public works department side of the building would allow enough space to park all fire apparatus inside.
- Smoky Lake County Emergency Services completed research in the past for living accommodations and office space which can be added on as a second level on the current building.
- The Town of Smoky Lake Public Works Department would have to relocate and a design and costs for the new building to be discussed jointly.

Option 4

- The Region Municipalities review the status of the Fire and Rescue Services for a regional concept which would allow Municipalities to save money in the future as this fire hall would respond to every call supporting the volunteers remaining in the district fire halls.
- Regionalization would identify 1 one fire hall as the primary engine to all scene in the region therefore only one engine would have to be replaced instead of three.
- Addition costs would come from staffing the regional fire hall.

Town of Smoky Lake: motion moved by Makowichuk

Carried.

ADDITIONS TO THE AGENDA:

National Holodomor Awareness Week - November 23-29, 2020 the 87th Anniversary of the "Holodomor", the Soviet Communist regime's genocide against the Ukrainian People

J239-20: Halisky

That the **Smoky Lake County** and **Town of Smoky Lake** Joint Councils respectively declare November 23-29, 2020 as National Holodomor Awareness Week, to bring awareness to the 87th anniversary of the "Holodomor" which was the Soviet Communist regime's genocide against the Ukrainian people.

Town of Smoky Lake: motion moved by Holowaychuk

Carried.

Smoky Lake Kinette Angel Tree & Smoky Lake Hamper Fundraiser

J240-20: Orichowski

That the information received by **Smoky Lake County and Town of Smoky Lake** Joint Council in regard to the Smoky Lake Kinette Club fundraising campaign to raise \$1,000.00 by November 27, 2020 where the Town of Smoky Lake Mayor Hank Holowaychuk to shave his beard, with all proceeds going towards the local Angel Tree and Smoky Lake Hamper, be accepted for information.

Town of Smoky Lake: motion moved by Makowichuk

Carried.

6. CORRESPONDENCE:

No Correspondence.

7. DELEGATIONS:

No Delegations.

Next Meeting

The next **Smoky Lake County and Town of Smoky Lake** Joint Council Meeting will be scheduled at the call of the Reeve or Mayor.

Adjournment

J241-20: Lukinuk

That the **Smoky Lake County and Town of Smoky Lake** Joint Council Meeting of November 18, 2020 adjourn, time 4:37 p.m.