

**Smoky Lake County
2021 Budget**

						2021		Increase (Decrease)	Notes
		Operations	Road	Bridge	Capital	PROPOSED BUDGET	2020 PASSED BUDGET		
REVENUE									
Taxes	Farmland & Residential	3,695,180				3,695,180	3,599,204	2.7%	
	Machinery & Equipment	1,088,485				1,088,485	1,272,025	-14.4%	
	Non- Residential	949,892				949,892	951,200	-0.1%	(1)
	Linear	6,289,094				6,289,094	6,618,425	-5.0%	
	Provincial Government	66,395				66,395	67,650	-1.9%	
	Aggregate Tax Levy	200,000				200,000	200,000	0.0%	(2)
	Sewer Levy	9,040				9,040	8,800	2.7%	
Other Income	Well Drilling/ drill Rigs	5,305				5,305	5,305	0.0%	
	Penalties	74,095				74,095	74,095	0.0%	
	User Fees and Sales of Goods	940,563				940,563	999,729	-5.9%	(3)
	Investment Income	285,100				285,100	356,312	-20.0%	(4)
	Development Levies	32,000				32,000	27,500	16.4%	
	Licenses and Permits	30,000				30,000	27,000	11.1%	
Sales to Other Governments		105,344				105,344	108,190	-2.6%	
Grants	Provincial Conditional - Operating	498,433				498,433	373,308	33.5%	(5)
	CLC	125,700				125,700	125,700	0.0%	
	Transfer from Reserves for Operations	1,809,000				1,809,000	500,000	261.8%	(6)
TOTAL REVENUE		16,203,626	0	0	0	16,203,626	15,314,443	5.8%	
EXPENSE									
Salaries, wages and benefits									
	Salaries	5,713,115	70,463			5,783,578	5,680,425	2%	(7)
	Benefits	1,125,075				1,125,075	1,087,615	3%	
	WCB	75,000				75,000	55,000	36%	(8)
	ELECTION FEES	18,900				18,900	1,000	1790%	
Contracted and general services									
	MILEAGE	52,264				52,264	59,455	-12%	
	MEALS & LODGINGS	98,655				98,655	115,370	-14%	
	INDIV MEMBERSHIP & CONF FEES	59,000				59,000	65,905	-10%	(9)
	FREIGHT, EXPRESS, POSTAGE	35,910				35,910	35,500	1%	
	TELEPHONE, COMMUNICATION	65,808				65,808	61,602	7%	
	TRAINING	122,840				122,840	123,371	0%	
	ADVERTISING, PRINTING, SUBSC	113,048				113,048	108,230	4%	(10)
	ACCOUNTING & AUDITING	28,560				28,560	28,000	2%	
	LEGAL FEES	16,300				16,300	16,000	2%	(11)
	ASSESSOR FEES	139,000				139,000	142,000	-2%	
	ENGINEERING	50,000		60,000		110,000	115,000	-4%	
	OTHER CONSULTING	97,947				97,947	184,750	-47%	(12)
	COMPUTERS-CONTRAC REPAIR	152,731				152,731	177,430	-14%	(13)
	INSURANCE	221,687				221,687	227,200	-2%	(14)
	MISC SERVICES	768,507	190,000	140,000		1,098,507	831,479	32%	(15)
Materials, goods and utilities									
	OFFICE/FOOD/JANITORIAL SUPPLIE	92,528				92,528	85,972	8%	(16)
	FUEL/PARTS/ETC	947,038	813,778			1,760,816	1,453,686	21%	(17)
	GRAVEL	0	818,759			818,759	911,858	-10%	(18)
	CHEMICALS	80,400				80,400	110,500	-27%	(19)
	COMPUTER SUPPLIES	61,186				61,186	66,700	-8%	(13)
	UTILITIES	171,879				171,879	165,434	4%	
	EMPLOYEE RECOGNITION	24,120				24,120	24,000	1%	(21)
	OTHER GENERAL SUPPLIES	167,487				167,487	158,941	5%	(22)
Transfers to local boards and agencies		1,493,138				1,493,138	428,555	248%	(23)
Bank charges and short term interest		6,150				6,150	5,850	5%	
Transfers to reserve		227,000				227,000	281,739	-19%	(24)
Requisitions		2,480,315				2,480,315	2,502,030	-1%	
contingency		35,288				35,288	31,360	13%	(25)
Ammortization		2,059,800				2,059,800	2,064,786	0%	
TOTAL EXPENSE		16,800,676	1,893,000	200,000	0	18,893,676	17,406,743	9%	
TOTAL OPERATIONS		-597,050	-1,893,000	-200,000	0	-2,690,050	-2,092,300		
Add back ammortization		2,059,800	0	0	0	2,059,800	2,064,786		
TOTAL OPERATIONS		1,462,750	-1,893,000	-200,000	0	-630,250	-27,514		

**Smoky Lake County
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	Operations	Road	Bridge	Capital	2021		Increase (Decrease)	Notes
					PROPOSED BUDGET	2020 PASSED BUDGET		
CAPTIAL REVENUE								
SALE OF CAPITAL ASSETS			0	240,000	240,000	0		(26)
Provincial Conditional - Capital		1,044,250	602,000	1,522,000	3,168,250	844,250	275%	(27)
TRANSFER FROM CAPITAL RESERVE		165,000	0	1,097,713	1,262,713	377,264	235%	(28)
CAPITAL FUNDING		1,209,250	602,000	2,859,713	4,670,963	1,221,514		
CAPTIAL EXPENSES								
BUILDINGS/LAND				0	1,138,000	367,000		
RESERVES				0	0	540,000		(29)
LAND IMPROVEMENTS				0	151,213	0		
ENGINEERING STRUCTURES			602,000	57,000	659,000	0		
EQUIPMENT				0	1,722,500	120,000		
VEHICLES				0	370,000	167,000		
TOTAL CAPITAL EXPENSE		0	602,000	3,438,713	4,040,713	1,194,000	196%	
TOTAL CAPITAL		1,209,250	0	-579,000	630,250	27,514		(30)
NET Cash Deficit (Surplus)	1,462,750	-683,750	-200,000	-579,000	0	0		

**Smoky Lake County
Notes to the 2021 Budget**

1) Taxes

2021 tax rate remains the same as 2020 except for Non Residential. The Non Residential Tax levy has been increased because the Non Residential Education Requisition has increased.

Total Taxes billed in 2020	12,508,504
Total Taxes billed in 2021	12,089,046
Loss in tax revenue	<u><u>419,458</u></u>

2) Aggregate Tax Levy

Annually we estimate a minimum of \$200,000 which is transferred to reserves for future haul road projects

3) User Fees and Sales of Goods

There has been a decreasing trend in Transportation User Fees (gravel sales, custom work, etc.), as well as . As a result, the budgeted user fees will be lower by approximately \$60,000.

4) Investment Income

Interest is earned on funds in ATB. In 2020 the shares of CCI were sold therefore there will no longer be interest or dividend revenue. The expectation is that interest rates will remain very low throughout the next year resulting in a total decline of investment revenue in the amount of \$70,000

5) Provincial Conditional - Operating

	2021	2020
Agriculture Services	\$ 138,907	\$ 182,000
Family and Community Social Services	\$ 93,308	\$ 93,308
Municipal Sustainability Operating	\$ 95,000	\$ 95,000
Municipal Operational Support	\$ 163,218	\$ -
Summer Employment Grants	\$ 3,000	\$ 3,000
North Saskatchewan Heritage River	\$ 5,000	
Community Adult Learning	<u>\$ 125,700</u>	<u>\$ 125,700</u>
	<u><u>\$ 624,133</u></u>	<u><u>\$ 499,008</u></u>

6) Transfer from Operating Reserves

The estimated surplus for 2020 is \$500,000. The budget includes this transfer. \$600,000 will be transferred from reserves to fund the investment in the Smoky Lake Tourism Project and \$445,000 to contribute to the new school build. \$114,000 will be transferred from reserve to fund the rental of a garbage truck.

7) Salaries and Wages

The increase in Salaries and Wages has been limited to \$102,000

The budgeted Cost of Living increase for 2021 is:

IOE 955	0 (pending negotiations)
CUPE/Non Union staff and managers	\$.55 per hour
Council	Council has budgeted no wage increase for 2021

The budget includes incremental increases

Staffing Highlights:

Public Works

Shop succession plan - includes full time Apprenticeship Heavy Duty Technician in anticipation of

Shop Foreman retirement

Office succession plan - includes \$14,000 for a casual or temporary scale shack operator

Environmental Services

Landfill wages have been reduced to reflect winter hours

8) Benefits

2021 benefits reflect inflation increases and increases associated with salary increases
LAPP contribution requirements remain the same
CPP Contribution rates increase to 5.45% from 5.25% . EI rates do not change.
WCB has increased over the past 2 years as a result of increases in wages and contract payments

9) Mileage, Meals and Lodging, Membership Fees, Freight, Express, Postage, Telephone, Training

There will be training, meals and mileage costs for the 2021 election
Council reduced their budget for conferences and training by \$31,000
The budget for conferences and training for County departments has been kept the same to ensure funds are available when in person conferences resume
To offset the increase in postage costs, the finance department will be making payments via EFT as much as possible starting in 2021

10) Advertising

Advertising costs continue to increase. This budget includes the large grapevine ad as well as advertising required for the legislated plans, and the election
Advertising includes ASB extension work (LARA).

11) Auditing/ Legal/Assessor/Engineering Fees

We have reduced professional fees to more closely reflect actual agreements

12) Other Consulting

Other Consulting includes consulting work for strategic plans, planning plans and bylaws, and GIS management.
There are no large projects planned for 2021 that will require consulting, reducing the budget by \$80,000

13) Computer - Software and hardware

This includes all the computer licensing, purchases, toner and office equipment repairs and maintenance.
Upgrades to our strategic planning software and website took place in 2020. These were one time costs therefore the 2021 budget is reduced
A proposal to change finance software in 2021 and 2022 is included in the capital budget but will not affect operations until 2022 or 2023

14) Insurance

Insurance increases in 2020 were not as high as expected, therefore we are able to decrease the budget for 2021 by \$8,000

15) Misc. Services

Misc. Services includes Equipment/ Building rentals, All outsourced repairs and maintenance (equipment/building/vehicle), license and permits, etc. Repair costs are expected to increase as a result of aging vehicles and equipment.
Includes \$114,000 to lease garbage truck for 12 months.
The budget of \$76,000 for Dr recruitment and retention has been removed for 2021
This includes a contract services for road construction included in the road plan \$190,000
It also includes the policing levy which will increase by \$31,000

2020	\$63,702	2023	\$191,242
2021	\$95,621	2024	\$191,242
2022	\$127,404		

16) Office/Food/Janitor Supplies

Management has reviewed these costs and has committed to keeping costs the same in spite of inflation. The increase of approximately \$5,000 is for the beaver program

17) Fuel/Parts/Etc.

Parts will increase as repairs on older vehicles and equipment increase. This includes the budget asphalt/oil/sealant used on the roads which increases by approximately \$200,000 for planned road projects

18) Gravel

The road plan will use approx. \$100,000 less gravel in 2021

19) Chemicals

The actual increase in chemical required for 2020 was lower than expected and there is inventory left that will be used in 2021. This will result in a budgeted decrease of \$30,000

20) Utilities

Electricity has increased and the carbon levy increases the cost of natural gas

21) Employee Recognition

The budget for County employee recognition will remain the same. A small increase has been budgeted for services recognition for Fire Department Volunteers

22) Other General Supplies

Other General Supplies includes the purchase of water along with small misc. supplies required. As sales volumes continue to increase, volumes purchased increases. Other supply budgets have been increased to reflect inflation

23) Transfers to local boards and agencies

We have some substantial projects that Smoky Lake County will be contributing to in 2021 along with the regular annual contributions for grants to organizations, fire protections costs paid to the fire departments, Community Learning Council, Aspenview Family School Liaison, Agricultural Societies, and the annual cost to Evergreen Waste Commission

Projects:

Heritage Board annual contribution \$13,000

Contribution to HAK \$445,000 (funded from reserves)

Contribution to Victoria District Economic Development Corp \$600,000 (funded from reserves)

The budget for grants to individuals and organizations remains at \$29,000

The budget for grants to the three Agricultural Societies remains at \$95,000

Grants to Organizations has been increased by \$14,449 for grants that were provided to organizations to help with loss of revenue due to COVID. This additional cost is funded from the MOST grant.

24) Transfer to Reserves From Operations

	2021	2020
Aggregate Business Tax	\$ 200,000	\$ 200,000
Connectivity	\$ -	\$ 54,469
Gravel Royalties	\$ 27,000	\$ 27,270
	<u>\$ 227,000</u>	<u>\$ 281,739</u>

25) Contingency

The proposed budget for contingency is \$0

26) Sale of Capital Assets

	2021	2020
Unit 198 (Truck)	\$30,000	
Ag Tractor	\$35,000	
Gravel trailer	\$7,500	
Unit 633 (tractor)	\$20,000	
Dump trailer	\$1,000	
5 pickup trucks	\$16,500	
1 Grader	\$130,000	\$ -
	<u>\$240,000</u>	<u>\$ -</u>

27) Provincial Capital Grants

	2021	2020
MSI Capital	\$ 2,146,250	\$ 844,250
STIP Bridge Program	\$ 330,495	\$ -
Federal Gas Tax Grant	\$ 676,505	\$ -
Alberta Transportation	\$ 50,000	\$ -
	<u>\$ 3,203,250</u>	<u>\$ 844,250</u>

28) Transfers from Capital Reserves

	2021	2020
Previous years projects	\$ 20,000	\$ 20,000
Aggregate Levy - Road Repair	\$ 165,000	\$ 165,000
Previous years projects Bridges	\$ 121,213	\$ 23,264
	\$ -	
Planned transfers for capital	\$ 956,500	\$ 169,000
	<u>\$ 1,262,713</u>	<u>\$ 377,264</u>

29) Transfers to Reserves

	2021	2020
5 Year Capital Plan	\$ -	\$ 299,550
Road Plan	\$ -	\$ 110,000
	<u>\$ -</u>	<u>\$ 409,550</u>

30) Capital and Road Plan

The capital and road plan budgets are provided in detail through Requests for Decisions

31) Department Information

Detailed Department information is attached as 4.1(b)