



**SMOKY LAKE COUNTY AND TOWN OF SMOKY LAKE  
 JOINT COUNCIL MEETING**



Minutes of the **Smoky Lake County** and **Town of Smoky Lake** Joint Council Meeting held on Tuesday, **January 5, 2021** at 2:03 p.m., held virtually online through Electronic Communication Technology: Zoom Meeting.

The meeting was called to Order by the Smoky Lake County Reeve, Craig Lukinuk with the following attendance:

		<u>ATTENDANCE</u>	
		<u>Position</u>	<u>Name</u>
		<u>Tuesday, Jan. 5, 2021</u>	
Smoky Lake County:	Div.1 Councillor	Dan Gawalko	Present in SLC Chambers
	Div.2 Councillor	Johnny Cherniwchan	Present in SLC Chambers
	Div.3 Councillor	Craig Lukinuk	Present in SLC Chambers
	Div.4 Councillor	Lorne Halisky	Present Virtually
	Div.5 Councillor	Randy Orichowski	Present in SLC Chambers
	C.A.O.	Gene Sobolewski	Present Virtually
	C.A.O.	Lydia Cielin	Present in SLC Chambers
	Finance Manager	Brenda Adamson	Present Virtually
	Recording Secretary	Patti Priest	Present Virtually
	Fire Chief	Scott Franchuk	Present in SLC Chambers
	Deputy Fire Chief	Spencer Kotylak	Present Virtually
	P&D Manager	Jordan Ruegg	Present in SLC Chambers
	P&D Assist. Manager	Kyle Schole	Present Virtually
	Smoky Lake FD Town of Smoky Lake:	Fire Chief	Juanita Cozicar
Mayor	Hank Holowaychuk	Present Virtually	
Councillor	Melody Morton	Present Virtually	
Councillor	Dan Kotylak	Present Virtually	
Deputy Mayor	Ross Whitelaw	Present Virtually	
Councillor	Terry Makowichuk	Present Virtually	
C.A.O.	Adam Kozakiewicz	Present Virtually	
Assistant C.A.O.	Crystal Letwin	Present Virtually	
*****			
Members of the Public:	None		N/A
Members of the Media:	Smoky Lake Signal		N/A
*****			

**2. AGENDA:**

J242-21: Cherniwchan That the **Smoky Lake County** and **Town of Smoky Lake** Joint Council Meeting Agenda for Tuesday, January 5, 2021 be adopted, as presented.

**Town of Smoky Lake:** motion moved by Kotylak.

Carried Unanimously.

### 3. MINUTES:

J243-21: Orichowski

That the **Smoky Lake County and Town of Smoky Lake** Joint Council Meeting Minutes and Action Lists from the November 26, 2020 and December 16, 2020, meetings be distributed for approval at the next scheduled Smoky Lake County and Town of Smoky Lake Joint Council Meeting.

**Town of Smoky Lake:** motion moved by Kotylak.

Carried Unanimously.

### 4. ISSUES FOR DISCUSSION:

#### **Smoky Lake County Bylaw No. 1311-18 and Town of Smoky Lake Bylaw No. 001-18: Joint Operation Agreement for the provision of Fire Protection Services**

Smoky Lake County Council and Town of Smoky Lake Council held discussion to review the content of the current Joint Operation Agreement for the provision of Fire Protection Services as outline in **Smoky Lake County Bylaw No. 1311-18 and Town of Smoky Lake Bylaw No. 001-18** respectively under "Schedule A", and confirmed the changes as listed below:

#### **SECTION 5:**

OK to Remove:

#### **CAPITAL ASSETS**

5.1.1 Unit 320: 1979 GMC Crew Bus

OK to Add:

5.1.8 Unit 421 Polaris Rapid Attack 6x6 2010 with firefighting skid.

OK to Add:

5.3.6 Fire Fighter Rehab Unit 488, 2008 ford E550.

OK to Add:

5.3.7 Alberta First Responder Radio Communication System (AFRRCS) (*add chart of radios including serial numbers and specifying who owns them Town or County*).

#### **SECTION 6:**

Reviewed & OK

#### **OPERATIONAL COST SHARING ALLOCATION**

6.1 All Supplies, Training and Meetings will be cost shared between the County at Sixty (60%) Percent and the Town at Forty (40%) Percent.

OK to Change:

6.4.1 County is responsible for the cell phones issued to Unit 407; Unit 459, ~~as well, the back-up phone line for dispatching; and phone line at the tower.~~

OK to Add:

6.4.3 Alberta First Responder Radio Communication System (AFRRCS) will be paid by the County.

OK to Change:

6.6 The County agrees to pay to Town \$900.00 per month towards **building use and utilities** (natural gas, heat, and power) for the Fire Hall operations.

OK to Change:

6.7.2 Radio Towers, Rental and back-up Phone line will be paid by the County (*insert the new Radio Tower*)

Reviewed & OK

6.11.6 The conditions imposed by VFIS have granted preferential status to RMA Insurance (the County's insurer), therefore the Town of Smoky Lake would not be authorized to write this coverage. The policy would be written by the County on exactly the same basis.  
6.11.6.1 Smoky Lake County will be the Policy Holder.

**SECTION 7:**

**FIRE DEPARTEMNT**

Reviewed & OK until further review by the SLRF&R

7.1 The Fire Department shall deliver an adequate level of service as established by each Party through the Standard Operations Guidelines.

OK to Remove:

~~7.4 Training and Meeting:~~

~~The County will compensate the Fire Department Members for Informal Training and Meeting at the rate of \$15.00 per hour and Formal Training (includes professional instructor) at the rate of \$15.00 per hour. The Training and Meeting rates will be paid by the County One Hundred (100%) Percent.~~

OK to Change:

7.5 Formal and Informal Training and Meetings:

The County and Town will compensate the Fire Department members for Informal and Formal Training (Certified instructor and Certificate) as well as meetings at the rate of \$20.00 per hour. ~~The Formal Training be~~ paid by the county One Hundred (100%) Percent.

OK to Change:

7.6.2 Years of Service Recognition: As Per Policy will be cost-shared by the Town and County at Fifty (50%) Percent each.

Reviewed & OK

7.9 The County will provide their Safety Officer to the Fire Department and invoice the Town for Forty (40%) Percent of the cost.

Reviewed & OK

7.10 County will provide the Dress Uniform for the Fire Chief and Deputy Fire Chief at One Hundred (100%) Percent cost and the Station Gear Uniform for the Firefighter members (one-time only) on a cost-shared basis of 50/50 as part of the Department's Uniform Incentive Program in accordance with Policy Statement No. *(insert policy number and name)*.

**Joint Operation Agreement for the provision of Fire Protection Services**

J244-21: Orichowski

That the **Smoky Lake County** and **Town of Smoky Lake** Joint Councils recommend each respective Council proceed to repeal and replace Smoky Lake County Bylaw No. 1311-18 and Town of Smoky Lake Bylaw No. 001-18 with new Bylaws incorporating an amended Joint Operation Agreement for the provision of Fire Protection Services, as described as "Schedule A", which incorporates the changes as discussed and agreed upon, at the January 5, 2021 Joint Council Meeting.

**Town of Smoky Lake:** motion moved by Makowichuk.

Carried.

**2021 Supplies Budget for the Smoky Lake Fire Department**

SLC245-21: Halisky That Smoky Lake County acknowledge the increase in the Smoky Lake Fire Department's Year-2021 Supplies Budget from \$25,000.00 to \$27,000.00, with the County's portion not to exceed Sixty percent in the amount of \$16,200.00; and adopt the Smoky Lake Fire Department's 2021 Operational Budget in the total amount of \$27,000.00 for Personal Protective Equipment, Equipment and Supplies and Occupational Health & Safety (OH&S) Requirements, as adopted by the Town of Smoky Lake Council on December 1, 2020, by Motion No. 891-2020.

Carried.

**2021 Operating Training Budget for the Smoky Lake Fire Department**

SLC246-21: Gawalko That Smoky Lake County acknowledge the increase in the Smoky Lake Fire Department's Year-2021 Training Budget from \$47,000.00 to \$60,000.00, with the County's portion not to exceed Sixty percent in the amount of \$36,000.00; and adopt the Smoky Lake Fire Department's 2021 Training Budget in the total amount of \$60,000.00, as adopted by the Town of Smoky Lake Council on December 1, 2020, by Motion No. 892-2020.

Carried.

**6. CORRESPONDENCE:**

No Correspondence.

**7. DELEGATIONS:**

No Delegations.

**Next Meeting**

The next **Smoky Lake County and Town of Smoky Lake** Joint Council Meeting will be scheduled at the call of the Reeve or Mayor.

**Adjournment**

J247-21: Lukinuk That the **Smoky Lake County and Town of Smoky Lake** Joint Council Meeting of January 5, 2021, adjourn, time 3:22 p.m.