

SMOKY LAKE COUNTY

Minutes of the **County Council Meeting** held on Thursday, **January 28, 2021** at 9:05 A.M. held virtually online through Electronic Communication Technology: Zoom Meeting and physically in Council Chambers.

The meeting was called to order by the Reeve, Mr. Craig Lukinuk, in the presence of the following persons:

ATTENDANCE		
<u>Div. No.</u>	<u>Councillor(s)</u>	<u>Thursday, Jan. 28, 2021</u>
1	Dan Gawalko	Present in Chambers
2	Johnny Cherniwchan	Present in Chambers
3	Craig Lukinuk	Present in Chambers
4	Lorne Halisky	Present in Chambers
5	Randy Orichowski	Present in Chambers
CAO	Gene Sobolewski	Present in Chambers
Assistant CAO	Lydia Cielin	Present in Chambers
Finance Manager	Brenda Adamson	Virtually Present
Legislative Svcs/R.S.	Patti Priest	Virtually Present

Observers in Attendance Upon Call to Order:

Public Works Mgr.	Doug Ponich	Virtually Present
Plan/Dev Manager	Jordan Ruegg	Virtually Present
Plan/Dev Manager	Kyle Schole	Virtually Present
Natural Gas Manager	Daniel Moric	Virtually Present
Communications Tech.	Evonne Zukiwski	Virtually Present
CEDO	Michelle Wright	Virtually Present
Media	Smoky Lake Signal	Virtually Present
Media	Redwater Review	Virtually Present
Public	3 Members	Virtually Present
HAK School's Grade Six	Students & Staff	Virtually Present

2. Agenda:

286-21: Halisky That the Smoky Lake County Council Meeting Agenda for Thursday, January 28, 2021, be adopted, as presented.
Carried Unanimously.

3. Minutes:

Minutes of November 26, 2020 – County Council Budget Meeting

287-21: Cherniwchan That the minutes of the **Smoky Lake County Council Budget Meeting** held on Thursday, November 26, 2020, be adopted as presented.
Carried.

Minutes of December 10, 2020 – County Council Meeting

288-21: Gawalko That the minutes of the **Smoky Lake County Council Meeting** held on Thursday, December 10, 2020, be adopted as presented.
Carried.

Minutes of December 11, 2020 – County Council Budget Meeting

289-21: Orichowski That the minutes of the **Smoky Lake County Council Budget Meeting** held on Friday, December 11, 2020, be adopted as presented.
Carried

Minutes of January 12, 2021 – County Council Budget Meeting

290-21: Halisky That the minutes of the **Smoky Lake County Council Budget Meeting** held on Tuesday, January 12, 2021, be adopted as presented.
Carried.

Meeting Recessed Meeting recessed for Public Hearing, time 9:08 p.m.

VIRTUAL PUBLIC HEARING:

Bylaw No. 1386-20: Amending Land Use Bylaw No. 1272-14 for Recreational Vehicles, Campgrounds, Campsites & Recreational Vehicle Parks, Shipping Containers, Tiny Homes
1.0 Opening

The Virtual Public Hearing was **called to order at 9:15 a.m.** by the Reeve, Craig Lukinuk in the presence of all Council members, Planning and Development Manager, Planning and Development Assistant, Recording Secretary, **three members of the public, and one member of the media.**

Confirmation was provided by the Chief Administrative Officer, that the Public Hearing had been advertised and notice was provided in accordance with the applicable legislation.

The purpose of the hearing was summarized:

To obtain public input in regard to Bylaw No. 1386-20: Amending Land Use Bylaw No. 1272-14 for Recreational Vehicles, Campgrounds, Campsites & Recreational Vehicle Parks, Shipping Containers, Tiny Homes.

Amanda Kihn, Assistant Agricultural Fieldman, virtually joined the meeting, time 9:18 a.m.

2.0 Staff Presentation

Jordan Ruegg, Planning and Development Manager provided the following information:

BACKGROUND:

- The Smoky Lake County Planning and Development Department has been made aware of numerous examples of campsites / campgrounds / recreational vehicle parks located throughout the County where no Development Permits have been issued. In many instances, these unauthorized developments are not able to be properly authorized via the Land Use Bylaw because these types of development are not listed as a Permitted nor Discretionary Use in most of the Land Use Districts under the Land Use Bylaw.

CAMPSITES / CAMPGROUNDS / RECREATIONAL VEHICLE PARKS

- The Planning and Development Department has also spoken with a number of developers who have shown an interest in developing campgrounds and recreational vehicle parks within Smoky Lake County.
- Smoky Lake County wishes to address these deficiencies by providing greater clarity regarding provisions pertaining to campsites, campground and recreational vehicle parks, and by establishing a process whereby the Development Authority would be able to consider applications for these types of uses, and to establish conditions that could be enforced for these types of developments.

SHIPPING CONTAINERS

- The Planning and Development Department has experienced an increase in the number of Development Permit applications for shipping containers in recent months as many residents are responding to increased property theft and are looking for more secure means of storing their property. Moreover, shipping containers are easily acquired, are relatively cheap, and are structurally sound, making them a popular choice for storage and for the construction of dwellings. The current provisions in the Land Use Bylaw are convoluted and difficult to interpret. Smoky Lake County proposes to revise these provisions to provide greater clarity to residents.

TINY HOMES / DWELLINGS

- The Planning and Development Department has also received a number of inquiries regarding the possibility of developing tiny homes within the County. Currently, the County's Land Use Bylaw requires a minimum ground floor area of between 600 square feet and 750 square, depending on dwelling type and Land Use District. The Planning and Development Department has received a number of inquiries regarding whether small dwellings would be permissible. Smoky Lake County proposes adding a definition for "tiny homes" to the Land Use Bylaw and to eliminate the minimum ground floor area requirements for dwellings.

NOTICE PROVIDED:

- Public Notice has been advertised for two weeks consecutively on social media and in newsprint in the Redwater Review on December 23, 2020 and January 6, 2021.
- Public Notice has also been posted on the Smoky Lake County website since December 15, 2020.

Clarification:

Currently, campgrounds are not allowed as a discretionary or permitted use within in the Agricultural District, this proposed bylaw would change the Land Use Bylaw to allow for that on a discretionary basis.

Carole Dowhaniuk, GIS Officer, virtually joined the meeting, time 9:26 a.m.

One member of the Public, virtually joined the meeting, time 9:30 a.m.

3.0 Public Presentations Via Written Submissions

There were three written submissions received:

From: Paul Skarlicki [REDACTED]
Sent: January 14, 2021 8:31 AM
To: Kyle Schole
Subject: Bylaw amendment support

To whom it may concern,

Thank you for taking the time to read this letter. It's intent is in support of the proposed amendment to bylaw 1386-20.

I believe the amendment will increase tourism and economic development which benefits the entire community.

Sincerely,
Paul Skarlicki

[REDACTED]
Vilna Ab.

From: Clarence Rozak [REDACTED]
Sent: January 20, 2021 7:44 PM
To: Jordan Ruegg
Cc: colin.glabus@[REDACTED]
Subject: Land Use Bylaw No. 1272-14 Sec 7-31 Shipping Containers
Attachments: Smoky Lake County Letter 2021 0118.jpg

Hi Jordan,

Colin Glabus recently sent you a letter regarding placement of a second Shipping Container on his property (See Attached). I would also consider placing two containers on my property for the exact same reasons cited in Colin's letter. I understand the intent of the bylaw as shipping containers detract from the appearance of the Hillside Acres subdivision. In my opinion the crime problem in the area rates ten times more of a priority than the appearance of industrial shipping containers and I would argue that the high crime rate reduces property values magnitudes more than having shipping containers placed on those properties. Please add my name to Colin's concerns being brought forward at the January 28 meeting.

Regards,

Clarence Rozak
[REDACTED]
Sherwood Park, Alberta
T8A 5A8
Phone: [REDACTED]
Cell: [REDACTED]
[REDACTED] Hillside Acres

September 17, 2020

INTRODUCTION

We are the current landowners of the property at [REDACTED]. We are interested in rezoning our land from Agricultural to Recreational. In doing so we would like to build a campground on our property with approximately 25 and up to possibly 50 stalls in the future depending on size.

Our goal is to promote people to come to the area to camp as well have people utilize the surrounding businesses and partake in the activities and events in the area. This will help promote the historical Victoria Trail and Metis Settlement.

We would like to build about 20 to 25 stalls to start with for yearly campers and leave some for other drop in campers to rent by the day or weekend.

With the pending development of the Metis Settlement we feel this would be a great opportunity for the County of Smoky Lake.

VICTORIA TRAIL CAMPGROUND – SEPT 17/2020

PROJECT: Campground

Goals and Objectives: Phase 1

- **Get approved to be rezoned and get a permit to build**
- **Survey and stake out where potential lots will be**
- **Remove trees and clear sites**
- **Level and gravel sites**
- **Purchase fire pits for each stall**
- **Garbage Disposal site (speak with potential businesses in area)**
- **Provide outhouses (according to code)**

Goals and Objectives: Phase 2

- **Provide water, septic services and power to stalls**
- **Erect a shower and flush toilets in a central bathroom facility**
- **Continue on progressing the campground roads and adding new roads and camp sites if needed**
- **Provide WiFi to campers**
- **Get a grant to restore the old farm house on property**

Goals and Objectives: Phase 3 & 4

- **Have a office on site to register or online on our developing website**
- **Have office with a small convenience store (dry goods)**
- **Sell handmade crafts from community members**
- **Help promote functions in the community and supply space for day rental for outdoor activities**
- **Erect a fish pond on site**
- **Repair old chicken coop, pig pen, and other out buildings on property so we can use as a petting zoo**

SUMMARY

Our mission in the future is to provide a safe fun and enjoyable camping experience for all who come.

We recognize this is a huge undertaking to get started and as needs and wants happen we will address them and reconsider our time frames and goals and objectives to deal with any problems or needs that may arise.

Long term we would like to have guests enjoying some horseshoes, horseback riding, fishing, boating and utilizing the trails in the areas.

We would like to also provide entertainment and special gatherings for the campers for all to enjoy while staying in our campground. (Monthly maybe)

We hope that we can work with the County of Smoky Lake to help us in any way possible with suggestions or feedback you may have to assist us.

Thanking you in advance for this opportunity and if you need more information you can contact us.

Randy Ludwig



Corinne Friedrich



Looking forward to hearing from you!!

From: Agnes Skarlicki [REDACTED]
Sent: January 18, 2021 12:40 PM
To: Kyle Schole
Subject: Amendment of bylaw 1386-20

To whom it may concern,

Thank you for taking the time to read this letter.

It's intent is in support of the proposed amendment to bylaw 1386-20. Having grown up on the shores of Bonnie Lake and still owning land along its shores, I believe the amendment will allow the beauty of the lake to be shared, while still protecting and preserving it.

Sincerely,
Agnes Skarlicki

From: Christina Burton [REDACTED]
Sent: January 18, 2021 10:54 PM
To: Kyle Schole
Subject: Support for amendment to bylaw 1386-20

To Whom It May Concern,

This letter is to show support for the proposed amendment to bylaw 1386-20. As a person who owns land near Vilna and Bonnie Lake, I support efforts to increase tourism and revitalization of the town and economy while maintaining stewardship of the environment.

Thank you for allowing my input.

Sincerely,

Christina Burton (née Skarlicki)
"Sell your cleverness and buy bewilderment" Rumi

January 18, 2021

Smoky Lake County
4612 McDougall Drive
P.O. Box 310
Smoky Lake, AB T0A 3C0

Attention: Jordan Ruegg, Planning and Development Manager

Dear Sir:

RE: LAND USE BYLAW NO. 1272-14 SEC 7-31 SHIPPING CONTAINERS

Further to our conversation on January 15, 2021, I wish to submit my concerns in writing, to be brought forward at the meeting on January 28, 2021, regarding the land use bylaw pertaining to the use of storage containers on residential parcels, within the County of Smoky Lake.

For some time, you and I have discussed at length (via email and phone), my desire to obtain a second storage container, to better enable me to secure my belongings at Hillside Acres. Based on our recent conversation, it is my understanding that the County is not prepared to amend the bylaw to permit two storage containers.

I purchased my lot at Hillside Acres, in late 2016, with the intention of building a four season dwelling on the property, at some point. One of my concerns with proceeding with property enhancement to that extent, is the requirement to be able to secure my belongings to the best of my ability. Hearing of the County's decision to disallow one additional storage container is truly disheartening, and has caused me to reconsider my building endeavours. Since purchasing my lot, my property has had two break and enter events, with considerable damage to my property on both occasions. In speaking with members of the Smoky Lake RCMP, it is my understanding that the County of Smoky Lake and neighbouring counties, experience a high volume of property crimes (some including violence), on an ongoing basis. A number of residents from Hillside Acres attended a County of Smoky Lake meeting in late 2019 to put forward our concerns, and attempt to work with the County to explore security solutions, such as an access gate on the road to Hillside Acres. We were subsequently informed that a gate would not be an option, as the road is not a private road access.

While I recognize and respect the County's responsibility and effort to create bylaws to uphold the physical appearance of residential property, I see no reason to believe that an additional steel storage container has any more potential to look unsightly than any other structure erected (wooden or otherwise) to hold belongings. I urge Council to consider the protection and security of personal property, as well as the safety of residents, as part of the bylaw creation effort. While no method of storage is able to withstand the efforts of determined criminal individuals, it is my opinion that steel structures with robust locking mechanisms, provide the strongest and most affordable protection for residents. The current provision for only one 20' storage container is insufficient for the safe and orderly containment of necessary supplies, utility equipment and powered vehicles. As I previously stated, to be allowed to have a second storage container would be a great compromise by the County, to assist property owners in the battle against the criminal element and their activities at Hillside Acres, as well as other areas within the County.

Please present this letter to the upcoming Council meeting on January 28, 2021.

Thank you.



Colin Glabus
[REDACTED]

From: Cheryl quigley [REDACTED]
Sent: January 19, 2021 10:59 AM
To: Jordan Ruegg
Subject: Second Container

Dear Jordan,

I am sending a copy of the letter that a resident of Whitefish lake has submitted in regard to having a second Ccan on his property. Tony and I are in agreement that this is essential due to the high level of theft that has occurred over the past few years. As you know this has been an ongoing issue. We would hope that this would be considered so as to enjoy our lots and have comfort knowing that our expensive equipment will be safe. We support this request.

Regards
Cheryl Quigley
Tony Lucciantonio

From: celia norris [REDACTED]
Sent: January 19, 2021 7:27 PM
To: Kyle Schole
Subject: Bylaw 1386-20

As a land owner in the Smoky Lake District, I am writing to express my support of the upcoming amendment to Bylaw 1386-20.

The promotion of tourism in the Bonnie Lake area needs clear guidelines in protecting and preserving the integrity of Bonnie Lake and its shoreline.
Celia Norris (nee Skarllicki)

Sent from my iPhone

January 18, 2021

Smoky Lake County
4612 McDougall Drive
P.O. Box 310
Smoky Lake, AB T0A 3C0

Attention: Jordan Ruegg, Planning and Development Manager

Dear Sir:

RE: LAND USE BYLAW NO. 1272-14 SEC 7-31 SHIPPING CONTAINERS

Further to our conversation on January 15, 2021, I wish to submit my concerns in writing, to be brought to the County Council meeting on January 28, 2021, regarding the land use bylaw pertaining to the use of storage containers on parcels, within the County of Smoky Lake.

For some time, you and I have discussed at length (via email and phone), my desire to obtain a second storage container to better enable me to secure my belongings at Hillside Acres. Based on our recent conversation, it is my understanding that the County is not prepared to amend the bylaw to permit two storage containers.

I purchased my lot at Hillside Acres, in late 2016, with the intention of building a four season dwelling on the property at some point. One of my concerns with proceeding with property enhancement to that extent, is the inability to secure my belongings to the best of my ability. Hearing of the County's decision to disallow one additional storage container is truly disheartening, and has caused me to reconsider my building endeavours. Since purchasing the property has had two break and enter events, with considerable damage to my property on both occasions with members of the Smoky Lake RCMP, it is my understanding that the County of Smoky Lake and its residents experience a high volume of property crimes (some including violence), on an ongoing basis. A number of Hillside Acres attended a County of Smoky Lake meeting in late 2019 to put forward our concerns, and with the County to explore security solutions, such as an access gate on the road to Hillside Acres. We were informed that a gate would not be an option, as the road is not a private road access.

While I recognize and respect the County's responsibility and effort to create bylaws to uphold the privacy and security of residential property, I see no reason to believe that an additional steel storage container has any more value than any other structure erected (wooden or otherwise) to hold belongings. I urge Council to consider the protection and security of personal property, as well as the safety of residents, as part of the bylaw creation process. No method of storage is able to withstand the efforts of determined criminal individuals, it is my opinion that structures with robust locking mechanisms, provide the strongest and most affordable protection for residents. The provision for only one 20' storage container is insufficient for the safe and orderly containment of necessary equipment and powered vehicles. As I previously stated, to be allowed to have a second storage container would be a compromise by the County, to assist property owners in the battle against the criminal element and the threat to Hillside Acres, as well as other areas within the County.

Please present this letter to the upcoming Council meeting on January 28, 2021.

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From: Teresa Skarlicki [REDACTED]
Sent: January 19, 2021 8:02 PM
To: Kyle Schole
Subject: Amendment of bylaw 1386-20

To whom it may concern :

I applaud the Smoky Lake County for the development of strategies to support tourism growth in the region. I specifically support the amendment to allow establishment of responsibly managed campgrounds.

Thank you
Teresa Skarlicki
Trustee for the Skarlicki Family Farm Trust

From: Skarlicki, Daniel [REDACTED]
Sent: January 19, 2021 8:14 PM
To: Kyle Schole
Subject: bylaw 1386-20

To whom it may concern,

I am writing in support of the proposed amendment to bylaw 1386-20. I believe the amendment has the potential to increase tourism and economic development which benefits the entire community.

However, I also expect that the county will closely monitor all applications and enforce rules to protect the wildlife and environment.

Please confirm receipt.

Sincerely,

Daniel Skarlicki
[REDACTED]
Vancouver BC V6G 3C1

From: Ms Skarlicki <[REDACTED]>
Sent: January 21, 2021 5:31 PM
To: Kyle Schole
Subject: Amendment to bylaw 1386-20

To Whom it May Concern,

I am writing to express my support for the proposed amendment to bylaw 1386-20.

As a landowner of property surrounding part of Bonnie lake, I believe that thoughtful development in the area would enhance economic and tourist growth.

Thank you for considering my letter.

Yours truly,
Emily Skarlicki
[REDACTED]
Vilna, Alberta

4.0 Public Presentations at the Public Hearing

There were **no** Members of the Public virtually present who requested to speak **in opposition or in support** of proposed **Bylaw No. 1386-20**.

One member of the Public virtually joined the meeting, time 9:52 a.m.

5.0 Questions and Answers

Council held discussion on amending the Shipping Containers section of the proposed **Bylaw No. 1386-20 as follows:**

Section 7.34 Subsection 3:

A ~~maximum of one (1)~~ shipping container may be allowed, at the discretion of the Development Authority, on any parcel located within the Multi-Lot Country Residential (R1), Residential (Cluster) Conservation (R2), Victoria Residential (R3) and Hamlet General (HG) Districts.

Section 7.34 Subsection 6:

The maximum length for shipping containers located within the Multi-Lot Country Residential (R1), Residential (Cluster) Conservation (R2), Victoria Residential (R3) and Hamlet General (HG), Highway Commercial (C1) and Victoria Commercial (C2) Districts shall be twenty feet (20.0'). The maximum length for shipping containers located within the Agricultural General (AG), Industrial (M1) and Rural Industrial (M2) Districts shall ~~be forty feet (40.0')~~ *at the discretion of the development Authority.*

Section 7.34 Subsection 8:

The exterior finish of a shipping container sited on a parcel located within the Multi-Lot Country Residential (R1), Residential (Cluster) Conservation (R2), Victoria Residential (R3), Hamlet General (HG), Highway Commercial (C1) and Victoria Commercial (C2) Districts must be ~~consistent with~~ *complimentary to* the finish of the primary building. The finish shall be made to consistent with the finish of the primary building within two (2) years of the placement of the shipping container.

H. A. Kostash School's Grade 6 Class and Staff, virtually left the meeting, time 9:56 a.m.

6.0 Closing Remarks

There being no further presentations.

The public hearing and discussion on Smoky Lake County's proposed **Bylaw No. 1386-20: a bylaw to amend the Land Use Bylaw 1272-14**, was declared closed, time **10:00 a.m.**

County Council Meeting Reconvened

The Smoky Lake County Council Meeting reconvened, at a call to order by Reeve Lukinuk, time **10:11 a.m.** in the presence of all Council members, the Chief Administrative Officer, Assistant Chief Administrative Officer, Finance Manager, Planning and Development Manager, Planning and Development Assistant, Communications Technician, Natural Gas Manager, Community Economic Development Officer, Recording Secretary, four Members of the Public and two Members of the Media.

7. Delegation:

Steve Leliuk – Landowner at Hillside Acres, Whitefish Lake

Virtually present before County Council from 10:11 a.m. to 10:22 a.m. was Steve Leliuk, Landowner, to present a waterfront access proposal involving the removal of trees through the Environmental Reserve near the land legally described as Plan 0324012, Block 1, Lot 26, at Hillside Acres, Whitefish Lake.

One Member of the Public, left the meeting, time 10:22 a.m.

4. Request for Decision:

Policy Statement No. 02-11-14: Peace Officer: Annual Reporting

291-21: Orichowski

That Smoky Lake County Policy Statement No: 02-11-14: Peace Officer: Annual Reporting be amended; and forego the “Public Participation” process due to the Annual Reporting being legislatively controlled through the Public Security Peace Officer Program:

Title: Peace Officer: Annual Reporting	Policy No.: 11-14
Section: 02	Code: P-1
	Page No.: 1 of 7

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Legislation Reference:	Peace Officer Ministerial Regulations Act
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Purpose:	To submit a written report to the Alberta Solicitor General on an annual basis on the Peace Officer Program.
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Policy Statement and Guidelines:	
1. STATEMENT	
1.1	Smoky Lake County submitted an Application to the Alberta Justice and Solicitor General and Public Security on August 17, 2006 – Motion 627-06 for “Authorization to Employ a Special Constable.”
1.2	Under the Public Security Division – Peace Officer Program, Smoky Lake County was authorized as of January 2007 to be an Employer of a Peace Officer Appointment by the director of Law Enforcement.
2. OBJECTIVE	
2.1	An annual written report is a requirement designed to facilitate communication with the Director of the Alberta Solicitor General.
2.2	The annual report includes areas such as the service provided operational practices of the Peace Officer and enforcement related activities.
3. GUIDELINES	
The Annual report must include:	
3.1	The general nature of the services provided by the peace officer.
3.2	Operational practices of the peace officer.
3.3	Enforcement and enforcement-related activities of the peace officer.
3.4	Name and position of the agency contact person in a senior management position.
3.5	Statistical data related to offences and tickets issued (summaries only) required by the director.
3.6	An updated list of peace officers employed and their positions in the agency.

Title: Peace Officer: Annual Reporting		Policy No.: 11-14
Section: 02	Code: P-1	Page No.: 2 of 7

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Policy Statement and Guidelines:

4. PROCEDURES

- 4.1 The Annual Written Report format will be in accordance with ***Schedule "A":Peace Officer Annual Report.***
- 4.2 The Peace Officer employed by Smoky Lake County will complete the Annual Report by **January 31st** each year and submit to the Director of Law Enforcement, Public Security Peace Officer Program.

Section 02

Schedule "A"

Policy: 11-14



SMOKY LAKE COUNTY

PEACE OFFICER PROGRAM

ENFORCEMENT SERVICES

**ANNUAL REPORT
2020**

**Submit to:
Tammy Spink
Manager
Public Security Peace Officer Program**

PEACE OFFICER: ANNUAL REPORT		EMPLOYEE FILE NUMBER: APPOINTMENT NO: 12013
<p>1. General Nature of the Services provided by the Peace Officer:</p> <p><u>Program Overview:</u></p> <ol style="list-style-type: none"> 1. The Peace Officer is responsible for the enforcement and investigation of Municipal Bylaw and Provincial Statutes for Smoky Lake County. 2. As a Peace Officer, the overall duty is to protect and educate people and property; and to preserve and maintain the public peace. 3. The Peace Officer reports to the Smoky Lake County, Chief Administrative Officer (C.A.O.) 		
<p>2. Operational Practices of the Peace Officer:</p> <p><u>Key Areas:</u></p> <ul style="list-style-type: none"> ■ Ensuring public compliance with various County bylaws. ■ Provide information and interpretation of Municipal bylaws and Provincial Statutes requirements to the Smoky Lake County residents and community groups. ■ Develop and implement to educate on public awareness programs and maintain positive public relations. ■ Conducts highly visible mobile patrols of the County for the purpose of preventing and detecting violations of Municipal Bylaws and selected Provincial statutes. 		

PEACE OFFICER: Annual Report		Page 2
<p>3. Enforcement and Enforcement-related activities of the Peace Officer:</p> <p>ENFORCEMENT:</p> <p><u>Responsibilities: Public Safety:</u></p> <p>3.1 As a Peace Officer appointed under the Peace Officer Act, enforce the following Provincial Statutes and Regulations, including:</p> <ul style="list-style-type: none"> ■ The Animal Protection Act. ■ The Dangerous Dogs Act. ■ The Environmental Protection and Enhancement Act. ■ The Fuel Tax Act. ■ The Gaming, Liquor, and Cannabis Act. ■ The Petty Trespass Act. ■ The Provincial Offences Procedure Act. ■ The Stray Animals Act. ■ The Traffic Safety Act. <p>3.2 As the Enforcement Officer appointed under the Municipal Government Act, enforce Municipal Bylaws, Including:</p> <ul style="list-style-type: none"> ■ The Animal Control Bylaw. ■ The Corridor Regulation Bylaw. ■ The Land Use Bylaw. ■ The Off Highway Vehicles Bylaw. ■ The Parks Control Bylaw. ■ The Fire Bylaw ■ The Road Right Of Way Bylaw ■ The Nuisance and Unsightly Premises Bylaw ■ The Weight Restrictions For Vehicles Bylaw <p>3.3. In accordance with the Municipal Government Act, the Bylaw Enforcement Officer is a Designated Officer. The Enforcement Officer time is to be equally divided between patrolling and enforcing.</p>		

PEACE OFFICER: Annual Report		Page 3
<p>3. Enforcement and Enforcement-related activities of the Peace Officer:</p> <p>ENFORCEMENT-RELATED ACTIVITIES:</p> <p>Enforcing Duties:</p> <p>3.4 ■ Receiving complaints and inquires.</p> <ul style="list-style-type: none"> ■ Investigation of complaints. ■ Advising responsible parties of infractions, and taking remedial actions and/or following enforcement procedures. ■ Advising responsible parties of infractions and laying of charges if founded. ■ Educating and/or prosecuting violators. ■ Conducts patrols of the trail systems, roads and hamlets within the corporate limits of Smoky Lake County. ■ Receives and documents evidence relating to investigation and ensures that continuity of such evidence is maintained, stored and destroyed accordance with Provincial County Regulations and/or County policies. ■ Prepares prosecutor information sheets and court briefs concerning a charge or ticket. <p>Other Duties:</p> <ul style="list-style-type: none"> ■ Assist R.C.M.P., as required. ■ Prepare Monthly reports and distribute to Council, Chief Administrative Officer. ■ Report at weekly Management meetings. ■ To be familiar with the Policies of the Smoky Lake County and the mandate of the Peace Officer Program. ■ Personnel conduct to enhance the image of Peace Officer in the Smoky Lake County. ■ Attendance at conference and training programs that are pre-approved by the Chief Administrative Officer. ■ Preparation and revision of Municipals Bylaws. ■ Issue various letters of Permission and Permits relating to Municipal Bylaws. ■ Participation with community interest groups as requested. ■ Develop and/or take part in public awareness programs and maintain positive public relations. ■ Conducts other related duties as required. 		

PEACE OFFICER: Annual Report		Page 4																				
<p>3. Enforcement and Enforcement-related activities of the Peace Officer:</p> <p>ENFORCEMENT-RELATED ACTIVITIES: <i>Continued</i></p> <p>Working Relationship:</p> <ul style="list-style-type: none"> ■ To be accessible, approachable and helpful to the residents and public who require information or assistance. ■ To establish and maintain a positive working relationship with Smoky Lake County employees. ■ To continue and enhance communication to the Chief Administrative Officer to be informed on all issues or concerns that could affect the Peace Officer Program. <p>Decision Making: Independence of Action:</p> <ul style="list-style-type: none"> ■ Works under minimal supervision while on patrol. ■ Deals with the public in confrontational situations and must use own judgment to resolve them, based on instant decisions relating to knowledge of laws and regulations. 																						
<p>4. Name of the Agency Contact Person in a Senior Management Position:</p> <p>Smoky Lake County: Gene Sobolewski, Chief Administrative Officer Box 310 4612 McDougall Drive Phone: 780-656-3730 Smoky Lake, Alberta Fax: 780-656-3768 T0A 3C0 E-Mail: cao@smokylakecounty.ab.ca</p>																						
<p>5. Statistical Data Required by the Director:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">Types of Incidents</th> <th style="text-align: center;">2020</th> </tr> </thead> <tbody> <tr> <td>Animal Control:</td> <td style="text-align: center;">16</td> </tr> <tr> <td>Unsanitary Premises:</td> <td style="text-align: center;">2</td> </tr> <tr> <td>Land Use Issues:</td> <td style="text-align: center;">12</td> </tr> <tr> <td>Road Right of Way:</td> <td style="text-align: center;">12</td> </tr> <tr> <td>Traffic Safety Issues:</td> <td style="text-align: center;">2</td> </tr> <tr> <td>Iron Horse Trail</td> <td style="text-align: center;">3</td> </tr> <tr> <td>Campgrounds</td> <td style="text-align: center;">1</td> </tr> <tr> <td>Noise</td> <td style="text-align: center;">1</td> </tr> <tr> <td style="text-align: right;">TOTAL</td> <td style="text-align: center;">49</td> </tr> </tbody> </table> <p><small>Combined complaints, written warnings, and violation tickets.</small></p>			Types of Incidents	2020	Animal Control:	16	Unsanitary Premises:	2	Land Use Issues:	12	Road Right of Way:	12	Traffic Safety Issues:	2	Iron Horse Trail	3	Campgrounds	1	Noise	1	TOTAL	49
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<p>6. An updated List of Peace Officer Employed and their Position in the Agency:</p> <p>Name: James E. English Phone: 780-656-3730 Title: Peace Officer Fax: 780-656-3768 Agency: Smoky Lake County Cellular: 780-650-5429 Address: Box 310, 4612 McDougall Drive Smoky Lake Alberta T0A 3C0 E-Mail: eenglish@smokylakecounty.ab.ca</p>																						

Carried.

Municipal Election 2021 Update – Report No. 2

292-21: Cherniwchan That Smoky Lake County Council acknowledge receipt of the Municipal Election 2021 Update - Report No. 2, prepared by the Assistant Chief Administrative Officer, dated January 21, 2021, outlining the planning and preparations underway in advance of the October 18, 2021, Municipal Election.

Carried.

General Municipal Election Returning Officer - Resignation

293-21: Halisky That Smoky Lake County accept the resignation of Delores Jarema from the Temporary Contract Position of Returning Officer for the 2021 General Municipal Election, in response to the email received from Delores Jarema, dated December 14, 2020 to the Assistant Chief Administrative Officer regarding same.

Carried.

General Municipal Election Returning Officer – Recruitment

294-21: Orichowski That Smoky Lake County Council approve action taken by Administration in advertising for the recruitment of a Returning Officer to fill the vacant Temporary Contract Position for the Smoky Lake County Year-2021 General Municipal Election.

Carried.

General Municipal Election Returning Officer - Appointment

295-21: Gawalko That Smoky Lake County appoint Michelle Wright as the Returning Officer to conduct the Smoky Lake County Year-2021 General Municipal Election in compliance with the Local Authorities Election Act, to be held on October 18, 2021.

Carried.

Doug Ponich, Public Works Manager, virtually joined the meeting, time 10:32 a.m.

Heritage Board Volunteer Recognition Certificates

296-21: Halisky That Smoky Lake County provide Volunteer Appreciation Certificates to the Smoky Lake Heritage Board Volunteers of present and past to acknowledge their significant contributions to heritage endeavors and heritage awareness in the Smoky Lake Region, and acknowledge the current members' years of service as follows:

Noreen Easterbrook: Fifteen Years,
Graham Dalziel: Fourteen Years,
Christine Hansen: Eight Years,
Michelle Wright: Five Years,
Leon Boychuk-Hunter: Two Years, and
Pamela Billey: One Year.

Carried.

Request to Purchase County Owned Land – Pt. SW-6-59-15-W4M (0.44 acres)

297-21: Orichowski That Smoky Lake County, counteroffer in the amount of Six Thousand, Eight Hundred Dollars (\$6,800.00) GST exempt, as per the Municipal Assessors valuation in respect to selling the County owned lands legally described as Pt. SW-6-59-15-W4M (Certificate of Title # 782055897), containing 0.31 acres, more or less, in accordance with Policy Statement No. 61-10-01: Disposition of County Owned Property, to Alberta Infrastructure, in response to the expression of interest received from the Government of Alberta representative: Peter Bubula, Property Agent, Properties Division - Realty Services Branch, Alberta Infrastructure, dated October 13, 2020.

Carried.

Alberta Community Partnership (ACP) – Grant Applications 2020/2021

298-21: Halisky That **Smoky Lake County in partnership with the Town of Smoky Lake, Village of Waskatenau, and the Village of Vilna** participate in the application of the 2020-2021 Alberta Community Partnership (ACP) Grant for the **Project Titled: Regional Fire Services** under the “Intermunicipal Collaboration Framework” Component Grant for the total project cost in the amount of \$200,000.00; and approve **Smoky Lake County to be the Managing Partner** under the said application; and further agree to abide by the terms of the Conditional Grant Agreement governing the purpose and use of the grant funds.

Carried.

299-21: Orichowski That **Smoky Lake County in partnership with the Town of Smoky Lake, Village of Waskatenau, and the Village of Vilna** participate in the application of the 2020-2021 Alberta Community Partnership (ACP) Grant for the **Project Titled: Regional Recreational Services and Facilities Assessment** under the “Intermunicipal Collaboration Framework” Component Grant for the total project cost in the amount of \$200,000.00; and approve the **Village of Waskatenau to be the Managing Partner** under the said application; and further agree to abide by the terms of the Conditional Grant Agreement governing the purpose and use of the grant funds.

Carried.

300-21: Gawalko That **Smoky Lake County in partnership with the Town of Smoky Lake, Village of Waskatenau, and the Village of Vilna** participate in the application of the 2020-2021 Alberta Community Partnership (ACP) Grant for the **Project Titled: Regional Service Delivery Options Study** under the “Intermunicipal Collaboration Framework” Component Grant for the total project cost in the amount of \$200,000.00; and approve the **Village of Vilna to be the Managing Partner** under the said application; and further agree to abide by the terms of the Conditional Grant Agreement governing the purpose and use of the grant funds.

Carried.

301-21: Lukinuk That **Smoky Lake County in partnership with the Town of Smoky Lake, Village of Waskatenau, and the Village of Vilna** participate in the application of the 2020-2021 Alberta Community Partnership (ACP) Grant for the **Project Titled: Regional Road Network Study** under the “Intermunicipal Collaboration Framework” Component Grant for the total project cost in the amount of \$200,000.00; and approve the **Town of Smoky Lake be the Managing Partner** under the said application; and further agree to abide by the terms of the Conditional Grant Agreement governing the purpose and use of the grant funds.

Carried.

Bylaw No. 1386-20: Amending Land Use Bylaw No. 1272-14 for Recreational Vehicles, Campgrounds, Campsites & Recreational Vehicle Parks, Shipping Containers, Tiny Homes

302-21: Halisky That Smoky Lake County **Bylaw No. 1386-20: Amendment to Land Use Bylaw No. 1272-14**, for the purpose of revising and addressing the provisions pertaining to Recreational Vehicles (RVs), Campgrounds, Campsites, Recreational Vehicle Parks, Shipping Containers, and Tiny Homes, be given **SECOND READING as amended**.

Carried.

Moved by Councillor Gawalko that Smoky Lake County **Bylaw No. 1386-20: Amendment to Land Use Bylaw No. 1272-14**, for the purpose of revising and addressing the provisions pertaining to Recreational Vehicles (RVs), Campgrounds, Campsites, Recreational Vehicle Parks, Shipping Containers, and Tiny Homes, be given the **THIRD and FINAL READING** and that the Reeve and the Interim Chief Administrative Officer are hereby authorized to fix their signatures to all necessary documents and that the corporate seal also be fastened where it is deemed to be necessary.

Carried.

Discharge of Caveat – NW-4-59-15-W4M

303-21: Cherniwchan That Smoky Lake County discharge the caveat executed on September 29, 1936, in respect to an interest claim for “hospitalization” costs in the original amount of \$41.05 under the provisions of the 1926 Municipal District Act, as registered on October 30, 1936, by the Municipal District of Vilna No. 575, and identified as the Alberta Land Titles Document #2389EW, on the Certificate of Title #142392468 for the lands legally described as NW-4-59-15-W4M.

Carried.

11:43 to 11:43 a.m. 9. Public Question and Answer Period:

None

Government of Alberta’s Heritage Preservation Partnership Program

304-21: Halisky That Smoky Lake County Council approve action taken by Administration in applying to the Government of Alberta’s Heritage Preservation Partnership Program: Heritage Awareness, Publication, and Research Grants, for funds in the amount of \$1,500.00, for the Project Titled: North Saskatchewan Canadian Heritage River System (CHRS) Nomination; and further agree to abide by the terms of the Conditional Grant Agreement governing the purpose and use of the grant funds, should the said application be successful.

Carried.

Smoky Lake County Regional Heritage Board - 2021 Alberta Heritage Conservation Grant

305-21: Gawalko That Smoky Lake County Council approve action taken by the Reeve in providing a letter of support to the Government of Alberta’s Heritage Division, for the Smoky Lake County Regional Heritage Board’s application to the 2021 Alberta Heritage Conservation Grant for the Ruthenia School Municipal Historic Resource.

Carried.

Alberta Conservation Association’s 2021-22 Conservation, Community & Education Grant

306-21: Lukinuk That Smoky Lake County Council approve action taken by Administration in applying to the Alberta Conservation Association’s 2021-2022 Conservation, Community and Education program, for grant funding in the amount of \$15,000.00, for the Project Titled: North Saskatchewan Canadian Heritage River System (CHRS) Nomination; and further agree to abide by the terms of the Conditional Grant Agreement governing the purpose and use of the grant funds, should the said application be successful.

Carried.

Government of Canada's 2021 Environmental Damages Fund

307-21: Orichowski That Smoky Lake County apply to the Government of Canada's 2021 Environmental Damages Fund program administered by Environment and Climate Change Canada, under the funding category of: environmental quality improvement prior to the submission deadline of February 24, 2021, for the Project Titled: North Saskatchewan Canadian Heritage River System Management Plan, for the purpose of restoring the environment and, conserving wildlife and habitats; and further agree to abide by the terms of the Conditional Grant Agreement governing the purpose and use of the grant funds, should the said application be successful.

Carried.

One Member of the Media: Redwater Review, left the meeting, time 11:55 a.m.

Canadian Heritage Rivers System (CHRS) - Parks Canada Funding Contribution

308-21: Halisky That Smoky Lake County execute the Contribution Agreement with Parks Canada to receive funding under the General Class Contributions Program, in the amount of \$5,000.00, for creating the Nomination Document of relevant information and background studies, to be completed prior to February 18, 2022, as part of nomination process for the North Saskatchewan River to be part of the Canadian Heritage Rivers System (CHRS).

Carried.

Meeting Recessed Meeting recessed for Lunch, time 12:00 p.m.

Meeting Reconvened The meeting reconvened on a call to order by Reeve Craig Lukinuk at 12:47 p.m. in the presence of all Council members, the Chief Administrative Officer, Assistant Chief Administrative Officer, Finance Manager, Planning and Development Manager, Planning and Development Assistant, Communications Technician, Natural Gas Manager, Public Works Manager, Community Economic Development Officer, Recording Secretary, one Member of the Public and one Member of the Media.

Recreational Lease Disposition Renewal – REC Lease 170005 (NW-24-60-17-W4M)

309-21: Halisky That Smoky Lake County submit the appropriate application to Alberta Environment and Parks to renew the disposition for a 25-Year Recreation Lease for the lands legally described as NW-24-60-17-W4M (Brodyk Lake Recreation Area), in respect to Disposition No. REC 170005, expiring on January 1, 2023.

Carried.

Graham Fleet, Senior Manager, Xplornet Communications Inc., virtually joined the meeting 12:58 p.m.

Recreational Lease Disposition Renewal – REC Lease 170007 (NE-34-61-17-W4M)

310-21: Halisky That Smoky Lake County submit the appropriate application to Alberta Environment and Parks to renew the disposition for a 25-Year Recreation Lease for the lands legally described as NE-34-61-17-W4M (Island Lake Campground), in respect to Disposition No. REC 170007, expiring on November 13, 2022.

Carried.

7. **Delegation:**

Graham Fleet – Xplornet Communications

Virtually present before County Council at 1:01 p.m. to 1:49 p.m. was Graham Fleet, Senior Manager of Government and Public Affairs, Xplornet Communications Inc., to discuss Xplornet's 5G Broadband Rollout in Rural Alberta under Executive Session.

8. **Executive Session:**

Xplornet Communications Inc.

311-21: Orichowski That Smoky Lake County go into Executive Session to discuss a Legal Issue in regard to Xplornet Communications Inc.'s 5G Broadband Rollout in Rural Alberta, under the authority of the FOIP Section 27: Privileged Information, time 1:04 p.m.

Carried.

312-21: Cherniwchan That Smoky Lake County go out of Executive Session, time 1:49 p.m.

Carried.

Graham Fleet, Senior Manager, Xplornet Communications Inc., left the meeting 1:49 p.m.

5. **Issues for Information:**

Manager's Reports:

Public Works Manager

Council reviewed the Public Works Manager's report.

Doug Ponich, Public Works Manager, left the meeting, time 2:04 p.m.

Department License of Occupation (DLO) Renewal – DLO 170189 (NE-20-61-17-W4M).

313-21: Halisky That Smoky Lake County submit the appropriate application to Alberta Environment and Parks renew the disposition for a 25-year Department License of Occupation (DLO) for the lands legally described as NE-20-61-17-W4M (Hanmore Lake Boat Launch), in respect to Disposition No. DLO 170189, expiring on September 3, 2022.

Carried.

Bylaw No. 1383-20: Lamont County Intermunicipal Development Plan

314-21: Orichowski That Smoky Lake County **Bylaw No. 1383-20: Smoky Lake County and Lamont County Intermunicipal Development Plan**, for the purpose of adopting the said plan, be given **FIRST READING**; and schedule a Public Hearing for Thursday, February 25, 2021, at 9:15 a.m., and advertise said Public Hearing in the local newspapers for two consecutive weeks, in accordance with section 230 and section 606 of the Municipal Government Act, and advertise said Public Hearing on the County's website, social media platforms and at the County office.

Carried.

5. **Issues for Information:**

Chief Administrative Officer's Report

The Chief Administrative Officer provided a report to Council for the period of December 4, 2020 to January 22, 2021:

Legislative/Governance:

- Discussion held at the Regional Economic Development Committee (RCDC) January 15, 2021 meeting in regard to COVID-19 Pandemic Restrictions and its impact on Community Businesses.

- Request for a County Departmental Meeting: 2021 Workplans.
- RMA Virtual- District "5" Meeting scheduled for January 22, 2021.
- Municipal Accountability Program (MAP) was held on Monday, January 18, 2021: The review was over an hour long and report will be released by end of January.

Administrative:

- 2020 Legislative Stats Summary is available.
- 2020 Christmas Listing received/sent by Smoky Lake County attached.
- Year 2021 is the County's 60th Anniversary: a digital logo has been created that will be utilized with email correspondence to promote the anniversary.
- Working on County Policy for Undeveloped Road Allowances.
- Enterprise Fleet Management has provided time sensitive information on Year-2021 fleet vehicle pricing.

Financial:

- Working on the Main Officer roof repairs – quotation document and budget.

Human Resources:

- Presented Long Service Award Pins and Certificates of County Employees for 14 employees ranging from 5 years to 30 years.
- Scheduled meeting to commence Bargaining with Local 955.
- As managing partner, addressed RCDC action in terminating the Economic Development Assistant Service Contract.
- Working on organizational structure review.
- Continuing to work to complete the WFL#128 project with the Commission as the Manager.

Community:

- Inquiring into six complaints received from landowners in respect to the Smoky Lake Trail Twisters and undeveloped road allowances.
- Working on revising an Undeveloped Road Allowance policy.
- Working on a true costing analysis of the cost of gravel in the County.
- Receiving inquiries/complaints in general about undeveloped road allowances.

Training:

- Looking at setting up some training for Managers in regard to the various considerations required in the decision-making process.

Enterprise Fleet Management Canada Inc.

315-21: Gawalko

That Smoky Lake County Council authorize Administration to engage Enterprise Fleet Management Canada Inc., in a timely manner to take advantage of the best pricing available for the purpose of adding four (4) Year-2021 Public Works fleet vehicle units, through an open-end lease agreement.

Carried.

Pandemic Restrictions Impacting Sustainability of Small Business

316-21: Halisky

That Smoky Lake County Council approve action taken by the Reeve in writing a letter concerning the negative impacts of the COVID-19 pandemic restrictions affecting the sustainability of small businesses to Glenn van Dijken, MLA, Athabasca Barrhead Westlock Constituency, dated January 19, 2021 with carbon copies to the Premier of Alberta, as well as each Smoky Lake Region municipality.

Carried.

County Council Departmental Meeting

317-21: Orichowski That the next Smoky Lake **County Council Departmental Meeting** be scheduled for Thursday, **March 4, 2021, at 9:00 a.m.**, to be held virtually, through Electronic Communication Technology as per Bylaw 1376-20 **and/or** physically in County Council Chambers.

Carried.

Rural Municipalities of Alberta (RMA) Virtual- District "5" Meeting

318-21: Cherniwchan That Smoky Lake County Council approve action taken by Council, in virtually attending the Rural Municipalities of Alberta (RMA) District "5" Meeting held on January 22, 2021, from County Council Chambers.

Carried.

Year-2020 Legislative Statistics

319-21: Halisky That Smoky Lake County Council acknowledge receipt of the Year-2020 Legislative Statistics as follows:

Meeting Minutes	138
Bylaws	27
Council Resolutions voted on	1301
Public Hearings	4
Public Participation Engagement	2
Aggregate Business License	9
Policies: Adopted	9
Policies: Amended	33
Approaches	2
Agreements executed	17
Haul Road Agreements	7

Carried.

Smoky Lake County's 60th Anniversary

320-21: Gawalko That Smoky Lake County Council acknowledge action taken by Administration in creating the following logo for use in Year-2021 for the purpose of promoting Smoky Lake County's 60th Anniversary:



Carried.

Employee Long Service Awards

Smoky Lake County Council expressed appreciation for the dedication of the following Long Service Employees:

- 5 Year Service Jordan Ruegg - 2015-02-02
Sydney Kuryliw - 2015-07-21
- 10 Year Service Brian Niziol - 2010-02-01
Rick Smith - 2010-04-26
- 15 Year Service Dan Kapicki - 2005-05-24
Erven Kellar - 2005-06-04
John Podloski - 2005-06-23
Ed English - 2005-11-07
Scott Franchuk - 2005-12-15
- 20 Year Service Carole Dowhaniuk - 2000-06-27
Jason Bochar - 2000-07-20
Eddie Kuchera - 2000-12-01
- 25 Year Service Ken Garner - 1995-07-04
- 30 Year Service Barry Dowhaniuk - 1990-07 -11

Commence Collective Bargaining – Local 955

321-21: Halisky That Smoky Lake County Negotiating Committee commence bargaining with the International Union of Operating Engineers (IUOE) Local No. 955, for the purpose of negotiating the renewal of the collective agreement, between Smoky Lake County and IUOE Local No. 955 Employees, with meetings scheduled for Monday, March 1, 2021 at 9:00 a.m. and Tuesday, March 2, 2021 at 9:00 a.m. to be held in County Council Chambers and / or virtually through electronic communication technology; and, notify the IUOE Local 955 Business Agent and Chief Steward for Smoky Lake County of same.

Carried.

County Council Committee of the Whole Meeting - Collective Bargaining – Local 955

322-21: Halisky That the next Smoky Lake County Council Committee of the Whole Meeting for the purpose of Administration – review of the International Union of Operating Engineers (IUOE) Local No. 955 Collective Agreement be scheduled for Friday, February 19, 2021, at 9:00 a.m., to be held virtually, through Electronic Communication Technology as per Bylaw 1376-20 **and/or** physically in County Council Chambers.

Carried.

County Council Meeting – CAO Evaluation

323-21: Orichowski That the next Smoky Lake County Council – Chief Administrative Officer Evaluation be scheduled for Tuesday, February 23, 2021, at 9:00 a.m., to be held virtually, through Electronic Communication Technology as per Bylaw 1376-20 **and/or** physically in County Council Chambers.

Carried.

Financial Statements

As annexed to the minutes:

↳ Financial Statement for the months of November 2020.

Action List(s)

Action Lists:

- i. County Council Budget Meeting – November 26, 2020.
- ii. County Council Meeting – December 10, 2020.
- iii. County Council Budget Meeting – December 11, 2020.
- iv. County Council Budget Meeting – January 12, 2021.

Chief Administrative Officer’s Report

324-21: Cherniwchan That Smoky Lake County’s Chief Administrative Officer report for the period of December 4, 2020 to January 22, 2021, be accepted and filed for information.

Carried.

**Finance Manager’s Report:
Actual to Budget Report**

Brenda Adamson, Finance Manager provided an updated Financial Report for the period of December 4, 2020 to January 20, 2021.

Request to Write Off Penalties

325-21: Gawalko That Smoky Lake County Council take no action to the Owner’s January 14, 2021, written request to write off penalties on Property Tax Roll number 23090116, as a similar request was made by the same owner in respect to previous penalties in Year-2016 and, payment was received in full in December 2020.

Carried.

Request for Proposal (RFP) - Enterprise Resource Planning (ERP) Software Solution

326-21: Halisky

That Smoky Lake County proceed with the Request for Proposal (RFP) process, to identify the firm, the product, and the services which can best meet the County's needs within the budget allocated for the purpose of providing the software, project management, installation, data conversion, training, and support necessary for the implementation of an Enterprise Resource Planning (ERP) Software solution to support the County's Administration, Finance, Budget, Human Resources, and Utility Billing; and, advertise the said RFP on the Alberta Purchasing Connection as well as the County's website with an RFP submission deadline of March 31, 2021.

Carried.

Finance Manager's Report

327-21: Orichowski

That the Smoky Lake County Financial Report prepared by Brenda Adamson, Finance Manager for the period of December 4, 2020 to January 20, 2021, be accepted for information.

Carried.

Reeve's Report:

Reeve Craig Lukinuk presented the following written report:



Reeve's Report
For December 1, 2020 to January 21, 2021

December 2, 2020 – RMA Member Update viewed virtually in Council Chambers: (All Council)

- Topics discussed included: COVID-19, Municipal Budgeting, Municipal Measurement Index (MMI), Assessment Model Review, Unpaid Taxes from Oil and Gas, RMA Spring Convention, District Meetings, Broadband/Internet Speed Test, and FCM/Federal Update.

December 2, 2020 – Smoky Lake Community Daycare Cooperative held virtually: (Craig)

- Annual General Meeting held, Melody Morton was acclaimed as Chairperson, Lauren Melnyk as Vice Chairperson, and all other Board Members were Acclaimed.
- Held budget discussions and noted 42 families registered and 20 part time.

December 7, 2020 – Regional Community Development Committee held in Chambers/Virtual: (Craig, Lorne & Johnny)

- Received the monthly activities report from the CEDO and roundtable reports from the committee.
- Approve the 2021 RCDC Budget at \$100,000 and agreed to adjust the municipal funding formula to account for the withdrawal of the Village of Waskatenau from the Committee.

December 7, 2020 – Municipal planning Commission held in Chambers/Virtual: (all Council)

- Mr. Lorne Halisky was declared elected by acclamation as the Chairperson Mr. Randy Orichowski was acclaimed as the Vice-Chairperson.
- Approved Development Permit No. 046-20: SE-7-60-15-W4M & NE-6-60-15-W4M for Natural Resource Extraction / Processing Facility (Sand and Gravel), (10.87 Acres +/-), subject to conditions.

December 8, 2020 – County Agricultural Service Board (ASB) Meeting held in Chambers/Virtually: (All Council)

- Mr. Dan Gawalko was declared elected by acclamation as the Chairperson and Mr. Johnny Cherniwchan was acclaimed as the Vice-Chairperson.
- Amended Policy Statement No. 62-22-05 Northlands Farm Family Award.
- Amended Policy Statement No. 62-10-06: Agricultural Service Board Business Plan.
- Acknowledged the 2020 ASB Grant Reporting Data Overview provided to Alberta Agriculture.
- Agreed to execute the Operational Funding Agreement with Lakeland Agricultural Research Association (LARA) with a County contribution for Extension Programming funding of 55,000.
- Recommended Charlie Leskiw & Barba Shapka as the Farm Member for LARA.
- Received the 2020 Insect Survey Results.
- Review agreed to support the 2020 Provincial ASB Conference Resolutions.
- Reviewed information on department activities.

December 8, 2020 – County Environmental Operations Meeting held in Chambers/Virtually: (All Council)

- Mr. Lorne Halisky was declared elected by acclamation as the Chairperson, and Mr. Randy Orichowski was acclaimed as Vice-Chairperson.
- Reviewed information on department activities, Alberta CARE conference and a SWANA Workshop.

December 8, 2020 – County Fire Protective Meeting held in Chambers/Virtually: (All Council)

- Mr. Craig Lukinuk declared elected by acclamation and Mr. Lorne Halisky was acclaimed Vice-Chairperson.
- Approved the Volunteer Firefighter Member and Family Assistance Program (MFAP) coverage.
- Amended Policy Statement No. 02-06-03: Years of Service Program for Volunteer Firefighters.
- Adopted Management Policy Statement No. M 01-44-01: District Fire Chief Job Description.
- Passed Bylaw No. 1388-20: Joint Operations Agreement – Fire Protection Services with Village of Waskatenau and Passed Bylaw No. 1389-20: Joint Operations Agreement – Fire Protection Services with Village of Vilna.

December 8, 2020 – County Natural Gas Meeting held in Chambers/Virtually: (All Council)

- Mr. Lorne Halisky declared elected by acclamation as Chairperson and Mr. Randy Orichowski was acclaimed as the Vice-Chairperson.
- Amended Policy Statement No. 09-18-03: Natural Gas Grain Dryer.
- Reviewed information on department activities.

December 10, 2020 – Regular Council Meeting held in Chambers/Virtual: (All Council)

- Amended Policy Statement No. 01-52-02: Municipal Accountability Program (MAP).
- Passed Bylaw No. 1385-20: Designation of Ferry Crossing as Municipal Historic Area.
- Passed Bylaw No. 1384-20: Rubuliak Ukrainian House: A Municipal Historic Resource Designation.
- Gave First Reading to Bylaw 1386-20: Land Use Bylaw 1272-14 Amendment for Recreational Vehicles, Campgrounds, Campsites & Recreational Vehicle Parks, Shipping Containers, Tiny Homes, and scheduled a Public Hearing for it.
- Approved to proceed with investigating the feasibility and next steps of pursuing a Nomination of, and Designation as, a Dark Sky Community under the International Dark-Sky Association (IDA).
- Passed Bylaw No. 1387-20: Planning and Development Fees and rescinded Policy Statement No. 61-05-05: Planning and Development Fees.
- Approved to proceed with the Public Participation process for the proposed Bylaw No. 1383-20: Lamont County Intermunicipal Development Plan (IDP).
- Gave First Reading to Bylaw No. 1371-20: Joint Agreement for the Regionalization of the Smoky Lake County Regional Heritage Board (SLCRHB).
- Amended Policy Statement No. 08-19-02: Smoky Lake County Community Learning Council Program – Legal Host Agreement.
- Gave First Reading to Bylaw No. 1368-20: Intermunicipal Collaboration Framework (ICF) Between Smoky Lake County and Thorhild County.
- Agreed to execute the County Dog Shelter agreement with Kountry Kennel c/o Diana Bochar.
- Approved \$2,000 of FCSS funds to The Victoria Trail Agricultural Society.
- Approved to contribute, in the amount of \$12,881 allocated from the Municipal Sustainability Initiative (MSI) Operating funds to the Smoky Lake Curling Association.
- Agreed to execute the Memorandum of Understanding (MOU) with the Highway 28/63 Regional Water Services Commission for the County to supply information, goods, and services.
- Approved \$1,500 from Grants to Individuals and Organizations, to the Smoky Lake School of Dance.

December 11, 2020 – Victoria District Economic Development Strategy Implementation Working Group meeting held Virtually: (Craig)

- Received a draft Phases and Budgets document for 2021-2022 for review and asked for an interim plan on how resources will be used.

December 11, 2020 – Council Budget Meeting held in Chambers/Virtually: (All Council)

- Adopted the 2021 Natural Gas System Budget.
- Reviewed and revised Policy Statement No. 03-18: Five-Year Road Plan.
- Discussed the 2021 – 2025 Five-Year Capital Project Budget and the Total Function Budget for Year

December 16, 2020 - Joint Council Meeting w/Town of Smoky Lake held in Chambers/Virtually:

(All Council)

- Passed Bylaw No. 1390-20: Victoria District Economic Development Strategy Business Plan, which outlines the goals of adding to the visitor economy, increasing the visitor audience from Metis Crossing and other attractions, diversifying the Region's economy, and supporting Municipal sustainability.
- Approved for administration to prepare the necessary documents associated with establishing a Municipally Controlled Corporation.
- Approved to provide financial assistance as part of municipal cooperation, in the amount of \$10,000.00 to the Town of Smoky Lake for the Harvest Gold Drive Road completed project.

December 18, 2020 – Victoria District Economic Development Strategy Implementation Working Group meeting held Virtually: (Craig)

- Identified the need to Educate Councils on the process and structure of a MCC to prepare them for consideration of a resolution agreeing to form an MCC, which would need to be passed by late February 2021 and to have a very clear Communications Plan which breaks down the business plan into chunks with a timeline, costs, etc. as to what is coming down to Council and what will be on other entities.

January 5, 2021 - Joint Council Meeting w/Town of Smoky Lake held in Chambers/Virtually: (All Council)

- Completed the review of the Joint Operation Agreement for the provision of Fire Protection Services Bylaw and confirmed changes to be brought forward as a new Bylaw.
- Adopted the Smoky Lake Fire Department's Operational Budget & Training Budget for 2021.

January 12, 2021 – Council Budget Meeting held in Chambers/Virtually: (All Council)

- Approved the 2021 – 2025 Interim Five-Year Capital Project Budget.
- Approved the Year-2021 Interim Total Function Budget.

January 15, 2021 – Regional Community Development Committee (RCDC) held in Chambers/Virtual: (Craig & Johnny & Lorne)

- Re-Budget discussion due to Waskatenau's withdrawal from RCDC.
- The Economic Development Assistant's contract has ended.
- Held discussion on the economic effects of Covid-19.
- Held discussion about "Unstoppable Conversations" consulting company.

January 19, 2021 – Council Committee of the Whole – Administration held in Chambers/Virtual: (All Council)

- Completed the RMA surveys for Board Governance Review and Facility-Based Continuing Care.
- AHS Facility-Based Continuing Care Survey.
- Discussion on the Trail Twisters trails.

Sincerely,
Craig Lukinuk, Smoky Lake County Reeve

Reeve's Report

328-21: Orichowski

That the Smoky Lake County Reeve's Report received for the period of December 1, 2020 to January 21, 2021, be accepted and filed for information, and posted to the County's website.

Carried.

5. Issues for Information:

Manager's Reports

Smoky Lake Region Intermunicipal Collaboration Committee Meeting

329-21: Orichowski

That Smoky Lake County scheduled a Smoky Lake Region Intermunicipal Collaboration Committee Meeting for Monday, **February 22, 2021, at 1:00 p.m.**, to be held virtually, through Electronic Communication Technology as per Bylaw 1376-20 **and/or** physically in County Council Chambers.

Carried.

Manager's Reports

330-21: Orichowski

That the Smoky Lake County Management Reports received for the

period between December 4, 2020 to January 21, 2021, from Doug Ponich, Public Works Manager; Bob Novosiwsky, Public Works Road Foreman; Dave Kully, Public Works Shop Foreman; Ed English, Bylaw Enforcement Peace Officer / Parks and Recreation Manager; Jordan Ruegg, Planning and Development Manager; Trevor Tychkowsky, Safety Officer, and the Communications and GIS Department, be accepted and filed for information.

Carried.

Training Events – Report to Council

331-21: Gawalko That Smoky Lake County Council acknowledge receipt of the Reports produced in accordance with Management Policy Statement No. 01-M-41: Reporting on Training Events, received from:

Agricultural Service Board:

- Association of Alberta Agricultural Fieldman, In Service Training, attended by the Agricultural Fieldman and Assistant Agricultural Fieldman.

Carried.

Committee Task Forces and Boards: Reports

Alberta CARE (Alberta Coordinated Action for Recycling Enterprises)

- No Report.

Corridor Communications Inc. (CCI) Wireless

- No Report.

Doctor Recruitment and Retention

332-21: Lukinuk That Smoky Lake County Council who can attend – attend the Doctor Recruitment and Retention Meeting scheduled for Thursday, February 18, 2021 at 5:00 p.m., to be held virtually through the Committee's managing partner: Town of Smoky Lake.

Carried.

Evergreen Regional Waste Management Services Commission

- Meeting held on January 27, 2021 and addressed in Councillor Orichowski's written report:
 - Mileage per diem reimbursed to Evergreen employees was increased. This was preferred over buying a vehicle for the regional site.
 - Richmond Steel is in the area picking up metal from all waste sites.
 - Continue using cardboard for cell cover.
 - Alberta Environment site report was very favorable.
 - E-Can Oilfield Services extended their contract for one more year expiring February 2022. They haul leachate from the regional site.
 - Wild Rose Disposal renewed their contract for another 4 years to haul into Evergreen. They collect waste from the Air Force Base.
 - Next meeting is scheduled for March 11, 2021 at 10:00 a.m.

Family & Community Support Services

- No Report.

Fire and Rescue Liaison Committee

- Smoky Lake – No Report.
- Vilna – No Report.
- Waskatenau – No Report.

Government Liaison Committee

- No Report.

Rural Municipalities of Alberta (RMA) - Board Governance Review Member Survey

333-21: Cherniwchan That Smoky Lake County acknowledge Council as a whole has completed and submitted the Rural Municipalities of Alberta (RMA), Board Governance Review Member Survey, on January 19, 2021, as every four years, the RMA undertakes a board governance review to examine and update the association's governance process to ensure alignment with its strategic plan and meet the needs of the RMA membership through a series of questions pertaining to the six primary categories with Smoky Lake County's abbreviated responses as follows:

1. Membership: no need to realign,
2. Board Structure: no need to restructure,
3. Board Roles and Responsibilities: should remain as is,
4. Board Election Processes: District voting should be a stand-alone process by electronic clicker apart from education sessions,
5. Member Input: the resolution process is effective, Committees should be formed on need and merit, Administration's role should be advisory and voiced through the Elected Officials, RMA is representing the Districts well,
6. Board Compensation: is adequate.

Carried.

Alberta Health, Facility-Based Continuing Care Review Survey

334-21: Orichowski That Smoky Lake County acknowledge Council, as a whole, and as an organization affiliated with facility-based care (via appointments of County Council members to the Smoky Lake Foundation Board), completed and submitted the Alberta Health, Facility-Based Continuing Care Review Survey, on January 19, 2021, prior to the deadline of January 29, 2021, for the purpose of identifying opportunities for enhancing and improving designated supportive living and long-term care in Alberta, with the ultimate goal of improving the lives of continuing care residents and their families, resident care outcomes, the satisfaction and quality of work environment of staff, and the cost effectiveness of facility-based continuing care service delivery.

Carried.

Highway 28/63 Regional Water Services Commission

- Meeting held on January 20, 2021 and addressed in Councillor Orichowski's written report:
 - Discussion on White Fish Lake water project. The reservoir project is anticipated to be fully functional by the end of February 2021.
 - The work on the Reserve is still progressing. Probably won't see full water supply until June.
 - Addressing deficiencies and total completion by PCL anticipated by June 2021.
 - Commission manager dealing with the GOA regarding grant dollar allocation for the project. It's been somewhat frustrating.
 - Currently reviewing the commission policy on how members are notified of water rate changes. Administration of the members will receive written notice of such changes from the commission manager or designate.
 - Passed borrowing Bylaw 007-2021. This was put in place for a one-million-dollar line of credit should the commission need bridge funding until the province fulfills their grant obligations
 - Next meeting is scheduled for February 17, 2021 at 10:00 a.m.

Joint Health and Safety Committee

- Meeting held on December 17, 2020 and January 21, 2021 and address in Councillor Halisky's written report:

- December 17, 2020 & January 21, 2021 – Joint Health and Safety Meeting (virtual): Johnny Cherniwchan and Lorne Halisky
- No employees trained during the reporting period.
- There were three incidents for the period of December 17, 2020 to January 21, 2021:
 - No injuries occurred when a worker cut an arched tree which sprang sideways and swept their feet out from under them, knocking them over with no injuries, this incident was classified as a near miss – recommendation is to be aware of surroundings and potential hazards.
 - A public vehicle pulled off the road too far and went into the ditch when the County unit plowing the road was oncoming, it was determined the County unit was in proper working order and on the correct side of the road; the operator offered to help pull the person’s vehicle out, to which, they declined; this incident was classified as a near miss property damage – recommendation is to not offer any assistance without managerial approval for liability reasons.
 - The County’s Additional Named Insured: Friends of the Vilna Pool Hall Society, had an incident where a member of the public drove into the front of the Pool Hall in Vilna, damaging the front of the building and their vehicle, this incident is not directly a County incident.
- Everyone in the County Administration and Shop areas are still healthy and no one is off because of COVID. However, all employees must follow the Return-to-Work Guidelines.
- The revised Safety Policy Statement No. 06-01-02: Workplace Violence and Harassment Directive was adopted.
- The results of the report prepared by SDI GROUP, of Nisku, Alberta, titled: Mould Sampling and Indoor Air Quality, dated January 4, 2021, in respect to testing the County’s Main Office building and recommending the ventilation system be cleaned and then retest mould samples and indoor air-quality once completed.
- Please continue to drive to the road conditions and report all hazardous road conditions including fallen or leaning trees, missing road signs etc. to County Public Works who are keeping the roads sanded etc.
- The Joint Health & Safety Committee members must complete the Government of Alberta’s Mandatory Training for Health & Safety Committee Representatives, as required and available online through Alberta Municipal Health and Safety Association (AMSHA).
- Theft in the region continues so please ensure all vehicles/equipment whether County owned or personal are secured etc. and report all suspicious activities to the RCMP immediately.
- The “Documentation Only” Certificate of Recognition (COR) Maintenance, Internal Safety Audit Report prepared by the Safety Officer and submitted on December 31, 2020, to the Alberta Municipal Health and Safety Association, meets scoring requirements to pass with an overall score of 353/465 (76%).
- Keep your mind on task at all times, conduct hazard assessments, and report all incidents to help prevent loss.
- Addressing icy conditions around shop and office areas because of warmer weather.
- Winter season is upon us so please ensure your vehicles/equipment whether County owned or personal are winter ready and always remove all snow, slush etc. from your windows, lights and mirrors etc.

- If you are working from home, please complete the “Office Ergonomics Course & Online Self-Adjustment Tool” through AMHSA which you can complete for free until March 31, 2021 and help prevent musculoskeletal injuries.
- Mental health remains to be a priority so please make sure you are taking care of both your and others physical and emotional needs.
- If you are working with anyone with known allergies who carries an epi pen, be aware of where it is and how to use it in the event of an emergency. Reminder you must be trained in First Aid to administer an epi pen.
- Ensure that all staff are aware of what Personal Protective Equipment (PPE) they should be utilizing and that it is available and/or issued to them, such as high-visibility wear and hardhats and be diligent in wearing your PPE.
- Next JH&S Meeting is scheduled for Thursday, February 18/21.

Municipal Planning Commission

- Addressed in the Reeve’s Report.

Northeast Alberta Information HUB

- Meeting held on January 25, 2021 and address in Councillor Halisky’s written report:
 - January 25, 2021 – North East Alberta HUB Meeting (virtual): Dan Gawalko and Lorne Halisky
 - Welcome message delivered by Steve Upham including working with COVID-19 requirements.
 - MLA’s were not present.
 - Financial report presented by Joanne Warawa was all in good standing.
 - Motion was made to remove Jennifer Leroux as having signing authority and to add Joanne Warawa to have signing authority.
 - A meeting was held with Minister Schweitzer and Alberta HUB Chair Steve Upham on December 1st regarding the value of REDAs with the result that the Government of Alberta supports the REDAs and their direction etc.
 - North East Alberta HUB will be submitting a letter of support for Business Community Pandemic Restrictions in rural communities to the Government of Alberta and required parties.
 - Virtual Broadband Event – Alberta Rural Connectivity Forum on March 23 & 24, 2021.
 - The current state of Broadband development was discussed with the frustration of the Government of Alberta not giving any direction or assistance so a HUB Connectivity subcommittee will be put in place to try move this initiative forward.
 - Virtual Hemp Webinar on January 27, 2021 for Growing Opportunities in the Alberta Hemp Industry by Alberta HUB/ Innotech Alberta.
 - Bob Bezpalko, North East Alberta HUB Executive Director resigned as of March 31, 2021. Hopefully a new North East Alberta HUB Executive Director will be in place before then.
 - Next North East Alberta Hub Meeting is Monday March 22, 2021.

North East Muni-Corr. Ltd.

- Meeting held on December 14, 2020 and January 11, 2021 and address in Councillor Cherniwchan’s written report:
 - Highway 28/63 RWSC / Cold Lake RUSC / Bonnyville RWSC - Post Construction inspection did not take place before the snow and freeze up and expects it will now take place in the spring.

- Bylaws - Motorized Mobility Aids - Administration presented proposed changes to the Bylaws to deal with motorized mobility aids, access on the paved sections and general cleanup of the existing ones.
- Unauthorized Access By Adjacent Landowners - Director Cherniwchan reported on the site visit with Mr. Trenchuk. At the end of the day, the situation was not resolved. Discussion included:
 - All approaches to adjacent landowners' property should have a signed agreement and proof of liability insurance and, Muni-Corr should register the agreement on the landowners title.
 - If we don't follow through on having Muni-Corr property reclaimed, it is setting precedence.
 - Too late in the season to follow through so we will need to do an assessment in the spring.
 - All three rural municipalities have drones; Muni-Corr should request an ariel survey of the entire ROW.
- Riverland Recreational Trail Society - Marvin Bjornstad, President of Riverland Recreational Trail Society reported they are working with Outer Spatial and will start data inputting in January. RC Strategies Inc. is working on the draft report and will be ready to present to RRTS in January.
- 2021 Meeting Schedule - Administration presented the 2021 meeting schedule.
- 2021 Golf Tournament - Administration presented the golf schedule with Smoky Lake being the host community for 2021. It was noted the August date is in conflict with several of the Municipalities council meetings. It was moved to approve Smoky Lake as the host community and for Administration to bring back an alternate golf tournament date to the next meeting.
- Nova Gas Release & Settlement Agreement - Controller presented the terms of the agreement with the recommendation the Board approve it. It was moved to approve the agreement as presented.
- RMA Insurance - Controller presented the 2021 invoicing and recommended the Board cancel the Legal Expense and Umbrella Liability coverage. It was moved to cancel the two coverages as presented.
- Policy Statements - 2020-03 Function - Event Request Policy. Administration presented the draft function/event request policy. It was moved to approve the policy as presented.
- 2020-08 Encroachment Policy - Administration presented the draft encroachment policy. It was noted siding lands were not included in the policy. It was moved to approve the policy with the addition of siding lands.
- Camping Policy - Administration had sent out an email several weeks past to ask members for feedback on a camping policy and presented some points to consider in developing a camping policy. It was suggested the easiest would be to have through hikers/cyclists and horse and wagon groups get authorization for access to ROW, siding or staging lands for overnight. Administration will bring back a draft policy to the next meeting.
- Feedback: 2020-02 Land Policy - Administration presented the revised Land Policy with the new mapping and acres included. It was moved to approve the 2020-02 Land Policy as presented.

- Feedback 2021-10 Camping Policy - Administration presented the draft Camping Policy. It was moved to approve the 2021-10 Camping Policy as presented.
- 2021 Golf Tournament Date & Meeting Schedule - Administration presented the alternate 2021 golf and meeting date to August 16, 2021. It was moved to approve the revised 2021 Meeting Schedule.
- Reports - Riverland Recreational Trail Society - Marvin Bjornstad. RRTS is working with Outer Spatial and MuniSight. We have a clean set of data to transfer over to the app. We are working on the unique id fields for all assets and will start entering those into the GIS program. We are also registered now in the Management system and can start entering the points of interest. RRTS is moving into a more tech environment with the app, mapping on GIS and more data. We'll be looking at developing some policies around how data should be stored and managed.
- Administration - Marianne Janke - Discussion included the cancellation of the 2021 Edmonton & Sportsman Show. However, they are doing a digital promotion for the month of March which we'll participate in at no cost. RRTS was approved for a \$5,000.00 TCT grant to outfit trail steward kits.
- Letter of Support: Smoky Lake County - It was moved to approve a letter of support for Smoky Lake County in their application for the North Saskatchewan River to the Canadian Heritage River System. Marvin Bjornstad informed the Board he is in the process of collecting historical data on the Carlton Trail including maps and trying to identify the exact route of the trail. He received a lot of information from Smoky Lake County and if there is anyone else the Board members know of that he should talk to, please give him the contact information or have them contact him.
- NEXT MEETING - The next regular Board Meeting for N.E. Muni-Corr Ltd. Is scheduled for Monday, February 8, 2021 at 10:00 am via ZOOM.

Northern Lights Library Board

- Addressed in the Reeve's Report.

Policy Committee

- No Report.

R.C.M.P. Liaison Committee

- No Report.
- Next meeting is scheduled for February 24, 2021.

Regional Community Development Committee (RCDC)

- Addressed in the Reeve's Report.

Regional Community Development Committee (RCDC) – 2020 Action List Summary

335-21: Halisky

That Smoky Lake County acknowledge receipt of the Regional Community Development Committee (RCDC) Year-2020 Action List Summary which documents the activities and accomplishments of the RCDC.

Carried.

Regional Emergency Management Advisory Committee

- No Report.

Risk-Pro Control Management Committee

- Added Named Insured Minutes:
- Waskatenau Pryveet Dance Club – December 2, 2020.

Smoky Lake Community Daycare Co-operative Committee

- Addressed in the Reeve's Report.

Smoky Lake Community Daycare Co-operative Committee

336-21: Orichowski That Smoky Lake County Council acknowledge the funds provided in Year-2019 to the Smoky Lake Community Daycare Co-operative for facility renovations, in the amount of \$2,500.00, was not expended by the Daycare due to Aspen View Public Schools completing the renovations at no cost to the Daycare, and approve for the said funds to be reallocated by the Daycare to a separate account for future use; and request the Daycare notify the County as to what the said funds *will* be used for; in response to the letter from Melody Morton, Chair of the Smoky Lake Community Daycare Co-operative Committee, dated January 14, 2021.

Carried.

Smoky Lake Foundation

- Next meeting is scheduled for February 12, 2021.

Smoky Lake Region Fire and Rescue Committee

- Next regular meeting is scheduled for February 24, 2021 at 1:00 p.m.

Smoky Lake Heritage Board

- Minutes included this agenda package:
 - July 28, 2020.
 - October 28, 2020.

Joint Municipalities Meeting

- Address in the Reeve's Report.

Smoky Lake Agricultural Society

- Addressed in Councillor Halisky's Report
- December 10, 2020 – Smoky Lake Agricultural Society Meeting (virtual):
- Smoky Lake Agricultural Society President, Vice President, Secretary, Treasurer, Directors and Accounting Firm will stay the same for 2021.
- New keys for facility doors will be distributed to limited individuals with signing in the key management system.
- Security cameras are still being looked into in conjunction with the security system.
- 2020 Financial Statement was presented by NCUBE & LANDRY LLP with less revenue made due to COVID-19, however all is in good standing.
- ATB will continue to be the Financial Institute.
- Repainting the dressing rooms will be done presently due to low and no usage.
- Ice plant is working okay however the ice maybe be removed due to low to no usage during the COVID-19 restrictions. Regular users such as Hockey teams are not starting anytime soon causing the costs to outweigh the revenue.
- A Bingo schedule will be developed for 2021.
- Looking into online raffles.
- CFEP Grant was discussed and are still waiting for government approval.
- Looking at taking the ice out \$8,000 every month to maintain it.
- Next Smoky Lake Agricultural Society Meeting is to be determined.

Intermunicipal Collaboration Committee (ICC)

- Address in the Reeve's Report.
- Next Meeting is scheduled for February 22, 2021.

Citizens-on-Patrol (C.O.P.) Association

- Next Vilna/ Bellis Citizens on Patrol – C.O.P. Meeting date is to be determined.

Ukrainian Twinning Committee

- Minutes included this agenda package:
- November 16, 2020.
- Next Meeting is scheduled for February 10, 2021.

Committee Task Force and Board Reports

337-21: Halisky That Smoky Lake County's Committee Task Force and Board Reports presented by Councillors as of January 28, 2021, be accepted for information.

Carried.

6. Correspondence:

City of Cold Lake - Government of Canada's "COVID-19 Alert" mobile application

338-21: Gawalko That Smoky Lake County acknowledge receipt of the correspondence received from Craig Copeland, Mayor, City of Cold Lake, dated December 3, 2020, urging the Government of Alberta to enable access for Albertans to utilize the Government of Canada's "COVID-19 Alert" mobile application.

Carried.

Victoria Home Guard Historical Society

339-21: Halisky That the newsletter received by Smoky Lake County from the Victoria Home Guard Historical Society, titled: Victoria Mission No. 60 – November 2020, be filed for information.

Carried.

Xplornet Communications Inc. - Universal Broadband Fund Application

340-21: Orichowski That Smoky Lake County provide a letter of support to Xplornet Communications Inc. for their submission to the Innovation, Science and Economic Development (ISED) Canada's Universal Broadband Fund, for Xplornet's project of improving connectivity and high-speed internet in rural Alberta, in response to the January 28, 2021 delegation: Graham Fleet, Senior Manager of Government and Public Affairs, Xplornet Communications Inc. regarding same.

Carried.

Municipal Governance During the COVID-19 Pandemic

341-21: Cherniwchan That Smoky Lake County acknowledge receipt of the Government of Alberta publications titled: Municipal Governance During the COVID-19 Pandemic Frequently Asked Questions, dated December 11 and 18, 2020, including information on the 2021 Municipal Elections.

Carried.

Alberta Council on Aging - Living Strong Program

342-21: Halisky That Smoky Lake County promote on social media, the Alberta Council on Aging, new program entitled: “Living Strong Program”, a program for older adults, which encourages participants to explore various components of wellbeing: physical, mental, environment, spiritual, and to get their paperwork in order, as per the correspondence received from Maureen Bracke, Wellbeing Coach, Living Strong Program Lead, Alberta Council on Aging, dated December 22, 2020.

Carried.

Federation of Canadian Municipalities (FCM) - Membership

343-21: Orichowski That Smoky Lake County **defer** the Federation of Canadian Municipalities (FCM) membership for Year 2021-2022 in the amount of \$730.08 as per invoice number INV-26340-L6Y9CO, dated October 27, 2020, due on April 1, 2021, and extend an invitation to Steve Upham, Reeve for the County of St. Paul and previous FCM Committee Member appointed by the Rural Municipalities of Alberta (RMA) to be a delegation at a Council meeting.

Carried.

Reynolds, Mirth, Richards and Farmer LLP

344-21: Halisky That Smoky Lake County Council and relevant administration who can attend – attend the Reynolds, Mirth, Richards and Farmer LLP 36th Annual Law Seminar, scheduled virtually for February 4-5, 2021, to be viewed from County Council Chambers.

Carried.

Paramount Resources Ltd. - Surrender Notice of Surface Rights

345-21: Gawalko That Smoky Lake County acknowledge receipt of the correspondence received from Lindsay Skoreyko, Senior Surface Land Administrator, Paramount Resources Ltd., dated December 18, 2020, in regard to Surrender Notice of Surface Rights as per the Alberta Energy Regulator Reclamation Certificate No. 1692973 issued February 12, 2020, on the lands legally described as N3-63-17-W4M.

Carried.

Danny and Kathy Bittner - Landowners

346-21: Halisky That Smoky Lake County Council allow Mr. Bittner to clear a 5.0-metre-wide path within the undeveloped road allowance adjacent to and commencing at the northern property line of their lands legally described as NE-31-60-15-W4, in a northerly direction, for the purpose of erecting a fence within the boundaries and along the northern property line of their said land, and with all cleared trees piled on their land.

Carried.

“Thank You” Correspondence

There was no “Thank You” correspondence received for the Months of December 2020 and January 2021.

Information Releases

347-21: Cherniwchan

That following correspondence released to Smoky Lake County Council in accordance with Policy Statement No. 01-28-01: Regular County Council Meeting: Issues for Information and Information Releases, for the month of December 2020 and January 2021, be **(F) filed for information or (A) acknowledged receipt:**

- R77-20 - RMA: Contact Newsletter: December 4, 2020. F
- R78-20 - Municipal Planning Services, dated December 2020 - Re: Smoky Lake County and Smoky Lake Heritage Board being chosen as a recipient for a Planning Award involving Victoria District Area Structure Plan/ Holiday wishes and update on how MPS is functioning during Covid-19. F
- R79-20 - RMA: Contact Newsletter: December 11, 2020. F
- R80-20 Letters of Support for Inter-Provincial Nomination of the North Saskatchewan River for the Canadian Heritage River System (CHRS) - Kevin Grumetza, Reeve, Thorhild County, dated November 27, 2020/ David Diduck, Reeve, Lamont County, dated November 30, 2020/ Steve Upham, Reeve, County of St. Paul, dated December 9, 2020/ Elisa Brosseau, Chair, Alberta Bilingual Municipalities of Alberta, dated December 13, 2020/ Etienne Alary, General Director, Conseil de Development Economique de l'Alberta, dated December 10, 2020 . A
- R81-20 - RMA: Presidents Update– December 2020. F
- R82-20 - RMA: Contact Newsletter: December 17, 2020. F
- R01-21 - Gene Hrabec, Chairman, RMA District 5, dated December 23, 2020 - Re: Message concerning District 5 meetings. A
- R02-21 - RMA: Contact Newsletter: January 8, 2021. F
- R03-21 - Ukrainian Canadian Congress, dated January 6, 2021 - Re: E-Bulletin. F
- R04-21 - Letters of Support for Inter-Provincial Nomination of the North Saskatchewan River for the Canadian Heritage River System (CHRS) - Megan Andre, P.Ag., Executive Director, Agroforestry and Woodlot Extension Society, dated December 23, 2020/ Kellie Nichiporik, Environmental Program Manager, Lakeland Agricultural Research Association, dated December 16, 2020/ Mark Lund, President, Ceyana Canoe Club, dated December 18, 2020/ Marianne Janke, General Manager, Alberta's Lakeland Destination Market Organization, dated December 22, 2020/ Dwayne Yaremkevich, President, North East Muni-Corr Ltd, dated December 22, 2020/ Marvin Bjornstad, President, Riverland Recreational Trail Society, dated December 22, 2020/ Sally Dary, Chief Administrative Officer, County of Two Hills, dated December 16, 2020/ Leo Chapdelaine, Mayor, Village of Vilna, dated December 17, 2020/ Matthew Ferris, Manager of Planning and Development, Lac Ste. Anne County, dated January 9, 2021/ Nancy Broadbent, President and Chief Executive Officer, Portage College, dated January 4, 2021/ Casey Caron, Mayor, Village of Waskatenau, dated December 21, 2020/ Rod Hawken, Chief Administrative Officer, County of Wetaskiwin No. 10, dated January 7, 2021/ Gale Katchur, Mayor, City of Fort Saskatchewan, dated January 13, 2021/ Jim Kallal, Reeve, Beaver County, dated January 11, 2021/ Jim Eglinski, Mayor, Yellowhead County, dated January 12, 2021/ Cindy Trautman, Reeve, Camrose County, dated January 13, 2021/ Lonnie Wogein, Reeve, County of Vermilion River, dated December 16, 2020/ Greg Sawchuk, Reeve, MD of Bonnyville No.87, dated January 20, 2021. A
- R05-21 - RMA: Contact Newsletter: January 15, 2021. F
- R06-21 - Alberta Counsel News, dated January 14, 2021 - Re: Al Kemmere joins Alberta Counsel. F
- R07-21 - Kevin D. Kisilevich, Tourism and Marketing Development, Go East of Edmonton, dated January 13, 2021– Re: Year in Review and January 2021 Update. F
- R08-21 - RMA: Contact Newsletter: January 22, 2021. F

Carried.

10. Bills & Accounts:

348-21: Orichowski

That all the Smoky Lake County Bills and Accounts approved for payment, including the bills and accounts recommended for payment by the Natural Gas Council, and including transfers to the Payroll Account, be filed for information:

County Council Meeting: January 28, 2021

Batch #	Cheque Numbers	Total of Batch
52390	50635 to 50650	\$62,912.55
52478	50651 to 50672	\$117,662.65
52547	50673 to 50716	\$386,836.98
52578	50717 to 50745	\$120,057.65
52586	50746 to 50750	\$150,581.65
52640	50751 to 50773	\$383,456.07
52694	50774 to 50775	\$18,880.43
52784	50776 to 50795	\$20,300.93
52865	50796 to 50833	\$770,542.83
52872	50834 to 50860	\$70,208.56

Total Cheques from 50635 to 50860 ***\$2,101,440.30***

Direct Debit Register

Batch #	Description	Total of Batch
52396	Smoky Lake County	\$367,991.04
52579	My HSA	\$833.45
52581	My HSA	\$480.25
52582	My HSA	\$55.25
52583	Vision XS Limited	\$5,000.00
52584	My HSA	\$375.68
52589	My HSA	\$121.50
52683	My HSA	\$635.38
52939	Smoky Lake County	\$340,343.28

Total Direct Debits ***\$715,835.83***

Grand Total Bills and Accounts **\$2,817,276.13**

(Note: From General Account)

Carried.

County Council Meeting

349-21: Orichowski

The next Smoky Lake **County Council Meeting** is scheduled for **Thursday, February 25, 2021, at 9:00 a.m., and Thursday, March 25, 2021 at 9:00 a.m.** to be held virtually, through Electronic Communication Technology as per Bylaw 1376-20 **and/or** physically in County Council Chambers.

Carried.

ADJOURNMENT:

350-21: Lukinuk

That the Smoky Lake County Council Meeting of January 28, 2021, be adjourned, time 4:30 p.m..

REEVE

S E A L

CHIEF ADMINISTRATIVE OFFICER