

**SMOKY LAKE COUNTY**

Minutes of the **County Council Meeting** held on Thursday, **March 25, 2021** at 9:09 A.M. held virtually online through Electronic Communication Technology: Zoom Meeting and physically in Council Chambers.

The meeting was called to order by the Reeve, Mr. Craig Lukinuk, in the presence of the following persons:

<b>ATTENDANCE</b>		
<u>Div. No.</u>	<u>Councillor(s)</u>	<u>Thursday, March 25, 2021</u>
1	Dan Gawalko	Present in Chambers
2	Johnny Cherniwchan	Present in Chambers
3	Craig Lukinuk	Present in Chambers
4	Lorne Halisky	Present in Chambers
5	Randy Orichowski	Present in Chambers
CAO	Gene Sobolewski	Present in Chambers
Assistant CAO	Lydia Cielin	Present in Chambers
Finance Manager	Brenda Adamson	Present in Chambers
Legislative Svcs/R.S.	Patti Priest	Virtually Present
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Observers in Attendance:

Plan/Dev Manager	Jordan Ruegg	Virtually Present
Plan/Dev Assistant	Kyle Schole	Virtually Present
Natural Gas Manager	Daniel Moric	Virtually Present
Enviro. Op. Manager	Dave Franchuk	Virtually Present
GIS	Carole Dowhaniuk	Virtually Present
Communications Tech.	Evonne Zukiwski	Virtually Present
CEDO	Michelle Wright	Virtually Present
Media	Smoky Lake Signal	Virtually Present
Media	Redwater Review	Absent
Public	No Members	N/A

**2. Agenda:**

510-21: Cherniwchan That the Smoky Lake County Council Meeting Agenda for Thursday, February 25, 2021, be adopted, as amended:

**Additions to the Agenda:**

1. Canada's Big Truck Rental – 2020 Peterbilt 520 Solid Waste Collection Unit Quote.
2. Year-2021 Doctor Retention and Recruitment Budget.
3. Smoky Lake Holubka Dancers – Request for Donation.
4. Golden View Fabricating Ltd. One-pass Pull Type Grader System.
5. Alberta's Lakeland Destination Marketing Organization (DMO) Membership.

Carried Unanimously.

**3. Minutes:**

**Minutes of February 19, 2021 – County Council Committee of the Whole - Administration**  
511-21: Orichowski That the minutes of the **Smoky Lake County Council Committee of the Whole for the Purpose of Administration**, held on Friday, February 19, 2021, be adopted as presented.

Carried.

**Minutes of February 25, 2021 – County Council Meeting**  
512-21: Halisky That the minutes of the **Smoky Lake County Council Meeting** held on Thursday, February 25, 2021, be adopted as presented.

Carried.

**Minutes of March 4, 2021 – Special County Council Meeting**

513-21: Orichowski That the minutes of the **Smoky Lake County Council Special Meeting** held on Tuesday, March 4, 2021, be adopted as presented.

Carried

**Minutes of March 4, 2021 – County Council Departmental Operations**

514-21: Gawalko That the minutes of the **Smoky Lake County Council Departmental Operations Meeting**, held on Thursday, March 4, 2021, be adopted as presented.

Carried.

**Minutes of March 8, 2021 – County Council Committee of the Whole - Planning**

515-21: Halisky That the minutes of the **Smoky Lake County Council Committee of the Whole for the Purpose of Planning**, held on Monday, March 8, 2021, be adopted as presented.

Carried.

**Addition to the Agenda:**

**Canada's Big Truck Rental – 2020 Peterbilt 520 Solid Waste Collection Unit Quote**

516-21: Lukinuk That Smoky Lake County Council approve to enter into an agreement with 0962667 B.C. LTD dba - Canada's Big Truck Rental of 120 East Beaver Creek Rd., Unit 105 Richmond Hill, ON L4B 4V1, to rent a Year-2020 Peterbilt 520 Chassis with a Wittke Starlight 40Yd body for the purpose of Solid Waste Collection, as per Quote Number GEN-2004-001234, dated March 23, 2020, in the amount not to exceed \$91,000.00 for six months rental; and track all costs including fuel within the six months for the purpose of evaluating a possible purchase of the said equipment.

Carried.

Dave Franchuk, Environmental Operations Manager, virtually left the meeting, time 9:41 a.m.

**4. Request for Decision:**

**Bylaw No. 1393-21: Amend Land Use Bylaw**

517-21: Orichowski That Smoky Lake County Council give Bylaw No. 1393-21: a Bylaw to amend Land Use Bylaw 1272-14 to rezone a portion of the lands legally described as SE-29-59-19-W4M, **FIRST READING**, and to schedule a Public Hearing, to be held virtually, on Thursday, April 29, 2021, at 9:15 a.m., and to advertise in the local newspapers, said Public Hearing in accordance with section 230 and section 606 of the *Municipal Government Act*, and to advertise notice of said Public Hearing on the County's website and at the County Office.

Carried.

Daniel Moric, Natural Gas Manager, virtually left the meeting, time 9:55 a.m.

Barb McCarthy, CPA, CA, from JMD Group LLP - Chartered Professional Accountants, entered Council Chambers, time 10:07 a.m.

**7. Delegation:**

**JMD Group LLP – County Financial Statements**

Physically present before County Council from 10:07 a.m. to 10:22 a.m. was Barb McCarthy, CPA, CA, from JMD Group LLP - Chartered Professional Accountants, to present the Smoky Lake County Consolidated Financial Statement and the Smoky Lake County Gas Utility Financial Statement for the Year Ending December 31, 2020 as follows:



Maurice R. Joly, CPA, CA, CFP\*  
Barbara K. M<sup>c</sup>Carthy, CPA, CA\*  
Claude R. Dion, CPA, CA, CMA\*  
Richard R. Jean, CPA, CA\*  
Amie J. Anderson, CPA, CA\*  
Stephanie Ference, CPA, CA\*  
\*Denotes Professional Corporation

March 7, 2021

Reeve and Council  
Smoky Lake County  
Box 310  
4612 McDougall Drive  
Smoky Lake, AB T0A 3C0

Dear Reeve and Council:

**Re: Audit Findings**

This letter has been prepared to assist you with your review of the financial statements of the Smoky Lake County for the period ending December 31, 2020. We look forward to meeting with you and discussing the matters outlined below.

**Audit Status**

We have completed the audit of the financial statements, with the exception of the following items:

1. Receipt of a signed representation letter from management;
2. Completing our discussions with the Reeve and Council; and
3. Obtaining evidence of the Reeve and Councils' approval of the financial statements.

**Significant Matters Arising**

***Changes to Audit Plan***

There were no changes to the audit plan as presented to you in our letter of November 10, 2020.

**Significant Difficulties Encountered**

There were no significant difficulties encountered during our audit.

**Comments on Accounting Practices**

***Accounting Policies***

The significant accounting policies used by the county are outlined in Note I to the financial statements.

- There were no significant changes in accounting policies;
- We did not identify any alternative accounting policies that would have been more appropriate in the circumstances; and
- We did not identify any significant accounting policies in controversial or emerging areas.

***Significant Accounting Estimates***

The following significant estimates/judgments are contained in the financial statements:

- Amortization of tangible capital assets;
- Value of gravel inventory;
- Allowance for uncollectible accounts;
- Accrual for sick leave; and
- Accrual for retirement benefits, and
- Landfill closure and post-closure liability.

Based on audit work performed, we are satisfied with the estimates made by management.

***Significant Financial Statement Disclosures***

We did not identify any financial statement disclosures that are particularly significant, sensitive or require significant judgments, that we believe should be specifically drawn to your attention.

**Uncorrected Misstatements**

We accumulated misstatements that we identified during our audit and communicated them to management. All material misstatements were corrected.

**Significant Deficiencies in Internal Control**

A deficiency in internal control exists when a control is designed, implemented or operated in such a way that it is unable to prevent, or detect and correct, misstatements in the financial statements on a timely basis, or when a control necessary to prevent, or detect and correct, misstatements in the financial statements on a timely basis is missing.

A significant deficiency in internal control is defined as a deficiency or combination of deficiencies in internal control that, in the auditor's professional judgment, is of sufficient importance to merit the attention of those charged with governance.

To identify and assess the risks of material misstatement in the financial statements, we are required to obtain an understanding of internal control relevant to the audit. This understanding is used for the limited purpose of designing appropriate audit procedures. It is not used for the

purpose of expressing an opinion on the effectiveness of internal control and, as a result, we do not express any such opinion. The limited purpose also means that there can be no assurance that all significant deficiencies in internal control, or any other control deficiencies, will be identified during our audit.

We did not identify any control deficiencies that, in our judgment, would be considered significant deficiencies.

**Written Representations**

In a separate communication, we have requested a number of written representations from management in respect to their responsibility for the preparation of the financial statements in accordance with Canadian public sector accounting standards.

We would like to thank management and staff for the assistance they provided to us during the audit.

We hope the information in this audit findings letter will be useful. We would be pleased to discuss them with you and respond to any questions you may have.

This letter was prepared for the sole use of those charged with governance of the County of Smoky Lake to carry out and discharge their responsibilities. The content should not be disclosed to any third party without our prior written consent, and we assume no responsibility to any other person.

Yours truly,



JMD Group LLP  
Chartered Professional Accountants

**SMOKY LAKE COUNTY  
CONSOLIDATED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED  
DECEMBER 31, 2020**

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**INDEPENDENT AUDITOR'S REPORT**

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To the Members of Council:

*Opinion*

We have audited the consolidated financial statements of Smoky Lake County (the Municipality), which comprise the consolidated statement of financial position as at December 31, 2020, and the consolidated statements of operations, changes in net financial assets, and cash flows and schedules 1 to 6 for the year then ended, and notes to the consolidated financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying consolidated financial statements present fairly, in all material respects, the financial position of the Municipality as at December 31, 2020, and the results of its operations and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

*Basis for Opinion*

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Consolidated Financial Statements* section of our report. We are independent of the Municipality in accordance with the ethical requirements that are relevant to our audit of the consolidated financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with those requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

*Responsibilities of Management and Those Charged with Governance for the Consolidated Financial Statements*

Management is responsible for the preparation and fair presentation of the consolidated financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of consolidated financial statements that are free from material misstatements, whether due to fraud or error.

In preparing the consolidated financial statements, management is responsible for assessing the Municipality's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless management either intends to liquidate the Municipality or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Municipality's financial reporting process.

*Auditor's Responsibilities for the Audit of the Consolidated Financial Statements*

Our objectives are to obtain reasonable assurance about whether the consolidated financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate they could reasonably be expected to influence the economic decisions of users taken on the basis of these consolidated financial statements. As part of the audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the consolidated financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Municipality's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Municipality's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the consolidated financial statements or, if such disclosure are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Municipality to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the consolidated financial statements, including the disclosures, and whether the consolidated financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

St. Paul, Alberta  
March 25, 2021

Chartered Professional Accountants

**SMOKY LAKE COUNTY  
CONSOLIDATED STATEMENT OF FINANCIAL POSITION  
AS AT DECEMBER 31, 2020**

	<u>2020</u>	<u>2019</u>
<b>Financial assets</b>		
Cash (note 2)	\$ 20,121,392	\$ 15,830,959
Taxes and grants in place receivable (note 3)	520,590	690,355
Receivables from other governments	1,427,404	1,145,916
Trade and other receivables	1,062,772	1,013,899
Investment in Gas Alberta Inc. (note 4)	67,983	67,983
Investment in Corridor Communications Inc.	--	1,099,894
	<u>23,200,141</u>	<u>19,849,006</u>
<b>Liabilities</b>		
Accounts payable and accrued liabilities	1,342,248	1,028,755
Employee obligations (note 5)	1,369,065	1,305,071
Deposit liabilities	231,615	269,395
Deferred revenue (note 6)	2,013,468	1,117,359
Tax sale surplus	10,069	4,307
Landfill closure and post-closure liability (note 7)	<u>286,688</u>	<u>263,500</u>
	<u>5,253,153</u>	<u>3,988,387</u>
<b>Net financial assets</b>	<u>17,946,988</u>	<u>15,860,619</u>
<b>Non-financial assets</b>		
Tangible capital assets (schedule 2)	36,940,936	38,595,683
Inventory (note 8)	3,520,433	2,968,775
Prepaid expenses	<u>247,329</u>	<u>231,782</u>
	<u>40,708,698</u>	<u>41,796,240</u>
<b>Accumulated surplus</b> (schedule 1, note 12)	<u>\$ 58,655,686</u>	<u>\$ 57,656,859</u>
<b>Contingent liabilities</b> (note 14)		

ON BEHALF OF THE SMOKY LAKE COUNTY

\_\_\_\_\_  
Reeve

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CAO

SMOKY LAKE COUNTY  
CONSOLIDATED STATEMENT OF OPERATIONS  
FOR THE YEAR ENDED DECEMBER 31, 2020

	Budget (unaudited)	2020	2019
<b>Revenues</b>			
Net municipal taxes (schedule 3)	\$ 9,766,052	\$ 9,699,791	\$ 9,684,252
Sales of goods and services	917,554	789,708	807,267
Government transfers for operating (schedule 4)	661,198	776,174	618,845
Investment income	363,312	229,360	377,187
Penalties and costs of taxes	74,095	249,046	217,030
Licenses and permits	60,330	108,636	88,058
Special levies and taxes	208,800	219,076	602,536
Insurance recoveries	78,000	79,568	87,218
Rentals and leases	47,650	43,137	28,892
Gain on sale of investment	--	1,622,480	--
Natural gas	<u>2,579,150</u>	<u>2,694,526</u>	<u>2,772,355</u>
	<u>14,756,141</u>	<u>16,511,502</u>	<u>15,283,640</u>
<b>Expenses</b>			
Legislative	541,793	456,662	511,324
Administration	1,810,787	2,297,355	2,348,636
Protective services	925,386	893,217	731,793
Transportation	8,096,649	7,057,639	7,372,004
Water and wastewater	553,849	574,660	539,337
Landfill	551,894	469,034	505,543
Further education	125,700	114,048	113,288
Agriculture services	887,481	655,000	734,336
Municipal planning, community and economic development	669,562	729,407	631,080
Recreation and culture	477,919	391,358	462,586
Natural gas	<u>2,702,150</u>	<u>2,730,596</u>	<u>2,727,196</u>
	<u>17,343,170</u>	<u>16,368,976</u>	<u>16,677,123</u>
<b>Deficiency of revenues over expenses before other</b>	<b>(2,587,029)</b>	142,526	(1,393,483)
<b>Other</b>			
Loss on disposal of tangible capital assets	--	(12,220)	(114,915)
Government transfers for capital (schedule 4)	<u>874,250</u>	<u>868,521</u>	<u>1,443,225</u>
<b>Excess (deficiency) of revenues over expenses</b>	<b>(1,712,779)</b>	998,827	(65,173)
<b>Accumulated surplus, beginning of year</b>	<b><u>57,656,859</u></b>	<b><u>57,656,859</u></b>	<b><u>57,722,032</u></b>
<b>Accumulated surplus, end of year</b>	<b>\$ <u>55,944,080</u></b>	<b>\$ <u>58,655,686</u></b>	<b>\$ <u>57,656,859</u></b>

SMOKY LAKE COUNTY  
CONSOLIDATED STATEMENT OF CHANGES IN NET FINANCIAL ASSETS  
FOR THE YEAR ENDED DECEMBER 31, 2020

	Budget (unaudited)	2020	2019
<b>Excess (deficiency) of revenues over expenses</b>	<b>\$ (1,712,779)</b>	\$ 998,827	\$ (65,173)
Acquisition of tangible capital assets	(1,272,289)	(699,026)	(1,165,038)
Proceeds on disposal of tangible capital assets	--	9,200	315,082
Amortization of tangible capital assets	2,277,786	2,332,353	2,324,012
Loss on disposal of tangible capital assets	--	12,220	114,915
	<u>1,005,497</u>	<u>1,654,747</u>	<u>1,588,971</u>
Acquisition of inventory	(2,200,000)	(2,131,499)	(2,521,304)
Use of inventory	1,600,000	1,579,841	2,140,829
Acquisition of prepaid assets	(240,000)	(242,734)	(220,058)
Use of prepaid assets	<u>220,000</u>	<u>227,187</u>	<u>205,580</u>
	<u>(620,000)</u>	<u>(567,205)</u>	<u>(394,953)</u>
<b>Increase (decrease) in net financial assets</b>	<b>(1,327,282)</b>	2,086,369	1,128,845
<b>Net financial assets, beginning of year</b>	<b><u>15,860,619</u></b>	<b><u>15,860,619</u></b>	<b><u>14,731,774</u></b>
<b>Net financial assets, end of year</b>	<b>\$ <u>14,533,337</u></b>	<b>\$ <u>17,946,988</u></b>	<b>\$ <u>15,860,619</u></b>

SMOKY LAKE COUNTY  
CONSOLIDATED STATEMENT OF CASH FLOWS  
FOR THE YEAR ENDED DECEMBER 31, 2020

	<u>2020</u>	<u>2019</u>
<b>Net inflow (outflow) of cash related to the following activities:</b>		
<b>Operating</b>		
Excess (deficiency) of revenues over expenses	\$ 998,827	\$ (65,173)
Non-cash items included		
Amortization of tangible capital assets	2,332,353	2,324,012
Loss on disposal of tangible capital assets	12,220	114,915
Non-cash charges to operations (net change):		
Decrease (increase) in		
Taxes and grants in place receivable	169,765	104,323
Receivables from other governments	(281,488)	240,467
Trade and other receivables	(48,873)	(161,102)
Inventory	(551,658)	(380,475)
Prepaid expenses	(15,547)	(14,478)
Increase (decrease) in		
Accounts payable and accrued liabilities	313,493	161,315
Employee obligations	63,994	(1,895)
Deposit liabilities	(37,780)	--
Deferred revenue	896,109	(57,255)
Tax sale surplus	5,762	80
Landfill closure and post-closure	<u>23,188</u>	<u>15,500</u>
	<u>3,880,365</u>	<u>2,280,234</u>
<b>Capital</b>		
Acquisition of tangible capital assets	(699,026)	(1,165,038)
Proceeds on disposal of tangible capital assets	<u>9,200</u>	<u>315,082</u>
	<u>(689,826)</u>	<u>(849,956)</u>
<b>Investing</b>		
Increase in restricted cash	(700,666)	(59,772)
Decrease in investment in CCI	<u>1,099,894</u>	<u>--</u>
	<u>399,228</u>	<u>(59,772)</u>
<b>Change in cash during the year</b>	3,589,767	1,370,506
<b>Cash, beginning of year</b>	<u>15,608,793</u>	<u>14,238,287</u>
<b>Cash, end of year</b>	<u>\$ 19,198,560</u>	<u>\$ 15,608,793</u>
<b>Cash is made up of:</b>		
Cash (note 2)	\$ 20,121,392	\$ 15,830,959
Less restricted portion	<u>(922,832)</u>	<u>(222,166)</u>
	<u>\$ 19,198,560</u>	<u>\$ 15,608,793</u>

SMOKY LAKE COUNTY  
SCHEDULE 1 - CHANGES IN ACCUMULATED SURPLUS  
FOR THE YEAR ENDED DECEMBER 31, 2020

	Unrestricted Surplus	Restricted Surplus	Equity in Tangible Capital Assets	2020	2019
<b>Balance, beginning of year</b>	\$ 6,296,316	\$ 12,764,860	\$ 38,595,683	\$ 57,656,859	\$ 57,722,032
Excess (deficiency) of revenues over expenses	998,827	--	--	998,827	(65,173)
Unrestricted funds designated for future use	(2,635,893)	2,635,893	--	--	--
Current year funds used for tangible capital assets	(699,026)	--	699,026	--	--
Disposal of tangible capital assets	21,420	--	(21,420)	--	--
Annual amortization expense	<u>2,332,353</u>	--	<u>(2,332,353)</u>	--	--
<b>Change in accumulated surplus</b>	<u>17,681</u>	<u>2,635,893</u>	<u>(1,654,747)</u>	<u>998,827</u>	<u>(65,173)</u>
<b>Balance, end of year</b>	\$ 6,313,997	\$ 15,400,753	\$ 36,940,936	\$ 58,655,686	\$ 57,656,859

SMOKY LAKE COUNTY  
SCHEDULE 2 - TANGIBLE CAPITAL ASSETS  
FOR THE YEAR ENDED DECEMBER 31, 2020

	Land	Land Improvements	Buildings	Engineered Structures	Machinery & Equipment	Vehicles	2020	2019
<b>Cost</b>								
Balance, beginning of year	\$ 5,143,588	\$ 1,364,576	\$ 4,597,289	\$ 50,484,573	\$ 11,907,582	\$ 5,885,428	\$ 79,383,036	\$ 79,163,999
Acquisition of tangible capital assets	14,500	95,404	217,811	7,570	258,643	161,940	755,868	1,011,741
Construction-in-progress	--	--	--	(56,842)	--	--	(56,842)	153,297
Disposal of tangible capital assets	<u>(14,020)</u>	--	--	--	--	<u>(14,800)</u>	<u>(28,820)</u>	<u>(946,001)</u>
<b>Balance, end of year</b>	<u>5,144,068</u>	<u>1,459,980</u>	<u>4,815,100</u>	<u>50,435,301</u>	<u>12,166,225</u>	<u>6,032,568</u>	<u>80,053,242</u>	<u>79,383,036</u>
<b>Accumulated amortization</b>								
Balance, beginning of year	--	895,924	1,502,743	28,951,274	5,619,897	3,817,515	40,787,353	38,979,345
Annual amortization	--	51,835	84,357	1,250,241	664,323	281,597	2,332,353	2,324,012
Accumulated amortization on disposals	--	--	--	--	--	(7,400)	(7,400)	(516,004)
<b>Balance, end of year</b>	--	<u>947,759</u>	<u>1,587,100</u>	<u>30,201,515</u>	<u>6,284,220</u>	<u>4,091,712</u>	<u>43,112,306</u>	<u>40,787,353</u>
<b>Net book value of tangible capital assets</b>	<u>\$ 5,144,068</u>	<u>\$ 512,221</u>	<u>\$ 3,228,000</u>	<u>\$ 20,233,786</u>	<u>\$ 5,882,005</u>	<u>\$ 1,940,856</u>	<u>\$ 36,940,936</u>	<u>\$ 38,595,683</u>
2019 Net book value of tangible capital assets	\$ 5,143,588	\$ 468,652	\$ 3,094,546	\$ 21,533,299	\$ 6,287,685	\$ 2,067,913	\$ 38,595,683	

SMOKY LAKE COUNTY  
SCHEDULE 3 - PROPERTY TAXES LEVIED  
FOR THE YEAR ENDED DECEMBER 31, 2020

	Budget (unaudited)	2020	2019
<b>Levies</b>			
Residential and farmland	\$ 3,528,023	\$ 3,514,675	\$ 3,506,048
Non-residential	992,836	1,004,719	879,058
Machinery and equipment	1,233,333	1,232,012	1,241,523
Linear property	6,394,923	6,382,279	6,444,229
Grants in place	66,320	33,169	66,593
	<u>12,215,435</u>	<u>12,166,854</u>	<u>12,137,451</u>
<b>Requisitions</b>			
Alberta School Foundation Fund	1,921,305	1,960,283	1,925,363
Smoky Lake Foundation	504,150	482,894	502,965
Designated Industrial Property	23,928	23,886	24,871
	<u>2,449,383</u>	<u>2,467,063</u>	<u>2,453,199</u>
<b>Net municipal taxes</b>	<b>\$ 9,766,052</b>	<b>\$ 9,699,791</b>	<b>\$ 9,684,252</b>

SCHEDULE 4 - GOVERNMENT TRANSFERS

<b>Transfers for operations</b>			
Federal	\$ 20,000	\$ 16,800	\$ 11,056
Provincial	569,008	655,746	548,801
Other local governments	72,190	103,628	58,988
	<u>661,198</u>	<u>776,174</u>	<u>618,845</u>
<b>Transfers for capital</b>			
Provincial	774,250	830,083	1,328,252
Other local governments	100,000	38,438	114,973
	<u>874,250</u>	<u>868,521</u>	<u>1,443,225</u>
<b>Total government transfers</b>	<b>\$ 1,535,448</b>	<b>\$ 1,644,695</b>	<b>\$ 2,062,070</b>

SCHEDULE 5 - CONSOLIDATED EXPENSES BY OBJECT

<b>Expenses</b>			
Salaries, wages and benefits	\$ 7,782,721	\$ 7,233,796	\$ 7,278,337
Contracted and general services	3,088,772	2,349,376	2,332,674
Purchases from other governments	193,262	194,968	118,260
Materials, goods, supplies and utilities	2,488,363	2,222,953	2,575,304
Provision for allowances and bad debts	--	401,271	411,804
Transfers to other governments	55,500	62,877	46,677
Transfers to individuals and organizations	337,194	291,461	355,647
Bank charges and short-term interest	5,850	3,790	4,639
Tax adjustments	3,000	15,058	27,024
Natural gas purchases	1,110,722	1,261,073	1,202,745
Amortization of tangible capital assets	2,277,786	2,332,353	2,324,012
<b>Total expenses</b>	<b>\$ 17,343,170</b>	<b>\$ 16,368,976</b>	<b>\$ 16,677,123</b>

SMOKY LAKE COUNTY  
SCHEDULE 6 - SEGMENTED DISCLOSURE  
FOR THE YEAR ENDED DECEMBER 31, 2020

	General Government	Protective Services	Transportation Services	Environmental Services	Agriculture	Planning, Community Services	Recreation and Culture	Gas	Total
<b>Revenues</b>									
Net municipal taxes	\$ 9,699,791	\$ --	\$ --	\$ --	\$ --	\$ --	\$ --	\$ --	\$ 9,699,791
Government transfers	269,568	22,389	776,689	--	123,908	289,022	124,681	38,438	1,644,695
User fees and sales of goods	132,048	161,400	243,906	260,354	1,585	105,157	33,552	2,681,503	3,619,505
Investment income	215,358	--	--	--	--	--	--	14,000	229,358
Other revenues	1,954,575	--	210,036	9,040	--	--	--	13,023	2,186,674
	<u>12,271,340</u>	<u>183,789</u>	<u>1,230,631</u>	<u>269,394</u>	<u>125,493</u>	<u>394,179</u>	<u>158,233</u>	<u>2,746,964</u>	<u>17,380,023</u>
<b>Expenses</b>									
Salaries, wages and benefits	1,354,019	331,634	3,301,454	509,151	400,479	294,482	140,502	902,075	7,233,796
Contract and general services	697,293	306,437	630,580	217,201	99,566	398,125	25,626	169,516	2,544,344
Goods and supplies	190,169	139,475	1,488,075	84,698	99,186	2,479	55,099	1,424,845	3,484,026
Transfers to others	33,260	--	--	52,877	--	148,369	119,832	--	354,338
Loss (gain) on disposal of assets	11,020	--	1,200	--	--	--	--	--	12,220
Other expenses	419,460	--	--	2,015	--	--	--	(1,356)	420,119
	<u>2,705,221</u>	<u>777,546</u>	<u>5,421,309</u>	<u>865,942</u>	<u>599,231</u>	<u>843,455</u>	<u>341,059</u>	<u>2,495,080</u>	<u>14,048,843</u>
<b>Net revenue before amortization</b>	<b>9,566,119</b>	<b>(593,757)</b>	<b>(4,190,678)</b>	<b>(596,548)</b>	<b>(473,738)</b>	<b>(449,276)</b>	<b>(182,826)</b>	<b>251,884</b>	<b>3,331,180</b>
Amortization expense	(59,816)	(115,671)	(1,637,530)	(177,752)	(55,769)	--	(50,299)	(235,516)	(2,332,353)
<b>Excess (deficiency) of revenues over expenses</b>	<b>\$ 9,506,303</b>	<b>\$ (709,428)</b>	<b>\$ (5,828,208)</b>	<b>\$ (774,300)</b>	<b>\$ (529,507)</b>	<b>\$ (449,276)</b>	<b>\$ (233,125)</b>	<b>\$ 16,368</b>	<b>\$ 998,827</b>



SMOKY LAKE COUNTY  
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2020

1. Significant Accounting Policies

The consolidated financial statements of the Smoky Lake County are the representations of management prepared in accordance with Canadian generally accepted accounting principles for local governments established by the Public Sector Accounting Board of the Canadian Institute of Chartered Professional Accountants. Significant aspects of the accounting policies adopted by the county are as follows:

(a) Reporting Entity

The consolidated financial statements reflect the assets, liabilities, revenues and expenditures, and change in financial position of the reporting entity. This entity is comprised of the municipal operations plus all of the organizations that are owned or controlled by the county and are, therefore, accountable to the county Council for the administration of their financial affairs and resources. Included with the county is the Smoky Lake Heritage Board.

The schedule of taxes levied also includes requisitions for education and other external organizations that are not part of the municipal reporting entity.

The statements exclude trust assets that are administered for the benefit of external parties.

Interdepartmental and organizational transactions and balances are eliminated.

(b) Basis of Accounting

The financial statements are prepared using the accrual basis of accounting. The accrual basis of accounting records revenue as it is earned and measurable. Expenses are recognized as they are incurred and measurable based upon receipt of goods or services and/or the legal obligation to pay.

Funds from external parties and earnings thereon restricted by agreement or legislation are accounted for as deferred revenue until used for the purpose specified.

Government transfers, contributions and other amounts are received from third parties pursuant to legislation, regulation or agreement and may only be used for certain programs, in the completion of specific work, or for the purchase of tangible capital assets. In addition, certain user charges and fees are collected for which the related services have yet to be performed. Revenue is recognized in the period when the related expenses are incurred, services performed or the tangible capital assets are acquired.

(c) Cash

Cash is defined as petty cash and cash in chequing and savings accounts adjusted for outstanding cheques and deposits.

(d) Investments

Investments are recorded at amortized cost. When there has been a loss in value that is other than a temporary decline, the respective investment is written down to recognize the loss.

SMOKY LAKE COUNTY  
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2020

1. Significant Accounting Policies - continued

(e) Use of Estimates

The preparation of financial statements in conformity with Canadian public sector accounting standards requires management to make estimates and assumptions that affect the reported amount of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenue and expenses during the period. Where measurement uncertainty exists, the financial statements have been prepared within reasonable limits of materiality. Actual results could differ from those estimates.

(f) Requisition Over-levy and Under-levy

Over-levies and under-levies arise from the difference between the actual property tax levy made to cover each requisition and the actual amount requisitioned.

If the actual levy exceeds the requisition, the over-levy is accrued as a liability and property tax revenue is reduced. Where the actual levy is less than the requisition amount, the under-levy is accrued as a receivable and as property tax revenue.

Requisition tax rates in the subsequent year are adjusted for any over-levies or under-levies of the prior year.

(g) Tax Revenue

Tax revenues are recognized when the tax has been authorized by bylaw and the taxable event has occurred.

Requisitions operate as a flow through and are excluded from municipal revenue.

(h) Government Transfers

Government transfers are the transfer of assets from senior levels of government that are not the result of an exchange transaction, are not expected to be repaid in the future, or the result of a direct financial return.

Government transfers are recognized in the financial statements as revenue in the period in which events giving rise to the transfer occur, providing the transfers are authorized, any eligibility criteria have been met, and reasonable estimates of the amounts can be determined.

(i) Landfill Closure and Post-Closure Liability

Pursuant to the Alberta Environmental Protection and Enhancement Act, the county is required to fund the closure of its landfill site and provide for post-closure care of the facility. Closure and post-closure activities include the final clay cover, landscaping, as well as surface and ground water monitoring, leachate control, and visual inspection. The requirement is being provided for over the estimated remaining life of the landfill site based on usage.

SMOKY LAKE COUNTY  
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2020

1. Significant Accounting Policies – continued

(j) Non-Financial Assets

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the normal course of operations. The change in non-financial assets during the year, together with the excess of revenues over expenses, provides the consolidated change in net financial assets for the year.

(i) Tangible Capital Assets

Tangible capital assets are recorded at cost which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The costs, less residual value, of the tangible capital assets are amortized on a straight-line basis over their estimated useful lives as follows:

	<u>Years</u>
Land improvements	10-25
Buildings	50
Engineered structures	
Roadway system	15
Water systems	18-40
Wastewater systems	18-40
Bridges	50-150
Gas distribution system	40-50
Machinery and equipment	20-30
Vehicles	10-20

One-half of the annual amortization is charged in the year of acquisition. Assets under construction are not amortized until the asset is available for productive use.

(ii) Contributions of Tangible Capital Assets

Tangible capital assets received as contributions are recorded at fair value at the date of receipt and also are recorded as revenue.

(iii) Inventories

Inventories held for consumption are recorded at the lower of cost and replacement cost.

(k) Contaminated Sites Liability

Contaminated sites are a result of contamination being introduced into air, soil, water or sediment of a chemical, organic or radioactive material or live organism that exceeds an environmental standard. The liability is recorded net of any expected recoveries. A liability for remediation of a contaminated site is recognized when a site is not in productive use and is management's estimate of the cost of post-remediation including operation, maintenance and monitoring.

SMOKY LAKE COUNTY  
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2020

2. Cash	<u>2020</u>	<u>2019</u>
Petty cash	\$ 850	\$ 850
Current accounts	1,663,159	540,698
Savings accounts	18,447,314	15,285,104
Trust account	<u>10,069</u>	<u>4,307</u>
	<u>\$ 20,121,392</u>	<u>\$ 15,830,959</u>

Council has designated \$15,400,753 (2019 - \$12,764,860) to fund the reserves.

Included in cash is a restricted amount of \$922,832 (2019 - \$222,166) comprised of deferred revenue received and not expended (see note 6).

3. Taxes and Grants in Place Receivable	<u>2020</u>	<u>2019</u>
Current	\$ 333,445	\$ 430,296
Arrears	1,473,974	1,145,616
Less allowance for doubtful accounts	<u>(1,286,829)</u>	<u>(885,557)</u>
	<u>\$ 520,590</u>	<u>\$ 690,355</u>

4. Investment in Gas Alberta Inc.

Effective June 30, 1998, Gas Alberta, a branch of Alberta Transportation and Utilities, was privatized and operations assumed by Gas Alberta Inc. The shareholders of Gas Alberta Inc. are predominantly made up of members of the Federation of Alberta Gas Co-ops.

The county's investment in Gas Alberta Inc. consists of:	<u>2020</u>	<u>2019</u>
Class A common shares	\$ 483	\$ 483
Loan receivable	<u>67,500</u>	<u>67,500</u>
	<u>\$ 67,983</u>	<u>\$ 67,983</u>

The loan is non-interest bearing and is secured by a debenture. The loan is due upon the expiration of the contract and may be repaid earlier at Gas Alberta Inc.'s option or in the event the county no longer holds any of the Class A common shares.

5. Employee Obligations	<u>2020</u>	<u>2019</u>
Accrued holiday pay	\$ 442,495	\$ 390,289
Accrued retirement benefits	108,103	106,663
Accrued wages	76,936	63,765
Accrued sick leave	<u>741,531</u>	<u>744,354</u>
	<u>\$ 1,369,065</u>	<u>\$ 1,305,071</u>

**SMOKY LAKE COUNTY**  
**NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED DECEMBER 31, 2020**

<b>6. Deferred Revenue</b>	<u>2020</u>	<u>2019</u>
Federal Gas Tax Fund	\$ 551,971	\$ 411,198
Municipal Sustainability Initiative – Capital	1,176,721	646,226
ACP – Intermunicipal Collaboration	74,805	--
Municipal Operating Support Transfer	163,219	--
Family and Community Support Services	7,783	--
Advanced Education	20,793	22,038
Natural gas sales	<u>18,176</u>	<u>37,897</u>
	<b>\$ 2,013,468</b>	<b>\$ 1,117,359</b>

Unexpended funding in the amount of \$1,995,292 was allocated to the county in the current year from various federal and provincial government programs. The use of these funds is restricted to eligible operating and capital projects as approved under the funding agreements. Of these allocations, funds received and unexpended are supported by funds in savings accounts of \$922,832.

**7. Landfill Closure and Post-Closure Liability**

Alberta environmental law requires closure and post-closure care of landfill sites, which includes final covering and landscaping, pumping of ground water and leachates from the site, and ongoing environmental monitoring, site inspections and maintenance.

The estimated total liability is based on an engineering assessment dated November 27, 2017 adjusted for inflation at 2%.

The accrued liability portion is based on the cumulative capacity used at year end compared to the estimated total landfill capacity. The total capacity of the site is estimated at 135,000 cubic metres. The estimated remaining capacity of the landfill site is 87,000 cubic metres. The existing landfill site is expected to reach capacity in approximately the year 2049.

The municipality has designated some assets for settling closure and post-closure liabilities.

	<u>2020</u>	<u>2019</u>
Estimated closure costs	\$ 406,500	\$ 399,840
Estimated post-closure costs	<u>399,000</u>	<u>390,660</u>
Estimated total liability	<b>\$ 805,500</b>	<b>\$ 790,500</b>
Estimated capacity used	36%	33%
Amount accrued to December 31	\$ 286,688	\$ 263,500
Balance of total liability remaining to be recognized	<u>\$ 518,812</u>	<u>\$ 527,000</u>

**SMOKY LAKE COUNTY**  
**NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED DECEMBER 31, 2020**

<b>8. Inventory</b>	<u>2020</u>	<u>2019</u>
Public works	\$ 710,149	\$ 629,341
Gravel (valued at crushing cost)	2,623,477	2,205,242
A.S.B.	<u>72,409</u>	<u>24,864</u>
	3,406,035	2,859,447
Gas utility	<u>114,398</u>	<u>109,328</u>
	<b>\$ 3,520,433</b>	<b>\$ 2,968,775</b>

**9. Contaminated Sites Liability**

In 2019 a phase 2 environmental study was conducted on SE-16-59-19 W4M. The assessment concluded that there was a high potential for contamination of soil, soil vapour, and/or groundwater at the subject site relative to CL, IL, or Aquatic Life and DW standards. Currently, a provision of \$100,000 has been recorded.

**10. Debt Limits**

Section 276(2) of the Municipal Government Act requires that debt and debt limits as defined by Alberta Regulation 255/00 for the Smoky Lake County be disclosed as follows:

	<u>2020</u>	<u>2019</u>
Total debt limit	\$ 24,824,910	\$ 23,097,919
Total debt	<u>---</u>	<u>---</u>
Debt limit remaining	<b>\$ 24,824,910</b>	<b>\$ 23,097,919</b>
Debt servicing limit	\$ 4,137,485	\$ 3,849,653
Debt servicing	<u>---</u>	<u>---</u>
Debt servicing limit remaining	<u>\$ 4,137,485</u>	<u>\$ 3,849,653</u>

The debt limit is calculated at 1.5 times revenue of the municipality (as defined in Alberta Regulation 255/00) and the debt service limit is calculated at 0.25 times such revenue. Incurring debt beyond these limitations requires approval by the Minister of Municipal Affairs. These thresholds are guidelines used by Alberta Municipal Affairs to identify municipalities that could be at financial risk if further debt is acquired. The calculation taken alone does not represent the financial stability of the municipality. Rather, the financial statements must be interpreted as a whole.

**11. Operating Loan**

The county has a prime less ¼% authorized operating line of \$5,000,000 with the Alberta Treasury Branch. No balance was outstanding as at December 31, 2020.

SMOKY LAKE COUNTY  
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2020

**12. Accumulated Surplus**

Accumulated surplus consists of restricted and unrestricted amounts and equity in tangible capital assets as follows:

	<u>2020</u>	<u>2019</u>
Unrestricted surplus	\$ <u>6,313,997</u>	\$ <u>6,296,316</u>
Restricted surplus		
Capital		
Building	1,197,539	183,374
General	3,283,113	2,436,505
Connectivity	476,523	--
Regional landfill	613,206	527,946
Transportation	1,349,496	1,205,170
Gravel pit reclamation	456,536	447,929
Gravel pit development	99,746	83,203
Fire	1,365,612	1,317,452
Street sweeper	55,264	45,769
Regional waterline	261,233	261,233
Road development	1,604,633	1,484,363
Economic development	59,223	59,223
Municipal reserve	<u>41,762</u>	<u>41,762</u>
	10,863,886	8,093,929
Municipal general	2,507,750	2,751,676
Gas	<u>2,029,117</u>	<u>1,919,255</u>
Total restricted	<u>15,400,753</u>	<u>12,764,860</u>
Equity in tangible capital assets	<u>36,940,936</u>	<u>38,595,683</u>
	<u>\$ 58,655,686</u>	<u>\$ 57,656,859</u>

**13. Segmented Disclosure**

The Smoky Lake County provides a range of services to its ratepayers. For each reported segment, revenues and expenses represent both amounts that are directly attributable to the segment and amounts that are allocated on a reasonable basis. The accounting policies used in these segments are consistent with those followed in the preparation of the financial statements as disclosed in note 1.

Refer to Schedule 6 – Segmented Disclosure.

SMOKY LAKE COUNTY  
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2020

**14. Contingent Liabilities**

(a) Evergreen Regional Waste Management Services Commission

Smoky Lake County is a member of the Evergreen Regional Waste Management Services Commission. Each participating municipality funds a portion of the Commission's deficit based on their proportionate tippage for the year. The expense is accounted for as a current transaction in the year the county is invoiced.

(b) Highway 28/63 Regional Water Services Commission

Smoky Lake County is a member of Highway 28/63 Regional Water Services Commission. Each participating municipality would be responsible for their proportionate share of any unfunded deficit. The expense would be accounted for as a current transaction in the year the county is invoiced.

**15. Commitments**

Council has agreed to provide funding of \$445,000 towards the construction of a new school in the Town of Smoky Lake

**16. Local Authorities Pension Plan**

Employees of the county participate in the Local Authorities Pension Plan (LAPP), which is one of the plans covered by the Alberta Public Sector Pension Plans Act. The LAPP serves about 274,000 people and 420 employers. The LAPP is financed by employer and employee contributions and by investment earnings of the LAPP Fund.

Contributions for current service are recorded as expenditures in the year in which they become due.

The county is required to make current service contributions to the LAPP of 9.39% of pensionable earnings up to the year's maximum pensionable earnings under the Canada Pension Plan and 13.84% on pensionable earnings above this amount. Employees of the county are required to make current service contributions of 8.39% of pensionable salary up to the year's maximum pensionable salary and 12.84% on pensionable salary above this amount.

Total current service contributions by the county to the LAPP in 2020 were \$282,233 (2019 - \$288,940). Total current service contributions by the employees of the county to the LAPP in 2020 were \$256,403 (2019 - \$262,555).

At December 31, 2019, the LAPP disclosed an actuarial surplus of \$7.91 billion.

**SMOKY LAKE COUNTY**  
**NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED DECEMBER 31, 2020**

**17. Salary and Benefits Disclosure**

Disclosure of salaries and benefits for municipal officials and designated officers as required by Alberta Regulation 313/2000 is as follows:

		<b>2020</b>		
		Salary	Benefits & Allow.	Expenses
		(1)	(2)	(3)
Reeve	Lukinuk	\$ 77,875	\$ 11,818	\$ 9,598
Councillors	Orichowski	71,234	13,821	9,234
	Gawalko	67,913	10,799	10,497
	Cherniwchan	67,913	10,202	8,267
	Halisky	<u>67,913</u>	<u>14,614</u>	<u>6,123</u>
Total 2020 legislative costs		<u>\$ 352,848</u>	<u>\$ 61,254</u>	<u>\$ 43,719</u>
Chief Administrative Officer	Ollikka	\$ 97,054	\$ 16,986	\$ 1,378
	Sobolewski	\$ 39,500	\$ 9,945	\$ 25,137
Designated Officers – 3		<u>\$ 253,108</u>	<u>\$ 31,655</u>	<u>\$ 2,239</u>

		<b>2019</b>		
		Salary	Benefits & Allow.	Expenses
		(1)	(2)	(3)
Reeve	Lukinuk	\$ 77,127	\$ 12,104	\$ 31,675
Councillors	Orichowski	70,555	13,598	20,937
	Gawalko	67,267	10,574	19,160
	Cherniwchan	67,267	12,870	20,228
	Halisky	<u>67,267</u>	<u>13,282</u>	<u>19,402</u>
Total 2020 legislative costs		<u>\$ 349,483</u>	<u>\$ 62,428</u>	<u>\$ 111,402</u>
Chief Administrative Officer	Ollikka	\$ 155,268	\$ 29,820	\$ 15,307
Designated Officers - 3		<u>\$ 318,294</u>	<u>\$ 40,122</u>	<u>\$ 5,311</u>

- (1) Salary includes regular base pay, gross honoraria, Reeve remuneration and any other direct cash remuneration. These amounts are included in Legislative, Development, ASB, and Natural Gas functional expenses.
- (2) Employer's share of all employee benefits and contributions or payments made on behalf of employees including Canada Pension Plan, Employment Insurance, health care, dental coverage, group life insurance, accidental disability and dismemberment insurance, long and short-term disability plans, and professional memberships.
- (3) Expenses include travel, mileage, meals, accommodation, registration fees and other expenses.

**SMOKY LAKE COUNTY**  
**NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED DECEMBER 31, 2020**

**18. Financial Instruments**

The county's financial instruments consist of cash, receivables, long-term investments, and accounts payable and accrued liabilities. It is management's opinion that the county is not exposed to significant interest or currency risks arising from these financial instruments.

The county is subject to credit risk with respect to taxes and grants in place of taxes receivable and trade and other receivables. Credit risk arises from the possibility that taxpayers and entities to which the county provides services may experience financial difficulty and be unable to fulfill their obligations. The large number and diversity of taxpayers and customers minimizes the credit risk.

Unless otherwise noted, the carrying value of the financial instruments approximates fair value.

**19. Approval of Financial Statements**

Council and Management have approved these financial statements.

**20. Budget Amounts**

Budget amounts are included for information purposes only and are not audited.

**21. Subsequent Event**

In March 2020, the World Health Organization declared a global pandemic due to the novel coronavirus (COVID-19). The situation is constantly evolving, and the measures put in place are having multiple impacts on local, provincial, national, and global economics.

Management is uncertain of the effects of these changes on its financial statements and believes that any disturbance may be temporary; however, there is uncertainty about the length and potential impact of the disturbance.

As a result, we are unable to estimate the potential impact on the County's operations as at the date of these financial statements.

SMOKY LAKE COUNTY  
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2020

**22. Recent Accounting Pronouncements Published But Not Yet Adopted**

- (a) PSAS Section 1000, Financial Statement Concepts  
The amendments are effective beginning on or after April 1, 2023. This standard has been amended to allow for recognition of intangibles.
- (b) PSAS Section 1201, Financial Statement Presentation  
Revised standard is effective beginning on or after April 1, 2023, when sections PS2601 and PS3450 are adopted.
- (c) PSAS Section 2601, Foreign Currency Translation  
PS2601 establishes standards on how to account for and report transactions that are denominated in foreign currency in government financial statements. It applies to years beginning on or after April 1, 2022.
- (d) PSAS Section 3041, Portfolio Investments  
This standard addresses the distinction between temporary and portfolio investments. The standard is effective beginning on or after April 1, 2022, when sections PS1201, PS2601 and PS3450 are adopted.
- (e) PSAS Section 3280, Asset Retirement Obligations  
This standard is intended to provide guidance on accounting for asset retirement obligations and will apply in years beginning on or after April 1, 2021.
- (f) PSAS Section 3400, Revenue  
This standard will provide greater clarity on the difference between exchange and non-exchange transactions. It applies in years beginning on or after April 1, 2023.
- (g) PSAS Section 3450, Financial Instruments  
This standard establishes recognition, measurement and disclosure requirements for derivative and non- derivative financial instruments. It applies to years beginning on or after April 1, 2022.

SMOKY LAKE COUNTY GAS UTILITY  
FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2020

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INDEPENDENT AUDITOR'S REPORT

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To the Members of Council:

*Opinion*

We have audited the financial statements of the Smoky Lake County Gas Utility, which comprise the statement of financial position as at December 31, 2020, and the statements of operations, changes in net financial assets, and cash flows and schedules of changes in accumulated surplus, gross margin and operating expenses for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Gas Utility as at December 31, 2020, and the results of its operations and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

*Basis for Opinion*

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Gas Utility in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with those requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

*Responsibilities of Management and Those Charged with Governance for the Financial Statements*

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatements, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Gas Utility's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless management either intends to liquidate the Gas Utility or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Gas Utility's financial reporting process.

*Auditor's Responsibilities for the Audit of the Financial Statements*

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements. As part of the audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Gas Utility's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Gas Utility's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Gas Utility to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

St. Paul, Alberta  
March 25, 2021

Chartered Professional Accountants

**SMOKY LAKE COUNTY GAS UTILITY  
STATEMENT OF FINANCIAL POSITION  
AS AT DECEMBER 31, 2020**

	<u>2020</u>	<u>2019</u>
<b>Financial assets</b>		
Due from general operating fund	\$ 1,943,228	\$ 1,825,211
Receivables (net of allowance)	351,502	452,580
Investment in Gas Alberta Inc. (note 3)	<u>67,983</u>	<u>67,983</u>
	<u>2,362,713</u>	<u>2,345,774</u>
<b>Liabilities</b>		
Accounts payable	197,376	281,002
Meter deposits payable	9,775	8,675
Deferred revenue	<u>18,176</u>	<u>37,897</u>
	<u>225,327</u>	<u>327,574</u>
<b>Net financial assets</b>	<u>2,137,386</u>	<u>2,018,200</u>
<b>Non-financial assets</b>		
Inventory	114,398	109,328
Prepaid expenses	42,308	42,464
Tangible capital assets (note 4)	<u>2,316,436</u>	<u>2,424,168</u>
	<u>2,473,142</u>	<u>2,575,960</u>
<b>Accumulated surplus (note 5)</b>	<b>\$ <u>4,610,528</u></b>	<b>\$ <u>4,594,160</u></b>

ON BEHALF OF THE SMOKY LAKE COUNTY

\_\_\_\_\_  
Reeve

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CAO

**SMOKY LAKE COUNTY GAS UTILITY  
STATEMENT OF OPERATIONS  
FOR THE YEAR ENDED DECEMBER 31, 2020**

	Budget (unaudited)	2020	2019
<b>Revenues</b>			
Gas sales and distribution charges	\$ 1,833,000	\$ 1,975,881	\$ 1,938,495
Penalties and service charges	498,000	502,323	508,786
Appliance sales and service	1,000	--	90
Sale of goods, secondaries, conversions	51,050	49,960	52,038
RMO operating grant	25,100	10,895	25,137
Interest income	12,000	14,000	30,000
Bulk odorant delivery	89,000	89,639	91,551
Compressed natural gas revenue	32,000	31,805	8,290
Gas Alberta rebate	--	--	92,065
Infill rebate	--	13,023	6,903
Infill recovery	50,000	21,000	49,000
	<u>2,591,150</u>	<u>2,708,526</u>	<u>2,802,355</u>
<b>Expenses</b>			
Wages and benefits	955,173	902,075	903,170
Materials	181,420	163,772	172,461
Gas purchases	1,110,722	1,261,073	1,202,745
Contracted and general services	241,835	169,516	218,022
Amortization	213,000	235,516	230,059
Bad debt expense (recovery)	--	(1,356)	739
	<u>2,702,150</u>	<u>2,730,596</u>	<u>2,727,196</u>
<b>Excess of revenues over expenses before other</b>	<b>(111,000)</b>	<b>(22,070)</b>	<b>75,159</b>
<b>Other</b>			
Government transfers for capital	100,000	38,438	114,973
<b>Excess of revenues over expenses</b>	<b>(11,000)</b>	<b>16,368</b>	<b>190,132</b>
<b>Accumulated surplus, beginning of year</b>	<b>4,594,160</b>	<b>4,594,160</b>	<b>4,404,028</b>
<b>Accumulated surplus, end of year</b>	<b>\$ 4,583,160</b>	<b>\$ 4,610,528</b>	<b>\$ 4,594,160</b>

**SMOKY LAKE COUNTY GAS UTILITY  
STATEMENT OF CHANGE IN NET FINANCIAL ASSETS  
FOR THE YEAR ENDED DECEMBER 31, 2020**

	Budget (unaudited)	2020	2019
<b>Excess (deficiency) of revenues over expenses</b>	<b>\$ (11,000)</b>	<b>\$ 16,368</b>	<b>\$ 190,132</b>
Proceeds on disposal of tangible capital assets	--	--	54,000
Acquisition of tangible capital assets	(252,000)	(127,784)	(153,297)
Amortization of tangible capital assets	213,000	235,516	230,059
	<u>(39,000)</u>	<u>107,732</u>	<u>130,762</u>
Acquisition of inventory	--	(49,987)	(102,132)
Use of inventory	--	44,917	45,719
Acquisition of prepaid assets	--	(42,308)	(43,013)
Use of prepaid assets	--	42,464	40,808
	<u>--</u>	<u>(4,914)</u>	<u>(58,618)</u>
<b>Increase (decrease) in net financial assets</b>	<b>(50,000)</b>	<b>119,186</b>	<b>262,276</b>
<b>Net financial assets, beginning of year</b>	<b>2,018,200</b>	<b>2,018,200</b>	<b>1,755,924</b>
<b>Net financial assets, end of year</b>	<b>\$ 1,968,200</b>	<b>\$ 2,137,386</b>	<b>\$ 2,018,200</b>



**SMOKY LAKE COUNTY GAS UTILITY  
STATEMENT OF CASH FLOWS  
FOR THE YEAR ENDED DECEMBER 31, 2020**

	<u>2020</u>	<u>2019</u>
<b>Net inflow (outflow) of cash related to the following activities:</b>		
<b>Operating</b>		
Excess of revenues over expenses	\$ 16,368	\$ 190,132
Non-cash items included		
Amortization of tangible capital assets	235,516	230,059
Non-cash charges to operations (net change):		
Decrease (increase)		
Receivables	101,078	(112,542)
Inventory	(5,070)	(56,413)
Prepaid expenses	156	(2,205)
Increase (decrease)		
Accounts payable	(83,626)	123,475
Meter deposits	1,100	(1,300)
Deferred revenue	<u>(19,721)</u>	<u>21,417</u>
	<u>245,801</u>	<u>392,623</u>
<b>Capital</b>		
Acquisition of tangible capital assets	(127,784)	(153,297)
Proceeds on disposal of tangible capital assets	<u>--</u>	<u>54,000</u>
	<u>(127,784)</u>	<u>(99,297)</u>
<b>Change in cash and cash equivalents during the year</b>	118,017	293,326
<b>Cash and cash equivalents, beginning of the year</b>	<u>1,825,211</u>	<u>1,531,885</u>
<b>Cash and cash equivalents, end of the year</b>	\$ <u>1,943,228</u>	\$ <u>1,825,211</u>

Cash and cash equivalents are defined as Due from General Operating Fund.

**SMOKY LAKE COUNTY GAS UTILITY  
SCHEDULE OF CHANGES IN ACCUMULATED SURPLUS  
FOR THE YEAR ENDED DECEMBER 31, 2020**

	Unrestricted Surplus	Restricted Surplus	Equity in Tangible Capital Assets	<u>2020</u>	<u>2019</u>
<b>Balance, beginning of year</b>	\$ 250,737	\$ 1,919,255	\$ 2,424,168	\$ 4,594,160	\$ 4,404,028
Excess of revenues over expenses	16,368	--	--	16,368	190,132
Funds designated for future use	(109,862)	109,862	--	--	--
Funds used for tangible capital assets	(127,784)		127,784	--	--
Annual amortization expense	<u>235,516</u>	<u>--</u>	<u>(235,516)</u>	<u>--</u>	<u>--</u>
Change in accumulated surplus	<u>14,238</u>	<u>109,862</u>	<u>(107,732)</u>	<u>16,368</u>	<u>190,132</u>
<b>Balance, end of year</b>	\$ <u>264,975</u>	\$ <u>2,029,117</u>	\$ <u>2,316,436</u>	\$ <u>4,610,528</u>	\$ <u>4,594,160</u>

**SMOKY LAKE COUNTY GAS UTILITY  
SCHEDULE OF GROSS MARGIN  
FOR THE YEAR ENDED DECEMBER 31, 2020**

	Budget (unaudited)	<u>2020</u>	<u>2019</u>
Gas sales and distribution charges	\$ 1,833,000	\$ 1,975,881	\$ 1,938,495
Gas purchases	<u>(1,110,722)</u>	<u>(1,261,073)</u>	<u>(1,202,745)</u>
Capital surcharge	<u>(131,000)</u>	<u>(149,802)</u>	<u>(148,785)</u>
Gross margin	\$ <u>591,278</u>	\$ <u>565,006</u>	\$ <u>586,965</u>

**SCHEDULE OF OPERATING EXPENSES**

	Budget (unaudited)	<u>2020</u>	<u>2019</u>
<b>General and administrative expenditures</b>			
Council expenses	\$ 9,000	\$ 515	\$ 5,959
Audit, legal, and consulting	38,900	37,479	36,717
Advertising, membership, printing	32,700	38,211	33,781
Telephone, postage, freight, travel	27,400	17,934	15,597
Computer lease	5,000	3,385	3,399
Office supplies, utilities, insurance	71,650	68,998	69,965
Wages and benefits	<u>450,968</u>	<u>436,896</u>	<u>441,340</u>
	<u>635,618</u>	<u>603,418</u>	<u>606,758</u>
<b>Distribution</b>			
Wages and benefits	504,205	465,179	461,830
Vehicle and equipment costs	75,550	64,139	71,592
Repair and maintenance – system	<u>163,055</u>	<u>102,627</u>	<u>153,473</u>
	<u>742,810</u>	<u>631,945</u>	<u>686,895</u>
Gas purchases	<u>1,110,722</u>	1,261,073	1,202,745
Amortization	<u>213,000</u>	235,516	230,059
Bad debt expense (recovery)	<u>--</u>	<u>(1,356)</u>	739
Total operating expenditures	\$ <u>2,702,150</u>	\$ <u>2,730,596</u>	\$ <u>2,727,196</u>

SMOKY LAKE COUNTY GAS UTILITY  
NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2020

1. Significant Accounting Policies

(a) Reporting Entity

The financial statements reflect the assets, liabilities, revenues and expenses, and change in net financial assets of the reporting entity which comprises the entire gas utility. These statements exclude all other municipal operations.

(b) Basis of Accounting

The financial statements are prepared using the accrual basis of accounting. The accrual basis of accounting records revenue as it is earned and measurable. Expenses are recognized as they are incurred and measurable based upon receipt of goods or services and/or the legal obligation to pay.

Funds from external parties and earnings thereon restricted by agreement or legislation are accounted for as deferred revenue until used for the purpose specified.

Government transfers, contributions and other amounts are received from third parties pursuant to legislation, regulation or agreement and may only be used for certain programs, in the completion of specific work, or for the purchase of tangible capital assets. In addition, certain user charges and fees are collected for which the related services have yet to be performed. Revenue is recognized in the period when the related expenses are incurred, services performed or the tangible capital assets are acquired.

(c) Measurement Uncertainty

The preparation of financial statements requires management to make estimates and assumptions that affect the reported amount of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenue and expenses during the period. Such estimates include the amortization of capital assets and provision for doubtful accounts. Actual results could differ from these estimates. These estimates are reviewed periodically and as adjustments become necessary, they are reported in earnings in the period in which they become known.

(d) Investments

Investments are recorded at amortized cost. When there has been a loss in value that is other than a temporary decline, the respective investment is written down to recognize the loss.

SMOKY LAKE COUNTY GAS UTILITY  
NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2020

1. Significant Accounting Policies (continued)

(e) Non-Financial Assets

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the normal course of operations. The change in non-financial assets during the year, together with the excess of revenues over expenses, provides the change in net financial assets (debt) for the year.

(i) Tangible Capital Assets

Tangible capital assets are recorded at cost which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The costs, less residual value, of the tangible capital assets are amortized on a straight-line basis over their estimated useful lives as follows:

	<u>Years</u>
Buildings	50
Distribution system	40-50
Machinery and equipment	20-30
Vehicles	10-20

One-half of the annual amortization is charged in the year of acquisition. Assets under construction are not amortized until the asset is available for productive use.

(ii) Contributions of Tangible Capital Assets

Tangible capital assets received as contributions are recorded at fair value at the date of receipt and also are recorded as revenue.

(iii) Inventories

Inventories held for consumption are recorded at the lower of cost and replacement cost.

2. Prepaid Infills

The county has an obligation to provide infills to 127 lake lots. These infills will have to be installed once the owners request the infill. The costs of these infills will be expensed in the year of installation. The amounts are likely to be spread over many years and the cost in any one year is not likely to be significant. The future cost of these infills is not determinable at this time.

**SMOKY LAKE COUNTY GAS UTILITY  
NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2020**

**3. Investment in Gas Alberta Inc.**

Effective June 30, 1998, Gas Alberta, a branch of Alberta Transportation and Utilities, was privatized and operations assumed by Gas Alberta Inc. The shareholders of Gas Alberta Inc. are predominantly made up of members of the Federation of Alberta Gas Co-ops.

The county has entered into a gas supply contract, which renews automatically each year, to purchase natural gas exclusively from Gas Alberta Inc.

The county's investment in Gas Alberta Inc. consists of:

	<u>2020</u>	<u>2019</u>
Class A common shares	\$ 483	\$ 483
Loan receivable	<u>67,500</u>	<u>67,500</u>
	<u>\$ 67,983</u>	<u>\$ 67,983</u>

The loan is non-interest bearing and is secured by a debenture. The loan is due upon the expiration of the contract and may be repaid earlier at Gas Alberta Inc.'s option or in the event the county no longer holds any of the Class A common shares.

**4. Tangible Capital Assets**

	<u>Cost</u>	<u>Accumulated Amortization</u>	<u>Net Book Value 2020</u>	<u>2019</u>
Distribution system	\$ 6,853,504	\$ 5,200,322	\$ 1,653,182	\$ 1,829,562
Work in progress	--	--	--	153,297
Buildings	333,255	45,013	288,242	91,382
Machinery and equipment	368,221	157,908	210,313	192,277
Vehicles	<u>506,542</u>	<u>341,843</u>	<u>164,699</u>	<u>157,650</u>
	<u>\$ 8,061,522</u>	<u>\$ 5,745,086</u>	<u>\$ 2,316,436</u>	<u>\$ 2,424,168</u>

**5. Accumulated Surplus**

Accumulated surplus consists of restricted and unrestricted amounts and equity in tangible capital assets as follows:

	<u>2020</u>	<u>2019</u>
Unrestricted surplus	\$ 264,975	\$ 250,737
Restricted capital surplus	2,029,117	1,919,255
Equity in tangible capital assets	<u>2,316,436</u>	<u>2,424,168</u>
	<u>\$ 4,610,528</u>	<u>\$ 4,594,160</u>

**SMOKY LAKE COUNTY GAS UTILITY  
NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2020**

**6. Subsequent Event**

In March 2020, the World Health Organization declared a global pandemic due to the novel coronavirus (COVID-19). The situation is constantly evolving, and the measures put in place are having multiple impacts on local, provincial, national, and global economics.

Management is uncertain of the effects of these changes on its financial statements and believes that any disturbance may be temporary; however, there is uncertainty about the length and potential impact of the disturbance.

As a result, we are unable to estimate the potential impact on the County's operations as at the date of these financial statements.

**2020 Consolidated Financial Statements and Gas Utility Financial Statements**

518-21: Gawalko

That Smoky Lake County Council adopt the audited Smoky Lake County Consolidated Financial Statements and the Smoky Lake County Gas Utility Financial Statements for the year ended: December 31, 2020, as prepared by JMD Group LLP - Chartered Professional Accountants; and approve to execute the Year-2020 Audit Findings letter affirming no significant deficiencies, dated March 7, 2021.

Carried.

Barb McCarthy, CPA, CA, from JMD Group LLP - Chartered Professional Accountants, left Council Chambers, time 10:29 a.m.

**Road Maintenance Agreement with Thorhild County**

519-21: Orichowski That Smoky Lake County **defer** the draft Road Maintenance Agreement for the purpose of formalizing Smoky Lake County's maintenance of roads in Thorhild County described as:

- 0.25 mile of Range Road 191 North of Township Road 612,
  - 1 mile of Township Road 612 from Range Road 190 to 191,
  - 0.5 mile of Range Road 190 North of Township Road 612,
- and Thorhild County's maintenance of a road in Smoky Lake County described as: 0.25 mile of Range Road 192 South of Township Road 612, to the next scheduled Council Meeting to allow time for consultation with Thorhild County in respect to proposed amendments.

Carried.

**Bylaw No. 1368-20: Intermunicipal Collaboration Framework (ICF) - Thorhild County**

520-21: Orichowski That Smoky Lake County **Bylaw No. 1368-20: Smoky Lake County and Thorhild County Intermunicipal Collaboration Framework (ICF)**, for the purpose of adopting an ICF between Smoky Lake County and Thorhild County, be given **SECOND READING**.

Carried.

Moved by Councillor Halisky that Smoky Lake County **Bylaw No. 1368-20: Smoky Lake County and Thorhild County Intermunicipal Collaboration Framework (ICF)**, for the purpose of adopting an ICF between Smoky Lake County and Thorhild County, be given the **THIRD and FINAL READING** and that the Reeve and the Chief Administrative Officer are hereby authorized to fix their signatures to all necessary documents and that the corporate seal also be fastened where it is deemed to be necessary; and to send notice of the adoption of said ICF, to the Minister of Municipal Affairs, as per section 708.33(4) of the *Municipal Government Act*.

Carried.

**Safety Codes Audit for Joint Accreditation**

521-21: Halisky That Smoky Lake County acknowledge receipt of and accept the Safety Codes Council Audit of the Building, Electrical, Plumbing, and Gas Disciplines for the Period of October 1, 2019 to September 30, 2020 for the Joint Accreditation No. J000148 of Smoky Lake County, Town of Smoky Lake, Village of Waskatenau, and Village of Vilna; and provide an action plan to address the following recommendations by the deadline of June 1, 2021:

1. **Performance:** The Municipalities will enhance their procedure to identify permits that have reached their expiration date or exceeded a reasonable timeframe of the work since last activity; and that an action is initiated to extend, expire, or determine the status of the work as per the permit conditions and Permit Regulation.
2. **Quality Management Training:** The Municipalities will maintain records of all Quality Management Plan training and make them available to the Council upon request.
3. **Orders:** The Municipalities will collect the required information and advise the Council on the resolution or file closure for these outstanding orders.
4. **Information Collection:** The issued permit must contain all imposed terms and applicable conditions as information for the applicant as outlined in the Quality Management Plan and/or Permit Regulation.
5. **Construction Document Review:** The Municipalities will ensure all required information is collected and documented prior to permit issuance and a final inspection conducted as per regulations and the Quality Management Plan.
6. **Site Inspections and Reports:** A safety codes officer will, for each inspection required by the Quality Management Plan, complete an inspection report noting safety codes officer's designation of power number, a complete description of the work in place at the time of inspection, and a description on how the previous recorded deficiencies were resolved.

Carried.

**Smoky Lake RCMP Detachment Impromptu Visit**

Present before Council from 10:48 a.m. to 11:10 a.m. was Smoky Lake RCMP Detachment's Sgt. Tina Chan, Cst. Jordan Lidstone and new member: Cst. D.J. Elzinga for an impromptu visit to introduce Cst. Elzinga, and to announce the Detachment's priorities for Community Initiatives are: Community Engagement, Property Crime, and Enforcement, which will be reiterated in a letter coming forward.

7. **Delegation:**

**Smoky Lake Region Community Economic Development Officer  
Victoria District Economic Development Strategy Business Plan**

Physically present before County Council from 11:11 a.m. to 11:30 a.m. was Michelle Wright, Community Economic Development Officer, for the Smoky Lake Region, to provide an update on the Victoria District Economic Development Strategy Business Plan under Executive Session.

8. **Executive Session:**

522-21: Halisky

That Smoky Lake County Council go into Executive Session to discuss a Legal Issue: in respect to the Victoria District Economic Development Strategy Business Plan, under the authority of FOIP Act: Section 27: Privileged Information and Section 16: Third Party Business Interests, time 11:11 a.m. in the physical and virtual presence of the Chief Administrative Officer, Assistant Chief Administrative Officer, Planning and Development Manager, Planning and Development Assistant, Finance Manager, Community Economic Development Officer and Legislative Services Clerk.

Carried.

523-21: Cherniwchan

That Smoky Lake County Council go out of Executive Session, time 11:30 a.m.

Carried.

**Victoria District Economic Development Strategy Business Plan**

524-21: Halisky

That Smoky Lake County acknowledge receipt of the update presented by Michelle Wright, Smoky Lake Region Community Economic Development Officer in respect to the Victoria District Economic Development Strategy Business Plan - Corporate Structure Options, as presented on March 25, 2021 while in Executive Session, under the authority of FOIP Act: Section 27: Privileged Information and Section 16: Third Party Business Interests.

Carried.

11:32 to 11:33 a.m.

9. **Public Question and Answer Period:**

None.

Delegation: Steven Leluik, Landowner, entered Council Chambers, time 11:30 a.m.

7. **Delegation:**

**Steven Leluik, Landowner - Waterfront Access Proposal at Hillside Acres**

Present before Council from 11:31 a.m. to 11:52 a.m. was Mr. Steven Leluik, Landowner, to discuss his proposal for waterfront access at Hillside Acres.

Delegation: Steven Leluik, Landowner, left Council Chambers, time 11:52 a.m.

**Meeting Recessed** Meeting recessed for Lunch, time 12:13 p.m.

**Meeting Reconvened** The meeting reconvened on a call to order by Reeve Craig Lukinuk at 1:01 p.m. in the presence of all Council members, the Chief Administrative Officer, Assistant Chief Administrative Officer, Finance Manager, Planning and Development Manager, Planning and Development Assistant, Communications Technician, Natural Gas Manager, GIS Officer, Community Economic Development Officer, Accounting Clerk, Recording Secretary, one Member of the Public and one Member of the Media.

**7. Delegation:**

**Bob Daudlin, Assessor, Accurate Assessment – Year-2020 Assessment Information**

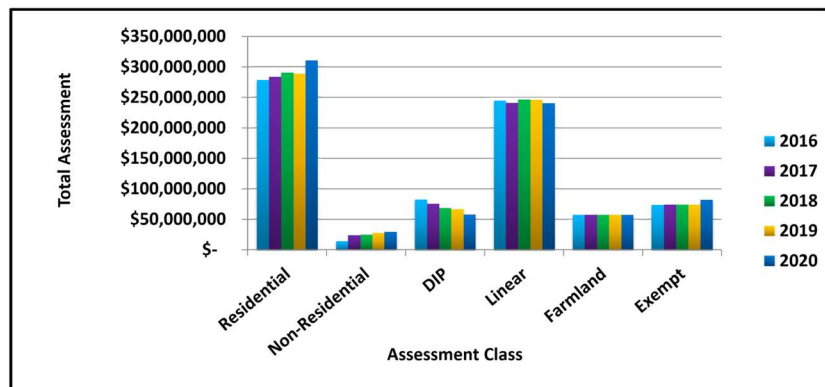
Virtually Present before Council from 1:01 p.m. to 2:13 p.m. was Accurate Assessment Group Ltd. representatives: Sean Barrett, AAMA Industrial Assessor and Bob Daudlin AAMA Assessment Specialist, to present the Year-2020 Smoky Lake County Assessment Information, including but not limited to the following:

**2019 Compared to 2020 Assessment**

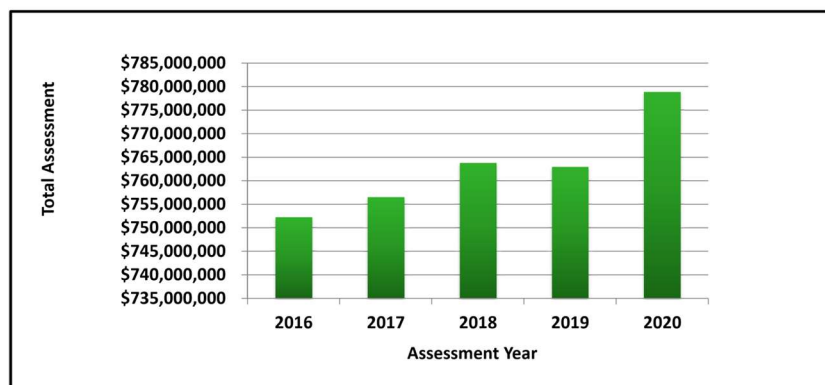
	2019	2020	Difference	
	Totals	Totals	\$	%
Residential	\$289,066,120	\$311,057,940	\$21,991,820	108%
Non-Residential	\$27,931,340	\$29,723,120	\$1,791,780	106%
Designated Industrial Property (DIP)	\$67,109,170	\$58,298,780	(\$8,810,390)	87%
Linear	\$246,630,990	\$240,345,360	(\$6,285,630)	97%
Farmland	\$57,566,840	\$57,589,390	\$22,550	100%
Exempt	\$74,655,880	\$81,909,440	\$7,253,560	110%
<b>Grand Total:</b>	<b>\$762,960,340</b>	<b>\$778,924,030</b>	<b>\$15,963,690</b>	<b>102%</b>



**Assessment Class History Comparison**



**Assessment Total History Compare**



**Taxable Assessment Change Compare by %**

Range	Properties	%
-25% to -100%	175	2.9%
-10% to -25%	20	0.3%
-1% to -10%	200	3.3%
<b>No Change</b>	<b>3,592</b>	<b>59.7%</b>
<b>1% to 10%</b>	<b>1,229</b>	<b>20.4%</b>
<b>10% to 25%</b>	<b>574</b>	<b>9.5%</b>
25% to 100%	156	2.6%
Over 100%	8	0.1%
New Roll #'s	15	0.2%
Inactive Roll #'s	44	0.7%
<b>Total Properties</b>	<b>6,013</b>	<b>100%</b>

90%

**Taxable Assessment Change Compare by \$**

Range	Properties	%
Over -\$1,000,000	3	0.0%
-\$100,000 to -\$999,999	28	0.5%
-\$25,000 to -\$99,999	44	0.7%
-\$10,000 to -\$24,999	60	1.0%
-\$1,000 to -\$9,999	221	3.7%
<b>-\$999 to \$999</b>	<b>3,713</b>	<b>61.7%</b>
<b>\$1,000 to \$9,999</b>	<b>1,010</b>	<b>16.8%</b>
<b>\$10,000 to \$24,999</b>	<b>670</b>	<b>11.1%</b>
\$25,000 to \$99,999	197	3.3%
\$100,000 to \$999,999	8	0.1%
Over \$1,000,000	0	0.0%
New Roll #'s	15	0.2%
Inactive Roll #'s	44	0.7%

90%

**New Roll #'s & Permit Comparison**

New Roll #'s Summary					
	2016	2017	2018	2019	2020
Residential/Non-Res	11	15	9	24	15
Development Permit					
	2016	2017	2018	2019	2020
Development Permits	43	30	42	61	48

**Arms-Length Sales History**

Arms-Length Non-Farm Sales					
	2016	2017	2018	2019	2020
Vacant	7	10	20	24	18
Improved	18	16	18	23	26
<b>Total</b>	<b>25</b>	<b>26</b>	<b>38</b>	<b>47</b>	<b>44</b>

**Overview**

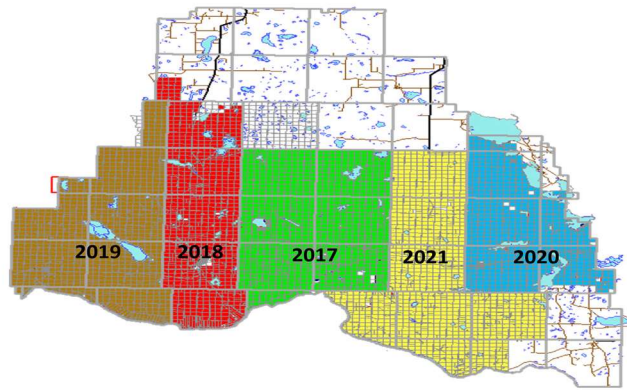
(NOT including Industrial or Linear)

Residential (Rural)	
Land	Significant Increase in Raw
Buildings	Minimal Change
Overall Improved	3% - 10% Increase
Residential (Lake Subdivisions)	
Land	Significant Increase in Raw
Buildings	Moderate Increase - Garner
Overall Improved	0% - 10% Increase
Residential (Hamlets)	
Land	Minimal Increase Dollar-wise
Buildings	Minimal Change
Overall Improved	1% - 8% Increase

New Residential Growth Assessment			
	2018	2019	2020
New Construction	\$7.9M (2.7%)	\$3.76M (1.3%)	\$2.58M (0.9%)
Residential Inflation			
	2018	2019	2020
Market Change	-\$0.87M (-0.3%)	-\$4.77M (-1.6%)	\$19.47M (6.7%)



### Residential / Non-Residential Re-inspection Cycle



#### Accurate Assessment Group Ltd. – Year-2020 Assessment Information

525-21: Orichowski That Smoky Lake County accept the March 25, 2021 presentation from Accurate Assessment Group Ltd. representatives: Sean Barrett, AAMA Industrial Assessor and Bob Daudlin AAMA Assessment Specialist, summarizing the Year-2020 Smoky Lake County Assessment, for information.

Carried.

Debbie Hackman, Accounting Clerk, virtually left the meeting, time 2:13 p.m.

#### Steven Leluik, Landowner - Waterfront Access Proposal Hillside Acres

526-21: Lukinuk That Smoky Lake County Council grant approval of limited tree removal within the Environmental Reserve adjacent to the land legally described as Plan 0324012, Block 1, Lots 26 and 28, in response to the March 25, 2021 delegation: Mr. Steve Leluik, Landowner, and his proposal requesting waterfront access from his lake lot property at Hillside Acres, in reference to his original written request dated December 10, 2020 as amended by Council to include a restriction of up to a maximum of 15 feet and to stipulate the utilization of the existing space without trees.

Councillor Halisky requested a Recorded Vote:

<b>For:</b>	<b>Opposed:</b>
Lukinuk	Orichowski
Cherniwchan	Gawalko
	Halisky

DEFEATED.

#### 7. Delegation:

##### Aspen View Public Schools - New HAK School Update

Virtually Present before Council from 2:36 p.m. to 3:11 p.m. was Aspen View Public Schools representatives: Neil O'Shea, Superintendent, and Aimee Hirtle, Secretary Treasure, to provide an update on the progress of the new HAK School, including but not limited to the following points:

##### Project Timeline:

2015-16 School Year:

Modernization of H.A. Kostash School becomes the top priority on Aspen View Public Schools' annual capital project submission to the Government of Alberta.

March 2016:

Government of Alberta's Budget 2016 institutes a list of Unfunded Capital Projects (aka 'the sunshine list').



Modernization and rightsizing of H.A. Kostash School is included.

June 2018:

H.A. Kostash School is one of 10 schools included in a Project Feasibility Assessment and Life Cycle Cost Analysis commissioned by Alberta Infrastructure.

July 2018:

On the advice of both Alberta Infrastructure and Alberta Education, Aspen View Public Schools amends its capital plan, changing the H.A. Kostash School project from a modernization to a replacement.

Consultation:

Stakeholder Survey:

Aspen View Public Schools surveyed H.A. Kostash School families in June 2020 to gather feedback on their view of key priorities within the design of a new school.

Staff engagement:

Aspen View and H.A. Kostash School administration has met with HAK staff on numerous occasions to gather their input on the design of a new school.

School Visits:

Members of the New H.A. Kostash School design team toured 14 schools between May and August 2020.

Partnerships:

The Town and County of Smoky Lake have both been key contributors to the new school project.

The Town and County of Smoky Lake collectively committed \$600,000 to integrate a community daycare space into the school project.

As well, the Town and County of Smoky Lake have committed \$170,000 to increase the size of the gymnasium within the new school, beyond the size funded by Alberta Infrastructure. Aspen View Public Schools also committed \$100,000 from its capital reserves to fund a larger gymnasium.

New H.A. Kostash School Design Team:

Aspen View Public Schools Trustees:

Tom Mykytiuk  
Donna Cherniwchan

Aspen View Public Schools Administration:

Neil O'Shea, Superintendent  
Aimee Hirtle, Secretary Treasurer  
Dave Kwiatkowski, Supervisor of Maintenance  
Dick Richards, Principal, H.A. Kostash School

Community Partners:

Adam Kozakiewicz, Town of Smoky Lake  
Jordan Ruegg, Smoky Lake County

Next Steps:

March 2021:

Review of Design Development Plan and cost estimate by Alberta Infrastructure & Alberta Education.  
Preparation of tender documents.

Spring 2021:

Scheduled posting of tender for new school construction contract.

July 2021:

Scheduled awarding of new school construction contract.

March 31, 2023:  
Scheduled completion of new school.



**New H. A. Kostash School**

527-21: Halisky

That Smoky Lake County accept the March 25, 2021 presentation from Aspen View Public Schools representatives: Neil O’Shea, Superintendent, and Aimee Hirtle, Secretary Treasure, providing an update on the new H. A. Kostash School project in the Town of Smoky Lake, in respect to the finalized design of the school and timeline for construction scheduled to be complete by March 31, 2023.

Carried.

**Safety Codes Agency Contract – Request for Proposals**

528-21: Halisky

That Smoky Lake County, as managing partner, prepare a Request for Proposals for a Safety Codes Services Agreement and forward it for review to the next Smoky Lake Region Intermunicipal Collaboration Committee (ICC) Meeting for consideration by the partnering municipalities within the Smoky Lake Region; and recommend each respective municipality conduct a survey of client satisfaction to assess the quality of service provided by the current Safety Codes Act Agency, to be concluded at the end of September 2021.

Carried.

**Policy Statement No. 01-26-05: County Council Meeting: Agenda**

529-21: Gawalko

That Smoky Lake County Policy Statement No. 01-26-05: County Council Meeting: Agenda, be amended:

<b>Title:</b> County Council Meeting: Agenda		<b>Policy No.:</b> 26-05
<b>Format</b>		
<b>Section:</b> 01	<b>Code:</b> P-R	<b>Page No.:</b> 1 of 4 E
<b>Legislation Reference:</b> Alberta Provincial Statutes		
<b>Purpose:</b>	To provide a consistent agenda format for County Council Meetings to ensure that Council business is dealt with in an orderly and expedient manner.	
<b>Policy Statement and Guidelines:</b>		
1. <b>STATEMENT:</b>		
1.1 The agenda and information package shall be prepared for each meeting of Council to ensure Council business is dealt with in an orderly and expedient manner.		
1.2 The agenda heading’s structure will also be used for Council Committee and any other meetings held by Council as required, not just Council meetings.		
2. <b>DEFINITION:</b>		
<b>Agenda:</b> means a list of items and orders of business for any meeting of Council or Council Committee in respect to, but not limited to the associated reports, Bylaws or other documents to be discussed at the meeting which are included in Meeting’s information package.		
<b>Note:</b> These are items which must be acted upon (or processed) and presented in the recommended order in which they are to be dealt with, beginning with the call to order and ending with adjournment.		
3. <b>GUIDELINES:</b>		
3.1 The agenda preparation and distribution shall be in accordance with Smoky Lake County’s Procedural <b>Bylaw No. 1303-17: Procedural Bylaw.</b>		
3.2 Meeting participants will receive a copy of the agenda in advance of the meeting date with the appropriate background information on items to be discussed as per <b>Policy Statement No. 01-27: County Council Meeting: Request for Decision</b> , as necessary to better understand the decisions being made.		
4. <b>PROCEDURES:</b>		
<b>The Agenda shall:</b>		
4.1 Be prepared by the Assistant Chief Administrative Officer, or delegate, with consultation from the Chief Administrative Officer and Reeve.		
4.2 Be made available to Council Members and County Staff Members participating in the meeting in advance of at least five (5) working days prior to the meeting.		
4.3 Be posted on the County’s website and made available to the attending public.		

<b>Title: County Council Meeting: Agenda Format</b>		<b>Policy No.: 26-05</b>
<b>Section: 01</b>	<b>Code: P-R</b>	<b>Page No.: 2 of 4 E</b>

<b>Policy Statement and Guidelines:</b>	
4.4	Items to be placed on the Agenda shall be submitted to the Assistant Chief Administrative Officer, or delegate, in advance of at least five (5) working days prior to the meeting for incorporation into the Agenda and information packages and made available (as per Section 4.2 and 4.3).
4.4.1	Delegations must provide a written summary which clearly outlines the topic of their presentation and desired outcome, along with all supporting documents if any; in accordance with <b>Policy Statement No. 01-49: Delegation to County Council</b> .
4.5	Any Council Member may, with the majority of Council agreeing, add emergent items to the Agenda, or delete redundant items from the Agenda.
4.6	The Agenda shall be designed in a manner which gives sound purpose and structure to the meeting. Specifically, in accordance with <b>Schedule "A": Agenda Format</b> .
4.7	<b>Department Reports</b> will be presented to Council at <b>Council Departmental Meetings</b> . This process will provide an opportunity for Manager's and/or out-of-scope employees to offer insight to inform Council on the status of services, programs, and project activities.
4.7.1	The Department Reports will be listed on the Agenda under Section 5: Issues for Information, and attached to the Agenda in the following order: <ul style="list-style-type: none"> <li>■ <b>Public Works:</b> <ul style="list-style-type: none"> <li>a. Public Works Manager                             <ul style="list-style-type: none"> <li>▪ Council Requests Summary: dated as of <i>Month, Date, Year</i></li> </ul> </li> <li>b. Public Works Road Foreman</li> <li>c. Public Works Shop Foreman</li> <li>d. Parks and Recreation Manager</li> </ul> </li> <li>■ <b>Protective Services:</b> <ul style="list-style-type: none"> <li>e. Peace Officer</li> <li>f. Fire Chief</li> <li>g. Safety Officer</li> </ul> </li> <li>■ <b>Planning and Development:</b> <ul style="list-style-type: none"> <li>h. Planning and Development Manager</li> </ul> </li> <li>■ <b>Natural Gas:</b> <ul style="list-style-type: none"> <li>i. Natural Gas Manager</li> </ul> </li> <li>■ <b>Environmental Operations:</b> <ul style="list-style-type: none"> <li>j. Environmental Operations Manager</li> </ul> </li> <li>■ <b>Agricultural Service Board:</b> <ul style="list-style-type: none"> <li>k. Agricultural Fieldman</li> </ul> </li> <li>■ <b>Administration:</b> <ul style="list-style-type: none"> <li>l. GIS Technician</li> <li>m. Communications Technician</li> </ul> </li> </ul>

<b>Title: County Council Meeting: Agenda Format</b>		<b>Policy No.: 26-05</b>
<b>Section: 01</b>	<b>Code: P-R</b>	<b>Page No.: 3 of 4 E</b>

<b>Policy Statement and Guidelines:</b>	
4.7.2	Council Departmental Meetings will be scheduled with a target date of two days prior to a Council Meeting or as otherwise determined by resolution of Council.
4.7.3	In order to ensure that Council members have adequate time to read and reflect on matters contained within Department Reports, the distribution of meeting agendas and information packages is to be distributed in advance of at least five (5) working days prior to the meeting.
4.7.4	In accordance with the County's Procedural <b>Bylaw No. 1303-17: Procedural Bylaw</b> ; Council may entertain resolutions dealing with any recommendations or issues contained within the Department Reports.
4.7.5	In accordance with <b>Policy Statement No. 1-M-41: Reporting Criteria on Training Events, Training Event Reports</b> will be provided to Council through the <b>Council Departmental Meetings</b> . This process will provide an opportunity to discuss the contents, results, and benefits of attending the event to help Council relate it to the operations of the County.

Section 01

Policy 26-05

SCHEDULE "A": AGENDA FORMAT

1. Call to Order.
2. Approval of Agenda:
  - as presented or
  - subject to additions or deletions
3. Minutes:
  - Amendments
  - Approval of Minutes
  - Business Arising from the Minutes
4. Request for Decision: Governance Issues and Management Issues  

**Public Question and Answer Period: 11:30 a.m. to 12:00 p.m.**
5. Issues for Information:
  - 5.1 Chief Administrative Officer:
    - 5.1.1 Monthly Report
    - 5.1.2 Financial Statement of the Month, Year
    - 5.1.3 Action Lists
  - 5.2 Municipal Finance
    - 5.2.1 Monthly Report
    - 5.2.2 Actual to Budget Review
    - 5.2.3 Accounts Receivable Aging Reports - *For Council Information*
    - 5.2.4 Check Register - *For Council Information*
  - 5.3 Reeve and Councillor: Reports from various Committees, Boards and Commissions
    - 5.3.1 Division One
    - 5.3.2 Division Two
    - 5.3.3 Division Three - **Reeve**
    - 5.3.4 Division Four
    - 5.3.5 Division Five
    - 5.3.6 Additional Documentation: Committees, Boards and Commissions
6. Correspondence
7. Delegations:
  - 7.1 Smoky Lake RCMP Department: Impromptu Visit Pending Availability
8. Executive Sessions
9. Information Release:
  - 9.1 Calendar: Month, Year
  - 9.2 Thank You Received: Month, Year
10. Bills and Accounts
11. Date & Time of Next Meeting
12. Adjournment

Carried.

**Smoky Lake Fire Department Storage Building**

530-21: Orichowski

That Smoky Lake County Council approve action taken by the Chief Administrative Officer in responding to the Town of Smoky Lake's March 4, 2021 request for a formal response to understand the direction of the County in respect to the proposed project entitled "Smoky Lake Fire Department Storage Building" and March 4, 2021 request for a joint meeting regarding same; and confirm the response was correct as the Smoky Lake Fire Department Storage Building Project is on hold until after regionalization study of fire protective services, is fully explored.

Carried.

**Bylaw No. 1394-21: Hamlet of Bellis Sewer System**

531-21: Orichowski

That Smoky Lake County **Bylaw No. 1394-21: Hamlet of Bellis Sewer System**, for the purpose of authorizing an additional service charge levy in the amount of \$1.75 (One Dollar and Seventy-Five Cents) per front foot, as per Bylaw No. 666: Hamlet of Bellis Sewer System, related to the operation and maintenance of the Hamlet of Bellis Sewer System, be given **FIRST READING**.

Carried.

Moved by Councillor Gawalko That Smoky Lake County **Bylaw No. 1394-21: Hamlet of Bellis Sewer System**, for the purpose of authorizing an additional service charge levy in the amount of \$1.75 (One Dollar and Seventy-Five Cents) per front foot, as per Bylaw No. 666: Hamlet of Bellis Sewer System, related to the operation and maintenance of the Hamlet of Bellis Sewer System, be given **SECOND READING**.

Carried.

Moved by Councillor Cherniwchan That Smoky Lake County **Bylaw No. 1394-21: Hamlet of Bellis Sewer System**, for the purpose of authorizing an additional service charge levy in the amount of \$1.75 (One Dollar and Seventy-Five Cents) per front foot, as per Bylaw No. 666: Hamlet of Bellis Sewer System, related to the operation and maintenance of the Hamlet of Bellis Sewer System, be given **PERMISSION for third reading**.

Carried Unanimously.

Moved by Councillor Halisky that Smoky Lake County **Bylaw No. 1394-21: Hamlet of Bellis Sewer System**, for the purpose of authorizing an additional service charge levy in the amount of \$1.75 (One Dollar and Seventy-Five Cents) per front foot, as per Bylaw No. 666: Hamlet of Bellis Sewer System, related to the operation and maintenance of the Hamlet of Bellis Sewer System, be given the **THIRD and FINAL READING** and that the Reeve and the Interim Chief Administrative Officer are hereby authorized to fix their signatures to all necessary documents and that the corporate seal also be fastened where it is deemed to be necessary.

Carried.

**Bylaw No. 1395-21: Borrowing Bylaw**

532-21: Orichowski

That Smoky Lake County **Bylaw No. 1395-21: Borrowing Bylaw**, being a bylaw to provide operating expenditure borrowing and short-term capital property borrowing, be given **FIRST READING**.

Carried.

Moved by Councillor Cherniwchan That Smoky Lake County **Bylaw No. 1395-21: Borrowing Bylaw**, being a bylaw to provide operating expenditure borrowing and short-term capital property borrowing, be given **SECOND READING**.

Carried.

Moved by Councillor Halisky That Smoky Lake County **Bylaw No. 1391-21: 1395-21: Borrowing Bylaw**, being a bylaw to provide operating expenditure borrowing and short-term capital property borrowing, be given **PERMISSION for third reading**.

Carried Unanimously.

Moved by Councillor Gawalko that Smoky Lake County **Bylaw No. 1395-21: Borrowing Bylaw**, being a bylaw to provide operating expenditure borrowing and short-term capital property borrowing, be given the **THIRD and FINAL READING** and that the Reeve and the Interim Chief Administrative Officer are hereby authorized to fix their signatures to all necessary documents and that the corporate seal also be fastened where it is deemed to be necessary.

Carried.

**Addition to the Agenda:**

**Smoky Lake Holubka Dancers – Request for Donation**

533-21: Gawalko

That Smoky Lake County provide funds in the amount of \$300.00 allocated from the Individual Groups and Organizations budget to the Smoky Lake Holubka Dancers, to sponsor lunch for approximately 30 participants of the Annual Highway Clean Up, scheduled for Saturday May 15, 2021 along Highway 28 from Warspite to Highway 855, in response to the letter received on March 19, 2021 from Lisa Shires, Smoky Lake Holubka Dancers.

Carried.

**Golden View Fabricating Ltd. One-pass Pull Type Grader System**

534-21: Lukinuk That Smoky Lake County Public Works arrange to demo Golden View Fabricating Ltd.'s One-pass Pull Type Grader System Equipment in May 2021, after the frost is out of the ground; in response to the February 25, 2021 Council meeting delegation: Bruce Chern, Golden View Fabricating Ltd., who provided a presentation on the said equipment.

Carried.

**Alberta's Lakeland Destination Marketing Organization Membership**

535-21: Halisky That Smoky Lake County approve to pay the Alberta's Lakeland Destination Marketing Organization Year-2021 Membership invoice number 2021-149, in the amount of \$774.17, dated January 31, 2021; in response to the letter received from Michelle Wright, Community Economic Development Officer, dated March 17, 2021, further to County Council's February 25, 2021 Motion #451-21.

Carried.

Carole Dowhaniuk, GIS Officer, virtually left the meeting, time 4:21 p.m.

**5. Issues for Information:**

**Chief Administrative Officer's Report**

The Chief Administrative Officer, Gene Sobolewski provided a report to Council for the period of February 26, 2021 to March 18, 2021 as follows:

**Legislative / Governance:**

- Cultural Consultation Training: Indigenous history of Treaties in Canada Duty to consent under the constitution.
- Budget Analysis February 26, 2021.
- Meeting with MLA Van Dijken March 4, 2021.
- Municipally Controlled Corporation (MCC) / Tourism Structure Meeting March 5, 2021.
- Regional Community Development Committee (RCDC) Workshop Meeting March 10, 2021.
- MCC Meeting follow up March 12, 2021.

**Administrative:**

- ASB Mowing – hiring update and discuss mowing operations based on input from Council and public is ongoing.
- Victoria District Meeting February 26, 2021.
- Collective bargaining – ongoing, additional meetings set up in for April 7, 8 and 14, 2021.
- Tree Nursery Wet Well Meeting March 3, 2021.
- Council Departmental Meeting March 4, 2021.
- Highway 28/63 Regional Water Services Commission – WLFN #128 Project meeting (delays) March 5, 2021.
- Municipal Planning Commission & Committee of the Whole Meeting March 8, 2021.
- Brownlee LLP meeting regarding Muni Corr Ltd. March 9, 2021.
- Rural Municipalities of Alberta (RMA) Spring Convention March 17, 2021.
- WEBEX – Commission Bylaw changes / requirements March 18, 2021.
- Alberta Climate Policy – Municipalities Workshop March 18, 2021.

**Financial:**

- Associated Engineering – Standing Offer Agreement with Smoky Lake County for a 3-year term to Associated Engineering.

**Human Resources:**

- Joint Health and Safety Meeting March 18, 2021.

**Community:**

- Disaster Relief Program: Alberta Environment and Parks provided information that they will likely not be responding until March / April 2021. MLA advised as well.

**Training:**

- None.

**Aboriginal Consultation - Cultural Consultation Training**

536-21: Cherniwchan That Smoky Lake County Council approve to engage an expert in Aboriginal Consultation who will provide Council and Staff with a 1-day virtual workshop in respect to Aboriginal Cultural Training.

Carried.

Evonne Zukiwski, Communication Technician, virtually left the meeting, time 4:27 p.m.

**Associated Engineering Alberta Ltd.**

537-21: Cherniwchan That Smoky Lake County execute the Standing Offer Agreement for Consulting Services with Associated Engineering Alberta Ltd. for a 3-year term effective on the date of execution, to Year-2024, for the purpose of Associated Engineering providing engineering services on an as-required basis to Smoky Lake County including, but not limited to the following: Engineering Consultation, Engineering Studies, Asset Management, Engineering Pre-Design, Engineering Design, Project Management, Construction Management, Construction Administration, Construction Inspection, Post-Construction Services, and General Advisory Services.

Carried.

**Financial Statements**

As annexed to the minutes:

- ↳ Financial Statement for the months of January 2021.

**Action List(s)**

Action Lists:

- i. County Council Meeting – February 25, 2021.
- ii. Special County Council Meeting – March 4, 2021.
- iii. Council Departmental Operations Meeting – March 4, 2021.
- iv. County Council Committee of the Whole for the Purpose of Planning Meeting – March 8, 2021.

**Chief Administrative Officer's Report**

538-21: Halisky That Smoky Lake County's Chief Administrative Officer report for the period of February 26, 2021 to March 18, 2021, be accepted and filed for information.

Carried.

**Negotiating Committee Meeting**

539-21: Cherniwchan That Smoky Lake County schedule Negotiating Committee meeting to continue bargaining with the International Union of Operating Engineers (IUOE) Local No. 955, for the purpose of negotiating the renewal of the Collective Agreement, between Smoky Lake County and IUOE Local No. 955 Employees, for Wednesday, April 7, 2021, Thursday, April 8, 2021 and Wednesday, April 14, 2021 at 9:00 a.m. to be held in County Council Chambers and / or virtually through electronic communication technology if necessary.

Carried.

**Finance Manager's Report:  
Actual to Budget Report**

Brenda Adamson, Finance Manager presented an updated Financial Report for the period of January 20, 2021 to February 16, 2021.

**Schedule County Council Budget Meeting**

540-21: Gawalko That the next Smoky Lake County Council Budget Meeting be scheduled for **Friday, April 16, 2021 at 9:00 a.m.** to be held in County Council Chambers and / or virtually through electronic communication technology if necessary.

Carried.

**Schedule County Council Budget Meeting**

541-21: Lukinuk That the next Smoky Lake County Council Budget Meeting be scheduled for **Wednesday, April 28, 2021 at 9:00 a.m.** to be held in County Council Chambers and / or virtually through electronic communication technology if necessary.

Carried.

**Provincial COVID Relief Funds**

542-21: Orichowski That Smoky Lake County Council approve to allocate the Provincial COVID Relief Funds in the amount of \$95,000.00 for distribution to local Agricultural Societies and local Non-Profit Community Halls; and Administration prepare report to be brought forward to the next scheduled County Council Meeting in respect to the distribution of said funds identifying each recipient and amount received.

Carried.

**Finance Manager's Report**

543-21: Orichowski That the Smoky Lake County Financial Report prepared by Brenda Adamson, Finance Manager for the period of January 20, 2021 to February 16, 2021 be accepted for information.

Carried.

**Reeve's Report:**

Reeve Craig Lukinuk presented the following written report:



**Reeve's Report**

**For February 18, 2021 to March 17, 2021**

February 18, 2021 – Doctor Retention and Recruitment Organizational and Regular Meeting held in Chambers/Virtually: (All Council)

- Craig Lukinuk was elected/acclaimed as Chairperson and Hank Holowaychuk was elected/acclaimed as Vice-Chairperson.
- Dr. Marian passed her test but has chosen to take a position at Crowsnest Pass.
- PCN Purchased a Cardio Machine and Dr. Ted Fenske will be coming to the PCN Building in April for 1-2 days per week.
- Reviewed committee Budget.
- Updated Terms of Reference for Doctor Retention and recruitment Committee.
- Reviewed Letter sent by County Reeve in regard to permanent status for Dr. Lourens.
- Chaitanya Bandaru Executive Director gave update on PCN Building Vital Air CPAP coming soon.

February 18, 2021 – Brownlee LLP Emerging Trends in Municipal Law 2021: (All Council)

- Drafting and Implementing Development Agreements in Challenging Times.
- Municipal Management of Water Courses and drainage.
- New Law and best practices to Manage the line between Municipal and Private Utilities.
- Covid Liability for Occupiers: What You Need to Know.
- Tax Incentives: Giving a Little (or a lot) to Grow the Tax Base.
- Case Law and Legislative Update.
- Bear Pit Session.

February 19, 2021 – County Committee of the Whole Meeting held in Chambers/Virtually: (All Council)

- Held discussion in Executive Session about the Collective Agreement with the International Union of Operating Engineers, Local Union No. 955 in preparation of bargaining.

February 20, 2021 – Northern Lights Library Executive: (Craig)

- Reviewed Margaret Laws Recommendation on the NLLS Organizational Review.

February 22, 2021 – Smoky Lake Region Intermunicipal Collaboration Committee Meeting held in Chambers/Virtually: (All Council)



- Craig Lukinuk was acclaimed as Chairperson and Lorne Halisky was acclaimed as Vice-Chairperson.
  - Reviewed the proposed Joint Agreement to establish an Intermunicipal Heritage Board.
  - Recommended to advertise a Request for Proposal (RFP) for providing Safety Codes Services, in respect to Building, Electrical, Plumbing, Gas and Private Sewage Disposal Disciplines and engage the Region's ratepayers who have utilized the current Safety Codes Service provider: The Inspections Group Inc., to assess the quality of services received so far.
- February 22, 2021 – Northern Lights Library Executive: (Craig)
- Update on Indigenous Grant Receipt Information.
  - Edmonton Garrison Annual Report.
  - Library Management Council Report.
  - Reviewed Letter sent to Provincial Ministers in regard to Covid-19 and Local Libraries Re-Opening.
  - Auditor Report by Jeff Alliston.
- February 24, 2021 – Smoky Lake Region Fire & Rescue Committee Meeting held in Chambers/Virtually: (Craig, Lorne, Johnny, Danny)
- Recommended the Fire-Q RVS application, for providing firefighters with information about who is responding, to be incorporated into each respective Fire Department's Standard Operating Guidelines.
  - Received the 2020 Year-End Summary: Partners in Protection Report Card.
  - Received the Regional Fire Departments 2020 Financial Operation Cost Analysis.
  - Updated the 2021 Strategic Priorities Chart.
- February 25, 2021 - County Council Regular Meeting held in Chambers/Virtually: (All Council)
- Public Hearing held for Bylaw No. 1383-20: Smoky Lake County & Lamont County Intermunicipal Development Plan.
  - Gave third & final reading passing Bylaws:
    - 1383-20: Smoky Lake County & Lamont County Intermunicipal Development Plan,
    - 1391-21: Smoky Lake County and Lamont County Intermunicipal Collaboration Framework.
  - Approved a purchase of a 2021 John Deere 6130M Cab Tractor in the amount of \$134,051.04 for ASB.
  - Approved to renew the Smoky Lake and District Regional Chamber of Commerce membership.
  - Approved to revise the Bridge Priority Plan to absorb the cost of the unforeseen, emergent bridge repairs identified on February 14, 2021, to the bridge on Range Road 164, South of Township Road 595A.
  - Approved to pay a damage claim of \$309.54 to a Spedden resident and reiterated the County will not provide custom work on private property, unless an exception is authorized by Council if circumstance warrant when private sector services or equipment may not be available to perform the requested work, and only by virtue of a written agreement.
  - Approved \$6,500 of FCSS funding to the Town of Smoky Lake Library Board.
  - Approved to establish a Collaborative Community Initiative, through FCSS to recruit and fund volunteer community members who will provide local community organizations with assistance in accessing Provincial and Federal pandemic related funding.
  - Cancelled the County's Annual Safety Meeting due to the ongoing COVID pandemic.
- February 26, 2021 – Northern Lights Library Board Meeting held Virtual: (Craig)
- Auditor Report by Jeff Alliston Metrix Group LLP.
  - PLSB Report by Jordan DeSousa.
  - Library Managers Council Report by Jodi Dahlgren.
  - ALTA Report by Jennifer Anheliger.
  - Financials by Terri Hampson.
  - Executive Director's Report by James MacDonald.
  - Chairman's Report by Vicky Lefebvre.
  - Organizational Review update by Margaret Law.
  - Policy Submissions by Warren Griffin.
- February 26, 2021 - Victoria District Economic Development Strategy Implementation Working Group, held virtually: (Craig)
- Discussed options for corporate structures to determine what would work best.
- February 26, 2021 - RMA Member Virtual Town Hall: (Randy, Johnny, Lorne, Danny)
- Discussed the 2021 Provincial Budget and other emerging issues of importance.
  - Received a backgrounder analysis of the budget.
- March 1-2, 2021 – Negotiating Committee Meeting with International Union of Operating Engineers Local 955 held in Council Chambers: (All Council)
- Bargaining held to renew the Collective Agreement with IUOE Local 955.
- March 3, 2021 – Government Liaison Meeting with MLA Glenn van Dijken held in Chambers/Virtually: (All Council)
- As managing partner of the Highway 28/63 Regional Water Services Commission, brought awareness to the delinquent Provincial payments owed for the Whitefish Lake First Nation #128 Water Project.
  - Advocated for Fire Services Members to be included in COVID-19 Vaccination Program Priority List.
  - Advocated for increased bridge funding.
  - Brought awareness to the fact that a RCMP vs Provincial Police will cost Smoky Lake County: Year-2021 = \$63,702.00, Year-2022 = \$95,621.00, Year-2023 = \$127,404.00, Year-2024 = \$191,242.00
  - Followed up with the Spring 2020 Flooding Disaster Recovery Program (DRP) funding issue.
  - Discussed the new changes announced to the Disaster Recovery Program.
  - Discussed the Municipal Sustainability Initiative (MSI) funding reduction slated for the County in 2022 onward.
- March 4, 2021 – Council Departmental Operations Meeting held in Chambers/Virtually: (All Council)
- Reviewed & accepted department workplans for 2021 as outlined in Management Policies.
- March 4, 2021 – Council Special Meeting held in Chambers/Virtually: (All Council)
- Agree to sell Her Majesty the Queen in Right of Alberta, as represented by the Minister of Infrastructure, Pt. SW-06-59-15-W4M (Certificate of Title #782055897), containing 0.31 acres, more or less, in the amount of \$705, containing wet well infrastructure already owned by the Province
- March 8, 2021 – Municipal Planning Commission Meeting held in Chambers/Virtually: (All Council)
- Approved Development Permit No. 005-21: Plan 314HW, Block 4, Lot 15 (Pt. of NW-10-59-18-

- W4M), for the development of a Modular Home.
  - Approved Development Permit No. 006-21: Plan 7520244, Block 5, Lot 9 (Pt. NE-15-60-12-W4M), for the development of a Bunk House.
- March 8, 2021 – Council Committee of the Whole Meeting held in Chambers/Virtually: (All Council)
- Received more information about the feasibility and next steps of pursuing an International Dark-Sky Association (IDA) Designation.
    - Recommend a Public Participation Plan and amendment to the Land Use Bylaw relating to the licensing and keeping of small livestock animals in hamlet and residential districts.
    - Received information about the Year-2021 budgeted project: Lake Subdivision Wayfinding Signage, for subdivisions and municipal reserve locations at or near: Hanmore Lake, Mons Lake - Sandy Lane, Mons View Resort/Estates, Bonnie Lake, Garner Lake - Birchland & Sunrise, and Whitefish Lake - Hillside Acres.
    - Recommended drafting a policy for providing guidelines to acknowledge the traditional lands of Treaty Six First Nations.
- March 9, 2021 - AHS COVID-19 Community Conversation - North Zone held virtually: (Craig, Johnny, Danny)
- AHS' Advisory Councils (External link) have launched a new series of Community Conversations, designed in partnership with AHS leadership, to invite communities to engage, share information or participate in training that reflects the highest priorities identified by the HAC and AHS leadership in their region.
  - Following an update on the status of COVID-19 in Alberta and the central region.
- March 9, 2021 – Muni-Corr: (Johnny, Craig)
- Discussion on Proposed Policy to invoice Water Services Commissions which would see Requisition Percentages that would make the Counties pay for having a water line run in Muni-Corrs Right of Way.
- March 10, 2021 – Reginal Community Development Committee (RCDC) Meeting held in Chambers/Virtually: (Craig and Lorne, Johnny)
- Received the Community Economic Development Officer activities report from Jan. 10 to Feb. 15, 2021.
  - Discussed the three-Year Rolling Action Plan.
  - Received the 2021 Draft Budget and Funding Formula.
- March 12, 2021 – Northern Lights Library: (Craig)
- NLLS Chair Report.
  - Library Manager's Council Chair report.
  - Reviewed Action Items.
  - Executive Director Report included Financials and Weekly Reports.
  - Organizational Review next steps.
  - Election of a Treasurer to assist in budgeting process.
- March 15, 2021 – Reeves and Mayors Meeting: (Craig, Randy)
- Discussion on Rural Caucus and why they are in power.
  - Broadband for Rural.
  - Disaster Recovery Program.
  - Assessment Energy Review discussion.
- March 16-17, 2021 - RMA 2021 Spring Convention, viewed virtually in Council Chambers: (All Council)
- Hon. Ric McIver, Minister of Municipal Affairs provided the opening address.
  - Speakers included:
    - Keynote Speaker Dr. Jody Carrington on Leadership,
    - Hon. Minister Jim Carr, Special Representative for the Prairies, Government of Canada,
    - Brent Davis, Chair, NGO Council of Alberta
    - Deputy Commissioner Curtis Zablocki, Commanding Officer of the Alberta RCMP
    - Hon. Jason Kenney, Premier of Alberta,
    - Irene Martin-Lindsay, Executive Director, Alberta Seniors & Community Housing Association,
  - Sessions included:
    - Taking Care of Business: The Resolution Session
    - Managing Difficult Conversations,
    - Municipal Policing Priorities
    - Ministerial Forum 1.0 & 2.0
    - Board Governance Review Panel
    - Federation of Canadian Municipalities Update
    - Municipal Role in Post Pandemic Recovery
    - Preparing for the Municipal Election

Sincerely,  
Craig Lukinuk, Smoky Lake County Reeve

**Reeve's Report**  
544-21: Gawalko

That the Smoky Lake County Reeve's Report received for the period of February 18, 2021 to March 17, 2021, be accepted and filed for information, and posted to the County's website.

Carried.

**Training Events – Report to Council**

545-21: Halisky That Smoky Lake County Council **defer** receipt of the Reports produced in accordance with Management Policy Statement No. 01-M-41: Reporting on Training Events, to the County Council Departmental Meeting scheduled for April 27, 2021; and moving forward, acknowledge receipt of any future said reports received at the County Council Departmental Meetings and not the Regular County Council Meetings.

Carried.

**Committee Task Forces and Boards: Reports**

**Alberta CARE (Alberta Coordinated Action for Recycling Enterprises)**

- No Report.

**Corridor Communications Inc. (CCI) Wireless**

- No Report.

**Doctor Recruitment and Retention**

- Addressed in the Reeve’s Report.

**Addition to the Agenda:**

**2021 Doctor Retention and Recruitment Budget**

546-21: Orichowski That Smoky Lake County approve the Year-2021 Budget for the Smoky Lake Region’s Doctor Retention and Recruitment Committee, with Smoky Lake County’s contribution in the amount of \$14,640.00 based on 61% of the total budget in the amount of \$24,000.00; and acknowledge there was a zero budget recommended for “Doctor Recruitment” portion due to a Year-2020 surplus in the amount of \$106,153.00 which can be utilized, as recommended at the Doctor Retention and Recruitment Committee meeting held on February 18, 2021:

Municipality	Percentage	Amount
<b>Year-2021 Doctor RETENTION Budget</b>		
Smoky Lake County	61%	\$ 14,640.00
Town of Smoky Lake	26%	\$ 6,240.00
Village of Vilna	7%	\$ 1,680.00
Village of Waskatenau	6%	\$ 1,440.00
<b>Year-2021 Doctor RETENTION Total Budget:</b>		<b>\$ 24,000.00</b>
<b>Year-2021 Doctor RECRUITMENT Budget</b>		
Smoky Lake County	0%	Nil
Town of Smoky Lake	0%	Nil
Village of Vilna	0%	Nil
Village of Waskatenau	0%	Nil
<b>Year-2021 Doctor RECRUITMENT Total Budget:</b>		<b>Nil</b>
<b>Year-2021 Doctor Retention and Recruitment BUDGET TOTAL</b>		<b>\$ 24,000.00</b>

Carried.

**Evergreen Regional Waste Management Services Commission**

- The agenda package from the March 11, 2021 Evergreen Regional Waste Management Services Commission, included in this Council agenda package.
- Addressed in the written report from Division 5 Councillor, Randy Orichowski as follows:

Meeting held March 11, 2021.

- Wildrose Disposal renewed another 3-year contract to haul waste into the regional landfill.
- Paul Poulin, Site Manager, attended the RMRF law seminar. His take-aways are in his report.
- Purchased portable wind panels to shelter the open pit and prevent loose garbage from flying everywhere.
- Transfer Station Operator training is being offered April 7&8 at the St. Paul training center and via zoom.

- Discussion about the fee collected for contaminated soil whether the commission is charging too much. It seems others are charging less. It is a revenue stream the commission would like to retain. The rate will be reviewed at a later date.
- Possibly looking at teaming up with County of St. Paul to do drone survey of the regional site.
- Barb McCarthy presented the 2020 Audited Financial Statement.
- Next meeting is scheduled for April 20th at 10a.m.

### **Family & Community Support Services**

#### **Family School Liaison Worker Program**

547-21: Halisky

That Smoky Lake County acknowledge receipt of the letter from Shannon Smith, Director of Student Services, Aspen View Public Schools, dated January 28, 2021, announcing the resignation of Mr. Jacob Fox from the position of Family School Liaison Worker (FSLW), effective at the end of the 2020-2021 school year; and offering continued collaboration with Smoky Lake County to maintain the FSLW Program; and accept the FSLW Program review meeting notes from February 8, 2021.

Carried.

#### **Family School Liaison Worker – Jacob Fox**

548-21: Lukinuk

That Smoky Lake County provide a letter to Mr. Jacob Fox, sincerely thanking him for his services as the Family School Liaison Worker since 2015, in response to the announcement of his resignation, effective at the end of the 2020-2021 school year.

Carried.

### **Fire and Rescue Liaison Committee**

- Smoky Lake – No Report.
- Vilna – No Report.
- Waskatenau – No Report.

### **Government Liaison Committee**

- Minutes: Government Liaison Committee virtual meeting with MLA Glenn van Dijken, Athabasca-Barrhead-Westlock Constituency, held on March 3, 2021.

549-21: Orichowski

That Smoky Lake County approve action taken on March 17, 2021 in sending a letter to Paul McLaughlin, Rural Municipalities of Alberta (RMA) President and Soren Odegard, RMA Zone 4-5 Chairperson, and copied to Glenn van Dijken, MLA Athabasca-Barrhead-Westlock Constituency, requesting RMA to engage in stronger advocacy in respect to Municipal Sustainability Initiative (MSI) Funding as well as bridge funding programs; as recommended by the March 3, 2021, Motion #GL002-21 from the Smoky Lake County Government Liaison Committee.

Carried.

### **Highway 28/63 Regional Water Services Commission**

- The agenda package from the Highway 28/63 Regional Water Services Commission meeting held on February 17, 2021 included in this Council agenda package.
- Addressed in the written report from Division 5 Councillor, Randy Orichowski as follows:
  - Highway 28/63 Regional Water Services Commission meeting held March 22/2021.
  - Delegation by JMB Group LLP" Barb McCarthy presented the 2020 audited financial statement.
  - Submitted reports: commission manager, finance, and Associated Engineering.
  - No report was presented from the Provincial Representative.
  - After partaking in a commission info webinar, it was determined that our Commission Bylaws need updating. Administration will look after.
  - Direction was given to pursue a Water System Build Out study. In future years with more requests for quality water, the supply system will probably need expanding. How do we do that?
  - Letter received from North East Muni-Corr. They propose charging an administration and utility right of way fee. The commission will respond through Legal representation.
  - March 22/2021 was recognized as World Water Day. An awareness of the importance of reliable drinking water.
  - The next meeting will be the call of the chair.

### **Joint Health and Safety Committee**

- Meeting held March 18, 2021 and address in Councillor Halisky's written report:
  - Safety Policy Statement No. 07-31-01: Cold Weather Mobilization was approved with amendments to add 15 minutes warm up break duration.
  - County Policy Statement No. 03-40-03: Cold Weather – Equipment Mobilization was approved with amendments to replace Public Works with Department.
  - 12 employees were trained in Canadian Harassment, Bulling and Workplace Violence Prevention, 57 employees were trained in Understanding Hazards and Risk Stress in the Workplace, 3 employees were trained in Health and safety committee Online and 1 employee was trained in CPTED Advanced.
  - There were 3 incidents reported for the period of February 19th, 2021 to March 18th, 2021:
    - 1) February 23, 2021, property damage incident, minimal damage. The County's woodchipper detached from the unit pulling it while returning to the shop at Highway 28 and Harvest Gold Drive; the safety chains held. The chipper had been attached to the truck all winter. Upon further inspection the woodchipper's brakes also failed. Suggestions for prevention: inspect hairpins prior to mobilization and replace pins at the first signs of wear and/or assign someone to regularly replace pins on all trailers on a scheduled basis. 2) No date provided, near miss public complaint, no damage. Prior to entering a ratepayer's yard, the plow truck operator noticed the ratepayer's gate was damaged. The operator proactively photographed the damage for documentation purposes and the ratepayer was notified for awareness. 3) March 10, 2021, near miss, no damage. An emergency services employee demonstrated good defensive driving skills when forced to aggressively brake to avoid a collision with a public vehicle who drove into the intersection after stopping at a stop sign while the emergency vehicle had the right-of-way.
  - Internal Audit Action Plan was approved with discussion to ensure all employees are trained in all the changes etc.
  - Everyone in the County Administration and Shop areas are still healthy and no one is off because of COVID. However, all employees must follow the Return-to-Work Guidelines.
  - Safety Officer's Training Action Plan to promote Employee awareness of County Policies and OHS Guidelines to integrate the training into toolbox meetings as well as the Annual Safety Meeting; and all future reporting on the matter will be tracked through the Training Updates report prepared by the Safety Officer.
  - Warmer temperatures and longer days can bring added risks so please ensure your vehicles/equipment whether County owned or personal, have clean windows, lights, and mirrors etc. and take caution when driving into the sun.
  - Time changes affect people in different ways so please ensure you get proper rest etc.
  - Wildlife on roadway incidents increase with the warmer temperatures so drive with caution, be familiar with highly wildlife populated areas where they cross the roadways and plan your drive.
  - With the warmer daytimes and cool night temperatures brings icy conditions so ensure you are wearing proper footwear, watch your footing at all times & remedy slippery areas if need be.
  - Warmer than normal temperatures in late winter/ early spring can lead to flooding, erosion and soft etc. roads so please drive to the road conditions and report all flooding and damaged etc. roads to the County Public Works.
  - Theft in the region continues so please ensure all vehicles/equipment whether County owned or personal are secured etc. and report all suspicious activities to the RCMP immediately.
  - Keep your mind on task at all times, conduct hazard assessments, and report all incidents to help prevent loss.
  - County Public Works Shop ventilation system was cleaned, and the County Administration Office will be completed the weekend of April 10 & 11, 2021.
  - Next JH&S Meeting is scheduled for Thursday, April 15/21.

### **Municipal Planning Commission**

- Addressed in the Reeve's Report.

### **Northeast Alberta Information HUB**

- Meeting held March 22, 2021 and address in Councillor Halisky's written report:
  - Open message delivered by Steve Upham including working with Covid requirements.
  - MLAs were not present.
  - Financial report presented by Joanne Warawa with some small purchases such as a computer, need to spend GOA funding in the year it was granted, and all was in good standing.
  - New Northeast Alberta Information HUB Executive Director was introduced, and Perry Phillips will be taking over for Bob Bezpalko. Motions were made to remove Bob Bezpalko as having signing authority and approve Perry Phillips to have signing authority.
  - Presently the Government of Alberta still supports the REDAs and their direction etc.
  - Virtual Broadband Event – Alberta Rural Connectivity Forum on March 23 & 24, 2021.
  - The current state of Broadband development was discussed with the frustration of the Government of Alberta not giving any direction or assistance so a HUB Connectivity subcommittee will be put in place to try move this initiative forward.
  - Bob Bezpalko discussed the 2021 Budget and Operations with the three main focus areas of Investment Attraction/ Retention, Business Support and Regional/Community Capacity Building.
  - Next Northeast Alberta Information Hub Meeting is Monday April 19, 2021. Northeast Information HUB AGM Meeting is scheduled for Wednesday June 23, 2021.

**North East Muni-Corr. Ltd.**

- North East Muni-Corr. Ltd. Budget to Financial Statements for the Year Ended December 31, 2022 included in this Council agenda package.
- Meeting held on March 8, 2021 and address in Councillor Cherniwchan's written report:
  - Discussion on Draft Bylaw #1484 changes.
  - Executive Committee - Marianne Janke - No Report.
  - Draft Letter to Water Commissions to be sent by March 24, 2021.
  - Civil suit re: Beaver River Trestle has been settled.
  - Nothing else to report. Marianne is on holidays, so no minutes or other reports were received.
  - Will report more in April.
  - The next regular Board Meeting for N.E. Muni-Corr Ltd. is scheduled for Monday, April 12th at 10:00 am via ZOOM.

**North East Muni-Corr. Ltd.**

550-21: Gawalko

That Smoky Lake County Council **deny** North East Muni-Corr Ltd.'s request for support of their long-term planning efforts to achieve self-sustainability which includes but is not limited to additional municipal funding contributions, additional administration fees, increases to annual right-of-way fees, and a "Loss of Use & Adverse Effect Fee for Water Services Commissions Utility Right of Way Agreements", as per the correspondence received from Dwayne Yaremkevich, President, North East Muni-Corr Ltd, dated February 17, 2021; and notify them of same.

Carried.

**8. Executive Session**

**Land and Legal Issue - North East Muni-Corr. Ltd.**

551-21: Orichowski

That Smoky Lake County Council go into Executive Session to discuss a Land and Legal Issue in respect to the negative impacts to municipalities and water commissions which would arise from North East Muni-Corr Ltd.'s proposed long-term planning efforts to achieve self-sustainability, as per the correspondence from Dwayne Yaremkevich, President of North East Muni-Corr Ltd., dated February 17, 2021, under the Authority of the FOIP Act, Section 27: Privileged Information, time 5:37 p.m.

Carried.

552-21: Gawalko

That Smoky Lake County Council go out of Executive Session, time 5:44 p.m..

Carried.

553-21: Gawalko

That Smoky Lake County Council engage the County Solicitor to draft letter to North East Muni-Corr. Ltd. as per discussion held in Executive Session Executive Session under the Authority of the FOIP Act, Section 27: Privileged Information on March 25, 2021, in respect to the negative impacts to municipalities and water commissions which would arise from North East Muni-Corr Ltd.'s proposed long-term planning efforts to achieve self-sustainability, as per the correspondence from Dwayne Yaremkevich, President of North East Muni-Corr Ltd., dated February 17, 2021.

Carried.

**Northern Lights Library Board**

- Addressed in the Reeve's Report.

**Schedule a Policy Committee Meeting**

554-21: Orichowski That the next Smoky Lake County Policy Committee Meeting be scheduled for Thursday, May 13, 2021 at 10:00 a.m. to be held virtually, through Electronic Communication Technology as per Bylaw 1376-20 **and/or** physically in County Council Chambers.

Carried.

**R.C.M.P. Liaison Committee**

- No Report.

**Regional Community Development Committee (RCDC)**

555-21: Orichowski That Smoky Lake County Council **defer** the Regional Community Development Committee (RCDC) Year-2021 Economic Development Budget to a future County Council Meeting to allow time for review and/or revisions.

Carried.

**Regional Emergency Management Advisory Committee**

- No Report.

**Risk-Pro Control Management Committee**

**Genesis Reciprocal Insurance Exchange - Annual General Meeting**

556-21: Lukinuk That Smoky Lake County submit the Proxy form to allow the Deputy Reeve to have full authority to vote on behalf of Smoky Lake County at the virtual Annual General Meeting for Genesis Reciprocal Insurance Exchange scheduled for April 8, 2021; and approve for Deputy Reeve and Council who can attend – attend the said virtual event.

Carried.

**Bellis Curling Association**

557-21: Halisky That Smoky Lake County provide funding in the amount of \$10,000.00 to the Bellis Curling Association, in response to the letter received from Leanna Gray, Secretary Treasurer, Bellis Curling Association, dated March 2, 2021, requesting financial assistance with operating funds for their curling rink as the club was unable to fundraise through hosting a bonspiel or working a casino due to the COVID pandemic.

Carried.

**Smoky Lake Community Daycare Co-operative Committee**

- Addressed in the Reeve's Report.

**Smoky Lake Foundation**

- The agenda package from the Smoky Lake Foundation meeting held on March 10, 2021 included in this Council agenda package.
- Addressed in the written report from Division 5 Councillor, Randy Orichowski as follows:
  - Information update on installing internet towers on the roof of the lodge. Alberta Seniors and Housing and the Town will have that discussion.
  - Lodge Managers reports are enclosed. All facilities remain relatively full.
  - The Province invested a fair dollar into renovating the interior of Cedar Manor (self-contained units).
  - All employees of Smoky Lake Foundation are eligible for the Covid vaccine. They have to make their own booking.
  - The next regular Board meeting is scheduled for April 21st at 9a.m.
  - Special meeting held on March 18th to review and pass the 2020 Audited Financial Statement.

**Smoky Lake Region Fire and Rescue Committee**

- Addresses in the Reeve's Report.

**Smoky Lake Heritage Board**

- No Report.

**Joint Municipalities Meeting**

- No Report.

**Smoky Lake Agricultural Society**

- No Report.

**Intermunicipal Collaboration Committee (ICC)**

- Address in the Reeve's Report.

**Citizens-on-Patrol (C.O.P.) Association**

- Next Vilna/ Bellis Citizens on Patrol – C.O.P. Meeting date is to be determined.

**Ukrainian Twinning Committee**

- Address in the Reeve's Report.

**Committee Task Force and Board Reports**

558-21: Cherniwchan That Smoky Lake County's Committee Task Force and Board Reports presented by Councillors as of March 25, 2021, be accepted for information.

Carried.

**6. Correspondence:**

**Alberta Energy Regulator (AER) - Proposed Changes to Directive 067**

559-21: Halisky That Smoky Lake County provide a letter of concern to the Alberta Energy Regulator (AER) regarding proposed changes to Directive 067 which fails to address non-payment of levied municipal taxes by Licence Holders of provincially regulated oil and gas properties; in response to the correspondence received from Jared Stitsen, Reeve, Westlock County, dated February 23, 2021 regarding same; and carbon copy all MLAs in the area affected by the said directive.

Carried.

**Minister of Municipal Affairs**

560-21: Gawalko That Smoky Lake County acknowledge receipt of the letter from the Honourable Ric McIver, Minister of Municipal Affairs, received in March 2021, in respect to more information about the Year-2021 Provincial Budget, and announcing Municipal Affairs is investing more than \$1.7 billion overall to build stronger communities to deliver important programs and services and to support effective governance and preserve public safety.

Carried.

**Minister of Municipal Affairs**

561-21: Orichowski That Smoky Lake County acknowledge receipt of the letter from the Honourable Ric McIver, Minister of Municipal Affairs, received in March 2021, in respect to changes to the Government of Alberta's Disaster Recovery Program (DRP), which are in effect for DRPs that occur in 2021 and onward and are outlined in the 2021 Disaster Assistance Guidelines, in response to the rising cost and frequency of disasters in Alberta.

Carried.



**House of Commons Unanimous Consent to Establish a National Suicide Prevention Hotline**

562-21: Halisky

That Smoky Lake County acknowledge receipt of the correspondence from Shannon Stubbs, MP, Lakeland, in regard to the December 11, 2020, motion passed by the House of Commons, which was introduced by Conservative MP Todd Doherty, through unanimous consent, in regard to the alarming rate of suicide in Canada constituting a national health crisis, and the need for the House to call on the government to take immediate action, in collaboration with our provinces, to establish a national suicide prevention hotline which consolidates all suicide crisis numbers into one easy to remember three-digit (988) hot-line to be made accessible to all Canadians;

WHEREAS the Federal government has passed a motion to adopt 988, a National three-digit Suicide and crisis hotline;

AND WHEREAS the ongoing COVID-19 pandemic has increased the demand for suicide Prevention-services by 200 per cent;

AND WHEREAS existing suicide prevention hotlines require the user to remember a 10-digit number and go through directories or be placed on hold;

AND WHEREAS in 2022 the United States will have in place a national 988 crisis hotline;

AND WHEREAS Town Council/Municipality/City recognizes that it is a significant and important initiative to ensure critical barriers are removed to those in a crisis and seeking help;

NOW THEREFORE BE IT RESOLVED THAT Smoky Lake County Council endorses this 988 crisis line initiative;

and send a letter indicating such support to the local MP, MPP, Federal Minister of Health, the Canadian Radio-television and Telecommunications Commission (CRTC) and local area municipalities to indicate our support.

Carried.

**Smoky Lake Golf Course - Junior Golf Program**

563-21: Orichowski

That Smoky Lake County commit funding in the amount of \$1,000.00 to the Smoky Lake Golf Course, subject to confirmation of the Year-2021 Smoky Lake Golf Course Junior Golf Program proceeding, in response to the letter received on March 15, 2021, from Noel Simpson, General Manager, Smoky Lake Golf Course.

Carried.

**“Thank You” Correspondence**

564-21: Cherniwchan

That Smoky Lake County acknowledge receipt of the “Thank You” correspondence received for the Month of March 2021 from: Alberta Provincial Rural Crime Watch Association, March 21, 2021, for hosting their Annual General Meeting virtually through Zoom.

Carried.

**Information Releases**

565-21: Halisky

That following correspondence released to Smoky Lake County Council in accordance with Policy Statement No. 01-28-01: Regular County Council Meeting: Issues for Information and Information Releases, for the month of March 2021, be (F) filed for information or (A) acknowledged receipt:

- R16-21 - Rural Municipalities of Alberta (RMA): Contact Newsletter: February 26, 2021. **F**
- R17-21 - Gerald Rhodes, Executive Director, Tasha Blumenthal, Director of External Relations and Advocacy, Rural Municipalities of Alberta (RMA), dated February 25, 2021– Re: Budget 2021-22: RMA Initial Analysis. **A**
- R18-21 - Aspen View Public Schools Newsletter: Aspen View Board Highlights - February 18, 2021. **F**
- R19-21 - Inter-Provincial Nomination of the North Saskatchewan River for the Canadian Heritage River System (CHRS) Letters of Support from: Dan Rose, Chair, Edmonton Historical Board, dated February 25, 2021; Cathy Heron, Mayor, City of St. Albert, dated February 24, 2021; Okimaw Vernon Watchmaker, Grand Chief, Confederacy of Treaty 6 First Nations, dated March 11, 2021; Cammie Laird, Reeve, Clearwater County, dated January 26, 2021. **A**
- R20-21 - Robert Deresh, Chair, Lakeland Communities Health Advisory Council, dated March 5, 2021 - Re: Virtual Community Conversation. **A**
- R21-21 - Rural Municipalities of Alberta (RMA): Contact Newsletter: March 5, 2021. **F**
- R22-21 - Aspen View Public Schools Newsletter: Aspen View Board Highlights - March 11, 2021. **F**

Carried.

**10. Bills & Accounts:**

566-21: Orichowski

That all the Smoky Lake County Bills and Accounts approved for payment, including the bills and accounts recommended for payment by the Natural Gas Council, and including transfers to the Payroll Account, be filed for information:

**County Council Meeting: Mach 25, 2021**

Batch #	Cheque Numbers	Total of Batch
53373	50964 to 50972	\$95,229.13
53462	50973 to 51001	\$246,771.10
53518	51002 to 51012	\$9,825.73
53553	51013	\$8,926.27
53625	51014 to 51033	\$113,471.27
53633	51034	\$2,912.06
53714	51035 to 51053	\$30,121.57
<b>Total Cheques from 50964 to 51053</b>		<b>\$507,257.13</b>

Batch #	EFT Numbers	Total of Batch
53373	34 to 36	\$23,393.84
53462	37 to 47	\$16,068.10
53518	48 to 51	\$28,924.38
53592	52	\$1,000.00
53625	53 to 68	\$42,888.50
53714	69 to 90	\$364,817.06
<b>Total EFTs from 34 to 90</b>		<b>\$477,091.88</b>

**Direct Debit Register**

Batch #	Description	Total of Batch
53347	Vision XS Ltd.	\$5,000.00
53348	My HSA	\$1,182.45
53349	My HSA	\$740.35
53350	My HSA	\$552.50
53351	My HSA	\$209.95
53352	My HSA	\$845.50
53665	My HSA	\$1,215.50
<b>Total Direct Debits</b>		<b>\$9,746.25</b>

**Grand Total Bills and Accounts** **\$994,095.26**  
(Note: From General Account)

Carried.

**County Council Meeting**

567-21: Gawalko

The next Smoky Lake County Council Meeting is scheduled for **Thursday, April 29, 2021 at 9:00 a.m.** and **Thursday, May 27, 2021 at 9:00 a.m.**, to be held virtually, through Electronic Communication Technology as per Bylaw 1376-20 **and/or** physically in County Council Chambers.

Carried.

**ADJOURNMENT:**

568-21: Lukinuk

That the Smoky Lake County Council Meeting of March 25, 2021, be adjourned, time 6:10 p.m..

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REEVE

**S E A L**

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CHIEF ADMINISTRATIVE OFFICER